



# Parade of Lights Participation Form

**Application Deadline: November 29, 2019**

Organization Name/Group: \_\_\_\_\_

Contact Person: (Include the name and title of one or more individuals who are authorized to sign a contract.) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

**ENTRY CATEGORY** (Please Check One)     Float     Band     Walking/Marching Unit     Other

Will your float have music?  Yes     No    If yes, describe \_\_\_\_\_

Size and description of float trailer and/or vehicle: \_\_\_\_\_

DESCRIPTION OF ENTRY: \_\_\_\_\_

All entries are subject to approval by the Twin Cities Holiday Celebration Committee. You will be notified by e-mail or phone of your acceptance. Please submit completed application and signed "Hold Harmless" agreement to:

Auburn Recreation Department  
Attn: Jennifer Banker  
48 Pettengill Park Road  
Auburn, ME 04210 or  
JBanker@auburnmaine.gov

# 2019 Twin Cities Holiday Celebration **Parade Rules**

## FLOAT DECORATING CONTEST

1. This year there will be a float judging competition. Prizes will be given away for the floats judged to be in 1<sup>st</sup> and 2<sup>nd</sup> place.
2. Prizes: local restaurant gift cards.
3. Floats will be judged on creativity and originality.

## FLOATS

1. All floats must be in keeping with the theme of the parade (Parade of Lights).
2. All floats must be family friendly.
3. **NO PARTICIPANTS ARE ALLOWED TO DRESS LIKE SANTA.** The only participating Santa will be at the end of the parade.
4. Floats may have signage to enhance the design of their float.
5. Floats may not advertise a product, business, service, or cause in any way.
6. Small business, large business, non-profit and school/camp categories are allowed additional signage as follows:
  - a. Pertains to the **Parade of Lights** theme, may include signage that shows their name, website, and telephone number. This allowable signage may be no larger than 8 sq. ft in size. One sign of this size is allowed on each side of the float.
  - b. Business signage may also be carried as a banner in front of the float.
7. Whenever possible, please choose smaller trailers for floats in lieu of large flatbeds.
8. Floats are restricted to one vehicle, or one vehicle pulling one trailer, unless otherwise approved by the parade committee.
9. PLEASE take safety precautions for your float riders and walkers. Riders should be either secured or positioned so that they cannot fall from floats. Walkers should be kept a safe distance from moving vehicles and have good visibility in any costumes. An adult must supervise youth participants.
10. PLEASE DO NOT THROW ANY OBJECTS/CANDY.
11. All floats entries are subject to approval by the Twin Cities Holiday Celebration Committee upon receipt of the parade application.
12. See below for additional ALL UNIT rules.

## MARCHING UNITS/DRILL TEAMS/BANDS

1. Marching Units, Drill Teams, and Marching Bands may carry a banner with their unit or organization name on it during the parade.
2. Bands on vehicles may have signage on the vehicle with the band name on it.

## ALL UNITS

1. All units must submit an application as well as the signed "Hold Harmless" agreement before the parade application deadline.
2. NOTHING may be thrown, tossed, or passed out into, or at, the crowd. This includes promotional materials, coupons, candy, squirting water guns, water balloons, silly string, food, etc. Any violation of this rule will result in the participant and their organization being responsible for damages. Also, they will not be allowed to participate in the parade for the next two years.
3. No fundraising is permitted.
4. Entries that are political or controversial in nature will not be accepted.
5. All parade entries are subject to approval by the Twin Cities Holiday Celebration Committee.

# **2019 Twin Cities Holiday Celebration**

## **Parade of Lights Agreement and Hold Harmless Agreement**

### **HOLD HARMLESS AGREEMENT**

By executing this agreement, the undersigned agree(s) for himself, herself, itself and its/their successors, heirs and assigns that participation in the Twin Cities Holiday Celebration, as described herein, shall be at the risk of the undersigned and that the undersigned hereby releases and forever discharges and expressly agrees to indemnify and hold harmless the City of Auburn, City of Lewiston and Twin Cities Holiday Celebration Committee, and its officers, directors, employees, agents and members of either organizations, together with their successors and assigns of and from all debts, demands, actions, causes of action, suits, dues, sum and sums of money, accounts, reckonings, bonds, specialties, covenants, contracts, controversies, agreements, promises, doings, omissions, variances, extents, execution and liabilities whatsoever including, without limiting the generality of the foregoing, claims for contribution, exoneration or indemnity, or any other thing whatsoever which might arise from the undersigned's participation in the Twin Cities Holiday Celebration.

I understand and agree to adhere to the following restrictions:

1. NOTHING may be thrown, tossed, or passed out into, or at, the crowd. This includes promotional materials; candy, squirting water guns, water balloons, silly string, food, etc. This is to avoid the possibility of injury to the child who may run into the path of a vehicle.
2. No fundraising is permitted.
3. No fliers, coupons, food, or promotional material may be distributed during the parade.
4. Entries that are political or controversial in nature will not be accepted. In the event of uncertainty concerning the character/theme of the entry, applicant agrees to abide by the determination of the Twin Cities Holiday Celebration Committee.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please complete, sign, and return, along with your application to:

Auburn Recreation Department  
Attn: Jennifer Banker  
48 Pettengill Park Rd.  
Auburn, ME 04210

Contact [JBanker@auburnmaine.gov](mailto:JBanker@auburnmaine.gov) with questions or concerns.