



City of Auburn, Maine

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To: Auburn Planning Board

From: Douglas M. Greene, AICP, RLA; City Planner 

Date: April 8, 2016

RE: April 12 Meeting Memo

I wanted to send you a quick memo explaining a few of the items on this month's agenda.

1. Form Based Code- As mentioned at the last meeting, due to an error in the notification process from the December 8, 2015 meeting, we are holding another public hearing and have now met the proper notification requirements. Since that December meeting, a couple of items have come up that staff will present to you for consideration.
 - a. A proposed change to reduce the side yard setback for T-5.1, T-5.2 and T-6 from 5 feet to zero feet to allow a consistent, unified street and building frontage in these more urban districts. The zero side-yard would be subject to building permit approval.
 - b. A proposed expansion of the T-6 Form Based Code District in the Great Falls area.

Your packet includes attachments for 1 a) and 1 b).

2. Items 3 (Planning Board Annual Work Plan) and 4 (Planning Board Discussion of FY 16-17 CIP Plan) relate to each other. This meeting will be a good opportunity for you to consider and prioritize planning "projects" that would worth working on during the upcoming year and to apply those ideas to this year's Capital Improvement Plan Budget.

To help you, I've attached an agenda from a February 16, 2016 City Council Committee meeting which lists 4 new City Council Committees that have been formed to review current or proposed project and initiatives. In particular, focus on Board 2- Community and Economic Development. You'll find a long list of projects, many directly associated with Comprehensive Plan implementation.

Agenda item 4 (Planning Board Discussion of FY 16-17 CIP Plan). The City Charter states that the Planning Board should make its own recommendations to the City Council regarding the annual budget for the City's Capital Improvement Plan. Please review the attached document and be ready to discuss your ideas at the meeting.

Looking forward to seeing on Tuesday, April 12 and please let me know if you will not be able to attend the meeting.