



Building Permit Checklist for New Construction

Plot Plan to Scale	Where building sits on the property (Label distance to property lines)
Elevations to Scale	Show elevations of all new building sides.
Cross Section	Show a view through the building's framework from foundation to the peak of the roof.
Floor Plans	A scale diagram of the arrangement of rooms labeled in each story of a building.
Building Permit Application	Filled out and signed by the applicant or done through the portal.
All Supporting Documents	Specification sheets for beams, headers, trusses, etc...

Please keep in mind that certain projects often involve other building features that may require additional permits.

Permit Type	Permit Required	Permit Issued
Driveway Entrance- Engineering or MDOT	Yes - No	Yes - No
Excavation/Fill permits- Public Works	Yes - No	Yes - No
Subsurface Waste Water (if public services are not available)	Yes - No	Yes - No
Water/Sewer Hook Up- Auburn Water Department	Yes - No	Yes - No
Internal Plumbing	Yes - No	Yes - No
Electrical	Yes - No	Yes - No