



CITY USE ONLY	
Permit No.	PID
Date	
Emergency? Yes No	Moratorium? Yes No

APPLICATION FOR EXCAVATION/STREET OPENINGS ON PUBLIC PROPERTY

Name of applicant doing work		Phone
Address of applicant		E-mail address
Name of property owner for whom work is being done		Phone
Location of excavation		
Purpose of excavation		
Proposed start date	Proposed completion date	NOTE: EXCAVATION IS NOT PERMITTED FROM NOVEMBER 15 OF EACH YEAR THROUGH APRIL 15 OF THE FOLLOWING YEAR.
Applicant's public liability insurer	Amount of coverage	Phone
Applicant's bond company	Amount of coverage	Phone

APPLICANT IS REQUIRED TO CONTACT DIG SAFE

DIG SAFE: 1-888-344-7233	Number:	Date:
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I understand that the final opening will be measured by a representative of the City of Auburn's Engineering Division. I agree to pay any subsequent charges on the difference between those estimated and the accurate measurements. If the total cost is found to be less than the estimated fee paid, a refund will be made. *Only refunds in excess of \$2.00 will be made.*

Signature of applicant

Date

Approved by

Date

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SURFACE TYPE	Cost/SF	Est. Area SF	Est. Cost	Actual Cost
Newly constructed, reconstructed, or repaved streets	\$6.00			
Paved streets	\$5.00			
Gravel streets and shoulders	\$3.00			
Concrete & brick sidewalks, bituminous sidewalks	\$1.50			
Other charges				
A CHECK FOR THE ESTIMATED COST (PAYABLE TO "CITY OF AUBURN") MAY BE REQUIRED.		TOTALS:		

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Inspector
Actual area
Depth of water table
Depth of pavement
Depth of permanent pavement patch
Date of pavement restoration
Soil types (including base & sub-base)
Pipe bedding material
Method of compaction
Comments

Permit expires in 60 days.

City of Auburn | Traffic Detail Policy

The City of Auburn finds that traffic safety is a concern for the health and welfare of Auburn residents and the traveling public. Safety issues along the city's major streets, roads and highways are of increased concern due to traffic speed and volumes. Construction, repair and/or improvements which occur within the travel ways of these streets represent a hazard to both the traveling public and personnel who must perform such activities. Therefore, the city establishes this policy to provide appropriate supervision of traffic control.

It shall be the responsibility of the Chief of Police and Engineering Division to administer this policy. Either the Chief of Police or the Engineering Division may extend the provisions of this policy when it is believed to be in the best interest and safety of citizens. This policy shall apply to all contractors, vendors or service providers who operate within the public rights of way noted herein.

This policy shall apply, but not limited to, construction, repair, improvement, alteration, adjustment, excavation, or demolition of property private or public within the publicly owned right of way (e.g., telephone, cable vision, electrical, water, sewer, gas, and infrastructure maintenance or construction).

Entities and activities subject to this policy are required to utilize employees of the Auburn Police Department for traffic control on the streets and roads listed below. It is still a requirement for such entities to provide the appropriate flaggers and signage for each site. Entities shall notify and coordinate with the city through the Auburn Police Department's on-duty watch commander.

Applicable Streets/Roads and Intersections:

Academy Street (Main to High)	Mill Street (Broad to Main)
Broad Street (South Bridge to South Main) Center Street (Rt. 4)	Minot Avenue
Court Street	Mount Auburn Avenue
Elm Street	Park Avenue
Garfield Road	Poland Road
Goff Street	Rodman Road
Hampshire Street	Spring Street
High Street	Stevens Mill Road
Hotel Road	Turner Street
Kittyhawk Avenue	Union Street
Lakeshore Drive	Washington Street (north and south)
Lewiston Jct. Road	Western Avenue
Main Street	West Auburn Road
Manley Road	Young's Corner Road

The Chief of Police or his designee may require the use of APD personnel for activities on streets or roads not listed above if, in their opinion, the nature of the activity, road characteristics or traffic volumes indicate a need for city-supervised traffic control.

Upon notification of required activities, the Chief of Police or his designee shall assign department personnel in accordance with adopted policies and procedures of the Police Department. Applicable contractors, vendors and service providers shall reimburse the city for its costs of assigned traffic control in accordance with the adopted fee schedule.

**AUBURN POLICE DEPARTMENT
REQUEST FOR TRAFFIC DETAIL**

The following information is required by the Auburn Police Department to ensure that you have proper coverage for your construction project or event.

The following fees, per officer and cruiser, will apply (valid through June 30, 2023):

Officer Fee: \$65.00 per hour**

Cruiser Fee: \$15.00 per hour

**Minimum of three (3) hours

Date of request: _____

Business Name: _____

Contact Person: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

Project location: _____

Number of Officers Needed: _____ Number of Cruisers Needed: _____

Dates Needed: _____

Additional information you feel we should be aware of: