Marijuana Check Sheet for Submitting City of Auburn Applications

This is a check list of items you will need to submit with the City of Auburn marijuana application. Please review and once you have all the information please contact Cristy Bourget, Marijuana Licensing Specialist at 207-333-6604 to schedule an appointment to submit the marijuana application. Only complete applications will be accepted.

Name of Establishment & Address	Owners Name	Verified	Manager- needs the background check	Verified	Additional Owners	Verified	Other
Medical or Adult Use application Adult Use- must submit a copy of the OMP conditional & the local authorization form							
Store- will you be selling edibles -if yes you will need an additional business license - Food Service Establishment License							
Cultivation- Inside or Outside - if outside cultivation- fencing is required- on floor plan note fence height and type of fence							
If Adult Use Cultivation- please note the square footage							
Manufacturing							
Nursery							
Testing Facility							
Background check							
Medical Card- Name and date card expires							
Photo							
ID/Drivers License							
Floor Plan							
Operation Plan							
Odor & Ventilation Plan							
Security Information & Plan							
Copy of current lease							
Verification of the Corporation/LLC/Sole Provider/other **and** verification of good standings							
New Application Additional information needed							
Post on Floor Plan Knox Box location							
Has Alarm been registered with the Police Dept.							
Is the Safe Secured to the Floor							

Notes:

After the submital of the application please schedule the Team Inspection with Tammy Thatcher, Information Assistant at 207-333-6601 extension 1133. Electrical- All equipment must be third party certified for the United States, the certification label must be listed on the equipment- any questions please contact Charlie DeAngelis Electrical Inspector at 333-6601 extenison 1152 or 240-3347- such as fans, condenser units, etc.