



City of Auburn Director of Economic Development

The City of Auburn (pop. 23,000) is seeking a qualified, dynamic individual for the full-time exempt position of Director of Economic Development. This is a high-level management position reporting directly to the City Manager. This position will lead in the vetting and pursuit of new business opportunities in the areas of commercial, manufacturing, industrial, and agriculture. The position will provide technical leadership for the planning, review, research and implementation of agriculture, livelihoods, and economic growth for the City of Auburn, which aligns with the growth desired in our community. The promotion of new and unique agri-industry value-added products, services and businesses will be a priority for the position. In working with both developers and citizens, this position provides a coordinated approach to economic development projects in the City of Auburn and its streamlined services. The Director of Economic Development promotes the City of Auburn as an excellent place to live, work and play.

The successful candidate will have outstanding written and oral communication skills, excellent interpersonal, problem solving and team building skills, possess presentation expertise and a good command of computer skills including excel spreadsheets. The ideal candidate will possess a Bachelor's degree from an accredited college or university with major course work in Business Administration, Finance, Public Administration, City Planning, Marketing or Commercial Real Estate; and have extensive professional experience in Economic Development in either the public or private sector. Successful candidate will have experience in commercial/industrial financing, a good understanding of Tax Increment Financing and Credit Enhancement Agreements and state regulations. A Master's Degree is preferred. Must have a valid Maine's Driver's license and a good driving record and be able to pass a successful background check.

The City offers a competitive salary and full benefits package; Salary is contingent upon experience. Please submit cover letter, resume, writing sample, and references to Christine Mumau, Director of Human Resources, 60 Court Street, Auburn, Maine 04210. Tel 207-333-6601 Ext 1416. E-mail address is cmumau@auburnmaine.gov . Review of resumes will begin immediately and will continue until position is filled.

The City of Auburn is an Equal Opportunity Employer