

**City of Auburn
Recreation Department**

Grab N Go Food Program Assistant Coordinator

The City of Auburn has an immediate opening for a highly motivated, energetic, and detailed oriented candidate for a part time position as the Assistant Coordinator for the Grab n Go Program. This position will assist the Recreation Specialist that oversees the Grab N Go Food Program in the basic daily tasks that include; ordering and picking up food from the Good Food Shepard, organizing and sorting food products for storage, carrying and moving large and heavy boxes, packing pick-up and delivery boxes for households, delivering boxes, basic cleaning and organizing of center, registering new participants, communicating with the public etc.

Position will require primarily weekday hours scheduled between 8:00am-5:00pm and will be paid in the range of \$15-\$17 per hour, with an average work week of 15-19 hours. Must have valid Driver's License to qualify and be able to work independently at times.

Interested candidates may submit a resume with cover letter to: Christine Mumau, Human Resources, 60 Court Street, Auburn, Maine 04210, Tel. # (207) 333-6601 ext 1416. E-mail address is cmumau@auburnmaine.gov. Applications may also be printed from the City of Auburn website – www.auburnmaine.gov. Application review will begin immediately and continue until the position is filled.

The City of Auburn is an Equal Opportunity Employer.