

Recreation Department
Auburn Adventures BEFORE/AFTER-SCHOOL Childcare Program
Site Director – Full Time contracted position
City of Auburn

Are you a retired schoolteacher or an individual new to teaching but not yet ready to serve full time in the classroom? If so, this job is perfect for you! The City of Auburn is seeking a highly motivated, energetic, and detail-oriented candidate for a Temporary Full-Time position within the newly formed Auburn Adventures Before/Afterschool Childcare Program. This position was created after a successful remote childcare program during the 20-21 school year and is transitioning to a more traditional before and after school childcare program. This position will serve a wide range of responsibilities as the primary Site Director and planner for the program overseeing a pod of 20 kids and part time staff. Specific job duties for the position are available upon request.

Position will require weekday hours between 6:30am-8:30am and then 2:00pm-6:00pm and will be paid hourly. Site Director will work an average work week of 30-40 hours with the option to enroll in a single benefit package. This position will be a 10-month contracted position contingent upon the continuation of the Auburn Adventures Childcare Program with the option of working 2 months of summer camp. Recommended qualifications: experience working with children and a valid Driver's License with ability to obtain training to drive the 14-passenger minibus. Ed Tech certifications (I, II, III) are desired but not required. Site Director will be paid \$18-\$22 an hour pending experience and qualifications.

If you are community oriented and passionate about recreation opportunities, please send your resume to: Chandra Elliott, Human Resources Specialist, City of Auburn, 60 Court Street, Auburn, ME 04210, 207-333-6601 Ext. 1415, celliot@auburnmaine.gov. Review of resumes will start immediately and will continue until the position is filled.

The City of Auburn is an Equal Opportunity Employer