

City of Auburn

FY 15/16 Budget Questions

Public Services

1. Do we receive any matches for sidewalk projects?

Answer: All MDOT match projects include sidewalks. The upcoming MDOT match project for Minot Ave, High, and Elm will connect sidewalks from the “snake trail” to Elm St. Other than MDOT projects we do not receive any other matches specific to sidewalks.

General Questions

2. Who and what departments have the special revenue accounts or just plain revenue accounts?

Answer: Police, Fire, PW Recreation and Administration.

3. Who has the authority to spend down the special revenue accounts or just revenue account?

Answer: Each account would be looked at individually. Most of the Special Revenue Accounts are grants that have been received. Each department head would be responsible to oversee these grants. The other accounts were set up for specific purposes and the department or team that requested these would have oversight. The Purchasing Policy still needs to be followed whether it is a grant or not.

4. What I mean by who is it, the department director, or the finance director, or just the city manager?

Answer: Generally it would be the department head and the Finance Director unless the expenditures are over \$25,000 - then it would also be approved by the City Manager.

5. Then how much money can anyone spend at any one time, how do they get the okay to spend it?

Answer: These funds are handled the same as the regular budget.

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6. A big question is to you please get me a report that breaks out all the revenue accounts in this city that the city of Auburn controls.

Answer: See the attached

7. I would also like to see a report that shows what was our new balance in each revenue account July 1, 2014.

Answer: See the attached

8. I would also like to see a report that shows what is now in these revenue accounts today April 30, 2015.

Answer: See the attached

Norway Savings Bank Arena

9. If possible I would like to know how many times a year we take out either ice surface and put it back in, with an estimated cost.....? and if I can ask why, I would like an answer.

Answer: The ice is repainted every one to three years depending on sponsorships, quality of paint job, and ice usage. We decided to ice out rink one in an attempt to save on our utilities, so we will need to repaint rink one in June. Rink two was repainted due to USA Hockey compliance and sponsorship changes. Sponsors spend thousands of dollars to have their businesses advertised in the ice, so quality and ice maintenance/clarity are of great importance. It reflects poorly on the arena if the ice surface is not up to standards and the logo is unrecognizable. We repainted rink two recently and the plan is to not have to repaint for the next three seasons.

Costs for painting one sheet with our staff....

White paint	\$1,100
Line paint	\$190
Logo paint	\$280
Total	\$1,570

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If you hire a contractor the cost would be....

Total \$3,800

10. Please tell me what we had in the enterprise account at July 1 of 2014, for advertisement, and other collectible expenses, like rentals and sponsorships. I would appreciate you getting me a breakdown of the advertising that we are billing out for, and who has paid for their advertisement, and sponsorships at the Norway arena. If it is called some other way of getting money I would like a report on that as well.

Answer: At the start of FY 16, Norway Savings Bank Arena will be billing a total of \$146,750 in advertising. Apart from that, there are 23 contracts due to expire by June 30, 2015. These 23 contracts total \$88,850. Of these 23 contracts, 9 have verbally agreed to renew for a total of \$30,500 (some of which have agreed to sign three year or longer contracts) and 4 of the 23 have notified us that they are not renewing for a total of \$18,850. We are still in talks with the remaining 10 advertisers as well as connected with 12 new advertising opportunities. Of the 12, one has already verbally committed to \$2,000 in advertising.

At this time, all advertisers are up-to-date on their payments.

11. I also would like to see any large ticket items that we have spent money on out of the enterprise?

Answer: \$11,500 on concession build out per the contract
\$5,000 or more on Olympia repairs (1996 machine)

12. The last thing I would ask of you is for Jill the finance director to do is a comparison for me, I would like to see a comparison from last December to April 2014 and this December to April 2015.

Answer: Please see the attached

13. I would like to see the cost of the power bills, electricity? I would like to see the cost for heating the building, fuel cost? I would like to see the cost for the propane tanks for the ice surface and machines, fuel cost? I would like to see the cost for phones? I would like to see the cost for TV services, all services that have to do with communications involving Internet's?

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Answer: Please see the attached

14. I would like to see the cost for snow removal, and snowplowing?

Answer: The first winter of operation the City handled the snowplowing/removal. During this past winter the arena paid a contractor approximately \$15,000. This agreement was conducted through a bid process with public works to maintain multiple municipal lots within the City of Auburn.