



TO: Mayor and City Council
FROM: Denis D'Auteuil, Acting City Manager
RE: Weekly Report
DATE: Week Ending January 20, 2017

Auburn Public Library

- The Board of Trustees meeting was moved to Weds., 1/25, at 7:30 a.m. due to inclement weather on the 18th.
- The Library has been awarded a "Great Stories Club" grant to engage reluctant teen readers by the American Library Association. We are one of 77 libraries in the country to participate in the program. Also, this is the third time the Library has been awarded this grant.
- The Auburn Winter Festival is January 27-29 and the Library is hosting two events: Winter Stories & Crafts and a Family Movie. Both of these items are free, and open to the public. More information can be found [online](#), or under the upcoming programs listed below.
- Upcoming programs include:
 - DIY Teens! Media Club| Wednesday, January 25 | 4:00 – 5:00 PM | Movies! Music! Graphic Arts! If you can imagine it, you can create it in our Media Lab. Teens, ages 12-18, can join our Media Club. We have some neat plans for Media Club this year, including photo journaling, stop motion animation and green screen workshops!
 - Author Visit with Brenda Fontaine| Thursday, January 26 | 6:00 – 7:30 PM | The Library will be hosting an author signing and reading with local business woman Brenda Fontaine, who has recently written a memoir. This event is open to the public.
 - KIDS! Winter Stories | Friday, January 27 | 10:00 – 10:30 AM | Come celebrate Auburn's Winter Festival and join us for some winter stories and a snowman craft. For more information, please call the library at 333-6640 ext.3.
 - KIDS! Free Family Movie: Finding Dory | Saturday, January 28 | 1:00 – 3:00 PM | Come celebrate Auburn's Winter Festival and join us for the free family movie "Finding Dory." Juice and crackers will be provided. Parents must remain with their children during the movie. For more information, please call the library at 333-6640 ext.3.
 - Making Refuge: Somali Bantu Refugees and Lewiston, ME | Thursday, February 2 | 6:00 – 7:30 PM | The Auburn Public Library welcomes Catherine Besteman, author of "Making Refuge: Somali Bantu Refugees and Lewiston, ME." In "Making Refuge," Besteman follows the trajectory of Somali Bantus from their homes in

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Somalia before the onset of Somalia's civil war in 1991, to their displacement to Kenyan refugee camps, to their relocation in cities across the United States, to their settlement in Lewiston, Maine. Sponsored by the Camden Conference.

- Follow the Library on [Facebook](#) or link to our website at www.auburnpubliclibrary.org for more information about all of our programs, new books, library news, and online registration.

City Clerk

- Staff issued the following:
 - 1 birth certificates
 - 82 death certificates
 - 4 marriage certificates
 - 0 marriage license
 - 8 burial permits
 - 8 taxi driver licenses
 - 0 Taxi Cab License
 - 12 business licenses (10 renewals and 2 new)
- Completed the minutes of the 1/9/2017 Council Meeting
- Prepared and posted the City Council agenda packet for the 1/23/2017 Council meeting
- Received 3 petitions and validated 13 signatures for an Act to Enhance Access to Affordable Health Care
- We finished entering the Voter Participation History in the Central Voter Registration System for the November Election. January 17th was the statewide deadline.
- Nomination papers for the Ward 4 City Council seat are still available (to date, still only one person has taken out papers)
- We are still accepting applications for several board and committee seats that are vacant – the application deadline for this round of appointments is January 27, 2017

Economic and Community Development

- City Owned Property Update – Staff had the downtown parcels ready for Council direction at the last workshop. Council indicated that they wanted the other 2 target areas for action at the same time as the downtown parcels. Staff will begin working on this again next week after we complete projects that are due by Friday of this week.
- Staff participated in the HUD Webinar regarding the interim rule on "HOME Grant Commitment" which went into effect on January 3. One major change is that grantees can no longer use the cumulative method to meet commitment requirements. Starting in 2016 the annual grant must be fully committed within 24 months of grant agreement.
- The Community Development Office has received proposals for funding from 6 public service agencies. The proposals will be reviewed and scored for funding.
- HUD has issued CPD Notice 16-18 regarding the submittal of FFY2017 Action Plan. A Continuing Resolution by Congress will delay the announcement of our allocation of CDBG/HOME funds for the next budget. Staff will follow procedures as in past years but will include a contingency plan to address any changes to the allocations.
- Staff attended the Good Food Council meeting on January 12.

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- Staff met with the owners of St. Louis Church and discussed final revisions to the Adaptive Re-use Text Amendment.
- Staff led the Plan Review Committee at its monthly meeting on January 18 with the following topics discussed:
 - a) Staff level approval of a building expansion for the new Hammond Tractor project at 1525 Minot Ave.
 - b) Gowell's Market zone change request at 121 and 127 Hampshire Street.
 - c) Internal departmental discussion on regulating recreational marijuana.
 - d) Auburn Water and Sewer District upgrade to a pump station on Hotel Road.
 - e) A request for city assistance for LA Arts events in conjunction with this year's Winter Fest.
 - f) Discussion of possible locations for a Farmer's Market in Downtown or New Auburn.
- Followed up with invitees to the Economic Development Round Table discussion
- For the Month of January 2017 we have been busy inspecting restaurants and opening new establishments:
 - Fianna Studio located on 158 Court Street opened with two Tattoo Artist-The Owner/Tattooist is- James McGrory and the other new Tattooist is Brad Burkhart.
 - Hands Down Massage Therapy – Massage Therapist and owner Alyson Sylvester is located at 990 Minot Avenue.
 - BOBA Restaurant is working on a location on Spring Street.
 - We are sorry to see that Café LA has closed its doors.
- Code Enforcement Officers, Zack Lenhart and Cristy Bourget, attended a Basic Subsurface and Internal Plumbing training session in Gray on Tuesday.
- The three dangerous buildings at 741 Broad St have been taken down. Clean up of the demolition debris is still taking place. Hazardous materials have started to be removed at 16-18 Newbury St., demolition will follow.

Fire

- Crews responded to 5 fire calls during this time period including a storage shed fire, a chimney fire, and a fire in a wall caused by a wood stove. We also responded to two cooking fires.
- Crews responded to a major Natural Gas leak as result of a vehicle accident. This involved the evacuation of approximately 12 homes in the area. The event lasted several hours.
- Staff performed several follow up inspections, site inspections and C of O inspections.
- Electricians completed work on the light upgrade for Central Station.
- Crews attended training on Cardiac Emergencies.
- Staff attended the monthly Plans Review Committee meeting.
- Crews did Fit Testing for the Air Packs as part of OSHA compliance.
- Crews participated in "Firefighter Down" training.

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- Crews attended the annual BLS/OSHA refresher training.
- Crews did Ice Rescue refresher training.
- Crews hosted a new 911 dispatcher for his ride along time as part of their training.
- Crews performed 8 inspections, 5 of which were for licenses.
- For the week of January 12th to January 18th, we responded to 87 calls for service. These include, but are not limited to: 5 fire calls, 58 Emergency Medical calls, 8 Motor Vehicle Accidents - 5 with injuries, 4 Hazardous Condition calls, 6 Service calls, and 5 fire alarm calls. We received 1 mutual aid responses during this period and we provided 0 mutual aid responses. We provided 1 Paramedic intercept during this time and transported 1 patient for UAS in Lewiston.

IT

- This week GFTV staff worked on finalizing the studio space at ELHS. Training of school staff will begin this week. Many students have expressed interest in the inclusion of the studio space in their media classes. This will serve as a gateway for students who wish to pursue a career in video production.
- Staff also worked on administrative tasks related to re-franchising, asset research for re-franchising and negotiations for our tech support for our video broadcast system. Other work included IT projects and tech support for city staff. Staff also worked on broadcast programming and file prep for on air broadcasts.
- Staff worked on an issue that caused NSB Ice Arena staff to lose access to many of their files. The problem was traced to a printer utility on their server which had gone rogue and was consuming all the available machine cycles. When that process was killed, the server became usable once again. The rogue utility was one that scans all City printers for an outside vendor, and which had been working correctly for years. We don't know what caused it to fail, but we will not be re-installing it.

NSBA

- General
 - New Zamboni to arrive 1/19/17
 - Press Release sent ~ Maine RV Show
- Ice
 - Men's League
 - Women's League
 - Public Skate
 - Private Rentals
 - Central Maine Elite League
 - High School Practices & Games
 - SMMHL
 - Maine Gladiators practices & Games
 - L/A Seniors
- Marc's Meetings
 - Facility Meeting - Travis Wheeler - Mechanical Systems

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- Partnerships
 - Marquis signs ~ Renewed
 - Mount Auburn Dental ~ in consideration
- Jason Ops Tasks
 - Ice Maintenance
 - Building Maintenance
 - Olympia Maintenance
 - Ice Scheduling
 - Gladiator's Ice Scheduling
 - Staff Scheduling
 - Facility Meeting - Travis Wheeler - Mechanical Systems

Police

- APD took in 501 calls for service during this time frame.
- Officers conducted 133 motor vehicle stops.
- Officers investigated 53 offenses: 9 of which were felonies - resulting in 10 arrests. 19 criminal summonses were issued and there were no juvenile arrests last week.
- Officers responded to 22 motor vehicle crashes.

Public Services

- Crews were out during the week plowing/sanding and salting as well as spot sanding during all three shifts.
- Crews continue to clean and sand sidewalks as well as begin to push back areas of concern for visibility.
- Crews were out cold patching potholes around the city.
- The fleet team has repaired brake issues, broken wires, lights, installed ladders on #80 and 81 as an extra safety precaution. Replaced a fuel tank as well as performed four preventative maintenance, 4 State Inspections, and two road calls. Also, working on is a PTO clutch and fabricating a new calcium tank mount for #11 and fabricating a swinging arm for the new salt brine filler hose.
- Crews have been restocking the sand shed numerous times this week so far as residents have been restocking sand for their home walkways and driveways.
- Crews have been busy with chipping all the Christmas Trees Public Services have received over the last couple of weeks. Also, began unplugging and removing Christmas Decorations around town.
- Crews started 2017 Mandatory BOL Respirator Clearance paperwork
- Sign work around the city continues; replacing and or fixing faded and damaged signs by the new regulations. Some areas completed were Broad St, Stevens Mill Rd., Falcon Dr., Garfield Rd and Sunderland Dr.
- Public Services still receives calls to pick up road debris as well as dead animals.
- South Main St. – Scheduled to be completed by Spring 2017 – Work has been completed for the season and will commence in Spring 2017
- Ash Landfill forced sewer main – Scheduled to be completed in 2017 – Project in design phase

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- Park Avenue – Completion date spring/summer 2017 – MDOT project
- Turner Street Sidewalk Project – Scheduled to be completed in 2017 – Project to continue in Spring 2017
- Lake Street Reconstruction – Scheduled to be completed in 2017 – Design consultant has been selected.
- 2016 Reclamation Project – Pownal Rd. – Scheduled to be completed in 2017 – Bids recently opened.
- Sopers Mill Bridge Rehab – Scheduled to be completed in 2017 – Army Corp permit has been submitted.
- Pettengill Pond Dredging – Scheduled to be completed in 2017 – MDEP permit being submitted. Public meeting to be held 12/15/2016.
- 2017 Hampshire Street Reconstruction; scheduled to be completed in 2017, 2 neighborhood meeting held on November 30th, 100% plans to be completed in December: [Hampshire Street Plans](#) - [Hampshire Street Improvements Renderings](#)

Recreation

Changes/Updates:

- Winter Festival list of events has been updated! Check out the City Website and/or the Winter Festival page for more info.
- AARP Tax Prep will be using a section of the Hasty Building for tax prep starting in February.
- Renovations to the Hasty Building are in full swing and seem to have minimal impact on current programming.
- Summer Camp Financial Aid Packets are ready for pick-up, deadline is March 10th.

Ongoing Programs:

- Youth Ski Lessons with Lost Valley we have 6 participants.
- After School Ski Club will be combined with the Merrick Ski Program we have 49 participants.
- Indoor Soccer we have; 10 signed up for ages 3-5, 8 signed up for ages 6-9, and 6 signed up for ages 10-14.
- Senior Walking happens every Tues/Thurs in the Ingersoll Turf Facility from 9am-10am.
- Afterschool Open Gym running Jan 5 – April 28 on Mon/Thurs/Fri from 230-4pm for grades 7-12 at the Hasty Gym for \$1 each day. Now offering a year pass for \$20. Averaging around 15 kids a day.
- Pickelball drop-in– every Tues/Thurs from 9am-11am, \$2 for residents \$3 for non-residents. Beginners are welcomed, we have 3 courts running and average around 15-25 per day. Now offering a punch card for frequent users!
- Youth Basketball we are in our 5th week 7. 1-2 grade we have 4 teams for 40 players. 3-4 grade we have 6 teams for 47 players. 5-6 grade we have 8 teams for 42 players. 7-8 grade we have 9 teams for 42 players. For High School we have 7 teams for 61 players. Total of 32 teams for 232 players!
- Pre-K and Kinder Basketball Skills and Drills we have 15 for session 2 starting Jan 22.
- Men's A Basketball League – We are in week 7, we have 12 teams playing on Sunday afternoons.

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- Men's B Basketball League – We are in week 8, we have 9 teams playing on Mon/Tues nights.
- Men's C Basketball League – We are in week 8, we have 7 teams playing on Wednesday nights.
- Women's League – We are in week 7, we have 7 teams playing on Thursday nights.

Ending Programs:

- Start Smart Sports Development was cancelled due to low enrollment.
- Butterfly Stained Glass Museum was cancelled due to low enrollment.

Special Projects/Events:

- Winterfest will be held on January 27, 28, and 29 with a variety of activities including; ice sculpture, ice skating in Festival Plaza, Snow mountain in downtown, skiing and sledding at Lost Valley, Baxter 10k, L/A Arts Exhibit, Movies at the Library, Bunco at WLU, Ice Bar tent with live music from Skosh, and FIREWORKS!!
- Spring Celebration Sat. April 15 from 10am-12pm at Hasty Community Center. This is a free event for families with games, arts and crafts, and Egg-Stravaganza.
- Rec to Rec 5K – from Lewiston Rec to Auburn Rec this 5K **DATE IS TBA** and include a family walk at 930am, run will begin 10am. Family walk \$25 for family of 4 (additional \$5 per person). Timed Run \$35 per person (\$10 off if register before March 31) (\$40 on day of race).

Upcoming Programs:

Youth Programs –

- Kids Yoga – Basic for beginners ages 8-11 Wednesdays Feb 1-March 8 at the Hasty Community Center from 2-3pm, Cost: \$50.
- February Vacation Camp from Feb 20-24 for grades K-6 at the Hasty Community Center. Cost will be \$80 for the week/\$25 per day from 730am-530pm.
- April Vacation Camp from April 17-21 for grades K-6 at the Hasty Community Center. Cost will be \$80 for the week/\$25 per day from 730am-530pm.
- Father/Daughter Dance "Under the Sea" Sat. Feb 18 from 6-9pm at Hasty Community Center. \$15 per person (\$30 per couple).
- Spring Travel Basketball – co sponsored with L/A Swish Evaluation day will be Feb 20th time TBA. Games on Weekends, cost \$200 with fundraising opportunities for BOYS grades 5-8th.
- Youth Lacrosse – grades 3-6, practices during the week, games on weekends. Cost is \$60 player we will start indoor practices April 10th. Equipment is needed for this program, mandatory parent meeting on March 6th for more info.
- Middle School LAX – Practices during the week, games during the week home and away from Late April to Mid-June. \$80 per player, practices will begin April 10th indoors.

Senior Programs

- Valentine's Luncheon – Spaghetti and meatball lunch with games and raffles on Thurs Feb 9 from 11am-2pm, Cost \$15 per person.
- Haven's Candy Factory and shopping at the Maine Mall – Thurs March 9 from 9am-4pm, Cost: \$5 per person (lunch on your own).

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- Bermuda Cruise – May 5 – 12, We will transport you to Boston where you head out to the Bermuda Islands on the Norwegian Dawn. US Passport or Birth Certificate & Photo ID requires for international travel. \$1,123 per person for double room or \$2,246 for single.

Family Programs

- Family Open Gym – Cost \$1 per person, designed for families with young children to come and run around, an adult must be present. Times vary each day, call or check Facebook for updates; Dec 22, 23, Jan 2, 4, 11, 18, 25, Feb 8, 15, March 8, 22, 29, April 12, 26.
- Parent & Me Learn to Cook Series Wed. 2/1, 2/8, 2/15, 3/1, 3/8 at the PAL Center for grades K-6 from 12:30pm-1:30pm. Instructor Tom Poulin, cost is \$15 per person (\$30 for parent/child combo) for each date.

Adult Programs

- Adult Yoga – For beginners to learn the basics of yoga and relaxation Thursday Jan 19- Feb 16 from 5:15-6:15pm at the Hasty Community Center, Cost: \$60.
- Tai Chi – learn the basic of Tai Chi for all ages 16-80 Wed Jan 25 – Feb 22 from 9am-10am OR Thursday Jan 26 – Feb 23 from 7-8pm at the Hasty Community Center. Cost: \$40 for the 5 week session or \$10 drop in class rate.
- Men's Summer Basketball League – Fast Break league will be Mondays starting June 5 games vary from 5-10pm, rosters must be 18+ with 51% Auburn/Lewiston residents. Team cost \$675.
- Men's Summer Basketball League – Slow Down League will be Sundays starting June 4 game times vary from 3-9pm, rosters must be 18+ with 51% Auburn/Lewiston residents. Team cost \$575.
- Slow Pitch Softball – Men's League will offer three levels Lower (Mondays) , Middle (Wednesday), and Upper (Tuesday) division. Cost \$825 per team. More info will come out with rules and captains meeting in February.
- Slow Pitch Softball – COED league will offer three levels this year Minor, Middle, and Major Divisions. Games will be played on Sundays, team cost \$650.

Turf

Rentals:

- Coastal Field Hockey
- Androscoggin Youth Indoor Soccer Session 2
- Next Pitch & Prime 360 Baseball and Softball Training Session 2
- Middle School age soccer training
- Tiny Tonka Toddler soccer Wednesday Session 2
- Poland AAU Baseball training
- High School Girls Soccer Training continues
- Maine Rapids AAU Baseball Starts
- EL Indoor Track Practice
- Lady Her-ricanes AAU softball Starts
- Boys High School Lacrosse Training
- Cardio Sport Fitness Class
- Auburn Recreation Department Indoor Soccer

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- Youth ultimate Frisbee group
- 45 total hours used in batting cages
- Maine Raging Bulls Men's Football
- Booked time for Oxford County Youth Soccer
- Working with Green Youth Softball for field and cage time

Advertising/Promotional Meetings:

- Installed Kaplan University sign
- Working with Paradie, Sherman, Walker & Worden
- Working with Modern Woodmen
- Talking with various businesses on potential partnerships

Leagues/Programs:

- Session 3 for Adult Co-Ed soccer
- Session 2 of the Boy's High School Soccer League
- Session 2 of Women's pick-up field hockey every Monday evening 7pm-8pm.
- Senior Citizen walking every Tuesday and Thursday, 9:00am-10:00am.
- Adult wiffle ball continues
- Working with Bates College Women's Soccer on youth programming