



TO: Mayor and City Council
FROM: Howard Kroll, City Manager
RE: Weekly Report
DATE: Week Ending July 22, 2016

Assessing

- For the past two weeks staff has been working on preparations for the tax commitment. As of today we have completed proofing the real estate, personal property and exemption files which are scheduled to be transferred to the Tax Collector Monday, July 25th.
- The final taxable valuations are as follows:
 - Taxable valuation of real estate: \$1,852,057,439.
 - Taxable valuation of PP: \$146,229,300
 - Total taxable valuation: \$1,998,286,739

Auburn Public Library

- The Board of Trustees did not meet this month. The next meeting will be on Weds., Aug. 17th at 7:30 a.m.
- The Library Director attended the Maine STEM Council's annual meeting in Brunswick on Mon., 7/18. It was a great networking opportunity with presentations made by employers, the Dept. of Labor, and students involved in STEM education.
- The Library Director participated in a site visit in Augusta by the National Endowment for the Humanities to assess the Maine Humanities Council. We were one of four public libraries asked to attend along with Maine State Library personnel and an academic library representative. MHC provides incredible service to libraries through programming and grants.
- The Adult Services Manager attended a Center for Disease Control training in Augusta on vector borne diseases caused by ticks and mosquitos. The purpose of the event was to train individuals who might like to become "local experts" on ticks and mosquitoes. Library staffs were welcomed and encouraged to attend.

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- Customer service statistics were recently measured and the numbers indicated a projected increase in customer interaction and requests for service. The final tallies project the number of interactions to be 49,764 for the year. Just over 47,000 interactions were recorded for FY2015.
- Upcoming programs include:
 - Kids! Family Concert with Rob Duquette – Tues., 7/26, at 11 a.m. We hope you will join us for a free family concert with our friend and talented Maine musician, Rob Duquette. Come join the fun! All ages are welcome.
Location: Androscoggin Community Room
 - Teens! Mind & Body Wellness -- Journaling – Thurs., 7/28, at 3 p.m. Teens! As we continue on our summer journey of "Mind & Body Wellness," we will take a look at journaling and why keeping a journal might be helpful toward living a healthy lifestyle. Today will conclude this 3-part series, where there will be actual writing prompts, and we will spend some time reflecting and writing. This program is just for teens, ages 12-18.
Location: Teen Space
 - Auburn Page Turners – "Girl Waits with Gun" – Mon., 8/1, at 12:30 p.m. We love to talk and books sure give us a lot to talk about. Join the Auburn Page Turners for a fun and lively talk about the historical fiction novel "Girl Waits with Gun." From the New York Times best-selling author of "The Drunken Botanist" comes an enthralling novel based on the forgotten true story of one of the nation's first female deputy sheriffs.
- Follow the Library on Facebook or link to our website at www.auburnpubliclibrary.org for more information about all of our programs, new books, library news, and online registration.

City Clerk

- We Issued the following:
 - 2 birth certificate
 - 20 death certificates
 - 5 marriage certificates
 - 4 marriage licenses
 - 14 disposition permits
 - 6 garage sale permits
 - 14 business licenses (renewals)
- Mailed out 8 business license renewal reminder letters out
- Received 3 business license applications – renewals
- The City Clerk attended the 7/18/2016 Council Meeting
- Worked on preparing the August 1, 2016 City Council Agenda

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- Received 31 Voter Registration Applications/Change cards from the Secretary of State's office and updated that information in the Central Voter Registration System
- Ran envelopes through the mail machine to print return address labels for the Tax Office
- Worked on filing and reconciling disposition permits
- Supplement 8 of the Code of Ordinances should be completed soon. This will include any Ordinances adopted or amended through July
- Updated Board and Committee vacancies on the website

Fire

- Crews responded to 3 fire calls.
- Staff attended the monthly Plans Review Committee meeting.
- Staff performed several follow-up inspections.
- Crews continued presentations of their pre-plan studies.
- Staff performed an inspection of a home food producer
- Crews continued work on pre-planning several target buildings.
- Crews participated in open water rescues and rescue boat operations training.
- Crews did 9 Life Safety Inspections, 4 for licenses.
- ASO Inmates provided service by stripping and waxing floors at Central Station.
- For the week of July 14th to July 20th, we responded to 96 calls for service. These include, but are not limited to: 3 fire calls, 67 Emergency Medical calls, 6 Motor Vehicle Accidents – 4 with injuries, 2 Hazardous Condition calls, 7 Service calls, 1 unauthorized fire call and 9 fire alarm calls. We received 0 mutual aid responses during this period and we provided 0 mutual aid responses. We provided 1 Paramedic intercept during this period and transported 2 patients from Lewiston for UAS.

IT

- This week, we took receipt of the GIS-based tree inventory data collected by Davey Resource Group. We have provided a preliminary map and summary to the Engineering department, and will work with them over the next few weeks to create an online map that will highlight pertinent information from the inventory.
- GIS Staff created a number of wall maps for various departments --- Two sizes of School District maps, a several engineering scale maps (aerial photos), and a city street map including police beats. The maps are currently being reviewed by the requesting departments for potential edits/updates.
- On Tuesday, a normally placid ProCurve switch decided to re-invent itself as a pyrotechnic device. This left our Police Administration area without network

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connections or phones – in the middle of their CALEA accreditation process! I was away on vacation and of only limited help, so Rosemary Mosher took charge. Several others stepped up to help us resolve the issue, and I'd like to acknowledge their contributions:

- From Lewiston MIS, Craig Starr brought his expertise and an older switch that was compatible with our fiber
- From the LA911 CommCenter, Drew McKinley and Matt Charest contributed their expertise and TRIED to contribute a switch and a cable (which would have worked except that our fiber module was too old for it!)

I, and the City, am truly grateful for this "mutual assistance"! It's reassuring to know that we have such resources close to hand.

- GFTV Staff began work on a draft proposal for the franchise negotiations for capital needs for city broadcasts and PEG TV infrastructure.

NSBA

- Ice
 - Men's League
 - Women's League
 - Public Skate
 - Shiny
 - Private Rentals
 - Summer Camps
 - High School Summer Sessions
 - Central Maine Elite League
 - L/A Seniors
- Marc's Meetings
 - UMaine Black Bears Hockey - Golf Tournament
 - Update ~ Gritty's Meeting
 - Floor Deck - Bob Stone & Leroy Drew
 - Retirement Meeting
 - Director Retirement Luncheon - Deb Grimmig
 - Central Maine Community College - Hockey Locker Room Planning
- Partnerships
 - Alliance Sport Marketing
 - Pep Boys
 - Sherwin Williams
- Jason Ops Tasks
 - Ice Maintenance

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- Building Maintenance
- Olympia Maintenance
- Ice Scheduling
- Central Maine Community College - Hockey Locker Room Planning

Police

- The department handled 587 calls for service this week.
- Officers conducted 114 motor vehicle stops and 25 field interviews.
- Officers investigated 92 offenses of which, 7 of which were felonies, generating 15 arrests, 21 criminal summonses and 3 juvenile arrests.
- Officers responded to 48 motor vehicle crashes.

Public Services

- 2016 Reclamation Project (Townsend Brook Road, Pettingill Park)- asphalt base course complete in Pettingill Park. Raising structures to grade and curb work. Drainage structures completed on Townsend Brook Road, roadway to be reclaimed next week.
- 2016 Reconstruction Project (Highland Ave) - project awarded to Longchamps. AWSO to complete their utility work by end of July. Road construction to begin next week.
- 2016 MPI Project (South Main Street)- project has been awarded to Gendron & Gendron, stormdrain installation in progress
- Barker Mill Trail- project 95% complete
- Stormwater Compliance- on-going
- 2017 Hampshire Street Reconstruction- Gorrill Palmer has been selected for Consultant Services. 50% drawings now available. Landscaping and lighting plan being developed.
- Ash Landfill forced sewer main- project in design phase
- Crews continue maintenance on all fields including lining, dragging, mowing, weed-whacking, checking the bases, even general maintenance on stands if needed.
- Roadside mowing continues throughout the city.
- Residents along with the Com Center continue to call to have deceased animals picked up as well as for potholes, large pieces of road debris (TV's, couch, chairs) etc.
- Crews were out and about cleaning up graffiti at some of the Parks that were reported.

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- The Excavation Technician was busy marking out dig safe's, inspecting both private and street excavations, reviewing and issuing Fill, Drive Opening permits as well as billing and continues GIS work.
- Sign work around the city continues; replacing and or fixing faded and damaged signs.
- Ditching work continues on Steel Rd., Old Portland Rd, and Country Club Dr.,
- Tree work on Nineteenth St., Newbury St., Pownal Rd., Trapp Rd., Hatch Rd, Orchard St., Harvard St., Perkins Ridge Rd., Hersey Hill Rd. and Mount Auburn Av.
- Culvert work on Whitman Spring Rd. and Valview Dr., West Auburn Rd., Evergreen Rd.
- Basin cleaning continues throughout the City
- Mowing of Lake Grove Park, Mall Area, Tower Areas, Bonney Park, Moulton Park, Riverwalk Area. Also, water flower beds

Recreation

- Ongoing Programs:
 - Men's Basketball League–16 teams registered games are finishing up regular season in the next coming weeks.
 - Senior Walking happens every Tues/Thurs in the Ingersoll Turf Facility from 9am-10am.
 - Men's Slow Pitch Softball Games are ongoing.
 - Coed Slow Pitch on Sunday's is in full swing.
 - Summer Track and Field – We have 80 kids weekly and have been crushing he track meets!
 - Discounted Ticket Sales are a hot item right now; Funtown/Splashtown combo ticket for \$28, Aquaboggan \$15 per, and York Wild Kingdom combo pass for \$14 per.
 - Summer Rec Camp – We have 200 signed up and will run until August 19th. We will be heading to the Sea Dogs game next week as the week's big outing.
- Ending Programs:
 - Annual Senior Chicken BBQ was this past Wed – we had over 55 attendees.
 - GPS Soccer camp was cancelled due to low numbers
 - We held a summer Cheer camp and had over 15 participants.
 - Songo River Queen Senior Trip – we had 30 participants.
- Special Projects/Events:
 - Summerfest – this Friday is the first initial big promo day as ad's and interviews will be blasted out on 4 different radio stations. The Summerfest

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Website has been updated and released on the website. Press Releases and other media outlets will be sent out next week.

- Art Walk – 3rd walk is next Friday July 29th, LA Arts will be putting a banner up across the road at city hall to help increase participation.
 - Movie's In the Park – Last week's movie was moved indoors due to weather. The last movie will be July 28 (Frozen). Bring warm clothes, a blanket and low chairs to sit on during the film. FREE FOR ALL AGES!
 - Movie Box Car Night - FREE FOR ALL AGES! Enjoy the Movie Finding Nemo under the stars and on the big screen. Kids, create your own home-made cardboard box boat and enjoy the movie in style. Prizes will be given out for the best boats on the lot! Judging based on creativity, materials used, and appearance. Friday August 5, 2016 at the Ingersoll Turf Facility, Boat judging begins at 7:45pm, Movie will follow at approximately 8:00 pm.
- Co-Sponsored Programs/Events:
- Community Gardens – All 23 plots are being utilized and tons of fresh veggies are sprouting up.
 - Wednesday's in the Park – All performances start at 10am; July 27th—Phil Smith (Simard-Payne Park, Lewiston), August 10th—Chris Poulos (Hasty Community Center, Auburn).
 - Community Band – Great weather and turn out with over 300 people coming out each week to pack festival plaza.
 - Farmer's Market – There has been tons of support and interest from the community and we will be re-locating the vendor set-up to allow for easy/safe access and visibility. The new location will be in the parking lot across from the parking garage. We continue to hold it Wed. nights from 5:30-7:30pm.
- Upcoming Programs:
- Eddies Football Camp Grades 5-8 – July 25-28 at Chestnut Field with coach Ron Nadeu from 5:30-7:30pm. Cost \$25 per player.
 - Challenger British Soccer Camp – Ages 3-14 for the week of Aug 1-5 at Pettengill Park. Ages 3-4 9am-10am cost is \$90, Ages 5-6 10:30am-12pm cost is \$100, Ages 7-14 (Half Day) 9am-12pm cost is \$140, Ages 7-14 (Full Day) 9am-4pm \$198.
 - Sebago Lake State Park – Thursday, August 11, Van leaves Pettengill Park at 8:30 a.m. and will return by 4:00 p.m. Bring a picnic lunch and beverage. Cost: \$5.00 for transportation.

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- Old Orchard Beach – Tuesday, August 16, Van leaves Pettengill Park at 9:00 a.m. and will return by 4:00 p.m. Cost: \$5.00. You can bring a bag lunch, or buy a lunch at the pier.
- Fall Youth Football has opened for registration. Divisions will be offered to 3-4^{gd}, 5-6^{gd}, and 7-8th gd. Parent meeting for grades 3-6 will be held on Thurs July 28th at Hasty Community Center from 530-7pm, cost for the program is \$105. Parent meeting for grades 7-8 will be Thurs Aug 4th, cost \$180.