



TO: Mayor and City Council
FROM: Denis D'Auteuil, Acting City Manager
RE: Weekly Report
DATE: Week Ending October 28, 2016

Assessing

- One in four inspections has been suspended in order to process the Business Equipment Reimbursement forms. Qualifying businesses may file with the State for partial reimbursement of their municipal tax. In order to do so the Assessing Department must process the application, sign off and return to the business owner who in turn files the paperwork with the State. Applications are received in this office almost daily and we do our best to process as they are received. This is very time consuming and the larger accounts may take in excess of 2-3 days to complete. Typically many businesses wait until the last minute and which makes it very difficult to have a quick turnaround time. The applications are due back to the State by December 31st. To date 47 applications have been processed.
- A meeting of the Board of Assessment Review will be held this evening, October 27th, in Council Chambers to decide a jurisdictional issue with an abatement application that was filed. Pilotage L3C filed an abatement request to the Board beyond the time allowed by law to do so. The Board will decide whether or not the State mandated procedures and timelines were followed and whether the Board has the jurisdiction to hear the appeal. Our new City Attorney, Michael Malloy will be present representing the Board.
- Title 36 requires property owners who have land in the Tree Growth Special Land Use classification to have their land recertified by a licensed Forester every 10 years. Currently there are 47 property owners with 2,525 acres of land in the Tree Growth Classification. The records of these property owners in the City must be closely monitored in order to adhere to strict guidelines pursuant to the law. The notification to those owners due for recertification in 2016 have been sent. Property owners must respond within 120 days of receiving notification or penalties will be assessed in accordance with the law.
- Staff completed several residential and commercial inspections last week either due to completion of projects or at the request of taxpayers.

Auburn Public Library

- The annual College Night was a success with approximately twenty five students and parents in attendance along with thirteen post-secondary schools, financial aid

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counselors, and a representative of College4ME-Androscoggin. Plans are already underway for next year's event.

- The boards of both APL and LPL met on Tuesday, October 25 at Lewiston. There was a presentation by Gene Geiger regarding the work of the Joint Charter Commission. There was a discussion as to how this might affect both libraries. The Boards also discussed additional ways that both libraries could collaborate and innovate.
- Plans are underway for the annual College Day sponsored by College4ME-Androscoggin. It will be held at the Hilton Garden Inn on December 2nd with former U.S. Senator George J. Mitchell giving the key note. The cost will be \$25. College Garb Day will also take place. All are encouraged to wear their school colors on that day to show off the impact of a college education throughout the County.
- The monthly leadership team meeting was held on Wednesday, October 26. Among the topics discussed were a bill of rights display sponsored by Maine Humanities Council which will arrive in mid-December, plans to attend STEM professional development conferences, grants in process, and issues with the self-checkout machines.
- The Teen Librarian attended a meeting of the local MELMAC Committee on Thursday, October 27. This is a grant funded program to encourage college aspirations for all students.
- The Library has been a victim of a very sophisticated scam. An expensive camera was purchased in our name and shipped to us. We received a call out of the blue from the credit card company which said they had detected the fraudulent purchase. The representative said that we would receive a call from the vendor which would send us a return label. As a precaution we followed up with the credit card company. The gentleman that called us does not work for them nor was the phone number he provided legitimate. The charge is being removed and after contacting the vendor a legitimate mailing label is being sent to return the camera to the rightful owner. The credit card company told us that this is a new type of scam which they are just beginning to see. They cancelled our credit card immediately and established a security protocol to prevent additional fraud.
- Upcoming programs include:
 - Multi-faith Discussion | Tuesday, November 1 | 12:30 – 1:30 PM | The All-Clergy Round Table will start this season's discussion with issues and images from the Book of Genesis at the Auburn Public Library. This four-part series will continue on December 6, January 10 and February 7. These lively yet friendly discussions will be among some of the area leading Clergy who also serve as Chaplains for the Auburn Police Department: Rabbi Sruli Dresdner of Temple Shalom, Pastor Roger Cousineau of East Auburn Baptist Church, Rev. Doctor Jody Cohen Hayashida of First Universalist Church in New Auburn, and Pastor Richard Waller of the Auburn Church of the Nazarene. Copies of the texts will be provided, and the audience will have an opportunity to ask questions. For more details and discussion topics call 333-6640 Ext. 4.
 - KIDS! Read to a Dog | Thursday, November 3 | 5:00 – 6:00 PM | Join Susan Farrell and her dog Addie. Kids can practice their reading skills while reading to

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Addie and make a new friend! Please call the library at 333-6640 ext.3 to register for your 15 minute appointment.

- Teens! Friday Movie: The Blind Side (PG-13) | Friday, November 4 | 3:00 – 5:00 PM | Join us in on the 1st Friday of each month to relax and enjoy a movie. This month, we will watch “The Blind Side,” based on a true story. This movie covers the story of Michael Oher, a homeless and traumatized boy, who became an All-American football player and first round NFL draft pick with the help of a caring woman and her family. This program is just for teens, ages 13-18, and will include a snack!
 - Auburn Page Turners - The Woman in Cabin 10 | Monday, November 7 | 12:30 – 1:30 PM | Join us for a discussion of “The Woman in Cabin 10.” Traumatized travel journalist Lo Blacklock hopes to settle her nerves and cure her insomnia after a frightening home invasion with an exciting job assignment on board a small luxury cruise ship in the North Atlantic. Her paranoia is only increased; however, when she is certain she hears someone being thrown overboard from the cabin next door in the middle of the night. When her credibility is questioned after all of the passengers are accounted for, Lo digs further into the mystery and finds her life in danger.
- Follow the Library on Facebook or link to our website at www.auburnpubliclibrary.org for more information about all of our programs, new books, library news, and online registration.

Fire

- Crews responded to 3 fire calls during this period.
- Staff performed several follow up inspections.
- Staff performed several C/O inspections.
- Staff investigated with a citizen complaint regarding apartment egress issues.
- Crews continued Fire Prevention Week activities with Fire Drills in the schools and station visits from schools and preschools.
- Staff assisted with the Lewiston-Auburn firefighter recruitment physical agility test held at Bates College.
- Crews completed hands on training in “confined Space Rescue” as part of our annual OSHA recertification requirements.
- Crews assisted with training for Lost Valley Ski-Patrol personnel.
- For the week of October 20th to October 26th, we responded to 91 calls for service. These include, but are not limited to: 3 fire calls, 53 Emergency Medical calls, 6 Motor Vehicle Accidents - 3 with injuries, 5 Hazardous Condition calls, 10 Service calls, 9 fire alarm calls and 3 Citizen complaints.. We received 0 mutual aid responses during this period and we provided 0 mutual aid responses. We provided 2 Paramedic intercepts during this time.

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IT

- GIS staff continued to work on the E911 address point relocation project. Due to a number of software and database issues, progress has been slower than we would have liked. Hopefully the problems are resolved and we will be able to make faster progress next week.
- GOS staff also continued planning for GIS Day. We are building several new map journals for economic development that we expect to roll out on that day.
- The Plan File Archive map layer has been tested by staff. So far, we have not discovered any problems. We will begin a controlled rollout to interested developers and surveyors, to evaluate the application.
- This week GFTV covered the ribbon cutting for the new transit station. It was well attended and folks seemed excited to finally get this project completed. The facility opened on October 21st. GFTV staff continue to work on projects with IT and support service for city staff. We also assisted the Lewiston Police Department with problems in their presentation room. Other work included some editing and file prep and programming for November.
- The MUNIS Financial Software upgrade went fairly well, but we are still struggling with some printing issues. We're getting closer.
- Staff scheduled one-time door unlocks for the Voter Registration staff this coming weekend. Our new access software gives us the ability to program custom schedules.
- Paul Fraser will be out of the office most of next week, 10/31 – 11/3, attending a Cyber Security conference hosted by the Department of Homeland Security. IT concerns/issues should be addressed to Rosemary Mosher, who will be in frequent contact.

NSBA

- General
 - Norway Savings Bank and Gladiator Event ~ Mezzanine
- Ice
 - Men's League
 - Women's League
 - Public Skate
 - Shinny
 - Private Rentals
 - Central Maine Elite League
 - Players Edge
 - Maine Gladiators
 - L/A Seniors
 - Maine Amateur Hockey Association
 - Central Maine Community College
 - Murph Hockey Tournament
- Marc's Meetings
 - Maine RV Show - Floor Plan Template
 - St Doms Ice Schedule for JV Games and Signage in the lobby

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- Staining problem on Norway Savings Bank Sign
- Nitco
- Partnerships
 - Norway Savings Bank - Bobbi Burke & Ethos Marketing
 - Big Jab - Chris Sedenka
 - Hebron Academy
 - Good Shepherd Food Bank
- Facility Rental
 - Big Time Wrestling

Police

- The department handled 460 calls for service this week.
- Officers conducted 96 motor vehicle stops and 9 field interviews.
- Officers investigated 60 offenses of which, 5 of which were felonies, generating 13 arrests, 24 criminal summonses and 2 juvenile arrests.
- Officers responded to 27 motor vehicle crashes.

Public Services

- Townsend Brook Road, project complete.
- Pettengill Park, project complete.
- Highland Avenue, project complete.
- South Main Street, base course pavement completed. Working on sidewalks and installing granite curb.
- 2017 Hampshire Street Reconstruction, scheduled for completion in 2017, 75% plans being developed.
- Ash Landfill forced sewer main, scheduled for completion in 2016, project in design phase
- Crack Seal Contract, project complete.
- Park Avenue – completion date spring/summer 2017. MDOT project.
- Turner Street Sidewalk, construction has begun starting at Falcon Drive.
- Crews have run a trial leaf picking up with the new machine at Auburn Parks.
- Thanks to the Wellness Team, Public Services received a new blood pressure cuff on Monday. Thanks to one Firefighter and a Paramedic for taking the time to train the crew.
- Public Services crew continues to paint basin lines throughout the City
- Basin cleaning project completed
- Tree work on Turner St continues
- Stump Grindings on Cleveland Av., Highland Av., and Western View have begun
- Our North Urban District has been investigating washouts in the area due to the heavy rains.
- Ditching continues in the South West District (Poland Rd.)
- Crews are investigating sinkholes located at Chestnut and Moulton Parks
- Crews attended a United Way Rally Wednesday morning
- The hot patching crews were out and about in the City.

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- Crews were busy cleaning out the cold storage unit
- This Thursday is the last day for Winter Training; Forklift both classroom and hands-on, Snow and Ice Control, Fire Extinguisher as well as the new brine unit.
- Fleet:
 - Generator #5, (electrical building) repaired radiator
 - Truck #24 replaced gearbox for the sander
 - Truck #16 received electrical, fuel and brake issue repairs
 - Replaced rear tires on vehicles #15 and #42
 - The construction of the leaf box is completed and ready for use
 - Performed one preventative maintenance

Recreation

Ongoing Programs:

- L/A Swish Basketball Clinics started on Sundays Oct 9 – Nov 13, we have 16 signed up.
- Fall Youth Football games this weekend are home at Walton Field for 5-6th grade.
- Senior Walking happens every Tues/Thurs in the Ingersoll Turf Facility from 9am-10am.
- Line Dance drop-in running Sept 9 – Dec 16 on Fridays, two class times being offered 1030-1130am or 6-7pm. Cost is \$3 drop-in at the Hasty Side Room.
- Afterschool Open Gym running Sept 8 – Dec 19 on Mon/Thurs/Fri from 230-4pm for grades 5-12 at the Hasty Gym for \$1 each day. Now offering a year pass for \$20. Averaging around 15 kids a day.
- Pickelball drop-in– every Tues/Thurs from 9am-11am, \$2 for residents \$3 for non-residents. Beginners are welcomed, we have 3 courts running and average around 15-25 per day. Now offering a punch card for frequent users!

Ending Programs:

- Fall Soccer pictures are in – parents can stop by the office during normal hours to pick them up. Or call to make other arrangements.
- Middle School Football teams both lost in the post season play – end of season banquets are being planned for the next two weeks.

Special Projects/Events:

- Alternative Sentencing will be housed in Hasty Community Center starting this weekend.
- Parks and Recreation Advisory Board is looking for interested residents to be a part of the Senior Sub Committee. There will be a meeting on Thurs Nov 3 11am and/or 6pm at City Hall for those interested and to provide more information.
- Fright Festival – Friday Oct 28 from 6-8pm for kids in grades pre-K to 6th, free to the public at the Hasty Community Center.
- Holiday Parade will be held on Sat. November 26th at 6pm. Committee meetings have begun.
- Winterfest will be held on January 27, 28, and 29. More info will be coming out soon.

Upcoming Programs:

Youth Programs – Basketball early registration discount ends Oct 29th! \$10 off the price.

- Youth Basketball will run from Nov 21 – Feb 13, teams will practice at varies times during the week with weekend games. Evaluations will be held Nov 21 and 22, there is no

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evaluations for grades 1-2. Cost will be \$60 (grades 1-8) and \$70 (grades 9-12), register early and receive \$10 off (ends Oct 29). There is a need for volunteer coaches!

- Pre-K and Kinder Basketball Skills and Drills for ages 4-6 years olds on Sundays at the Hasty Community Center. Session 1 will run from Nov 27 – Dec 10 (\$30) and session 2 will run from Jan 22 – Feb 12 (\$35). Register by Oct 29th and receive an early bird discount of \$10 off!
- December Vacation Camp from Dec 26 – 30 for ages 5-13 at the Hasty Community Center. Cost will be \$75 for the week from 730am-530pm.
- Youth Ski Lessons with Lost Valley will run from Jan 2 – Feb 6 on Mon ages 7-9 from 415-530pm. Thursday ages 10+ from 415-530pm. Transportation is on your own, cost \$135 (includes 1 hour lesson and ski pass until 9pm for 6 weeks). If you need rentals it will be an additional \$65.
- After School Ski Club will be combined with the Merrick Ski Program! More details will come out soon.

Senior Programs

- Thanksgiving Feast at Rolly's Diner will be Tues Nov 8 (updated) from 11am-2pm with a cost of \$15 per person. This meal will be held at Rolly's Diner in New Auburn.
- Christmas Tree Shops and Olive Garden on Thurs Nov 17 from 10am-4pm. Cost is \$5 for transportation, lunch and purchases are on your own!
- Christmas Luncheon – Thurs Dec 15 at the Hasty Community Center from 11am-2pm for \$15 per person.

Family Programs

- Breakfast with Santa on Sunday Dec 4 (updated) from 8-10am for \$5 per person at the Hasty Community Center.
- Drop and Shop Night will be held Sat. Dec 10 from 3-9pm for \$15 per child (dinner is included) at the Hasty Community Center.
- Bruins Trip – Saturday Dec 10th, 7pm game vs. the Maple Leafs. Cost will be \$150 per person which includes ticket and round trip transportation from Portland to Boston.
- Celtics Trip – Friday Dec 30th, 730pm game vs. Miami Heat. Cost will be \$100 per person includes balcony seats and transportation round trip from Portland to Boston.

Adult Programs – Men's Bball meeting Tues Nov 1st at 530pm at Hasty. Women's Bball meeting Thurs Nov 17th at 6pm at Hasty.

- Men's A Basketball League – Men's A league will be held on Sundays Nov 27 – early March, \$800 per team. Rosters are 18+ and must have 51% auburn residents or will be subject to a \$75 non-resident fee.
- Men's B Basketball League – Men's B league will be held on Mon/Tues Nov 28 – early March, \$750 per team. Rosters are 25+ and must have 51% auburn residents or will be subject to a \$75 non-resident fee. This is a slow down no press league.
- Men's C Basketball League – Men's C league will be held on Wed Nov 29 – early March, \$750 per team. Rosters are 35+ and must have 51% auburn residents or will be subject to a \$75 non-resident fee. This is a slow down no press league.

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- Women's League – Women's league will be played on Thurs evenings Dec 1 – early March from 630-10pm (various game times). \$750 per team with no fast breaks or pressing allowed.