

City Manager Report

July 2014

TENTATIVE Council Calendars – August to October 2014

August

The tentative agenda items for the month of August are proposed. Staff is still reviewing for time sensitivity, unforeseen issues, and completeness of project documents.

Date	Time	Type of Meeting	Location
August 4	5:30pm & 7:00pm	Council Workshop & Meeting	Council Chambers
August 11	5:30	Council Workshop: <ul style="list-style-type: none"> ○ Executive Session – City Manager Review 	Council Chambers
August 18	5:30pm & 7:00pm	Council Workshop: <ul style="list-style-type: none"> ○ Tax Acquired Property ○ Morris Auto Parts Junkyard License ○ Creation of a Finance Committee ○ Expenditure Cap Ordinance ○ Mass Gathering Council Meeting: <ul style="list-style-type: none"> ○ NSB Arena Presentation/Update ○ General Obligation Bonds – 2nd reading ○ GA Maximums – 2nd reading ○ Adopting the Electric Code – 1st reading ○ Ex. Session – Labor Negotiations (Public Services) 	Council Chambers

September

Date	Time	Type of Meeting	Location
Sept. 1		Holiday	
Sept. 8*	5:30pm & 7:00pm	Council Workshop and Meeting	Council Chambers
Sept. 22*	5:30pm & 7:00pm	Council Workshop and Meeting	Council Chambers

*Resolved to be signed on August 4th setting these dates.

October

Date	Time	Type of Meeting	Location
October 6	5:30pm & 7:00pm	Council Workshop and Meeting	Council Chambers
October 20	5:30pm & 7:00pm	Council Workshop and Meeting	Council Chambers
October 27	5:30pm	Tentative Workshop if needed	Council Chambers

Council Requested Workshop Items

None

Completed Initiatives

1. Performance Budget Consistent with Charter presented and adopted.
2. LAEGC new contract and operation model adopted.
3. School City Budget Process that was coordinated for timing.
4. Written Report on the Matrix Study.
5. Develop a consistent process, approach, and research to all Collective Bargaining Processes.
6. Phase 1 of Athletic Fields Assessment presented to Council and Recreation Committee.
7. Implement a New Recreation Advisory Committee.

Initiative Updates

Parks and Conservation Commission & Community Forest Management:

Each of these was initially an independent item. However, they were put together because the final outcome would address both. One consequence of this is the moratorium on cutting is expired on City Property, but I do not foresee an issue because I have asked the School to notify City Staff should they undertake a project. The primary concept is to see if boards such as the Community Forest Board, Parks, Bike Pedestrian Committee, and possibly some others could be focused as a Parks and Conservation Commission.

The project is assigned to Public Services. The progress through budget season and other items has delayed some of the work but we are still focused on a late fall discussion with the Council. The components of this to merge shared boards will be much more involved than the Recreation Committee process.

Economic Impact of Arena in the Mall Area:

The Director of Planning and Development, Roland Miller, is beginning work with the General Manager of Norway Savings Bank Arena and regional partners to develop a process that is sustainable in measuring impacts. I have also added the component of the Mall Area TIF and its success for the City. Current concerns are that a cost component could be necessary to correctly implement but those details are still to be determined. The timeline for this project is not 100% confirmed.

Workload of the Arena for the General Manager has made this a lower priority in respect to operations by the City Manager. This will still be completed but I have concentrated the business of the arena as the top priority. A very positive outcome is that GM Holden has been in contact with a couple of options to help develop a multi-year plan. These opportunities should help us build a 2-3 business plan with some growth concepts. With the existing workload our plan is to have this by early winter.

Propose a Finance Committee:

The Finance Director has a draft but recent planning has expanded potential charge and duties. Timing is still for presentation in the fall.

Review of all Committees:

The Mayor and I still need to sit outline an approach that can lead to a presentation for the City Council. This was a late fall timeline so this is still attainable. This is a larger project from my perspective but I am confident information can be gathered for the Council review.

HR News

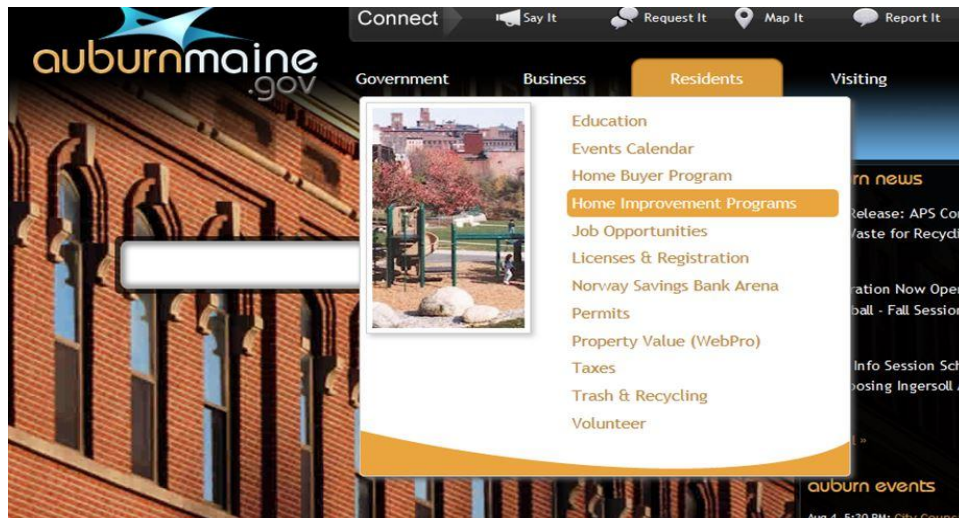
- Retirees: None

- New Hires:

Name	Position	Department
Brandon Anderson	Part time/Seasonal	Recreation
Robert Carrier	Part time/Seasonal	Recreation
Anthony Karkos	Part time/ Seasonal	Recreation
Blaine Rozanski	Part time/ Seasonal	Recreation
Letavian Sands	Part time/ Seasonal	Recreation
Michael Wilkins	Part time/ Seasonal	Recreation

Councilor Reminders

- Don't forget to share with your constituents that our municipal website offers helpful information such as how to utilize CDBG's Home Buyer and Home Improvement Programs.



- Information about the Joint Charter Commission can also be found on our website - meetings, agendas, contact information and more.

