

DIVISION 6. - COMPLETE STREETS COMMITTEE^[14]

Footnotes:

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Cross reference— Complete streets policy, § 46-3.

Sec. 2-482.2. - Purpose and mission.

The purpose of the complete streets committee is to:

- (a) Promote and advise the development of public infrastructure which supports a multi-modal transportation system for all users, not strictly motor vehicles, and includes the best design practices for enhancing safety as well as community and economic development;
- (b) Develop and recommend policies to the respective governing bodies and planning agencies that address and support all modes of transportation in Lewiston and Auburn;
- (c) Advise the respective public works and engineering departments on how all modes of travel can be accommodated in street, highway, trail, and open space projects.

(Ord. No. 02-03062017, 3-20-2017)

Sec. 2-482.3. - Appointment and membership.

- (a) The committee shall consist of nine members as follows: four residents of the City of Auburn, four residents of the City of Lewiston, and one representative of an organization directly involved in issues of public health and wellness. A city councilor may be appointed as a resident.
- (b) The residents of each community shall be appointed in accordance with the standard procedures employed by each community for such appointments. The representative of an organization directly involved in issues of public health shall be appointed by majority vote of the members of the full committee.
- (c) The initial term for resident members shall be three years, as shall the term of the representative of a public health organization. These terms shall run from the first day of January of the year in which the appointment is made. At the time the initial appointments are made, the appointing authority shall assign each resident member to a term with one member appointed to a one year term; one to a two-year term; and one to a three-year term. Members shall remain in office until their successors are appointed.
- (d) Vacancies shall be filled following the same process employed for the initial appointment of members.
- (e) A vacancy shall be declared if any member of the committee fails to attend three consecutive regular meetings of the committee without being excused by the committee chair.

(Ord. No. 02-03062017, 3-20-2017)

Sec. 2-482.4. - Duties and responsibilities.

The complete streets committee shall:

- (a) Follow the city's complete streets policy, oversee its implementation, and review the policy every two years to recommend changes as appropriate;
- (b) Serve as the primary resource representing Lewiston and Auburn in the update of Regional and Statewide plans dealing with transportation issues involving motorized vehicles, bicycles, pedestrians, public transportation, and other non-automobile related transportation issues;
- (c) Develop and recommend policies and ordinances for passage by the city councils in support of alternative modes of transportation;
- (d) Review and comment on existing transportation projects including regionally approved projects, municipally initiated projects, and improvements originating from traffic movement permits associated with development projects; and
- (e) Participate with appropriate city and state departments, committees, and metropolitan planning organizations in planning coordinated multi-modal transportation systems in L-A and the surrounding region, such as rail, bus, and air.

(Ord. No. 02-03062017, 3-20-2017)

Sec. 2-482.5. - Organization.

- (a) The committee shall have the following officers: chair, vice-chair, and secretary, each of whom shall be selected by a majority of the members of the committee at its first meeting in January of each year. The chair shall preside over all meetings of the board, shall supervise the affairs of the board, and shall perform such other duties as may be assigned to the office by the committee. The vice-chair shall assist the chair in carrying out the latter's duties and shall preside at meetings in the chair's absence. The secretary shall be responsible for preparing and distributing committee agendas and minutes and ensuring that the legal posting requirements are met.
- (b) A quorum necessary to conduct an official meeting shall consist of at least six members and at least six concurring votes shall be necessary to constitute an action on any matter.
- (c) The committee shall meet at least quarterly and may meet more frequently at the call of the chair.
- (d) Unless otherwise prescribed by this division or by bylaws established by the committee, the committee shall operate in accordance with Robert's Rules of Order.

(Ord. No. 02-03062017, 3-20-2017)

Sec. 2-482.6. - Staff support.

The city manager/administrator of each community shall designate a planning or public works staff member to serve as a liaison to the committee.

(Ord. No. 02-03062017, 3-20-2017)