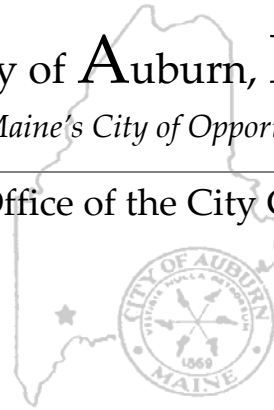


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

May 19, 2008

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop May 19, 2008

Agenda

5:00 p.m. Dinner

5:30 p.m. Workshop

Water District Bonds

Amendment to Maine Cities Policy

Disposition of 22 Pine Street

Disposition of Webster School

7:00 p.m. City Council Meeting

Pledge of Allegiance

* **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

Minutes

*050508-00 Minutes of May 5 and 12, 2008 Council Meetings

Reports

Mayor

Proclamation – Arbor Week

Proclamation – Amyotrophic Lateral Sclerosis Awareness Month

Proclamation – Foster Care Month

City Councilors

- **Michael Farrell:** Water Dist., L/A Jt. City Council Planning, Audit and Procurement
- **Bob Hayes:** Railroad, Library, Audit and Procurement
- **Dan Herrick:** MMWAC, Auburn Housing
- **Bruce Bickford:** A-L Airport, ABDC, L/A Joint City Council Planning, AVCOG
- **Ray Berube:** LAEGC, Planning Board, L/A Joint City/School
- **Bob Mennealy:** Sewer District, University of Maine L-A,
- **Ron Potvin:** School Committee, 9-1-1, LATC, L/A Joint City/School

City Manager

Finance Report – Month of April

Communications and Recognitions

Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

Unfinished Business

051908-01 Resolve – Annual Appropriation Resolve (Second Reading)

New Business

- 051908-02 Resolve – Acceptance of Capital Improvement Program (Public Hearing)
- 051908-03 Order – Authorize the Issuance and Sale of Capital Improvement Bonds in the amount of \$6,700,000 (1st Reading) (Public Hearing)
- 051908-04 Order – 2008-09 Tax Commitment
- 051908-05 Appointment to the Joint Lewiston-Auburn Downtown Master Plan Committee

Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

Future Agenda/Workshop Items

ADJOURNMENT

Executives Sessions: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda.

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.

**CITY OF AUBURN
MAY 5, 2008
CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Michael J. Farrell, Robert P. Hayes, Daniel R. Herrick, Bruce A. Bickford, Raymond C. Berube, Ronald W. Potvin and Robert C. Mennealy, Acting City Manager Laurie Smith, Finance Director Denise Brown and City Clerk Mary Lou Magno. There were 24 people in the audience.

Mayor Jenkins called the meeting to order at 8:15 p.m. in the Council Chambers of Auburn Hall with a salute to the flag.

BADGE PINNING CEREMONY

The following Police Officers have been promoted to the rank of Corporal: Donald Gosselin, Laurie Woodhead, Steven Gosselin and Kristopher Bouchard. Mayor Jenkins administered the oath of office and Police Chief Crowell pinned their badges.

Mayor Jenkins noted that the Council would return to the joint meeting with Lewiston City Councilors.

At 9:00 p.m. Mayor Jenkins called the Council meeting back to order.

CONSENT AGENDA

Councilor Hayes moved to accept, approve and place on file the items marked with an asterisk. Seconded by Councilor Mennealy. Vote: 7 Yeas.

***MINUTES OF APRIL 28 , 2008 COUNCIL MEETING**

Approved under consent agenda.

REPORTS OF THE MAYOR

None

REPORTS OF CITY COUNCILORS

Councilors reported on their respective Council Committee Assignments.

REPORTS OF THE CITY MANAGER

None

COMMUNICATIONS AND RECOGNITIONS

None

OPEN SESSION

Belinda Gerry, 143 Mill Street, submitted petitions regarding the Lewiston/Auburn Transit budget.

CLOSED OPEN SESSION

UNFINISHED BUSINESS

None

NEW BUSINESS

1. RESOLVE – APPROVAL OF 2008-09 ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAMS

Mayor Jenkins opened and closed the public hearing with no public comment.
Councilor Bickford moved for passage of the resolve. Seconded by Councilor Mennealy.
Reine Mynahan, Community Development Block Grant Administrator, answered Councilors questions.
Vote: 7 Yeas.

2. PUBLIC HEARING – LIQUOR APPLICATION FOR PROSPECT HILL GOLF CLUB

Applicant withdrew application.

3. APPOINTMENTS TO THE JOINT LEWISTON-AUBURN DOWNTOWN MASTERPLAN COMMITTEE

Mayor Jenkins recommended that the following persons be appointed to the L/A Joint Downtown Master Plan Committee: Roger Blais, Deana Chapman, Holly Mireault, John Cleveland, Sheryl Banden, Natalie Raye, Richard Whiting and Jonathan Labonte.

Councilor Potvin moved to confirm the appointments. Seconded by Councilor Berube. Vote: 7 Yeas.

4. SET DATE FOR SPECIAL CITY COUNCIL MEETING

Councilor Bickford moved that a Special City Council Meeting be held on May 12th to act on the following items: 1. Annual Appropriation Resolve (1st Reading); 2. Resolve – Authorize Acting City Manager to Enter into Purchase and Sale Agreement – 154 & 180 Mt. Auburn Avenue; 3. Public Hearing – Liquor License Application – B&B Catering & Concession. Seconded by Councilor Mennealy. Vote: 7 Yeas.

OPEN SESSION

No one spoke.

CLOSED OPEN SESSION

FUTURE AGENDA/WORKSHOP ITEMS

Webster School

ADJOURNMENT – 9:50 P.M.

Councilor Berube moved to adjourn. Seconded by Councilor Mennealy. Vote: 7 Yeas.

A TRUE RECORD

ATTEST: _____
CITY CLERK

**CITY OF AUBURN
MAY 12, 2008
SPECIAL CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Michael J. Farrell, Robert P. Hayes, Daniel R. Herrick, Bruce A. Bickford, Raymond C. Berube, Ronald W. Potvin and Robert C. Mennealy, Acting City Manager Laurie Smith, Finance Director Denise Brown and City Clerk Mary Lou Magno. There were 13 people in the audience.

Mayor Jenkins called the special meeting to order at 5:00 p.m. in the Council Chambers of Auburn Hall indicating that the purpose of the meeting was to act on the following items:

GOOSEBERRY BARN

Councilor Berube moved that the current contractor finish the work at 211 Fairview Avenue by removing and disposing of all foundations, debris, rocks, shrubs, stumps, and leveling the area for improved sight visibility; and that Public Works should remove any items that can be used by the City. Seconded by Councilor Herrick.

Laurie Smith, Acting City Manager; and Dennis Roderick, Purchasing/Risk Management Manager, both answered Councilors questions.

Vote: 7 Yeas.

RESOLVE – ANNUAL APPROPRIATION RESOLVE (1ST READING)

Councilor Bickford moved for acceptance of first reading. Seconded by Councilor Berube.

Tom Morrill, Superintendent of Schools; and Laurie Smith, Acting City Manager, both answered Councilors questions.

Vote: 7 Yeas.

RESOLVE – AUTHORIZE ACTING CITY MANAGER TO ENTER INTO PURCHASE AND SALE AGREEMENT (154 AND 180 MT. AUBURN AVENUE)

Councilor Berube moved for passage of the resolve. Seconded by Councilor Bickford.

Laurie Smith, Acting City Manager, answered Councilors questions.

Vote: 7 Yeas.

PUBLIC HEARING – LIQUOR LICENSE APPLICATION – B&B CATERING & CONCESSION, 694 SOUTH MAIN STREET

Councilor Herrick moved to approve the application. Seconded by Councilor Bickford.

Mayor Jenkins opened the Public Hearing.

Scott Bussiere, B&B Catering & Concession, spoke in favor of the above application and answered Councilors questions.

Mayor Jenkins closed the Public Hearing.

Vote: 7 Yeas.

PILOT PROGRAM – OIL/K1 PURCHASE

Councilor Farrell moved that the City initiate a pilot program for residents to purchase oil and K1 to piggyback on city oil prices. Seconded by Councilor Potvin.

Councilor Mennealy moved to table. Seconded by Councilor Bickford. Vote: 4 Nays, with Councilors Hayes, Bickford and Mennealy voting Yea. MOTION FAILS

Vote: 5 Yeas with Councilors Hayes and Bickford voting Nay.

ADJOURNMENT – 6:35 P.M.

Councilor Bickford moved to adjourn. Seconded by Councilor Potvin. Vote: 7 Yeas.

A TRUE RECORD

ATTEST: _____
CITY CLERK

Office of the Mayor

CITY OF AUBURN



PROCLAMATION-MAINE ARBOR WEEK

Whereas; In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and this holiday called Arbor Day was first observed with the planting of a million trees in Nebraska, and

Whereas, May 19 to May 23 is Maine Arbor Week

Whereas, trees can reduce the erosion of our precious topsoil, cut heating and cooling cost, moderate the temperature, clean the air, provide life-giving oxygen and provide habitat for wildlife.

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community.

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, therefore, I, John T. Jenkins, Mayor of the City of Auburn, by virtue of the authority vested in me, do hereby proclaim May 19 to May 23 as the celebration of Maine Arbor Week in the City of Auburn, and I urge all citizens to celebrate Maine Arbor Week and support efforts to protect our trees and woodlands.

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Auburn, Maine to be fixed this 19th day of May, 2008

John T. Jenkins, Mayor

Office of the Mayor and City Council

CITY OF AUBURN



PROCLAMATION

AMYOTROPHIC LATERAL SCLEROSIS
AWARENESS MONTH

This measure would proclaim the month of May 2008 as Amyotrophic Lateral Sclerosis (ALS) Awareness Month.

WHEREAS, Amyotrophic Lateral Sclerosis or ALS is better known as Lou Gehrig's disease; and

WHEREAS, ALS is a fatal neurodegenerative disease characterized by degeneration of cell bodies of the lower motor neurons in the gray matter of the anterior horns of the spinal cord; and

WHEREAS, The initial symptom of ALS is weakness of the skeletal muscles, especially those of the extremities; and

WHEREAS, As ALS progresses the patient experiences difficulty in swallowing, talking, and breathing; and

WHEREAS, ALS eventually causes muscles to atrophy and the patient becomes a functional quadriplegic; and

WHEREAS, ALS does not affect a patient's mental capacity, so that the patient remains alert and aware of his or her loss of motor functions and the inevitable outcome of continued deterioration and death; and

WHEREAS, On average, patients diagnosed with ALS only survive two to five years from the time of diagnosis; and

WHEREAS, research indicates that military veterans are at a 50% or greater risk of developing ALS than those who have not served in the military; and

WHEREAS, ALS has no known cause, means of prevention, or cure; and

WHEREAS, Amyotrophic Lateral Sclerosis Awareness Month increases the public's awareness of ALS patients' circumstances and acknowledges the terrible impact this disease has not only on the patient but on his or her family and the community and recognizes the research being done to eradicate this horrible disease;

NOW THEREFORE, be it resolved by the Mayor and City Council of Auburn, that the Mayor and City Council hereby proclaims the month of May 2008 as Amyotrophic Lateral Sclerosis Awareness Month in Auburn, Maine.

IN WITNESS WHEREOF, I have hereunto

Set my hand and caused the Seal of the

City of Auburn, Maine

to be fixed this 19th day of May 2008.

Mayor John T. Jenkins

Office of the Mayor and City Council

CITY OF AUBURN



PROCLAMATION

Foster Care Month May 2008

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities and our State, and

WHEREAS, in Maine there are 2176 children and youth in foster care being provided with a safe, secure and stable home along with the compassion and nurture of a foster family, and

WHEREAS, all young people in foster care need a meaningful connection to a caring adult who becomes a supportive and lasting presence in their lives, and

WHEREAS, foster, kinship and adoptive families, who open their homes and hearts and support children whose families are in crisis, play a vital role in helping children and families heal and reconnect thereby launching young people into successful adulthood, and

WHEREAS, dedicated foster families frequently adopt foster children, resulting in a greater need for more foster families, and

WHEREAS, there are numerous individuals, public and private organizations who work to increase public awareness of the needs of children in and leaving foster care as well as the enduring and valuable contribution of foster parents, and the foster care "system" is only as good as those who choose to be part of it,

NOW, THEREFORE, I, John Jenkins, by virtue of the authority vested in me as Mayor of Auburn, Maine do hereby proclaim May as FOSTER CARE MONTH in Auburn, Maine and urge all citizens to come forward and do something positive that will help *change a lifetime* for children and youth in foster care.

IN WITNESS WHEREOF, I have hereunto

Set my hand and caused the Seal of the

City of Auburn, Maine

to be fixed this 19th day of May 2008.

Mayor John T. Jenkins

City of Auburn, Maine

FINANCIAL MANAGEMENT REPORT FOR APRIL 2008



PREPARED BY THE FINANCE DEPARTMENT
DENISE BROWN, FINANCE DIRECTOR

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



May 19, 2008

Honorable Mayor Jenkins and
Members of the City Council

Attached please find the financial report for the month of April 2008. As of April 30th, the City has completed ten months of the fiscal year. The City's major revenue sources – personal property taxes were due on August 27th. The first half of the real estate taxes were due on September 17th, and the second half were due on March 17th. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 83.3% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through April 30th were \$59,947,317, or 92.34%, of the budget. The accounts listed below are noteworthy.

- A. *Personal Property Taxes* have traditionally been due by July 15. This year, however, due to the additional time needed to complete the property assessments and the Tax Commitment, personal property taxes were due on August 27th. The second half of the taxes were due on March 17. We have collected 93.52% of the budgeted amount.
- B. *Homestead Exemption* has been fully received.
- C. *Penalties & Interest* are above anticipation.
- D. *Intergovernmental – City of Lewiston* reflects the receipt of the tax sharing from the City of Lewiston.
- E. *Parking Tickets & Fines* are up due to aggressive accounts receivable.
- F. *Investment Income* is above anticipated expectations.
- G. *Rental Income* is higher due to the annual payment from Maine Intermodal Transportation, Inc. for the lease at the intermodal facility.

H. *Sale of Recyclables* is above anticipation due to the increase in commodity pricing.

Expenditures

Expenditures through April 30th were \$52,237,736, or 80.46%, of the budget. Noteworthy variances are:

- A. *Mayor and Council*: Full payments for AVCOG dues and the annual audit have been made.
- B. *Information Systems*: Hardware failure in the wide-area network in both Lewiston and Auburn, resulted in unanticipated expenditures. The City pays its annual software maintenance agreements in the first quarter of each fiscal year.
- C. *Community Programs*: Full payment of the appropriation for the Liberty Festival was made in July.
- D. *Debt Service*: The first half of the debt service payments have been expended which included principal and interest, as well as the majority of the second half of the interest payments.
- E. *Property*: All of the City's insurance premiums have been paid for the fiscal year.
- F. *Workers Compensation*: The annual workers compensation transfer was made for both the City and School departments in October.
- G. *Intergovernmental Programs*: The City funds these agencies quarterly upon receipt of their invoices. The County Tax payment was due September 1 and paid in full on Friday, August 31st.

Investments

This section contains an investment schedule as of April 30th, as well as a comparison of the investments between April 30th and the prior month. Currently the City's funds are earning an average interest rate of 2.14%, compared to approximately 5.06% last year at this time.

Respectfully Submitted,

Laurie Smith
Acting City Manager

Denise Brown
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - GENERAL FUND
APRIL 30, 2008

<u>ASSETS</u>	APR. 30 2008	MAR. 29 2008	Increase (Decrease)
CASH	16,269,003	19,080,123	(2,811,120)
RECEIVABLES			
ACCOUNTS RECEIVABLES	849,478	1,050,761	(201,283)
TAXES RECEIVABLE-CURRENT	2,548,401	3,323,790	(775,389)
DELINQUENT TAXES	373,548	374,751	(1,204)
TAX LIENS	461,488	470,759	(9,271)
NET DUE TO/FROM OTHER FUNDS	(594,161)	876,351	(1,470,512)
TOTAL ASSETS	19,907,758	25,176,535	(5,268,777)
<u>LIABILITIES & FUND BALANCES</u>			
ACCOUNTS PAYABLE	377,534	74,844	302,691
WAGES & TAXES PAYABLE	(267,660)	(62,131)	(205,528)
ACCRUED PAYROLL	-	-	-
STATE FEES PAYABLE	34,375	13,753	20,622
PREPAID TAXES	-	-	-
IN LIEU OF BONDS	61,205	61,205	-
DEFERRED REVENUE	2,879,364	3,665,227	(785,863)
TOTAL LIABILITIES	3,084,818	3,752,897	(668,078)
FUND BALANCE - NOT DESIGNATED	9,038,895	9,038,895	-
FUND BALANCE - DESIGNATED FOR WORKERS COMP & UNEMPLOYMENT	561,902	561,902	-
FUND BALANCE - DESIGNATED	-	-	-
NET CHANGE IN FUND BALANCE	7,222,143	11,822,842	(4,600,699)
TOTAL FUND BALANCES	16,822,939	21,423,638	(4,600,699)
TOTAL LIABILITIES AND FUND BALANCES	19,907,758	25,176,535	(5,268,777)

**CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
AS OF APRIL 30, 2008 vs. APRIL 30, 2007**

REVENUE SOURCE	FY 2008 BUDGET	ACTUAL REVENUES THROUGH APR. 30	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL REVENUES THROUGH APR. 30	% OF TOTAL BUDGET
TAXES						
PROPERTY TAX REVENUE-	\$ 40,042,391	\$ 37,446,430	93.52%	\$ 39,500,803	\$ 38,345,174	97.07%
PRIOR YEAR REVENUE	\$ -	\$ 1,027,689		\$ -	\$ 937,771	
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 650,917	\$ 651,221	100.05%	\$ -	\$ 651,438	
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -	
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ (15,000)	\$ -	0.00%
EXCISE	\$ 3,200,000	\$ 2,675,289	83.60%	\$ 3,200,000	\$ 2,796,894	87.40%
PENALTIES & INTEREST	\$ 90,000	\$ 132,277	146.97%	\$ 90,000	\$ 81,477	90.53%
TOTAL TAXES	\$ 43,983,308	\$ 41,932,905	95.34%	\$ 42,775,803	\$ 42,812,754	100.09%
LICENSES AND PERMITS						
BUSINESS	\$ 49,600	\$ 44,215	89.14%	\$ 46,800	\$ 39,220	83.80%
NON-BUSINESS	\$ 325,700	\$ 262,579	80.62%	\$ 307,775	\$ 401,492	130.45%
TOTAL LICENSES	\$ 375,300	\$ 306,794	81.75%	\$ 354,575	\$ 440,712	124.29%
INTERGOVERNMENTAL ASSISTANCE						
STATE-LOCAL ROAD ASSISTANCE	\$ 460,000	\$ 370,885	80.63%	\$ 356,000	\$ 454,122	127.56%
STATE REVENUE SHARING	\$ 3,775,000	\$ 3,047,728	80.73%	\$ 2,900,000	\$ 2,877,814	99.23%
WELFARE REIMBURSEMENT	\$ 22,500	\$ 15,510	68.93%	\$ 22,500	\$ 13,114	58.28%
OTHER STATE AID	\$ 25,000	\$ 14,205	56.82%	\$ 25,000	\$ 13,613	54.45%
FEMA REIMBURSEMENT	\$ -	\$ 32,824		\$ -	\$ -	
CITY OF LEWISTON	\$ 150,000	\$ 168,214	112.14%	\$ 175,000	\$ 168,080	96.05%
EDUCATION SUBSIDY	\$ 16,118,582	\$ 13,522,161	83.89%	\$ 14,620,168	\$ 12,229,615	83.65%
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 20,551,082	\$ 17,171,526	83.56%	\$ 18,098,668	\$ 15,756,358	87.06%
CHARGE FOR SERVICES						
GENERAL GOVERNMENT	\$ 163,950	\$ 134,244	81.88%	\$ 166,100	\$ 138,925	83.64%
PUBLIC SAFETY	\$ 71,000	\$ 56,655	79.80%	\$ 101,800	\$ 43,429	42.66%
EMS TRANSPORT	\$ 20,000	\$ 20,000	100.00%	\$ 25,000	\$ 11,660	46.64%
EDUCATION	\$ 2,132,980	\$ 2,376,876	111.43%	\$ 2,368,950	\$ 2,064,737	87.16%
TOTAL CHARGE FOR SERVICES	\$ 2,387,930	\$ 2,587,775	108.37%	\$ 2,661,850	\$ 2,258,752	84.86%
FINES						
PARKING TICKETS & MISC FINES	\$ 50,000	\$ 45,700	91.40%	\$ 52,500	\$ 28,991	55.22%
MISCELLANEOUS						
INVESTMENT INCOME	\$ 385,000	\$ 411,585	106.91%	\$ 340,000	\$ 355,901	104.68%
INTEREST-BOND PROCEEDS	\$ 125,000	\$ 125,000	100.00%	\$ 125,000	\$ 125,000	100.00%
RENTS	\$ 132,500	\$ 125,842	94.98%	\$ 132,500	\$ 126,107	95.18%
UNCLASSIFIED	\$ 75,000	\$ 15,254	20.34%	\$ 75,000	\$ 30,333	40.44%
SALE OF RECYCLABLES	\$ 60,000	\$ 86,288	143.81%	\$ 50,000	\$ 36,819	73.64%
COMMERCIAL SOLID WASTE FEES	\$ 56,000	\$ 49,857	89.03%	\$ 56,000	\$ 63,417	113.24%
SALE OF PROPERTY	\$ 30,000	\$ 3,428	11.43%	\$ 150,000	\$ 11,717	7.81%
RECREATION PROGRAMS	\$ 20,000	\$ 20,000	100.00%	\$ 50,000	\$ -	0.00%
MMWAC HOST FEES	\$ 190,400	\$ 155,200	81.51%	\$ 178,000	\$ 153,750	86.38%
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -	0.00%	\$ -	\$ -	
TRANSFER IN: TIF	\$ -	\$ -		\$ 60,000	\$ -	0.00%
TRANSFER OUT: TIF	\$ (3,500,000)	\$ (3,089,839)	88.28%	\$ (1,960,000)	\$ -	0.00%
TOTAL MISCELLANEOUS	\$ (2,426,100)	\$ (2,097,384)	86.45%	\$ (743,500)	\$ 903,044	-121.46%
TOTAL GENERAL FUND REVENUES	\$ 64,921,520	\$ 59,947,317	92.34%	\$ 63,199,896	\$ 62,200,612	98.42%

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
AS OF APRIL 30, 2008 vs. APRIL 30, 2007

DEPARTMENT	FY 2008 BUDGET	ACTUAL EXPENDITURES THROUGH APR. 30	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL EXPENDITURES THROUGH APR. 30	% OF TOTAL BUDGET
ADMINISTRATION						
MAYOR AND COUNCIL	\$ 102,275	\$ 93,370	91.29%	\$ 98,610	\$ 78,813	79.92%
LEGAL SERVICES	\$ 55,000	\$ 64,091	116.53%	\$ 55,000	\$ 34,291	62.35%
CITY CLERK	\$ 133,399	\$ 105,740	79.27%	\$ 118,544	\$ 105,080	88.64%
CITY MANAGER	\$ 214,776	\$ 129,331	60.22%	\$ 205,656	\$ 167,418	81.41%
HUMAN RESOURCES	\$ 110,878	\$ 97,944	88.33%	\$ 100,279	\$ 88,782	88.53%
INFORMATION SYSTEMS	\$ 196,562	\$ 174,331	88.69%	\$ 216,245	\$ 141,015	65.21%
ASSESSING SERVICES	\$ 267,575	\$ 215,004	80.35%	\$ 246,071	\$ 209,906	85.30%
FINANCIAL SERVICES	\$ 364,296	\$ 284,901	78.21%	\$ 353,591	\$ 301,559	85.28%
CUSTOMER SERVICE	\$ 16,000	\$ 9,733	60.83%	\$ 16,000	\$ 8,017	50.11%
TOTAL ADMINISTRATION	\$ 1,460,761	\$ 1,174,445	80.40%	\$ 1,409,996	\$ 1,134,879	80.49%
COMMUNITY SERVICES						
HEALTH & SOCIAL SERVICES						
ADMINISTRATION	\$ 47,798	\$ 36,147	75.62%	\$ 45,532	\$ 35,909	78.87%
ASSISTANCE	\$ 48,750	\$ 28,706	58.88%	\$ 51,618	\$ 34,432	66.71%
PLANNING & PERMITTING	\$ 768,591	\$ 664,477	86.45%	\$ 665,825	\$ 608,750	91.43%
PARKS AND RECREATION	\$ 552,261	\$ 418,765	75.83%	\$ 531,559	\$ 479,809	90.26%
PUBLIC LIBRARY	\$ 919,407	\$ 766,173	83.33%	\$ 885,623	\$ 738,020	83.33%
COMMUNITY PROGRAMS	\$ 13,550	\$ 13,431	99.12%	\$ 13,050	\$ 12,050	92.34%
TOTAL COMMUNITY SERVICES	\$ 2,350,357	\$ 1,927,698	82.02%	\$ 2,193,207	\$ 1,908,971	87.04%
FISCAL SERVICES						
DEBT SERVICE	\$ 7,176,622	\$ 6,750,195	94.06%	\$ 7,394,394	\$ 7,188,356	97.21%
PROPERTY	\$ 543,614	\$ 505,117	92.92%	\$ 548,578	\$ 452,444	82.48%
WORKERS COMPENSATION	\$ 200,000	\$ 200,000	100.00%	\$ 200,000	\$ 200,000	100.00%
WAGES & BENEFITS	\$ 4,130,343	\$ 3,389,607	82.07%	\$ 4,043,042	\$ 3,101,521	76.71%
EMERGENCY RESERVE	\$ 326,900	\$ -	0.00%	\$ 620,000	\$ -	0.00%
TOTAL FISCAL SERVICES	\$ 12,377,479	\$ 10,844,919	87.62%	\$ 12,806,014	\$ 10,942,320	85.45%
PUBLIC SAFETY						
EMERGENCY MGMT AGENCY	\$ 6,678	\$ 7,298	109.28%	\$ 6,468	\$ 4,817	74.47%
FIRE DEPARTMENT	\$ 3,643,879	\$ 2,915,418	80.01%	\$ 3,266,602	\$ 2,857,658	87.48%
POLICE DEPARTMENT	\$ 2,712,013	\$ 2,329,644	85.90%	\$ 2,616,186	\$ 2,234,372	85.41%
TOTAL PUBLIC SAFETY	\$ 6,362,570	\$ 5,252,360	82.55%	\$ 5,889,256	\$ 5,096,846	86.54%
PUBLIC WORKS						
PUBLIC WORKS DEPARTMENT	\$ 4,667,059	\$ 3,927,710	84.16%	\$ 4,490,429	\$ 3,498,173	77.90%
WATER AND SEWER	\$ 472,500	\$ 484,033	102.44%	\$ 467,500	\$ 463,940	99.24%
TOTAL PUBLIC WORKS	\$ 5,139,559	\$ 4,411,742	85.84%	\$ 4,957,929	\$ 3,962,113	79.91%
INTERGOVERNMENTAL PROGRAMS						
AUBURN-LEWISTON AIRPORT	\$ 98,000	\$ 98,000	100.00%	\$ 136,269	\$ 136,269	100.00%
E911 COMMUNICATION CENTER	\$ 930,934	\$ 930,934	100.00%	\$ 867,500	\$ 429,962	49.56%
LATC-PUBLIC TRANSIT	\$ 117,994	\$ 117,994	100.00%	\$ 117,994	\$ 117,994	100.00%
LAEGC-ECONOMIC COUNCIL	\$ 106,429	\$ 53,215	50.00%	\$ 106,429	\$ 79,822	75.00%
L-A ARTS	\$ 22,680	\$ 22,680	100.00%	\$ 21,000	\$ 21,000	100.00%
COUNTY TAX	\$ 1,877,972	\$ 1,877,972	100.00%	\$ 1,699,945	\$ 1,699,945	100.00%
TAX SHARING	\$ 350,000	\$ -	0.00%	\$ 345,000	\$ 164,940	47.81%
TOTAL INTERGOVERNMENTAL	\$ 3,504,009	\$ 3,100,794	88.49%	\$ 3,294,137	\$ 2,649,932	80.44%
EDUCATION DEPARTMENT	\$ 33,726,785	\$ 25,525,777	75.68%	\$ 32,649,357	\$ 25,236,365	77.30%
TOTAL GENERAL FUND EXPENDITURES	\$ 64,921,520	\$ 52,237,736	80.46%	\$ 63,199,896	\$ 50,931,426	80.59%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF APRIL 30, 2008**

INVESTMENT	FUND	ACCOUNT BALANCE	INTEREST RATE	VALUE		WEIGHTED AVG YIELD
				BOOK	MARKET	
BANKNORTH MNY MKT	GENERAL FUND	8,960,904.24	1.96%	8,960,904.24	8,960,904.24	
BANKNORTH MNY MKT	GF-WORKERS COMP	48,739.86	1.25%	48,739.86	48,739.86	
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	65,388.21	1.96%	65,388.21	65,388.21	
BANKNORTH CD	GF-UNEMPLOYMENT	98,100.09	2.64%	98,100.09	98,100.09	
BANKNORTH MNY MKT	SPECIAL REVENUE	1,030,308.92	1.96%	1,030,308.92	1,030,308.92	
BANKNORTH MNY MKT	SR-PERMIT PARKING	193,514.16	1.96%	193,514.16	193,514.16	
BANKNORTH MNY MKT	SR-TIF	1,472,738.92	1.96%	1,472,738.92	1,472,738.92	
BANKNORTH MNY MKT	CAPITAL PROJECTS	13,645,697.97	1.96%	13,645,697.97	13,645,697.97	
BANKNORTH MNY MKT	CAPITAL PROJECTS	268,157.83	1.96%	268,157.83	268,157.83	
BANKNORTH CD	CAPITAL PROJECTS	31,829.48	4.97%	31,829.48	31,829.48	
BANKNORTH MNY MKT	ICE ARENA	46,675.63	1.25%	46,675.63	46,675.63	
BANKNORTH SWEEP	GENERAL FUND	8,622,000.00	2.68%	8,622,000.00	8,622,000.00	
GRAND TOTAL		34,484,055.31		34,484,055.31	34,484,055.31	2.14%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
COMPARISON OF APRIL 30, 2008
AND MARCH 31, 2008**

FUND	MARCH 31, 2008		APRIL 30, 2008		INCREASE (DECREASE)	
	VALUE		VALUE		VALUE	
	BOOK	MARKET	BOOK	MARKET	BOOK	MARKET
GENERAL FUND	8,946,604.34	8,946,604.34	8,960,904.24	8,960,904.24	14,299.90	14,299.90
GF-WORKERS COMP	48,689.97	48,689.97	48,739.86	48,739.86	49.89	49.89
GF-UNEMPLOYMENT	65,283.86	65,283.86	65,388.21	65,388.21	104.35	104.35
GF-UNEMPLOYMENT	97,887.68	97,887.68	98,100.09	98,100.09	212.41	212.41
SPECIAL REVENUE	1,028,664.74	1,028,664.74	1,030,308.92	1,030,308.92	1,644.18	1,644.18
SR-PERMIT PARKING	193,205.35	193,205.35	193,514.16	193,514.16	308.81	308.81
SR-TIF	1,470,388.71	1,470,388.71	1,472,738.92	1,472,738.92	2,350.21	2,350.21
CAPITAL PROJECTS	13,623,922.03	13,623,922.03	13,645,697.97	13,645,697.97	21,775.94	21,775.94
CAPITAL PROJECTS	267,729.90	267,729.90	268,157.83	268,157.83	427.93	427.93
CAPITAL PROJECTS	31,450.74	31,450.74	31,829.48	31,829.48	378.74	378.74
ICE ARENA	46,627.86	46,627.86	46,675.63	46,675.63	47.77	47.77
GENERAL FUND	11,094,000.00	11,094,000.00	8,622,000.00	8,622,000.00	(2,472,000.00)	(2,472,000.00)
	36,914,455.18	36,914,455.18	34,484,055.31	34,484,055.31	-2,430,399.87	-2,430,399.87

City of Auburn

Item #1

City Council, Auburn, Maine

Date: May 12, 2008

TITLE: RESOLVE – 2008-2009 ANNUAL APPROPRIATION RESOLVE

Be It Resolved by the Auburn City Council, that the following be, and hereby is the Annual Appropriation Resolve of the City of Auburn for the fiscal year 2008-2009, which includes the amounts appropriated herein and revenues from all sources beginning July 1, 2008 and ending June 30, 2009, in the aggregate amount of \$66,218,673, with a municipal budget of \$32,011,833 and a School Department budget of \$34,206,840, based upon the budget submitted to the Auburn City Council on March 17, 2008, by the City Manager, and notification was published in the Lewiston Sun Journal, a daily newspaper in the County of Androscoggin on March 24, 2008, that a public hearing would be held on April 7, 2008, at 7:00 p.m. and said hearing having been held on that date, and as amended by the City Council, the same is hereby appropriated for the fiscal year 2008-2009 beginning July 1, 2008 for the lawful expenditures of the City of Auburn and for the County of Androscoggin taxes, and said amounts are declared not to be in excess of the estimated revenue from taxation and sources other than taxation for the fiscal year of 2008-2009.

SCHOOL BUDGET ARTICLES

1. That \$13,394,375.00 be authorized to be expended for Regular Instruction;
2. That \$6,861,845.00 be authorized to be expended for Special Education;
3. That \$-0- be authorized to be expended for Career and Technical Education;
4. That \$596,813.00 be authorized to be expended for Other Instruction;
5. That \$3,649,504.00 be authorized to be expended for Student and Staff Support;
6. That \$717,509.00 be authorized to be expended for System Administration;
7. That \$1,266,769.00 be authorized to be expended for School Administration;
8. That \$1,279,023.00 be authorized to be expended for Transportation and Buses;
9. That \$3,201,056.00 be authorized to be expended for Facilities Maintenance;
10. That \$2,817,725.00 be authorized to be expended for Debt Service and Other Commitments;
11. That \$422,221.00 be authorized to be expended for All Other Expenditures;
12. That \$30,450,650.00 be appropriated for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that \$12,590,410.00 be raised as the municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services

Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688;

Explanation: *The city's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

13. That \$1,469,958.00 be raised and appropriated for the annual payments on debt service previously approved by the city's legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the city's contribution to the total cost of funding public education from kindergarten to grade 12;

Explanation: *Non-state-funded debt service is the amount of money needed for the annual payments on the city's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

14. That \$684,889.00 be raised and appropriated in additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690;

Explanation: *The additional local funds are those locally raised funds over and above the municipality's local contributions to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the school department budget for education programs.*

15. That the school committee be authorized to expend \$33,754,810.00 for the fiscal year beginning July 1, 2008 and ending June 30, 2009 from the city's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools;

16. That the City of Auburn appropriate \$378,395.00 for adult education and raise \$180,108.00 as the local share, with authorization to expend any additional incidental or miscellaneous receipts in the interest for the well-being of the adult education program;

17. That the City of Auburn raise and appropriate \$73,635.00 for the services of Crossing Guards.

Motion for acceptance of 1st reading: Bruce Bickford Seconded by: Raymond Berube

Vote: 7 Yeas

Motion for acceptance of 2nd reading: Seconded by:

Vote:

Action by the City Council: Date:

Attest:

City Clerk

CITY OF AUBURN
 FY 2009 EXPENDITURES
 COMPARISON FY08 AND FY09 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 07-08	DEPARTMENT PROPOSED BUDGET FY 08-09	MANAGER PROPOSED BUDGET FY 08-09	COUNCIL ADOPTED BUDGET FY 08-09	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<u>Administration</u>						
Assessing	267,575	270,453	270,453	270,103	2,528	0.94%
City Clerk	133,399	154,575	154,575	140,367	6,968	5.22%
City Manager	214,776	228,013	227,703	227,703	12,927	6.02%
Customer Service	16,000	16,000	16,000	16,000	0	0.00%
Finance	364,296	376,558	374,058	374,058	9,762	2.68%
Human Resources	110,878	135,697	128,347	125,797	14,919	13.46%
Community Services-ICT	196,562	333,858	268,809	258,809	62,247	31.67%
Legal Services	55,000	55,000	55,000	55,000	0	0.00%
Mayor & Council	102,275	103,500	103,500	103,500	1,225	1.20%
Total Administration	1,460,761	1,673,654	1,598,445	1,571,337	110,576	7.57%
<u>Community Services</u>						
Community Programs	13,550	13,650	13,650	13,650	100	0.74%
Community Services-Engineering	411,150	437,037	435,826	435,626	24,476	5.95%
Health & Social Services	96,548	98,990	97,690	97,690	1,142	1.18%
Parks & Recreation	552,261	594,538	593,261	613,361	61,100	11.06%
Planning & Permitting	768,591	838,532	830,182	829,982	61,391	7.99%
Public Library	919,407	945,191	945,191	919,407	0	0.00%
Total Community Services	2,761,507	2,927,938	2,915,800	2,909,716	148,209	5.37%
<u>Fiscal Services</u>						
Debt Service	7,176,622	7,407,044	7,026,199	7,026,199	(150,423)	-2.10%
Emergency Reserve	326,900	326,900	326,900	329,500	2,600	0.80%
Property	543,614	569,815	553,307	553,307	9,693	1.78%
Wages & Benefits	4,130,343	4,162,215	4,162,215	4,120,408	(9,935)	-0.24%
Workers' Compensation	200,000	200,000	200,000	200,000	0	0.00%
Total Fiscal Services	12,377,479	12,665,974	12,268,621	12,229,414	(148,065)	-1.20%

CITY OF AUBURN
 FY 2009 EXPENDITURES
 COMPARISON FY08 AND FY09 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 07-08	DEPARTMENT PROPOSED BUDGET FY 08-09	MANAGER PROPOSED BUDGET FY 08-09	COUNCIL ADOPTED BUDGET FY 08-09	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
Public Safety						
Fire	3,643,879	3,678,718	3,637,524	3,642,524	(1,355)	-0.04%
Police	2,712,013	3,092,288	3,009,471	2,995,571	283,558	10.46%
Total Public Safety	6,355,892	6,771,006	6,646,995	6,638,095	282,203	4.44%
Public Works						
Public Works	4,255,909	4,679,183	4,616,608	4,548,651	292,742	6.88%
Water & Sewer	472,500	504,700	504,700	504,700	32,200	6.81%
Total Public Works	4,728,409	5,183,883	5,121,308	5,053,351	324,942	6.87%
Total Municipal	27,684,048	29,222,455	28,551,169	28,401,913	717,865	2.59%
Intergovernmental Programs						
County Taxes	1,877,972	1,969,765	1,969,765	1,969,765	91,793	4.89%
Tax Sharing	350,000	325,000	325,000	325,000	(25,000)	-7.14%
Auburn-Lewiston Municipal Airport	98,000	98,000	96,750	96,750	(1,250)	-1.28%
Emergency Management Agency	6,678	7,120	7,120	7,120	442	6.62%
L/A Arts	22,680	24,267	24,267	24,267	1,587	7.00%
Lew-Aub Economic Growth Council	106,429	106,429	106,429	106,429	0	0.00%
Lew-Aug Transit Committee	117,994	130,000	130,000	130,000	12,006	10.18%
Lew-Aub 911 Communications Center	930,934	954,339	954,339	950,589	19,655	2.11%
Total Intergovernmental Programs	3,510,687	3,614,920	3,613,670	3,609,920	99,233	2.83%
Grand Total Municipal	31,194,735	32,837,375	32,164,839	32,011,833	817,098	2.62%

CITY OF AUBURN
 FY 2009 EXPENDITURES
 COMPARISON FY08 AND FY09 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 07-08	DEPARTMENT PROPOSED BUDGET FY 08-09	MANAGER PROPOSED BUDGET FY 08-09	COUNCIL ADOPTED BUDGET FY 08-09	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
Education Operation	31,014,365	32,548,853	30,786,966	31,389,115	374,750	1.21%
Education Debt Service	2,712,420	2,817,975	2,817,975	2,817,725	105,305	3.88%
Total School	33,726,785	35,366,828	33,604,941	34,206,840	480,055	1.42%
Total Budget	64,921,520	68,204,203	65,769,780	66,218,673	1,297,153	2.00%
Non-Property Tax Revenue						
Municipal	6,652,650	6,685,125	6,719,025	9,094,025	2,441,375	36.70%
City Fund Balance	0	0	0	0	0	
Education	18,251,562	18,251,562	18,604,941	18,631,306	379,744	2.08%
School Fund Balance	0	0	0	575,534	575,534	
Total	24,904,212	24,936,687	25,323,966	28,300,865	3,396,653	13.64%
Property Tax Dollars Needed						
Municipal	24,542,085	26,152,250	25,445,814	22,917,808	(1,624,277)	-6.62%
Education	15,475,223	17,115,266	15,000,000	15,000,000	(475,223)	-3.07%
Total	40,017,308	43,267,516	40,445,814	37,917,808	(2,099,500)	-5.25%
Property Tax Rate Based on Assessed Values of :	19.28 2,076,000,000	21.08 2,052,359,100	19.71 2,052,359,100	18.48 2,052,359,100	(0.80)	-4.16%
Property Tax Rate Municipal Tax Rate	11.82	12.74	\$12.40	\$11.17	(\$0.66)	-5.54%
Education Tax Rate	7.45	8.34	\$7.31	\$7.31	(\$0.15)	-1.95%
	19.28	21.08	19.71	18.48	(\$0.80)	-4.16%

City Council

Agenda Information Sheet

Council Meeting Date: May 19, 2008

Agenda Item No. 2

SUBJECT:

RESOLVE – ACCEPTANCE OF THE 5-YEAR CAPITAL IMPROVEMENT PLAN

INFORMATION:

The City prepares a 5 Year Capital Improvement Plan (CIP) each year which serves as a long-range planning tool for elected officials, staff and the public, to identify infrastructure, buildings, and equipment needs. The CIP allows the City to develop a planned approach to use our financial resources wisely, protect the City's investment in the existing infrastructure, and project the future funding levels necessary to maintain and enhance public facilities. Passage of this Plan does not obligate the Council to fund any of the projects in the Plan. The City Council determines what, if any, capital improvement projects will be funded during the City budget approval process.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends acceptance of the 5-Year Capital Improvement Plan

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: May 19, 2008

**TITLE: RESOLVE – ACCEPTANCE OF THE 5-YEAR CAPITAL
IMPROVEMENT PLAN**

Be It Resolved by the Auburn City Council, that the Capital Improvement Plan for 2009-2013 is hereby accepted; a summary of the program is attached to and hereby made a part of this resolve.

Motion for acceptance: Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

City of Auburn FY09-13 Capital Improvement Program

Department/Project	Type	FY09	Operational	Bond	Other Fund	Not Funded
<u>City Clerk</u>						
Restoration of City Records	Administrative	\$3,000	0		\$3,000	²
<i>subtotal - City Clerk</i>		\$3,000	\$0	\$0	\$3,000	\$0
<u>Community Services</u>						
<u>Assets & Technology</u>						
Assets Management	Technology	\$75,000			\$75,000	²
GPS	Technology	\$7,500	\$2,500			\$5,000
Servers	Technology	\$20,000	\$10,000			\$10,000
Computers	Technology	\$10,000	\$10,000			
IP Telephone	Technology	\$19,000		\$15,000		\$4,000
Plotter	Technology	\$14,000		\$14,000		
<u>Engineering</u>						
Crack Sealing	Infrastructure	\$20,000	\$20,000			
Major Drainage	Infrastructure	\$900,000		\$900,000		
MDOT Match	Infrastructure	\$103,000		\$103,000		
Reclaim	Infrastructure	\$403,000			\$403,000	²
Reconstruction	Infrastructure	\$2,124,000		\$2,124,000		
Resurfacing	Infrastructure	\$1,398,000		\$961,993		\$436,007
Vehicles	Equipment	\$16,000	\$16,000			
Equipment	Equipment	\$11,300	\$1,300			\$10,000
Sidewalks	Infrastructure	\$100,000		\$100,000		
Court Street	Infrastructure	\$195,000			\$195,000	¹
<i>subtotal - Community Services</i>		\$5,415,800	\$59,800	\$4,217,993	\$673,000	
<u>Fire</u>						
Vehicle Replacement - 1 Ton Utility/Response Truck	Equipment	\$40,000				\$40,000
Planning - New Auburn Station & Police Sub-station	Administrative	\$4,000				\$4,000
PPE for Influenza Plan	Equipment	\$10,000	\$10,000			
Station Security	Bldg/Facilities	\$25,000				\$25,000
Washers/Dryers/Dishwashers	Equipment	\$10,000	\$10,000			
Planning - Combined Public Safety Building	Administrative	\$26,500		\$26,500		
<i>subtotal - Fire</i>		\$115,500	\$20,000	\$26,500	\$0	
<u>Ice Arena</u>						
Compressor Building with Header	Bldg/Facilities	\$375,000			\$375,000	³
New Boards & Glass	Bldg/Facilities	\$170,000			\$170,000	³
Concrete Floor	Bldg/Facilities	\$155,000			\$155,000	
<i>subtotal - Ice Arena</i>		\$700,000	\$0	\$0	\$700,000	
<u>Parks & Recreation</u>						
Raymond Park Playground Retaining Wall	Infrastructure	\$10,000		\$10,000		
Project Canopy (Trees/matching grant)	Infrastructure	\$5,000		\$5,000		
Vehicle Replacement - 1/2 Ton Pickup	Equipment	\$20,000	\$20,000			
Playground Replacement at Municipal Beach	Equipment	\$25,000				\$25,000
<i>subtotal - Parks & Recreation</i>		\$60,000	\$20,000	\$15,000	\$0	

**City of Auburn FY09-13
Capital Improvement Program**

Department/Project	Type	FY09	Operational	Bond	Other Fund	Not Funded
<u>Planning & Permitting</u>						
<i>Planning</i>						
Comprehensive Plan Update	Administrative	\$50,000		\$50,000		
<i>Electrical</i>						
Traffic Signal LED Replacement	Equipment	\$3,500	\$3,500			
Traffic Signal Emergency Preemption Additions	Equipment	\$3,500			\$3,500	1
Aerial Fire Alarm Repairs	Equipment	\$5,000	\$5,000			
Downtown Main Street Light Upgrade	Equipment	\$5,000			\$5,000	1
Roadway Lighting Upgrades	Equipment	\$5,000	\$5,000			
Replace Service Van	Equipment	\$25,000				\$25,000
<i>subtotal - Planning & Permitting</i>		\$97,000	\$13,500	\$50,000	\$8,500	
<u>Police</u>						
Fleet Replacement	Equipment	\$110,250	\$94,750			\$15,500
<i>subtotal - Police</i>		\$110,250	\$94,750	\$0	\$0	
<u>Property</u>						
Parking Lot Upgrade- Academy Street	Infrastructure	\$250,000				\$250,000
Electrical Bldg - Lead Paint Abatement	Bldg/Facilities	\$46,000				\$46,000
<i>subtotal - Property</i>		\$296,000	\$0	\$0	\$0	
<u>Public Works</u>						
Buildings & Bldg. Improvements	Bldg/Facilities	\$54,000		\$54,000		
Heavy Equipment	Equipment	\$165,000		\$165,000		
Non-Vehicle Equipment	Equipment	\$66,000		\$66,000		
Machinery	Equipment	\$25,600	\$25,600			
Vehicles	Equipment	\$388,000		\$388,000		
Street Improv. Emuls	Infrastructure	\$20,000	\$20,000			
Guard Rail Replacement	Infrastructure	\$15,000	\$15,000			
General Drainage	Infrastructure	\$70,000	\$70,000			
<i>subtotal - Public Works</i>		\$803,600	\$130,600	\$673,000	\$0	
<u>School</u>						
AMS						
Stage Lighting and Curtains		\$23,000		\$23,000		
Classroom Re-Flooring (27 classrooms, stage & library)		\$87,690		\$87,690		
<i>subtotal - AMS</i>		\$110,690	\$0	\$110,690	\$0	
ELHS						
Flooring Replacement (60 classrooms, café, lower level hallway)		\$97,113		\$97,113		
Lower Parking Lot Stairs		\$35,000		\$35,000		
<i>subtotal - ELHS</i>		\$132,113	\$0	\$132,113	\$0	

**City of Auburn FY09-13
Capital Improvement Program**

Department/Project	Type	FY09	Operational	Bond	Other Fund	Not Funded
Fairview						
Student Bathrooms ADA - B & G		\$118,992		\$118,992		
<i>subtotal - Fairview</i>		\$118,992	\$0	\$118,992		\$0
Franklin						
Floor & Ceiling Tiles Removal - Hazardous Materials		\$123,000		\$123,000		
<i>subtotal - Franklin School</i>		\$123,000	\$0	\$123,000		\$0
Sherwood Heights						
Ventilation		\$324,800		\$324,800		
New Classroom Sinks and Countertop ADA		\$43,100		\$43,100		
<i>subtotal - Sherwood Heights</i>		\$367,900	\$0	\$367,900		\$0
Support Services Building						
P/U Truck with Plow (replace 1991 Chevy)		\$38,000		\$38,000		
<i>subtotal - Support Services Building</i>		\$38,000	\$0	\$38,000		\$0
Technology						
Classroom Smartboards - AMS / Merrill Hill		\$100,000		\$100,000		
<i>subtotal - Technology</i>		\$100,000	\$0	\$100,000		\$0
Walton Elementary						
Classroom and Hallway Flooring Replacement		\$213,259		\$213,259		
Walton Field Fence		\$20,000		\$20,000		
Roof Repair & Remove Gutters		\$20,000		\$20,000		
<i>subtotal - Walton Elementary</i>		\$253,259	\$0	\$253,259		\$0
<i>Total School Department</i>		\$1,243,954	\$0	\$1,243,954	\$0	\$243,954
				\$1,000,000		
				<u>Contingency</u>		
				\$17,507		
GRAND TOTAL SUMMARY		\$8,845,104	\$338,650	\$6,000,000	\$1,384,500	\$1,139,461
TIF Funds	1	\$203,500				
Unallocated Bonds & Interest	2	\$481,000				
Ice Arena Enterprise Fund	3	\$545,000				
Total:		\$1,229,500				

City Council

Agenda Information Sheet

Council Meeting Date: May 19, 2008 **Agenda Item No. 3**

SUBJECT:

ORDER – AUTHORIZING THE ISSUANCE AND SALE OF CAPITAL IMPROVEMENT BONDS IN THE AMOUNT OF \$6,700,000 (1st Reading) (Public Hearing)

INFORMATION:

The City prepares a 5 Year Capital Improvement Plan each year which serves as a long-range planning tool for elected officials, staff and the public to identify buildings, equipment, technology and infrastructure needs. The CIP allows the City to develop a planned approach to protect the City's investment in the existing infrastructure and project the future funding levels necessary to maintain and enhance public facilities.

The proposed Capital Improvement Bond package continues this planned approach of investing in City and School capital needs including road improvements, building improvements and public safety equipment.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of the order.

REQUESTED ACTION:

Motion for acceptance of first reading.

VOTE:

City of Auburn

CITY COUNCIL, AUBURN, MAINE

Date: May 19, 2008

TITLE: ORDER - AUTHORIZING THE ISSUANCE AND SALE OF CAPITAL IMPROVEMENT BONDS IN THE AMOUNT OF \$6,700,000 (Annual Capital Improvement Program)

Be It Ordered by the Auburn City Council, following a public hearing duly called and held as required by Article 8, Section 8.13 of the Auburn City Charter, that there be and hereby is authorized the issuance and sale of the City's general obligation bonds in the amount of \$6,700,000, the proceeds of which are hereby appropriated to fund the costs of the following Capital Improvements (including costs of issuance, capitalized interest, and any other costs related or ancillary thereto):

Acquisition of the following capital equipment and the design, construction, renovation, and rehabilitation of the following capital improvements, all constituting part of the City's FY09 Capital Improvement Program:

FY 09 Capital Improvement Program:

Project	Authorized Amount
School Building and Equipment Improvements and Repairs and technology improvements	\$ 1,000,000
Street/Drainage Reconstructions, Reclamation, Improvements and Upgrades, Sidewalks and Retaining Walls	\$ 4,198,993
Equipment and Technology	\$ 653,000
General Building Improvements	54,000
Ice Arena Building Improvements	700,000
Administrative	76,500
Contingency	\$ 17,507

That the bonds shall be issued as authorized hereunder and shall be signed by the Finance Director and City Treasurer, attested by the City Clerk under the seal of the City. A tax levy is hereby provided for each fiscal year that the bonds authorized hereunder remain outstanding to meet the annual installments of principal and interest as may accrue in each respective year. The bonds may be issued at one time or from time to time, either singly or in series, and the authority and discretion to fix the issue date, maturities, denominations, interest rate,

place of payment, form and other details of said bonds and notes, and to take all other actions and to sign and deliver all other documents, certificates and agreements in order to provide for the sale thereof is hereby delegated to the Finance Director and City Treasurer.

THAT the bonds authorized hereunder may be made subject to call for redemption, either with or without premium, on such terms as may be determined by the Finance Director.

THAT in order to finance temporarily the projects described above, the Finance Director is authorized to expend up to \$6,700,000 either from available funds of the City or from the proceeds of Bond Anticipation Notes (BAN's) which would be reimbursed or refinanced from bond proceeds.

THAT the authority and discretion to designate the bond or notes, or a portion thereof, as qualified tax-exempt obligations under Section 265 of the Internal Revenue Code of 1986, as amended, is hereby delegated to the Finance Director.

THAT this order is a declaration of official intent pursuant to Treas. Reg. § 1.150-2 and shall be kept available for public inspection during reasonable business hours at the office of the City Clerk.

A Public Notice describing the general purpose of the borrowing and the terms thereof was publishing the same on May 5, 2008, in the *Lewiston Sun-Journal*, a daily newspaper published in Androscoggin County.

Motion for acceptance of first reading: Seconded by:
Vote:

Motion for acceptance of second reading and final passage:
Seconded by:
Vote:

Action by City Council:

Date:

ATTEST:

CITY CLERK

City Council

Agenda Information Sheet

Council Meeting Date: May 19, 2008 **Agenda Item No. 4**

SUBJECT:

ORDER – AUTHORIZING THE FY 2008-2009 TAX COMMITMENT

INFORMATION:

During the budget process, the City Council approves the amount of expenditures necessary to fund the approved budget. The budget is funded from several sources including State aid such as aid for education, Revenue Sharing, and Local Road assistance, and fees including building and development fees. The largest source of revenue for municipalities in Maine is the property tax. The City Council must authorize the amount of property taxes that need to be collected (tax Commitment) to fund the approved budget.

Based on the approved budget expenditure level, the amount of property taxes needed to be collected in FY 2009 is: \$37,917,808. Once the City Council votes to set the tax commitment, the tax bills will be sent. The first half of the property tax payment will be due September 15, 2008; the second payment will be due March 16, 2009. Personal Property taxes will be due August 18, 2008. The State Treasurer has established the interest rate that can be charged on late tax payments at 11%.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends passage of the order.

REQUESTED ACTION:

Motion for passage of the Order.

VOTE:

City of Auburn

CITY COUNCIL, AUBURN MAINE

Date: May 19, 2008

TITLE: ORDER: 2008-2009 TAX COMMITMENT

Be It Ordered by the Auburn City Council, That the Assessor of Taxes of the City of Auburn is directed to assess a tax upon all real estate in Auburn liable to be taxed therein; and to assess the owners of personal property liable to be taxed therein on the first day of April, 2008 and not exempt from taxation, to the aggregate amount of \$37,917,808 in accordance with provisions of the statutes of Maine in such cases made and provided; make perfect lists under her hand of such assessments and commit the same to the Collector of Taxes for the City of Auburn, on or before the seventh day of July, 2008. Fifty percent (50%) of all real estate taxes assessed as above and committed to the collector, shall be due proportionately from each taxpayer on September 15, 2008 and the remaining fifty percent (50%) shall be due on March 16, 2009. Except as may be provided by resolve regarding payments in accordance with an installment payment plan, any taxes remaining uncollected on September 15, 2008 and March 16, 2009 respectively, shall bear interest at a rate of 11% per annum from and after such dates. Personal property taxes shall be due and payable on or before August 18, 2008. Any personal taxes remaining unpaid after August 25, 2008 shall bear an interest rate of 11% per annum from and after such date. Interest on all delinquent taxes shall be computed on a daily basis and shall be collected by the Tax Collector. The Tax Collector is authorized to accept tax prepayments.

Motion for passage:

Seconded by:

Vote:

Action by City Council:

Date:

ATTEST:

CITY CLERK

City Council

Agenda Information Sheet

Council Meeting Date 5/19/2008

Agenda Item No. 5

SUBJECT:

APPOINTMENT – L/A JOINT DOWNTOWN MASTER PLAN COMMITTEE

INFORMATION:

Mayor Jenkins is recommending that Maureen Aube be appointed to the L/A Joint Downtown Master Plan Committee.

STAFF COMMENTS/RECOMMENDATION:

REQUESTED ACTION:

Motion to approve appointment.

VOTE: