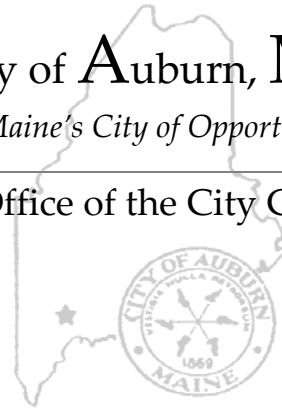


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

January 14, 2008

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop January 14, 2008

Agenda

5:00 p.m. Dinner

5:30 p.m. Workshop

Economic Development Discussion
Liquor License Update
Updates

7:00 p.m. City Council Meeting

Pledge of Allegiance

* **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

Minutes

*011408-00 Minutes of December 17, 2007 Council Meeting

Reports

- **Mayor**
- **City Councilors**
 - **Michael Farrell:** Water Dist., L/A Jt. City Council Planning, Audit and Procurement
 - **Bob Hayes:** Railroad, Library, Audit and Procurement
 - **Dan Herrick:** MMWAC, Auburn Housing
 - **Bruce Bickford:** A-L Airport, ABDC, L/A Joint City Council Planning, AVCOG
 - **Ray Berube:** LAEGC, Planning Board, L/A Joint City/School
 - **Bob Mennealy:** Sewer District, University of Maine L-A,
 - **Ron Potvin:** School Committee, 9-1-1, LATC, L/A Joint City/School

- **City Manager**

Finance Report – Month of December

Communications and Recognitions

*011408-00 Communication from Head Start Re: Waive fees for Day Care Licenses

Unfinished Business

New Business

011408-01 Ordinance – Amendment to the Zoning Map in the Vicinity of Woodbury Road (1st Reading)

011408-02 Resolve – Accepting Certain Forfeited Funds/Property

011408-03 Ordinance – Amendment to Chapter 1, Article 3 – Rules of Procedure (1st Reading)

011408-04 Public Hearing – Special Amusement Permit Applications for: American Legion, Auburn
Fireside Inn & Suites, Lost Valley, Martindale Country Club, New Auburn American Legion,
New Auburn Social Club, and VFW Capt. Frank W. Hulett Post #1603

Open Session - Members of the public are invited to speak to the Council about any issue
directly related to City business which is *not* on this agenda

ADJOURNMENT

Executives Sessions: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda.

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.

**CITY OF AUBURN
DECEMBER 17, 2007
CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Michael J. Farrell, Robert P. Hayes, Daniel R. Herrick, Bruce A. Bickford, Raymond C. Berube, Ronald W. Potvin and Robert C. Mennealy, Acting City Manager Laurie Smith, Acting Finance Director Denise Brown and City Clerk Mary Lou Magno. There were 50 people in the audience.

Mayor Jenkins called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn Hall with a salute to the flag.

Fifth grade students from Sherwood Heights School sang the National Anthem under the direction of Mike Davis, Music Teacher.

MINUTES OF NOVEMBER 19 & 26, 2007

Councilor Berube moved to accept and place on file the minutes of November 19th and 26th as prepared by the City Clerk. Seconded by Councilor Potvin. Vote: 7 Yeas.

REPORTS OF THE MAYOR

Mayor Jenkins requested that staff prepare an ordinance amendment to reflect that the "Open Session" portion of the agenda be moved to the beginning of the meeting.

REPORTS OF CITY COUNCILORS

Councilors reported on their respective Council Committee Assignments.

REPORTS OF THE CITY MANAGER

FINANCE REPORT

Councilor Bickford moved to accept and place on file the Finance Report for the Month of October as prepared and presented by Denise Brown, Acting Finance Director. Seconded by Councilor Hayes. Vote: 7 Yeas.

Laurie Smith, Acting City Manager, reported on the favorable credit rating upgrade that was recently received by the City of Auburn.

Phil Crowell, Chief of Police, reported on the "Holiday Light Show" display on Vista Drive.

COMMUNICATIONS AND RECOGNITIONS

COMMUNICATION FROM POLICE CHIEF CROWELL RE: CONSTABLES

Councilor Bickford moved to accept, place on file and approve the communication. Seconded by Councilor Potvin. Vote: 7 Yeas.

UNFINISHED BUSINESS

None

1. RESOLVE – AMENDMENT TO THE 2007-08 COMMUNITY DEVELOPMENT ACTION PLAN

Councilor Hayes moved for passage of the resolve. Seconded by Councilor Mennealy.

Councilor Potvin moved to table. Seconded by Councilor Herrick. Vote: 4 Nays, with Councilors Farrell, Herrick and Potvin voting Yea.

Reine Mynahan, Community Block Grant Administrator, and Roland Miller, Economic Development Director, both answered Councilors questions. The following people made comments regarding the above resolve: Richard Trafton, President, Library Board of Trustees; Tom Dean, 4 Haskell Street; and Kevin Dean, Developer.

Vote: 4 Yeas with Councilors Farrell, Herrick and Potvin voting Nay.

2. ORDER – ACCEPTANCE OF PINNACLE DRIVE

Councilor Bickford moved for passage of the order. Seconded by Councilor Potvin.

Gary Johnson, Assistant City Engineer, explained the above order and answered Councilors questions. Jonathan Labonte, 41 Third Street, made comments regarding the above order.

Vote: 7 Yeas.

3. ORDER – ACCEPTANCE OF TOURMALINE LANE

Councilor Berube moved for passage of the order. Seconded by Councilor Potvin. Vote: 7 Yeas.

4. ORDER – ACCEPTANCE OF RUBELLITE LANE

Councilor Berube moved for passage of the order. Seconded by Councilor Hayes. Vote: 7 Yeas.

5. ORDER – ACCEPTANCE OF OUTLOOK DRIVE

Councilor Potvin moved for passage of the order. Seconded by Councilor Berube. Vote: 7 Yeas.

6. ORDER – ACCEPTANCE OF LOGISTICS DRIVE

Councilor Bickford moved for passage of the order. Seconded by Councilor Potvin. Vote: 7 Yeas.

7. RESOLVE – AUTHORIZE ACTING CITY MANAGER TO EXECUTE PARKING AGREEMENT – GREAT FALLS PLAZA

Councilor Bickford moved for passage of the resolve. Seconded by Councilor Potvin.

The following people made comments regarding the above resolve: Larry Morrissette; Brian Demers, 1085 Riverside Drive; Jonathan Labonte, 41 Third Street; Elliott Epstein; Larry Pelletier, 129 Second Street; Chip Morrison, 46 Lake Street; Steve Myers, 14 Field Avenue; Lee Griswold; Roland Miller, Economic Development Director; and Lucien Gosselin, Lewiston/Auburn Economic Growth Council.

Councilor Herrick moved to table. Seconded by Councilor Mennealy. Vote: 4 Nays with Councilors Farrell, Herrick and Mennealy voting Yea.

Vote on passage of the resolve: 4 Yeas with Councilors Farrell, Herrick and Mennealy voting Nay.

ADD TO THE AGENDA

Councilor Bickford moved to add item #11 to the agenda – Resolve – Amend Guidelines to the Energy Loan Program. Seconded by Councilor Mennealy. Vote: 6 Yeas, No Nays (Councilor Potvin out of the room).

8. RESOLVE – CONFIRMATION OF ELECTION CLERKS

Councilor Berube moved for passage of the resolve. Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays (Councilor Potvin out of the room).

9. PUBLIC HEARING – LIQUOR APPLICATION FOR RARE HOSPITALITY MANAGEMENT INC. D/B/A LONGHORN STEAKHOUSE, 649 TURNER STREET

Mayor Jenkins opened and closed the public hearing with no public comment. Councilor Berube moved to approve the liquor application contingent upon appropriate departments approval. Seconded by Councilor Herrick. Vote: 7 Yeas.

10. SET DATES FOR MEETINGS IN JANUARY

Councilor Bickford moved that the meetings next month be held on January 14th and 28th. Seconded by Councilor Potvin. Vote: 7 Yeas.

11. RESOLVE – AMEND GUIDELINES TO THE ENERGY LOAN PROGRAM

Councilor Hayes moved for passage of the resolve. Seconded by Councilor Bickford. Vote: 7 Yeas.

OPEN SESSION

The following people made comments during Open Session: Larry Morrisette; Larry Pelletier, 129 Second Street; and Tom Dean, 4 Haskell Street.

Councilors mentioned items they want to discuss in workshop session.

ADJOURNMENT – 10:05 P.M.

Councilor Potvin to adjourn. Seconded by Councilor Berube. Vote: 7 Yeas.

A TRUE RECORD

ATTEST: _____
CITY CLERK

City of Auburn, Maine

FINANCIAL MANAGEMENT REPORT FOR DECEMBER 2007



PREPARED BY THE FINANCE DEPARTMENT
DENISE BROWN, ACTING FINANCE DIRECTOR

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



January 14, 2008

Honorable Mayor Jenkins and
Members of the City Council

Attached please find the financial report for the month of December 2007. The City has completed half of the current fiscal year. At this point in the year a number of non-recurring expenses have been paid. The City's major revenue sources – personal property taxes were due on August 27th and the first half of the real estate taxes were due on September 17th. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 50% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through December 31st were \$37,381,459, or 57.58%, of the budget. The accounts listed below are noteworthy.

- A. *Personal Property Taxes* have traditionally been due by July 15. This year, however, due to the additional time needed to complete the property assessments and the Tax Commitment, personal property taxes were due on August 27th. We have collected 55.8% of the budgeted amount.
- B. *Homestead Exemption* has been fully received.
- C. *Interest Income* is above anticipated expectations.
- D. *Education Subsidy* is slightly under anticipation, as we have not yet received the December subsidy.
- E. *State Revenue Sharing* is typically a higher amount this time of year based on strong income and sales taxes received by the State.
- F. *Rental Income* is higher due to the annual payment from Maine Intermodal Transportation, Inc. for the lease at the intermodal facility.

Expenditures

Expenditures through December 31st were \$34,114,171, or 52.55%, of the budget. Noteworthy variances are:

- A. *Mayor and Council:* Full payments for AVCOG dues and the annual audit have been made.
- B. *Information Systems:* Hardware failure in the wide-area network in both Lewiston and Auburn, resulted in unanticipated expenditures. The City pays its annual software maintenance agreements in the first quarter of each fiscal year.
- C. *Community Programs:* Full payment of the appropriation for the Liberty Festival was made in July.
- D. *Debt Service:* The first half of the debt service payments have been expended which included principal and interest. The second half of the payments are due in the spring and include interest only.
- E. *Property:* All of the City's insurance premiums have been paid for the fiscal year.
- F. *Workers Compensation:* The annual workers compensation transfer was made for both the City and School departments in October.
- G. *Intergovernmental Programs:* The City funds these agencies quarterly upon receipt of their invoices. The County Tax payment was due September 1 and paid on Friday, August 31st.

Investments

This section contains an investment schedule as of December 31st, as well as a comparison of the investments between December 31st and the prior month. Currently the City's funds are earning an average interest rate of 4.28%, compared to approximately 5.32% last year at this time.

Respectfully Submitted,

Laurie Smith
Acting City Manager

Denise Brown
Acting Finance Director

**CITY OF AUBURN, MAINE
BALANCE SHEET - GENERAL FUND
DECEMBER 31, 2007**

	DEC. 31 2007	NOV. 30 2007	Increase (Decrease)
<u>ASSETS</u>			
CASH	11,626,947	14,134,146	(2,507,198)
RECEIVABLES			
ACCOUNTS RECEIVABLES	1,124,947	1,070,870	54,077
TAXES RECEIVABLE-CURRENT	17,700,399	18,139,017	(438,618)
DELINQUENT TAXES	377,646	391,913	(14,267)
TAX LIENS	627,885	722,433	(94,549)
NET DUE TO/FROM OTHER FUNDS	(60,096)	206,205	(266,301)
	<hr/>		
TOTAL ASSETS	31,397,728	34,664,585	(3,266,857)
<u>LIABILITIES & FUND BALANCES</u>			
ACCOUNTS PAYABLE	261,646	344,630	(82,984)
WAGES & TAXES PAYABLE	(59,073)	(255,180)	196,106
ACCRUED PAYROLL	-	-	-
STATE FEES PAYABLE	40,802	33,090	7,711
PREPAID TAXES	-	-	-
IN LIEU OF BONDS	61,205	61,205	-
DEFERRED REVENUE	18,202,756	18,743,210	(540,454)
	<hr/>		
TOTAL LIABILITIES	18,507,335	18,926,956	(419,621)
FUND BALANCE - NOT DESIGNATED	9,038,895	9,038,895	-
FUND BALANCE - DESIGNATED FOR WORKERS COMP & UNEMPLOYMENT	561,902	561,902	-
FUND BALANCE - DESIGNATED	-	-	-
NET CHANGE IN FUND BALANCE	3,289,596	6,136,832	(2,847,236)
	<hr/>		
TOTAL FUND BALANCES	12,890,393	15,737,629	(2,847,236)
TOTAL LIABILITIES AND FUND BALANCES	31,397,728	34,664,585	(3,266,857)

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
AS OF DECEMBER 31, 2007 vs. DECEMBER 31, 2006

REVENUE SOURCE	FY 2008 BUDGET	ACTUAL REVENUES THROUGH DEC. 31	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL REVENUES THROUGH DEC. 31	% OF TOTAL BUDGET
<u>TAXES</u>						
PROPERTY TAX REVENUE-	\$ 40,042,391	\$ 22,344,124	55.80%	\$ 39,500,803	\$ 23,089,075	58.45%
PRIOR YEAR REVENUE	\$ -	\$ 848,414		\$ -	\$ 850,859	
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 650,917	\$ 651,221	100.05%	\$ -	\$ 590,004	
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -	
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ (15,000)	\$ -	0.00%
EXCISE	\$ 3,200,000	\$ 1,642,718	51.33%	\$ 3,200,000	\$ 1,530,583	47.83%
PENALTIES & INTEREST	\$ 90,000	\$ 87,045	96.72%	\$ 90,000	\$ 37,838	42.04%
TOTAL TAXES	\$ 43,983,308	\$ 25,573,522	58.14%	\$ 42,775,803	\$ 26,098,359	61.01%
<u>LICENSES AND PERMITS</u>						
BUSINESS	\$ 49,600	\$ 24,935	50.27%	\$ 46,800	\$ 18,165	38.81%
NON-BUSINESS	\$ 325,700	\$ 156,860	48.16%	\$ 307,775	\$ 263,181	85.51%
TOTAL LICENSES	\$ 375,300	\$ 181,795	48.44%	\$ 354,575	\$ 281,346	79.35%
<u>INTERGOVERNMENTAL ASSISTANCE</u>						
STATE-LOCAL ROAD ASSISTANCE	\$ 460,000	\$ 247,257	53.75%	\$ 356,000	\$ 122,185	34.32%
STATE REVENUE SHARING	\$ 3,775,000	\$ 2,099,316	55.61%	\$ 2,900,000	\$ 1,651,212	56.94%
WELFARE REIMBURSEMENT	\$ 22,500	\$ 8,178	36.35%	\$ 22,500	\$ 8,764	38.95%
OTHER STATE AID	\$ 25,000	\$ 10,180	40.72%	\$ 25,000	\$ 10,277	41.11%
FEMA REIMBURSEMENT	\$ -	\$ 32,824		\$ -	\$ -	
CITY OF LEWISTON	\$ 150,000	\$ 13,063	8.71%	\$ 175,000	\$ -	0.00%
EDUCATION SUBSIDY	\$ 16,118,582	\$ 6,743,152	41.83%	\$ 14,620,168	\$ 6,131,515	41.94%
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 20,551,082	\$ 9,153,970	44.54%	\$ 18,098,668	\$ 7,923,953	43.78%
<u>CHARGE FOR SERVICES</u>						
GENERAL GOVERNMENT	\$ 163,950	\$ 96,323	58.75%	\$ 166,100	\$ 68,853	41.45%
PUBLIC SAFETY	\$ 71,000	\$ 31,240	44.00%	\$ 101,800	\$ 19,895	19.54%
EMS TRANSPORT	\$ 20,000	\$ 6,456	32.28%	\$ 25,000	\$ 4,633	18.53%
EDUCATION	\$ 2,132,980	\$ 1,781,403	83.52%	\$ 2,368,950	\$ 1,419,491	59.92%
TOTAL CHARGE FOR SERVICES	\$ 2,387,930	\$ 1,915,422	80.21%	\$ 2,661,850	\$ 1,512,871	56.84%
<u>FINES</u>						
PARKING TICKETS & MISC FINES	\$ 50,000	\$ 17,029	34.06%	\$ 52,500	\$ 7,655	14.58%
<u>MISCELLANEOUS</u>						
INVESTMENT INCOME	\$ 385,000	\$ 257,673	66.93%	\$ 340,000	\$ 128,730	37.86%
INTEREST-BOND PROCEEDS	\$ 125,000	\$ -	0.00%	\$ 125,000	\$ -	0.00%
RENTS	\$ 132,500	\$ 124,277	93.79%	\$ 132,500	\$ 125,502	94.72%
UNCLASSIFIED	\$ 75,000	\$ 10,176	13.57%	\$ 75,000	\$ 30,360	40.48%
SALE OF RECYCLABLES	\$ 60,000	\$ 20,138	33.56%	\$ 50,000	\$ 24,572	49.14%
COMMERCIAL SOLID WASTE FEES	\$ 56,000	\$ 28,138	50.25%	\$ 56,000	\$ 37,864	67.61%
SALE OF PROPERTY	\$ 30,000	\$ 6,200	20.67%	\$ 150,000	\$ 3,240	2.16%
RECREATION PROGRAMS	\$ 20,000	\$ -	0.00%	\$ 50,000	\$ -	0.00%
MMWAC HOST FEES	\$ 190,400	\$ 93,120	48.91%	\$ 178,000	\$ 76,875	43.19%
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -	0.00%	\$ -	\$ -	
TRANSFER IN: TIF	\$ -	\$ -		\$ 60,000	\$ -	0.00%
TRANSFER OUT: TIF	\$ (3,500,000)	\$ -	0.00%	\$ (1,960,000)	\$ -	0.00%
TOTAL MISCELLANEOUS	\$ (2,426,100)	\$ 539,722	-22.25%	\$ (743,500)	\$ 427,144	-57.45%
TOTAL GENERAL FUND REVENUES	\$ 64,921,520	\$ 37,381,459	57.58%	\$ 63,199,896	\$ 36,251,327	57.36%

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
AS OF DECEMBER 31, 2007 vs. DECEMBER 31, 2006

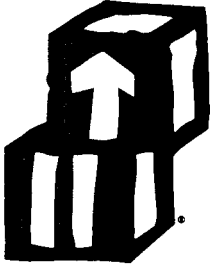
DEPARTMENT	FY 2008 BUDGET	ACTUAL EXPENDITURES THROUGH DEC. 31	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL EXPENDITURES THROUGH DEC. 31	% OF TOTAL BUDGET
ADMINISTRATION						
MAYOR AND COUNCIL	\$ 102,275	\$ 71,289	69.70%	\$ 98,610	\$ 56,555	57.35%
LEGAL SERVICES	\$ 55,000	\$ 23,482	42.70%	\$ 55,000	\$ 25,907	47.10%
CITY CLERK	\$ 133,399	\$ 73,392	55.02%	\$ 118,544	\$ 66,690	56.26%
CITY MANAGER	\$ 214,776	\$ 89,672	41.75%	\$ 205,656	\$ 105,365	51.23%
HUMAN RESOURCES	\$ 110,878	\$ 55,850	50.37%	\$ 100,279	\$ 55,646	55.49%
INFORMATION SYSTEMS	\$ 196,562	\$ 154,116	78.41%	\$ 216,245	\$ 83,287	38.52%
ASSESSING SERVICES	\$ 267,575	\$ 137,703	51.46%	\$ 246,071	\$ 129,658	52.69%
FINANCIAL SERVICES	\$ 364,296	\$ 188,963	51.87%	\$ 353,591	\$ 193,244	54.65%
CUSTOMER SERVICE	\$ 16,000	\$ 8,703	54.40%	\$ 16,000	\$ 7,325	45.78%
TOTAL ADMINISTRATION	\$ 1,460,761	\$ 803,170	54.98%	\$ 1,409,996	\$ 723,678	51.32%
COMMUNITY SERVICES						
HEALTH & SOCIAL SERVICES						
ADMINISTRATION	\$ 47,798	\$ 22,523	47.12%	\$ 45,532	\$ 22,183	48.72%
ASSISTANCE	\$ 48,750	\$ 15,026	30.82%	\$ 51,618	\$ 18,399	35.64%
PLANNING & PERMITTING	\$ 768,591	\$ 397,031	51.66%	\$ 665,825	\$ 391,584	58.81%
PARKS AND RECREATION	\$ 552,261	\$ 239,235	43.32%	\$ 531,559	\$ 330,274	62.13%
PUBLIC LIBRARY	\$ 919,407	\$ 459,704	50.00%	\$ 885,623	\$ 453,362	51.19%
COMMUNITY PROGRAMS	\$ 13,550	\$ 11,150	82.29%	\$ 13,050	\$ 11,000	84.29%
TOTAL COMMUNITY SERVICES	\$ 2,350,357	\$ 1,144,668	48.70%	\$ 2,193,207	\$ 1,226,801	55.94%
FISCAL SERVICES						
DEBT SERVICE	\$ 7,176,622	\$ 6,433,086	89.64%	\$ 7,394,394	\$ 6,622,948	89.57%
PROPERTY	\$ 543,614	\$ 441,296	81.18%	\$ 548,578	\$ 383,604	69.93%
WORKERS COMPENSATION	\$ 200,000	\$ 200,000	100.00%	\$ 200,000	\$ 200,000	100.00%
WAGES & BENEFITS	\$ 4,130,343	\$ 1,837,859	44.50%	\$ 4,043,042	\$ 1,750,277	43.29%
EMERGENCY RESERVE	\$ 326,900	\$ -	0.00%	\$ 620,000	\$ -	0.00%
TOTAL FISCAL SERVICES	\$ 12,377,479	\$ 8,912,241	72.00%	\$ 12,806,014	\$ 8,956,829	69.94%
PUBLIC SAFETY						
EMERGENCY MGMT AGENCY	\$ 6,678	\$ 7,298	109.28%	\$ 6,468	\$ 4,817	74.47%
FIRE DEPARTMENT	\$ 3,643,879	\$ 1,738,392	47.71%	\$ 3,266,602	\$ 1,645,768	50.38%
POLICE DEPARTMENT	\$ 2,712,013	\$ 1,429,771	52.72%	\$ 2,616,186	\$ 1,372,419	52.46%
TOTAL PUBLIC SAFETY	\$ 6,362,570	\$ 3,175,461	49.91%	\$ 5,889,256	\$ 3,023,003	51.33%
PUBLIC WORKS						
PUBLIC WORKS DEPARTMENT	\$ 4,667,059	\$ 2,081,344	44.60%	\$ 4,490,429	\$ 1,900,338	42.32%
WATER AND SEWER	\$ 472,500	\$ 238,220	50.42%	\$ 467,500	\$ 238,220	50.96%
TOTAL PUBLIC WORKS	\$ 5,139,559	\$ 2,319,564	45.13%	\$ 4,957,929	\$ 2,138,558	43.13%
INTERGOVERNMENTAL PROGRAMS						
AUBURN-LEWISTON AIRPORT	\$ 98,000	\$ 73,500	75.00%	\$ 136,269	\$ 68,135	50.00%
E911 COMMUNICATION CENTER	\$ 930,934	\$ 465,556	50.01%	\$ 867,500	\$ 455,831	52.55%
LATC-PUBLIC TRANSIT	\$ 117,994	\$ 58,997	50.00%	\$ 117,994	\$ 58,997	50.00%
LAEGC-ECONOMIC COUNCIL	\$ 106,429	\$ 53,215	50.00%	\$ 106,429	\$ 60,675	57.01%
L-A ARTS	\$ 22,680	\$ 11,340	50.00%	\$ 21,000	\$ 10,500	50.00%
COUNTY TAX	\$ 1,877,972	\$ 1,877,972	100.00%	\$ 1,699,945	\$ 1,699,945	100.00%
TAX SHARING	\$ 350,000	\$ -	0.00%	\$ 345,000	\$ 164,940	47.81%
TOTAL INTERGOVERNMENTAL	\$ 3,504,009	\$ 2,540,580	72.50%	\$ 3,294,137	\$ 2,519,023	76.47%
EDUCATION DEPARTMENT						
	\$ 33,726,785	\$ 15,218,487	45.12%	\$ 32,649,357	\$ 14,697,714	45.02%
TOTAL GENERAL FUND EXPENDITURES	\$ 64,921,520	\$ 34,114,171	52.55%	\$ 63,199,896	\$ 33,285,606	52.67%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF DECEMBER 31, 2007**

INVESTMENT	FUND	ACCOUNT BALANCE	INTEREST RATE	VALUE		WEIGHTED AVG YIELD
				BOOK	MARKET	
BANKNORTH MNY MKT	GENERAL FUND	10,876,337.08	4.12%	10,876,337.08	10,876,337.08	
BANKNORTH MNY MKT	GF-WORKERS COMP	48,531.40	1.45%	48,531.40	48,531.40	
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	64,809.14	4.11%	64,809.14	64,809.14	
BANKNORTH CD	GF-UNEMPLOYMENT	96,840.05	4.97%	96,840.05	96,840.05	
BANKNORTH MNY MKT	SPECIAL REVENUE	1,021,184.76	4.12%	1,021,184.76	1,021,184.76	
BANKNORTH MNY MKT	SR-PERMIT PARKING	191,800.45	4.11%	191,800.45	191,800.45	
BANKNORTH MNY MKT	SR-TIF	1,459,696.71	4.11%	1,459,696.71	1,459,696.71	
BANKNORTH MNY MKT	CAPITAL PROJECTS	13,524,855.08	4.10%	13,524,855.08	13,524,855.08	
BANKNORTH MNY MKT	CAPITAL PROJECTS	265,783.09	4.11%	265,783.09	265,783.09	
BANKNORTH CD	CAPITAL PROJECTS	31,065.03	4.97%	31,065.03	31,065.03	
BANKNORTH MNY MKT	ICE ARENA	46,476.02	1.45%	46,476.02	46,476.02	
BANKNORTH SWEEP	GENERAL FUND	1,595,000.00	7.40%	1,595,000.00	1,595,000.00	
GRAND TOTAL		29,222,378.81		29,222,378.81	29,222,378.81	4.28%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
COMPARISON OF DECEMBER 31, 2007
AND NOVEMBER 30, 2007**

FUND	NOVEMBER 30, 2007		DECEMBER 31, 2007		INCREASE (DECREASE)	
	VALUE		VALUE		VALUE	
	BOOK	MARKET	BOOK	MARKET	BOOK	MARKET
GENERAL FUND	13,333,954.58	13,333,954.58	10,876,337.08	10,876,337.08	(2,457,617.50)	(2,457,617.50)
GF-WORKERS COMP	48,472.12	48,472.12	48,531.40	48,531.40	59.28	59.28
GF-UNEMPLOYMENT	64,587.60	64,587.60	64,809.14	64,809.14	221.54	221.54
GF-UNEMPLOYMENT	96,432.99	96,432.99	96,840.05	96,840.05	407.06	407.06
SPECIAL REVENUE	1,217,096.53	1,217,096.53	1,021,184.76	1,021,184.76	(195,911.77)	(195,911.77)
SR-PERMIT PARKING	191,144.80	191,144.80	191,800.45	191,800.45	655.65	655.65
SR-TIF	1,454,706.87	1,454,706.87	1,459,696.71	1,459,696.71	4,989.84	4,989.84
CAPITAL PROJECTS	9,042,022.71	9,042,022.71	13,524,855.08	13,524,855.08	4,482,832.37	4,482,832.37
CAPITAL PROJECTS	264,874.53	264,874.53	265,783.09	265,783.09	908.56	908.56
CAPITAL PROJECTS	30,934.45	30,934.45	31,065.03	31,065.03	130.58	130.58
ICE ARENA	46,419.25	46,419.25	46,476.02	46,476.02	56.77	56.77
GENERAL FUND	1,091,000.00	1,091,000.00	1,595,000.00	1,595,000.00	504,000.00	504,000.00
	26,881,646.43	26,881,646.43	29,222,378.81	29,222,378.81	2,340,732.38	2,340,732.38



ANDROSCOGGIN HEAD START AND CHILD CARE

Estelle Rubinstein, Executive Director
269 Bates Street, Lewiston, ME 04240
(207) 795-4040 ~ Fax (207) 795-4044
www.androkids.com

December 11, 2007

Mary Lou Magno, City Clerk
Auburn Hall
60 Court Street
Auburn, ME 04210

Dear Mary Lou:

I am requesting that the Child Care license fees be waived for the Family Development Center and the Washburn Head Start Center on Lake Auburn Avenue in Auburn and New Auburn Center at Walton School.

Walton Center – 795-6029
92 Mary Carroll St.
Auburn ME 04210

Family Development Center – 795-4011
109 Valerie Circle
Auburn ME 04210

Washburn Center – 783-2174
125 Whitney St
Auburn ME 04210

We are very pleased to be collaborating with the Auburn School Department and the Auburn Housing Authority to meet the needs of the families in the development who need childcare services to continue their goals of self-sufficiency by going to school or working.

We shall continue our commitment to serving the low and moderate-income families of Auburn and we thank you in advance regarding the above-mentioned request.

Sincerely,

Estelle R. Rubinstein
Executive Director

ERR:cdc

*Appreciate your
Call —
Happy Holidays
Estelle*

Androscoggin Head Start and Child Care promotes the positive growth of children, families, and staff.

City Council

Agenda Information Sheet

Council Meeting Date: 1/14/08

Agenda Item No. 1

SUBJECT:

**ORDINANCE – AMENDMENT TO THE ZONING MAP IN THE VICINITY OF
WOODBURY ROAD FROM AGRICULTURE AND RESOURCE
PROTECTIONS TO RURAL RESIDENTIAL**

INFORMATION: At the January 7, 2008 workshop the Council discussed this matter and shared some concerns about the proposal. Those concerns, including the long-term loss of AG/RP land here in Auburn and the condition of Woodbury Road were relayed to the Planning Board at the public hearing on January 8, 2008. The Planning Board has reviewed the proposal and voted unanimously at the January 8, 2008 meeting to forward a positive recommendation to the City Council on this matter. A copy of the Planning Board Report is attached.

The Acting Planning Board Chairman Rob Farrington summarized the reasons for supporting this proposal. Initially he said that he saw a proposal to change AG/RP land to residential and reacted in opposition. After reviewing the proposal in more detail he decided that the proposal had merit and supported it for the following reasons:

- 1) The Comprehensive Plan, Auburn Tomorrow, 1995-2005 and Future Land Use Map is the guide that the Planning Board relies on for carrying out the long range goals of the City and this document supports the zoning change as proposed.
- 2) There are two existing homes in the AG/RP zoning district on the two impacted properties. Those homes are legally existing and nonconforming. The nonconforming status imposes some limits on the existing homes that closely neighboring homes in the residential zone are not subject to. These include rebuilding within one year if the home is substantially damaged by fire or other disaster.

It should also be noted that the rest of Woodbury Road is zoned Rural Residential.

At the Planning Board meeting, the owner of 52 Woodbury Road expressed concerns with any new development along Woodbury Road. The applicant spoke in favor of the petition and does not intend to develop the land other than the home for his daughter.

STAFF COMMENTS/RECOMMENDATION:

The Planning Board based their recommendation on the above information and findings and voted 4-0-1 in favor of a positive recommendation to the City Council. The one abstention was William Skelton due to his involvement with the property and the possibility of that being perceived as a conflict of interest. Staff has relied on the Comprehensive Plan and Future Land Use Map and has expressed support of this proposal to the petitioner based on that plan.

REQUESTED ACTION:

Motion for acceptance of first reading

VOTE:

City of Auburn

City Council, Auburn, Maine
Date: January 14, 2008

**TITLE: ORDINANCE – AMENDMENT TO THE ZONING MAP IN THE
VICINITY OF WOODBURY ROAD FROM AGRICULTURE
AND RESOURCE PROTECTIONS TO RURAL RESIDENTIAL**

Be It Ordained by the Auburn City Council that the Zoning Map be amended in the area generally located on the southeast side of Woodbury Hill Road extending 450' from and parallel to the centerline of the Woodbury Hill Road from Agriculture and Resource Protection to Rural Residential.

Motion for acceptance: Seconded by:

Vote:

Motion for acceptance of second reading and final passage:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

City of Auburn Maine

Geographic Information System

GIS Map Print

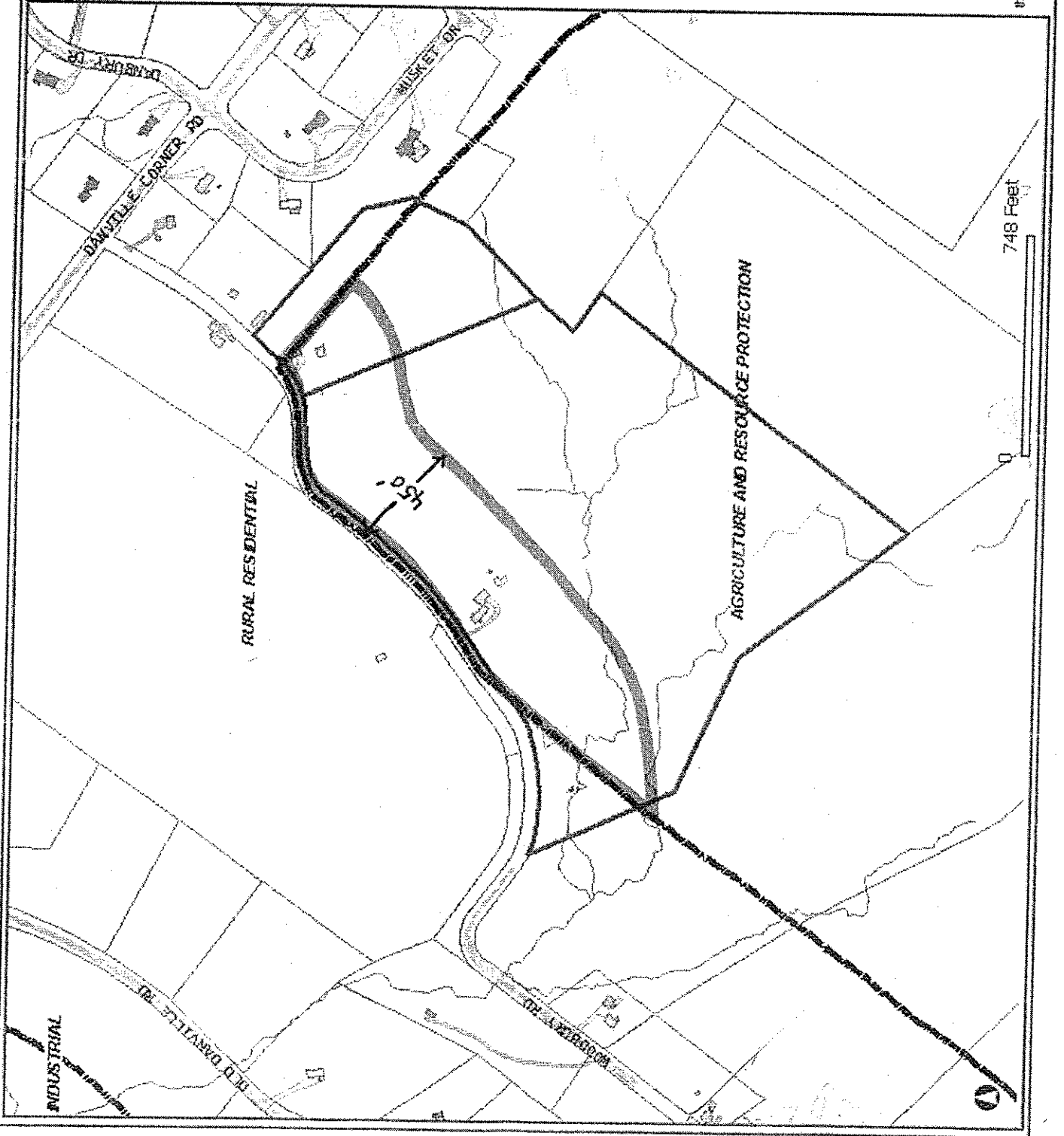
My Map

Locus Map



Disclaimer

The City of Auburn makes no warranty or representation as to the accuracy, timeliness or completeness of any of the data. The City of Auburn shall have no liability for the data or lack thereof, or any decision made or action taken or not taken in reliance upon any of the data.



City of Auburn, Maine

"Maine's City of Opportunity"

Office of Planning & Permitting

Planning Board Report

To: Auburn Planning Board

From: Eric J. Cousens, City Planner

Re: Citizen initiated zoning map amendment – Public hearing for a recommendation to the City Council on a proposal to amend the City Of Auburn Zoning Map in the area generally located on the southeast side of Woodbury Hill Road extending 450' from and parallel to the centerline of Woodbury Hill Road from Agriculture and Resource Protection (AG/RP) to Rural Residential (RR) pursuant to Section 8.1 of Chapter 29.

Date: January 2, 2008

I. BACKGROUND

We have received a petition from property owner Amy Heimerl to amend the City Of Auburn Zoning Map in the area generally located on the southeast side of Woodbury Hill Road extending 450' from and parallel to the centerline of Woodbury Hill Road from Agriculture and Resource Protection (AG/RP) to Rural Residential (RR) pursuant to Section 8.1 of Chapter 29. The petition was signed by more than 25 registered voters as required by the Ordinance and the signatures have been verified but the City Clerk.

The proposal includes changing the zoning on portions of two properties, 144 Woodbury Road (PID # 096-004) and 52 Woodbury Road (PID # 110-006). The owner of 144 Woodbury Road, Ruth Drinkwater, gifted a portion of her property to her grand daughter, Amy Heimerl. As the attached map shows a limited portion of the property in the western corner is zoned Rural Residential (RR), while the remainder is Agriculture and Resource Protection (AG/RP). Mrs. Heimerl applied for a building permit to locate a home in the RR portion of the property and a foundation has been poured for the home. A recent mortgage loan inspection has revealed that all or a portion of the foundation may be located in the AG/RP portion of the property. The Board should not consider the existence of the foundation in making a recommendation on this petition, however, it is the reason that the petitioner is pursuing this request and will certainly be discussed at the hearing. The petitioner could have accomplished their goals by changing the zone in a very limited area of the property, however, Staff recommended a proposal that would make the zoning map consistent with the future land use map and comprehensive plan.

Staff has reviewed the request and the Comprehensive Plan, Auburn Tomorrow 1995-2005 and supports the approval of this request for the following reasons:

1. Comprehensive Plan, Auburn Tomorrow 1995-2005, Pg. 46, item 12 supports the proposed change. A copy is attached.
2. City Of Auburn Future Land Use Map as adopted by the City Council on July 24, 1995 recommends this change.

II. DEPARTMENT REVIEW

Police Department:

No Concerns.

Water and Sewer District:

No water or sewerage services are available in this area. Any new homes will be served by onsite well and wastewater disposal system.

Engineering Department:

No Comment.

Fire Department:

No Comment.


Planning Department:

III. FINDINGS:

1. The Comprehensive Plan, Auburn Tomorrow 1995-2005, Pg. 46, item 12 supports the proposed change.
2. City Of Auburn Future Land Use Map as adopted by the City Council on July 24, 1995 supports the zoning change as proposed.

IV. RECOMMENDATION:

Staff recommends that the Planning Board forward a favorable recommendation to the City Council to amend the zoning Map in the area generally located on the southeast side of Woodbury Hill Road extending 450' from and parallel to the centerline of Woodbury Hill Road from Agriculture and Resource Protection (AG/RP) to Rural Residential (RR) to be consistent with the Future Land Use Map.


Eric J. Cousens
City Planner

City Council

Agenda Information Sheet

Council Meeting Date 1/14/2008 Agenda Item No. 2

SUBJECT:

RESOLVE – ACCEPTING CERTAIN FORFEITED FUNDS/PROPERTY

INFORMATION:

Federal Forfeiture Law permits the forfeiture of currency/property used to facilitate drug trafficking or which exists as the result of being the proceeds of drug trafficking. The law further permits the United States to distribute up to 90% of the value of forfeited property to State and local law enforcement agencies who participate in the underlying investigation. Justice Department policy dictates that local law enforcement agencies must use the monies for “law enforcement purposes”.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of this resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: January 14, 2008

TITLE: RESOLVE – ACCEPTING CERTAIN FORFEITED FUNDS - PROPERTY

Be It Resolved by the Auburn City Council, that the City of Auburn agrees to accept a vehicle seized in connection with drug enforcement matters. The property in question shall be made available to the Auburn Police Department for use in their law enforcement purposes.

Motion for passage:

Seconded by:

Vote:

ACTION BY COUNCIL:

DATE:

ATTEST:

CITY CLERK

City Council

Agenda Information Sheet

Council Meeting Date: Jan 14, 2008 **Agenda Item No.** 3

SUBJECT:

**ORDINANCE – AMENDMENT TO CHAPTER 1, ARTICLE 3 – CITY COUNCIL
RULES OF PROCEDURE**

INFORMATION:

The City Ordinance establishes the order that items can be considered on the City Council Agenda. The proposed amendment would move Open Session to the beginning of the meeting.

STAFF COMMENTS /RECOMMENDATION:

REQUESTED ACTION:

Motion for acceptance of first reading.

VOTE:

City of Auburn

CITY COUNCIL, AUBURN, MAINE
Date: January 14, 2008

TITLE: ORDINANCE – AMENDMENT TO THE CHAPTER 1, ARTICLE 3 – RULES OF PROCEDURE

Be it Ordained by the Auburn City Council that Chapter 1, “The Mayor and City Council,” Article 3 “Rules of Procedure” be amended as follows:

Section 3.16 Order of Business

At every meeting of the City Council, the order of business shall be as follows:

- (a) Consent Agenda – All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.
- (b) Minutes not previously read and approved, of all preceding meetings
- (c) Reports of the Mayor
- (d) Reports of the City Councilors
- (e) Reports of the City Manager
- (f) Communications and Recognition
- (g) Open Session
- (h) Unfinished Business
- (i) New Business
- ~~(j) Open Session~~
- (j) Adjournment

Motion for acceptance of first reading: Seconded by:
Vote:

Motion for second reading and final passage: Seconded by:
Vote:

Action by City Council:

Date:

ATTEST:

CITY CLERK

City Council

Agenda Information Sheet

Council Meeting Date 1/14/2008 Agenda Item No. 4

SUBJECT:

PUBLIC HEARING – SPECIAL AMUSEMENT PERMITS

**American Legion Post 31, 426 Washington Street
Auburn Fireside Inn & Suites, 1777 Washington Street
Lost Valley, 200 Lost Valley Road
Martindale Country Club, 527 Beech Hill Road
New Auburn American Legion Post 153, 71 South Main Street
New Auburn Social Club, 7 Second Street
Veterans of Foreign Wars, 588 Minot Avenue**

INFORMATION:

The above noted establishments have applied for the renewal of their Special Amusement Permits. The annual fee for this permit is \$100. A Special Amusement Permit is a permit that allows entertainment such as a band, dancing, pianist, guitarist, and/or DJ etc. on premises that hold a liquor license. These seven businesses have all had the approval of the Treasurer, Fire, Planning & Permitting, and Police Departments.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of these licenses.

REQUESTED ACTION:

Motion for approval of the above licenses.