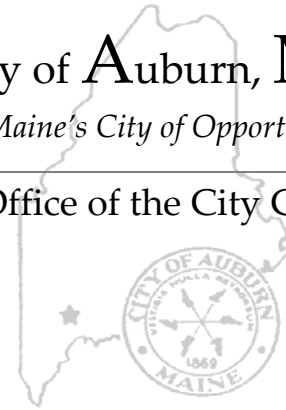


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

February 19, 2008

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop February 19, 2008

Agenda

5:00 p.m. Dinner

5:30 p.m. Workshop

Presentation of Goals by the following Departments:

Assessor
City Clerk
Finance

7:00 p.m. City Council Meeting

Pledge of Allegiance

* **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

Minutes

*021908-00 Minutes of February 4, 2008 Council Meeting

Reports

- **Mayor**

- **City Councilors**
 - **Michael Farrell:** Water Dist., L/A Jt. City Council Planning, Audit and Procurement
 - **Bob Hayes:** Railroad, Library, Audit and Procurement
 - **Dan Herrick:** MMWAC, Auburn Housing
 - **Bruce Bickford:** A-L Airport, ABDC, L/A Joint City Council Planning, AVCOG
 - **Ray Berube:** LAEGC, Planning Board, L/A Joint City/School
 - **Bob Mennealy:** Sewer District, University of Maine L-A,
 - **Ron Potvin:** School Committee, 9-1-1, LATC, L/A Joint City/School

- **City Manager**
 - Finance Report – Month of January
 - Report Re: Business Equipment Tax Exemption Program
 - Report Re: Developing Regional GIS Grant Application
 - Report Re: Regional Wetland Mitigation Grant Application

Communications and Recognitions

Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda (Open Session will not exceed 45 minutes)

Unfinished Business

New Business

021908-01 Ordinance – Amendment to Chapter 9, Section 1.4 – National Electrical Code NFPA 70
(1st Reading)

021908-02 Appointment to the Community Development Loan Committee

Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

Future Agenda/Workshop Items

ADJOURNMENT

Executives Sessions: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda.

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.

**CITY OF AUBURN
FEBRUARY 4, 2008
CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Michael J. Farrell, Robert P. Hayes, Daniel R. Herrick, Bruce A. Bickford, Raymond C. Berube, Ronald W. Potvin and Robert C. Mennealy, Acting City Manager Laurie Smith, Acting Finance Director Denise Brown and City Clerk Mary Lou Magno. There were 42 people in the audience.

Mayor Jenkins called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn Hall with a salute to the flag.

Students from East Auburn and Park Avenue Schools sang the National Anthem under the direction of Chris Turcotte, Music Teacher.

CONSENT AGENDA

Councilor Berube moved accept, approve and place on file the items marked with an asterisk. Seconded by Councilor Hayes. Vote: 7 Yeas.

***MINUTES OF JANUARY 28, 2007**

Approved under consent agenda.

REPORTS OF THE MAYOR

Mayor Jenkins noted the successful Fireman's Ball that was held Saturday, February 2nd.

REPORTS OF CITY COUNCILORS

Councilors reported on their respective Council Committee Assignments.

ADD TO THE AGENDA

Councilor Potvin moved to add to the agenda – Discussion of Joint Services in general. Seconded by Councilor Berube. Vote: 7 Yeas.

Councilor Farrell moved to add to the agenda – Discussion regarding merging the Finance Director position for the City and School Departments. Seconded by Councilor Herrick. Vote: 6 Yeas with Councilor Bickford voting Nay.

REPORTS OF THE CITY MANAGER

Acting City Manager, Laurie Smith, complimented staff on the success of the Winter Festival held this last weekend. She also noted the Ward 1 meeting that will be held Tuesday, February 5th; and on Wednesday, February 6th there will be a public hearing at Auburn Hall regarding the Center Street project.

COMMUNICATIONS AND RECOGNITIONS

***COMMUNICATION FROM REPUBLIC JEWELRY & COIN RE: RENEWAL OF PAWN LICENSE**

Approved under consent agenda.

OPEN SESSION

The following persons made comments: Rick Ness, 26 Cross Street; Larry Morrissette, 46 High Street.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. RESOLVE – AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO A LEASE FOR AIRPORT PROPERTY

Councilor Hayes moved for passage of the resolve. Seconded by Councilor Berube. Roland Miller, Director of Economic Development, explained the above resolve and answered Councilors questions.

Vote: 6 Yeas with Councilor Herrick voting Nay.

2. RESOLVE – AUTHORIZING THE ACTING CITY MANAGER TO SUB-LEASE A PARCEL OF LAND (SECURED BY A LEASE BETWEEN THE CITY AND THE AUBURN-LEWISTON MUNICIPAL AIRPORT) TO BISSON TRANSPORTATION

Councilor Berube moved for passage of the resolve. Seconded by Councilor Hayes. Roland Miller, Director of Economic Development, explained the above resolve and answered Councilors questions.

Vote: 5 Yeas with Councilor Herrick voting Nay. (Councilor Mennealy out of the room)

3. APPOINTMENTS

JOINT SERVICES COMMISSION

Councilor Hayes moved to re-appoint Curtis Webber to the Joint Services Commission until February 2011. Seconded by Councilor Potvin. Vote: 6 Yeas, No Nays (Councilor Mennealy out of the room.)

BOARD OF ASSESSMENT REVIEW

Councilor Hayes moved to re-appoint Arnold Leavitt to the Board of Assessment Review until August 2012. Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays (Councilor Mennealy out of the room.)

PLANNING BOARD

Councilor Hayes moved to re-appoint Joseph Maloney to the Planning Board until November 2010. Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays (Councilor Mennealy out of the room.)

AIRPORT BOARD

Councilor Hayes moved to re-appoint Stephen Lunt to the Airport Board until January 2011.

Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays (Councilor Mennealy out of the Room.)

HOUSING AUTHORITY

Councilor Berube moved to appoint Gilda Berube and Carlene Hildebrandt to the Auburn Housing Authority until October 2012. Seconded by Councilor Hayes. Vote: 7 Yeas.

CABLE TV ADVISORY BOARD

Councilor Berube moved to re-appoint Normand Morin until January 2010, Edward Desgrosseilliers until January 2010, Charles Morrison until January 2009 and Elizabeth Pettis until June 2010 to the Cable TV Advisory Board. Seconded by Councilor Potvin. Vote: 7 Yeas.

4. SET DATE FOR SECOND MEETING IN FEBRUARY

Councilor Hayes moved that the second meeting in February be held on February 19th. Seconded by Councilor Herrick. Vote: 6 Yeas with Councilor Potvin abstaining.

DISCUSSION OF JOINT SERVICES IN GENERAL

Councilor Bickford moved that the two managers work with the Commission to apply the remaining funds to any necessary Information Technology solutions as well as any need for a facilitator and to inquire as to the possibility of allowing a carry forward of any remaining grant funds to FY 09. Seconded by Councilor Berube. Vote: 7 Yeas.

Councilor Potvin moved that the Acting City Manager create a line item in the proposed FY 08-09 budget that will address Joint Services funding. Seconded by Councilor Hayes. Vote: 5 Yeas, No Nays, with Councilors Farrell and Herrick abstaining.

DISCUSSION OF MERGING CITY/SCHOOL FINANCE DIRECTOR POSITION

Councilor Farrell moved that the position of Finance Director for the City and School Department be combined. Seconded by Councilor Herrick.

Councilor Bickford moved to table. Seconded by Councilor Mennealy. Vote: 5 Yeas with Councilors Farrell and Herrick voting Nay.

OPEN SESSION

Larry Morrissette, 46 High Street

OPEN SESSION CLOSED

FUTURE AGENDA/WORKSHOP ITEMS

Councilor Potvin requested a workshop item – Discussion of Tambrands II TIF

ADJOURNMENT – 8:50 P.M.

Councilor Bickford to adjourn. Seconded by Councilor Berube. Vote: 7 Yeas.

A TRUE RECORD

ATTEST: _____
CITY CLERK

City of Auburn, Maine

FINANCIAL MANAGEMENT REPORT FOR JANUARY 2008



PREPARED BY THE FINANCE DEPARTMENT
DENISE BROWN, ACTING FINANCE DIRECTOR

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



February 19, 2008

Honorable Mayor Jenkins and
Members of the City Council

Attached please find the financial report for the month of January 2008. As of January 31st, the City has completed the first seven months of the fiscal year. At this point in the year a number of non-recurring expenses have been paid. The City's major revenue sources – personal property taxes were due on August 27th and the first half of the real estate taxes were due on September 17th. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 58.3% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through January 31st were \$41,169,961, or 63.41%, of the budget. The accounts listed below are noteworthy.

- A. *Personal Property Taxes* have traditionally been due by July 15. This year, however, due to the additional time needed to complete the property assessments and the Tax Commitment, personal property taxes were due on August 27th. We have collected 56.55% of the budgeted amount.
- B. *Homestead Exemption* has been fully received.
- C. *State Revenue Sharing* is typically a higher amount this time of year based on strong income and sales taxes received by the State.
- D. *Education* is slightly high due to the one-time payment of Adult Ed State Aid, unplanned retroactive Medicaid payments, and the fall debt service reimbursements from the State of Maine.
- E. *Investment Income* is above anticipated expectations.
- F. *Rental Income* is higher due to the annual payment from Maine Intermodal Transportation, Inc. for the lease at the intermodal facility.
- G. *Sale of Recyclables* is above anticipated expectations.

Expenditures

Expenditures through January 31st were \$38,763,566, or 59.71%, of the budget. Noteworthy variances are:

- A. *Mayor and Council*: Full payments for AVCOG dues and the annual audit have been made.
- B. *Information Systems*: Hardware failure in the wide-area network in both Lewiston and Auburn, resulted in unanticipated expenditures. The City pays its annual software maintenance agreements in the first quarter of each fiscal year.
- C. *Community Programs*: Full payment of the appropriation for the Liberty Festival was made in July.
- D. *Debt Service*: The first half of the debt service payments have been expended which included principal and interest. The second half of the payments are due in the spring and include interest only.
- E. *Property*: All of the City's insurance premiums have been paid for the fiscal year.
- F. *Workers Compensation*: The annual workers compensation transfer was made for both the City and School departments in October.
- G. *Water & Sewer*: Three of the four quarterly payments have been made.
- H. *Intergovernmental Programs*: The City funds these agencies quarterly upon receipt of their invoices. The County Tax payment was due September 1 and paid in full on Friday, August 31st.

Investments

This section contains an investment schedule as of January 31st, as well as a comparison of the investments between January 31st and the prior month. Currently the City's funds are earning an average interest rate of 3.85%, compared to approximately 5.32% last year at this time.

Respectfully Submitted,

Laurie Smith
Acting City Manager

Denise Brown
Acting Finance Director

**CITY OF AUBURN, MAINE
BALANCE SHEET - GENERAL FUND
JANUARY 31, 2008**

<u>ASSETS</u>	JAN. 31 2008	DEC. 31 2007	Increase (Decrease)
CASH	10,291,109	11,626,947	(1,335,838)
RECEIVABLES			
ACCOUNTS RECEIVABLES	1,096,935	1,124,947	(28,012)
TAXES RECEIVABLE-CURRENT	17,395,405	17,700,399	(304,994)
DELINQUENT TAXES	378,755	377,646	1,109
TAX LIENS	546,199	627,885	(81,686)
NET DUE TO/FROM OTHER FUNDS	315,390	(60,096)	375,487
	<hr/>		
TOTAL ASSETS	30,023,792	31,397,728	(1,373,935)
 <u>LIABILITIES & FUND BALANCES</u>			
ACCOUNTS PAYABLE	213,346	261,646	(48,300)
WAGES & TAXES PAYABLE	(49,686)	(59,073)	9,387
ACCRUED PAYROLL	-	-	-
STATE FEES PAYABLE	27,783	40,802	(13,018)
PREPAID TAXES	-	-	-
IN LIEU OF BONDS	61,205	61,205	-
DEFERRED REVENUE	17,816,076	18,202,756	(386,680)
	<hr/>		
TOTAL LIABILITIES	18,068,723	18,507,335	(438,612)
FUND BALANCE - NOT DESIGNATED	9,038,895	9,038,895	-
FUND BALANCE - DESIGNATED FOR WORKERS COMP & UNEMPLOYMENT	561,902	561,902	-
FUND BALANCE - DESIGNATED	-	-	-
NET CHANGE IN FUND BALANCE	2,354,273	3,289,596	(935,324)
	<hr/>		
TOTAL FUND BALANCES	11,955,069	12,890,393	(935,324)
 TOTAL LIABILITIES AND FUND BALANCES	30,023,792	31,397,728	(1,373,935)

**CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
AS OF JANUARY 31, 2008 vs. JANUARY 31, 2007**

REVENUE SOURCE	FY 2008 BUDGET	ACTUAL REVENUES THROUGH JAN. 31	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL REVENUES THROUGH JAN. 31	% OF TOTAL BUDGET
<u>TAXES</u>						
PROPERTY TAX REVENUE-	\$ 40,042,391	\$ 22,644,677	56.55%	\$ 39,500,803	\$ 24,007,404	60.78%
PRIOR YEAR REVENUE	\$ -	\$ 931,990		\$ -	\$ 891,474	
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 650,917	\$ 651,221	100.05%	\$ -	\$ 651,438	
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -	
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ (15,000)	\$ -	0.00%
EXCISE	\$ 3,200,000	\$ 1,875,590	58.61%	\$ 3,200,000	\$ 1,984,504	62.02%
PENALTIES & INTEREST	\$ 90,000	\$ 97,109	107.90%	\$ 90,000	\$ 54,009	60.01%
TOTAL TAXES	\$ 43,983,308	\$ 26,200,588	59.57%	\$ 42,775,803	\$ 27,588,829	64.50%
<u>LICENSES AND PERMITS</u>						
BUSINESS	\$ 49,600	\$ 28,750	57.96%	\$ 46,800	\$ 26,020	55.60%
NON-BUSINESS	\$ 325,700	\$ 171,873	52.77%	\$ 307,775	\$ 278,244	90.41%
TOTAL LICENSES	\$ 375,300	\$ 200,623	53.46%	\$ 354,575	\$ 304,264	85.81%
<u>INTERGOVERNMENTAL ASSISTANCE</u>						
STATE-LOCAL ROAD ASSISTANCE	\$ 460,000	\$ 247,257	53.75%	\$ 356,000	\$ 331,937	93.24%
STATE REVENUE SHARING	\$ 3,775,000	\$ 2,387,308	63.24%	\$ 2,900,000	\$ 2,195,128	75.69%
WELFARE REIMBURSEMENT	\$ 22,500	\$ 10,206	45.36%	\$ 22,500	\$ 12,735	56.60%
OTHER STATE AID	\$ 25,000	\$ 14,205	56.82%	\$ 25,000	\$ 13,613	54.45%
FEMA REIMBURSEMENT	\$ -	\$ 32,824		\$ -	\$ -	
CITY OF LEWISTON	\$ 150,000	\$ 13,063	8.71%	\$ 175,000	\$ -	0.00%
EDUCATION SUBSIDY	\$ 16,118,582	\$ 9,440,412	58.57%	\$ 14,620,168	\$ 8,579,627	58.68%
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 20,551,082	\$ 12,145,275	59.10%	\$ 18,098,668	\$ 11,133,041	61.51%
<u>CHARGE FOR SERVICES</u>						
GENERAL GOVERNMENT	\$ 163,950	\$ 101,829	62.11%	\$ 166,100	\$ 113,361	68.25%
PUBLIC SAFETY	\$ 71,000	\$ 36,661	51.64%	\$ 101,800	\$ 30,581	30.04%
EMS TRANSPORT	\$ 20,000	\$ 6,794	33.97%	\$ 25,000	\$ 8,055	32.22%
EDUCATION	\$ 2,132,980	\$ 1,811,427	84.92%	\$ 2,368,950	\$ 1,643,025	69.36%
TOTAL CHARGE FOR SERVICES	\$ 2,387,930	\$ 1,956,711	81.94%	\$ 2,661,850	\$ 1,795,022	67.44%
<u>FINES</u>						
PARKING TICKETS & MISC FINES	\$ 50,000	\$ 21,339	42.68%	\$ 52,500	\$ 13,210	25.16%
<u>MISCELLANEOUS</u>						
INVESTMENT INCOME	\$ 385,000	\$ 304,965	79.21%	\$ 340,000	\$ 217,822	64.07%
INTEREST-BOND PROCEEDS	\$ 125,000	\$ -	0.00%	\$ 125,000	\$ -	0.00%
RENTS	\$ 132,500	\$ 124,277	93.79%	\$ 132,500	\$ 125,502	94.72%
UNCLASSIFIED	\$ 75,000	\$ 10,912	14.55%	\$ 75,000	\$ 40,386	53.85%
SALE OF RECYCLABLES	\$ 60,000	\$ 65,167	108.61%	\$ 50,000	\$ 36,224	72.45%
COMMERCIAL SOLID WASTE FEES	\$ 56,000	\$ 28,138	50.25%	\$ 56,000	\$ 36,530	65.23%
SALE OF PROPERTY	\$ 30,000	\$ 3,328	11.09%	\$ 150,000	\$ 3,390	2.26%
RECREATION PROGRAMS	\$ 20,000	\$ -	0.00%	\$ 50,000	\$ -	0.00%
MMWAC HOST FEES	\$ 190,400	\$ 108,640	57.06%	\$ 178,000	\$ 107,625	60.46%
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -	0.00%	\$ -	\$ -	
TRANSFER IN: TIF	\$ -	\$ -		\$ 60,000	\$ -	0.00%
TRANSFER OUT: TIF	\$ (3,500,000)	\$ -	0.00%	\$ (1,960,000)	\$ -	0.00%
TOTAL MISCELLANEOUS	\$ (2,426,100)	\$ 645,426	-26.60%	\$ (743,500)	\$ 567,479	-76.33%
TOTAL GENERAL FUND REVENUES	\$ 64,921,520	\$ 41,169,961	63.41%	\$ 63,199,896	\$ 41,401,845	65.51%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF JANUARY 31, 2008**

INVESTMENT	FUND	ACCOUNT BALANCE	INTEREST RATE	VALUE		WEIGHTED AVG YIELD
				BOOK	MARKET	
BANKNORTH MNY MKT	GENERAL FUND	9,908,178.72	3.77%	9,908,178.72	9,908,178.72	
BANKNORTH MNY MKT	GF-WORKERS COMP	48,590.34	1.44%	48,590.34	48,590.34	
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	65,013.13	3.77%	65,013.13	65,013.13	
BANKNORTH CD	GF-UNEMPLOYMENT	97,248.49	4.97%	97,248.49	97,248.49	
BANKNORTH MNY MKT	SPECIAL REVENUE	1,024,398.98	3.77%	1,024,398.98	1,024,398.98	
BANKNORTH MNY MKT	SR-PERMIT PARKING	192,404.15	3.77%	192,404.15	192,404.15	
BANKNORTH MNY MKT	SR-TIF	1,464,291.17	3.77%	1,464,291.17	1,464,291.17	
BANKNORTH MNY MKT	CAPITAL PROJECTS	13,567,425.12	3.77%	13,567,425.12	13,567,425.12	
BANKNORTH MNY MKT	CAPITAL PROJECTS	266,619.65	3.77%	266,619.65	266,619.65	
BANKNORTH CD	CAPITAL PROJECTS	31,196.05	4.97%	31,196.05	31,196.05	
BANKNORTH MNY MKT	ICE ARENA	46,532.46	1.44%	46,532.46	46,532.46	
BANKNORTH SWEEP	GENERAL FUND	1,076,000.00	5.93%	1,076,000.00	1,076,000.00	
GRAND TOTAL		<u>27,787,898.26</u>		<u>27,787,898.26</u>	<u>27,787,898.26</u>	<u>3.85%</u>

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
AS OF JANUARY 31, 2008 vs. JANUARY 31, 2007

DEPARTMENT	FY 2008 BUDGET	ACTUAL EXPENDITURES THROUGH JAN. 31	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL EXPENDITURES THROUGH JAN. 31	% OF TOTAL BUDGET
ADMINISTRATION						
MAYOR AND COUNCIL	\$ 102,275	\$ 78,576	76.83%	\$ 98,610	\$ 82,654	83.82%
LEGAL SERVICES	\$ 55,000	\$ 32,059	58.29%	\$ 55,000	\$ 25,907	47.10%
CITY CLERK	\$ 133,399	\$ 85,772	64.30%	\$ 118,544	\$ 74,342	62.71%
CITY MANAGER	\$ 214,776	\$ 112,382	52.33%	\$ 205,656	\$ 118,204	57.48%
HUMAN RESOURCES	\$ 110,878	\$ 70,351	63.45%	\$ 100,279	\$ 61,569	61.40%
INFORMATION SYSTEMS	\$ 196,562	\$ 154,349	78.52%	\$ 216,245	\$ 96,107	44.44%
ASSESSING SERVICES	\$ 267,575	\$ 163,446	61.08%	\$ 246,071	\$ 146,020	59.34%
FINANCIAL SERVICES	\$ 364,296	\$ 219,119	60.15%	\$ 353,591	\$ 215,030	60.81%
CUSTOMER SERVICE	\$ 16,000	\$ 9,445	59.03%	\$ 16,000	\$ 7,562	47.26%
TOTAL ADMINISTRATION	\$ 1,460,761	\$ 925,498	63.36%	\$ 1,409,996	\$ 827,394	58.68%
COMMUNITY SERVICES						
HEALTH & SOCIAL SERVICES						
ADMINISTRATION	\$ 47,798	\$ 30,941	64.73%	\$ 45,532	\$ 24,698	54.24%
ASSISTANCE	\$ 48,750	\$ 16,887	34.64%	\$ 51,618	\$ 22,222	43.05%
PLANNING & PERMITTING	\$ 768,591	\$ 487,888	63.48%	\$ 665,825	\$ 448,319	67.33%
PARKS AND RECREATION	\$ 552,261	\$ 287,960	52.14%	\$ 531,559	\$ 360,743	67.87%
PUBLIC LIBRARY	\$ 919,407	\$ 536,321	58.33%	\$ 885,623	\$ 516,614	58.33%
COMMUNITY PROGRAMS	\$ 13,550	\$ 11,500	84.87%	\$ 13,050	\$ 11,350	86.97%
TOTAL COMMUNITY SERVICES	\$ 2,350,357	\$ 1,371,497	58.35%	\$ 2,193,207	\$ 1,383,946	63.10%
FISCAL SERVICES						
DEBT SERVICE	\$ 7,176,622	\$ 6,433,086	89.64%	\$ 7,394,394	\$ 6,624,961	89.59%
PROPERTY	\$ 543,614	\$ 459,449	84.52%	\$ 548,578	\$ 375,344	68.42%
WORKERS COMPENSATION	\$ 200,000	\$ 200,000	100.00%	\$ 200,000	\$ 200,000	100.00%
WAGES & BENEFITS	\$ 4,130,343	\$ 2,252,311	54.53%	\$ 4,043,042	\$ 2,167,713	53.62%
EMERGENCY RESERVE	\$ 326,900	\$ -	0.00%	\$ 620,000	\$ -	0.00%
TOTAL FISCAL SERVICES	\$ 12,377,479	\$ 9,344,846	75.50%	\$ 12,806,014	\$ 9,368,019	73.15%
PUBLIC SAFETY						
EMERGENCY MGMT AGENCY	\$ 6,678	\$ 7,298	109.28%	\$ 6,468	\$ 4,817	74.47%
FIRE DEPARTMENT	\$ 3,643,879	\$ 2,166,984	59.47%	\$ 3,266,602	\$ 1,957,817	59.93%
POLICE DEPARTMENT	\$ 2,712,013	\$ 1,701,880	62.75%	\$ 2,616,186	\$ 1,571,963	60.09%
TOTAL PUBLIC SAFETY	\$ 6,362,570	\$ 3,876,162	60.92%	\$ 5,889,256	\$ 3,534,597	60.02%
PUBLIC WORKS						
PUBLIC WORKS DEPARTMENT	\$ 4,667,059	\$ 2,669,502	57.20%	\$ 4,490,429	\$ 2,318,259	51.63%
WATER AND SEWER	\$ 472,500	\$ 361,126	76.43%	\$ 467,500	\$ 238,220	50.96%
TOTAL PUBLIC WORKS	\$ 5,139,559	\$ 3,030,629	58.97%	\$ 4,957,929	\$ 2,556,479	51.56%
INTERGOVERNMENTAL PROGRAMS						
AUBURN-LEWISTON AIRPORT	\$ 98,000	\$ 73,500	75.00%	\$ 136,269	\$ 68,135	50.00%
E911 COMMUNICATION CENTER	\$ 930,934	\$ 465,556	50.01%	\$ 867,500	\$ 434,538	50.09%
LATC-PUBLIC TRANSIT	\$ 117,994	\$ 58,997	50.00%	\$ 117,994	\$ 88,496	75.00%
LAEGC-ECONOMIC COUNCIL	\$ 106,429	\$ 53,215	50.00%	\$ 106,429	\$ 60,675	57.01%
L-A ARTS	\$ 22,680	\$ 17,010	75.00%	\$ 21,000	\$ 15,750	75.00%
COUNTY TAX	\$ 1,877,972	\$ 1,877,972	100.00%	\$ 1,699,945	\$ 1,699,945	100.00%
TAX SHARING	\$ 350,000	\$ -	0.00%	\$ 345,000	\$ 164,940	47.81%
TOTAL INTERGOVERNMENTAL	\$ 3,504,009	\$ 2,546,250	72.67%	\$ 3,294,137	\$ 2,532,478	76.88%
EDUCATION DEPARTMENT	\$ 33,726,785	\$ 17,668,685	52.39%	\$ 32,649,357	\$ 17,136,367	52.49%
TOTAL GENERAL FUND EXPENDITURES	\$ 64,921,520	\$ 38,763,566	59.71%	\$ 63,199,896	\$ 37,339,280	59.08%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
COMPARISON OF JANUARY 31, 2008
AND DECEMBER 30, 2007**

FUND	DECEMBER 31, 2007		JANUARY 31, 2008		INCREASE (DECREASE)	
	VALUE		VALUE		VALUE	
	BOOK	MARKET	BOOK	MARKET	BOOK	MARKET
GENERAL FUND	10,876,337.08	10,876,337.08	9,908,178.72	9,908,178.72	(968,158.36)	(968,158.36)
GF-WORKERS COMP	48,531.40	48,531.40	48,590.34	48,590.34	58.94	58.94
GF-UNEMPLOYMENT	64,809.14	64,809.14	65,013.13	65,013.13	203.99	203.99
GF-UNEMPLOYMENT	96,840.05	96,840.05	97,248.49	97,248.49	408.44	408.44
SPECIAL REVENUE	1,021,184.76	1,021,184.76	1,024,398.98	1,024,398.98	3,214.22	3,214.22
SR-PERMIT PARKING	191,800.45	191,800.45	192,404.15	192,404.15	603.70	603.70
SR-TIF	1,459,696.71	1,459,696.71	1,464,291.17	1,464,291.17	4,594.46	4,594.46
CAPITAL PROJECTS	13,524,855.08	13,524,855.08	13,567,425.12	13,567,425.12	42,570.04	42,570.04
CAPITAL PROJECTS	265,783.09	265,783.09	266,619.65	266,619.65	836.56	836.56
CAPITAL PROJECTS	31,065.03	31,065.03	31,196.05	31,196.05	131.02	131.02
ICE ARENA	46,476.02	46,476.02	46,532.46	46,532.46	56.44	56.44
GENERAL FUND	1,595,000.00	1,595,000.00	1,076,000.00	1,076,000.00	(519,000.00)	(519,000.00)
	29,222,378.81	29,222,378.81	27,787,898.26	27,787,898.26	-1,434,480.55	-1,434,480.55

City Council

Agenda Information Sheet

Council Meeting Date 2/19/2008

Agenda Item No. 1

SUBJECT:

ORDINANCE – AMENDMENT TO CHAPTER 9, SECTION 1.4 – NATIONAL ELECTRICAL CODE NFPA 7- (1ST READING)

INFORMATION:

It is the recommendation of the City Electrician that the City adopt the most recent edition (2008 – NFPA 70) of the National Electrical Code. The adoption will provide a safe living environment in Auburn by:

1. Assuring code complying installations with recently introduced electrical equipment, materials and methods.
2. Continue to provide us with the necessary rules for the abatement of electrical violations.
3. Provide up-to-date design and safety rules sufficient to reduce threats to life and property from the misuse of electricity.

The National Fire Protection Association (NFPA) adopted the 2008 National Electrical Code in July 2007. Twenty Code making panels worked diligently for two years to review 3,600 Code change proposals and comments to those proposals from the electrical industry at large. The NFPA voted to accept 32% of the proposed changes (1,152 changes) of these, about 400 are substantial and will have an impact on the industry and the general public.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of first reading.

REQUESTED ACTION:

Motion for acceptance of 1st reading.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: February 19, 2008

**TITLE: ORDINANCE – AMENDMENT TO CHAPTER 9, SECTION 1.4 –
NATIONAL ELECTRICAL CODE (NFPA 70)**

Be It Ordained by the Auburn City Council That, Section 1.4 of Chapter 9 be amended by read as follows:

Section 1.4 National Electrical Code

The City of Auburn hereby adopts a certain electrical code known as the National Electrical Code recommended by the National Fire Protection Association and being particularly the 2008 edition.

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

Item # 2

MEMO

TO: Mayor Jenkins and City Councilors

FROM: Councilors Hayes and Berube

SUBJ: Appointments

DATE: February 11, 2008

The following appointment will appear on the February 11th City Council agenda:

**Community Development Committee
Matthew Carter – February 2011**