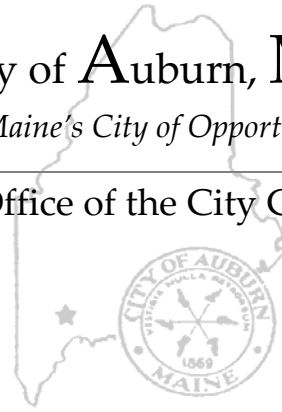


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

April 28, 2008

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop April 28, 2008

Agenda

5:00 p.m. Dinner

5:30 p.m. Workshop

Mayor's Resolution
Capital Improvement Program
Budget Overview

7:00 p.m. City Council Meeting

Pledge of Allegiance

* **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

Minutes

*042808-00 Minutes of April 3rd and 7th, 2008 Council Meetings

Reports

Mayor

Business Appreciation Program
Zapizza Market & Eatery – John Beatrice
Bert's Awesome Stuff – Chris Hayden and Bruce Little
Safe Handling, Inc. – Ford Reiche

City Councilors

- **Michael Farrell:** Water Dist., L/A Jt. City Council Planning, Audit and Procurement
- **Bob Hayes:** Railroad, Library, Audit and Procurement
- **Dan Herrick:** MMWAC, Auburn Housing
- **Bruce Bickford:** A-L Airport, ABDC, L/A Joint City Council Planning, AVCOG
- **Ray Berube:** LAEGC, Planning Board, L/A Joint City/School
- **Bob Mennealy:** Sewer District, University of Maine L-A,
- **Ron Potvin:** School Committee, 9-1-1, LATC, L/A Joint City/School

City Manager

Finance Report – Month of March

Communications and Recognitions

*042808-00 Communication from Kiwanis Club Re: Waive fee for Victualers License, Pancake Breakfast

Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

Unfinished Business

None

New Business

042808-01 Resolve – Amendment to School Fund Balance Policy

- 042808-02 Resolve – Approving School Budget for Fiscal Year 2008-2009
- 042808-03 Resolve – 2008-2009 Annual Budget
- 042808-04 Sign Warrant for May 6th Municipal Election – School Budget Validation Referendum
- 042808-05 Resolve – Appointment of Deputy Registrar of Voters
- 042808-06 Appointments
 - Alternate Member to Mid Maine Waste Action Corporation
 - Cable Television Advisory Board
 - Zoning Board of Appeals
 - Recreation Advisory Board

Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

Future Agenda/Workshop Items

ADJOURNMENT

Executives Sessions: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda.

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.

CITY OF AUBURN
APRIL 3, 2008
JOINT AUBURN-LEWISTON CITY COUNCIL MEETING

PRESENT

Mayor John T. Jenkins, Councilors Michael J. Farrell, Robert P. Hayes, Daniel Herrick, Bruce A. Bickford, Raymond C. Berube, and Robert C. Mennealy, Acting City Manager Laurie Smith, Finance Director Denise Brown and City Clerk Mary Lou Magno. Lewiston Mayor Larry Gilbert, Councilors Thomas Peters, Nelson Peters, Larry Poulin, Tina Bailey and Betty Dube, Deputy City Administrator Phil Nadeau and City Clerk Kathy Montejo. Auburn City Councilor Ronald Potvin and Lewiston City Councilors Denis Theriault and Robert Reed and Lewiston City Administrator James Bennett were absent. There were 24 people in the audience

WELCOME AND INTRODUCTIONS

Mayors Gilbert and Jenkins welcomed Council, Staff and members of the public present at this meeting.

RESOLVE – FIVE COMMUNITIES RESOLUTION REGARDING THE ANDROSCOGGIN RIVER

Councilor Berube moved for passage of the resolve. Seconded by Councilor Bickford.

Jonathan Labonte, Executive Director, Androscoggin Land Trust, explained the above resolve.

Vote: 6 Yeas, No Nays.

JOINT BUDGET REVIEW

The two City Councils reviewed the following budgets:

Emergency Management Agency presented by Joanne Potvin; Lewiston-Auburn 911 Communications Center presented by Andy D'Eramo and Terry Delano; Auburn-Lewiston Municipal Airport presented by Rick Cloutier and Ed Plourde; L/A Arts presented by Andrew Harris; Lewiston-Auburn Transit Committee presented by Phil Nadeau, Greg Whitney and Marsha Bennett; and Lewiston-Auburn Economic Growth Council presented by Lucien Gosselin, Kathie Leonard and Alan Hahnel.

ADJOURNMENT – 11:10 pm

Councilor Berube moved to adjourn. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

A TRUE RECORD

ATTEST: _____ CITY CLERK

**CITY OF AUBURN
APRIL 7, 2008
CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Michael J. Farrell, Robert P. Hayes, Daniel R. Herrick, Bruce A. Bickford, Raymond C. Berube, Ronald W. Potvin and Robert C. Mennealy, Acting City Manager Laurie Smith, Finance Director Denise Brown and City Clerk Mary Lou Magno. There were 200 people in the audience.

Mayor Jenkins called the meeting to order at 7:00 p.m. in Kirk Hall at Central Maine Community College with a salute to the flag.

CONSENT AGENDA

Councilor Berube moved to accept, approve and place on file the items marked with an asterisk. Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays. (Councilor Mennealy not in the room.)

***MINUTES OF MARCH 17 & 31, 2008**

Approved under consent agenda.

REPORTS OF THE MAYOR

None

REPORTS OF CITY COUNCILORS

Councilors reported on their respective Council Committee Assignments.

REPORTS OF THE CITY MANAGER

None

COMMUNICATIONS AND RECOGNITIONS

None

PUBLIC HEARING – PROPOSED MUNICIPAL/EDUCATION BUDGET FY 2008-09

Mayor Jenkins read a letter from Laurence and Bonnie Faiman, 1 Shore Path Road, regarding the budget.

The following people made comments during the public hearing: Barbara Larrabee, 37 Jefferson Street; Denise Laflamme, 16 Sixth Street; Rita Beaudry, 1689 Riverside Drive; Dave Chirayath, 28 Bellflower Drive; Linda Matzen, 7 Lake Street; Rick Ness, 26 Cross Street; Candy Gleason, 583 Hotel Road; Mary Gagnon, 12 Kennedy Avenue; Normand Gagnon, 12 Kennedy Avenue; Samantha Bell, 91 Pownal Road; Melissa Sundell, 42 E. Bates Street; Natalie Bornstein, 54 Dawes Avenue; Mark Thibault, 143 Garfield Road; Laura Jenkins, 44 Gill Street; Nate Pelletier, 194 Third Street; Yvonne Dyer, 72 Skillings Corner Road; Carla Eckhert, 148 Summer Street; Trisha Fletcher, 240 Fairway Drive; Pam Hart, 80 Country Club Dr.; Timothy Wegmann, 120 Valview Drive; Craig Jipson, 24 Hickory Drive; Marie Herrick, 470 Hatch Road; Brian Demers, 1085 Riverside Drive; Bob Bernier, 17 Lamplighter Circle; Jodd Bowles, 239 Lake Street; Andy Titus, 45 Carson Street; Tim Doughty, 75 Cherryvale Circle; Bob

Cavanagh, 127 Field Avenue; Debra Cote, 18 Little Androscoggin Drive; Gene Keene Jr., 365 Park Avenue; and Ellen Peters, 15 Shepley Street.

Mayor Jenkins closed the public hearing.

OPEN SESSION

Brian Demers, 1085 Riverside Drive; and Bob Bernier, 17 Lamplighter Circle.

CLOSED OPEN SESSION

UNFINISHED BUSINESS

1. ORDINANCE – AMENDMENT TO CHAPTER 29, ARTICLE 7, SITE PLAN, SPECIAL EXCEPTION AND SUBDIVISION REVIEW (2ND READING)

Councilor Bickford moved for acceptance of second reading and final passage. Seconded by Councilor Berube. Vote: 7 Yeas.

NEW BUSINESS

2. RESOLVE – ACCEPTING FORFEITED FUNDS/PROPERTY

Councilor Berube moved for passage of the resolve. Seconded by Councilor Mennealy.

Jason Moen, Deputy Police Chief, answered Councilors questions.

Vote: 7 Yeas.

3. RESOLVE – MAYOR’S COALITION PROPOSAL OF INCREASE IN SALES, MEALS AND LODGING TAX

Councilor Hayes moved for passage of the resolve. Seconded by Councilor Mennealy.

The following people made comments regarding the above resolve: Ed Desgrosseilliers, 120 Hatch Road; Rick Ness, 26 Cross Street; and Jodd Bowles, 239 Lake Street.

Councilor Hayes moved to table. Seconded by Councilor Bickford. Vote: 6 Yeas with Councilor Berube abstaining.

4. PUBLIC HEARING AND ACTION ON SPECIAL AMUSEMENT PERMIT APPLICATION FOR MIDNIGHT SPECIAL INC., D/B/A DOWN UNDER, 34 COURT STREET

Mayor Jenkins opened the public hearing. Dion Davis, owner of Down Under spoke in favor of this request and answered Councilors questions. Mayor Jenkins closed the public hearing.

Councilor Bickford moved to approve the Special Amusement Permit contingent upon all appropriate departments giving their approval. Seconded by Councilor Hayes. Vote: 7 Yeas.

5. PUBLIC HEARING AND ACTION ON SPECIAL AMUSEMENT PERMIT AND BOTTLE CLUB APPLICATIONS FOR BERENYI ENTERPRISES, INC., D/B/A LAST STOP

Mayor Jenkins opened the public hearing. Frank Berenyi, owner of Last Stop spoke in favor of this request and answered Councilors questions. Jason Moen, Deputy Police Chief answered Councilors questions. Mayor Jenkins closed the public hearing.

Councilor Berube moved to approve the State Bottle Club application and that the Special Amusement Permit be approved for six months. Seconded by Councilor Herrick. Vote: 7 Yeas.

6. APPOINTMENTS – WATER DISTRICT, SEWER DISTRICT, AND BOARD OF ASSESSMENT REVIEW

Councilor Hayes moved that Bruce Rioux be reappointed to the Water District until March 2012; Patrick DeFilipp be reappointed to the Sewer District until March 2012; and Walter Crites be reappointed as an Alternate Member to the Board of Assessment Review until January 2013. Seconded by Councilor Berube. Vote: 7 Yeas.

7. ORDER – ADVISORY-NON BINDING QUESTION FOR MAY 6 MUNICIPAL ELECTION

Councilor Potvin moved for passage of the order. Seconded by Councilor Berube. Vote: 7 Yeas.

OPEN SESSION

No one spoke

OPEN SESSION CLOSED

FUTURE AGENDA/WORKSHOP ITEMS

- Disposition of dollars for Mt. Auburn Avenue Sale
- Discussion with School Committee Chair Re: School Funding
- Joint Finance Director for City/School
- County District Meeting
- Discussion of tabled Mayors' resolve

ADJOURNMENT – 10:25 P.M.

Councilor Potvin to adjourn. Seconded by Councilor Mennealy. Vote: 7 Yeas.

A TRUE RECORD

ATTEST: _____
CITY CLERK

City of Auburn, Maine

FINANCIAL MANAGEMENT REPORT FOR MARCH 2008



PREPARED BY THE FINANCE DEPARTMENT
DENISE BROWN, FINANCE DIRECTOR

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



April 28, 2008

Honorable Mayor Jenkins and
Members of the City Council

Attached please find the financial report for the month of March 2008. As of March 31st, the City has completed three quarters of the fiscal year. The City's major revenue sources – personal property taxes were due on August 27th. The first half of the real estate taxes were due on September 17th, and the second half were due on March 17th. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 75% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through March 31st were \$59,907,702, or 92.28%, of the budget. The accounts listed below are noteworthy.

- A. *Personal Property Taxes* have traditionally been due by July 15. This year, however, due to the additional time needed to complete the property assessments and the Tax Commitment, personal property taxes were due on August 27th. The second half of the taxes were due on March 17. We have collected 91.69% of the budgeted amount.
- B. *Homestead Exemption* has been fully received.
- C. *Penalties & Interest* are above anticipation.
- D. *State Local Road Assistance* is slightly over three quarters funded.
- E. The *EMS Transport JE* has occurred.
- F. *Education* is above anticipated revenue due to the unplanned retroactive Medicaid payments, and the debt service reimbursements from the State of Maine.
- G. *Parking Tickets & Fines* are up due to aggressive accounts receivable.
- H. *Investment Income* is above anticipated expectations.

- I. The journal entry for the *Bond Interest Proceeds* has been made for the year.
- J. *Rental Income* is higher due to the annual payment from Maine Intermodal Transportation, Inc. for the lease at the intermodal facility.
- K. *Sale of Recyclables* is above anticipation due to the increase in commodity pricing.
- L. The *Commercial Solid Waste Fee* account is at 89% due to billing bi-annually. There will not be another billing in this current fiscal year.

Expenditures

Expenditures through March 31st were \$47,635,630, or 73.37%, of the budget. Noteworthy variances are:

- A. *Mayor and Council*: Full payments for AVCOG dues and the annual audit have been made.
- B. *Information Systems*: Hardware failure in the wide-area network in both Lewiston and Auburn, resulted in unanticipated expenditures. The City pays its annual software maintenance agreements in the first quarter of each fiscal year.
- C. *Community Programs*: Full payment of the appropriation for the Liberty Festival was made in July.
- D. *Debt Service*: The first half of the debt service payments have been expended which included principal and interest, as well as a portion of the second half of the interest payments.
- E. *Property*: All of the City's insurance premiums have been paid for the fiscal year.
- F. *Workers Compensation*: The annual workers compensation transfer was made for both the City and School departments in October.
- G. *Intergovernmental Programs*: The City funds these agencies quarterly upon receipt of their invoices. The County Tax payment was due September 1 and paid in full on Friday, August 31st.

Investments

This section contains an investment schedule as of March 31st, as well as a comparison of the investments between March 31st and the prior month. Currently the City's funds are earning an average interest rate of 2.63%, compared to approximately 5.17% last year at this time.

Respectfully Submitted,

Laurie Smith
Acting City Manager

Denise Brown
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - GENERAL FUND
MARCH 31, 2008

<u>ASSETS</u>	MAR. 29 2008	FEB. 29 2008	Increase (Decrease)
CASH	19,080,123	10,417,273	8,662,850
RECEIVABLES			
ACCOUNTS RECEIVABLES	1,050,761	1,243,090	(192,329)
TAXES RECEIVABLE-CURRENT	3,323,790	15,043,950	(11,720,160)
DELINQUENT TAXES	374,751	374,751	-
TAX LIENS	470,759	497,977	(27,217)
NET DUE TO/FROM OTHER FUNDS	876,351	75,445	800,906
TOTAL ASSETS	25,176,535	27,652,485	(2,475,950)
 <u>LIABILITIES & FUND BALANCES</u>			
ACCOUNTS PAYABLE	74,844	357,354	(282,511)
WAGES & TAXES PAYABLE	(62,131)	(183,108)	120,977
ACCRUED PAYROLL	-	-	-
STATE FEES PAYABLE	13,753	20,763	(7,011)
PREPAID TAXES	-	-	-
IN LIEU OF BONDS	61,205	61,205	-
DEFERRED REVENUE	3,665,227	15,412,604	(11,747,377)
TOTAL LIABILITIES	3,752,897	15,668,818	(11,915,921)
FUND BALANCE - NOT DESIGNATED	9,038,895	9,038,895	-
FUND BALANCE - DESIGNATED FOR WORKERS COMP & UNEMPLOYMENT	561,902	561,902	-
FUND BALANCE - DESIGNATED	-	-	-
NET CHANGE IN FUND BALANCE	11,822,842	2,382,870	9,439,972
TOTAL FUND BALANCES	21,423,638	11,983,667	9,439,972
TOTAL LIABILITIES AND FUND BALANCES	25,176,535	27,652,485	(2,475,950)

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
AS OF MARCH 31, 2008 vs. MARCH 31, 2007

REVENUE SOURCE	FY 2008 BUDGET	ACTUAL REVENUES THROUGH MAR. 31	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL REVENUES THROUGH MAR. 31.	% OF TOTAL BUDGET
TAXES						
PROPERTY TAX REVENUE-	\$ 40,042,391	\$ 36,716,835	91.69%	\$ 39,500,803	\$ 37,699,035	95.44%
PRIOR YEAR REVENUE	\$ -	\$ 1,012,043		\$ -	\$ 912,815	
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 650,917	\$ 651,221	100.05%	\$ -	\$ 651,438	
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -	
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ (15,000)	\$ -	0.00%
EXCISE	\$ 3,200,000	\$ 2,328,634	72.77%	\$ 3,200,000	\$ 2,463,377	76.98%
PENALTIES & INTEREST	\$ 90,000	\$ 119,264	132.52%	\$ 90,000	\$ 64,646	71.83%
TOTAL TAXES	\$ 43,983,308	\$ 40,827,996	92.83%	\$ 42,775,803	\$ 41,791,312	97.70%
LICENSES AND PERMITS						
BUSINESS	\$ 49,600	\$ 36,340	73.27%	\$ 46,800	\$ 32,565	69.58%
NON-BUSINESS	\$ 325,700	\$ 198,133	60.83%	\$ 307,775	\$ 377,324	122.60%
TOTAL LICENSES	\$ 375,300	\$ 234,473	62.48%	\$ 354,575	\$ 409,889	115.60%
INTERGOVERNMENTAL ASSISTANCE						
STATE-LOCAL ROAD ASSISTANCE	\$ 460,000	\$ 370,885	80.63%	\$ 356,000	\$ 454,122	127.56%
STATE REVENUE SHARING	\$ 3,775,000	\$ 2,852,523	75.56%	\$ 2,900,000	\$ 2,701,857	93.17%
WELFARE REIMBURSEMENT	\$ 22,500	\$ 11,915	52.96%	\$ 22,500	\$ 14,646	65.09%
OTHER STATE AID	\$ 25,000	\$ 14,205	56.82%	\$ 25,000	\$ 13,613	54.45%
FEMA REIMBURSEMENT	\$ -	\$ 32,824		\$ -	\$ -	
CITY OF LEWISTON	\$ 150,000	\$ 13,063	8.71%	\$ 175,000	\$ -	0.00%
EDUCATION SUBSIDY	\$ 16,118,582	\$ 12,169,945	75.50%	\$ 14,620,168	\$ 11,005,559	75.28%
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 20,551,082	\$ 15,465,360	75.25%	\$ 18,098,668	\$ 14,189,798	78.40%
CHARGE FOR SERVICES						
GENERAL GOVERNMENT	\$ 163,950	\$ 128,888	78.61%	\$ 166,100	\$ 131,033	78.89%
PUBLIC SAFETY	\$ 71,000	\$ 51,351	72.32%	\$ 101,800	\$ 36,339	35.70%
EMS TRANSPORT	\$ 20,000	\$ 20,000	100.00%	\$ 25,000	\$ 9,412	37.65%
EDUCATION	\$ 2,132,980	\$ 2,242,805	105.15%	\$ 2,368,950	\$ 1,909,026	80.59%
TOTAL CHARGE FOR SERVICES	\$ 2,387,930	\$ 2,443,044	102.31%	\$ 2,661,850	\$ 2,085,810	78.36%
FINES						
PARKING TICKETS & MISC FINES	\$ 50,000	\$ 41,661	83.32%	\$ 52,500	\$ 21,435	40.83%
MISCELLANEOUS						
INVESTMENT INCOME	\$ 385,000	\$ 374,745	97.34%	\$ 340,000	\$ 295,800	87.00%
INTEREST-BOND PROCEEDS	\$ 125,000	\$ 125,000	100.00%	\$ 125,000	\$ 125,000	100.00%
RENTS	\$ 132,500	\$ 125,842	94.98%	\$ 132,500	\$ 126,107	95.18%
UNCLASSIFIED	\$ 75,000	\$ 11,449	15.27%	\$ 75,000	\$ 63,855	85.14%
SALE OF RECYCLABLES	\$ 60,000	\$ 65,167	108.61%	\$ 50,000	\$ 36,518	73.04%
COMMERCIAL SOLID WASTE FEES	\$ 56,000	\$ 49,857	89.03%	\$ 56,000	\$ 36,599	65.36%
SALE OF PROPERTY	\$ 30,000	\$ 3,428	11.43%	\$ 150,000	\$ 3,390	2.26%
RECREATION PROGRAMS	\$ 20,000	\$ -	0.00%	\$ 50,000	\$ -	0.00%
MMWAC HOST FEES	\$ 190,400	\$ 139,680	73.36%	\$ 178,000	\$ 138,375	77.74%
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -	0.00%	\$ -	\$ -	
TRANSFER IN: TIF	\$ -	\$ -		\$ 60,000	\$ -	0.00%
TRANSFER OUT: TIF	\$ (3,500,000)	\$ -	0.00%	\$ (1,960,000)	\$ -	0.00%
TOTAL MISCELLANEOUS	\$ (2,426,100)	\$ 895,168	-36.90%	\$ (743,500)	\$ 825,645	-111.05%
TOTAL GENERAL FUND REVENUES	\$ 64,921,520	\$ 59,907,702	92.28%	\$ 63,199,896	\$ 59,323,888	93.87%

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
AS OF MARCH 31, 2008 vs. MARCH 31, 2007

DEPARTMENT	FY 2008 BUDGET	ACTUAL EXPENDITURES THROUGH MAR. 31	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL EXPENDITURES THROUGH MAR. 31	% OF TOTAL BUDGET
ADMINISTRATION						
MAYOR AND COUNCIL	\$ 102,275	\$ 91,435	89.40%	\$ 98,610	\$ 89,210	90.47%
LEGAL SERVICES	\$ 55,000	\$ 46,428	84.41%	\$ 55,000	\$ 34,291	62.35%
CITY CLERK	\$ 133,399	\$ 94,564	70.89%	\$ 118,544	\$ 96,466	81.38%
CITY MANAGER	\$ 214,776	\$ 110,578	51.49%	\$ 205,656	\$ 152,249	74.03%
HUMAN RESOURCES	\$ 110,878	\$ 88,185	79.53%	\$ 100,279	\$ 79,269	79.05%
INFORMATION SYSTEMS	\$ 196,562	\$ 165,536	84.22%	\$ 216,245	\$ 125,575	58.07%
ASSESSING SERVICES	\$ 267,575	\$ 194,906	72.84%	\$ 246,071	\$ 189,716	77.10%
FINANCIAL SERVICES	\$ 364,296	\$ 258,911	71.07%	\$ 353,591	\$ 276,501	78.20%
CUSTOMER SERVICE	\$ 16,000	\$ 8,978	56.11%	\$ 16,000	\$ 8,017	50.11%
TOTAL ADMINISTRATION	\$ 1,460,761	\$ 1,059,522	72.53%	\$ 1,409,996	\$ 1,051,294	74.56%
COMMUNITY SERVICES						
HEALTH & SOCIAL SERVICES						
ADMINISTRATION	\$ 47,798	\$ 32,309	67.59%	\$ 45,532	\$ 32,338	71.02%
ASSISTANCE	\$ 48,750	\$ 24,001	49.23%	\$ 51,618	\$ 31,357	60.75%
PLANNING & PERMITTING	\$ 768,591	\$ 596,256	77.58%	\$ 665,825	\$ 576,482	86.58%
PARKS AND RECREATION	\$ 552,261	\$ 378,907	68.61%	\$ 531,559	\$ 447,056	84.10%
PUBLIC LIBRARY	\$ 919,407	\$ 689,555	75.00%	\$ 885,623	\$ 664,218	75.00%
COMMUNITY PROGRAMS	\$ 13,550	\$ 11,850	87.45%	\$ 13,050	\$ 11,350	86.97%
TOTAL COMMUNITY SERVICES	\$ 2,350,357	\$ 1,732,878	73.73%	\$ 2,193,207	\$ 1,762,801	80.38%
FISCAL SERVICES						
DEBT SERVICE	\$ 7,176,622	\$ 6,482,288	90.33%	\$ 7,394,394	\$ 6,873,354	92.95%
PROPERTY	\$ 543,614	\$ 491,303	90.38%	\$ 548,578	\$ 428,075	78.03%
WORKERS COMPENSATION	\$ 200,000	\$ 200,000	100.00%	\$ 200,000	\$ 200,000	100.00%
WAGES & BENEFITS	\$ 4,130,343	\$ 3,059,450	74.07%	\$ 4,043,042	\$ 2,857,115	70.67%
EMERGENCY RESERVE	\$ 326,900	\$ -	0.00%	\$ 620,000	\$ -	0.00%
TOTAL FISCAL SERVICES	\$ 12,377,479	\$ 10,233,042	82.67%	\$ 12,806,014	\$ 10,358,545	80.89%
PUBLIC SAFETY						
EMERGENCY MGMT AGENCY	\$ 6,678	\$ 7,298	109.28%	\$ 6,468	\$ 4,817	74.47%
FIRE DEPARTMENT	\$ 3,643,879	\$ 2,732,286	74.98%	\$ 3,266,602	\$ 2,592,485	79.36%
POLICE DEPARTMENT	\$ 2,712,013	\$ 2,166,523	79.89%	\$ 2,616,186	\$ 2,035,427	77.80%
TOTAL PUBLIC SAFETY	\$ 6,362,570	\$ 4,906,107	77.11%	\$ 5,889,256	\$ 4,632,728	78.66%
PUBLIC WORKS						
PUBLIC WORKS DEPARTMENT	\$ 4,667,059	\$ 3,583,811	76.79%	\$ 4,490,429	\$ 3,143,444	70.00%
WATER AND SEWER	\$ 472,500	\$ 361,126	76.43%	\$ 467,500	\$ 351,080	75.10%
TOTAL PUBLIC WORKS	\$ 5,139,559	\$ 3,944,937	76.76%	\$ 4,957,929	\$ 3,494,524	70.48%
INTERGOVERNMENTAL PROGRAMS						
AUBURN-LEWISTON AIRPORT	\$ 98,000	\$ 98,000	100.00%	\$ 136,269	\$ 136,269	100.00%
E911 COMMUNICATION CENTER	\$ 930,934	\$ 698,201	75.00%	\$ 867,500	\$ 433,184	49.93%
LATC-PUBLIC TRANSIT	\$ 117,994	\$ 58,997	50.00%	\$ 117,994	\$ 88,496	75.00%
LAEGC-ECONOMIC COUNCIL	\$ 106,429	\$ 53,215	50.00%	\$ 106,429	\$ 79,822	75.00%
L-A ARTS	\$ 22,680	\$ 17,010	75.00%	\$ 21,000	\$ 15,750	75.00%
COUNTY TAX	\$ 1,877,972	\$ 1,877,972	100.00%	\$ 1,699,945	\$ 1,699,945	100.00%
TAX SHARING	\$ 350,000	\$ -	0.00%	\$ 345,000	\$ 164,940	47.81%
TOTAL INTERGOVERNMENTAL	\$ 3,504,009	\$ 2,803,394	80.01%	\$ 3,294,137	\$ 2,618,406	79.49%
EDUCATION DEPARTMENT						
	\$ 33,726,785	\$ 22,955,750	68.06%	\$ 32,649,357	\$ 22,774,034	69.75%
TOTAL GENERAL FUND EXPENDITURES	\$ 64,921,520	\$ 47,635,630	73.37%	\$ 63,199,896	\$ 46,692,332	73.88%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF MARCH 31, 2008**

INVESTMENT	FUND	ACCOUNT BALANCE	INTEREST RATE	VALUE		WEIGHTED AVG YIELD
				BOOK	MARKET	
BANKNORTH MNY MKT	GENERAL FUND	8,946,604.34	2.41%	8,946,604.34	8,946,604.34	
BANKNORTH MNY MKT	GF-WORKERS COMP	48,689.97	1.25%	48,689.97	48,689.97	
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	65,283.86	2.41%	65,283.86	65,283.86	
BANKNORTH CD	GF-UNEMPLOYMENT	97,887.68	2.64%	97,887.68	97,887.68	
BANKNORTH MNY MKT	SPECIAL REVENUE	1,028,664.74	2.41%	1,028,664.74	1,028,664.74	
BANKNORTH MNY MKT	SR-PERMIT PARKING	193,205.35	2.41%	193,205.35	193,205.35	
BANKNORTH MNY MKT	SR-TIF	1,470,388.71	2.41%	1,470,388.71	1,470,388.71	
BANKNORTH MNY MKT	CAPITAL PROJECTS	13,623,922.03	2.41%	13,623,922.03	13,623,922.03	
BANKNORTH MNY MKT	CAPITAL PROJECTS	267,729.90	2.41%	267,729.90	267,729.90	
BANKNORTH CD	CAPITAL PROJECTS	31,450.74	4.97%	31,450.74	31,450.74	
BANKNORTH MNY MKT	ICE ARENA	46,627.86	1.25%	46,627.86	46,627.86	
BANKNORTH SWEEP	GENERAL FUND	11,094,000.00	3.15%	11,094,000.00	11,094,000.00	
GRAND TOTAL		36,914,455.18		36,914,455.18	36,914,455.18	2.63%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
COMPARISON OF MARCH 31, 2008
AND FEBRUARY 29, 2008**

FUND	FEBRUARY 29, 2008		MARCH 31, 2008		INCREASE (DECREASE)	
	VALUE		VALUE		VALUE	
	BOOK	MARKET	BOOK	MARKET	BOOK	MARKET
GENERAL FUND	8,928,564.25	8,928,564.25	8,946,604.34	8,946,604.34	18,040.09	18,040.09
GF-WORKERS COMP	48,638.47	48,638.47	48,689.97	48,689.97	51.50	51.50
GF-UNEMPLOYMENT	65,152.22	65,152.22	65,283.86	65,283.86	131.64	131.64
GF-UNEMPLOYMENT	97,631.46	97,631.46	97,887.68	97,887.68	256.22	256.22
SPECIAL REVENUE	1,026,590.52	1,026,590.52	1,028,664.74	1,028,664.74	2,074.22	2,074.22
SR-PERMIT PARKING	192,815.77	192,815.77	193,205.35	193,205.35	389.58	389.58
SR-TIF	1,467,423.79	1,467,423.79	1,470,388.71	1,470,388.71	2,964.92	2,964.92
CAPITAL PROJECTS	13,596,450.51	13,596,450.51	13,623,922.03	13,623,922.03	27,471.52	27,471.52
CAPITAL PROJECTS	267,190.04	267,190.04	267,729.90	267,729.90	539.86	539.86
CAPITAL PROJECTS	31,318.90	31,318.90	31,450.74	31,450.74	131.84	131.84
ICE ARENA	46,578.55	46,578.55	46,627.86	46,627.86	49.31	49.31
GENERAL FUND	1,847,000.00	1,847,000.00	11,094,000.00	11,094,000.00	9,247,000.00	9,247,000.00
	27,615,354.48	27,615,354.48	36,914,455.18	36,914,455.18	9,299,100.70	9,299,100.70

Kiwanis

www.kiwanis.org

April 7, 2008

Mary Lou Magno, City Clerk
City of Auburn
60 Court Street
Auburn, Maine 04210

Re: **51st** Annual Auburn-Lewiston Kiwanis Pancake Breakfast

Dear Mary Lou:

This year we are planning to hold the breakfast on Sunday, June 8, 2008 at the municipal parking lot adjacent to the parking garage. We anticipate that the tent will need to be placed on the afternoon of Friday, June 6th.

We would like to request a waiver of the victualer's license, as has been done over the years, which would be greatly appreciated.

If you or any other municipal officials have any questions, please feel free to contact me at 784-7351 or Dan Goff, chairman of the event, at 786-4118.

Thanks in advance for your assistance.

Sincerely,

Richard S. Whiting
Past President & Member, Pancake Breakfast Committee

Cc: Gary Simard, Cristy Bourget, Norman Bilodeau

**Auburn Lewiston Kiwanis Club-Meeting Every Wednesday, Noon, the Ramada Inn and
Conference Center, Lewiston.
795-6044 for more information.**

Kiwanis is a global organization of volunteers dedicated to



changing the world one child and one community at a time

City Council

Agenda Information Sheet

Council Meeting Date 4/28/2008

Agenda Item No. 1

SUBJECT:

RESOLVE – AMENDMENT TO SCHOOL FUND BALANCE POLICY

INFORMATION:

The School Fund Balance Policy currently requires a 1% minimum on a budgetary basis. In order to allow the use of \$575,534 towards the FY 08-09 School Budget, the City Council will need to amend the School Fund Balance Policy to a minimum 0% for this coming budget year.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends passage of the resolve.

REQUESTED ACTION:

Motion for passage of the resolve

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: April 28, 2008

TITLE: RESOLVE – AMENDMENT TO SCHOOL FUND BALANCE
POLICY

Be It Resolved by the Auburn City Council, That the School Fund Balance Policy be amended to allow a 0% minimum in the general fund balance for use of \$575,534 in the Fiscal Year 2008-09 School Budget.

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

SCHOOL FUND BALANCE POLICY

Purpose Statement

The School Fund Balance Policy guides the use of unallocated general fund balances of the Auburn School Department. The policy creates a School Capital Reserve Fund for balances in excess of minimum school general fund requirements. The School Capital Reserve Fund is intended to supplement, not replace, budgetary and capital improvement requests for maintenance and capital needs.

Policy

The City Council hereby establishes a policy regarding School Department unallocated general fund balances. The unallocated general funds of the School Department may include unallocated carry forwards, excess revenue (unanticipated or over budgeted amounts) and/or under expenditures (unanticipated savings or unexpended funds). The unallocated (undesignated) fund balance on a budgetary basis shall be determined at the end of each fiscal year by the independent auditor.

The unallocated School Department general fund balance shall at all times be not less than 1% and not greater than 2.5% of the Auburn School Department annual budget for that fiscal year.

School Capital Reserve Fund. Annually, a portion of the unallocated fiscal year end School Department general fund balance in excess of 1% shall be placed in the School Capital Reserve Fund. Expenditures from the School Capital Reserve Fund shall be limited to the improvement, maintenance, repair, renovation and/or replacement of school buildings, equipment and facilities and to construction of new schools and school additions, including land. At no time, without prior approval of the City Council, shall the School Capital Reserve Funds include a total uncommitted balance in excess of \$500,000. The School Department shall annually report any expenditures from the School Capital Reserve Fund. Upon request of the School Committee the City Council may authorize the expenditure of funds in the School Capital Reserve account for items of a capital nature not otherwise permitted by this policy.

Other Allowed Uses. In addition to the capital projects reserve fund, the City Council may allocate School Department general Fund balances that exceed the minimum 1% to fund accrued teacher summer salaries (“balance of contract”), and unanticipated revenue shortfalls and/or expenditure increases.

The City Council may amend this policy at its sole discretion and authority.

Adopted April 11, 2004

City Council

Agenda Information Sheet

Council Meeting Date 4/28/2008

Agenda Item No. 2

SUBJECT:

RESOLVE – APPROVING SCHOOL BUDGET FOR FISCAL YEAR 2008-09

INFORMATION:

This resolve will be the initial passage of the school budget as categorized and mandated by state law. Once this resolve is approved by the City Council, it will go to referendum on May 6th.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends passage of the resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: April 28, 2008

TITLE: RESOLVE – APPROVING SCHOOL BUDGET FOR FISCAL YEAR 2008-2009

Be It Resolved by the Auburn City Council, that the following school budget articles be adopted and approved for fiscal year 2008-2009:

1. That \$13,394,375.00 be authorized to be expended for Regular Instruction;
2. That \$6,861,845.00 be authorized to be expended for Special Education;
3. That \$-0- be authorized to be expended for Career and Technical Education;
4. That \$596,813.00 be authorized to be expended for Other Instruction;
5. That \$3,649,504.00 be authorized to be expended for Student and Staff Support;
6. That \$717,509.00 be authorized to be expended for System Administration;
7. That \$1,266,769.00 be authorized to be expended for School Administration;
8. That \$1,279,023.00 be authorized to be expended for Transportation and Buses;
9. That \$3,201,056.00 be authorized to be expended for Facilities Maintenance;
10. That \$2,817,725.00 be authorized to be expended for Debt Service and Other Commitments;
11. That \$422,221.00 be authorized to be expended for All Other Expenditures;
12. That \$30,450,650.00 be appropriated for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that \$12,590,410.00 be raised as the municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688;

Explanation: *The city's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

13. That \$1,469,958.00 be raised and appropriated for the annual payments on debt service previously approved by the city's legislative body for non-state-funded school construction projects, non-state-funded portions of school construction

projects and minor capital projects in addition to the funds appropriated as the local share of the city's contribution to the total cost of funding public education from kindergarten to grade 12;

Explanation: *Non-state-funded debt service is the amount of money needed for the annual payments on the city's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

14. That \$684,889.00 be raised and appropriated in additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690;

Explanation: *The additional local funds are those locally raised funds over and above the municipality's local contributions to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the school department budget for education programs.*

15. That the school committee be authorized to expend \$33,754,810.00 for the fiscal year beginning July 1, 2008 and ending June 30, 2009 from the city's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools;

16. That the City of Auburn appropriate \$378,395.00 for adult education and raise \$180,108.00 as the local share, with authorization to expend any additional incidental or miscellaneous receipts in the interest for the well-being of the adult education program;

17. That the City of Auburn raise and appropriate \$73,635.00 for the services of Crossing Guards.

Motion for acceptance: Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

City Council

Agenda Information Sheet

Council Meeting Date 4/28/2008

Agenda Item No. 3

SUBJECT:

RESOLVE – 2008-09 ANNUAL BUDGET

INFORMATION:

This resolve shows the actual appropriation from City and School budgets, along with expected revenue sources from non-property tax and property tax dollars.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends passage of the resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

CITY COUNCIL, AUBURN
Date: April 28, 2008

TITLE: **RESOLVE – 2008-2009 ANNUAL BUDGET**

Be It Resolved by the Auburn City Council, That the following is the Annual Budget Resolve of the City of Auburn for the fiscal year 2008-2009, which includes the amounts appropriated and revenues from all sources beginning July 1, 2008 and ending June 30, 2009, in the aggregate amount of \$66,220,823, with a municipal budget of \$32,013,983 and a School Dept. budget of \$34,206,840, based upon the budget submitted to the Auburn City Council by the City Manager.

A budget summary is attached.

Motion for acceptance:
Vote:

Seconded by:

Action by City Council:

Date:

ATTEST:

City Clerk

CITY OF AUBURN
 FY 2009 EXPENDITURES
 COMPARISON FY08 AND FY09 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 07-08	DEPARTMENT PROPOSED BUDGET FY 08-09	MANAGER PROPOSED BUDGET FY 08-09	COUNCIL ADOPTED BUDGET FY 08-09	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<u>Administration</u>						
Assessing	267,575	270,453	270,453	270,103	2,528	0.94%
City Clerk	133,399	154,575	154,575	140,367	6,968	5.22%
City Manager	214,776	228,013	227,703	227,703	12,927	6.02%
Customer Service	16,000	16,000	16,000	16,000	0	0.00%
Finance	364,296	376,558	374,058	374,058	9,762	2.68%
Human Resources	110,878	135,697	128,347	125,797	14,919	13.46%
Community Services-ICT	196,562	333,858	268,809	258,809	62,247	31.67%
Legal Services	55,000	55,000	55,000	55,000	0	0.00%
Mayor & Council	102,275	103,500	103,500	103,500	1,225	1.20%
Total Administration	1,460,761	1,673,654	1,598,445	1,571,337	110,576	7.57%
<u>Community Services</u>						
Community Programs	13,550	13,650	13,650	13,650	100	0.74%
Community Services-Engineering	411,150	437,037	435,826	435,626	24,476	5.95%
Health & Social Services	96,548	98,990	97,690	97,690	1,142	1.18%
Parks & Recreation	552,261	594,538	593,261	613,361	61,100	11.06%
Planning & Permitting	768,591	838,532	830,182	829,982	61,391	7.99%
Public Library	919,407	945,191	945,191	919,407	0	0.00%
Total Community Services	2,761,507	2,927,938	2,915,800	2,909,716	148,209	5.37%
<u>Fiscal Services</u>						
Debt Service	7,176,622	7,407,044	7,026,199	7,026,199	(150,423)	-2.10%
Emergency Reserve	326,900	326,900	326,900	329,500	2,600	0.80%
Property	543,614	569,815	553,307	553,307	9,693	1.78%
Wages & Benefits	4,130,343	4,162,215	4,162,215	4,120,408	(9,935)	-0.24%
Workers' Compensation	200,000	200,000	200,000	200,000	0	0.00%
Total Fiscal Services	12,377,479	12,665,974	12,268,621	12,229,414	(148,065)	-1.20%

CITY OF AUBURN
 FY 2009 EXPENDITURES
 COMPARISON FY08 AND FY09 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 07-08	DEPARTMENT PROPOSED BUDGET FY 08-09	MANAGER PROPOSED BUDGET FY 08-09	COUNCIL ADOPTED BUDGET FY 08-09	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
Public Safety						
Fire	3,643,879	3,678,718	3,637,524	3,642,524	(1,355)	-0.04%
Police	2,712,013	3,092,288	3,009,471	2,995,571	283,558	10.46%
Total Public Safety	6,355,892	6,771,006	6,646,995	6,638,095	282,203	4.44%
Public Works						
Public Works	4,255,909	4,679,183	4,616,608	4,548,651	292,742	6.88%
Water & Sewer	472,500	504,700	504,700	504,700	32,200	6.81%
Total Public Works	4,728,409	5,183,883	5,121,308	5,053,351	324,942	6.87%
Total Municipal	27,684,048	29,222,455	28,551,169	28,401,913	717,865	2.59%
Intergovernmental Programs						
County Taxes	1,877,972	1,969,765	1,969,765	1,969,765	91,793	4.89%
Tax Sharing	350,000	325,000	325,000	325,000	(25,000)	-7.14%
Auburn-Lewiston Municipal Airport	98,000	98,000	96,750	96,750	(1,250)	-1.28%
Emergency Management Agency	6,678	7,120	7,120	7,120	442	6.62%
L/A Arts	22,680	24,267	24,267	24,267	1,587	7.00%
Lew-Aub Economic Growth Council	106,429	106,429	106,429	106,429	0	0.00%
Lew-Aug Transit Committee	117,994	130,000	130,000	130,000	12,006	10.18%
Lew-Aub 911 Communications Center	930,934	954,339	954,339	952,739	23,405	2.51%
Total Intergovernmental Programs	3,510,687	3,614,920	3,613,670	3,612,070	101,383	2.89%
Grand Total Municipal	31,194,735	32,837,375	32,164,839	32,013,983	819,248	2.63%

CITY OF AUBURN
 FY 2009 EXPENDITURES
 COMPARISON FY08 AND FY09 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 07-08	DEPARTMENT PROPOSED BUDGET FY 08-09	MANAGER PROPOSED BUDGET FY 08-09	COUNCIL ADOPTED BUDGET FY 08-09	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
Education Operation	31,014,365	32,548,853	30,786,966	31,389,115	374,750	1.21%
Education Debt Service	2,712,420	2,817,975	2,817,975	2,817,725	105,305	3.88%
Total School	33,726,785	35,366,828	33,604,941	34,206,840	480,055	1.42%
Total Budget	64,921,520	68,204,203	65,769,780	66,220,823	1,299,303	2.00%
Non-Property Tax Revenue						
Municipal	6,652,650	6,685,125	6,719,025	8,469,025	1,816,375	27.30%
City Fund Balance	0	0	0	0	0	
Education	18,251,562	18,251,562	18,604,941	18,631,306	379,744	2.08%
School Fund Balance	0	0	0	575,534	575,534	
Total	24,904,212	24,936,687	25,323,966	27,675,865	2,771,653	11.13%
Property Tax Dollars Needed						
Municipal	24,542,085	26,152,250	25,445,814	23,544,958	(997,127)	-4.06%
Education	15,475,223	17,115,266	15,000,000	15,000,000	(475,223)	-3.07%
Total	40,017,308	43,267,516	40,445,814	38,544,958	(1,472,350)	-3.68%
Property Tax Rate Based on Assessed Values of :	19.28 2,076,000,000	20.74 2,086,000,000	19.39 2,086,000,000	18.48 2,086,000,000	(0.80)	-4.14%
Property Tax Rate Municipal Tax Rate	11.82	12.54	\$12.20	\$11.29	(\$0.53)	-4.52%
Education Tax Rate	7.45	8.20	\$7.19	\$7.19	(\$0.26)	-3.54%
	19.28	20.74	19.39	18.48	(\$0.80)	-4.14%

Item #4

Councilors will sign

Warrant for May 6th

Special Municipal

Election – School

Budget Validation

Referendum

City Council

Agenda Information Sheet

Council Meeting Date April 28, 2008 **Agenda Item No.** 5

SUBJECT:

RESOLVE – APPOINTMENT OF DEPUTY REGISTRAR OF VOTERS

INFORMATION:

Pursuant to Title 21-A, Maine Law on Elections, the City Clerk is recommending that Susan Clements-Dallaire be appointed Deputy Registrar of Voters until December 31, 2008. Historically the City of Auburn has appointed a Deputy to fulfill duties during any absence(s) of the Registrar.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval Susan Clements-Dallaire as Deputy Registrar of Voters

REQUESTED ACTION:

Motion for passage of the resolve.

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: April 28, 2008

TITLE: RESOLVE – APPOINTMENT OF DEPUTY REGISTRAR OF VOTERS

Be It Resolved by the Auburn City Council that pursuant to Title 21-A, Maine Law on Elections, Susan Clements-Dallaire be appointed Deputy Registrar of Voters until December 31, 2008.

Motion for passage:

Seconded by:

Vote:

ACTION BY COUNCIL:

DATE:

ATTEST:

CITY CLERK

City Council

Agenda Information Sheet

Council Meeting Date April 28, 2008 **Agenda Item No.** 6

SUBJECT:

APPOINTMENTS

INFORMATION:

The appointments sub-committee suggests the following appointments:

Mid-Maine Waste Action Corp – Alternate Member – City Manager

Cable TV Advisory Committee – Walter Crites (New member) until April 2011

Zoning Board of Appeals – Noella Potvin (New member) until April 2011

Recreation Advisory Board – Roger Laroche, Daniel Poisson, Philip Savignano,
Paul Douglass, Steve Myers and Dennis Cormier (All re-appointments)
until February 2010

STAFF COMMENTS/RECOMMENDATION:

The appointments sub-committee (Councilors Hayes & Berube) recommend the above appointments.

REQUESTED ACTION:

Motion to approve the above appointments.
