**City of Auburn**

**Adult Use and Medical Marijuana**

**Businesses Ordinance**

**Application Fact Sheet**

**Before you apply:**

**July 1st-31st is the application window for *existing facilities only***

* Do you cultivate marijuana for personal use or for a household member? If so, you do not need to complete this application.
* Currently applications are for **Medical Use** only, at this time Adult use is not approved.
* Obtain a copy of the City of Auburn Adult Use and Medical Marijuana Business Ordinance
* Carefully read the definitions section of the City of Auburn Adult Use and Medical Marijuana Businesses Ordinance. (§ 14-656)
* Review all permitting and license fees (§14-658.E) and Standards for License (§14-659).
* It is recommended that you read the State of Maine Marijuana Legalization Act. “Whenever a provision of this Ordinance conflicts with […] or is inconsistent with any other ordinance, regulation, or standard, the more restrictive provision shall apply.” (§ 14-653)
* Understand the zoning ordinance for the district where the adult use marijuana business will be located. Certain cultivation practices may be restricted in certain areas of the city. *It is your responsibility to obtain this information by contacting the* *City Economic & Community Development Office.*
* Check to ensure you, your corporation, partnership, or limited liability company, every officer, director, and managing partner meet all residency requirements before applying, including shareholders and other equity interests. (see: §14-658.D.5; 22 M.R.S. §2422)
* If the operation of your adult use marijuana business is to be operated by more than one individual, each participant and their relevant information must be included on this application.
* Make sure you have:
  + All necessary driver’s license, social security, and/or tax ID numbers
  + Proof that applicant(s) and partner(s) are at least 21 years of age
  + All corporation, LLC, or partnership documents
  + List of previous applications and permits held in other jurisdictions (including denials), and criminal history for all applicants
  + Documentation to support entitlement or possession of the property being used for the adult use marijuana business, including city tax map and a to scale sketch with dimensions
* Incomplete applications will be rejected and will need to reapply; restarting the application process for that business.

**Important Numbers:**

**Auburn Economic & Community Development Office**

(207) 333-6601 ext. 1133

**Auburn City Clerk Department**

(207) 333-6601 ext. 1121

**Auburn Police Department**

(207) 333-6651 ext. 2053

**Auburn Fire Department**

(207) 333-6633

**Auburn Water & Sewer District**

(207) 784-6469