



Auburn Lewiston Municipal Airport

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Auburn-Lewiston Airport Board of Directors Member

Position Title: Member, Airport Board of Director

Selection: Appointment made by Mayor for one Council member position and one at-large position

Term: 3 Years unless otherwise restricted by position criteria

The Airport Board of Directors is comprised of nine voting members, most of whom assume their position due to their position within other bodies of government and other non-governmental organizations within the service area of the Auburn-Lewiston Airport. An Intergovernmental Agreement between the Cities of Auburn and Lewiston establishes these requirements. The agreement was signed on 19 and 20 March 1979 and later amended. There is no requirement or need for aviation experience or background.

Function

As with most Boards of Directors, the Airport Board sets the strategic goals for the airport and provides guidance to the Airport Director on other issues from time to time. The Airport Board holds a public monthly meeting to review matters pertaining to the planning, development and improvement of airport facilities and resources.

The Board may periodically meet with other Boards and organizations concerning various issues involved with serving the community as part of the transportation infrastructure for the Cities of Auburn and Lewiston. The Airport Board may also attend special work sessions, budget hearings and other recreation related presentations and/or field trips.

Responsibilities

- To attend meetings regularly or notify the Airport Director in advance of absence.
- To adequately review information and prepare for all meetings.
- To meet with the Airport Director in matters affecting airport policies, programs, personnel, finances, and the acquisition and disposal of properties relating to the airport and its long range projected development.

Time Commitment

Prior to the monthly meeting, generally held the first Thursday of each month at 5:30PM in the conference room of the airport terminal, additional time is needed to review all documents and written material prepared for each agenda item.

Qualifications

There is no requirement or need for aviation experience or background. Potential Board Members should have general interest in development of aviation resources and facilities of the community – though no technical expertise is necessary. Members should also have the ability to take a broad view of the needs of the community as a whole. Above all, potential members should have a willingness to be an engaged and active member.

Desired Skill Sets/Backgrounds

Ability to learn governmental budget process

Ability to take a macro view of community service

Ability to contribute to the economic development process

Understand business process

Understand tourism development

Understand Safety Management System development

Understand the International Standards Office accreditation process