



## **Appointment Committee Meeting Agenda**

Wednesday, January 8, 2020

4:30 P.M.

Conference Room 204

1. Acceptance of 10/15/2019 Minutes
2. Appointing a Committee Chair
3. Open Session
4. Review of Board and Committee Applications
  - a. Nominations

*The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).*

5. Adjournment



## **Appointment Committee Meeting Minutes**

Monday, October 15, 2019

4:30 P.M.

Conference Room 204

**Present:** Councilors Leroy Walker, Belinda Gerry, David Young, and City Clerk, Sue Clements-Dallaire.

Motion was made by Councilor Gerry and seconded by Councilor Walker to appoint Councilor Young to chair the meeting. Passage 3-0.

The meeting was called to order at 4:32 PM.

**1. Acceptance of the 8/12/2019 Minutes** – Motion was made by Councilor Walker and seconded by Councilor Gerry to accept the minutes of the 8/12/2019 meeting. Passage 3-0.

**2. Open Session** - Councilor Walker asked if members of the public in attendance to introduce themselves.

Art Wing, Auburn Housing Authority chair, submitted an application to be considered for reappointment.

Richard Whiting, Director of the Auburn Housing Authority.

Cindy Russo, Zoning Board of Appeals applicant.

**3. Review of Board and Committee Applications**

Motion was made by Councilor Walker and seconded by Councilor Gerry to enter into Executive Session pursuant to 1 M.R.S.A. Sec. 406 (6)(A). Passage 3-0, time 4:40 PM.

The Committee declared themselves of Executive Session at 5:08 PM.

Motion was made by Councilor Walker and seconded by Councilor Gerry to nominate Arthur Wing to serve on the Auburn Housing Authority with a term expiration of 10/01/2024. Passage 3-0.

Motion was made by Councilor Gerry and seconded by Councilor Walker to nominate Ann Parker and Nikki Chabot to serve on the CDBG Loan Committee, each with a term expiration of 10/01/2022. Passage 3-0.

# Auburn City Council Meeting & Workshop

October 15, 2019

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Motion was made by Councilor Gerry and seconded by Councilor Walker to nominate Tim Cogle, Paula Curtis-Everett, and Michael Thurston to the Parks & Recreation Advisory Board, each with a term expiration of 10/01/2021. Passage 3-0.

Motion was made by Councilor Gerry and seconded by Councilor Walker to nominate Dennis Connolly, Sr., and Rebecca Lloyd to the Recycling Ad-hoc Committee for a 6 to 12 month term. Passage 3-0.

Motion was made by Councilor Walker and seconded by Councilor Gerry to nominate Michael Mathieu as a full member of the Zoning Board of Appeals, and Cindy Russo as an Associate member. Each with a term expiration of 10/01/2022. Passage 2-0-1 (Councilor Young abstained).

The next meeting date TBD.

## **4. Adjournment**

Motion was made by Councilor Gerry and seconded by Councilor Young to adjourn, passage 3-0. The meeting adjourned at 5:14 P.M.

Respectfully submitted,

Susan Clements-Dallaire, City Clerk

## VACANCIES

9.1.1 Committee – 1 Vacancy with a term expiration of 1/1/2022

Age Friendly Community Committee - 2 vacancies - one with a term expiration of 6/1/2021, and one with a term expiration of 6/1/2022

*Representatives from the Auburn Public Library, Area Agency on Aging, Seniors Plus, Lewiston Auburn Transit Committee, Auburn Housing Authority, Community Based Senior Organizations and the Auburn School Department are encouraged to apply to serve on the Age Friendly Community Committee.*

Airport Board – 1 vacancy with a term expiration of 1/1/2023

Board of Assessment Review - 5 vacancies – two full member and 3 alternate positions. The full member positions have a term expiration of 10/01/2024. For the alternate positions, one has a term expiration of 10/1/2020, and two with term expirations of 10/1/2022

Cable TV Advisory Committee - 2 vacancies - one with term expirations of 6/1/2021, one with a term expiration of 6/1/2020

Citizens Advisory Committee - Several vacancies, 3 year terms (Mayor Appointments)

City Council Student Representatives – 2 appointments

Planning Board – 6 vacancies – 4 full member positions and 2 alternate positions. All with 1/1/2023 term expirations

Sewer District Board of Trustees - 1 vacancy with a term expiration of 3/1/2022

**Board Committee Applications  
January 8, 2020**

Board or Committee	Ward	Last Name	First Name	Address
9.1.1 Committee	1	Baldwin	Cheyenna	456 Broad St. #1-5
	2	Mador*	Patricia	49 Hampton Street
Age Friendly Community Committee	3	Patenaude	Susan	94 Western Avenue
Airport Board	5	John	Andrew	32 Woodbury Hill Road
	2	Sheats*	Bettyann	32 Waterview Drive
Board of Assessment Review				
Cable TV Advisory Board				
<b>Citizen's Advisory Board (MAYOR APPT)</b>				
City Council Student Representative				
Planning Board	2	Bergeron	Riley	142 Conant Ave.
	3	Duvall*	Mathieu	263 Sunderland Drive
	3	Engler**	John	8 Cushman Place #5
	2	Hayes	Robert	172 Allen Ave.
	2	Leonard	Matthew	169 Davis Ave.
	2	Libby	Laurel	365 Park Ave.
	1	Paradis	Andrew	92 N Auburn Road
	5	Staples	Dana	32 Greenfield Drive
Sewer District Board of Trustees	3	Titus	Andrew	24 Rubellite Lane

\* Indicates this applicant is seeking re-appointment

\*\* Indicates this person is an associate/alternate member seeking full member status

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Thursday, December 19, 2019 7:20 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 12/19/2019

First Name: Patricia

Middle Initial: A

Last Name: Mador

Residence Address: 49 Hampton Avenue

Ward: Ward 2

City: Auburn

Home Phone: 2075763330

Cell Phone: 2075763330

E-mail Address: mainelwyr@aol.com

Current Occupation: Assistant District Attorney, State of Maine

Previous Occupation (if retired or no longer working):

Education and/or experience: Bates College BA 1977; Maine Law School JD 1980. I have been a prosecutor since 1986 and have been the Secretary of the Maine Prosecutors Association since 1995.

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): 9-1-1 Committee

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): As a prosecutor assigned to the local prosecutorial district, I have a working knowledge of law enforcement protocols and policies and of the obligation of the prosecutor to provide discovery to defendants. I am able to offer information on this points when necessary. I also understand the need for a vibrant and robust 911 system as that can be the only lifeline a citizen has in a time of crisis. The work the committee does is important and I would like to continue as a member as there are several major projects that are in process that I believe continuity of involved parties is important.

What do you hope to accomplish?: I hope to see the current infrastructure projects progress to completion and to be part of the planning for the next series of projects to insure the citizens of Auburn and Lewiston continue to receive the best possible services from the 911 Center.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: 911 Committee

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: None

Dates served (if known):

How did you learn of this vacancy?: I was aware my current appointment will expire in January 2020.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Patricia Mador

Date of Electronic Signature: 12/19/2019

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Tuesday, November 26, 2019 6:03 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 11/26/2019

First Name: Cheyenna

Middle Initial: M

Last Name: Baldwin

Residence Address: 456 broad st, Apt 1-5

Ward: Ward 1

City: Auburn

Home Phone: 2074025490

Cell Phone: 2074025490

E-mail Address: hottmomma0813@gmail.com

Current Occupation: Disabled

Previous Occupation (if retired or no longer working): Disabled

Education and/or experience: Some college

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): 9-1-1 Committee

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I have served on several different boards when I worked with youth move Maine and thrive.i love doing work like this and love to help out my community and help changing and improving my community. I also am currently working and volunteering with maine equal justice.

What do you hope to accomplish?: Changing and bettering my community in any way that I can

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?: I look online for boards and committees

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: Cheyenna Baldwin

Date of Electronic Signature: 11/26/2019



DEC 20 2019

# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 12/18/2019

Last name: Patscande First name: Susan Middle initial: M

Residence address: 94 Western Ave Ward: 3

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 386-299-9133

Email address: Lily0619@aol.com

Current occupation: Retired

Previous occupation (if retired or no longer working): Non Profit Executive Director

Educational and/or experience (or attach your resume): see attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                     |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee     |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board            |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission           |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                 |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Planning Board             | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Zoning Board of Appeals    | <input type="checkbox"/> Other <u>Age Friendly</u>         |



Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Dedicated to helping our home town to thrive and meet the needs of citizens

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Help Auburn to be a stellar example of an aging friendly community.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Raising The Bells - Fundraising

Dates served (if known)? Fall 2018 - present

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Recreation Advisory - First Auburn Seniors

Dates served (if known)? Through Norway Arena at repurposing of Ingersoll

How did you learn of this vacancy? Word of mouth

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Susan Dallaire Date: 12/18/2019

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>DEC 20 2019</b>	<b>FOR OFFICE USE ONLY</b>
DATE APPLICATION RECEIVED: _____	
APPOINTMENT DATE: _____	
TERM EXPIRATION DATE: _____	
OATH DATE: _____	



## RESUMÉ

**SUSAN M. PATNEAUDE**  
**94 Western Ave**  
**Auburn, Maine 04210**  
**Cell (386) 299-9133**  
**E-mail: lily0619@aol.com**

**SUMMARY:** 35 + years of experience in non-profit leadership with an emphasis on the following areas of expertise:

Team Building	Supervision and Management of Staff and Volunteers
Strategic Planning	Financial Development/Grant Writing/Donor Development
Fundraising””Friendraising”	Workplace Safety and Risk Management
Community Involvement	Human Resources Administration/Benefits Management
Community Resource Development	Program and Policy Development
Public Relations	Collaboration and Networking

### **EMPLOYMENT HISTORY:**

**The Box Project, Daytona Beach, Florida. June, 2004 to October, 2009**

**Position: Executive Director**

**Duties:** Chief executive officer of a national non-profit organization addressing issues of rural poverty in the poorest regions of the United States. Supervision of a small local staff and oversight of multi-state provision of services and multiple referring agencies. Work directly with a board of directors and serve on all board committees. Ensure financial stability, write and administer grants, manage day-to-day activities and guide the staff and programs to fulfill long and short-term goals and objectives. Provide leadership and direction in the areas of strategic planning, program development, budgeting, funds development, personnel administration, and development of policies and procedures. Developed new programs including “ClassMatch Club”, redesigned other programs to better meet needs of both sponsors and recipients. Maintain expertise on issues of poverty, hunger, homelessness and their prevention

**Rural Community Action Ministry, Leeds, Maine. January, 1998 – June, 2004**

**Position: Executive Director**

**Duties:** Chief executive officer of a multi-faceted rural organization with primary service focus on homelessness, hunger and basic well being of vulnerable rural population. Oversight and management of a 10 member staff and multiple programs. Worked directly with a board of directors and served on all board committees. Ensured financial stability, wrote and administered grants, managed day-to-day activities and guided the staff and programs to fulfill long and short-term goals and objectives. During my tenure I moved the organization from the second story of a church to a building of our own. Acquired funding for new programs including a Faith in Action program to provide transportation and other support services to the rural elderly, homeless prevention programs, built a long term transitional home for homeless families and provided intensive support to help them achieve goals and become self sufficient..



**United Way of the Tri-Valley Area, Farmington, Maine. January, 1995 – January, 1998**

**Position: Executive Director**

**Duties:** Served as chief executive officer of a metro VII United Way in the western mountains of rural Maine. Managed the day-to-day operation of the organization, formulated and implemented short-term objectives to advance the long-range plan. Monitored adherence to the mission of the organization. Provided leadership and direction in the areas of fundraising, policy development and strategic planning, fund distribution, event planning, volunteer recruitment, training and supervision. Provided leadership to the board of directors and all committees. Performed public relations and public speaking activities and participated in community building, networking and collaboration activities. Active participation in United Ways of Maine statewide organization.

**United Valley Chapter, American Red Cross, Auburn, Maine. 1995**

**Position: Financial Development Director**

**Duties:** Responsible for providing training and leadership to the Financial Development Committee of the chapter board of directors with the goal of enhancing the financial development expertise of the organization's board and volunteers.

**Acadia Health Education Coalition, Hallowell, Maine. 1992–1995**

**Position: Western Regional Coordinator - then Interim Executive Director**

**Duties:** Responsible for developing training and educational opportunities for medical students interested in exploring rural practice. Secured physician preceptors, housing and other accommodations for students in rural, medically underserved areas of western Maine. Served as interim Executive Director between directors and during the search for new leadership

**Abused Women's Advocacy Project, Auburn, Maine. 1981–1990**

**Position: Executive Director**

**Duties:** Chief executive officer of battered women's shelter serving three counties in the State of Maine. Responsible for the overall management of a 15-bed emergency residential shelter, providing counseling and advocacy services for abused women and their children in three counties in Maine. Administered personnel, programs, services, and annual budget. Worked closely with and for a volunteer board of directors. Raised operational funds. Developed a solid network of financial and other support throughout all levels of private business, government agencies and civic organizations. Educated the public on issues of domestic violence and helped initiate legislative and societal change. Implemented ground breaking programs for men who batter and programs to help boys and girls learn how to have non-violent, healthy relationships.

**EDUCATION:**

Chamberlain School, Boston, Massachusetts. Graduated 1968

Course of Study: Business Management and Personnel Administration/Human Resources Management  
Successfully completed intensive curriculum in all aspects of business and personnel management.



**SUSAN M. PATNEAUDE**  
**94 Western Ave.**  
**Auburn, Maine 04210**  
**Home (207) 784-7064 - Cell (386) 299-9133**  
**E-mail: lily0619@aol.com**

## **SUPPLEMENTARY EDUCATION AND EXPERIENCE**

### **PAST VOLUNTEER/PROFESSIONAL SERVICE:**

- Board Member, The Box Project, a national nonprofit organization
- Board Member, Maine Association of Nonprofits, State of Maine
- Board Member, Child Abuse and Neglect Council, Lewiston, Maine
- Board Member and Past President, Sexual Assault Crisis Center, Lewiston, Maine
- Board Member and Vice President for Fundraising, Daytona Beach Symphony Guild
- Consultant for Volusia County Home Builders Association non-profit "Builder's Care"
- Member of the Maine Coalition for the Homeless
- Member and Past President, Maine Coalition for Family Crisis Services, State of Maine
- Chair, Maine Coalition for Family Crisis Services Legislative Committee
- Board Development Trainer for Nonprofit Boards of Directors
- Member since 1989 and Past President (two terms) of Rotary Clubs in Maine and Florida
- Mentor for Florida's Take Stock in Children Program
- Board Member, Daytona Beach Symphony Guild
- Volusia/Flagler United Way Allocations Panel Chair
- Served 3 years as President of First Auburn Seniors. Current member.
- Served on the Recreation Advisory Committee during development of Norway Arena and re-purposing of the Ingersoll Arena
- Currently serve on Auburn's Raising the Bells Fundraising Committee

### **PROFESSIONAL TRAINING/KNOWLEDGE:**

Personnel Management/Legal Compliance/Labor Laws/Best Practices

Strategic Planning

Risk Management and Workplace Safety

Grant Writing

Program and Policy Development

Capacity Building

Critical Challenges and Opportunities in Building Stronger Communities

Balancing our Resources in a Changing Economy

Organizational Development of Community Based Nonprofits

Nonprofit Administration

Budgeting and Financial Management

Identifying and Cultivating the Major Donor

Legal Responsibilities of Nonprofits

Board Governance





CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: Jan 6, 2020
Last name: Shoats First name: Bethann Middle initial: B
Residence address: 32 Waterview Dr Ward: 2
City: Auburn State: ME Zip code: 04210
Home phone: Work phone: 207-740-2613 Cell phone: 207-740-2613
Email address: b.shoats@aol.com
Current occupation: Self employed (construction) State Rep
Previous occupation (if retired or no longer working):

Educational and/or experience (or attach your resume): Aeronautical Engineering at US Military Academy, West Point
Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
CDBG Loan Committee
Complete Streets Committee
Ethics Panel
L/A Transit Committee
Planning Board
St. Louis Bells Committee
Zoning Board of Appeals
X Airport Board current chair
Audit & Procurement Committee
Cable TV Advisory Board
Community Forest Board
Conservation Commission
Finance Committee
Parks & Recreation Advisory Board
Sewer District
Water District
Other

Is this application for a \_\_\_ new appointment or  reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

*I have enjoyed my service on the board and feel my knowledge of Auburn as well as government has been helpful.*

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

*Promote the Airport to benefit the cities of Auburn & how as well as move toward being self sufficient financially.*

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

*Airport Board Chair*

Dates served (if known)? *2014 (I think) to current.*

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

*(above)*

Dates served (if known)?

How did you learn of this vacancy?

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *[Signature]* Date: *Jan 6, 2020*

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210

207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: \_\_\_\_\_  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Friday, December 13, 2019 1:47 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 12/13/2019

First Name: Andrew

Middle Initial:

Last Name: John

Residence Address: 32 Woodbury Hill Rd

Ward: Ward 5

City: AUBURN

Home Phone: 8602130164

Cell Phone: 8602130164

E-mail Address: andrewpeterj@yahoo.com

Current Occupation: Base manager/Pilot

Previous Occupation (if retired or no longer working):

Education and/or experience: Fixed wing and rotary wing rated pilot with years of experience in operational management

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one).: Airport Board

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I am looking to become more involved in the local/aviation community here in Auburn. I've participated in the upkeep and general day to day duties of maintaining a single runway airport as a point of personal pride in a past facility where i worked. I worked as the Assistant Chief Flight Instructor where the owner of the flight school was also the airport manager on the field. The description for the position says no aviation experience required, i can't help but think how much more the position and board would benefit having access to more field related resources. Who has a better visualization for a thriving airport than someone who witnesses airports grow and fail across the northeast everyday. My interests also have a personal investment as well, being a part of the local aviation community, i want it to be as well connected as possible.

This helps pilots/mechanics help each other and also helps the next generation's interest as well. All this encourages growth on the field.

What do you hope to accomplish?: What i mainly hope to accomplish is that my input is well recieved. We want people to WANT to fly/hangar/stay in Auburn. I spend a good portion of my time at KLEW and would like to see it thrive. I feel i may be able to assist in making that happen.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?: Website

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Andrew John

Date of Electronic Signature: 12/13/2019

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Thursday, December 19, 2019 3:13 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 12/19/2019

First Name: Laurel

Middle Initial: D

Last Name: Libby

Residence Address: 365 Park Avenue

Ward: Ward 2

City: Auburn

Home Phone: 207-632-7619

Cell Phone: 207-632-7619

E-mail Address: laurel.libby@gmail.com

Current Occupation: Interior Decorator

Previous Occupation (if retired or no longer working):

Education and/or experience: Bachelor of Science in Nursing

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one).: **Planning Board**

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): In the last year I have been involved in advocacy at the state level, and I want to get involved at the local level. A stronger Maine begins at the town level, and I believe Auburn has amazing potential. I've seen growth happening in the past decade that our family has lived in Auburn, and am looking forward to helping that growth continue as we move forward into the new decade. While I have never served on a board, I do have an appetite for learning and a strong work ethic, and believe I will be an asset to our city.

What do you hope to accomplish?: I hope to see Auburn's economy continue to grow, encourage businesses to make our town their home, and bring more young families to Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known): N/A

How did you learn of this vacancy?: From Steve Bannister and Mayor Levesque

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: Laurel Libby

Date of Electronic Signature: 12/19/2019

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Friday, December 27, 2019 2:10 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 12/27/2019

First Name: Riley

Middle Initial: P

Last Name: Bergeron

Residence Address: 142 Conant Ave

Ward: Ward 2

City: Auburn

Home Phone: 2072128760

Cell Phone: 2072128760

E-mail Address: the.riley.bergeron@gmail.com

Current Occupation: Owner of Cailler Painters

Previous Occupation (if retired or no longer working):

Education and/or experience: Degree from University of Southern Maine in Environmental Planning and Policy

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one).: **Planning Board**

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I have lived in Auburn for almost my entire life, and as I plan to continue living here for the rest of my life I have an interest in the long-term health of our community. I believe that my academic experience in environmental planning and policy makes me uniquely qualified to help participate in a process that will help our city develop going forward while still keeping all the elements that make Auburn, Maine such a great place to live.

What do you hope to accomplish?: I hope I can constructively participate in the process that keep the city I live in a great place for anyone to live or do business in.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No.

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No.

Dates served (if known):

How did you learn of this vacancy?:

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: Riley Bergeron

Date of Electronic Signature: 12/27/2019

## Susan Clements-Dallaire

---

**From:** donotreply@auburnmaine.gov  
**Sent:** Thursday, December 19, 2019 3:13 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 12/19/2019

First Name: Laurel

Middle Initial: D

Last Name: Libby

Residence Address: 365 Park Avenue

Ward: Ward 2

City: Auburn

Home Phone: 207-632-7619

Cell Phone: 207-632-7619

E-mail Address: laurel.libby@gmail.com

Current Occupation: Interior Decorator

Previous Occupation (if retired or no longer working):

Education and/or experience: Bachelor of Science in Nursing

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one).: **Planning Board**

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): In the last year I have been involved in advocacy at the state level, and I want to get involved at the local level. A stronger Maine begins at the town level, and I believe Auburn has amazing potential. I've seen growth happening in the past decade that our family has lived in Auburn, and am looking forward to helping that growth continue as we move forward into the new decade. While I have never served on a board, I do have an appetite for learning and a strong work ethic, and believe I will be an asset to our city.

What do you hope to accomplish?: I hope to see Auburn's economy continue to grow, encourage businesses to make our town their home, and bring more young families to Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known): N/A

How did you learn of this vacancy?: From Steve Bannister and Mayor Levesque

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: Laurel Libby

Date of Electronic Signature: 12/19/2019



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 11/18/19

Last name: HAYES First name: ROBERT Middle initial: P

Residence address: 172 ALLIEN AVE Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: 207-782-1396 Work phone: \_\_\_\_\_ Cell phone: 207-232-3903

Email address: JK HAYES1868@YAHOO.COM

Current occupation: RETIRED

Previous occupation (if retired or no longer working): SMALL RETAIL BUSINESS OWNER/MGR

Educational and/or experience (or attach your resume): ATTACHED

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                     |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee     |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board            |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission           |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                 |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Planning Board  | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Zoning Board of Appeals    | <input type="checkbox"/> Other _____                       |

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). DESIRE TO STAY INVOLVED AND LEAD EXPERIENCE FROM 10 YEARS ON THE PLANNING BOARD AND 13 YEARS ON THE COUNCIL

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). TO ADVANCE THE CURRENTLY PENDING STRATEGIC PLAN AND TO PARTICIPATE IN THE REVIEW & UPDATE OF THE CITY'S COMPREHENSIVE PLAN.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

YES  
PLANNING BOARD & CITY COUNCIL

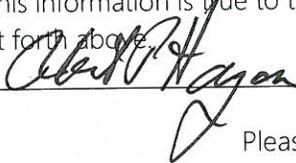
Dates served (if known)? Planning Board '77-'89 Council '05-15 + '18-19

How did you learn of this vacancy? \_\_\_\_\_

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 12/8/19

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210

207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>DEC 19 2019</b> FOR OFFICE USE ONLY DEC 9 2019
DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

For more than 60 years, I have been involved in our community,

- as student in the Auburn Public Schools,
- as owner/manager of J.L.Hayes/Agway,
- as member of the Chamber of Commerce,
- as member/chairperson of the Planning Board,
- as Ward 2 City Councilor,
- as member of the L/A Railroad Co. Board,
- as City representative to the L/A Airport Board,
- as a certified ski instructor at Lost Valley.

#### EDUCATION:

- Auburn Public Schools (ELHS 65)
- Union College, Schenectady, NY (Industrial Economics)
- Univ. of Southern Maine (Business Administration)
- Univ. of Maine – Augusta (Public Administration)
- Navy Officer Candidate School, Newport, RI
- Navy Supply School, Athens, GA

#### PROFESSIONAL EXPERIENCE:

- United States Navy (Active '70-'73; Reserve '73-'95; Retired Commander, Supply Corps)
- E.C.Jordan Co., Portland, ME (Community and Regional Land-Use Planner '69-'70, '73-'75)
- J.L.Hayes/Agway (Small Business Manager 1975-2015)

#### COMMUNITY INVOLVEMENT:

- Chamber of Commerce (1975-2015)
- Auburn Planning Board (Member '77-'90, Chairperson '88-'90)
- Lewiston Downtown Development & Management Corp. (Director '80-'87, Chairperson '85-'87)
- Auburn City Council (Ward 2, 2005-2015)

*2018-2019*





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 11/15/19

Last name: Staples First name: Dana Middle initial: N

Residence address: 32 Greenfield Drive Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 207-240-1671 Work phone: 207-518-4580 Cell phone: 207-240-1671

Email address: dana.staples@gmail.com

Current occupation: Conversions Manager

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): attached resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                   | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority          | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review        | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee               | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission           | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                 | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
|  | <input type="checkbox"/> Sewer District                               |

**XXX Planning Board**

- |   |  |
|---|--|
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |
|---|--|

Is this application for a **XX new appointment** or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I'm deeply interested in the future growth of Auburn. I have served on several boards and committees over the years to positively forward the progress of our city. I think that serving on the Planning Board is a natural progression of my work.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?  
Dates served (if known)?

Parks and Recreation Advisory Board from 1/14-present  
Complete Streets from 7/17-present

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
Dates served (if known)?

Zoning Board of Appeals 10/16-10/19  
Strategic Planning 2018-2019

How did you learn of this vacancy? \_\_\_\_\_ email \_\_\_\_\_

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.  
Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen! I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: \_\_\_\_\_ Dana Staples (electronic signature) Date: 11/15/19

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<u>FOR OFFICE USE ONLY</u>	
DATE APPLICATION RECEIVED:	<u>11-15-19</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

- Experience** [Conversions, Tyler Technologies](#)  
Conversions Manager 2018-present, Team Lead 2016 – 2018
- Led an effective and productive team
  - Delivered high quality conversions on time
  - Built interdepartmental relationships

- [Development, Tyler Technologies](#)  
Software Engineer 2007 – 2016, Programmer 2005-2007
- Developed unique solutions to complex problems
  - Partnered with Sales and Support to stabilize Dashboard

- [Development Systems Methodology, Fairchild Semiconductor](#)  
Software Engineer 2001 – 2003
- Analyzed and automated complex tasks

- Education** [University of Southern Maine – Portland, ME](#)
- MS Computer Science, 2005
- [Rensselaer Polytechnic Institute – Troy, NY](#)
- BS Computer Science, 2001

- Projects** [Maine App Challenge, Lead](#)
- Effectively utilized skills of a diverse team
  - Prepared an annual budget

- Leadership** [Parks and Recreation Advisory Board, Auburn \(chair\)](#)  
[Lewiston/Auburn Complete Streets Committee](#)  
[Auburn Zoning Board of Appeals](#)  
[Auburn Strategic Planning Committee](#)

- Skills & Abilities**
- I excel at learning new things.
  - I am a proven leader.
  - I get things done.





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 22 Nov 2019

Last name: Paradis First name: Andrew Middle initial: P

Residence address: 92 N Auburn Road Ward: 1

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 207 399 0737

Email address: andrew.p.paradis@gmail.com

Current occupation: Software Engineer

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): Masters of Engineering Physics

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                     |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee     |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board            |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission           |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                 |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Planning Board  | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Zoning Board of Appeals    | <input type="checkbox"/> Other _____                       |



Is this application for a X new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). When I moved to Auburn in 2017 I decided to get involved in the community, I'm now treasurer for Perkins Ridge Snow Travelers, and Secretary for Lake Auburn Watershed Neighborhood Assoc. I'd like to deepen my volunteerism.  
What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I have no specific agenda, but I want to help the city and its neighborhoods as I'm able. I plan to learn from fellow Board members, listen to the concerns brought to the Board, and be objective and thoughtful in helping to find solutions.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
No

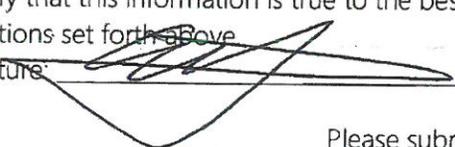
Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? Email from Dan B. Lodeau

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 22 Nov 2019

Please submit your application to:  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

**FOR OFFICE USE ONLY**

DATE APPLICATION RECEIVED: 12-2-19  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 11/21/19  
Last name: Engler First name: John Middle initial: M  
Residence address: 8 Cushman Place #5 Ward: 3  
City: Auburn State: Maine Zip code: 04210  
Home phone: — Work phone: — Cell phone: (857) 272-5069  
Email address: jengler7@gmail.com  
Current occupation: Medical Cannabis Caregiver/Producer  
Previous occupation (if retired or no longer working): Business Strategy Consultant  
Educational and/or experience (or attach your resume): Attached - Mount Ararat HS Class of 2000

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                     |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee     |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board            |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission           |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                 |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Planning Board  | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Zoning Board of Appeals    | <input type="checkbox"/> Other _____                       |



Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Attached

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Attached

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? —

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? —

How did you learn of this vacancy? Eric Cousens, Planning

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 11/21/17

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

	<u>11/21/17</u>	<b>FOR OFFICE USE ONLY</b>
DATE APPLICATION RECEIVED:	_____	
APPOINTMENT DATE:	_____	
TERM EXPIRATION DATE:	_____	
OATH DATE:	_____	



# JOHN M. ENGLER

8 Cushman Place #5 Auburn ME 04210 • jengler7@gmail.com • (857) 272-5069

## SUMMARY

---

Maine born-and-raised entrepreneur with background in business strategy consulting and international/community development, recently moved to Auburn and interested in becoming more active in the community

## EXPERIENCE

---

### Riverview Equipment LLC

Owner

Auburn, Maine  
2017 - present

- Providing state-of-the-art indoor horticultural production capacity to compliant medical cannabis growers

### High Sail Cannabis

Owner/Caregiver

Auburn, Maine  
2016 - present

- Growing premium cannabis medicines organically for local medical marijuana patients

### The Boston Consulting Group

Project Leader (promoted from Consultant)

Boston, Massachusetts  
2011 - 2015

- Served Fortune 500 and smaller clients across industries including Financial Services, Energy, Consumer Packaged Goods, Industrial Goods, Retail, Pharmaceuticals
- Assisted clients in a variety of projects including strategic analysis & planning, cost reduction & efficiency improvements, organizational design & transformation, customer insight, and due diligence
- See below for full project summary

### United States Peace Corps

Environmental Education Volunteer

Sololá, Guatemala  
2007-2009

- Initiated and managed reforestation project in four rural indigenous communities that was replicated by an international NGO and expanded to 44 villages and 100K trees
- Developed and directed school infrastructure and education project that improved health, hygiene and nutrition for children in three rural primary schools
- Designed, financed, and executed cook stove project in four rural communities, reducing firewood consumption by 50% and respiratory illness by an estimated 45%
- Participated in redesign of national HIV prevention program to shift focus from low-risk to high-risk groups and trained hundreds of health care and educational professionals

## EDUCATION

---

### Duke University, The Fuqua School of Business

Master of Business Administration

Durham, North Carolina  
2011

### McGill University, The McGill School of Environment

Bachelor of Arts, Environment and Sustainable Development

Montreal, Canada  
2004

## ADDITIONAL

---

- Born and raised in Bowdoinham, lived there for two years before moving to Auburn in 2018
- Fluent in Spanish
- PADI-certified Dive Master and outdoors enthusiast
- Completed 10,000mi solo bicycle tour Portland, OR > Lima, Peru in 2016



### **Desire to serve on Auburn Planning Board**

After ~15 years outside of Maine for work and education, I moved back in 2016 to enjoy Maine's quality of life while starting a new career as a entrepreneur and small business person. I started a business in Auburn that year, and in 2018 my wife and I decided we loved the community and we moved here from Bowdoinham. We have been in Auburn for six months and want to get more involved with the community.

I specifically learned about the opportunity to serve on the Planning Board from Eric Cousens, who I have gotten to know through the Marijuana Task Force (I attended three meetings of the Task Force this year as a concerned citizen). I hope to serve on the Planning Board to help the City develop/adopt a Marijuana Ordinance that is sensible and protects public safety while promoting economic development & job creation.

### **What I hope to accomplish if named to Auburn Planning Board**

- Learn more about local community development issues and challenges, and understand where the City stands now relative to its Comprehensive Plan
- Support the implementation of the Comprehensive Plan
- Work to help Auburn develop its local economy while enriching quality of life for all community members
- Provide perspective and input from the cannabis business and medical cannabis communities as the City finalizes its Marijuana Ordinance, to help the City develop and regulate this emerging industry sensibly
- Help City think through alternative approaches to supporting agricultural development (i.e. adjustments to Agricultural Zone)
- Get to know my new community better while serving and giving back



## Boston Consulting Group Project Summary

- **Strategic analysis and road-mapping:**
  - Designed growth strategy for financial services technology provider resulting in >50% volume lift for declining legacy business while creating new product strategy for future growth
  - Identified / prioritized >\$500M in cost savings for office supply retailer to fund implementation of a new corporate strategy
  - Led supply chain diagnostic and prioritization of operational efficiency initiatives, and supported the creation of a PMO for Brazilian subsidiary of a global Food & Beverage company resulting in >\$150M (15%) in sales above plan the following year
- **Customer insight-driven strategy:**
  - Created a strategic roadmap to transform the brand and business of an apparel and accessories retailer leveraging qualitative and quantitative consumer insight and big data analytics resulting in >\$100M projected sales growth
  - Defined ideal customer experience for consumer and small and medium enterprise segments and created pilots and metrics to measure success for a major North American Postal Service
  - Developed roadmap for the redesign of a financial services provider's website using qualitative and quantitative consumer research and competitor benchmarking
  - Implemented customer retention initiatives at a market-leading liquid fuel supplier, including the creation of an IT tool for customer service reps and customer segmentation based on lifetime value
- **Organizational design and transformation:**
  - Led enterprise-wide effort to identify and prioritize efficiency and simplification opportunities for global pharmaceutical firm to support a larger business model transformation
  - Designed target operating model for support functions of new business unit being launched by a tax and advisory firm
  - Reorganized operations division of global eye health company achieving organizational efficiencies and >\$10M in cost savings
- **Due diligence:**
  - Evaluated the prospects of a North American footwear brand in three key international markets using quantitative consumer research and strategic analysis; successfully counseled bidder to proceed forward with acquisition
  - Supported a financial services firm through months of exclusive negotiations over purchase of business units incorporating nearly \$500B assets under management; successfully counseled seller to walk away from unattractive deal terms
  - Developed investment thesis and valuation for a bidder pursuing the purchase of a direct online bank





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 12-10-19

Last name: Duval First name: Mathieu Middle initial: L

Residence address: 263 Sunderland Dr Ward: 3

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 689-8810

Email address: mduval@bates.edu

Current occupation: Educator

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): Master of Science

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                     |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee     |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board            |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission           |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                 |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Planning Board  | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Zoning Board of Appeals    | <input type="checkbox"/> Other _____                       |



Is this application for a \_\_\_ new appointment or  reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). \_\_\_\_\_

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). \_\_\_\_\_

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? \_\_\_\_\_

Planning Board

Dates served (if known)? 7/19 - 12/19

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Comprehensive Plan Update

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? re appointment

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 12-10-19

Please submit your application to:  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210

207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: \_\_\_\_\_  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_



***Briefly describe why you want to serve on this committee:***

I am currently a member of the planning board and my term is ending as I was appointed to serve in place of someone who resigned. My initial 6-month stint has been very interesting, and I would very much like to serve for a full term. Serving on the planning board is the place where I feel I can be of most value to the community. I view civic engagement as an important part of living in this country. My children are grown and I feel I now must find a way to serve my community more directly. I have lived in Auburn for 18 years and have been employed by Bates College during that time. I have had many jobs here, but now serve as the Assistant Dean of the Faculty for Strategy and Analysis. In this capacity I work on projects across the institution where I and my colleagues gather evidence and use them to solve strategic planning problems.

***What do you hope to accomplish?***

As a member of the planning board I want to work with city staff, my fellow board members, and city council to assess projects and contribute to smart growth for the city. I enjoy working with gathered evidence, pairing it with our stated values and principles, and working toward sound, responsible decisions that benefit the city of Auburn. Auburn is a great place, and working as part of the city government on smart planning and development is enjoyable work that I want to continue to do.



## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Thursday, December 12, 2019 1:51 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 12/12/2019

First Name: Matthew

Middle Initial: J

Last Name: Leonard

Residence Address: 169 Davis Ave

Ward: Ward 2

City: Auburn

Home Phone: 2075181155

Cell Phone: 2075181155

E-mail Address: mattjleonard@gmail.com

Current Occupation: CEO, Military Talent Source, LLC

Previous Occupation (if retired or no longer working):

Education and/or experience: MPS, BS, AA, AA

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one).: **Planning Board**

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): To make a positive impact on the community.

What do you hope to accomplish?: An improved economic environment.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?: Sun Journal

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: Matthew J, Leonard

Date of Electronic Signature: 12/12/2019

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Friday, December 6, 2019 2:13 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 12/06/2019

First Name: Andrew

Middle Initial: D

Last Name: Titus

Residence Address: 24 Rubellite Lane

Ward: Ward 3

City: Auburn

Home Phone: 2077847902

Cell Phone: 2077543025

E-mail Address: atitus001@yahoo.com

Current Occupation: Retired

Previous Occupation (if retired or no longer working): Tire sales account manager

Education and/or experience: National Academy Of Paralegals Public office 4 years

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): **Sewer District**

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I have been the Mayor's rep on this committee for 4 years. I would like to continue on as a trustee after I leave office as Councilor.

What do you hope to accomplish?: To help the board maintain above average service while keeping rates as low as possible.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: As of 12-16-19 I will be off the Council.

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Water District Sewer District County Budget Committee Audit Committee

Dates served (if known): Decembe 2016 to December 2019

How did you learn of this vacancy?: I have been on this board as Mayor's rep.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Andrew Titus

Date of Electronic Signature: 12/06/19