

# LEWISTON-AUBURN 911 COMMITTEE

## MINUTES

---

---

Date: Thursday, March 16, 2023

Time: 0800

Location: Administrative Conference Room, Lewiston City Hall

---

---

### Roll Call:

*Present-* Chief Robert Chase, Chief David St. Pierre, Chief Mark Caron, Lewiston City Administrator Heather Hunter, and Auburn Citizen Patricia Mador, Esq.

*Not Present-* Chief Jaon Moen, Councilor Leroy Walker, Councilor K. Lee Clement, and Citizen-at-large Michel Lajoie

*Staff-* Director Tim Hall, IT Director Drew McKinley, and Operations Manager Mark Cayer

*Secretary-* Katie Gallant

*Guest(s)-*

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:01.

### Approval of Minutes:

- Motion to approve the February 16, 2023, meeting minutes was made by Ms. Mador, Esq. Seconded by City administrator Hunter.
- All in favor. Motion passes.

### Executive Session:

- Motion to go into executive session to discuss Union business, was made by Administrator Hunter at 08:01.

### Financial Report:

## FY 2023 YTD Budget Report

- Director Hall reviewed the FY 2023 year to date budget report with the Committee.
- City Administrator Hunter recommended charging the telephone line overages attributed with the radio project to the FY 2020 Capital Project. Director Hall and Mrs. Gallant will calculate those figures.
- A motion to accept the FY 2023 year to date budget report was made City Administrator Hunter. Motion seconded by Ms. Mador, Esq.
- All in favor. Motion passes.
- City Administrator Hunter mentioned that we make sure to acknowledge National Public Safety Telecommunicator Week.

## FY 2020 Capital Budget Review

- Director Hall reviewed the FY2020 Radio Project budget with the Committee, highlighting PO balances, payment milestones, and estimated end-of-project balance.
  - The Police and Fire Departments are encouraged to spend down their accessory budgets.
  - The coverage testing and activation of the Fifth Site, AVL solution installation and acceptance, and testing completion and final acceptance are the final benchmarks of the Radio Project.

## Director's Report:

### Union Wage Negotiations

- Director Hall has been negotiating with the Maine Association of Police Union regarding a mid-contract wage increase.
- Chief Chase made a motion to accept the Union wage increase effective April 1, 2023 as recommended by Director Hall. Motion seconded by City Administrator Hunter.
- City Administrator Hunter made a motion to increase non-union wages associated with dispatcher wages effective April 1, 2023 as recommended by Director Hall. Motion seconded by Chief St. Pierre.
- All in favor. Motion passes.

## IT Director's Report

### Radio Project Update

- IT Director McKinley informed the Committee that associates from EF Johnson are here this week and next completing projects.

Operations Manager's Report:

- No report.

General Discussion:

- N/A

Next meeting:

- The next meeting will be April 20, 2023 in the Community Room at Auburn City Hall.
- Ms. Mador, Esq. informed the Committee that she would be unavailable for that meeting.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by City Administrator Hunter. Seconded by Chief St. Pierre.
- Meeting adjourned at 08:44.