

# LEWISTON-AUBURN 911 COMMITTEE

## MINUTES

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Date: Thursday, February 17, 2022

Time: 0800

Location: Zoom

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### Roll Call:

*Present-* Chief Jason Moen, Chief Robert Chase, Chief David St. Pierre, Chief Caron, Lewiston City Administrator Heather Hunter, Councilor Leroy Walker, Councilor K. Lee Clement, and citizen-at-large Michel Lajoie.

*Not Present-* Patricia Mador, Esq.

*Staff-* Director Paul LeClair, and Director Tim Hall

*Secretary-* Katie Gallant

*Guest(s)-* Brian Martin

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:01.

### Approval of Minutes:

- Motion to approve the January 20, 2022, meeting minutes was made by Citizen-at-large Lajoie. Motion seconded by Councilor Walker.
- All in favor. Motion passes.

### Executive Session:

- No executive session

### Financial Report:

### FY2022 YTD Budget Update

- Director Hall reviewed the FY2022 year to date budget with the Committee.
- Motion to accept made by Mr. Lajoie. Seconded by Councilor Walker.
- All in favor. Motion passes.

### Capital Project Financial Report

- There has been no financial activity with the Capital Project aside from the Chiefs' accessory purchases.

### FY2023 Proposed Budget

- Director Hall advised the committee that the meeting with the City Managers and Finance Director went well and he was directed to present the budget to the City Councils without any changes.

### Director's Report:

- Director Hall informed the Committee that there are three vacant dispatcher positions. One conditional offer of employment was accepted on Monday and another candidate will be coming in for a sit-along in the next week or two.
- He also updated the committee on the Maine PSAP Crisis Report and how it may affect the 9-1-1 Center in the future.

### IT Director's Report

#### Radio Project Update

- In IT Director McKinley's absence, Director Hall advised the committee that EF Johnson was optimistic regarding a fix for the dispatcher console audio issue. They should have something to present next week.
- The AVL is scheduled for an early April release.
- The FSA (fire station alerting) is on track for April or May installation.
- Chief Moen inquired about fire department encryption. Director Hall said he would reach out to IT Director McKinley for information.

### Operations Manager's Report:

- No Report

### Next meeting:

- The next meeting will be Thursday, March 17, 2022, at 08:00 in the City of Auburn's Community Room at City Hall.

Public Comment:

- Chief Chase asked if there was an updated timeline on when the Fire Departments could expect to be transitioned to the 800 Mhz radio system. Director Hall advised that we are waiting for EF Johnson to clear up the audio issue on the dispatch consoles and it would likely be pushed out a few more weeks.
- Chief Chase also asked when to expect the new Fire Station Alerting system to be installed. Director Hall advised it would be May or June.
- Administrator Hunter and the other committee members thanked Director LeClair for his years of service and wished him well on his retirement.
- He responded by thanking the committee for their support over the years and that he has enjoyed his time working with everyone.

Adjournment:

- Motion to adjourn made by Mr. Lajoie. Seconded by Councilor Walker.
- Meeting adjourned at 08:21.