

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, May 20, 2021

Time: 0800

Location: Zoom

Roll Call:

Present- Chief Jason Moen, Chief Brian O'Malley, Chief Robert Chase, Chief Brian Stockdale, Ms. Patricia Mador, Esq., Councilor Leroy Walker, Councilor Michel Lajoie, and Citizen-at-large Wayne Werts.

Staff- Director Paul LeClair, IT Director Drew McKinley, and Operations Manager Tim Hall

Secretary- Katie Gallant

Guest(s)- Brian Martin

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:00.

Approval of Minutes:

- Motion to approve the April 15, 2021, Zoom meeting minutes was made by Councilor Lajoie. Motion seconded by Chief Stockdale.
- All in favor. Motion passes.

Executive Session:

- Motion to enter Executive Session to discuss Union Negotiations with Dispatcher Unit was made by Chief Moen. Motion seconded by Councilor Lajoie.
- Entered Executive Session at 08:00.

- Motion to exit Executive Session made by Ms. Mador Esq., seconded by Councilor Walker.
- Exited Executive Session at 08:11.
- Motion to approve the tentative Collective Bargaining Agreement made by Ms. Mador Esq., seconded by Councilor Walker.
- Motion to enter Executive Session to discuss a personnel matter was made by Ms. Mador, Esq. Motion seconded by Chief Moen.
- Entered Executive Session at 08:12.
- Motion to exit Executive Session made by Ms. Mador Esq., seconded by Chief Stockdale.
- Exited Executive Session at 08:23.

Financial Report:

FY2021 YTD Budget Update

- Director LeClair reviewed the year-to-date FY2021 financial report with the Committee. The current year-to-date expenditure is at 77.1%, better than expected. CodeRed agreed to a reduce rate with a three-year commitment.
- Motion to accept the FY2021 budget report was made by Councilor Lajoie. Seconded by Chief Chase.
- All in favor. Motion passes.

FY2022 Budget Proposal

- Director LeClair informed the Committee that there have been no requests to adjust the FY2022 proposed budget..

Director's Report:

Personnel

- Director LeClair informed the Committee that there have been two new hires. The staffing is at a level where the utility shifts will be filled when they complete training.

IT Director's Report

Radio Project Update

- Director LeClair reviewed the status of the Radio Project with the Committee.

- The consoles are scheduled to be online next week.
- Drew and EF Johnson are getting ES Chat ironed out.
- Drew and the Chiefs will schedule the completion of training for the departments and distribution of the portable radios.
- The GPS does not integrate with IMC. EF Johnson is currently looking for a stand-alone software solution.
- Chief Moen would like to see the implementation happen sooner rather than later. Chief Chase would like to wait until late July. Drew assured the Chiefs that issuing the portables would not affect mutual aid from other agencies.
- Director LeClair requested that the Committee approve the implementation of the option to add the fifth site to improve voice quality and signal strength. The recommendation is that the fifth site be located at the airport and that the Committee publish an RFP for the outdoor cabinet and antennae equipment.
- Motion to move forward with the RFP made by Chief Moen, seconded by Chief O'Malley.
- All in favor. Motion passes.
- Motion to distribute a letter of intent to build a fifth site to EF Johnson made by Chief Moen, seconded by Chief O'Malley.
- All in favor. Motion passes.

Operations Manager's Report:

- Operations Manager Hall advised the Committee that CALEA has completed the third-year review. The Agency continues to maintain its accreditation. The year 4 on-site assessment will take place in October 2021.

Next meeting:

- The next meeting will be Thursday, June 17, 2021, at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by Councilor Lajoie. Seconded by Councilor Moen.
- Meeting adjourned at 09:35.