

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 01-01062019

ORDERED, that the City Council hereby confirms Mayor Levesque’s recommendations and appointments to the Agencies, Boards, Committee’s and Commissions as listed below.

<p><u>Airport:</u> Brian Carrier</p> <p><u>Audit & Procurement:</u> Belinda Gerry Holly Lasagna</p> <p><u>AVCOG:</u> Peter Crichton (Executive Committee) Jason Levesque (Executive Committee) Holly Lasagna (General Assembly) Katherine Boss (General Assembly)</p>	<p><u>Cable TV Advisory Committee:</u> Timothy MacLeod</p> <p><u>Lewiston-Auburn 911 Committee</u> Leroy Walker</p> <p><u>LATC (Lewiston Auburn Transit Committee):</u> Timothy MacLeod</p> <p><u>School Building Ad-hoc Committee:</u> Holly Lasagna Timothy MacLeod</p>
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Passage as amended on 1/6/2020 7-0.

Holly C. Lasagna, Ward One
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Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 02-01062019

ORDERED, that the City Council hereby appoints Councilor Stephen G. Milks to serve as the Council representative for the CDBG Citizen’s Advisory Committee.

Passage on 01/06/2020, 5-2 (Councilors Boss and Gerry opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 03-01062020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at Reginald Street, Parcel ID 191-087 by sealed bid.

Passage on 01/06/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 04-01062020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 0 Court Street, Parcel ID 218-017 by sealed bid.

Passage on 01/06/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 05-01062020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 31 Beck Avenue, Parcel ID 208-045 by sealed bid.

Passage on 01/06/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 06-01062020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 16 Albiston Way, Parcel ID 220-103 by sealed bid.

Passage on 01/06/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 07-01062020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 72 Gill Street, Parcel ID 211-125 by sealed bid.

Passage on 01/06/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 08-01062020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 325 Turner Street, Parcel ID 250-177 by sealed bid.

Passage on 01/06/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 09-01272020

ORDERED, that the City Council hereby sets the time for opening the polls for 2020 elections to be 7:00 AM.

Passage on 1/27/2020 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 10-01272020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at Gammon Avenue, Parcel ID 249-093 by sealed bid.

Passage on 01/27/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 11-01272020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 16 Newbury Street, Parcel ID 231-035, 609.6 square foot piece as indicated on presented map, for \$1,000 as indicated in request letter.

Passage on 01/27/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 12-01272020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 97 Riverside Drive, Parcel ID 221-143 by sealed bid.

Passage on 01/27/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 13-01272020

ORDERED, that the City Council hereby re-appoints Mathieu Duvall as full member of the Planning Board with a term expiration of 01/01/2023.

Passage on 01/27/2020, 6-0-1 (Councilor Gerry abstained).

Holly C. Lasagna, Ward One
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Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 14-01272020

ORDERED, that the City Council hereby re-appoints John Engler as full member of the Planning Board with a term expiration of 01/01/2023.

Passage on 01/27/2020, 6-0-1 (Councilor Gerry abstained).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 15-01272020

ORDERED, that the City Council hereby appoints Matthew Leonard as full member of the Planning Board with a term expiration of 01/01/2023.

Failed 01/27/2020 3-4 (Councilors Gerry, Lasagna, MacLeod, and Boss opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 16-01272020

ORDERED, that the City Council hereby appoints Laurel Libby as full member of the Planning Board with a term expiration of 01/01/2023.

Failed 01/27/2020 3-4 (Councilors Gerry, Lasagna, MacLeod, and Boss opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 17-01272020

ORDERED, that the City Council hereby appoints Andrew Paradis as Associate member of the Planning Board with a term expiration of 01/01/2023.

Passage on 01/27/2020 6-0-1 (Councilor Gerry abstained).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 18-01272020

ORDERED, that the City Council hereby appoints Riley Bergeron as Associate member of the Planning Board with a term expiration of 01/01/2023.

Passage on 01/27/2020 6-0-1 (Councilor Gerry abstained).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 19-01272020

ORDERED, that the City Council hereby appoints Andrew Titus to the Auburn Sewer District Board of Trustees with a term expiration of 03/01/2022.

Passage on 01/27/2020 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 20-01272020

ORDERED, that the City Council hereby re-appoints Patricia Madore to the 911 Committee with a term expiration of 01/01/2022.

Passage on 01/27/2020 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 21-01272020

ORDERED, that the City Council hereby appoints Susan Patneau to the Age Friendly Community Committee with a term expiration of 06/01/2022.

Passage on 01/27/2020 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 22-01272020

ORDERED, that the City Council hereby authorizes the City Manager to sign a memorandum of understanding on behalf of the City of Auburn for costs associated with the Maine Bicentennial Parade, not to exceed \$5,000.

Passage on 01/27/2020 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 23-02032020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 53 Stevens Mill Road, Parcel ID 208-042 by sealed bid.

Passage on 02/03/2020, 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 24-02032020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 301 Stevens Mill Road, Parcel ID 217-048 by sealed bid.

Passage on 02/03/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 25-02032020

ORDERED, that the City Council hereby appoints Andrew Titus to the Auburn Water District Board of Trustees with a term expiration of 03/01/2024.

Passage on 02/03/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 26-02032020

ORDERED, that the City Council hereby appoints Shawn MacDonald to the Auburn Sewer District Board of Trustees with a term expiration of 03/01/2024.

Passage on 02/03/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 27-02242020

ORDERED, that the City Council hereby appoint employee, Maegan Kyllonen to serve documents as a Civilian Process Server (employees and volunteers), without firearm, on behalf of the Auburn Police Department for 2020.

Passage on 02/24/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 28-02242020

ORDERED, that the City Council hereby appoints the following individuals as Wardens and Ward Clerks for 2020 and 2021;

Connie Bilodeau	Warden
Steve Buchanan	Warden
Audrey Murphy	Warden
Levi Gervais	Warden
Roland Jordan	Warden
Lorraine Boillard	Ward Clerk
Christine Sirois	Ward Clerk
Crystal Buchanan	Ward Clerk
Stephen Martelli	Ward Clerk
Alice Dill	Ward Clerk

Passage on 02/24/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 29-02242020

Ordered that the City Council hereby accepts the transfer of \$2,601.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-19-1023 Bruce Fournier).

Passage on 02/24/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 30-02242020

Ordered, that the City Council hereby accepts the transfer of \$1,690.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-19-649 Antwan Gildersleeve).

Passage on 02/24/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 31-02242020

ORDERED, that the City Council hereby re-appoints Bettyann Sheats to the Auburn Lewiston Airport Board with a term expiration of 01/01/2023.

Passage on 02/24/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 32-02242020

ORDERED, that the City Council hereby authorizes the City Manager to create an Opportunity Zone working group to draft recommended ordinance, zoning, and policy changes in order to enhance the economic viability of Auburn's Federal Opportunity Zone located in the New Auburn Village area. This working group should use Federal resources such as the Opportunity Zone toolkits 1 & 2 as guidance.

The City Manager or his designee, shall report findings and recommendations back to the City Council no later than May 1, 2020.

Passage on 02/24/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 33-02242020

ORDERED, that the City Council approves the Amendment of the Contract for Peter J. Crichton, City Manager from April 10, 2017 to June 30th, 2020.

Passage on 02/24/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 34-02242020

ORDERED, that the City Council hereby approves the attached gravel pit lease with JIG Aggregates, LLC and authorizes the City Manager or his designee to execute it and take any and all related actions to consummate the transaction.

Passage on 02/24/2020, 5-1 (Councilor Walker opposed, Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 35-030220200

ORDERED, that the City Council hereby accepts and places on file the Audit Report for Fiscal Year 2019.

Passage on 03/01/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 36-03022020

ORDERED, that the City Council approves the Employment Contract for Phillip L Crowell Jr., City Manager from July 1, 2020 to June 30th, 2025.

Passage on 02/24/2020, 5-0-1 (Councilor Walker abstained, Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Sr. Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 37-03022020

TITLE: ORDER - AUTHORIZING LOANS OF UP TO \$1,190,000 THROUGH THE STATE SCHOOL REVOLVING RENOVATION FUND

WHEREAS, the City desires to obtain one or more loans through the Maine Municipal Bond Bank's (the "Bond Bank") School Revolving Renovation Fund ("SRRF") under the Maine School Facilities Finance Program to finance renovations and improvements to Franklin School and Auburn Middle School; and

WHEREAS, the City expects to enter into one or more loan agreements with the Bond Bank in an aggregate amount not to exceed \$1,190,000, provided, however, that the City anticipates that 61.06% of said loan or loans (estimated to be \$726,614) will be forgiven and that the City will be obligated to repay the 38.94% balance of said loan or loans (estimated to be \$463,386);

NOW, THEREFORE, BE IT ORDERED BY THE AUBURN CITY COUNCIL, pursuant to Section 5772 of Title 30-A of the Maine Revised Statutes, as amended, the Auburn City Charter and all amendments thereof, and all other authority thereto enabling, and following a public hearing duly called and held as required by Article 8, Section 8.13 of the City Charter:

THAT the Finance Director / City Treasurer are hereby authorized to borrow an amount not to exceed \$1,190,000, of which 61.06% (estimated to be \$726,614) is expected to be forgiven and 38.94% (estimated to be \$463,386) is expected to be repaid under the terms of the SRRF program (the "SRRF Loans"), and to evidence the amount of such SRRF Loans to be repaid under the SRRF program through the issuance of the City's general obligation bonds (anticipated to be an amount not to exceed \$463,386), the proceeds of which are hereby appropriated to fund the costs of the following school renovations and improvements (including costs of issuance, capitalized interest, and any other costs related or ancillary thereto) (referred to as the "Projects"):

Amount	Description
\$1,000,000	Franklin School – ADA Compliance Renovations and Improvements (elevator installation and bathroom renovations)
\$190,000	Auburn Middle School – Health, Safety and Compliance Repairs (renovation of front entrance)

THAT the bonds shall be issued as authorized hereunder and shall be signed by the Finance Director / City Treasurer, attested by the City Clerk under the seal of the City.

THAT the bonds may be issued at one time or from time to time, either singly or in series, and the authority and discretion to fix method of sale, issue date, maturities, denominations, interest rate, place of payment, form and other details of said bonds and notes, and to take all other actions and to sign and

deliver all other documents, certificates and agreements in order to provide for the sale thereof is hereby delegated to the Finance Director / City Treasurer.

THAT the bonds authorized hereunder may be made subject to call for redemption, either with or without premium, on such terms as may be determined by the Finance Director / City Treasurer.

THAT the Finance Director / City Treasurer is authorized to negotiate, execute, and deliver, in the name of and on behalf of the Town such loan agreements, contracts, and other agreements, documents and certificates as may be necessary or appropriate as determined and approved by the Finance Director / City Treasurer in connection with the financing of the Projects (the "Financing Documents"), which Financing Documents shall be in such form and contain such terms and conditions, not inconsistent herewith, including the usual and customary terms as is required by the Bond Bank under its SRRF program, as may be approved by the Finance Director / City Treasurer such approval to be conclusively evidenced by her execution thereof.

THAT the Finance Director / City Treasurer and Clerk be, and hereby are authorized and empowered in the name of the City and on its behalf to do or cause to be done all such other acts and things as may be necessary or desirable in order to complete the SRRF Loan and to effect the issuance, sale and delivery of the bonds hereinabove authorized.

THAT a tax levy is hereby provided for each fiscal year that the bonds authorized hereunder remain outstanding to meet the annual installments of principal and interest as may accrue in each respective year.

THAT if the Finance Director / City Treasurer or Clerk are for any reason unavailable to complete the SRRF Loan and to approve and execute the bonds or any of the Financing Documents, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had herself performed such act.

THAT if any of the officers or officials of the City who have signed or sealed the bonds shall cease to be such officers or officials before the bonds so signed and sealed shall have been actually authenticated or delivered by the City, such bonds nevertheless may be authenticated, issued, and delivered with the same force and effect as though the person or persons who signed or sealed such bonds had not ceased to be such officer or official; and also any such bonds may be signed and sealed on behalf of the City by those persons who, at the actual date of the execution of such bonds, shall be the proper officers and officials of the City, although at the nominal date of such bonds any such person shall not have been such officer or official.

THAT the authority to issue the bonds authorized hereunder shall automatically expire 2 years from the date this Order is approved.

A public notice providing a general summary of the proposed borrowing was published the same on February 29, 2020, in the Lewiston Sun-Journal, a daily newspaper published in Androscoggin County.

A public hearing was held on March 16, 2020.

Passage of first reading on 3-2-2020 6-0 (Councilor Carrier absent).

Passage of second reading on 3-16-2020 5-0 (Councilors Gerry and Walker absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 38-03022020

ORDERED, that the City Council hereby appoints the following two Councilors to serve on the Mayor's Ad hoc Committee on Boards, Committee's, and Commissions of the City.

1. Councilor Belinda Gerry
2. Councilor Katherine Boss

Passage on 03/02/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 38-03162020

ORDERED, that the City Council hereby directs the City Manager and or his designee to create a short-term loan program for Auburn Businesses not to exceed \$2500 per loan, with repayment no later than 06-01-2021 at a 0 percent interest rate. Total amount from the City's Emergency Reserve fund not to exceed \$50,000.

Passage on 03/16/2020, 5-0 (Councilors Gerry and Walker absent),

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 39-03162020

ORDERED, that the City Council hereby directs the City Manager and or his designee to reallocate the \$10,000 from the Feeding Auburn microgrant in the FY 19-20 budget to provide:

- \$2,500 to the PAL Center to replenish lost goods and reinstate their food pantry,
- \$1,500 to Promise Early Education Center for the creation of a food pantry at their Auburn location,
- \$6,000 to Auburn Recreation Department to assist in providing free to-go meals to seniors and families.

Passage on 03/16/2020, 5-0 (Councilors Gerry and Walker absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 40-03162020

ORDERED, that the City Council hereby suspends indefinitely all board, committee and commission meetings as defined by charter or ordinance, with the exception of City Council, school committee, planning board and any with a State mandate for action.

Passage on 10316/2020, 5-0 (Councilors Walker and Gerry absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 41-04062020

ORDERED, that the City Council hereby confirms Mayor Levesque's appointment of Katie Boss and Tim MacLeod to the Audit and Procurement Committee with a term expiration of December of 2021.

Passage on 4/6/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 42-04062020

Ordered, that the City Council hereby accepts the transfer of \$1,626.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-19-3899 Dwayne Paisley).

Passage on 4/6/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 43-04062020

Ordered, that the City Council hereby accepts the transfer of \$1,160.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-19-3921 Jana Hansen).

Passage on 4/6/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 44-04062020

ORDERED, that the City Council hereby approves the attached amendments to the Auburn-Lewiston Advisory Cable TV Committee.

Passage on 4/6/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 45-04062020

WHEREAS, pursuant to Title 35-A, Section 3209-B, a commercial and institutional utility customer, such as a municipality, with a financial interest in a renewable energy generation facility may participate in net energy billing and thereby receive, for electricity delivered on the customer's behalf to the electric grid from the renewable energy generation facilities, utility bill credits based on a tariff rate set by the Maine Public Utilities Commission ("Net Energy Billing Credits"); and

WHEREAS, the City of Auburn (the "City"), after considering the speculative nature of purchasing electric energy from a renewable energy generation facility on a long-term basis and the variables that can affect electricity costs and the value of Net Energy Billing Credits (including the risk of electricity rate fluctuations, increases or decreases to the output of the renewable energy generation facility, and changes to the City's electricity usage), desires enter into a long-term agreement to purchase Net Energy Billing Credits generated by the Hackett Mills Hydroelectric Facility in order to (1) achieve anticipated electric energy cost savings arising from its purchase of Net Energy Billing Credits; (2) provide long-term predictability with respect to its electric energy costs; and (3) obtain environmental benefits arising from the purchase of renewable energy credits associated with the Hackett Mills Hydroelectric Facility.

NOW, THEREFORE, BE IT ORDERED, as follows:

1. That the City Manager is authorized to execute and deliver to Eagle Creek Renewable Energy, LLC or Hackett Mills Hydro Associates, or their designee, a net energy billing credits agreement in the name and on behalf of the City to purchase 100% of the Net Energy Billing Credits and associated renewable energy credits ("RECs") generated by the Hackett Mills Hydroelectric Facility, at a total purchase price not to exceed \$79.50 per megawatt hour, for a term of 20 years, on such terms not inconsistent herewith as the City Manager may approve (the "NEBCA"); and
2. That the City Manager is authorized to execute and deliver on behalf of the City such other contracts, documents, and certificates as may, in the City Manager's judgment, be necessary or convenient to effect the transactions authorized by this Order and qualify the City to participate in net energy billing, including without limitation any documents required to establish net energy billing pursuant to Title 35-A M.R.S. section 3209-B and Chapter 313 of the Maine Public Utilities Commission's rules and any amendments to the City's existing electricity supply agreements;
3. That if the City Manager or any other officer or official of the City is for any reason unavailable to, as applicable, approve, execute, or attest the NEBCA, net energy billing documents, amendments to the electricity supply agreements, or any related documents, the person acting in any such capacity, whether as interim, successor, assistant, deputy, or otherwise, is authorized to act for such officer or official with the same force and effect as if such officer or official had performed such act; and
4. That the City Clerk file an attested copy of this Order with the minutes of this meeting.
A true copy, as adopted by a majority of the Auburn City Council, attest:

Holly C. Lasagna, Ward One
 Timothy B. MacLeod, Ward Two
 Stephen G. Milks, Ward Three
 Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
 Belinda A. Gerry, At Large
 Katherine E. Boss, At Large

Jason J. Levesque, Mayor

 Susan Clements-Dallaire
 City Clerk

CITY CLERK’S CERTIFICATION

To the extent that the April 6, 2020, City Council meeting was conducted through telephonic, video, electronic, or other similar means of remote participation, I certify that:

- A. Notice of the Council meeting was given in accordance with 1 M.R.S. § 406, and the notice included the method by which the public may attend in accordance with paragraph C; and
- B. Each member of the Council who participated in the meeting was able to hear and speak to all the other members during the meeting and members of the public attending the meeting in the location identified in the notice given pursuant to paragraph A were able to hear all members participating at other locations; and
- C. The Council determined that participation by the public is through telephonic, video, electronic, or other similar means of remote participation; and
- D. The Council’s vote on this Order was taken by roll call as follows:

Council Member	PARTICIPATION			VOTE		
	Physically Present	Attending Remotely	Not Attending	YES	NO	ABSTAIN
Holly C. Lasagna, Ward One						
Timothy B. MacLeod, Ward Two						
Stephen G. Milks, Ward Three						
Brian S. Carrier, Ward Four						
Leroy G. Walker, Ward Five						
Belinda A. Gerry, At Large						
Katherine E. Boss, At Large						

Dated: _____, 2020

 Susan Clements-Dallaire, City Clerk

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 46-04062020

ORDERED, that the City Council hereby authorizes the purchase of the Fire Department's new fire truck based on the provided bid with \$100,000 to be provided as part of the FY 21 Capital.

Passage on 4/6/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 47-04162020

AN ORDER TO ENSURE SAFE OPTIONS FOR TEMPORARY HOUSING TO VICTIMS OF DOMESTIC VIOLENCE

Whereas, people who are surviving violence in their relationships and families may be experiencing increased isolation and danger caused by social distancing measures during the Coronavirus pandemic; and

Whereas, an international rise in domestic violence incidents is cause for immediate action to mitigate the impacts locally in Auburn: and,

Whereas, we are committed to help ensure safe options for temporary housing remains available to victims of domestic violence; and

Therefore, be it ordered that the City Council hereby orders that the City of Auburn will allow for the use of existing Churches and Municipal Buildings (specifically Hasty Memorial Building) to help provide temporary housing solutions for victims of domestic violence with a simple staff level review for building safety.

Passage on 4/16/2020, 6-1 (Councilor Walker opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 47-04272020

ORDERED, that the following individuals be and hereby are appointed as Election Clerks for the period of May 1, 2020 through April 30, 2022.

PARTY	LAST NAME	FIRST NAME
R	Arnold	David
R	Galway	Bonnie
R	Martineau	Raymond
D	Berry	Joseph
D	Bilodeau	Normand
D	Brodeur	Martha E.S.
D	Cavanaugh	Robert
D	Desgrosseilliers	Edward
D	Dufresne	Carmen
D	Gautier	Patricia
D	Grimm	Cynthia
D	Hayes	Bonnie
D	Kinney	Anne
D	Ouellette	Alma
D	Ouellette	Paul

Passage on 4/27/2020 7-0.

A TRUE COPY

ATTEST _____
Susan Clements-Dallaire, City Clerk

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 48-04272020

Ordered, that the City Council hereby names Tyler J. Trainor as a Constable with firearm for the Auburn Police Department.

Passage on 04/27/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 49-05042020

Title: 2020-2024 Citizen Participation Plan

ORDERED, that the City Council hereby adopts the 2020-2024 Citizen Participation Plan as recommended by Community Development staff.

Passage on 5/4/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 50-05042020

Title: PY2019 Annual Action Plan Amendment CDBG-CV

ORDERED, that the City Council hereby adopts the proposed amendment to the PY2019 Annual Action Plan as recommended by Community Development staff.

Passage on 5/4/2020, 7-0.

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 51-05042020

ORDERED, that the City Council hereby sets the date for the School Budget Validation Referendum Election to be held on Tuesday, July 14, 2020 to coincide with the State Primary and Referendum Election.

Passage on 5/4/2020, 7-0.

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 52-05042020

ORDER AUTHORIZING THE CITY CLERK TO ADD A SECOND, NON-BINDING ADVISORY QUESTION TO THE SCHOOL BUDGET VALIDATION REFERENDUM BALLOT

ORDERED, that the City Council hereby authorizes the City Clerk to add a second, non-binding advisory question to the School Budget Validation Referendum ballot as follows:

I find the school budget for the upcoming school year that was adopted by the City Council to be:

TOO HIGH

ACCEPTABLE

TOO LOW

Failed on 5/4/2020, 0-7 (all Councilors opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 53-05182020

WHEREAS, pursuant to Title 35-A, Section 3209-B, a commercial and institutional utility customer, such as a municipality, with a financial interest in a renewable energy generation facility may participate in net energy billing and thereby receive, for electricity delivered on the customer's behalf to the electric grid from the renewable energy generation facilities, utility bill credits based on a tariff rate set by the Maine Public Utilities Commission ("Net Energy Billing Credits"); and

WHEREAS, the City of Auburn (the "City"), after considering the speculative nature of purchasing electric energy from a renewable energy generation facility on a long-term basis and the variables that can affect electricity costs and the value of Net Energy Billing Credits (including the risk of electricity rate fluctuations, increases or decreases to the output of the renewable energy generation facility, and changes to the City's electricity usage), desires enter into a long-term agreement to purchase Net Energy Billing Credits generated by a solar distributed generation facility to be located in Shapleigh, Maine (the "Solar Facility"), in order to, among other things, achieve anticipated electric energy cost savings arising from its purchase of Net Energy Billing Credits and provide long-term predictability with respect to its electric energy costs.

NOW, THEREFORE, BE IT ORDERED, as follows:

1. That the City Manager is authorized to execute and deliver to BAP Power Corp (d/b/a/ Cenergy), or its designee, a net energy billing credits agreement in the name and on behalf of the City to purchase 5.94% of the Net Energy Billing Credits generated by the Solar Facility, at a total purchase price not to exceed \$0.071 per kilowatt hour, for a term of 20 years, on such terms not inconsistent herewith as the City Manager may approve (the "NEBCA"); and
2. That the City Manager is authorized to execute and deliver on behalf of the City such other contracts, documents, and certificates as may, in the City Manager's judgment, be necessary or convenient to effect the transactions authorized by this Order and qualify the City to participate in net energy billing, including without limitation any documents required to establish net energy billing pursuant to Title 35-A M.R.S. section 3209-B and Chapter 313 of the Maine Public Utilities Commission's rules and any amendments to the City's existing electricity supply agreements; and
3. That if the City Manager or any other officer or official of the City is for any reason unavailable to, as applicable, approve, execute, or attest the NEBCA, net energy billing documents, amendments to the electricity supply agreements, or any related documents, the person acting in any such capacity, whether as interim, successor, assistant, deputy, or otherwise, is authorized to act for such officer or official with the same force and effect as if such officer or official had performed such act; and
4. That the City Clerk file an attested copy of this Order with the minutes of this meeting.

Holly C. Lasagna, Ward One
 Timothy B. MacLeod, Ward Two
 Stephen G. Milks, Ward Three
 Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
 Belinda A. Gerry, At Large
 Katherine E. Boss, At Large

Jason J. Levesque, Mayor

A true copy, as adopted by a majority of the Auburn City Council, attest:

 Susan Clements-Dallaire
 City Clerk

CITY CLERK’S CERTIFICATION

To the extent that the May 18, 2020, City Council meeting was conducted through telephonic, video, electronic, or other similar means of remote participation, I certify that:

- A. Notice of the Council meeting was given in accordance with 1 M.R.S. § 406, and the notice included the method by which the public may attend in accordance with paragraph C; and
- B. Each member of the Council who participated in the meeting was able to hear and speak to all the other members during the meeting and members of the public attending the meeting in the location identified in the notice given pursuant to paragraph A were able to hear all members participating at other locations; and
- C. The Council determined that participation by the public is through telephonic, video, electronic, or other similar means of remote participation; and
- D. The Council’s vote on this Order was taken by roll call as follows:

Council Member	PARTICIPATION			VOTE		
	Physically Present	Attending Remotely	Not Attending	YES	NO	ABSTAIN
Holly C. Lasagna, Ward One		X		X		
Timothy B. MacLeod, Ward Two		X		X		
Stephen G. Milks, Ward Three		X		X		
Brian S. Carrier, Ward Four		X		X		
Leroy G. Walker, Ward Five		X		X		
Belinda A. Gerry, At Large		X		X		
Katherine E. Boss, At Large		X		X		

Passage on 5/18/2020, 7-0.

Dated: _____, 2020

 Susan Clements-Dallaire, City Clerk

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 54-05182020

ORDERED, that the City Council hereby appoints Darren Finnegan as full member of the Planning Board with a term expiration of 01/01/2023.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 55-05182020

ORDERED, that the City Council hereby appoints Stacey LeBlanc as full member of the Planning Board with a term expiration of 01/01/2023.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 56-05182020

ORDERED, that the City Council hereby appoints Dana Staples as Associate member of the Planning Board with a term expiration of 01/01/2023.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 57-05182020

ORDERED, that the City Council hereby appoints David Bell as member of the Agricultural Committee with a term expiration of 04/01/2023.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 58-05182020

ORDERED, that the City Council hereby appoints Scott Blanchard as member of the Agricultural Committee with a term expiration of 04/01/2022.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 59-05182020

ORDERED, that the City Council hereby appoints David Griswold as member of the Agricultural Committee with a term expiration of 04/01/2023.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 60-05182020

ORDERED, that the City Council hereby appoints Kathy Shaw as member of the Agricultural Committee with a term expiration of 04/01/2021.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 61-05182020

ORDERED, that the City Council hereby appoints William Sylvester as member of the Agricultural Committee with a term expiration of 04/01/2022.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 62-05182020

ORDERED, that the City Council hereby re-appoints Mary LaFontaine as member of the Board of Assessment Review with a term expiration of 10/01/2024.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 63-05182020

ORDERED, that the City Council hereby appoints Casey Knight as member of the Auburn Housing Authority with a term expiration of 10/01/2021.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 64-05182020

ORDERED, that the City Council hereby appoints Keith Ellis as member of the A-L Cable TV Advisory Committee with a term expiration of 06/01/2021.

Passage on 05/18/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 65-06012020

Title: 2020-2024 Consolidated Plan and 2020 Annual Action Plan

ORDERED, that the City Council hereby adopts the 2020-2024 Consolidated Plan and 2020 Annual Action Plan as recommended by Community Development staff.

Passage on 06/01/2020, 7-0.

Holly C. Lasagna, Ward One
 Timothy B. MacLeod, Ward Two
 Stephen G. Milks, Ward Three
 Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
 Belinda A. Gerry, At Large
 Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 66-06012020

ORDER - Reallocating Unspent Proceeds from the City's General Obligation Bonds

WHEREAS, the City of Auburn issued General Obligation Bonds in various amounts for various projects; and

WHEREAS, there remain unspent proceeds of the Bonds borrowed for multiple capital improvements, \$235,000 of which excess proceeds the City Council desires to reappropriate and reallocate to be used for the projects listed below;

CITYWIDE			
CAPITAL IMPROVEMENT PLAN FY 21 Unallocated			
	Description		Unallocated Bond Proceeds
City Clerk	Record Restoration		\$ 20,000
Facilities	Public Safety Facility Study		\$ 100,000
Facilities	Assessing Electric Vehicle		\$ 25,000
Facilities	Festival Plaza Fountain System Removal/Engineering		\$ 25,000
Facilities	911 Study		\$ 25,000
Recreation	Programming/Facility Study		\$ 40,000
TOTAL CIP			\$ 235,000

NOW, THEREFORE, by the City Council of the City of Auburn, be it hereby ORDERED:

THAT the excess proceeds of the Bonds, in the amount of \$235,000 be and hereby are appropriated from the amount borrowed as part of various Bonds to finance the costs of the projects listed above.

THAT the City's Finance Director / Treasurer be, and hereby is, authorized and empowered in the name and on behalf of the City, to do or cause to be done all such acts and things, and to execute and deliver, all such financing documents, certificates, and other documents as may be necessary or advisable, with the advice of counsel for the City, to carry out the provisions of this Order, as may be necessary or desirable.

A Public Notice describing the repurposing of these Bond proceeds borrowed for Various Projects to the list above was published on or before May 18, 2020, in the Lewiston Sun-Journal, a daily newspaper published in the City of Auburn and in Androscoggin County.

A public hearing was held on June 1, 2020.

Passage of first reading on 6/1/2020, 7-0.

Passage of second reading on 6/15/2020, 7-0.

Holly C. Lasagna, Ward One
 Timothy B. MacLeod, Ward Two
 Stephen G. Milks, Ward Three
 Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
 Belinda A. Gerry, At Large
 Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 67-06012020

ORDER - AUTHORIZING ISSUANCE OF GENERAL OBLIGATION BONDS AND A TAX LEVY THEREFOR

Be It Ordered by the Auburn City Council, following a public hearing duly called and held as required by Article 8, Section 8.13 of the Auburn City Charter and the requirements of 1 MRS §403-A, that there be and hereby is authorized the issuance and sale of the City’s general obligation bonds and notes in anticipation thereof on either a taxable or a tax-exempt basis in the amount of \$10,110,000, the proceeds of which, including premium, if any, and investment earnings thereon, are hereby appropriated to finance the following capital equipment and capital improvements (including costs of issuance for the bonds), all constituting part of the City’s FY21 Capital Improvement Program:

CAPITAL IMPROVEMENT PLAN		
FY 21 BONDS		
	Description	TOTAL
Airport	Pickup mounted Foam Generator	\$ 50,000
Airport	Reconstruct Airport Parking Apron FBO	\$ 400,000
Econ Dev & Planning	Dangerous Building Demolition	\$ 100,000
Econ Dev & Planning	Comprehensive Plan Property Acquisition Program	\$ 100,000
Econ Dev & Planning	Downtown Vision	\$ 100,000
Econ Dev & Planning	Downtown Vision	\$ 800,000
Facilities	Security/Access Control	\$ 100,000
Fire	Fire Truck (\$550,000 in FY20)	\$ 100,000
Fire	Fire Hose Replacement	\$ 20,000
Fire	Extrication equipment replacement	\$ 50,000
IT	Parking Enforcement Software	\$ 30,000
IT	Recreation Registration and Website Software	\$ 25,000
LATC	Bus Replacement	\$ 50,000
Police	Vehicle Replacement	\$ 212,000
Police	Cruiser Camera System Replacement	\$ 130,000
Police	Police Motorcycle Purchase	\$ 18,000
Engineering	Reconstruction (\$840,000 to be paid by TIF)	\$ 2,140,000

Holly C. Lasagna, Ward One
 Timothy B. MacLeod, Ward Two
 Stephen G. Milks, Ward Three
 Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
 Belinda A. Gerry, At Large
 Katherine E. Boss, At Large

Jason J. Levesque, Mayor

Engineering	Reclamation	\$ 1,200,000
Engineering	Major Drainage	\$ 500,000
Engineering	MDOT Match	\$ 900,000
Engineering	Resurfacing	\$ 1,000,000
Public Works	Replace 7 yard plow trucks	\$ 215,000
Public Works	Replace 12 yard plow trucks	\$ 244,000
Public Works	Replace One Ton Trucks	\$ 120,000
Public Works	Replace bucket truck	\$ 175,000
Public Works	Sidewalk Plow Equipment	\$ 16,000
Public Works	Pipe camera	\$ 13,000
Public Works	Skid Steer Sweeper Attachment	\$ 9,000
Recreation	Union St. Park/Chestnut Park Upgrades	\$ 75,000
Recreation	Senior Center Phase III	\$ 75,000
Recreation	Pettengill Baseball Field Renovation	\$ 100,000
NSB Arena	Mezzanine Furniture	\$ 20,000
School Department	School Projects	\$ 1,000,000
Administration	Contingency	\$ 23,000
TOTAL BOND CIP		\$ 10,110,000

THAT the bonds and notes authorized hereunder shall be signed by the City's Finance Director and its Treasurer, attested by the City Clerk under the seal of the City. A tax levy is hereby provided for each fiscal year that the bonds authorized hereunder remain outstanding to meet the annual installments of principal and interest as may accrue in each respective year. The bonds and notes may be issued at one time or from time to time, either singly or in series, and the authority and discretion to fix method of sale, issue date, maturities, denominations, interest rate, place of payment, form and other details of said bonds and notes, and to take all other actions and to sign and deliver all other documents, certificates and agreements in order to provide for the sale thereof is hereby delegated to the City's Finance Director.

THAT in order to finance temporarily the projects described above, the Finance Director is authorized to expend up to \$10,110,000 either from available funds of the City or from the proceeds of bond anticipation notes which would be reimbursed or refinanced from bond proceeds.

THAT the bonds and notes authorized hereunder may be made subject to call for redemption, either with or without premium, on such terms as may be determined by the Finance Director.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

THAT the authority and discretion to designate the bond or notes authorized hereunder, or a portion thereof, as qualified tax-exempt obligations under Section 265 of the Internal Revenue Code of 1986, as amended, is hereby delegated to the Finance Director.

THAT the City's Finance Director, Treasurer, Clerk, and other proper officials of the City be, and hereby are, authorized and empowered in its name and on its behalf to do or cause to be done all such acts and things, and to execute, deliver, file, approve, and record all financing documents, contracts, agreements, certificates, preliminary and final official statements, tax certificates and other documents as may be necessary or advisable, with the advice of counsel for the City, to carry out the provisions of this order, as may be necessary or desirable.

THAT if the Finance Director, Treasurer, or Clerk are for any reason unavailable to approve and execute the bonds or any related financing documents, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had himself or herself performed such act.

THAT the authority to issue the bonds or notes authorized hereunder shall automatically expire 2 years from the approval of this Order.

THAT this order is a declaration of official intent pursuant to Treas. Reg. § 1.150-2 and shall be kept available for public inspection during reasonable business hours at the office of the City Clerk.

A Public Notice describing the general purpose of the borrowing and the terms thereof was published on or before May 18, 2020, in the Lewiston Sun-Journal, a daily newspaper published in the City of Auburn and in Androscoggin County.

NOTE: Must be approved by roll call vote.

A TRUE COPY

ATTEST _____
Susan Clements-Dallaire, City Clerk

Passage of first reading as amended on 6/1/2020 6-1 (Councilor Gerry opposed).
Passage of second reading on 6/15/2020 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 68-06012020

ORDERED, that the City Council hereby adopts the 5 year Capital Improvement Plan, presented to the City Council and School Committee by the City Manager and School Superintendent on March 23, 2020.

Passage on 06/01/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 69-06012020

ORDERED, that the City Council hereby authorizes the Finance Director to carry forward up to \$400,000 of unspent appropriations, as of June 30, 2020, from the FY 19-20 Emergency Reserve account to the FY 20-21 Budget, Emergency Reserve account.

Passage on 06/01/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 70-06012020

ORDERED, that the City Council hereby appoints Phil Crowell as the incoming City Manager to the Androscoggin Valley Council of Governments (AVCOG) Executive Committee, Androscoggin Resource Transportation Committee (ATRC), and the Lewiston-Auburn Transit Committee (LATC) effective July 1, 2020.

Passage on 6/1/2020 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 71-06152020

ORDERED, that the City Council hereby nominates Mayor Jason Levesque to serve as full member on the Maine Municipal Associations Legislative Policy Committee during the 2020-2022 biennium.

Passage on 006/15/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 72-06152020

ORDERED, that the City Council hereby nominates Phil Crowell as alternate member to the Maine Municipal Associations Legislative Policy Committee during the 2020-2022 biennium.

Passage on 006/15/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 73-06152020

Ordered that the Auburn City Council hereby adopts and approves the following School Budget articles for Fiscal Year 2020-2021

1. That \$18,718,269 be authorized to be expended for Regular Instruction;
2. That \$ 11,523,023 be authorized to be expended for Special Education;
3. That \$-0- be authorized to be expended for Career and Technical Education;
4. That \$ 790,398 be authorized to be expended for Other Instruction;
5. That \$ 4,302,076 be authorized to be expended for Student and Staff Support;
6. That \$ 980,341 be authorized to be expended for System Administration;
7. That \$ 1,551,002 be authorized to be expended for School Administration;
8. That \$1,656,605 be authorized to be expended for Transportation and Buses;
9. That \$5,166,894 be authorized to be expended for Facilities Maintenance;
10. That \$ 682,367 be authorized to be expended for Debt Service and Other Commitments;
11. That \$ 39,547 be authorized to be expended for All Other Expenditures;
12. That \$ 45,410,522 be appropriated for the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that \$16,272,338 be raised as the municipality's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688;

Explanation: *The city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the*

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
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Katherine E. Boss, At Large

Jason J. Levesque, Mayor

amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

13. That \$102,473 be raised and appropriated for the annual payments on debt service previously approved by the city's legislative body for non-state-funded school construction projects or non-state-funded portions of school construction projects, in addition to the funds appropriated as the local share of the city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, Section 15690 (2A) ;

Explanation: *Non-state-funded debt service is the amount of money needed for the annual payments on the city's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

14. That \$1,322,309 be raised and appropriated in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$1,322,309, as required to fund the budget recommended by the School Committee.

The School Committee recommends \$1,322,309, which exceeds the State's Essential Programs and Services allocation model by \$1,322,309. The School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model:

The Essential Programs and Services funding model does not recognize all of the costs of special education services, transportation services, instructional services, co-curricular services and other services that the School Department provides.

Explanation: *The additional local funds are those locally raised funds over and above the city's local contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the school department budget for educational programs.*

15. That the school committee be authorized to expend \$45,410,522 for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
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Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, fund balances, state subsidy and other receipts for the support of schools;

16. That the City of Auburn appropriate \$392,090 for Adult Education and raise \$200,141 as the local share, with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the adult education program.

17. That in addition to amounts approved in the preceding articles, the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

Passage on 6/15/2020 7-0.

A TRUE COPY

ATTEST _____
Susan Clements-Dallaire, City Clerk Date

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 75-06222020

ORDERED, that the City Council hereby authorizes the consolidation of two polling locations for the July 14, 2020 Election contingent upon approval from the Maine Secretary of State.

The polling locations will be as follows:

Wards 1, 2, and 3 will vote at the Norway Savings Bank Arena located at 985 Turner Street.
Wards 4, and 5 will vote at Auburn Hall, 60 Court Street.

A public hearing was held on June 22, 2020.

A TRUE COPY

ATTEST _____
Susan Clements-Dallaire, City Clerk

Passage on 6/22/2020 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 76-06222020

ORDERED, that the City Council hereby confirms the incoming City Manager's appointment of Brian M. Wood as Assistant City Manager for the City of Auburn, effective 7/20/2020.

Passage on 06/22/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 77-06222020

ORDERED, that the City Council hereby approves the guidelines for CDBG-CV Small Business and Microenterprise Loan Program as recommended by the Citizen's Advisory Committee and Community Development Staff.

Passage on 06/22/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 78-06222020

ORDERED, that the City Council hereby agree to cancel the July 6, 2020 regular City Council meeting.

Passage on 06/22/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 79-07202020

ORDERED, the City Council hereby adopts the Agriculture Advisory Committee charge as indicated in Emergency Executive Order 01-06022020.

Passage on 7/20/2020 6-0 (Councilor Lasagna absent).

Emergency Executive Order 01-05022020

In order to secure the health of the residents of Auburn during this emergency, and to prepare for future events in which dependence on locally sourced food products would be needed. The Agriculture Advisory Committee (AAC) will focus on the below list of critical tasks for the betterment of the entire city. In order to facilitate communications between the City Council and the AAC, Councilor Katie Boss will act as the Interim Chair of the Committee for the duration of the emergency plus 120 days or until a final report is submitted and accepted by the City Council.

- Inventory current commercial farm production, and assess ability and needs of local farms to rapidly increase production of current products and diversification potential. .
- Assess food systems impacts from COVID, and projected disruptions/shortages in food access.
- Calculate the short and long term food consumption needs of our residents.
- Investigate and provide recommendations on zoning and economic incentives needed to attract commercial infrastructure including: storage, refrigeration, processing, or any other type of food infrastructure.
- Propose zoning amendments that would facilitate, with minimal conflict, subsistence and commercial agriculture production in all non ARP zones.
- Formulate a plan for increasing local and regional market opportunities and corresponding marketing initiatives to help Agriculture operations grow.
- Create a local/regional awareness campaign surrounding Auburn's food products so that as production increases, residents and visitors are aware of new sources of local food.

Other tasks can be added at the discretion of the Chair as long as they do not prevent a timely handling of the initial tasks delegated.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 81-07202020

ORDERED, that the City Council hereby approves the recommended site for the first public art piece which is at the park by the Longley Bridge.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 82-07202020

ORDERED, that the City Council hereby accepts the Fish sculpture as the second public art piece to be placed in Anniversary Park.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 83-07202020

ORDERED, that the City Council hereby sets the date for the Special Municipal Election to fill the vacant Ward 1 School Committee seat, to be held on Tuesday, November 3, 2020.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 84-07202020

ORDERED, that the City Council hereby re-appoints Jeremiah Bartlett to the Complete Streets Committee with a 1-1-2023 term expiration.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 85-07202020

ORDERED, that the City Council hereby re-appoints David Das to the Complete Streets Committee with a 1-1-2023 term expiration.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 86-07202020

ORDERED, that the City Council hereby appoints Stanwood Gray to the Agricultural Committee with a 4-1-2022 term expiration.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 87-07202020

ORDERED, that the City Council hereby appoints Katie Boss to the Agricultural Committee with a 4-1-2023 term expiration.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 88-07202020

ORDERED, that the City Council hereby re-appoints Chad Roberts to the Lewiston Auburn Transit Committee (LATC) with a 7-1-2023 term expiration.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 89-07202020

ORDERED, that the City Council hereby appoints Justin Purvis to on the Citizen’s Advisory Committee with a 6-30-2022 term expiration.

Passage on 07/20/2020, 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 90-08032020

ORDERED, that the City Council hereby authorizes consolidating from 5 polling locations to ~~4~~ **3** polling location for the November 3, 2020 Election, contingent upon approval from the Maine Secretary of State. The polling location~~s~~ will be ~~the Norway Savings Bank Arena located at 985 Turner Street~~ **determined**.

A public hearing was held on August 3, 2020, at least 90 days before the election pursuant to 21-A, Sec. 631-A (2).

Passage as amended on 8/3/2020, 4-3 (Councilors Milks, Carrier, and Gerry opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 91-08032020

ORDERED, that the City Council hereby authorizes the City Manager to execute the Collective Bargaining Agreement with Maine Association of Police, Command Unit, effective 07/01/2020 through 6/30/2021.

Passage on 08/03/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 92-08032020

ORDERED, that the City Council hereby authorizes the City Manager to execute the Collective Bargaining Agreement with Teamsters Union 340, effective 07/01/2020 through 6/30/2023.

Passage on 08/03/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 93-07202020

ORDERED, that the City Council hereby authorizes changing the September 14, 2020 Regular meeting date to Tuesday, September 8, 2020. The Regular City Council dates in September will be as follows;

Tuesday, September 8, 2020
Monday, September 21, 2020

Passage on 08/03/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 94-08172020

ORDERED, that the City Council hereby approves the change of roles on the County Budget Committee to Phil Crowell as municipal officer and Andy Titus as resident representative.

Passage on 08/17/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 95-08172020

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 5 Sprucewood Road, Parcel ID 217-028 by sealed bid.

Passage on 08/17/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 96-08172020

ORDERED, that the City Council hereby approves the following three polling locations for the November 3, 2020 Election, contingent upon approval from the Maine Secretary of State. The polling locations will be as follows:

- Auburn Senior Community Center for Wards 1 and 2
- Auburn Hall for Wards 3 and 4
- The Boys and Girls Club for Ward 5

A public hearing was held on August 3, 2020, at least 90 days before the election pursuant to 21-A, Sec. 631-A (2).

Passage on 08/17/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 97-08172020

ORDERED, that the City Council hereby receives and acknowledges that the Leads of the Local Foods Local Places (LFLP) Community Action Plan have rescinded their request to seek council action on the plan, therefore no action is needed on Order 80-07202020 which was postponed to the second meeting in October.

Passage on 08/17/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 98-08172020

ORDERED, that the City Council hereby votes to nominate Phillip L. Crowell Jr., Auburn City Manager as a write-in candidate on the official ballot for Maine Municipal Association's Legislative Policy Committee for District 20 from July 1, 2020 – June 30, 2022 with Assistant City Manager Brian Wood as Auburn's alternate member, in the absence of either City Manager Phillip L. Crowell Jr. or Mayor Jason Levesque.

Passage on 08/17/2020, 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 99-09082020

ORDERED, that the City Council hereby accepts the Assistance to Firefighter's Grant Award in the amount of \$101,481.82, with the City's required local match to the federal contribution being \$10,148.18 which is already funded in the FY 21 Fire Department budget. No additional funding is needed.

Passage on 09/08/2020, 6-0 (Councilor Milks not in the room during the vote).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 100-09082020

ORDERED, that the City Council hereby approves the liquor license and Special Amusement Permit for Martindale, LLC. D/B/A Martindale Country Club located at 527 Beech Hill Road.

Passage on 09/08/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 101-09082020

ORDERED, that the Auburn City Council hereby adopts the proposed amendments to the Lewiston-Auburn Water Pollution Control Authority (LAWPCA) agreement for continued operation of a municipal wastewater sludge composting facility located at 230 Penley Corner Road in Auburn, Maine. The continued operation shall be under one agreement that merges elements of the original City Council agreement from April 3, 1992 into the Planning Board approval from February 27, 1992 and allows the facility to operate under the conditions of one City document.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 102-09082020

ORDERED, that the Municipal Officers of the City of Auburn hereby order the discontinuance of those portions of the Butler Hill Road in Auburn, as described herein, both as a town way and a public easement.

Beginning at a point on the centerline of the Butler Hill Road, said point being located one hundred (100) feet southwesterly, as measured along said centerline, from where the northeasterly boundary line of property of David C. Haines as described in Book 1727, Page 223 of the Androscoggin County Registry of Deeds, crosses Butler Hill Road; thence from the point of beginning, running southwesterly and southerly along the centerline of said Butler Hill Road, crossing and then re-crossing the Auburn/Minot Municipal Boundary, approximately three thousand two hundred sixty (3,260) feet to the intersection with the most southerly crossing of the Auburn/Minot Municipal Boundary, near the residence of David C. Haines.

Having given best practicable notice to David C. Haines, the sole owner of all land abutting the sections of the Butler Hill Road being discontinued, and as he has waived any claim for damages, we further order damages in the amount of \$0.00.

Failed first reading on 9/8/2020, 3-4 (Councilors Walker, Gerry, Milks, and Carrier opposed).
Failed second reading on 9/21/2020 3-4 (Councilors Gerry, Walker, Milks, and Carrier opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 103-09082020

ORDERED, that the City Council hereby appoints Councilors the following two Councilors to participate on the Request for Proposal (RFP) study of Lake Auburn.

1. Brian Carrier
2. Belinda Gerry

Passage on 9/8/2020 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 104-09082020

ORDERED, that the City Council hereby appoints the following two Councilors to serve on the Comprehensive Plan Ad-hoc Committee.

1. Katie Boss
2. Tim MacLeod

Passage on 09/08/2020 6-1 (Councilor Walker opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 105-09212020

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Don's No Preference Towing of L/A, Inc., dba Morris Auto Parts, 940 Washington St. North.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 106-09212020

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Isadore T. Miller, 79 & 80 Hotel Road.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 107-09212020

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for M & P Auto, Inc., 227 Merrow Road.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 108-09212020

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Prolerized New England Company, LLC., 522 Washington St. North.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 109-09212020

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Randy's Auto Parts, Inc., 899 Broad Street.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 110-09212020

ORDERED, that the City Council hereby appoints Dana Staples as full member of the Planning Board with a term expiration of 01/01/2023.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 111-09212020

ORDERED, that the City Council hereby appoints Amy Dieterich to serve on the Conservation Commission with a 6-1-2023 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 112-09212020

ORDERED, that the City Council hereby appoints Jo Sharpe to the CDBG (Community Development Block Grant) Loan Committee with a 10-1-2021 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 113-09212020

ORDERED, that the City Council hereby re-appoints Sally Gagne to the Age Friendly Committee with a 6-1-2023 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 114-09212020

ORDERED, that the City Council hereby re-appoints Diane Vincent to the Age Friendly Committee with a 6-1-2023 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 115-09212020

ORDERED, that the City Council hereby re-appoints Alfreda Fournier to the Age Friendly Committee with a 6-1-2023 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 116-09212020

ORDERED, that the City Council hereby appoints Joshua Daigle to the Complete Streets Committee with a 1-1-2022 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 117-09212020

ORDERED, that the City Council hereby appoints Buck Buchanan as full member of the Board of Assessment Review with a 10-01-2025 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 118-09212020

ORDERED, that the City Council hereby appoints Adam Lee as full member of the Board of Assessment Review with a 10-1-2024 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 119-09212020

ORDERED, that the City Council hereby re-appoints Misty Edgecomb to the Parks & Recreation Advisory Board with a 10-1-2022 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 120-09212020

ORDERED, that the City Council hereby re-appoints Rick Martel to the Parks & Recreation Advisory Board with a 10-1-2022 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 121-09212020

ORDERED, that the City Council hereby re-appoints Suzanne Roy to the Parks & Recreation Advisory Board with a 10-1-2022 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 122-09212020

ORDERED, that the City Council hereby appoints Haley Warden to the Parks & Recreation Advisory Board with a 10-1-2022 term expiration.

Passage on 09/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 123-10052020

Ordered, that the City Council hereby sets the dates of October 26 and November 9, 2020 to hold the Special City Council Meetings for the Charter Review.

Passage on 10/05/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 124-10192020

ORDERED, that the Auburn City Council hereby waives the Ordinance requirement for temporary sign permits, associated fees and the 90 day per calendar year limitation for the remainder of 2020 or 60 days after the Governors State of Emergency Declaration, whichever is later. This is intended to help Auburn Businesses during the COVID-19 Pandemic.

Passage on 10/19/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 125-11022020

ORDERED, that the Auburn City Council hereby adopts the Lake Auburn Impact Study RFP (Request for Proposal) as amended by adding to 8. Scope of Work and Deliverables, D. Final Report Outcomes, subsection (1) to read as follows:

Compare identified options in all three categories and make holistic recommendations [to the City Council](#) on bundled improvements.

Passage on 11/02/2020 as amended, 6-0 (Councilor Walker was absent).

City of Auburn, Maine | Request for Proposals



Lake Auburn Impact Study
BID #2021-015



City of Auburn,
Maine

Financial Services | Jill Eastman, Director
www.auburnmaine.gov | 207.333.6601
60 Court Street, Auburn, Maine 04210

October 9, 2020

Dear Bidder;

The City of Auburn is accepting written proposals for the **Lake Auburn Impact Study**. The City reserves the right to accept or reject any or all proposals in whole or in part and to waive any informality the City may determine necessary. The City also reserves to itself the exclusive right to accept any proposals when it is deemed by the City to be in its best interest. The City of Auburn is governed by Title 1 M.R.S.A. § 401-410, otherwise known as the Freedom of Information Act, which considers bid specifications as public documents. In awarding any proposal, the City may consider, but not be limited to, any of the following factors: Bidder qualifications, price, experience, financial standing with the City, warranties, references, bonding, delivery date, and service of Bidder. Vendors/Contractors shall be current on all amounts due to the City of Auburn prior to the City entering into any contract agreement. All proposals must include FOB to Auburn, Maine unless otherwise specified.

Proposals will not receive consideration unless submitted in accordance with the following instructions bidders.

Please mark sealed envelopes plainly: **"2021-015 Lake Auburn Impact Study"**.

Questions regarding this Request for Bids should be directed to Derek Boulanger, Facilities Manager/Purchasing Agent at dboulanger@auburnmaine.gov or 207-333-6601 X1135.

Please submit your proposal to the City of Auburn by 2:00 p.m. on **Thursday, December XX, 2020**. Proposals will be opened at 2:00 p.m. Proposals must be delivered to **Derek Boulanger, Facilities Manager/Purchasing Agent, 60 Court Street, Auburn, Maine 04210** on or before the date and time appointed. No proposals will be accepted after the time/date listed above.

Sincerely,

Derek Boulanger
Facilities Manager/Purchasing Agent

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1. Summary

The purpose and intent of this project is to evaluate the impact of Lake Auburn as it pertains to economic, environment, and regulation for the City of Auburn, Maine. The outcomes of the evaluation will be used to help the Auburn Water District, Lake Auburn Watershed Protection Commission, Planning Board and City Council adopt ordinance amendments, determine recreation and growth opportunities, ensure the drinking water quality is protected.

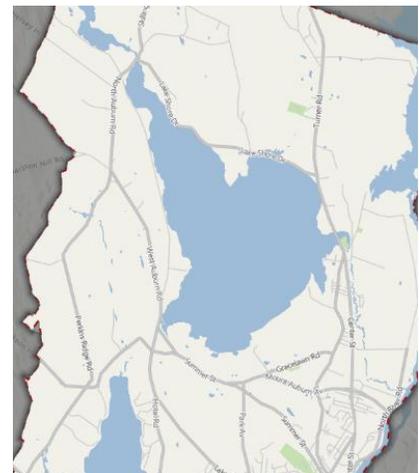
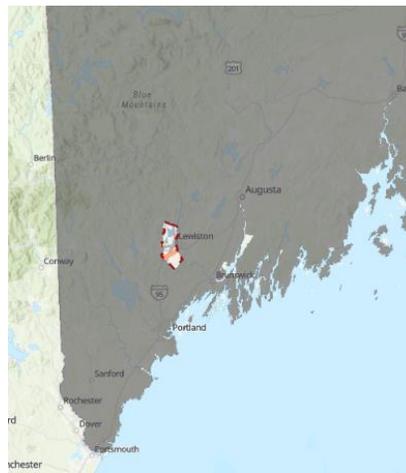
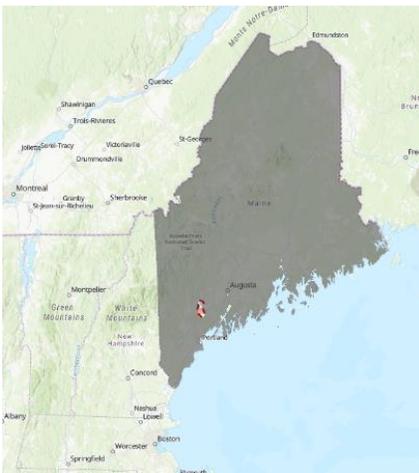
2. Municipal Profile



A. Community

Situated along the banks of the Androskoggin River in central Maine, the City of Auburn, with a population of approximately 23,000, is the fourth largest in the State of Maine. According to the United States Census Bureau, it has a total land area of 65.8 square miles (sq. mi.), of which 59.8 sq. mi. are land and 6.0 sq. mi. are water. Auburn has two large bodies of water, Lake Auburn and Taylor Pond, which account for roughly

one-tenth (1/10th) of the City's total area. Lake Auburn is the water supply for the Cities of Auburn, Lewiston, and part of the Town of Poland.



Auburn is the seat of Androskoggin County, and is located approximately 31 miles north of the City of Portland, the State's largest, and 40 miles southwest of Augusta, the State capital. Auburn also directly borders Lewiston, the State's second largest city, and as such is strategically located between both major population and government centers in the State of Maine. The City also occupies a position of regional significance, lying a mere two- and one-half-hour car ride (136 miles) northeast of Boston, Massachusetts—the northern terminus of a 50 million person "megapolitan" region known as the Bos-Wash corridor.

Together, Auburn and Lewiston are colloquially known as the "Twin Cities," and comprise an important node of the Combined Portland-Lewiston-South Portland-Biddeford Metropolitan Statistical Areas, with a total population of more than half a million. Auburn and Lewiston alone are home to nearly 60,000 people and together represent central Maine's primary commercial center and residential base.

As a key municipality and major population and service center within an otherwise largely rural state, Auburn is at the heart of a constantly changing economic and residential base. With a strong and storied past in shoe manufacturing, and a bright and diverse economic future, Auburn is a growing and ever-changing city. It is also one that, while growing, seeks to maintain a balance between urban and rural ideals, growth, and quality of life. In sum, Auburn seeks to ensure that its neighborhoods are safe and well connected, people take pride in their community, open space is preserved and protected, and adequate economic, recreation, and housing opportunities exist to meet the needs of all residents. Evidencing Auburn’s commitment to these ideals is the City’s long history of comprehensive planning. In 1919, Auburn adopted its first long range plan. Due to the City’s large land size, more than fifty years ago it realized a need to protect sensitive and largely undeveloped areas from disjointed, leapfrogging land development and urban sprawl; to that end, Auburn adopted the Agricultural and Resource Protection (AG) zoning district in 1961. The AG zone restricts the use of land situated in it to agricultural uses and prohibits residential encroachment.

The City has thirteen zoning districts (one for industrial uses, five for varying commercial purposes, six for residential use, and one for agricultural purposes). Approximately forty percent (40%) of Auburn’s land mass is located within the AG zone, and as a result the City has a strong track record of preventing sprawl in targeted areas, thereby protecting natural resources and directing growth to only those areas where municipal services can be efficiently extended.

The City of Auburn, in its pioneering commitment to preservation through land use regulation, has established what amounts and is referred to in other areas of the country as an Urban Growth Boundary (UGB). Both Auburn’s strategic location and its commitment to planning are reflected in its transportation network.



B. Water Supply

Auburn and Lewiston’s municipal water is drawn from Lake Auburn. The lake is located entirely within Auburn city limits, there is no swimming allowed in the lake and access to portions of the lake is restricted. The Auburn Water District and Lake Auburn Watershed Protection Commission have pursued aggressive policies of watershed protection and land conservation within the watershed. In 1993, the Environmental Protection Agency (EPA) determined

water from Lake Auburn met all the requirements of the Safe Drinking Water Act, Surface Water Treatment Rule. This allowed the Auburn Water District and Lewiston Water Division to be exempted from the rule’s filtration requirements. This was due to the exceptional water quality of Lake Auburn and the efforts to protect it.

C. Industry & Employers

In terms of industry, the largest consist of high-precision manufacturing, financial services, distribution & logistics, retail/services, and telemarketing. Adequate and high-quality water supply at an affordable cost gives Auburn an edge in attracting businesses that require large volumes of water for processing or cooling.

Auburn is home to some of the state’s most successful companies, including Tambrands (a Procter & Gamble company), Futureguard, Formed Fiber Technologies, and TD Bank Operations Center. As an example of recent development, Auburn is home to Procter and Gamble – Tambrands North American

manufacturing which continues to grow and is representative of sustained private sector interest in the City. Moreover, two industrial and business parks, an intermodal facility, and a riverside recreational walking path now abuts the Androscoggin River in the City's Downtown core, enhancing the quality of life for area residents and, as a result, the City's attractiveness to outside investors.

3. City of Auburn Comprehensive Plan

The City of Auburn adopted its current Comprehensive Plan on April 19, 2011 after a lengthy public process. The Natural Resource Goals, specifically Goal A.1, is included (right) to highlight the Community recognition of Lake Auburn's importance in that process. The Comprehensive Plan identifies the need for or benefits of watershed protection in nearly every policy section including Natural Resources, Water and Sewer, Public Facilities, Recreation, Community Development, Economic Development, Future Land Use, Regional Coordination, and other land use policies.

Bidders are encouraged to review the City's strategic planning hub site, which features our "Comp Plan Progress Report," with detailed staff updates on the status of various Comprehensive Plan goals and initiatives. It can be found at: <https://strategicplanning-auburnme.opendata.arcgis.com/>. Special attention should be paid to the "Natural Resources" tab within the "Comp Plan Report."

4. Lake Auburn Natural Profile

Lake Auburn, formerly known as Wilson Pond, is a 2,290 acre glacially carved lake located entirely within the city limits of Auburn. The Lake Auburn watershed encompasses 9,800 acres of land stretching primarily northwest of the lake. The watershed extends into the towns of Minot, Turner, Buckfield, and Hebron and consequently all these towns play a role, along with the City of Auburn, in protecting the quality of water in the lake. Lake Auburn is fed by The Basin, a small lake formed when the North Auburn Dam was built at the inlet to Lake Auburn, by Little Wilson Pond and Mud Pond in Turner and by Townsend Brook which flows into the lake from North Auburn. Lake Auburn's outlet flows through a culvert on the eastern shoreline and over a dam into Bobbin Mill Brook that runs to the Androscoggin River. Lake Auburn completely flushes its water about every four years

5. Watershed Protection History

Since 1875, Lake Auburn has been the public water supply for the City of Auburn. The City of Lewiston was authorized to take water from Lake Auburn in 1899. The first measure taken to protect the quality of the water in the lake came just a few years later. The State Legislature imposed a "No Bathing" regulation for the Lake under the Private and Special Laws of 1880, Chapter 218 and the City of Auburn subsequently adopted this guideline as city ordinance. The reason for the prohibition was a concern for

Natural Resource Goals:

Goal A.1: Maintain the exceptional water quality of Lake Auburn and existing waiver from filtration to avoid or delay the need for costly treatment.

Goal A.2: Protect the water quality in Taylor Pond to maintain the environmental and economic value of the pond.

Goal A.3: Protect the water quality and shoreline of Auburn's rivers to preserve the environmental and economic value of these resources.

Goal A.4: Protect significant streams and brooks in Auburn to preserve water quality in the watersheds.

Goal A.5: Protect floodplains in Auburn to limit the potential for flood damage.

Goal A.6: Improve the quality and manage the quantity of stormwater discharged to surface waters.

Goal A.7: Protect the quality of groundwater in aquifers as part of efforts to preserve the overall health of watersheds.

Goal A.8: Protect the function and value of wetlands.

Goal A.9: Protect significant wildlife habitats and provide wildlife corridors to link habitat blocks.

waterborne infectious diseases such as cholera and yellow fever, which could be spread to the drinking water supply by human contact with the water.

In 1923 the State Department of Health mandated the first measure of water treatment for the lake; evidence of bacterial pollution in the drinking water required a chlorinator to be installed at the pumping stations. The next year, to help insure the quality of the water for future citizens, the trustees of the newly formed Auburn Water District adopted the policy "to purchase land boarding on Lake Auburn as such land comes on the market." This marks the beginning of the effort to prevent development around the lake that can be a major source of pollution. The next year the Water District began a reforestation program on a ten-acre parcel in North Auburn. The District has henceforth promoted the forestry management policy of gradually replacing hardwood deciduous trees with softwood pine trees that promote a healthier lake substrate.

With these two new policies, the practice of purchasing and managing land on the shoreline and in the watershed was set into motion. By 1927, with the purchase of the land and water rights of the Union Water Power Company, the Auburn Water District owned and managed one third of the Lake Auburn shoreline. By 1941, records show that nearly 200 cottages had been removed from the shore of Lake Auburn and that less than 40 remained. Today the Watershed Protection Commission owns and manages approximately 80% of the shoreline.

During the 1920s, the City of Auburn and the Water District began the practice of full-time patrols around the lake and, after an outboard motor equipped rowboat was purchased in 1926, in the Lake itself. Population growth began to raise concerns about the total withdrawal possible of water from the Lake and thus, in 1927, the Auburn Water District adopted a policy of keeping the lake level as high as possible. According to current projections, the lake can sustain a withdrawal rate of sixteen million gallons per day and still fill each year. The current usage rate is approximately eight million gallons per day for the cities of Auburn and Lewiston.

The 1930s saw the use of federal programs to help protect the ecosystem of the lake. The practice of thinning the forests where needed began on a forty-acre lot in 1933. This provided not only a healthier ecosystem but also a moderate source of income for the Auburn Water District. Although checks for the pine weevil and bluster rust were started in the late 1920s, the Civilian Conservation Corps removed the white pine weevil from all lands surrounding the lake in 1934. In 1935 the District cleared its land of brush and most hardwood trees and for two years relief workers from the Works Progress Administration were used to clear brush, dead wood, and stumps and to plant trees on District land. In 1941, then Assistant Superintendent of the Auburn Water District and graduate forester, Lynn Parker developed a more comprehensive plan for thinning and planting the trees on District land in an attempt to beautify and protect the Lake and its watershed. In 1958, the District began a program of extensive thinning, removing every sixth row of adult trees. Ten years later the District began to work in conjunction with the State Forest Department to help manage and improve its land.

The first measures to directly protect the water around the intake site came in 1939. The Androscoggin Fish and Game Association convinced the Legislature to prohibit fishing in a two hundred-acre area of Lake Auburn around the intakes. This represented a closing of approximately one-tenth of the Lake.

Today, after the adoption of the By-Laws for the Protection of Lake Auburn, approximately one third of the Lake is closed to fishing and all other activity.

In 1973, at the request of the Auburn Water District, the Auburn City Council adopted the Lake Auburn Watershed Overlay Districts. The Watershed Overlay Districts is a comprehensive plan to define land usage and control measures to help protect the Lake Auburn Watershed. The Overlay Districts define the Lake Auburn Watershed itself and give guidelines for agricultural use, waste disposal, erosion control, and construction within the watershed. These guidelines reflected growing concerns that non-point pollution and phosphorous levels were increasing in the Lake, and that these forms of pollution were just as great a threat to water quality as bacterial contamination. The source of this pollution was and still is primarily private residences and thus it is important to control development and waste disposal within the watershed. This ordinance gave the Auburn Water District the right to inspect any septic systems within the watershed to ensure that all plumbing and waste disposal units have as minimal an impact as possible. From 1988 to 1995 the District conducted annual sanitary surveys of watershed waste disposal systems. These surveys are being continued today.

Recently the Water District has had to shift its focus to more preventative measures. In 1975, the District adopted a "no trespassing from sunset to sunrise" rule for land owned by the District in the watershed. This regulation discouraged unwanted camping on the land that could pose a threat to water quality. In 1986 there was an initiative to rezone a portion of the watershed to allow for more dense residential development. The District was able to thwart this plan by giving the City a projection of the phosphorous and turbidity impacts that such development would have on the Lake and consequently on water quality. In 1988 again the Auburn Water District managed to block the creation of a gravel pit in the watershed by showing the potential impact it could have on Townsend Brook and consequently on the Lake itself.

In 1987, the Auburn Water District and the Lewiston Water Division jointly conducted the Lake Auburn Watershed Study to analyze the effects which withdrawing water from the Lake could have on the health of the Lake itself. It also analyzed the best course of action for the protection of the overall quality of Lake water. The study revealed that the Lake's inflow relies 34% on surface rain, 31% on springs and groundwater inflow, and 35% on surface flow from the Basin and Townsend Brook as well as other smaller streams. As for the outflow of the Lake, 18% flows over the dam into Bobbin Mill Brook, 24% evaporates into the atmosphere, and 58% is used for the water supply. The Watershed Study estimated the Safe Yield of the Lake to be around 16 million gallons per day, whereas its current withdrawals are approximately 8 million gallons for the two cities.

To help clarify the "No Bathing" regulation, now over a century old, the City of Auburn amended the Lake Auburn Ordinance to clarify that "no bathing" meant "no swimming or body contact" with the water. In 1991, the Auburn Water District adopted the By-Laws for the Protection of Lake Auburn (see Addendum II) and the Phosphorous Control Ordinance (see Addendum III). These measures were intended to help clarify the laws and guidelines about activity on the Lake and within the watershed. The Phosphorous Control Ordinance restricted most development within the watershed. The By-Laws outlined what is permitted in the different protection levels on the Lake and in the watershed also urged the creation of an organization to oversee watershed protection.

The following year, the Auburn Water District took several preventative measures because of concerns of overuse of the Lake and of extensive erosion increasing phosphorous contamination. In the spring of 1992, the Icehouse Boat Launch, in the more restricted section of the Lake was closed. In the summer of that same year nearly two miles of Spring Road, which runs almost congruently with the westerly shore of the Lake, were closed to motor vehicle traffic and the paved road was replaced with a dirt pathway open to jogging, walking, and biking.

Finally, in 1993, the Lake Auburn Watershed Protection Commission was formed. The principal purposes of the Lake Auburn Watershed Protection Commission were to maintain safe and healthful environmental conditions within the Lake Auburn Watershed, to prevent and control water pollution and to protect and maintain the present quality and volume of potable water supplied from the Lake Auburn Watershed. In order to accomplish these goals the LAWPC was given title to all District land owned at that time in the Watershed and the LAWPC was given the authority to continue to acquire land within the Watershed for the purpose of protection. The Commission must act on behalf of the interests of the Auburn Water District and the Lewiston Water Division when implementing ordinances, regulations, and policies in the Watershed. The LAWPC also was given authority to take legal action to enforce laws and ordinances relative to the watershed and to drinking water pollution. The LAWPC consists of a nine member board composed of three members appointed by the Auburn Water District, three appointed by the City of Lewiston, one appointed by the Town of Turner, one appointed by the Androscoggin Valley Council of Governments, and one member representing collectively the interests of the towns of Buckfield, Minot, and Hebron. At the time of its creation, the LAWPC owned and managed approximately 720 acres of land within the watershed. Due to an aggressive program of land acquisition over the past ten years, the creation of Conservation Easements, and the generosity of some land owners to give control of their land to the Commission in the form of Life Estates, the Commission has dramatically increased the amount of land it controls in the Watershed. To date the Commission controls nearly 1,800 acres, or nearly 20%, of the entire Watershed, an increase of over one thousand acres since its creation. The Commission has also placed an emphasis on acquiring land boarding on the Lake itself, and as a result nearly 80% of the shoreline along Lake Auburn is Commission controlled.

The LAWPC does more than merely acquire property along the Lake. It enforces the laws and regulations regarding watershed protection by frequent in lake and shoreline patrols, cooperation with the City of Auburn and through an extensive program of posting the land and the shoreline with informative placards. The Commission also manages the land that it owns.

In the most recent years, the Commission has been engaged in a new battle against invasive aquatic plants. Variable-leaf milfoil was identified in the Lake right by the inlet at the North Auburn Store and in the Basin. This plant completely takes over the areas it invades, killing other native plant life and choking the Lake, not only diminishing the beauty and recreational possibilities of the Lake, but harming water quality itself. Milfoil can easily be spread from one lake to another or from one area of Lake Auburn to another on the backs of motorboats or trailers. Fortunately, to this date milfoil has not been detected in any other area of the Lake. Nonetheless, the LAWPC has been working on the local and state levels to educate the public about this potential threat. Signage has been posted at all boat launches and heavy fines are imposed for transporting any aquatic plants.

Due to an algae bloom in 2012, the lake experienced widespread anoxia that resulted in a kill off of many lake trout. This event prompted a diagnostic study of the lake in 2013/2014. The study suggested a comprehensive watershed plan, along with a suggestion to control future algae blooms through the use of the algaecide copper sulfate.

In response to an impending algae bloom in the summer/fall of 2018, the lake was dosed with copper sulfate covering an area of 300 acres around the intake. In accordance with the Management Plan, and consultation with our team of in-lake experts, we followed the algaecide treatment with an alum treatment in the summer/fall of 2019. This project involved a low dose of alum covering 2/3 of the entire lake surface, and over 250,000 gallons of alum. As a result of this project, we hope to experience up to 10 years of improved water quality, which will buy us time to identify and eliminate sources of phosphorus that are entering the water from a variety of sources.

6. Existing Water Quality Related Ordinances

- Chapter 60, Article XII, Division 4, Lake Auburn Watershed Overlay District
The Lake Auburn Watershed District is intended to maintain safe and healthful environmental conditions; prevent and control water pollution; protect spawning ground for fish, aquatic life, bird and other wildlife habitats; control building sites; provide visual and physical points of access to waters and natural beauty; and protect and maintain the present quality and volume of potable water supplied from the Lake Auburn Watershed to the population of the Auburn-Lewiston area.
- Chapter 60, Article XIII, Division 2, Phosphorus Control
The purpose of this division is to provide protection against additional phosphorus export to Taylor Pond and Lake Auburn from new land uses and changes in existing land uses by ensuring that development within the watersheds does not generate more phosphorus than the water bodies can handle and by eliminating or reducing existing sources of phosphorus. Phosphorus, a nutrient, stimulates algal growth, the main cause of water quality decline. The primary source of new and increasing phosphorus loading in the state lakes is land development: residential, commercial, and industrial.
- Chapter 60, Article XII, Division 5, Shoreland Zoning Overlay District and Shoreland zoning map related to Lake Auburn and Tributaries.
The purposes of this Shoreland Overlay District (SLO) are to further the maintenance of safe and healthful conditions; to prevent and control water pollution; to protect fish spawning grounds, aquatic life, bird and other wildlife habitat; to protect buildings and lands from flooding and accelerated erosion; to protect archaeological and historic resources; to protect freshwater wetlands; to control building sites, placement of structures and land uses; to conserve shore cover, and visual as well as actual points of access to inland waters; to conserve natural beauty and open space; and to anticipate and respond to the impacts of development in shoreland areas.

7. Previous and Current Lake Auburn Watershed Studies

Title

Lake Auburn Watershed Study
Protecting "The Landscape's Eye:" Preserving Lake Auburn...
Application for Exception to the SDWA Filtration Requirement
Turbidity & Bacteria Study

Completed

December 1987
July 1990
August 1991
June 1993

A Report of the Severity of Bluff Erosion - Lake Auburn	May 1994
Phosphorus Levels & Sediment Core - Lake Auburn Watershed	May 1994
Studying the Bathymetry of Lake Auburn	May 1994
Acoustic Sub-bottom Profiling - Lake Auburn	May 1994
Water Profile Studies of Lake Auburn	May 1994
Water Profile of Lake Auburn	June 1995
Water Chemistry of the Lake Auburn Watershed	June 1995
Sedimentation Study of Lakes - Lake Auburn	June 1995
Boundary & Budget Analysis for Townsend Brook Watershed	May 1996
Inspection of East and North Auburn Dams	November 1996
The Lake Auburn Watershed - Land Use Planning	May 1998
GIS Mapping for the Lake Auburn Watershed	August 1999
Engineering Services for Repairs to the East Auburn Dam	April 2002
Forest Management Plan for the Lake Auburn Watershed	June 2002
Development of Emergency Response Plan for the East Auburn Dam	September 2002
Development of Emergency Response Plan for the North Auburn Dam	September 2002
Source Water Assessment Plan - Lake Auburn Watershed (SWAP)	April 2003
Timber Harvesting Plan for the Lake Auburn Watershed Commission	November 2003
Water Budget for Lake Auburn, Maine	January 2004
Lake Auburn Watershed Sanitary Survey for Wilson Pond Area	June 2005
Lake Auburn Watershed Sanitary Survey for Townsend Brook Area	August 2005
Safe Drinking Water Act Compliance Study	December 2005
Lake Auburn Bacteria Study Update	February 2006
Lake Auburn Bike and Pedestrian Master Plan - Southern Link	September 2007
DRAFT - Lake Auburn Watershed Management Plan	February 2010
FINAL - Lake Auburn Watershed Management Plan	April 2010
Lake Auburn Watershed Diagnostic Study	February 2013

8. Scope of Work and Deliverables

A. Analysis of Regulatory Impacts

Determine impact of regulations in and around Lake Auburn.

- 1) Review existing ordinances and bylaws for the protection of Lake Auburn and identify strengths, weaknesses, obsolescence and concerns with existing ordinances and bylaws
- 2) Review existing studies and reports regarding consideration of the filtering drinking water and identify options for updates or improvements
- 3) Determine if the current "multi barrier approach" to water quality, and its impact to stakeholders, compare with best practices of other protected water sources

Questions based upon the data acquired:

- a) *What conclusions and recommendations can be drawn from this analysis?*
- b) *Can building restrictions/regulations within the watershed be eased if a filtration plant is built?*
- c) *What is working and what is not working?*

B. Analysis of Environmental Impacts

Determine short- and long-term environmental impacts as it pertains to past and future watershed and in-lake strategies and make recommendations that will ensure long-term viability of Lake Auburn as a public drinking water supply, future development, and possible recreational activities.

All objectives should consider impervious surface, human waste that may result in the transfer of pathogens, loss of filtration waiver, taste or odor, cyanotoxins, spread of invasive organisms, amounts of phosphorus (P), nitrogen (N), and sediment.

- 1) Investigate the magnitude of changes in water quality in Lake Auburn that could result from changes in development standards or enhanced recreational activities.
- 2) Review existing resources and practices as it pertains to land conservation, erosion control, and forest management.
- 3) Review Lake Auburn Watershed Protection Commission land purchase strategy and history of purchases.

Questions based upon the data acquired:

- a) *What conclusions and recommendations can be drawn from this analysis?*
- b) *Is the current amount of protected land too much, too little, or sufficient to meet water quality goals for an unfiltered public water supply?*
- c) *Do additional recreational opportunities exist that will not impact the overall environmental health of Lake Auburn?*
- d) *Can changes occur to development standards in the Lake Auburn watershed area?*

C. Analysis of Economic Impacts

Determine the financial impacts to the City of Auburn, past and future, to provide a public drinking water supply for the customers of the Auburn Water District. All objectives should consider lost tax revenues, unrealized economic activity which includes development and recreational, and rate payer impacts (past, present, and future).

- 1) Quantify the full picture of the economic cost of the added protection through ordinances and regulations for Lake Auburn protection.
- 2) Quantify the costs of various drinking water treatment scenarios including modern filtration and other technologies to ensure both quality drinking water and long-term lake health - taking into account all costs required to construct & maintain (including the potential for supplementary or alternate drinking water sources).
- 3) Pinpoint Lake Auburn's standing compared to other filtered drinking water sources to demonstrate where Auburn currently is, and where Auburn could be by using a matrix to compare Lake Auburn to other filtered lakes and drinking water sources around the US, including consideration for variables such as lake size and depth, permissible types of development and recreation, cost to construct and maintain, and other factors that will show the range of paths taken by other water districts to demonstrate where Auburn currently is, and real world comparable that show where Auburn could be.

D. Final Report Outcomes

It is envisioned that the Consultant shall, at a minimum, meet the following goals and objectives as it pertains to the final report.

- 1) Compare identified options in all three categories and make holistic recommendations [to the City Council](#) on bundled improvements
- 2) Present options to Planning Board
 - a. Accept and consider public input
 - b. Draft Ordinance Revisions for Adoption by Council
- 3) Present options and Planning Board recommendations to City Council
 - a. Workshop with Council
 - b. Present for public input and amend as directed by Council
 - c. Finalize revisions for adoption by Council

9. Proposal Elements

Specific proposals should include an explanation of how the consultant will complete the following and identify the key deliverables included in the proposal:

1. Project Initiation
2. Public Input and Stakeholder Outreach
3. Identified Regulatory Impacts
4. Identified Ordinance Review and Analysis
5. General Land Use Analysis Relating to Proposed Ordinance Revisions
6. Identify Options for Revisions
7. Identified Environment Impacts
8. Anticipated Impacts on Water quality
9. Identified Economic Impacts
10. Analysis and Preparation of draft/final Reports to Planning Board and City Council
11. Draft and present final reports with changes as proposed to the City Council

10. Staff Participation

The City of Auburn will provide project oversight, participate in meetings and the final review and approval of all deliverables related to the evaluation. It is envisioned that the selected consultant/firm will be responsible for most of the tasks during the process; however, the City of Auburn is expected to perform or to assume lead responsibility for the following tasks:

- A. Provides access to all ordinances and any relevant studies at the request of the consultant.
- B. Review all draft reports and recommendations prior to their reproduction and distribution
- C. Assist with media outreach and distribution of media advisories
- D. Schedule required public meetings with the Consultant, Planning Board and City Council and provide meeting space
- E. Provide updates via the City Website and make relevant document deliverables available to the public upon request
- F. Provide existing GIS Data and information

11. Project Timeline

Staff expects to select the team in December 2020 and return to City Council in January to request authorization to award the contract to the best qualified team. The City expects this process to be completed within four months of selection, including submission of the completed ordinance amendments for consideration at the Planning Board and City Council meetings.

12. Selection Criteria

Proposals will be evaluated by a committee. The evaluation committee will be contacting references and/or conducting all required inquiries the City deems necessary to assist in the evaluation of all proposals. Proposals will be qualifications-based. Committee evaluations will be measured and tallied across the following dimensions:

- A. Statement of Qualifications and Experience: 30 points, summary of the proposer's qualifications and recent experience in providing services for similar Projects. Experience referenced shall be of similar or greater scope, size, and complexity (proposer shall furnish information of similar work performed within the past ten years, including current contact information for each project).
- B. Project Approach and Understanding of Objectives: 20 points, describe your firm's approach and team organization to perform services. Include a brief description on the collaborative process/methods to be used by key personnel, stakeholder outreach, as well as a summary of your Firm's understanding of project, broad technical requirements, constraints affecting implementation.
- C. References and Completeness: 20 points, summary of references as outlined in Exhibit G and overall quality/completeness of proposal package.
- D. Cost: 20 points, price to include all labor, equipment, etc. for consultant services as outlined in Exhibit H and shall be delivered in a separate sealed envelope.
- E. Work Schedule and Timeline: 10 points, summary of durations for submittal of deliverables and milestone dates/events. The City acknowledges and understands that completion schedule will be dependent on timely City responses, seasonal data gathering and analyses, and the full scope of deliverables will be dependent on processing information from stakeholder outreach and discussions.

13. Proposal Format

Submit one (1) original proposal with five (5) copies and required forms, along with a USB in Microsoft Word or PDF format which shall include, but is not limited to the following:

- A. Letter of Transmittal (not to exceed one page)
- B. Table of Contents (not to exceed one page)
- C. Proposer's Business Information (not to exceed one page per firm/sub-consultant – see Exhibit C)
- D. Statement of Qualifications & Experience (not to exceed ten pages)

Proposals must contain a statement as to qualifications of the proposer and any sub-consultants; identify the project manager, additional staff and/or sub-consultant staff having assignments under the contract. Resumes of all staff shall fully describe qualifications, experiences, and projects for which they had progressive responsibility, along with the duration of time with the proposer's firm. The project manager will be expected to be fully involved and conversant in the schedule and deliverables, as well as coordinate with the technical experts contributing to specific subject areas.

Proposals shall describe the organizational structure of staff members and sub-contractors and provide a summary of the business' general experience in providing the Scope of Work listed in Section 8. This section shall also include a description of three recent projects of similar scope and magnitude.

E. Approach & Methodology (not to exceed five pages)

Proposals must address the minimum tasks outlined in Section 8. The City requests that any additional list of tasks which the proposer expects City staff to perform (i.e. any not contained in this RFP) be included in their proposal.

F. Work Schedule and Timeline (not to exceed two pages)

Proposals must contain an outline of a proposed work schedule and timeline that includes all tasks and deliverables for completion. The work schedule shall explain what respective roles and tasks that City staff would be expected to complete the Scope of Work.

G. Exceptions to Scope of Work

Any deviation from Specifications and Scope of Work must be identified on Exhibit D (Additions, Deletions and/or Exceptions). Failure to note said exceptions will be interpreted to convey that the proposer proposes to perform in the manner described and/or specified in this solicitation. If exception(s) are taken or alternatives offered, complete descriptions must be shown separately

H. Project Cost (not to exceed two pages)

Not-to-Exceed project cost for the performance of all services described in the scope of work, must be identified in the format outlined in Exhibit B, which shall be delivered in a separate sealed envelope.

I. Billing schedule (not to exceed two pages)

A payment schedule shall accompany the project cost sheets which shall be delivered in a separate sealed envelope. The billing schedule shall clearly identify:

- 1) Proposed rates and method of payment for all services to be performed by the Proposer including hourly rates, description of any reimbursable charges, and rental or purchase of equipment and/or instrumentation.
- 2) An estimated cost breakdown for each major component of the scope of work, with a cross-reference to each component identified in Section 8.

J. References and completeness (not to exceed one page)

Provide a minimum of three (3) references from recent projects of similar or greater size and scope on Exhibit A, preferably those from other Maine agencies.

Exhibits

Exhibit A: References

REFERENCES Please provide three (3) customer references from recent projects, within last ten (10) years. Local and similar size contract references are preferred.	
REFERENCE #1	
NAME OF FIRM	
ADDRESS	
CITY, STATE, ZIP CODE	
TELEPHONE #	
CONTACT	
PROJECT NAME/COMPLETION DATE	
APPROX. COST	
REFERENCE #2	
NAME OF FIRM	
ADDRESS	
CITY, STATE, ZIP CODE	
TELEPHONE #	
CONTACT	
PROJECT NAME/COMPLETION DATE	
APPROX. COST	
REFERENCE #3	
NAME OF FIRM	
ADDRESS	
CITY, STATE, ZIP CODE	
TELEPHONE #	
CONTACT	
PROJECT NAME/COMPLETION DATE	
APPROX. COST	

Exhibit B: Cost Proposal

The undersigned, as proposer, certifies that this submittal is made without collusion with any other person, firm, or corporation; and in submitting a response to this request; has examined instructions, specifications, and all terms and conditions of the solicitation. Proposer proposes and agrees to execute and fully perform in accordance with the instructions, specifications, terms and conditions of this request and any resulting agreement.

Not to Exceed Price for the Scope of Work contained herein (fixed price including all reimbursable):

\$ _____

Not to Exceed Price (in words): _____

Name of Firm _____ Date _____

Authorized Signature _____

Name _____

Mailing Address _____

Phone _____

Fax _____

Email Address _____

Attach an itemization of costs that follows the format listed on the following pages. If necessary, recreate the table to add subcomponents or additional line items to further clarify costs for the City. If a specific item(s) does not apply, then state not applicable with clarifying rationale.

Exhibit B shall be submitted in a separate sealed envelope labeled, "RFP FOR #2021-015 – DO NOT OPEN UNTIL EVALUATIONS ARE COMPLETE," the contents of which shall include the following:

1. Total cost by task (see table below and reference Section 8 above)
2. A separate spreadsheet outlining a detailed breakdown of estimated labor hours, proposed rate, and method of payment for all services, hourly rates, description of any reimbursable charges, equipment or instrument rentals or purchases, et al.
3. Not-to-exceed price for all work included herein.

TASK #	ITEM	COST
1	Analysis of Regulatory Impacts	
2	Analysis of Environmental Impacts	
3	Analysis of Economic Impacts	
4	Final Report	
	Mark-up on direct costs	
	Overhead rate as a percentage of direct labor (%)	
	TOTAL:	

Exhibit C: Business Information

Complete one form for the **primary firm** included in the proposal.

1. Length of time your firm has been in business: _____
2. Length of time at current location: _____
3. List types and business license number(s):

4. Names and titles of all officers of the firm:

5. Is your firm a sole proprietorship doing business under a different name? Yes No
6. If yes, please indicate sole proprietorship name/name under which you are doing business:

7. Please indicate your Federal Tax ID Number: _____
8. Is your firm incorporated? Yes No
9. Primary business address: _____

Complete one form for each **sub-consultant** included in the proposal.

1. Length of time your firm has been in business: _____

2. Length of time at current location: _____

3. Total number of employees: _____

4. List types and business license number(s):

5. Names and titles of all officers of the firm:

6. List the names of similar projects you have worked on within the last ten years.

7. List the number of past projects partnering with Primary Consultant.

Exhibit E: Scope of Work and Schedule of Performance

Exhibit F: Compensation Rates and Charges

Exhibit G: Certificate of Consultant

I HEREBY CERTIFY that I am the _____, and a duly authorized representative of the firm of _____, whose address is _____, and that neither I nor the above firm I here represent has:

- a. Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit to secure this Agreement
- b. Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement; or
- c. Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the Agreement;

Except as here expressly stated (if any):

I acknowledge that this certificate is subject to applicable State and Federal laws, both criminal and civil.

Signature

Date

Exhibit H: Consultant Evaluation Form

The City is interested in maximizing the value of outsourcing consultant services. Prospective firms should propose the most cost-effective methodology and technology to meet the requirements of this RFP. Completed copies of evaluation forms will not be made available to proposers. However, upon completion of the evaluation and selection process, proposers will be advised of the top-ranked firms. The selected firm will be invited to negotiate the terms of an agreement for services with the City. If an agreement is not reached within a reasonable period, negotiations will be opened with the next ranked choice of the selection committee.

CONSULTANT EVALUATION FORM				
	Criteria	Maximum Score	Score	Comments
1	Statement of qualifications and experience: summary of the proposer’s qualifications and recent experience in providing services related to the topics requested in this proposal (including a list of subconsultants and their qualifications and experience).	30		
2	Approach and methodology: summary of proposer’s approach and team organization which shall include a summary of the firm’s understanding of issues, approach to gathering information, potential challenges, and proposed solutions, etc. as outlined in Section 8.	20		
3	References and completeness: summary of references as provided in Exhibit A and overall quality and completeness of proposal package.	20		
4	Cost: price to include all labor, equipment, etc. for consultant services as outlined in Section III and shall be delivered in a separate sealed envelope.	20		
5	Work schedule and timeline of assigned timelines to each task and/or subtask.	10		
	(MAXIMUM SCORE: 100)	TOTAL SCORE:		

Exhibit I: Conditions and Instructions to Bidders

1. Bidders shall use the enclosed bid form for quotations. Whenever, in bid forms, an article is defined by using a trade name or catalog number, the term "or approved equal", if not inserted, shall be implied.
2. Submit a separate unit price for each item unless otherwise specified in the bid request. Award will be made on a basis of each item, or as a group, whichever is in the best interest of the City. Prices stated are to be "delivered to destination".
3. Bid proposals must be completed in full, in ink and must be signed by firm official. Bids may be withdrawn prior to the time set for the official opening.
4. Bids will be opened publicly. Bidders or representatives may be present at bid opening.
5. Awards will be made to the lowest responsible bidder, considering the quality of the materials, date of delivery, cost which meets specification and is in the best interest to the City of Auburn.
6. All travel and transportation charges, including expense for freight, mail, etc. shall be prepaid and be at the expense of the vendor unless otherwise specified in the bid.
7. The terms and cash discounts shall be specified. Time, in connection with discount offered, will be computed from date of delivery at destination after final inspection and acceptance or from date of correct invoice, whichever is later.
8. The City is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, exemption certificate will be furnished with the Purchase Order when required.
9. Time of delivery shall be stated. If time is of the essence, the earliest date may be a factor in the bid award.
10. No contract may be assigned without the written consent of the Finance Director or her designee. The contract shall not be considered valid until a purchase order has been issued to the successful bidder.
11. Please state "**2021-015 Lake Auburn Impact Study**". on submitted, sealed envelope.
12. The City of Auburn reserves the right to waive any formality and technicality in bids whichever is deemed best for the interest of the City of Auburn.
13. Bidder will clearly outline all options that are included in the bid price.
14. Word and PDF versions of all project documents submitted shall be considered property of the City of Auburn.

Exhibit J: General Conditions

1. Equal Employment Opportunity

The City of Auburn is an Equal Opportunity Employer and shall not discriminate against an applicant for employment, and employee or a citizen because of race, color, sex, marital status, physical and/or mental handicap, religion, age, ancestry or natural origin, unless based upon a bona-fide occupation qualification. Vendors and contractor or their agents doing business with the City shall not violate the above clause or the Civil Rights Acts of 1964. Violations by vendors shall be reviewed on a case-by-case basis and may mean an automatic breach of contract or service to the City of Auburn.

2. Save Harmless

The Bidder agrees to protect and save harmless the owner from all costs, expenses or damages that may arise out of alleged infringement of patents of materials used.

3. Subcontracting

The Bidder shall not subcontract any part of the work or materials or assign any monies due it without first obtaining the written consent of the municipality. Neither party shall assign or transfer its interest in the contract without the written consent of the other party.

4. Warranty

The Bidder warrants that all work will be of good quality and free from faults and defects, and in conformance with the specifications. All work not so conforming to these standards may be considered defective. The Bidder agrees to be responsible for the acts and omissions of all of its employees and all subcontractors, their agents and employees, and all other persons performing any of the work under a contract with the Bidder.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 126-11022020

ORDERED, that the City Council hereby appoints three prior members Comprehensive Plan Committee to serve on the Comprehensive Plan Ad-hoc committee as listed below.

1. Jonathan LaBonte
2. Jeremiah Bartlett
3. Dan Bilodeau

Passage on 11/02/2020, 6-0 (Councilor Walker absent).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 127-11162020

ORDERED, that the State COVID safety mandates regarding masking and physical distancing will be fully implemented during all City Council meetings. Any Councilors, staff, or members of the public who are not in compliance will be required to participate in meetings remotely.

A TRUE COPY

ATTEST _____
Susan Clements-Dallaire, City Clerk

Passage on 11-16-2020 4-3 (Councilors Milk, Walker, and Gerry opposed).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 128-11162020

ORDERED, remaining proceeds from the sale of city-owned property #217-028-000-000 located at 5 Sprucewood Road in the amount of \$44,800 will be placed in a special purpose fund for repair or remediation of blighted or abandoned properties within the downtown Auburn area. Expenditure from this Special Purpose account must part of a project or initiative that is brought before City Council.

Passage on 11/16/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 129-12072020

ORDERED, that the City Council hereby authorizes funds in the amount of \$25,000 from the FY20 CIP for Fitness Equipment be reallocated to Mt. Apatite upgrades.

Passage on 12/07/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 130-12072020

ORDERED, that the City Council hereby authorizes that the only allowable names of the City are 'Auburn' and the 'City of Auburn, Maine'. As of adoption, there will be no official use of a moniker, though from time to time a moniker may be approved by the City Council for use in advertising or marketing initiatives. As of adoption, the only approved slogan is "No Steps Backward" in either Latin or English though from time to time, a slogan may be approved by the City Council for use in advertising or marketing initiatives. Any City created commission, board, and committee and any outside group receiving funds or City staff support must submit for approval by the city council before use of any logo, slogan, or variation of name prior to use. Any outside group soliciting funds from local, state, or federal sources must seek permission from the City Council before using city council approved names, slogans, logos or monikers in their solicitation efforts that imply Municipal support.

Passage on 12/7/2020 as amended 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 131-12212020

ORDERED, that the City Council hereby appoint the following named persons to serve documents as Civilian Process Servers (employees and volunteers) on behalf of the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) within the City of Auburn for 2021. Constable Process Servers (Private) are not an agent or employee of the city or entitled to hold himself/herself out as such and is not authorized to carry a firearm in the performance of his/her duties, and that his/her authority to act as a constable is limited to private employment as a process server.

John Banville	Employee	Civilian Process Server	Without Firearm	Re-appointment
Anna Brown	Employee	Civilian Process Server	Without Firearm	Re-appointment
Chandra Elliot	Employee	Civilian Process Server	Without Firearm	Appointment
Maegan Kyllonen	Employee	Civilian Process Server	Without Firearm	Re-appointment
Francis M. Carignan	Private	Constable Process Server	Without Firearm	Re-appointment
Kenneth Edgerly	Volunteer	Civilian Process Server	Without Firearm	Re-appointment
Glenn Garry	Volunteer	Civilian Process Server	Without Firearm	Re-appointment
Harry Gorman	Private	Constable Process Server	Without Firearm	Re-appointment
David O'Connell	Employee	Civilian Process Server	Without Firearm	Re-appointment

Passage on 12/21/2020, 7-0.

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 132-12212020

ORDERED, that the City Council hereby re-appoints Bryan Bachelder as the Local Sealer of Weights and Measures with a term expiration of December 31, 2021.

Passage on 12/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 133-12212020

ORDERED, that the Auburn City Council hereby adopts the recommendation of the 2020 Comprehensive Plan Committee and appoints Dana Staples as the Chair of the Committee.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 134-12212020

ORDERED, that the City Council hereby authorizes the Finance Director to record a waiver of foreclosure at the Androscoggin County Registry of Deeds pursuant to 36 M.R.S.A. § 944, on real estate taxes assessed against Auburn Business Development CO for property located at the following:

207 Cascades Dr, Map and Lot 118-002-000-000; dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-86;

267 Cascades Dr, Map and Lot 118-002-001-000; dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-87;

268 Cascades Dr, Map and Lot 118-004-000-000; dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-88;

226 Cascades Dr, Map and Lot 118-004-001-000; dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-89;

239 Cascades Dr, Map and Lot 118-004-002-000; dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-90;

11 Cascades Dr, Map and Lot 130-001-001-000; dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-96;

35 Cascades Dr, Map and Lot 130-001-002-000; dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-97;

76 Cascades Dr, Map and Lot 130-001-003-000, dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-98; and

160 Cascades Dr, Map and Lot 130-001-004-000, dated July 3, 2019 and recorded at the Androscoggin County Registry of Deeds in Book and Page 10121-99.

Passage on 12/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 135-12212020

ORDERED, that the City Council hereby approves the liquor license for Chipotle Mexican Grill of Chicago, LLC, dba Chipotle Mexican Grill, located at 410 Center Street.

Passage on 12/21/2020, 6-0 (Councilor Walker was not in the room for the vote).

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 136-12212020

ORDERED, that the City Council hereby adopts the proposed amendment to the PY2019 Annual Action Plan to incorporate funds from the CARES Act Round 3 as recommended by the Citizen's Advisory Committee and Community Development staff.

Passage on 12/21/2020, 7-0.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 137-12212020

ORDERED, that the Auburn City Council hereby adopts the proposed CITY OF AUBURN, MAINE COUNCIL ORDER.

WHEREAS, the City of Auburn (the "City") is authorized pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, to designate specific areas within the City as FutureGuard Omnibus Municipal Development District (the "District") and to adopt a development program for the District (the "Development Program"); and

WHEREAS, there is a need for development in the City and for the creation of good new jobs in the City; and

WHEREAS, implementation of the Development Program will help to improve and broaden the tax base in the City and improve the economy of the City and the State of Maine; and

WHEREAS, there is a need to encourage the expansion, improvement and continuation of commercial development in the City through the establishment of the District in accordance with Chapter 206 of Title 30-A; and

WHEREAS, the City Council has held a public hearing on December 21, 2020, upon at least ten (10) days prior notice published in a newspaper of general circulation within the City, on the question of establishing the District in accordance with the requirements of 30-A M.R.S.A. § 5226; and

WHEREAS, the City desires to designate the District as a Municipal Development and Tax Increment Financing District, and to adopt a Development Program for the District; and

WHEREAS, it is expected that approval will be sought and obtained from the Maine Department of Economic and Community Development (the "Department"), approving the designation of the District and the adoption of the Development Program for the District;

NOW THEREFORE BE IT ORDERED AS FOLLOWS:

Section 1. The City Council hereby finds and determines that:

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

- a. At least twenty-five percent (25%), by area, of the real property within the District, as hereinafter designated, is suitable for commercial uses; and
- b. The total area of the District does not exceed two percent (2%) of the total acreage of the City, and the total area of all existing and proposed development districts within the City (including the District) does not exceed five percent (5%) of the total acreage of the City; and
- c. The original assessed value of all existing and proposed tax increment financing districts (including the District) does not exceed five percent (5%) of the total value of equalized taxable property within the City as of April 1, 2018; and
- d. The District and pursuit of the Development Program will make a contribution to the economic growth and well-being of the City of Auburn and the surrounding region, and will contribute to the betterment of the health, welfare and safety of the inhabitants of the City of Auburn, including a broadened and improved tax base and economic stimulus, and therefore constitutes a good and valid public purpose. The City has considered all evidence, if any, presented to it with regard to any adverse economic effect on or detriment to any existing business and has found and determined that such adverse economic effect on or detriment to any existing business, if any, is outweighed by the contribution expected to be made through the District and Development Program.

Section 2. 30-A of the Maine Revised Statutes, as amended, the City hereby designates a Municipal Development and Tax Increment Financing District and to promote the completion of the project, designated and described more particularly set forth in the Development Program presented to the City Council and such Development Program is hereby incorporated by reference into this vote as the Development Program for the District.

Section 3. Pursuant to the provisions of 30-A M.R.S.A. §5227, the percentage of the increased assessed value to be retained as captured assessed value in the District is set forth in the Development Program.

Section 4. The City Manager be, and hereby is, authorized, empowered and directed to submit the proposed designation of the District and the proposed Development Program for the District to the Department for review and approval pursuant to the requirements of 30-A M.R.S.A. §5226(2).

Section 5. The foregoing designation of the District and the adoption of the Development Program for the District shall become final and shall take full force upon receipt by the City of

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
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Katherine E. Boss, At Large

Jason J. Levesque, Mayor

approval and designation of the District and adoption of the Development Program by the Department.

Section 6. The City Manager be and hereby is authorized and empowered, at his discretion, from time to time, to make such revisions to the Development Program for the District and the City Manager deems reasonably necessary or convenient, including revisions to the scope or description of the public improvements, facilities and programs to be financed with a portion of the tax increment revenues generated by the District, in order to facilitate the process for review and approval of the District by the Department, or for any other reason so long as such revisions are not inconsistent with these resolutions or the basic structure and intent of the Development Program.

Section 7. The City Manager, in the name and on behalf of the City, is hereby authorized and directed to enter into a credit enhancement agreement between the City and the developer of the project to be located in the District, consistent with the description of such agreement in the Development Program.

Section 8. This Order shall take effect immediately upon adoption.

Approved December 21, 2020, by the City Council of the City of Auburn, at a meeting duly convened and conducted at Auburn, Maine.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk Date

Passage on 12/21/2021 7-0. A roll call vote was taken.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 138-12212020

ORDERED, that the City Council hereby authorizes waiving of the permit fees that would be assessed to the City for the new Edward Little High School.

Passage on 12/21/2020, 5-2 (Councilors Walker and Gerry opposed).