

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, August 15, 2019
Time: 0800
Location: LA911 Communications Center

Roll Call:

Present- Chief Jason Moen, Chief Robert Chase, Chief Brian O'Malley, Chief Brian Stockdale, Finance Director Heather Hunter, Councilor Leroy Walker, Patricia Mador, Esq., and Citizen-at-large Wayne Werts

Staff- Director Paul LeClair, IT Director Drew McKinley

Secretary- Katie Gallant

Guest(s)-

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:00.

Approval of Minutes: June 20, 2019, meeting minutes.

- Motion to accept the June minutes made by Chief Moen, seconded by Councilor Walker.
- All in favor. Motion passes.

Executive Session: Personnel Issue

- Motion to enter Executive Session made by Ms. Mador, Esq., seconded by Chief Chase.
- All in favor. Entered into Executive Session at 08:01.
- Motion to exit Executive Session made by Chief Chase, seconded by Councilor Walker.
- All in favor. Exited Executive Session at 08:03.

Financial Report:

FY20 Budget to Date Review

- Director LeClair reviewed the FY2020 operational budget.
- Motion to approve the FY20 year to date budget review made by Councilor Walker, seconded by Chief Chase.
- All in favor. Motion passes.

Capital Project Review

- FY20 :
 - Negotiations went well and the contract with EF Johnson for the Radio Project have been signed. Director LeClair presented the payment schedule for the project. We are waiting on a copy of the performance bond and then will issue the contract execution payment.
 - Director LeClair predicts 270 days to completion.
 - IT Director McKinley has been in contact with EF Johnson's Project Manager.
 - Director LeClair recommends that the Lewiston Landfill Site 180 Foot Tower Project be awarded to Green Mountain in the amount of \$187,930.
 - Motion to award the Lewiston Landfill 180 Foot Tower Project to Green Mountain in the amount of \$187,930 made by Chief Moen, seconded by Chief Chase.
 - All in favor. Motion passes.
 - The Fire Alarm Boxes will be provided by sole source vendor R.B. Allen. We are waiting on their proposal. Director LeClair estimates to have a recommendation for the digitizer for the September meeting.
- FY19:
 - Director LeClair proposed to retain some of the FY19 Capital funds for FY20 Capital projects.
 - \$260,000 to pay for the FY19 approved Radio Consoles.
 - \$140,750 to pay for the FY19 approved Console Furniture and Installation.
 - \$5,000 to retain Norm Boucher to review the Radio Project design.
 - We are holding \$14,966 for Microwave Project completion.
- Councilor Walker made the motion to accept the FY20 and FY19 Capital Project reports, seconded by Ms. Mador, Esq.
- All in favor. Motion passes.

Director's Report:

- Director LeClair anticipates that Jeffrey Burt will be signed off from training in mid-September.

IT Director's Report:

- No Report.

Operations Manager's Report: Director LeClair

- No Report.

Next meeting:

- Thursday, September 19, 2019, at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Councilor Walker moves to adjourn the meeting, seconded by Chief Stockdale.
- Meeting adjourned at 08:16.