

LEWISTON-AUBURN 911 COMMITTEE

AGENDA

Date: Thursday, October 25, 2018
Time: 8:00 A.M.
Location: Lewiston Auburn 911 Conference Room

1. Roll Call
2. Approval of Minutes
 - September 25, 2018
3. Executive Session
 - N/A
4. Financial Report
 - FY19 Budget to Date Review
 - FY19 Capital Project Review and Committee action:
 - a) Award Bid for 800MHz Radio Engineering Services:
Director LeClair recommends awarding Consultant Services to the low bidder meeting specifications: Communications Design Consulting Group of Barrington, NH for the bid amount not to exceed \$19,950.00.
 - b) Award Bid for Communications Equipment Shelter @ the City of Lewiston Landfill site.
Director LeClair recommends awarding the LA2018-005 bid to the low bidder meeting specifications: Eastern Communications of Bloomfield CT for the bid amount not to exceed \$185,760.00.
Note: On Monday October 22, 2018, the Lewiston Planning Board approved conditional use application to place a communication shelter at this location.
 - c) Update to FY19 Capital Budget:
Director LeClair recommends adjusting the FY19 Capital Budget to include the obtaining required licensing for Lewiston & Auburn 800MHz frequencies: Dirigo Wireless: \$9,250.00
Note: Licensing Requirement tied to Lewiston & Auburn's 2018 Homeland Security Grant Radio System Project.

- FY20 LCIP Project Review and Committee action

Director LeClair to review proposed FY20 Capital Project(s)

- a) 800MHz Radio Project
 - Main Radios
 - Complete Connectivity & Support Facility Project
 - Station Alerting Control & Fire Alarm Box Control
- b) LA911 Facility Project (FY22)
- c) LA911 Server Project (FY22)
- d) Lewiston & Auburn Mobile & Portable Radios
 - Note: Homeland Security Grant and COPS grant offset noted on CIP form.

5. Director's Report

- New Hires: Two recently hired dispatchers in training.
- One conditional offer of employment for IT Specialists.
- Trail period of a dispatcher schedule.
- City of Auburn Board Report Format / Review Draft

6. IT Director's Report

- As needed

7. Operation Manager's Report

- As needed

8. Schedule next meeting: November 15, 2018

9. Public Comment

10. Adjournment