

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, April 19, 2018
Time: 0800
Location: Lewiston Auburn 911 Conference Room

Roll Call:

Present- Finance Director Heather Hunter, Chief Brian O'Malley, Chief Phil Crowell, Chief Brian Stockdale, Patricia Mador, Esq., Councilor Leroy Walker, Councilor Michel Lajoie, Citizen-at-Large Paul Robinson

Staff- Director Paul LeClair, Operations Manager Tim Hall

Secretary- Katie Gallant

Guest(s)-

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:00.

Election of Officers:

- Lewiston Auburn 9-1-1 Committee Chair Chief Geoff Low has accepted a position in Orono and will no longer be serving on the LA911 Committee.
- Chief Phil Crowell made the motion to appoint Chief Brian O'Malley as the new Chair. Motion seconded by Chief Brian Stockdale.
- All in favor. Motion passes.
- Chief Phil Crowell made the motion to appoint Chief Robert Chase as the new Vice Chair of the LA911 Committee. The motion was seconded by Councilor Leroy Walker.
- All in favor. Motion passes. Director LeClair will notify Chief Chase of his new position.

Approval of Minutes: March 15, 2018, meeting minutes.

- Motion to accept minutes made by Councilor Walker, seconded by Councilor Lajoie.
- All in favor. Motion passes.

Financial Report:

FY18

- Director LeClair presents the FY18 year to date report. Projected expenses will be close to budgeted amounts with the possibility of ending the year slightly under budget.

- Ms. Pat Mador, Esq. moves to accept the FY18 report, seconded by Councilor Walker.
- All in favor. Motion passes.
- Director LeClair presents information on Domestic Partner Health Coverage for committee members' review. The topic will be addressed at the May meeting.

Director's Report:

FY19

- Director LeClair presented the proposed budget for FY19 to the Lewiston City Council on April 10, 2018.
- The budget presentation for the City of Auburn is scheduled for May ~~23~~ 21, 2018.

Verizon Proposal

- LA911's attorney has reviewed the lease agreement presented by Verizon and returned it to their attorney with proposed changes.

Personnel Update

- One employee out on long term sick leave impacting the overtime budget.
- LA911 has one trainee scheduled to sign off at the end of April. It is anticipated that this employee will fill the open day shift to offset overtime costs.
- A job offer will be made this week to a recently interviewed candidate.

Union Negotiations

- The first union negotiation meeting will be Monday, April 23, 2018.

IT Director's Report: presented by Director LeClair

- Goff Tower has been erected.
- The communications buildings are in place at both sites awaiting CMP to connect power. Once online the microwave link should alleviate some of LPD connectivity issues.
- The Montello project has been completed.
- The fiber optic project has been completed.
- Director LeClair will get estimates for landscaping at the Webber Ave site.

- Finance Director Heather Hunter requests that a Financial Report for the Capital Project be presented at future meetings.

Operations Manager's Report

EFD

- The EFD interface is in place for IMC and its use has been implemented. The new interface should streamline responses and response times.

Code Red

- Code Red automated calls went out yesterday evening to all landlines and registered cell users.
- Tim will ask Drew to reach out to Code Red and obtain the number of current subscribers.

Executive Session:

- No executive session

Next meeting:

- Thursday, May 18, 2018, at 08:00.
- There will be a special meeting for City Chiefs, officials, and council members, here at the Communications Center on Wednesday, May 2, 2018, at 14:00. Attendees are encouraged to arrive at 13:15 for a tour of the Center.

Public Comment:

- No public comment.

Adjournment:

- Ms. Mador, Esq. moves to adjourn the meeting, seconded by Councilor Lajoie.
- Meeting adjourned at 08:25.