

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, November 16, 2017
Time: 0830
Location: Auburn City Hall – Community Room

Roll Call:

Present- Finance Director Heater Hunter, Chief Brian Stockdale, Chief Brian O'Malley, Chief Phil Crowell, Pat Mador, Esq., Chief Geoff Low, Councilor Leroy Walker

Staff- Director Paul LeClair, IT Director Drew McKinley, Operations Manager Tim Hall

Secretary- Katie Gallant

Guest(s)- Deputy Chief Jason Moen, Pvt Brian Martin

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:07.
Introductions to our guests.

Approval of Minutes: September 29, 2017 meeting minutes.

- Motion to accept minutes made by Finance Director Heather Hunter, seconded by Pat Mador, Esq.
- All in favor. Motion passes.

Financial Report:

FY18

- Katie Gallant presented the FY18 year to date report.
- Pat Mador, Esq. moved to accept the FY18 report, seconded by Chief Phil Crowell.
- All in favor. Motion passes.

Code Red / Reverse 911

- Director LeClair recommends the Committee approve a waiver of the Formal Bid Process and allow the purchase of a reverse 911 product "CODE RED" through the GSA Contract (Government Services Agreement): Total not to exceed \$25,000.00. Funded 50% - 50% through Lewiston and Auburn Homeland Security Funds.

- Chief Crowell moved to accept the recommendation, seconded by Chief Brian Stockdale.
- All in favor. Motion passes.

Award Bid for the Goff Tower Project

- Director LeClair recommends the Committee award the Goff Tower Construction Bid to the lowest bidder, East Coast Communications of Gorham Maine, for the bid price of \$308,531.00.
- Ms. Hunter moved to accept recommendation, seconded by Chief Stockdale.
- All in favor. Motion passes.

Award Bid for Webber Ave Communications Building

- Director LeClair recommends the Committee award the Webber Ave Communications Shelter Project to the lowest bidder, East Coast Communications of Gorham Maine, for the bid price of \$147,945.00.
- Ms. Mador moved to accept the recommendation, seconded by Chief Brian O'Malley.
- All in favor. Motion passes.

Approve Antenna Tower Radio Equipment

- Director LeClair recommends the Committee approve the Goff Tower Radio Equipment purchase through Dirigo Wireless for a total of \$69,370.97. (Note: At the September 2017 Meeting the Committee waived the Bid Process specific to Dirigo Wireless for the Radio Project).
- Ms. Hunter moved to accept the recommendation, seconded by Ms. Mador, Esq.
- All in favor. Motion passes.

Approve Goff Tower Communications Shelter equipment purchase and install

- Director LeClair recommends the Committee approve the Goff Tower Communications Shelter equipment purchase and install through Dirigo Wireless for a total of \$64,182.01.
- Chief Crowell moved to accept the recommendation, seconded by Councilor Leroy Walker.
- All in favor. Motion passes.

Approve Webber Ave Communications Shelter equipment and install

- Director LeClair recommends the Committee approve the Webber Ave Communications Shelter equipment purchase and install through Dirigo Wireless for a total of \$64,058.06.
- Chief Crowell moved to accept the recommendation, seconded by Councilor Walker.
- All in favor. Motion passes.

Director & IT Director Reports:

FY19 Capital Requests

- Radio Replacement Project Year #2: Communication Center Radio Consoles, Furniture and Equipment \$1,022,000
- Computer Server Hardware Replacement: Year #1 funded through FY17 FB amount of \$143,000. FY19 Year #2 Request: \$170,000
- LA911 Communications Center Renovation or Build Proposal: \$2,000,000
 - Ms. Hunter recommended to move up the placeholder for the facility to the 5 year plan to mirror the Cities of Auburn and Lewiston.
- Ms. Hunter moved to approve the FY19 Capital requests, seconded by Chief Stockdale.
- All in favor. Motion passes.
- Ms. Hunter moved to approve the Hardscrabble project costs not to exceed \$5,000.
Ms. Mador, Esq. seconded the motion.
- All in favor. Motion passes

Next meeting:

- Thursday, January 18, 2018 at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Chief Crowell made the motion to adjourn the meeting, Councilor Walker seconded the motion.
- Meeting adjourned at 08:50.