



City Council Meeting and Workshop

April 22, 2014

Agenda

5:30 P.M. Workshop

- A. Council consideration of vacating a section of Foss Street– Eric Cousens (15 minutes).
- B. Review of FY15 Muncipal Budget - *Public Comment*
If time allows, discussion will continue after the meeting.

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Crowley

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. **Order 32-04222014***
Approving the temporary sign request for Park Avenue Elementary School's May Fair.
- 2. **Order 33-04222014***
Approving the temporary sign request for United Way.

II. Minutes

- April 7, 2014 Regular Council Meeting

III. Reports

Mayor's Report

City Councilors' Reports

City Manager Report

Finance Director, Jill Eastman

- March 2014 Monthly Finance Report

IV. Communications, Presentations and Recognitions

- Proclamation – Sexual Assault Awareness Month
- Recognition - St. Dominic Academy Middle School Hockey Team – Winners of the Southern Maine Middle School Soule Division Championship
- Recognition – Tammie Willoughby, the 2014 Auburn Spirit of America Foundation Award recipient.

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

Auburn City Council Meeting & Workshop

April 22, 2014

VI. Unfinished Business - None

VII. New Business

1. Order 34-04222014

Authorizing the City Manager to expend an additional amount up to \$150,000 (from TIF revenue) for the Transportation Center to be built on Spring Street.

2. Order 35-04222014

Approving the Special Amusement permit for Parbaritan, LLC, DBA Naral's located at 34 Court Street. Public hearing.

3. Order 36-04222014

Appointing board and committee members as nominated by either the Mayor or Appointment Committee. Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A).

VIII. Executive Session – Discussion regarding economic development, pursuant to 1 M.R.S.A. §405(6)(C).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop Information Sheet

City of Auburn

Council Workshop Date: April 22, 2014

Item A

Author: Douglas Greene, City Planner

Item(s) checked below represent the subject matter related to this workshop item.

Comprehensive Plan Work Plan Budget Ordinance/Charter Other Business* Council Goals**

**If Council Goals please specify type: Safety Economic Development Citizen Engagement

Subject: Petition to Vacate Foss Street

Information: Foss Street, a paper street created back in the 1920's was acquired by Westfield Inc. via a quick claim deed in 2012 from the City of Auburn, with the expectation that the sale of the paper street would terminate Foss Street as a public street. That area, known as Foss Street was then incorporated into a larger lot, which in turn became the site for a proposed Family Dollar Store. The Planning Board approved the Family Dollar Store at it March 11, 2014 meeting. During the review process, it became known that an additional process would be needed to comply with Maine State Law regarding vacating a paper street in order to completely remove all public and private rights. The developer of the Family Dollar Store, Hunt Real Estate Services, has agreed to take responsibility of this process (legal and notification costs).

The process will require a petition be filed with the County Registry of Deeds and all property owners who had rights of access to Foss Street will be notified by the developer of the intent to vacate the paper street. The Planning Board must be notified, and then the City Council would be asked to move the petition to the Board of Registry. Any property owner who is notified would have the right to appeal the petition to vacate the paper street.

Financial: There is no financial impact on the city from this request.

Action Requested at this Meeting: The City Council is asked to move favorably to send the petition to vacate Foss Street on to the County Registry of Deeds.

Previous Meetings and History: N/A

Attachments:

1. Petition to vacate Foss Street (PID# 207-079) page 1 of attachments
2. Information packet from the Engineering Department describing Foss Street, the process of vacating the paper street and an subdivision map from 1924, with the Foss St. area marked. pages 2-5
3. A preliminary site plan for Family Dollar Store showing how Foss St. fits into the development. pg. 6
4. List of "members" in the "Foss Street" subdivision. pg. 7
5. Copy of quick claim deed of a portion of Foss Street from City of Auburn to Westfield Inc. pg. 8

*Agenda items are not limited to these categories.

Attachment 1

COUNTY OF ANDROSCOGGIN
STATE OF MAINE

NOTICE

M.R. S. Title 23 §3027(1)

A petition has been filed with the municipal officers of the City of Auburn, Maine, to vacate the following way shown upon subdivision plans entitled "Plan of Foss Farm Lots", dated 1920 and recorded at the Androscoggin County Registry of Deeds in Volume 2, Book 4, Page 127 and the "Revised Plan of the Foss Farm, Auburn, Maine", dated June 1924 surveyed by Barron Brothers & True and recorded on October 3, 1941 in Book 7, Page 372.

"Foss Street" - See attached referenced subdivision plans.

If the municipal officers enter an order vacating this way any person claiming an interest in this way adverse to the claims of the petitioners must, within one (1) year of the recording of the order, file a written claim thereof under oath in the Androscoggin County Registry of Deeds and must, within one hundred eighty (180) days of the filing of the claim, commence an action in the Superior Court in Androscoggin County in accordance with the Revised Statutes Title 23, section 3027-A.



PLAN TITLE *FOSS FARM LOTS*

PLAN #: 95

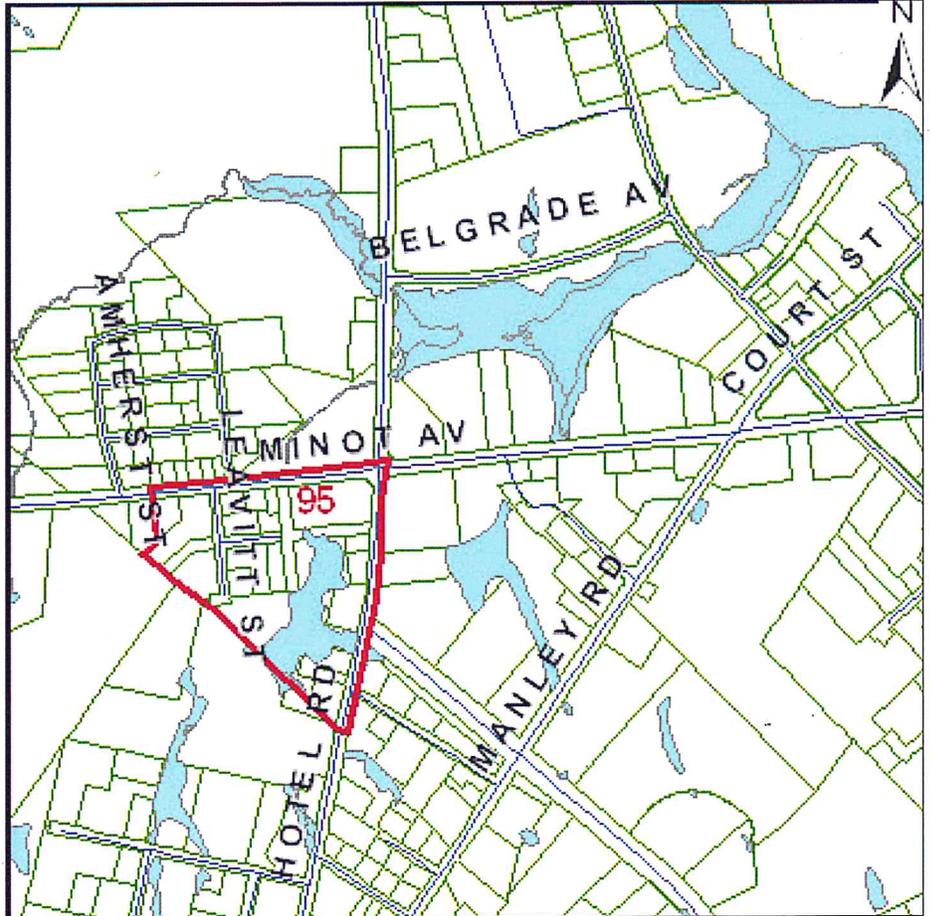
PLAN TYPE: SUBDIVISION

DATE: 1/1/1920

SHEETS: 2

OTHER INFORMATION:
MYLAR TRACING OF PLAN

LOCATION MAP:



<u>STREET NAME ON PLAN</u>	<u>EXISTING STREET NAME</u>
MINOT AV	MINOT AV
FOSS ST	(PROPOSED)
HOTEL RD	HOTEL RD
SWETT AV	SWETT AV
DEROSAY AV	(PROPOSED)

*Cover Sheet from Eng. Dept.
for sale of a portion of
Foss St.*

"Paper" from Engineering Dept.
regarding the sale of a portion
of Foss St.

Status of PID 207-079

The City of Auburn is offering to sell a portion of tax acquired property identified as PID 207-079 in the City of Auburn tax assessment records. Parcel 207-079 is a tax acquired property comprised of proposed unaccepted (paper) streets laid out originally on a subdivision plan entitled "Plan of Foss Farm Lots, Auburn, Maine," dated 1920 and recorded at the Androscoggin County Registry of Deeds in Plan Book 4, Page 127. The streets are also laid out on a plan entitled "Revised Plan of Foss Farm, Auburn, Maine," dated October 3, 1941 and recorded at said Registry of Deeds in Plan Book 7, Page 372. The parcel to be sold is that portion of the proposed Foss Street between Minot Avenue and Swett Avenue. The parcel dimensions, as of the date of this report, are 40 feet wide by 200 feet in length, 8000 square feet.

Encumbrances:

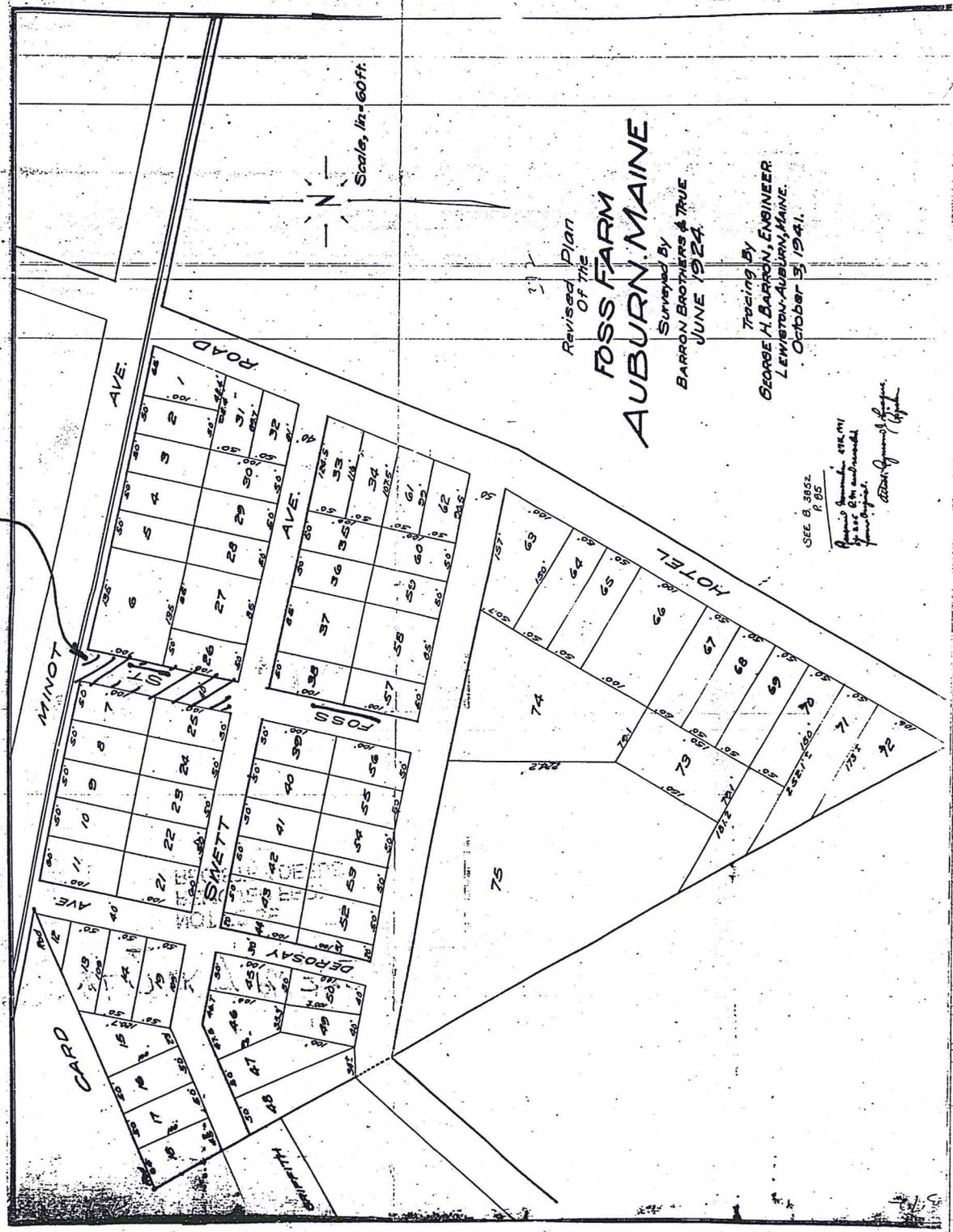
As stated above, this parcel is portion of a paper street, laid out on a subdivision plan recorded at the registry of deeds. As such, it is subject to an incipient dedication to public use, as well as, the private rights of way property owners within the subdivision may have. These potential public and private rights restrict the use of parcel, not allowing for the construction of structures on the parcel, nor available to the property owner for determination of compliance with zoning standards. Public use of the property has been partially established by the installation of an 8" diameter sanitary sewer main running the length of the parcel along the westerly side.

Vacation is the process that provides for the termination of unaccepted dedications of public rights and of unused private rights in subdivision ways. This process is outlined in 23 M.R.S.A. § 3027 and 3027-A (copies attached), and can be commenced by the municipal officers directly, or on petition of persons claiming an interest in the way. This procedure consists of several steps.

1. The municipal officers must give notice of the proposed vacation to the planning board and must give best practicable notice to all owners of record *in the subdivision* (not just to abutters on the paper street) and to their mortgagees of record. If the process is begun by petition, the City of Auburn requires the petitioners cover the cost of the notice and determining the mortgagees of record. The substance of the notice is set out in Section 3027.
2. The municipal officers then file an order of vacation with the city clerk. The municipal officers may determine that damages should be paid to affected landowners. These damages are paid by the petitioners if the vacation process was begun by petition. The legislative body of the municipality does not vote on the matter.
3. The vacation order is then recorded in the registry of deeds pursuant to 23 M.R.S.A. § 3027-A. Any person seeking to contest the vacation order or assert the right to use the way must, within 1 year of the recording date, file in the registry a statement specifying the basis of the claim. Then, within 180 days after this statement is recorded, the claimant must bring a civil action in Superior Court.

Once a paper street has been vacated in this manner, the city ceases to have the right to accept public rights in the street. Under 23 M.R.S.A. § 3027-A, the recording of a vacation order starts the time running within which a notice to preserve private rights must be recorded and a lawsuit filed in order to preserve private rights. Thus, the act of vacation does not itself terminate private rights in a right of way, but commences the deadlines for the taking of actions to preserve those rights.

Portion of Foss St.
Proposed to be vacated



Revised Plan
Of The
FOSS FARM
AUBURN, MAINE
Surveyed By
BARRON BROTHERS & TRUE
JUNE 1924.

Tracing By
GEORGE H. BARRON, ENGINEER
LEWISTON, AUBURN, MAINE.
October 3, 1941.

SEE B. 3852
P. 05
Approved & recorded
by the Register
of Deeds
George H. Barron, Jr.
Register of Deeds

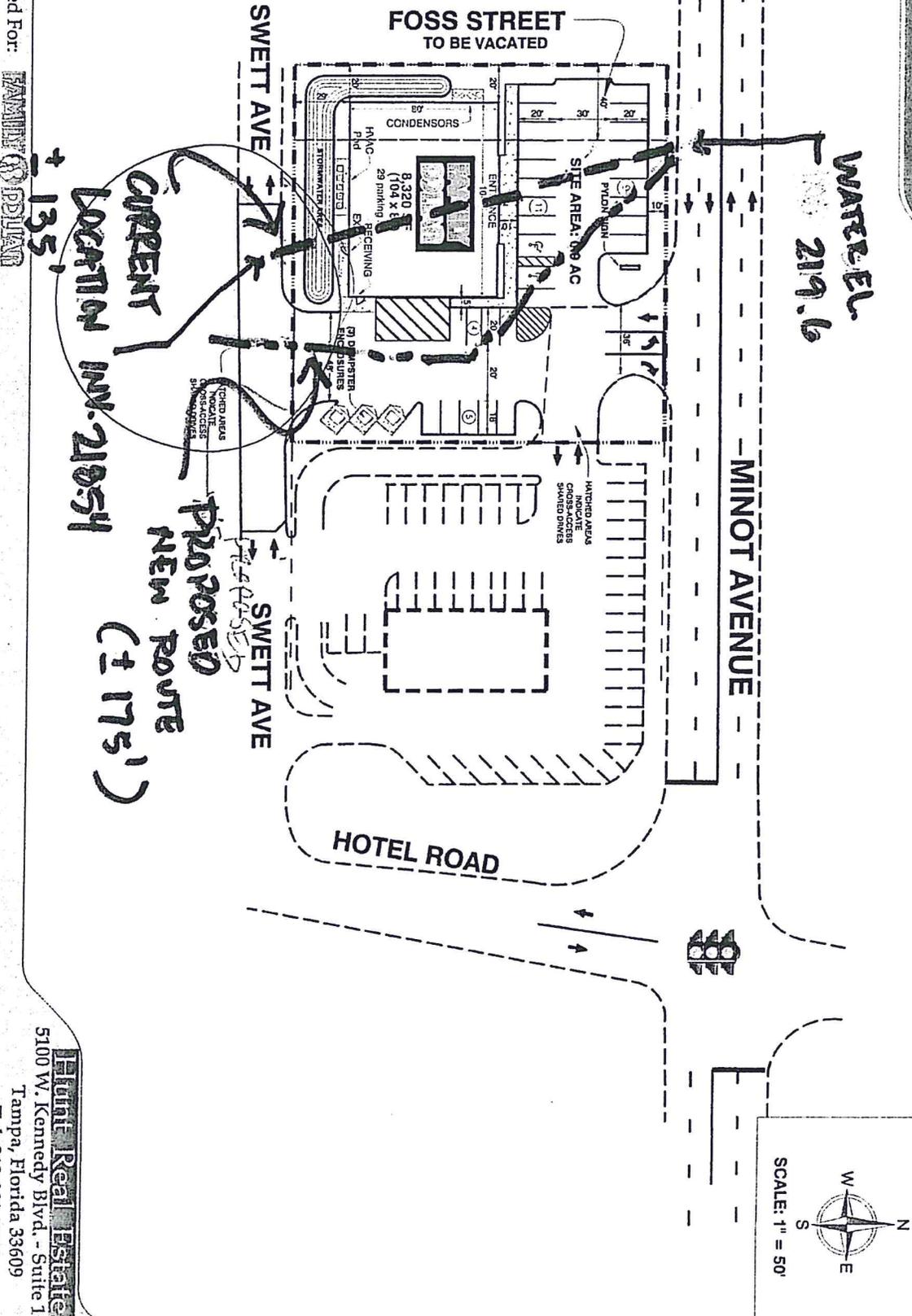
MINOT AVE (Westfield, Inc.)
AUBURN, ME

Site Concept Plan 1

Prepared For:

FAMILY OPDILIAN

Hunt Real Estate
5100 W. Kennedy Blvd. - Suite 100
Tampa, Florida 33609
Tel: 813-289-5511



List of Members in Foss Farm Lots Subdivision

Owner	Parcel ID	Legal Reference	Location	Mailing Address	City	State	Zip
Humphrey, William H.	207-068	3844-4	1569 Hotel Road	1569 Hotel Road	Auburn	ME	4210
Humphrey, William H.	207-069	7780-198	1565 Hotel Road	1569 Hotel Road	Auburn	ME	4210
Tashtari, Roy R.	207-070	8149-289	1555 Hotel Road	36 Summit Street	Auburn	ME	4210
Bradbury, Scott M. & Cindy A.	207-071	4817-262	1543 Hotel Road	1543 Hotel Road	Auburn	ME	4210
Bean, Theresa R.	207-072	4575-296	1521 Hotel Road	1521 Hotel Road	Auburn	ME	4210
Larabee, Francis L. Beverly C.	207-073	8495-36	1517 Hotel Road	1517 Hotel Road	Auburn	ME	4210
Dostie, Francis	207-074	1488-275	Sweet Avenue	PO BOX 46	Minot	ME	4258
Dostie, Francis	207-075	1055-721	Sweet Avenue	PO BOX 46	Minot	ME	4258
Tim Donut US Limited Inc.	207-076	6350-82	848 Minot Avenue	PO BOX 46	Minot	OH	43017
Westfield, Inc.	207-078	2378-126	850 Minot Avenue	Attn: Katie Fowle, 4150 Tuller Road, Suite 236	Kennedunk	ME	4043
Earle M. Morency and Ann A. Morency Revocable Trust	207-080	8437-122	858 Minot Avenue	26 Rivers Edge	Dublin	OH	43017
City of Auburn	207-079		Sweet Avenue	1065 E. 14th Avenue	Broomfield	CO	80020
Morin, Paul N.	207-081	8464-279	862 Minot Avenue	60 Court Street	Auburn	ME	4210
Donovan, Robin L.	207-082	8123-107	2 Leavitt Street	148 Sawyer Road	Auburn	ME	4260
Dube, Heather M.	207-083	8025-57	12 Sweet Avenue	561 Broad Street	Auburn	ME	4210
Verrill, Zachery J.	207-084	7732-347	18 Sweet Avenue	12 Sweet Avenue	Auburn	ME	4210
Lizotte, Reed & Marie A.	207-084	1230-214	21 Sweet Avenue	31 Leavitt Street	Auburn	ME	4210
Hatfield, Roland & Barbara D.	207-085	7822-20	20 Leavitt Street	21 Sweet Avenue	Auburn	ME	4210
J & J Property Management, LLC	207-086	6490-6	34 Leavitt Street	620 Washington Street	Auburn	ME	4210
Bennier, Stacey	207-087		40 Leavitt Street	34 Leavitt Street	Auburn	ME	4210
Ahearn, Lisa & Timothy J.	207-088	6884-264	40 Leavitt Street	40 Leavitt Street	Auburn	ME	4210

Email from Eric Cousens about purchase of these lots

U/C with Applicant (Hunt)

Foss and Sweet Paper Streets

PARKINSON, LLC
Attorneys at Law
Portland Road - Suite 25
Orono, Maine 04043

STATE OF MAINE

MUNICIPAL QUIT CLAIM DEED WITHOUT COVENANTS

The inhabitants of the Municipality of Auburn, a body corporate located in the county of Androscoggin, and State of Maine, for consideration paid by Westfield, Inc., does hereby acknowledge, release, convey and forever quitclaim unto Westfield, Inc., the following described property:

Beginning on the southerly line of Minot Avenue at the northwesterly corner of Lot 6 as depicted on a plan entitled Foss Farm Lots, dated and recorded at the Androscoggin County Registry of Deeds in Plan Book 4, Page 127; thence southerly along the westerly line of Lot 6 and Lot 26 as depicted on said plan two hundred (200.00) feet to the southwesterly corner of Lot 26; thence westerly, at right angles to the last course, forty (40.00) feet to the southeasterly corner of Lot 25; thence northerly along the westerly line of Lot 25 and Lot 7 two hundred (200.00) feet to the southerly line of Minot Avenue; thence easterly along the southerly line of Minot Av forty (40.00) feet to the point of beginning.

Excepting that portion of said parcel taken by the Maine Department of Transportation through a Notice of Layout and Taking dated November 10, 2011 and recorded at the Androscoggin County Registry of Deeds in Book 8296, Page 241.

Said parcel is subject to the rights of the Auburn Sewerage District to maintain an existing 8-inch diameter sanitary sewer line across said parcel and temporary grading rights to the Maine Department of Transportation as defined in the above referenced Notice of Layout and Taking.

This deed is given for the purpose of releasing any interest the City of Auburn may have in the above described premises by virtue of the tax liens recorded on July 11, 1989 in Book 2432, Page 274 on June 13, 1990 in Book 2565, Page 25 and is subject to all rights and/or easements by others.

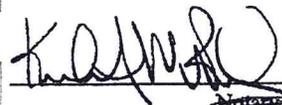
IN WITNESS WHEREOF, The Inhabitants of the Municipality of Auburn have caused this instrument to be sealed with its corporate seal and signed in its corporate name by Clinton Deschene, its City Manager thereunto duly authorized, this 27th day of July, 2012.


Clinton Deschene, City Manager

State of Maine
Androscoggin, SS.

Then personally appeared the above named Clinton Deschene and acknowledged the foregoing instrument to be his free act and deed and in his capacity the free act and deed of said corporation.

Before me,


Notary Public
Attorney at Law
My Commission Expires ME Bar No.: 4450
Keith A. McBride

ANDROSCOGGIN COUNTY
TINA M CHOUINARD
REGISTER OF DEEDS



City Council Workshop Information Sheet

City of Auburn

Council workshop Date: April 22, 2014

Item B

Author: Sue Clements-Dallaire, City Clerk

Item(s) checked below represent the subject matter related to this workshop item.

Comprehensive Plan Work Plan Budget Ordinance/Charter Other Business* Council Goals**

**If Council Goals please specify type: Safety Economic Development Citizen Engagement

Subject: Budget Workshop – Review of City Manager FY15 Budget

Information: The City Manager presented the FY15 budget in full on April 7, 2014. The discussion tonight is to review the budget that was presented.

Financial: Budget

Action Requested at this Meeting: Council is expected to review their ideas for reductions or changes. Discussion and public comment.

Previous Meetings and History: Continuation of budget presentations and discussions which began at the 2/20/2014 Council Workshop.

Attachments: Additional materials may be available at the meeting

*Agenda items are not limited to these categories.



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 22, 2014

Order 32-04222014*

Author: Sue Clements-Dallaire, City Clerk

Item(s) checked below represent the subject matter related to this workshop item.

Comprehensive Plan **Work Plan** **Budget** **Ordinance/Charter** **Other Business*** **Council Goals****

**If Council Goals please specify type: *Safety* *Economic Development* *Citizen Engagement*

Subject: Temporary Sign Placement for the Park Avenue Elementary School's May Fair event.

Information: The Park Avenue Elementary School would like to request approval to place temporary signs at the locations stated in the attached letter to promote their annual May Fair which is scheduled to take place on Saturday, May 17, 2014 from 10:00 A.M. until 1:00 P.M.. Signs will be installed one week prior to the event and will be removed the day following the event.

Financial: N/A

Action Requested at this Meeting: Recommend passage.

Previous Meetings and History: This is a yearly request from this organization

Attachments:

Letter of request
Template of sign
Order 32-04222014

*Agenda items are not limited to these categories.

Thursday, April 3, 2014

To Auburn City Council/City Manager,

Park Avenue Elementary School will be holding its annual May Fair and Auction on Saturday, May 17th from 10am-1pm. This event is organized by the school's PTO. Proceeds from this event will go directly towards funding student enrichment activities at the school.

We are asking for permission to place 18"x24" signs on metal stakes, height of the sign from ground is approximately 36". They will be placed one week prior to the event and picked up the day after.

We will be picking about 15-20 locations from the included list, close to the school and will maintain visibility without obstructing other road signs, traffic signs or vision of traffic.

Thank you for your time and consideration.

Beth Favreau
Parent Volunteer at Park Avenue Elementary School
(207) 576-1933
beth@fontaineteam.com

Park Avenue Elementary School's

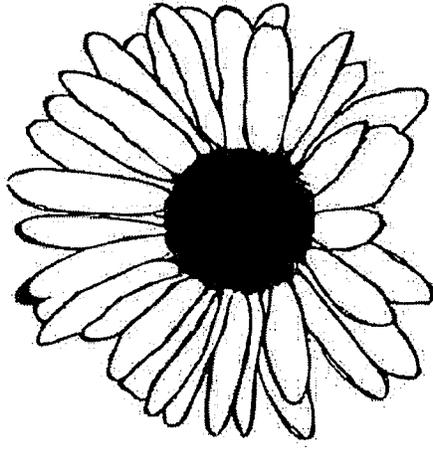
May Fair *plus*
A Silent & Live Auction

SAT, MAY 19

10am - 1pm

INDOORS at the school

Rain or Shine



Park Ave. Elem. School - 161 Park Ave, Auburn

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 32-04222014

ORDERED, that the Park Avenue Elementary School may place temporary signs for its 2014 annual May Fair event at the locations listed in their letter dated April 3, 2013 (attached) as long as their placement does not affect sight distance for streets or adjacent driveways. The signs will be placed one week prior to the May 17, 2014 event and removed the day after the event (May 18, 2014).

Street 1	and	Street 2	50	description	type of property
Washington Ave		Turn Pike Exit Rd	1	under Rt. 100 sign	municipal
Washington Ave	and	Beech Hill Rd	1	median strip by blinking light	municipal
Manley Rd	and	Hotel Rd	1	between 288 & 290 Manley Rd	private prop.
Hotel Ave	and	Minot Ave	1	by Tim Horton's plants (Minot Ave side)	business
Minot Ave	and	Court St	1	Androscoggin Bank "hill" by the oval tree	business
Manley Rd	and	Rodman Rd	1	on AVCOG prop, by stop sign	municipal?
Court St	and	Falcon Dr	1	on Court , in front of wooden fence	private prop
Park Ave	and	Court St	1	near sidewalk by turn lane	municipal?
Park Ave		Park Ave Elem. School, south of entrance	1	Park Ave Elem. School, south of entrance	municipal
Park Ave		Park Ave Elem. School, north of entrance	1	Park Ave Elem. School, north of entrance	municipal
Park Ave	and	Lake St	1	by United Methodist sign on lawn	private prop
Minot Ave	and	Elm St	1	under Rt. 100 sign	municipal
Lake St	and	Davis Ave	1	Carter family lawn	private prop
Forest Ave	and	Court St	1	on Robyn Holman's sidewalk lawn strip	private prop
Court St	and	Lake St	1	brick house	private prop

Court St	and	Granite St	1	at corner of Grey apartment bldg.	private prop
Western Ave	and	Auburn Heights	1	by telephone pole and street sign	private prop
Turner St	and	Union Bypass	1	median strip	municipal
High St	and	Minot Ave	1	under Rt. 100 sign	municipal
Academy St	and	High St	1	in gravel next to temp. stones in GF parking lot	municipal
Academy St	and	Main St	1	by steps in GF park	municipal
S. Main St	and	Mill St	1	on Rolly's lawn	business
Cedar St		Just before green bridge	1	by memorial plaque	municipal
Great Falls Plaza Rd	and	Court St	1	median strip on Great Falls Plaza Rd	municipal
Spring St		Hannaford entrance	1	plant/gravel strip of Hannaford's by north entrance	business
Spring St	and	Court St	1	Library corner	municipal
Center St	and	Hampshire St	1	Auburn Housing parking lot corner	municipal?
Railroad St	and	Hannaford entrance	1	sidewalk grass in front of Bank of America	business
Union Bypass	and	Court St	1	CVS garden	business
Union Bypass	and	Court St	1	Denny's grass corner	business
Union Bypass	and	Hampshire St	1	laundry corner grass	business
Center St	and	N. River Rd	1	gas station corner	business
Center St	and	Lake Auburn Ave	1	grassy triangle	municipal
Center St		N north bound before Vet. Mem. Bridge	1	by yellow diamond in median strip	municipal
Center St		South bound before Vet. Mem. Bridge	1	by hospital sign on right	municipal
Turner St		CMMC	1	in front of brick wall	business
Turner St		by Shaw's entrance	1	lawn of Gracelawn opp. Entrance	business
Center St	and	TJ Maxx entrance	1	in middle median of entrance	business
Turner St	and	Gracelawn Ave	1	corner by stop sign	business
Auburn Mall	and	Shaw Entrance Rd	1	grassy triangle in JCP parking lot	business
Turner St Circle - North side		by Lamey Wellehan	1	north side in circle	municipal
Turner St Circle - South side		by Lamey Wellehan	1	south side in circle	municipal
Park Ave		East Auburn Church entrance	1	in planted median of entrance road	business
Mt. Auburn Ave		at Wal-Mart Entrance	1	grassy median strip	municipal
Mt. Auburn Ave	and	Turner St	1	on hill by Starbucks and fence	municipal
Mt. Auburn Ave	and	Park Ave	1	Lutheran Church corner	business
Dennison St	and	Turner St	1	on white house corner	private prop
Gamage Ave	and	Dennison St	1	under cliff by telephone pole	private prop



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 22, 2014

Order 33-04222014*

Author: Sue Clements-Dallaire, City Clerk

Item(s) checked below represent the subject matter related to this workshop item.

Comprehensive Plan **Work Plan** **Budget** **Ordinance/Charter** **Other Business*** **Council Goals****

**If Council Goals please specify type: *Safety* *Economic Development* *Citizen Engagement*

Subject: Temporary Sign Placement for the United Way

Information: The United Way would like to request approval to place a temporary banner at the location stated in the attached letter. The banner will be installed either Thursday, April 24th or Friday, April 25th and will be removed on either Monday, May 5th or Tuesday, May 6th, 2014. This is to promote the United Way of Androscoggin County's 4th Annual Touch-A-Truck event that will take place on Saturday, May 3, 2014 from 10:00 A.M. until 1:00 P.M. on the campus of CMCC in Auburn.

Financial: N/A

Action Requested at this Meeting: Recommend passage.

Previous Meetings and History: N/A

Attachments:

Letter of request
Order 33-04222014

*Agenda items are not limited to these categories.

From: [Matthew Shaw](#)
To: [Susan Clements-Dallaire](#)
Cc: Jbedard@unitedwayandro.org; LMarcoux@unitedwayandro.org
Subject: Letter to Council for Touch-A-Truck Banner Placement
Date: Friday, April 11, 2014 1:59:44 PM
Attachments: [image001.png](#)
[image002.png](#)
[CouncilLetter_BannerPlacement.pdf](#)

Good afternoon Sue,

Thank you very much for helping us determine the steps to request approval for a banner placement. Please find attached a letter for the council meeting on the 22nd of April with the information that you had asked be submitted.

If there is any further information that I can provide, please do not hesitate to reach out to me. Again, thank you very much and please feel free to join us with friends and family on Saturday, May 3 between 10am and 1pm on the campus of Central Maine Community College.

Warm regards,
Matt

Matthew D. Shaw
Director of Campaign & Marketing
United Way of Androsocoggin County
P.O. Box 888
66 Ash Street
Lewiston, ME 04240
P: 207.795.4000 ext 202
F: 207.795.6100
E: mshaw@unitedwayandro.org



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**United
Way**



66 Ash Street, PO Box 888
Lewiston, ME 04243-0888
Phone: 207.795.4000
Fax: 207.795.6100
Email: unitedway@unitedwayandro.org
Web Site: www.unitedwayandro.org

United Way of Androscoggin County

April 11, 2014

Sue Clements-Dallaire
City of Auburn
60 Court Street
Auburn, ME 04210

RE: Temporary Banner Placement

Dear Sue and Members of the Council:

United Way of Androscoggin County's 4th Annual Touch-A-Truck event will be taking place on Saturday, May 3, 2014 from 10am to 1pm on the campus of Central Maine Community College in Auburn. Similar to that of our annual Campaign Thermometer, we would like to place a banner advertising the event on the corner in front of the Auburn mall at the intersection of Center Street and the on-ramp to Mt. Auburn Avenue.

The banner would be placed on either Thursday, April 24 or Friday, April 25 and removed on either Monday, May 5 or Tuesday, May 6. The approximate dimensions of the banner would be 8' x 2.5' to promote the free event and location.

With your approval of the placement of this banner, we are looking to build awareness of this event as it has continued to gain success and enthusiasm in our communities.

Sincerely,

Joleen Bedard
Executive Director
United Way of Androscoggin County
207.795.4000

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 33-04222014

ORDERED, that the United Way of Androscoggin County may place a temporary banner for its 2014 4th annual Touch-A-Truck event on the corner in front of the Auburn Mall at the intersection of Center Street and the on-ramp to Mt. Auburn Avenue as long as their placement does not affect sight distance for streets or adjacent driveways. The signs will be placed on either Thursday, April 24 or Friday, April 25, 2014 and will be removed on either Monday, May 5th or Tuesday, May 6th, 2014.

IN COUNCIL REGULAR MEETING APRIL 7, 2014 VOL. 34 PAGE 20

Mayor LaBonté called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. All Councilors were present.

I. Consent Items*

1. Order 26-04072014*

Appointing Election Clerks from May 1, 2014 through April 30, 2016.

2. Order 27-04072014*

Setting the date for the School Budget Validation Referendum Election for June 10, 2014.

3. Order 28-04072014*

Setting the date for the Special Municipal Election to fill the vacant Ward 1 School Committee seat for August 12, 2014.

4. Order 29-04072014*

Appointing Richard Trafton to the Lewiston Auburn Railroad Company for a term of 3 years from April 2014 through April 2017.

Per Council request, item #4, Order 29-04072014* was moved under New Business as the first item.

Motion was made by Councilor LaFontaine and seconded by Councilor Gerry for passage of consent item numbers 1 through 3 as presented. Passage 7-0.

II. Minutes

March 17, 2014 Regular Council Meeting

Motion was made by Councilor LaFontaine and seconded by Councilor Hayes to accept the minutes of March 17, 2014 as presented. Passage 7-0.

March 20, 2014 Special Joint Meeting (City Council and School Committee).

Motion was made by Councilor LaFontaine and seconded by Councilor Hayes to accept the minutes of March 17, 2014 as presented. Passage 5-0-2 (Councilors Crowley and Gerry abstained as they were not present for this meeting).

III. Reports

Mayor's Report – The Mayor reported and gave a slide show presentation on Economic Development and the transportation system in Lewiston/Auburn.

City Manager's Report

- Public Services FY 14 Budget Status
- Recreation and Special Events Advisory Board Memo

IN COUNCIL REGULAR MEETING APRIL 7, 2014 VOL. 34 PAGE 21

City Committee Reports – Councilors Lee, Gerry, Hayes, LaFontaine, Young, and Crowley reported.

Councilor Reports- Councilor Crowley reported.

IV. Communications, Presentations and Recognitions

- Proclamation - National Distracted Driving Enforcement Campaign
- Proclamation – Housing

V. Open Session

Larry Pelletier, 129 Second Street; Ron Potvin, 82 Northern Avenue; Bonnie Rousseau, 45 Reginald Street; Norman Rousseau, Lewiston resident; Joe Gray Sopers Mill Road.

VI. Unfinished Business - None

VII. New Business

Order 29-04072014 (was removed from the Consent Agenda to New Business)

Appointing Richard Trafton to the Lewiston Auburn Railroad Company for a term of 3 years from April 2014 through April 2017.

Motion was made by Councilor Lee and seconded by Councilor LaFontaine to appoint Richard Trafton to the Lewiston Auburn Railroad Company for a term of 3 years from April 2014 through April 2017.

Public comment – Joe Gray, Sopers Mill Road

Passage 7-0.

1. Order 30-04072014

Approving the liquor license for Twin Cities Group, Inc., DBA The Munroe Inn located at 123 Pleasant Street, Auburn, Maine. Public hearing.

Motion was made by Councilor LaFontaine and seconded by Councilor Gerry to approve the liquor license for Twin Cities Group, Inc., DBA The Munroe Inn located at 123 Pleasant Street.

Public hearing - Olga Dolgicer (owner) spoke.

Passage 7-0

2. Public Hearing

Community Development Block Grant Budget.

IN COUNCIL REGULAR MEETING APRIL 7, 2014 VOL. 34 PAGE 22

Joe Gray, Sopers Mill Road; Bettyann Sheats, Waterview Drive.

3. Order 31-04072014

Adopting the Citizen Participation plan as recommended by the Community Development Director.

Motion was made by Councilor LaFontaine and seconded by Councilor Hayes.

Motion was made by Councilor Lee and seconded by Councilor Crowley to amend the language on page 4 to read "at least one person of minority race or ethnic background" instead of "a person of minority race or ethnic background" to avoid the conception that we are recruiting only one person of minority race or ethnic background.

Passage of the amendment 7-0.

Passage of Order 31-04072014 as amended 7-0.

4. Resolve 05-04072014

Expressing Councils support for the Maine Emergency Management Agency (MEMA) in its advocacy for an amendment to the FEMA storm policy.

Motion was made by Councilor Lafontaine and seconded by Councilor Walker. Passage 7-0.

VIII. Executive Session – None

IX. Open Session - Dave Sawicki, 707 Lake Shore Drive; Joe Gray, Sopers Mill Road.

X. Adjournment

Motion was made by Councilor LaFontaine and seconded by Councilor Walker with a unanimous vote to adjourn. Time 8:51 P.M.

A True Copy.

ATTEST Susan Clements-Dallaire
Susan Clements-Dallaire, City Clerk

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



TO: Clinton Deschene, City Manager

FROM: Jill Eastman, Finance Director

REF: March 2014 Financial Report

DATE: April 14, 2014

The following is a discussion regarding the significant variances found in the City's March financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed its ninth month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 75.0% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through March 31st, including the school department were \$60,920,402, or 84.14%, of the budget. The municipal revenues including property taxes were \$46,691,853, or 89.37% of the budget which is more than the same period last year by 3.33%. The accounts listed below are noteworthy.

- A. March 15th the second installment for real estate taxes were due. The City collected \$12,834,807 in the month of March of which \$1,790,332 was collected on tax day.
- B. Excise tax for the month of March is at 79.01%. This is a \$187,231 increase from FY 13. Our excise revenues for FY14 are 4.01% above projections as of March 31, 2014.
- C. State Revenue Sharing for the month of March is 71.00% or \$1,171,170. This is 32.7% decrease from this March to last March.

Expenditures

City expenditures through March 2013 were \$29,395,988 or 81.34%, of the budget. Noteworthy variances are:

- A. Tax Sharing: Tax sharing is currently at 15.09%. The tax sharing will be calculated and paid to the City of Lewiston in April.
- B. Health and Social services exceeds expectations and is at 88.64% of the total budget at the end of March. The Administration portion of the budget is at 71.7% of the total budget, where the Assistance portion is at 102% of its \$105,982 budget, or over budget by \$2,087.

Investments

This section contains an investment schedule as of March 31st. Currently the City's funds are earning an average interest rate of .19%.

Respectfully submitted,

A handwritten signature in black ink that reads "Jill M Eastman". The signature is written in a cursive style with a large initial "J" and "E".

Jill M. Eastman
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - CITY GENERAL FUND, WC AND UNEMPLOYMENT FUND
AS of March 2014, February 2014, and June 2013 (audited)

	UNAUDITED March 31 2014	UNAUDITED Feb 28 2014	Increase (Decrease)	AUDITED JUNE 30 2013
ASSETS				
CASH	\$ 17,373,907	\$ 7,446,791	\$ 9,927,116	\$ 11,268,551
RECEIVABLES			-	
ACCOUNTS RECEIVABLES	791,153	704,864	86,289	1,178,345
TAXES RECEIVABLE-CURRENT	2,973,144	15,758,033	(12,784,889)	89,723
DELINQUENT TAXES	545,224	546,160	(936)	543,772
TAX LIENS	541,784	594,559	(52,776)	1,267,670
NET DUE TO/FROM OTHER FUNDS	6,334,762	5,220,326	1,114,436	1,602,354
	<hr/>	<hr/>		
TOTAL ASSETS	\$ 28,559,974	\$ 30,270,734	\$ (1,710,760)	\$ 15,950,415
 LIABILITIES & FUND BALANCES				
ACCOUNTS PAYABLE	\$ 50,263	\$ (238,647)	\$ 288,910	\$ (536,867)
PAYROLL LIABILITIES	215,959	(9,432)	225,391	(93,082)
ACCRUED PAYROLL	(4,655)	(4,655)	-	(1,066,178)
STATE FEES PAYABLE	(22,054)	(34,369)	12,315	-
ESCROWED AMOUNTS	(41,865)	(41,865)	-	(41,865)
DEFERRED REVENUE	(3,933,431)	(16,771,884)	12,838,453	(1,832,681)
	<hr/>	<hr/>		
TOTAL LIABILITIES	\$ (3,735,783)	\$ (17,100,852)	\$ 13,365,069	\$ (3,570,673)
FUND BALANCE - UNASSIGNED	\$ (23,958,358)	\$ (12,304,050)	\$ (11,654,308)	\$ (8,775,150)
FUND BALANCE - RESTRICTED FOR WORKERS COMP & UNEMPLOYMENT	1,001,137	1,001,137	-	(2,450,020)
FUND BALANCE - ASSIGNED	(1,866,970)	(1,866,970)	-	(1,154,572)
	<hr/>	<hr/>		
TOTAL FUND BALANCE	\$ (24,824,190)	\$ (13,169,882)	\$ (11,654,308)	\$ (12,379,742)
	<hr/>	<hr/>		
TOTAL LIABILITIES AND FUND BALANCE	\$ (28,559,974)	\$ (30,270,734)	\$ 1,710,761	\$ (15,950,415)

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
THROUGH March 31, 2014 VS March 31, 2013

REVENUE SOURCE	FY 2014 BUDGET	ACTUAL REVENUES THRU MAR 2014	% OF BUDGET	FY 2013 BUDGET	ACTUAL REVENUES THRU MAR 2013	% OF BUDGET	VARIANCE
TAXES							
PROPERTY TAX REVENUE-	\$ 42,844,641	\$ 39,495,530	92.18%	\$ 42,121,141	\$ 37,470,289	88.96%	\$ 2,025,241
PRIOR YEAR REVENUE	\$ -	\$ 786,883		\$ -	\$ 852,047		\$ (65,164)
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 482,575	\$ 371,573	77.00%	\$ 514,584	\$ 377,311	73.32%	\$ (5,738)
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -		\$ -
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ -	\$ -		\$ -
EXCISE	\$ 3,068,500	\$ 2,424,496	79.01%	\$ 3,018,500	\$ 2,237,265	74.12%	\$ 187,231
PENALTIES & INTEREST	\$ 140,000	\$ 88,789	63.42%	\$ 140,000	\$ 103,888	74.21%	\$ (15,099)
TOTAL TAXES	\$ 46,535,716	\$ 43,167,271	92.76%	\$ 45,794,225	\$ 41,040,800	89.62%	\$ 2,126,471
LICENSES AND PERMITS							
BUSINESS	\$ 47,300	\$ 43,379	91.71%	\$ 39,900	\$ 47,450	118.92%	\$ (4,071)
NON-BUSINESS	\$ 338,300	\$ 257,701	76.18%	\$ 260,700	\$ 277,111	106.29%	\$ (19,410)
TOTAL LICENSES	\$ 385,600	\$ 301,080	78.08%	\$ 300,600	\$ 324,561	107.97%	\$ (23,481)
INTERGOVERNMENTAL ASSISTANCE							
STATE-LOCAL ROAD ASSISTANCE	\$ 440,000	\$ 473,451	107.60%	\$ 378,000	\$ 342,034	90.49%	\$ 131,417
STATE REVENUE SHARING	\$ 1,649,470	\$ 1,171,170	71.00%	\$ 2,400,000	\$ 1,740,277	72.51%	\$ (569,107)
WELFARE REIMBURSEMENT	\$ 53,000	\$ 41,218	77.77%	\$ 53,083	\$ 50,447	95.03%	\$ (9,229)
OTHER STATE AID	\$ 22,000	\$ 3,025	13.75%	\$ 21,000	\$ 20,742	98.77%	\$ (17,717)
CITY OF LEWISTON	\$ 155,000	\$ -	0.00%	\$ 158,362	\$ -	0.00%	\$ -
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 2,319,470	\$ 1,760,102	75.88%	\$ 3,010,445	\$ 2,153,500	71.53%	\$ (393,398)
CHARGE FOR SERVICES							
GENERAL GOVERNMENT	\$ 140,240	\$ 95,911	68.39%	\$ 130,955	\$ 104,154	79.53%	\$ (8,243)
PUBLIC SAFETY	\$ 366,152	\$ 242,840	66.32%	\$ 263,102	\$ 103,046	39.17%	\$ 139,794
EMS AGREEMENT	\$ 100,000	\$ 75,000	75.00%	\$ 100,000	\$ 66,667	66.67%	\$ 8,333
TOTAL CHARGE FOR SERVICES	\$ 606,392	\$ 413,750	68.23%	\$ 494,057	\$ 273,867	55.43%	\$ 139,883
FINES							
PARKING TICKETS & MISC FINES	\$ 40,000	\$ 21,262	53.16%	\$ 45,000	\$ 21,789	48.42%	\$ (527)
MISCELLANEOUS							
INVESTMENT INCOME	\$ 20,000	\$ 1,404	7.02%	\$ 30,000	\$ 13,871	46.24%	\$ (12,467)
INTEREST-BOND PROCEEDS	\$ 2,000	\$ -	0.00%	\$ 2,000	\$ -	0.00%	\$ -
RENTS	\$ 122,000	\$ 121,827	99.86%	\$ 122,000	\$ 122,027	100.02%	\$ (200)
UNCLASSIFIED	\$ 17,500	\$ 86,275	493.00%	\$ 5,150	\$ 45,013	874.04%	\$ 41,262
SALE OF RECYCLABLES	\$ 4,800	\$ -	0.00%	\$ -	\$ -		\$ -
COMMERCIAL SOLID WASTE FEES	\$ -	\$ 41,421		\$ -	\$ 42,622		\$ (1,201)
SALE OF PROPERTY	\$ 20,000	\$ 65,729	328.65%	\$ 20,000	\$ 16,694	83.47%	\$ 49,035
RECREATION PROGRAMS/ARENA	\$ -	\$ -		\$ 43,275	\$ -	0.00%	\$ -
MMWAC HOST FEES	\$ 204,000	\$ 154,345	75.66%	\$ 197,400	\$ 151,430	76.71%	\$ 2,915
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -		\$ -	\$ (20)	0.00%	\$ 20
TRANSFER IN: TIF	\$ 520,000	\$ 520,000	100.00%	\$ 324,212	\$ 324,212	100.00%	\$ 195,788
ENERGY EFFICIENCY	\$ 2,000	\$ 279	13.96%	\$ 2,000	\$ 1,233	61.65%	\$ (954)
CDBG	\$ 58,000	\$ 20,443	35.25%	\$ 8,000	\$ 1,334	16.68%	\$ 19,109
UTILITY REIMBURSEMENT	\$ 37,500	\$ 16,663	44.44%	\$ 37,500	\$ 23,083	61.55%	\$ (6,420)
CITY FUND BALANCE CONTRIBUTION	\$ 1,350,000	\$ -	0.00%	\$ 1,350,000	\$ -	0.00%	\$ -
TOTAL MISCELLANEOUS	\$ 2,357,800	\$ 1,028,388	43.62%	\$ 2,141,537	\$ 741,499	34.62%	\$ 286,889
TOTAL GENERAL FUND REVENUES	\$ 52,244,978	\$ 46,691,853	89.37%	\$ 51,785,864	\$ 44,556,016	86.04%	\$ 2,135,837
SCHOOL REVENUES							
EDUCATION SUBSIDY	\$ 17,942,071	\$ 13,834,014	77.10%	\$ 17,942,071	\$ 12,879,973	71.79%	\$ 954,041
EDUCATION	\$ 1,358,724	\$ 394,536	29.04%	\$ 1,358,724	\$ 481,748	35.46%	\$ (87,212)
SCHOOL FUND BALANCE CONTRIBUTION	\$ 855,251	\$ -	0.00%	\$ 855,251	\$ -	0.00%	\$ -
TOTAL SCHOOL	\$ 20,156,046	\$ 14,228,549	70.59%	\$ 20,156,046	\$ 13,361,721	66.29%	\$ 866,828
GRAND TOTAL REVENUES	\$ 72,401,024	\$ 60,920,402	84.14%	\$ 71,941,910	\$ 57,917,737	80.51%	\$ 3,002,665

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
THROUGH March 31, 2014 VS March 31, 2013

DEPARTMENT	FY 2014 BUDGET	Unaudited EXP THRU MAR 2014	% OF BUDGET	FY 2013 BUDGET	Unaudited EXP THRU MAR 2013	% OF BUDGET	VARIANCE
ADMINISTRATION							
MAYOR AND COUNCIL	\$ 71,079	\$ 63,868	89.85%	\$ 99,690	\$ 96,247	96.55%	\$ (32,379)
CITY MANAGER	\$ 238,903	\$ 185,027	77.45%	\$ 343,296	\$ 200,192	58.31%	\$ (15,165)
ECONOMIC DEVELOPMENT	\$ 318,933	\$ 242,971	76.18%	\$ -	\$ -		\$ 242,971
ASSESSING SERVICES	\$ 172,277	\$ 128,448	74.56%	\$ 183,801	\$ 122,952	66.89%	\$ 5,496
CITY CLERK	\$ 162,045	\$ 127,990	78.98%	\$ 150,676	\$ 99,641	66.13%	\$ 28,349
FINANCIAL SERVICES	\$ 405,976	\$ 296,117	72.94%	\$ 419,539	\$ 296,745	70.73%	\$ (628)
HUMAN RESOURCES	\$ 139,566	\$ 95,885	68.70%	\$ 137,836	\$ 95,626	69.38%	\$ 259
INFORMATION COMMUNICATION TECHNOLOGY	\$ 395,350	\$ 316,603	80.08%	\$ 386,632	\$ 271,750	70.29%	\$ 44,853
LEGAL SERVICES	\$ 100,000	\$ 50,729	50.73%	\$ 85,000	\$ 23,834	28.04%	\$ 26,895
TOTAL ADMINISTRATION	\$ 2,004,129	\$ 1,507,638	75.23%	\$ 1,806,470	\$ 1,206,987	66.81%	\$ 300,651
COMMUNITY SERVICES							
ENGINEERING	\$ 280,188	\$ 189,201	67.53%	\$ 320,370	\$ 222,019	69.30%	\$ (32,818)
COMMUNITY PROGRAMS	\$ -	\$ -		\$ 14,050	\$ 10,850	77.22%	\$ (10,850)
PLANNING & PERMITTING	\$ 775,230	\$ 579,856	74.80%	\$ 776,532	\$ 522,007	67.22%	\$ 57,849
PARKS AND RECREATION	\$ 567,334	\$ 385,309	67.92%	\$ 602,191	\$ 418,478	69.49%	\$ (33,169)
HEALTH & SOCIAL SERVICES	\$ 189,539	\$ 168,002	88.64%	\$ 176,567	\$ 170,421	96.52%	\$ (2,419)
PUBLIC LIBRARY	\$ 946,737	\$ 705,177	74.48%	\$ 968,292	\$ 726,219	75.00%	\$ (21,042)
TOTAL COMMUNITY SERVICES	\$ 2,759,028	\$ 2,027,545	73.49%	\$ 2,858,002	\$ 2,069,994	72.43%	\$ (42,449)
FISCAL SERVICES							
DEBT SERVICE	\$ 6,321,584	\$ 6,137,065	97.08%	\$ 6,682,797	\$ 6,518,784	97.55%	\$ (381,719)
PROPERTY	\$ 715,667	\$ 473,488	66.16%	\$ 699,114	\$ 536,375	76.72%	\$ (62,887)
WORKERS COMPENSATION	\$ 431,446	\$ 431,446	100.00%	\$ 415,000	\$ -	0.00%	\$ 431,446
WAGES & BENEFITS	\$ 4,397,585	\$ 3,376,074	76.77%	\$ 4,602,545	\$ 3,213,947	69.83%	\$ 162,127
EMERGENCY RESERVE (10108062-670000)	\$ 375,289	\$ -	0.00%	\$ 333,818	\$ -	0.00%	\$ -
TOTAL FISCAL SERVICES	\$ 12,241,571	\$ 10,418,073	85.10%	\$ 12,733,274	\$ 10,269,106	80.65%	\$ 148,967
PUBLIC SAFETY							
FIRE DEPARTMENT	\$ 4,024,789	\$ 3,072,596	76.34%	\$ 3,904,344	\$ 2,880,091	73.77%	\$ 192,505
POLICE DEPARTMENT	\$ 3,589,583	\$ 2,620,677	73.01%	\$ 3,439,583	\$ 2,460,032	71.52%	\$ 160,645
TOTAL PUBLIC SAFETY	\$ 7,614,372	\$ 5,693,273	74.77%	\$ 7,343,927	\$ 5,340,123	72.71%	\$ 353,150
PUBLIC WORKS							
PUBLIC WORKS DEPARTMENT	\$ 4,730,432	\$ 3,546,520	74.97%	\$ 4,617,744	\$ 3,398,557	73.60%	\$ 147,963
WATER AND SEWER	\$ 558,835	\$ 429,591	76.87%	\$ 558,835	\$ 418,214	74.84%	\$ 11,377
TOTAL PUBLIC WORKS	\$ 5,289,267	\$ 3,976,111	75.17%	\$ 5,176,579	\$ 3,816,771	73.73%	\$ 159,340
INTERGOVERNMENTAL PROGRAMS							
AUBURN-LEWISTON AIRPORT	\$ 105,000	\$ 105,000	100.00%	\$ 105,000	\$ 78,750	75.00%	\$ 26,250
E911 COMMUNICATION CENTER	\$ 1,036,409	\$ 777,638	75.03%	\$ 1,035,381	\$ 775,799	74.93%	\$ 1,839
LATC-PUBLIC TRANSIT	\$ 235,496	\$ 235,373	99.95%	\$ 235,548	\$ 176,635	74.99%	\$ 58,738
LAEGC-ECONOMIC COUNCIL	\$ -	\$ -		\$ 160,687	\$ 120,515	75.00%	\$ (120,515)
COMMUNITY LITTLE THEATER	\$ -	\$ -		\$ 20,160	\$ 5,671	28.13%	\$ (5,671)
TAX SHARING	\$ 270,000	\$ 41,793	15.48%	\$ 289,000	\$ 43,602	15.09%	\$ (1,809)
TOTAL INTERGOVERNMENTAL	\$ 1,646,905	\$ 1,159,804	70.42%	\$ 1,845,776	\$ 1,200,972	65.07%	\$ (41,168)
COUNTY TAX							
TIF (10108058-580000)	\$ 2,029,513	\$ 2,029,512	100.00%	\$ 2,006,244	\$ 2,006,244	100.00%	\$ 23,268
OVERLAY	\$ 2,555,723	\$ 2,584,032	101.11%	\$ 2,619,142	\$ 2,590,947	98.92%	\$ (6,915)
	\$ -	\$ -		\$ -	\$ -	0.00%	\$ -
	\$ -	\$ -		\$ -	\$ -	0.00%	\$ -
TOTAL CITY DEPARTMENTS	\$ 36,140,508	\$ 29,395,988	81.34%	\$ 36,389,414	\$ 28,501,144	78.32%	\$ 894,844
EDUCATION DEPARTMENT	\$ 37,128,028	\$ 21,492,499	57.89%	\$ 34,705,246	\$ 19,690,235	56.74%	\$ 1,802,264
TOTAL GENERAL FUND EXPENDITURES	\$ 73,268,536	\$ 50,888,487	69.45%	\$ 71,094,660	\$ 48,191,379	67.78%	\$ 2,697,108

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS Of March 31, 2014**

INVESTMENT	FUND	BALANCE March 31, 2014	BALANCE February 28, 2014	INTEREST RATE	WEIGHTED AVG YIELD
BANKNORTH MNY MKT	24-1242924 GENERAL FUND	\$ 55,390.29	\$ 55,383.23	0.15%	
BANKNORTH MNY MKT	24-1745910 GF-WORKERS COMP	\$ 49,271.04	\$ 49,267.69	0.08%	
BANKNORTH MNY MKT	24-1745944 GF-UNEMPLOYMENT	\$ 66,970.53	\$ 66,962.00	0.15%	
BANKNORTH CD	7033 GF-UNEMPLOYMENT	\$ 95,171.30	\$ 102,404.84	0.15%	
BANKNORTH MNY MKT	24-1809302 SPECIAL REVENUE	\$ 52,611.90	\$ 52,605.20	0.15%	
BANKNORTH MNY MKT	24-1745902 SR-PERMIT PARKING	\$ 198,197.04	\$ 198,171.79	0.15%	
BANKNORTH MNY MKT	24-1745895 SR-TIF	\$ 1,118,978.21	\$ 1,118,835.67	0.15%	
BANKNORTH MNY MKT	24-1746819 CAPITAL PROJECTS	\$ 11,770,278.10	\$ 11,768,778.79	0.20%	
BANKNORTH MNY MKT	24-1745928 ICE ARENA	\$ 249,551.46	\$ 249,519.67	0.15%	
GRAND TOTAL		\$ 13,656,419.87	\$ 13,661,928.88		0.19%

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services

To: Clinton Deschene, City Manager
From: Jill Eastman, Finance Director
Re: Arena Financial Reports for March 31, 2014



Attached you will find a Statement of Net Assets and a Statement of Activities for the Ingersoll Arena and the Norway Savings Bank Arena as of March 31, 2014.

INGERSOLL ARENA

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets.

Current Assets:

As of the end of March 2014 the total current assets of Ingersoll were \$166,390. These consisted of cash and cash equivalents of \$249,520, and an interfund payable of \$83,130, which means that Ingersoll owes the General Fund \$83,130, so net cash available to Ingersoll is \$166,390 at the end of March.

Noncurrent Assets:

Ingersoll's noncurrent assets are the building, equipment and any building and land improvements, less depreciation. There will be an adjustment to the equipment, since some of this has been transferred to Norway Savings Bank Arena. The total value of the noncurrent assets as of March 31, 2014 were \$630,402.

Liabilities:

Ingersoll had no liabilities as of March 31, 2014.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Arena through March 2014, are \$53,941. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Ingersoll Arena through March 2014, were \$164,950. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of March 2014 Ingersoll Arena has an operating losses of \$111,009.

Non-operating revenue and expenses consist of interest income and debt service payments. The interest income to date is \$817 and debt service expense to date is \$89,864.

As of March 31, 2014 Ingersoll Arena has a decrease in net assets of \$200,056.

NORWAY SAVINGS BANK ARENA

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets.

Current Assets:

As of the end of March 2014 the total current assets of Norway Savings Bank Arena were \$50,136. These consisted of cash and cash equivalents of \$225, accounts receivable of \$2,250 and an interfund receivable of \$47,661, which means that the General Fund owes Norway \$47,661 at the end of March.

Noncurrent Assets:

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). There will be an adjustment to the equipment to account for the equipment that was transferred from Ingersoll Arena. The total value of the noncurrent assets as of March 31, 2014 were \$234,395.

Liabilities:

Norway Arena had accounts payable of \$689 as of March 31, 2014.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through March 2014 are \$676,731. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through March 2014 were \$392,889. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of March 2014 Norway Arena has an operating gain of \$283,842.

As of March 31, 2014 Norway Arena has a increase in net assets of \$283,842.

CITY OF AUBURN, MAINE
Statement of Net Assets
Proprietary Funds
March 31, 2014

Business-type Activities - Enterprise Funds

	Ingersoll	Norway Savings	Combined
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 249,520	\$ 225	\$ 249,745
Interfund receivables	\$ (83,130)	\$ 47,661	(35,469)
Accounts receivable	-	2,250	2,250
Total current assets	166,390	50,136	216,526
Noncurrent assets:			
Capital assets:			
Buildings	18,584		18,584
Equipment	672,279	234,395	906,674
Land improvements	826,911		826,911
Less accumulated depreciation	(887,372)		(887,372)
Total noncurrent assets	630,402	234,395	864,797
Total assets	796,792	284,531	1,081,323
LIABILITIES			
Accounts payable		\$ 689	689
Total liabilities	-	689	689
NET ASSETS			
Invested in capital assets	\$ 630,402	\$ 234,395	864,797
Unrestricted	\$ 166,390	\$ 49,447	215,837
Total net assets	\$ 796,792	\$ 283,842	\$ 1,080,634

CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Proprietary Funds
Business-type Activities - Enterprise Funds
Statement of Activities
March 31, 2014

	Ingersoll Ice Arena	Norway Savings Arena	Total
Operating revenues:			
Charges for services	\$ 53,941	\$ 676,731	\$ 730,672
Operating expenses:			
Personnel	70,605	137,401	208,006
Supplies	6,799	73,557	80,356
Utilities	56,449	60,776	117,225
Repairs and maintenance	14,380	2,307	16,687
Depreciation	-	-	-
Capital expenses		4,500	4,500
Other expenses	16,717	114,348	131,065
Total operating expenses	164,950	392,889	557,839
Operating gain (loss)	(111,009)	283,842	172,833
Nonoperating revenue (expense):			
Interest income	817	-	817
Interest expense (debt service)	(89,864)	-	(89,864)
Total nonoperating expense	(89,047)	-	(89,047)
Gain before transfer	(200,056)	283,842	83,786
Transfers out	-	-	
Change in net assets	(200,056)	283,842	83,786
Total net assets, July 1	996,848	-	996,848
Total net assets, March 31, 2014	\$ 796,792	\$ 283,842	\$ 1,080,634



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 22, 2014

PROCLAMATION

Author: Phillip L. Crowell, Jr., Chief of Police

Item(s) checked below represent the subject matter related to this workshop item.

Comprehensive Plan Work Plan Budget Ordinance/Charter Other Business* Council Goals**

**If Council Goals please specify type: Safety Economic Development Citizen Engagement

Subject: Proclaim April 2014 as Sexual Assault Awareness Month in the City of Auburn.

Information: April has been designated as national Sexual Assault Awareness Month. Five certified R.A.D. (Rape, Aggression Defense) instructors (two police officers and three civilians) are now teaching classes for women in self defense. Women of all ages are encouraged to participate in these classes.

Financial: N/A

Action Requested at this Meeting: That Mayor LaBonté and City Council members proclaim April as Sexual Assault Awareness Month in the City of Auburn.

Previous Meetings and History: N/A

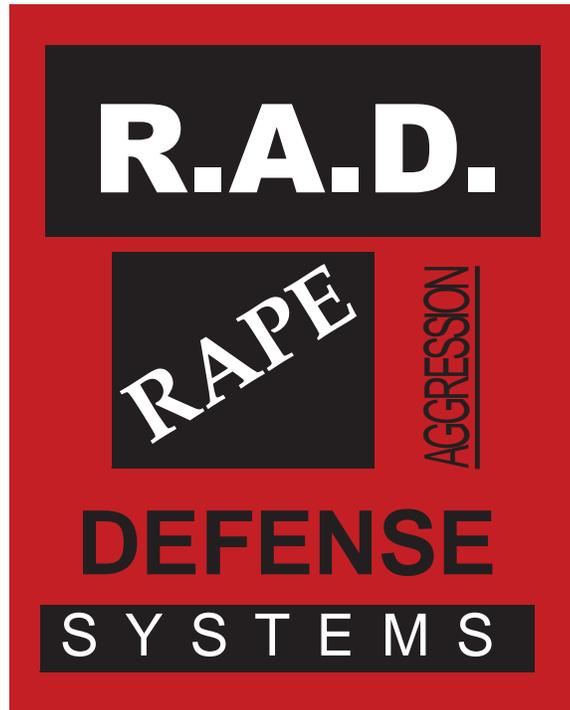
Attachments:

- Proclamation
- R.A.D. Poster

*Agenda items are not limited to these categories.

The Auburn Police Department Presents...

RAPE AGGRESSION DEFENSE for WOMEN



May 29, 30 & 31

5:30pm - 9:00pm (31st: 8:00am to 1:00pm)

East Auburn Baptist Church

\$20 per person

This "basic physical defense" course will teach women how to protect themselves against abduction and rape.

Participants must attend ALL THREE classes.

Please wear layered 'work out' clothing (shorts, sweatshirt, sneakers).

Water and RAD Manual will be provided.

Instructor: APD Officer Shawn Carll & Associates

Space is LIMITED! To enroll email: **RAD@auburnmaine.gov**

The RAD System: **You Can Do This.** A nationally authorized program



Proclamation

By
Mayor Jonathan P. LaBonté
of
Auburn, Maine

WHEREAS, the safety and security of the citizens of the **State of Maine, Androscoggin County,** and the **City of Auburn** and surrounding areas are vitally important; and

WHEREAS, Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every community member of the **City of Auburn;** and

WHEREAS, Rape, sexual assault, and sexual harassment impact our community, and statistics show one in five women will be raped at some point in their lives (Black et al., 2011).; and

WHEREAS, Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience a sexual assault before the age 18 (Dube et al., 2005).; and

WHEREAS, Young people experience heightened rates of sexual violence, and youth ages 12-17 were 2.5 times as likely to be victims of rape or sexual assault (Snyder & Sickmund, 2006).; and

WHEREAS, We must work together to educate our community about sexual violence prevention, supporting survivors, and speaking out against harmful attitudes and actions; and

WHEREAS, With leadership and dedication, we can be successful in preventing sexual violence in the City of Auburn by increasing awareness and education through our R.A.D. (Rape, Aggression, Defense) training, and community involvement;

AND WHEREAS, the **City of Auburn** strongly supports the efforts of national, state, and local partners, and of every citizen, to actively engage in public and private efforts to prevent sexual violence. It's time for all of us to take appropriate action and support one another to create a safer environment for all.

NOW, THEREFORE, I, Mayor Jonathan LaBonté join advocates and communities across the country in playing an active role to prevent sexual violence. Along with the United States Government and **State of Maine,** I do hereby proclaim April as "Sexual Assault Awareness Month!"

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the **State of Maine, Androscoggin County,** and the **City of Auburn.**



Jonathan P. LaBonté

Date

St. Dominic Academy Middle School Hockey Team
Winners of the Southern Maine Middle School Soule Division Championship

Info about the team:

The Team roster: Joe Bisson, Nick Bisson, Reese Farrell, Brandon Michaud, Nick Hemenway, Gavin Bates, Jacob Story, MacKenzie Pelletier, Jack Ouellette, Tyler Wall, Ryan Davis, Devon D'Auteuil, Ben Gosselin, Jayson Martin, Kristina Cornelio, Noah Pellerin. The players are range from 6th to 8th Grade.

The team is coached by Dan D'Auteuil and assisted by Jeff Gosselin and Rob Pelletier.

Season record 11-2-3 and 3-0 in playoffs to win Southern Maine Middle School Soule Division(top division) championship. Under miraculous odds we defeated Lewiston's middle school team (made up of mainly 8th graders) 3-2 March 28 for the middle school state championship. The first ever middle school hockey championship for SDA! We were down 2-0 with 8 minutes left. We were without 2 of our top players for the game and started the first 8 minutes of the game with two other players stuck in traffic! It was a tremendous team effort with everyone pitching in and giving a little extra to win. Devon D'Auteuil was outstanding in net making many outstanding saves. The highlight of the night was a tremendous slap shot from Gavin Bates that took the goalies glove off his hand and into the net for a goal!

Office of the Mayor and City Council

CITY OF AUBURN



PROCLAMATION

**TO CONGRATULATE TAMMIE WILLOUGHBY FOR BEING NAMED THE 2014
CITY OF AUBURN'S SPIRIT OF AMERICA'S TRIBUTE RECIPIENT**

WHEREAS, Dr. Tammie Willoughby has been a resident of Auburn for a number of years; and

WHEREAS, Dr. Willoughby has been instrumental in the spearheading community engagement to make Route 4 in North Auburn a safe road for residents and visitors alike; and

WHEREAS, her testimony as a healthcare provider witnessing firsthand the dangerous outcome of vehicle accidents resulting in significant injuries and loss of human life, as a concerned resident and her ability to gather equally passionate residents in a timely and efficient manner have been vital to this project's support at ATRC (Androscoggin Transportation Resource Center) and MDOT (Maine Department of Transportation); and

WHEREAS, Dr. Willoughby has given back in multiple ways that go above and beyond and truly show her compassion and dedication to her community; and

NOW, THEREFORE, the Auburn City Council, on behalf of the Citizens of Auburn, hereby expresses its strong appreciation for Dr. Tammie Willoughby by naming her as the City of Auburn's 2014 Spirit of America Tribute recipient.

IN WITNESS WHEREOF, we have hereunto set our hand and caused the Seal of the City of Auburn to be imprinted this Twenty second day of April, Two Thousand Fourteen.



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 22, 2014

Order 34-04222014

Author: Clinton Deschene

Item(s) checked below represent the subject matter related to this workshop item.

Comprehensive Plan **Work Plan** **Budget** **Ordinance/Charter** **Other Business*** **Council Goals****

**If Council Goals please specify type: *Safety* *Economic Development* *Citizen Engagement*

Subject: Additional Funding of the Downtown Transportation Center

Information:

The City of Auburn has committed \$250,000 toward this project. Based on estimated construction costs we will have a potential shortfall. To ensure the project is completed in accordance with City Council directive we are requesting an additional amount of up to \$150,000 to be taken from TIF funds per the estimate received from the architect.

Financial: \$250,000 has been committed thus far and we will be seeking additional funds of up to \$150,000 from TIF revenue.

Action Requested at this Meeting: Discussion/action

Previous Meetings and History: NONE

Attachments:

Order 34-04222014

*Agenda items are not limited to these categories.

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 34-04222014

ORDERED, that the Auburn City Council authorize the City Manager to expend an additional amount up to \$150,000 for the Transportation Center to be built on Spring St. These funds will come from TIF revenue.



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 22, 2014

Order 35-04222014

Author: Sue Clements-Dallaire, City Clerk

Item(s) checked below represent the subject matter related to this workshop item.

Comprehensive Plan Work Plan Budget Ordinance/Charter Other Business* Council Goals**

**If Council Goals please specify type: Safety Economic Development Citizen Engagement

Subject: Approving the Special Amusement Permit for Paribartan, LLC, DBA Naral's

Information: Naral's, 34 Court Street in Auburn has submitted a Special Amusement Permit Class C (Either Restaurants or Lounges/Bars with entertainment, including dancing). They currently have a Special Amusement Permit Class A (Restaurants with entertainment, which does not have dancing). Police, Fire and Code have completed inspections and approvals have been granted. The Fire Department has requested that occupancy limits be listed on the Special Amusement Permit as a condition.

The limits are as follows:

- Front Room – 71 Seated 152 Standing
- VIP Room – 57 Seated 121 Standing
- Total Limits – 128 Seated 273 Standing

Financial: N/A

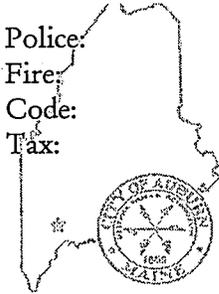
Action Requested at this Meeting: Recommend approval of the Special Amusement permit

Previous Meetings and History: N/A

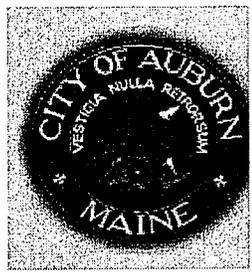
Attachments:

- Special Amusement Permit Application
- Copy of Public Hearing ad
- Order 35-04222014

*Agenda items are not limited to these categories.



MAR 19 2014



City of Auburn Special Amusement Permit Application & Re-Application LICENSE / APPLICATION FEE: \$125.00

DATE OF APPLICATION: _____

_____ CLASS A – RESTAURANTS WITH ENTERTAINMENT, WHICH DOES NOT HAVE DANCING.

_____ CLASS B – LOUNGES / BARS WITH ENTERTAINMENT, WHICH DOES NOT HAVE DANCING.

X _____ CLASS C – EITHER RESTAURANTS OR LOUNGES / BARS WITH ENTERTAINMENT, INCLUDING DANCING.

_____ CLASS D – FUNCTION HALLS WITH ENTERTAINMENT, INCLUDING DANCING.

RENEWAL APPLICANTS: HAS ANY OR ALL OWNERSHIP CHANGED SINCE YOUR LAST APPLICATION? YES NO

BUSINESS NAME: Pan'bartan LLC DBA NARALS

PHYSICAL ADDRESS: 34 Court St Auburn ME

(IF A NEW BUSINESS, WHAT WAS FORMERLY IN THIS LOCATION: _____)

MAILING ADDRESS: Same

BUSINESS TELEPHONE NUMBER: 207 344-3201

OWNER(S): MUST LIST EVERY PERSON OR CORPORATION WHO HAS A FINANCIAL INTEREST IN THE BUSINESS. USE ADDITIONAL PAPER IF NECESSARY.

1. OWNER: NABIN NARAL
DATE OF BIRTH: 27 June 1983
ADDRESS: 11 South Maine St Apt #6
PRIMARY TELEPHONE NUMBER: 207-299-3409
SECONDARY TELEPHONE NUMBER 207-344-3201

Auburn
04210

2. OWNER: N/A
DATE OF BIRTH: _____
ADDRESS: _____
PRIMARY TELEPHONE NUMBER: _____
SECONDARY TELEPHONE NUMBER _____

3. OWNER: N/A
DATE OF BIRTH: _____
ADDRESS: _____
PRIMARY TELEPHONE NUMBER: _____
SECONDARY TELEPHONE NUMBER _____

HAS THE APPLICANT / PARTNERS AND OR CORPORATION OFFICERS EVER BEEN ARRESTED, INDICTED OR CONVICTED OF ANY VIOLATION OF LAW? NO

IF YES, LIST WHO, THE DATE, THE LOCATION AND THE OFFENSE(S) CHARGED. _____

DOES THE ISSUANCE OF THIS LICENSE DIRECTLY OR INDIRECTLY BENEFIT ANY CITY EMPLOYEE(S)? YES NO

IF YES, LIST THE NAME(S) OF EMPLOYEE(S) AND DEPARTMENT(S): _____

HAVE ANY OF THE APPLICANTS, INCLUDING THE CORPORATION IF APPLICABLE, EVER HELD A BUSINESS LICENSE WITH THE CITY OF AUBURN? YES NO

IF YES, PLEASE LIST THE BUSINESS NAME(S) AND LOCATION(S) _____

DESCRIBE IN DETAIL THE KIND AND NATURE OF BUSINESS AND PROPOSED ENTERTAINMENT AND / OR DANCING.

 fine dining American Greek & Mediterranean
 with ocea belly dancing & party dancing.

PLEASE CHECK OFF THE DAYS THAT YOU WILL BE OPEN AND FILL IN THE HOURS OF OPERATION.

SUNDAY	<u> 11 to </u>	<u> 11 pm </u>	HOURS: _____
MONDAY	<u> 11 to </u>	<u> 11 pm </u>	HOURS: _____
TUESDAY	<u> 11 to </u>	<u> 11 pm </u>	HOURS: _____
WEDNESDAY	<u> 11 to </u>	<u> 11 pm </u>	HOURS: _____
THURSDAY	<u> 11 to </u>	<u> 11 pm </u>	HOURS: _____
FRIDAY	<u> 11 to </u>	<u> 2 am </u>	HOURS: _____
SATURDAY	<u> 11 to </u>	<u> 2 am </u>	HOURS: _____

DESCRIBE IN DETAIL THE ROOM(S) TO BE USED UNDER THE PERMIT. Banquet Room Lounge Room & Bar

ATTACH A DIAGRAM OR FLOOR PLAN OF YOUR BUSINESS. ON THE DIAGRAM PLEASE LIST THE FOLLOWING:

1. MAIN ENTRANCE
2. SECONDARY ENTRANCES
3. FIRE ESCAPES
4. FIRE EXTINGUISHERS
5. DESIGNATED SMOKING AREAS
6. LOCATION OF STATIONARY SECURITY PERSONNEL
7. FOOD SERVING OR PREPARATION AREAS
8. THE DIRECTION OF ANY SPEAKERS
9. THE DANCING AREA
10. LOCATIONS WHERE ALCOHOL WILL BE SOLD

ATTACH A TYPED LIST OF ALL EMPLOYEES INCLUDING THE FOLLOWING INFORMATION:

- NAME (TO INCLUDE ALL PREVIOUS NAMES USED)
- DATE OF BIRTH
- ADDRESS
- IF THEY HAVE EVER BEEN EVER BEEN ARRESTED,
INDICTED OR CONVICTED OF ANY VIOLATION OF
LAW? _____

IF YES, LIST THE DATE, THE LOCATION AND THE OFFENSE(S) CHARGED. _____

HAS THE HAS THE APPLICANT / PARTNERS AND OR CORPORATION OFFICERS EVER HAD A SPECIAL AMUSEMENT LICENSE DENIED OR REVOKED? No

IF YES, LIST THE DATE, THE LOCATION AND DESCRIBE THE CIRCUMSTANCES. _____

**PLEASE BE ADVISED THAT THE APPLICANT OR RE-APPLICANT
MAY BE REQUIRED TO COMPLY WITH THE FOLLOWING
CONDITIONS:**

1. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE TWO COUNTERS OR CLICKERS AT EACH ENTRANCE. ONE WILL BE USED TO DOCUMENT THE PATRONS THAT HAVE ENTERED THE ESTABLISHMENT. THE SECOND WILL BE USED TO DOCUMENT THE PATRONS THAT HAVE EXITED THE ESTABLISHMENT. THIS WILL GIVE THE STAFF AND PUBLIC SAFETY PERSONNEL AN ACCURATE COUNT OF PATRONS IN THE ESTABLISHMENT.
2. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE THE MAXIMUM SEATING AND OR OCCUPANCY CAPACITY CLEARLY LISTED IN EACH ROOM THAT IS OPEN TO THE PUBLIC.

3. **APPLICANT AND OR RE-APPLICANT AGREES TO HAVE SECURITY AND OR STAFF STATIONED AT ALL TIMES AT ALL ENTRANCES AND EXISTS USED BY THE PUBLIC.**

4. **APPLICANT AND OR RE-APPLICANT AGREES TO KEEP THE DESIGNATED SMOKING AREA CLEAN AND HAVE APPROPRIATE RECEPTACLES AVAILABLE FOR THEIR PATRONS.**

5. **APPLICANT AND OR RE-APPLICANT AGREES TO, IF SO ORDERED BY THE CHIEF OF POLICE, TO HIRE SWORN MEMBERS OF THE AUBURN POLICE DEPARTMENT FOR SECURITY. THE RATE WILL BE AT THE CURRENT CITY OF AUBURN DETAIL RATE. THESE OFFICERS WILL SUPPLEMENT THE EXISTING STAFF OR SECURITY. THE BELOW CHART WILL BE USED AS A GUIDE IN DETERMINING THE NUMBER OF OFFICERS REQUIRED.**

Number of Attendees	Number of Police
1--200	2
201--400	4
401--600	6
601+	One supervisor, and one additional officer for each 200 attendees or portion thereof in excess of 601

**SPECIAL AMUSEMENT PERMITS SHALL EXPIRE AT THE SAME
TIME AS A STATE ISSUED LIQUOR LICENSE.**

I / WE HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THE APPLICATION ARE TRUE. I / WE AGREE AND UNDERSTAND THAT ANY MISSTATEMENTS OR OMISSIONS OF MATERIAL FACT HEREIN WILL RESULT IN REFUSAL OF LICENSE OR REVOCATION OF LICENSE IF ONE HAS ALREADY BEEN ISSUED.

IT IS UNDERSTOOD THAT THIS AND ANY APPLICATION(S) SHALL BECOME PUBLIC RECORD AND THE APPLICANT(S) HEREBY WAIVE(S) ANY RIGHTS TO PRIVACY WITH RESPECT THERETO.

I / WE HEREBY AUTHORIZE THE RELEASE OF ANY CRIMINAL HISTORY RECORD TO THE CITY OF AUBURN. I / WE WAIVE ANY RIGHTS TO PRIVACY WITH RESPECT THERETO.

I / WE AGREE TO NOT IMPLEMENT ANY CHANGES OR MODIFICATIONS AFTER RECEIVING APPROVAL OF THE SPECIAL AMUSEMENT PERMIT. (SOME EXAMPLES ARE HOURS OF OPERATION, DAYS OF OPERATION AND THE BUILDING LAYOUT)

ALL REQUESTS FOR MODIFICATION(S) OF THE APPROVED SPECIAL AMUSEMENT PERMIT MUST BE SUBMITTED IN WRITING TO THE CITY OF AUBURN. ANY CHANGES MADE WITHOUT APPROVAL FROM THE CITY OF AUBURN MAY RESULT IN AN IMMEDIATE SUSPENSION OF THE SPECIAL AMUSEMENT PERMIT.

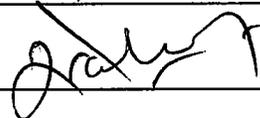
PENALTY: (CITY OF AUBURN ORDINANCE, CHAPTER 24, SECTION 2.23, (8)-(h))

VIOLATION OF ANY PROVISION OF SECTION 2.23. SHALL BE PUNISHED BY A CIVIL PENALTY OF FIVE HUNDRED DOLLARS (\$500.00). EACH ACT OF VIOLATION AND EVERY DAY UPON

WHICH ANY SUCH VIOLATION SHALL OCCUR SHALL CONSTITUTE A SEPARATE OFFENSE. IN ADDITION TO SUCH PENALTY, THE CITY MAY ENJOIN OR ABATE ANY VIOLATION OF SECTION 2.23 BY APPROPRIATE ACTION. IN THE EVENT THAT THE CITY SHALL PREVAIL IN ANY ACTION TO ENFORCE SECTION 2.23, THE CITY SHALL RECOVER ITS COSTS OF SUIT, INCLUDING REASONABLE ATTORNEY FEES.

IT IS UNDERSTOOD THAT I / WE WILL SUBMIT ANY ADDITIONS OR SUBTRACTIONS OF ANY FULL TIME, PART TIME OR VOLUNTEER STAFF MEMBERS WITHIN (7) SEVEN BUSINESS DAYS TO THE CITY OF AUBURN. I / WE AGREE TO SUPPLY THE REQUIRED INFORMATION ON ALL NEW EMPLOYEES. (INFORMATION REQUIRED IS FOUND ON PAGE (4) FOUR IN THIS APPLICATION.)

NAME (PRINTED) NABIN NARAL

SIGNATURE OF INDIVIDUAL 

IF PARTNERSHIP, BY MEMBERS OF THE PARTNERSHIP.

NAME (PRINTED) N/A

SIGNATURE OF INDIVIDUAL _____

NAME (PRINTED) _____

SIGNATURE OF INDIVIDUAL _____

ADMINISTRATIVE USE ONLY:

1. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE TWO COUNTERS OR CLICKERS AT EACH ENTRANCE. ONE WILL BE USED TO DOCUMENT THE PATRONS THAT HAVE ENTERED THE ESTABLISHMENT. THE SECOND WILL BE USED TO DOCUMENT THE PATRONS THAT HAVE EXITED THE ESTABLISHMENT. THIS WILL GIVE THE STAFF AND PUBLIC SAFETY PERSONNEL AN ACCURATE COUNT OF PATRONS IN THE ESTABLISHMENT.

2. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE THE MAXIMUM SEATING AND OR OCCUPANCY CAPACITY CLEARLY LISTED IN EACH ROOM THAT IS OPEN TO THE PUBLIC.

3. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE SECURITY AND OR STAFF STATIONED AT ALL TIMES AT ALL ENTRANCES AND EXISTS USED BY THE PUBLIC.

4. APPLICANT AND OR RE-APPLICANT AGREES TO KEEP THE DESIGNATED SMOKING AREA CLEAN AND HAVE APPROPRIATE RECEPTACLES AVAILABLE FOR THEIR PATRONS.

5. APPLICANT AND OR RE-APPLICANT AGREES TO, IF SO ORDERED BY THE CHIEF OF POLICE, TO HIRE SWORN MEMBERS OF THE AUBURN POLICE DEPARTMENT FOR SECURITY. THE RATE WILL BE AT THE CURRENT CITY OF AUBURN DETAIL RATE. THESE OFFICERS WILL SUPPLEMENT THE EXISTING STAFF OR SECURITY. THE BELOW CHART WILL BE USED AS A GUIDE IN DETERMINING THE NUMBER OF OFFICERS REQUIRED.

Number of Attendees	Number of Police
1--200	2
201--400	4
401--600	6
601+	One supervisor, and one additional officer for each 200 attendees or portion thereof in excess of 601

Chapter 14-Business Licenses & Permits-Article II Sec.14-34 Certification from City Officials *Before a license is issued the City Clerk shall submit the application for certification to the Code Enforcement Officer, Fire Chief, Chief of Police and City Treasurer. Please allow at least 3 weeks for this process.*

**CITY OF AUBURN
PUBLIC NOTICE**

A public hearing will be held by the Auburn City Council on Tuesday, April 22, 2014 at 7:00 p.m. or as soon as possible thereafter, in the Council Chambers of Auburn Hall, 60 Court Street, to consider the Special Amusement Permit Application for:

**Parbaritan, LLC, DBA Naral's
34 Court Street, Auburn, Maine**

All interested persons may appear and will be given the opportunity to be heard before final action is taken.

Ad to run April 17, 2014

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 35-04222014

ORDERED, that the City Council hereby approves the Special Amusement Permit (Class C – either Restaurants or Lounges/Bars with entertainment, including dancing) for Parbaritan, LLC, DBA Naral's located at 34 Court Street with the condition that occupancy limits on the Special Amusement Permit be as follows;

- Front Room – 71 Seated or 152 Standing
- VIP Room – 57 Seated or 121 Standing
- Total Limits – 128 Seated or 273 Standing



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 22, 2014

Order 36-04222014

Author: Sue Clements-Dallaire, City Clerk

Item(s) checked below represent the subject matter related to this workshop item.

Comprehensive Plan Work Plan Budget Ordinance/Charter Other Business* Council Goals**

**If Council Goals please specify type: Safety Economic Development Citizen Engagement

Subject: Board and Committee Appointments

Information: On February 10, 2014 we began the application process to fill vacancies on several boards and committees. The deadline for applications to be submitted was March 12, 2014. The Appointment Committee met on Friday, April 11th to review applications and make their nominations.

Financial: N/A

Action Requested at this Meeting: Recommend that appointments be made as recommended by the Appointment Committee. There are two vacancies to fill on the Auburn Sewer District.

****The committee did nominate one member but didn't reach a full recommendation on the second position and are looking for support from the full Council to appoint either Joseph DeFilipp or Raymond Fortier to fill the second seat.****

If further discussion is needed to discuss the nominations, Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A) (personnel matter).

Previous Meetings and History: N/A

Attachments:

- Applications
- Minutes from the 4-11-2014 Appointment Committee Meeting
- Order 36-04222014 (Option 1 - 2nd Sewer District Seat)
- Order 36-04222014 (Option 2 - 2nd Sewer District Seat)

**Agenda items are not limited to these categories.*

MAR 12 2014

Susan Clements-Dallaire

From: Alfreda Fournier [afournier4@roadrunner.com]
Sent: Wednesday, March 12, 2014 3:25 PM
To: Susan Clements-Dallaire
Subject: Re: Need applications

Dear Sue,

Here are attachments for 2 appointment positions to the Airport Board and Planning Board. I didn't get a chance to complete the ethics committee. Hope this comes through.

Alfreda Fournier

Susan Clements-Dallaire

From: Alfreda Fournier [afournier4@roadrunner.com]
Sent: Monday, March 31, 2014 4:27 PM
To: Susan Clements-Dallaire
Subject: Following Up

Hi Sue,

I'm just following up on the two committees I applied for, Planning & Airport, and was wondering what progress is being made on these. I know it's not in your hands, but I do want to add one question and request.....I have heard a presentation by Alan Manoian about his ideas for downtown revitalization. I just have to say that he speaks to my heart in where he's going with taking back our downtown and revitalizing it. I've been around long enough to have seen us lose so much in my 47 years in Auburn.

Here's my question....would Alan be an automatic member of either the Planning or Airport committees? If so, and if I'm selected, I'd much prefer to work on the committee he'd be on because I'm very in-tune with his ideas and would love to work on a committee he's on. Please note this on my applications.

Let me know what you find out.

Thanks,
Alfreda Fournier

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Alfreda M. Fournier Ward: 2 Years as an Auburn Resident: 47

Mailing Address: 43 Davis Avenue, Auburn ME 04210-4701

Physical Address: "

Phone: 207-782-4348 Email: afournier4@roadrunner.com

Describe your education and/or experience or attach a resume:

See attached

Which board or committee would you like to serve on? (One per application)

Airport Board - my #1 choice

Why do you want to serve (please limit to 150 words or less. Please attach).

See attached

What do you hope to accomplish (please limit to 150 words or less. Please attach).

See attached

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Alfreda M. Fournier Date: March 12, 2014

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

*The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Susan Clements-Dallaire, City Clerk

sdallaire@ci.auburn.me.us

333-6600

Airport Board

Why do you want to serve (please limit to 150 words or less. Please attach).

My interest in seeking appointment to the Airport Board stems directly from my desire to serve and give back to my community of 47 years, and to be instrumental in its growth and development.

This appointment is my first priority as I submit three Board/Committee applications. I was not selected in my previous application for the Recreation and Special Events Advisory Board, so I am re-applying in hopes my credentials, experiences, and willingness to serve will be deemed helpful to my community.

I was attracted to this appointment when I read that aviation experience or background were not mandatory qualifications. My views on issues have always been broad-based. As a retired Teacher-Principal-CDS Director Androscoggin County, I have amassed a wealth of experiences where I was active in developing innovative ideas which still successfully stand today. I accomplished this by thinking "outside the box" and from a broad-based perspective, with input from many constituents including community, business, federal and state government. My former work dealt with standards, policies, procedures, and the development of numerous educational and administrative innovations, projects, and programs.

What do you hope to accomplish (please limit to 150 words or less. Please attach)

My vision of the airport and its surrounding area is to bring it to life, increase its viability in the community and systemically extend outward from there. Our highways are getting more and more congested and there is a great need for various modes of transportation to lessen this growing burden. I see our airport as the pivotal place to begin.

I hope to see a push to provide the public and the city's guests the following amenities: business and private plane landings and storage, overnight accommodations, restaurant services, shuttle busses, and taxis to the nearby train station to name a few.

To me, Maine will always be "Vacationland", and I want the Auburn Municipal Airport to be the "hub" where it all begins.

RESUME OF:

Alfreda M. Fournier
43 Davis Avenue
Auburn, ME 04210
(207) 782-4348

EDUCATION:

University of Southern Maine, Gorham
University of Southern Maine, Gorham

Seminar: Preparing for the Superintendent
Master of Science in Education:
Educational Administration
Special Education Administration
Bachelor of Science:
General Elementary K-8
Learning Disabilities K-12

University of Maine at Farmington

HONORS:

Professional: Delta Kappa Gamma Society International
Master Teacher Certification (first in Maine)

Graduate: Dean's List
Magna Cum Laude

PROFESSIONAL EXPERIENCE:

- 2004-2008 Executive Director, Child Development Services Androscoggin County. Supervising staff of 25 case managers, developmental therapists, and office assistants. Responsibilities included adherence to federal and state rules and regulations in the delivery of special education services to preschoolers and toddlers in the Androscoggin County area.
- 1987-2004 Elementary School Principal. Positions held in K-5 and K-6 schools in the following communities: Monmouth, Augusta, Greene, Farmington, and Lisbon Maine. Instituted a variety of educational innovations including: looping classrooms, schools-within-a-school, transitional 1st grade, multiage classrooms, all-day kindergarten, and grant writing to support professional development for teachers involved in these unique classrooms. Also collaborated with college professors and students in bringing French into the elementary classroom on a weekly basis. Involved in the planning stages in building a new elementary school. Lead instructional staff through the changes in education.
- 1986-1987 Director of Special Education, Union #43, Monmouth and Richmond, Maine. Responsible for special education programming for 200 students, preschool through 12th grade. Supervised a staff of 20 in two communities. Instrumental in facilitating the consulting teacher model to support the mainstreaming of special education students into the regular classroom.
- 1976-1986 Composite/Resource Room Teacher; Master Teacher in Lisbon, Maine. Taught special education children in grades K-8 who had a variety of special needs classifications. Supervised and mentored special ed staff. Actively involved in pilot site activities relating to...

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Bettyann Sheats Ward: 2 Years as an Auburn Resident: 18

Mailing Address: 32 Waterview Drive, Auburn, ME

Physical Address: Same

Phone: 777-4537 Email: b.sheats@aol.com

Describe your education and/or experience or attach a resume:

I am a graduate of West Point and spent 7 years as a helicopter pilot.

Which board or committee would you like to serve on? (One per application)

Airport Board.

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: Mar 12, 14

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: CARLTON HEBERT Ward: 3 Years as an Auburn Resident: 50

Mailing Address: 8 FOCH ST. AUBURN, ME 04210

Physical Address: SAME

Phone: P 2077837137 C 2077547137 Email: PARL 47 AT ROADRUNNER.COM

Describe your education and/or experience or attach a resume:

RESUME IS ATTACH

Which board or committee would you like to serve on? (One per application)

AIRPORT BOARD

Why do you want to serve (please limit to 150 words or less. Please attach).

MY EXPERIENCE WITH THE AIRPORT.

What do you hope to accomplish (please limit to 150 words or less. Please attach).

MY EXPERIENCE WITH THE AIRPORT

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
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- Zoning Board of Appeals

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Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *Carla M. Hult* Date: *2/12/14*

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Carlton M. Hebert
8 Foch St.
Auburn, ME 04210
207-783-7137 or cell 207-754-7137

Objective

Looking for full or part time employment as a driver and or in grounds or building maintenance.

Prior Skills & Responsibilities

CDL Class B License

Storm Water Pollution Prevention Plan (SWPP)

Maintenance of Safety Records

Heavy Equipment Operator

Snow Removal Operation

Training of New Personnel

Work Experience

1974-2012 Maintenance Supervisor, Auburn Lewiston Airport

1985-1990 Auburn Energy Recovery, Weekend Part-Time Position

I have recently retired from my full time employment as a Maintenance Supervisor for the Auburn Lewiston Airport. I worked for the Auburn Lewiston Airport for 38 years from September 1974 through November 2012.

Maintenance of grounds, consistent with applicable FAA & OSHA requirements

Repairs to Buildings & Equipment

Purchasing Equipment and Supplies

Monthly Fuel Report/Daily Inventory Control

Trained for Crash and Rescue Vehicle

Security Officer

Supervision and training of CETA Employees, Lewiston Workfare personnel and Summer Youth Program

Truck Driver

Loader Operator

Maintenance

Education

Edward Little High School, Auburn, ME

GED 10/2/81

Completed a 30 hour course in OSHA Guide to Voluntary Compliance by Safety Works, Maine Dept. of Labor

Fire Extinguisher Operation

Fall Protection

Spill Prevention Training

References

Available upon request

Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Raymond P. Fortier Ward: 4 Years as an Auburn Resident: 72 yrs

Mailing Address: _____

Physical Address: 76 Trask Ave. Auburn, Me 04210

Phone: 207-283-6144 Email: RFTier@AOL

Describe your education and/or experience or attach a resume:

grad. 1961 ELHS work on pumps. Taylor Pond
walked system. Roded the mains. Raised manholes
worked on lift pumps. Can help Board Do its work.

Which board or committee would you like to serve on? (One per application)

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- ~~Auburn Sewer District~~
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Raymond A. Fortier Date: 3/17/14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Robert Mennealy Ward: 1 Years as an Auburn Resident: since 1988
34 years

Mailing Address: 43 Royal Oaks Drive, Auburn 04210

Physical Address: Same

Phone: 762-4678 Email: gimpster,oo@aol.com

Describe your education and/or experience or attach a resume:

3 term Auburn^{4th} Councilor & member of Auburn Sewer board
History degree in Public Administration Univ of Me, ORONO 1975
BS in Government Univ of Me, ORONO 1971

Which board or committee would you like to serve on? (One per application)

Auburn Sewer ~~Board~~ District.

Why do you want to serve (please limit to 150 words or less. Please attach).

I have prior experience & want to contribute to my city.

What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

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Susan Clements-Dallaire

From: Bob Mennealy [gimpski00@aol.com]
Sent: Monday, March 10, 2014 9:44 PM
To: Susan Clements-Dallaire
Cc: politicsme@aol.com
Subject: Volunter application is in the mail

Sue,

I just wanted to give you a heads up my completed application is in the mail, Thanks,

Bob Mennealy

Board & Committee Appointment Application

DEC 2003
City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is - thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: 2003)
Name: Joseph DeFilipp Ward: 3 Years as an Auburn Resident: 30+

Mailing Address: 8 Hampton Ave
Physical Address: same Email: Josephdefilippe@gmail.com

Phone: 207 212 6362
Describe your education and/or experience or attach a resume:
Masters degree in Education, 4 Term City Councilor, Ward 3
10 yrs Sewer Board

Which board or committee would you like to serve on? (One per application)
Auburn Sewer District

Why do you want to serve (please limit to 150 words or less. Please attach).
I have much experience on Board, I enjoy giving back to my Community.

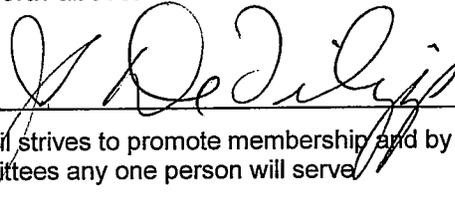
What do you hope to accomplish (please limit to 150 words or less. Please attach).
We are currently completing Sewer & Storm water Separation. Help the utility to serve the community more efficiently.

- The following are the current committees and boards in Auburn:
- 911 Committee
 - Airport Board
 - Assessment Review Board
 - Auburn Housing Authority
 - Auburn Water District
 - Auburn Sewer District
 - Community Development Loan Committee
 - Ethics Panel
 - L/A Cable TV Advisory Board
 - L/A Community Forest Board
 - L/A Transit Committee
 - Planning Board*
 - Recreation & Special Events Advisory Board
 - Zoning Board of Appeals

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _____



Date: _____

12/19/13

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Susan Clements-Dallaire, City Clerk

sdallaire@ci.auburn.me.us

333-6600

Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: 1990)

Name: Stephen G. Ness Ward: 4 Years as an Auburn Resident: 64

Mailing Address: 90 Brentwood Dr. Auburn Me 04210

Physical Address: 90 Brentwood Dr.

Phone: 783-6764 Email: melness@roadrunner.com

Describe your education and/or experience or attach a resume:

see attached

Which board or committee would you like to serve on? (One per application)

Auburn Sewer District

Why do you want to serve (please limit to 150 words or less. Please attach).

see attached

What do you hope to accomplish (please limit to 150 words or less. Please attach).

see attached

The following are the current committees and boards in Auburn:

- | | |
|--|---|
| ▪ 911 Committee | ▪ Ethics Panel |
| ▪ Airport Board | ▪ L/A Cable TV Advisory Board |
| ▪ Assessment Review Board | ▪ L/A Community Forest Board |
| ▪ Auburn Housing Authority | ▪ L/A Transit Committee |
| ▪ Auburn Water District | ▪ Planning Board* |
| ▪ <u>Auburn Sewer District</u> | ▪ Parks & Recreation Advisory Committee |
| ▪ Community Development Loan Committee | ▪ Zoning Board of Appeals |

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Stephen D Ness Date: 3-1-14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Stephen G. Ness

High School : Edward Little H.S.

College : Bentley College
U of M Portland

Employment: President and Treasurer of Ness Oil Co.

Community Involvement

- Board member and director Maine Energy Marketers Assoc.
- Corporator Mechanics Savings Bank
- Corporator Auburn Public Library
- Past member Auburn Planning Board (1980 s)
- Current Trustee Auburn Sewer District (since 1990)
- Past board member and president of Great Falls Balloon Festival
- Current volunteer Great Falls Balloon Festival
- Member of other organizations

I would be pleased to continue my service as Ward 4 representative to the Auburn Sewer District for another term. Since becoming a trustee the district has seen sewer extensions to many existing and new developments. The most recent major project has been the CSO separation project with the City of Auburn. While the project is almost complete, the immediate issue at hand is the inflow and infiltration processes. Great progress has been made in the control of the amount of storm and ground water entering the system, however the current system needs to be tightened up as well as the elimination of roof drains and sump pumps from the system. I would like to work with the district to continue to see progress on the CSO project as well as continuing to replace and reline the current system.

MAR 17 2014

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Raymond P. Fortier Ward: 4 Years as an Auburn Resident: 72 yr.

Mailing Address: _____

Physical Address: 26 Trask Ave. Auburn, Me. 04210

Phone: 207 783-6144 Email: RFortier@AOA

Describe your education and/or experience or attach a resume:

EHHS. 1961 grad. water operators licensed
Class II water supply system / Class III water
Distribution system #397 Service on the

Which board or committee would you like to serve on? (One per application)

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
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- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

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Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Raymond P. Foster Date: 3/17/14

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Susan Clements-Dallaire, City Clerk

sdallaire@ci.auburn.me.us

333-6600

ON Board of Municipal Health Trust.
I hope to help the Board run with
Better with my Time working for
District.

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is - thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: DAN BILODEAU Ward: 1 Years as an Auburn Resident: 45+

Mailing Address: 207 N. Auburn Rd, 04210

Physical Address: Same

Phone: 650-2398 Email: anotherdanbilodeau@gmail.com

Describe your education and/or experience or attach a resume:
Lake Auburn Watershed; Auburn Planning Board; LIA Community Forest Board - Please see attached Resume.

Which board or committee would you like to serve on? (One per application)
Auburn Water District (AWD)

Why do you want to serve (please limit to 150 words or less. Please attach).

I have a passion to protect Lake Auburn for water quality and

What do you hope to accomplish (please limit to 150 words or less. Please attach).

I hope to serve & represent the City of Auburn, not

The following are the current committees and boards in Auburn:

recreation. Just the rate-payers.

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- LIA Cable TV Advisory Board
- LIA Community Forest Board
- LIA Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 11/21/2013

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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RESUME: Daniel L. Bilodeau
207 N. Auburn Road PO Box 1493
Auburn, Maine 04211-1493
207 650-2398 cell; 207 782-5962 home
E-mail: anotherdanbilodeau@gmail.com

EDUCATION

Fairview, Central, AMS, Walton, Edward Little High School, 1985
Bachelor of Science Degree in Aeronautical Science, April 1989
Embry-Riddle Aeronautical University, Daytona Beach, Florida
FAA Aircraft Dispatch Training Program, April 1989
Flight Safety International: SAAB 340B; St. Louis, July 1991
British Aerospace Flight Center: BAE 146-200; Dulles, January 1992
Flight Safety International: PA-31T Cheyenne II; Lakeland, September 1995
SIMCOM:PA-31T Cheyenne II; Orlando, AUGUST 1996
Enrolled in Embry-Riddle College of Independent Studies: Master's of Aeronautical Science
Professional Airline Systems, Inc.: CE-500 Type Rating; Scottsdale, August 1997
Continental/United Airlines Flight Training Facility: DC-10-10/30 Flight Engineer Certificate; Houston, January 1998
B-737 Flight Officer/ Type Rating; Houston, June 1999
B-777 International Relief Officer/Type Rating; Houston, November 2005
AOPA Foundation: Flight Instructor Gold Seal Renewal Course; Portland, July 2000
American Flyers: Flight Instructor Gold Seal Renewal, July 2002, 2004, 2006, 2008, 2010, 2012

CERTIFICATES/RATINGS

Airline Transport Pilot Airplane: multi-engine and single-engine land; Type Ratings:CE-500:B-737 ;B-777
FAA Gold Seal Flight Instructor: instrument, multi-engine land and single-engine land and sea
FAA Dispatcher Certificate; Flight Engineer; Turbojet powered
Advanced and instrument ground instructor, current medical-no restrictions
Certified Flight Instructor of the Year 1998, Portland, Maine F.S.D.O.
Applicant Federal Flight Deck Officer Program

FLIGHT TIME

Total Time - 14,600	Pilot-in-Command - 7,800	Flight Instructor - 3,235
Multi-Engine -12,030	Turbojet -10,60	Turboprop - 6,410
Flight Engineer - 1000	Instrument - 1,790	Second-in-command - 6,826

EXPERIENCE/Work History

First Officer. IRO& Captain relief, Boeing 777-200, Middle East ; Asia, Mediterranean, Europe, India
Global, polar routes, 207 minute ETOPS, CPDLC, ADS equipped.

Continental/United Airlines, Newark, New Jersey November 2005 to present

First Officer. IRO & First Officer, Boeing 737-300/500/700/800/900, North and South America

Sunset Sticks & Stones, Inc., Garage related projects, wayside stand, residential & watershed consulting,
recreational trail building 1998 to 2012

Continental Airlines, Newark, New Jersey April 99 to November 2005

Second Officer. Flight Engineer, DC-10-10 & -30, North and South America, European markets.

Continental Airlines, Newark, New Jersey November 97 to April 99

Flight Manager. Chief Pilot; Corporate Captain, Cheyenne II (PA31T), all related responsibilities; Training Dir.

American Skiing Company, Newry, Maine November 93 to November 97

CFO/Director of Operations/Chief Pilot/Owner. Part 135 Air taxi & fixed base operator; Flight Instructor.

Bethel Air Service, Inc., Bethel, Maine November 92 to December 97

Flight Officer. Northeast United States; BAE 146-200; SAAB 340B; BE1900C.

Business Express Airlines, Inc. (Delta Connection), Westport, Connecticut Sept 1990 to November 1992

Flight Officer. Line pilot; scheduled and on demand charter-CARGO:CASA-212-200;MU-2B-36.

Murray Aviation, Inc., Ypsilanti, Michigan March 1990 to September 1990

Charter Pilot/Flight Instructor/Line pilot. Flight Instructor; Pilot services; general aviation aircraft.

Hortman Aviation Services, Inc., Northeast Philadelphia, Pennsylvania August 1989 to March 1990

Sunrise Aviation, Inc., Ormond Beach, Florida December 1988 to August 1989

Sunset Construction Inc. Heavy Equipment Operator 1978 to 1989, L/A water & sewer & residential projects

PERSONAL DATA & Interests

Born: May 28, 1966, Lewiston, Maine

Marital Status: Married, two children in Auburn schools.

Hobbies: Snowmobiling, Trail building, hiking, watershed land use consulting & excavation, also currently...

Lake Auburn Watershed Neighborhood Association (LAWNA), President 2008 to present

Lake Auburn Community Center (LACC), Trail Master, 2012 to Present

Auburn Planning Board member & Lewiston/Auburn Community Forest Board (LACFB) 2011 to 2014

Comprehensive Planning Update Committee, City of Auburn, Maine, 2010

Androscoggin Land Trust/LATrails, Member and Volunteer

Optimist International, L/A Optimist, Vice President 2008-2010, President 2012-2013

Perkins Ridge Sno-Travelers (PRST), Trail Master 2009-present

Auburn Flag Project, member and donor support team.

Lake Auburn Watershed Protection Commission/AWD meeting attendee since 2006

Certified in Basic and Advance Erosion Control Practices

Certified Onsite Subsurface Wastewater Disposal System Installer

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: 1998)

Name: K.C. GEIGER Ward: 5 Years as an Auburn Resident: 30

Mailing Address: 1464 POWNALL Rd, Auburn, ME 04210

Physical Address: SAME

Phone: 207-784-0204 Email: KCGEIGER@ROADRUNNER.COM

Describe your education and/or experience or attach a resume:

B.S. MECH ENG - U. OF NOTRE DAME, RETIRED VICE PRESIDENT AND
PART OWNER GEIGER BROS. 10 YEAR SITE COORDINATOR OF L/A CASH
- FREE INCOME TAX HELP SITE.

Which board or committee would you like to serve on? (One per application)

AUBURN WATER DISTRICT

Why do you want to serve (please limit to 150 words or less. Please attach).

SEE ATT

What do you hope to accomplish (please limit to 150 words or less. Please attach).

SEE ATT

The following are the current committees and boards in Auburn:

- | | |
|------------------------------|-------------------------------|
| ▪ 911 Committee | ▪ Ethics Panel |
| ▪ Airport Board | ▪ L/A Cable TV Advisory Board |
| ▪ Assessment Review Board | ▪ L/A Community Forest Board |
| ▪ Auburn Housing Authority | ▪ L/A Transit Committee |
| ▪ Auburn Water District | ▪ Planning Board* |
| ▪ Auburn Sewer District | ▪ Parks & Recreation Advisory |
| ▪ Community Development Loan | Committee |
| Committee | ▪ Zoning Board of Appeals |

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: K.C. Gaigne Date: 2/27/14

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*The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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K.C. Geiger
Auburn Water District - Volunteer
2/27/2014

Why do you want to serve:

I have had a long interest in volunteering my time and giving back to the community. One way has been helping to oversee the Auburn Water District for many years, some years as Treasurer and currently as it's President. I rarely miss any meetings and study all issues that come before us. I attend most Sewer District and Lake Water Protection meetings so I can better understand issues that come before those boards as well. My background in Mechanical Engineering, my years as a Purchasing Vice President and business owner give me a well rounded experience to complement the other District Trustees.

The Trustees are volunteers responsible for a very important business that must provide clean safe drinking water 24 hours a day - 365 days a year. Plus we must take any steps necessary to keep our water source pure for generations to come. I have learned about a lot of complex issues over the years and believe that my institutional knowledge is a valuable asset to the District and would like to continue to serving as a Trustee.

What do you hope to accomplish:

Before the Trustees are issues of algae growth that is risking Lake Auburn's purity and an aging infrastructure of water pipes that we are not replacing as fast as we should. We need to do more in the future and still balance our investments with water rates that are fair to our customers.

I believe that we can continue to provide safe and economical water to the City of Auburn with a vision to protect our lake and replace pipes that are 75-100 years old. Managing the Water District with long range goals is important and something that I hope I can continue to be a contributing part of.

FEB 25 2014

FEB 25 2014

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is - thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: 2012?)
Name: James Wilkins Ward: 2 Years as an Auburn Resident: 26
Mailing Address: 13 Lake St Ado
Physical Address: _____
Phone: 207376-7777 Email: _____

Describe your education and/or experience or attach a resume:
I have a BS in finance from Northeastern University.

Which board or committee would you like to serve on? (One per application)
Auburn Water District Trustee

Why do you want to serve (please limit to 150 words or less. Please attach).
To help guide the water district towards ensuring clean, affordable water.

What do you hope to accomplish (please limit to 150 words or less. Please attach).
Advise & Support Superintendent, Monitor expenses & revenue and ensure compliance with all laws & regulations.

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 2/19/14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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James Lyons Wilkins
13 Lake Street, Auburn, Maine 04210
207-376-7777 Jim.Wilkins207@gmail.com

Summary of Qualifications

- Ability to utilize mission-driven activities to fulfill organization goals and service priorities
- Creative and thoughtful community organizer
- Able to work with diverse groups of people
- Excellent writer and public speaker
- Capacity to create and manage organization-wide as well as project specific budgets

Professional Experience

Director of Development
Auburn Public Library
2010 – Present
Auburn, Maine

- Lead organization's fundraising efforts – increased annual giving 47%
- Work closely with trustees, director, volunteers and staff on fundraising planning and deployment
- Cultivate and solicit major and endowment donors – increased average gift 12%
- Achieved 82% donor retention rate in 2012/2013 annual campaign
- Responsible for creating, planning and organizing special fundraising events
- Raise additional grant resources – increased average annual grant to \$17,747 from \$5,625
- Ability to develop and maintain effective personal relationships with stakeholders
- Maintain donor fundraising software systems: e-Tapestry, Sage FR50, Raisers Edge
- Create and manage all donor communications – newsletter, donor requests, acknowledgements

Director of Corporate Advancement
Community Concepts, Inc.
1998-2010
South Paris & Auburn, Maine

- Created and lead organizations' first formal fundraising program
- Developed two community funds for heating assistance – raised \$80,000 in first year
- Strengthened annual "Town Campaign" to an organizational high of \$92,000 per year
- Planned, organized and implemented first employee giving campaign
- Planned and developed organizations first foray into social media networks, oversaw redesign of organization website and implemented fundraising software
- Managed all foundation and corporate grant related activities
- Responsible for writing and distributing all organizational communications

Other Professional Experience

Business Manager
Central Maine Veterinary Hospital
1997-1998
Turner, Maine

Business Manager
Huber Associates Physical Therapy
1992-1997
Auburn, Maine

Financial Analyst
St. Mary's Regional Medical Center
1987 - 1992
Lewiston, Maine

Education

Boston University, Graduate studies in non-profit leadership and fundraising

Northeastern University, BS, Business Administration, Boston, Massachusetts 1985
Summa Cum Lauda, Concentration in Finance and Insurance

Maine Development Foundation, Leadership Maine, Eta Class

Bhava Yoga School, Yoga Alliance 200-Hour Registered Yoga Teacher (RYT 200), August 2013

Professional Associations, Memberships and Community Service

<i>Auburn Nordic Ski Association</i> , Membership and Landowner Relations	2005 - Present
<i>Great Falls Yoga Festival</i> , Creator and Co-organizer	2013 - Present
Auburn Water District Trustee	2013 - Present
Androscoggin Chamber of Commerce, Business Advocacy Committee	2011 - Present
<i>Great Falls Balloon Festival</i> , Director of Logistics and Vice President	2005 - 2007
Auburn School Department, School Committee 1992-1994, Nordic Ski Coach	2003-2004

References

Ms. Kathy Durgin-Leighton
Executive Director
YWCA of Central Maine
(207) 795-4050
kdurginleighton@gmail.com

Ms. Sally Sambor-Holt
Library Director
Raymond Public Library
(207) 739-9642
sallysamborholt@gmail.com

Mrs. Tonie Ramsey
Former Auburn Public Library Trustee
(207) - 783-8490

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: STANWOOD GRAY Ward: 5 Years as an Auburn Resident: 10

Mailing Address: _____

Physical Address: 1200 Sopers Mill Rd.

Phone: 207 615 6957 Email: JOE@VALLEYVIEWFARMME.COM

Describe your education and/or experience or attach a resume:

Which board or committee would you like to serve on? (One per application)

L/A Cable TV Advisory Board

Why do you want to serve (please limit to 150 words or less. Please attach).

Our current programming does not meet the needs of the community.

What do you hope to accomplish (please limit to 150 words or less. Please attach).

Programming needs to be more local.

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Stanwood J Gray Date: 3/12/14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Board & Committee Appointment Application

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Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Janice Jannetty Ward: _____ Years as an Auburn Resident: 4

Mailing Address: 52 Harvest Hill Ln

Physical Address: Same

Phone: 207-577-2112 Email: janice.jannetty@gmail.com

Describe your education and/or experience or attach a resume

Which board or committee would you like to serve on? (One per application)

Community Development

Why do you want to serve (please limit to 150 words or less. Please attach).

I want to be more involved in the community. It is always my goal to give back to the community + be involved.

What do you hope to accomplish (please limit to 150 words or less. Please attach).

Being my first year on this committee, I want to see what the committee's goals are + take on a part or piece to help the committee reach that goal.

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- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

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Application

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:

Nancy Penney

Date:

3-18-14

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Susan Clements-Dallaire, City Clerk

sdallaire@ci.auburn.me.us

333-6600

JANICE JANNETTY
52 Harvest Hill Ln
Auburn, ME 04210
(207)577-2112 Cell
janicejannetty@masiello.com

Energetic diversified professional. Established achiever with exceptional knowledge of business practice and community involvement. Strong managerial and leadership skills combined with attention-to-detail. I have the ability to learn new concepts quickly, work well under pressure and communicate ideas clearly and effectively. Enthusiastic, goal-oriented, and friendly.

PROFESSIONAL EXPERIENCE

Keller Williams Realty 7/2012 – present
REALTOR

Auburn Public Schools, Auburn ME 7/2010 – 12/31/13
Secretary, Substitute Teacher, Tutor

Phoenix Physicians, Fort Lauderdale, FL 6/16/08 to 3/2010
Service Provider Coordinator
Schedule Doctors in Emergency Department of hospitals
Coordinate Doctors monthly preferences
Calculate and maintain their payroll
Train Doctors on software

Atlantic Technical Center, Coconut Creek, FL 7/2005 to 6/16/2008
Administrative Assistant to Sr. Vice President
Manage administrative calendars
Manage switchboard & coordinate meetings & scheduling
Coordinator and manage Activity Bus transportation for high school field trips and clinical rotations
Responsible for ordering supplies for all administrators, secretaries and teachers
Produce cost analysis statement for each department for supply spending
Oversee Internal Accounts and reconcile monthly statements
Records keeper for accidents/incident reports
Elected Benefits Coordinator for Atlantic Technical Center and Technical High School-Responsible for processing all information to employees
Initiated
Two Weight Watchers class on school grounds
Coordinated, organized and recruited 14 staff members for the Mamovan
Educated and trained employees on one-to-one basis to selecting and understanding their benefits
Motivated and led a walking club during lunch

Crystal Lake Middle School, Pompano Beach, FL 7/2004 to 7/2005
Registrar II
Registered incoming and withdrawing students continuously
Maintained vaccination compliance records
Scheduled middle school parent teacher conferences
Special Projects for Assistant Principals and Guidance Director

Westerly Public Schools, Westerly, RI 9/2000 to 10/2003
Director, Westerly Community Adult Education and Enrichment
Created the adult education program that was dormant for ten years
Created, developed and implemented programs offering 130 classes to the general public
Hired 70 instructors of various talents
Recruited new hires continually to offer creative classes
Coordinated classes, times, dates, locations, and prices
Single handedly received registrations from the public at-large
Produced cost analysis reports for each class monthly to Superintendent
Calculated Payroll for each instructor and maintained records

Secretary, Westerly Education Endowment Fund 9/2000 to 10/2003
Events Planner, Westerly Education Endowment Fund 9/2000 to 10/2003

EDUCATION

Ed Tech III Certified Auburn Public Schools

Associates Degree in Applied Science for Business Management Briarwood College, Southington, CT

American Sign Language I Broward College, Coconut Creek, FL
American Sign Language II Broward College, Coconut Creek, FL

AFFILIATIONS

Coach for Team in Training, Member American Business Women's Association, Co-Chair Brookwood Home for homeless girls, Mentor 3 years, Volunteer for Alliance for Children of Deaf Parents, Volunteer Auburn Police Department

HOBBIES

Baking, reading, running, knitting, biking, hiking, puzzles

Susan Clements-Dallaire

From: Reine Mynahan
Sent: Monday, March 17, 2014 10:41 AM
To: Susan Clements-Dallaire
Subject: FW: Application
Attachments: DOC374.pdf

Sue, attached is an application from Linda Thibault. She had been on our committee for many years and resigned about 3 years ago. She now wants to come back on. She is a banker.

I may have one more in the next day or so.

Reine

From: Linda Thibault [<mailto:LThibault@northeastbank.com>]
Sent: Monday, March 17, 2014 10:20 AM
To: Reine Mynahan
Cc: Linda Thibault
Subject: Application

Here you go Reine

Susan Clements-Dallaire

From: Reine Mynahan
Sent: Monday, March 17, 2014 10:44 AM
To: Susan Clements-Dallaire
Subject: Linda Thibault

Sue, I noticed Linda Thibault checked reappointment in her volunteer application. She is currently not on the committee and has not been for 3 or 4 years now.

Reine Mynahan, Community Development Director | City of Auburn | 60 Court Street, Auburn, ME
04210
(o) 207-333-6601 ext. 1330 | (f) Fax 207-333-6626 | rmynahan@auburnmaine.gov

MAR 17 2014

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: 1998)

Name: Linda Thibault Ward: 1 Years as an Auburn Resident: 16

Mailing Address: 23 Mayfield Rd Auburn ME

Physical Address: Same

Phone: 207 754 8634 Email: LThibault@NortheastBank.com

Describe your education and/or experience or attach a resume:

Associates in business management

UofM

Which board or committee would you like to serve on? (One per application)

CDLC

Why do you want to serve (please limit to 150 words or less. Please attach).

Always enjoyed this board and helping enhance the downtown area & helping low income people.

What do you hope to accomplish (please limit to 150 words or less. Please attach).

Same as above

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *Rinda Thibault* Date: 3/17/14

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Susan Clements-Dallaire, City Clerk sdallaire@ci.auburn.me.us 333-6600

Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: CELLA McGOUCKIAN Ward: 3 Years as an Auburn Resident: 5+YRS

Mailing Address: 10 FAIRMOUNT AVE, AUBURN ME 04210

Physical Address: _____

Phone: 786-3979 Email: mainedeja@yahoo.com

Describe your education and/or experience or attach a resume:

GRADUATE OF LEWISTON H.S.

GRADUATE UN. of Southern Maine @ Gorham

GRADUATE UN. of Richmond, VA

Which board or committee would you like to serve on? (One per application)

Community Development Loan Committee

Why do you want to serve (please limit to 150 words or less. Please attach).

To use my experience in the field of affordable housing and experience as a consumer to benefit the program.

What do you hope to accomplish (please limit to 150 words or less. Please attach).

To assist in developing the program & to help publicize its value to the community & the state.

The following are the current committees and boards in Auburn:

- | | |
|--|---|
| ▪ 911 Committee | ▪ Ethics Panel |
| ▪ Airport Board | ▪ L/A Cable TV Advisory Board |
| ▪ Assessment Review Board | ▪ L/A Community Forest Board |
| ▪ Auburn Housing Authority | ▪ L/A Transit Committee |
| ▪ Auburn Water District | ▪ Planning Board* |
| ▪ Auburn Sewer District | ▪ Parks & Recreation Advisory Committee |
| ▪ Community Development Loan Committee | ▪ Zoning Board of Appeals |

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Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *Clay McQuinn* Date: 9/20/2013

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Board & Committee Appointment Application



We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Dana L. Bonenfant Ward: 20 Years as an Auburn Resident: _____

Mailing Address: 25 Andrea Lane - Auburn, ME 04210

Physical Address: 25 Andrea Lane - Auburn, ME 04210

Phone: 207-777-6448 Email: dlbonenfant@gmail.com

Describe your education and/or experience or attach a resume:

See attached.

Which board or committee would you like to serve on? *(One per application)*

Community Development Block Grant Loan Committee

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
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Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Dana L. Bonenfant Date: 3/11/14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Mr. Dana L. Bonenfant
25 Andrea Lane
Auburn, ME 04210
(207)777-6448 (Home)
Email dlbonenfant@gmail.com

SUMMARY OF EXPERIENCE

Thirty + years experience in various analyst positions. Skills are: problem solving/decision making, planning and organizing, managing work flow, written and oral communication, budgeting and forecasting, cash management, internal reporting, corporate accounts payable manager and asset management.

Proficient and experienced in Microsoft Office Suite, Essbase, Netscape, IBM mail, Lotus Notes, Outlook Express and PeopleSoft, Advantage, InfoAdvantage.

EMPLOYMENT EXPERIENCE

STATE OF MAINE, AUGUSTA, ME 04330 2007 – 2013

Senior Staff Accountant, March 2010 – August 2012

Supervise 1 Staff Accountant, 1 Accounting Technician and 1 Office Assistant. Duties included but not limited to writing job expectations, writing and delivering annual performance reviews, write and deliver bad performance write-ups, approve weekly timesheets in the timecard system, review and approve federal grant reconciliations, review and submit final federal grant reconciliations in the federal grant system, request new balance sheet accounts from the Controller's Office for Lottery, Governor's Office, Dirigo Health, and the Buildings agencies.

Senior Staff Accountant, April 2008 – March 2010

Supervise 2 Accounting Technician's, 1 Staff Accountant and 1 Accounting Associate. Duties included but not limited to writing job expectations, writing and delivering annual performance reviews, write and deliver bad performance write-ups, approve weekly timesheets in timecard system, review and approve federal account reconciliations, review and submit final federal grant reconciliations in the federal grant system, request new balance sheet accounts from the Controller's Office for the Mental Health, Mental Retardation and Quality agencies, and review and approve balance sheet account reconciliations. Complete yearly SEFA reporting.

Staff Accountant, October 2007 – April 2008

Review Accounting Technician work and approve if correct and submit to Accounts Payable for processing. Process federal grant invoices for processing by the Accounts Payable group. Review the accounting system to ensure there were sufficient funding remaining on the contracts to process the invoices against. If there were issues, I worked with the Contract Administrator to have funds added to the contract or process against a different contract per the Administrator. Processed drawdowns from the federal grant system for invoices that had federal grant account coding. Reconciled federal grant revenue accounts on a monthly basis and tied back to the federal governments system. Completed federal grant reporting on a quarterly basis. Part of the system upgrade team to cover federal grant processing to ensure all activities are covered and reported accurately. Write and submit weekly activities report to Manager.

Accounting Technician, April 2007 – October 2007

Review, enter vendor number account code invoices for processing by the Accounts Payable group. Process special check request(s) for processing by the Accounts Payable group. Review

the accounting system to ensure there were sufficient funding remaining on the contracts to process the invoices against. If there were issues, I worked with the Contract Administrator to have funds added to the contract or process against a different contract per the Administrator. Write and submit weekly activities report to Manager.

FAIRCHILD SEMICONDUCTOR, SOUTH PORTLAND, ME 04106 1996 - 2006

Corporate IT Controller, April 2004 – February 1, 2006

Provided financial leadership to the CIO and his staff. Developed, managed and reported on annual operating plans and quarterly forecast(s) of \$40M+ a year. Responsible for all monthly department expenses and accruals for both expenses and multiple capital projects. Developed and managed yearly and quarterly capital plans for Corporate IT. Ensured all software capitalization was in accordance with SOP 98. Managed the Corporate IT consultant/contractor base (average of 80 – 100 ongoing) and vendor base. Responsible for the approval for all requisitions and expense reports for Corporate IT personnel. Ad hoc financial analysis and management reporting.

Corporate Asset Management Manager, June 2003 – April 2004

Provide quarterly and yearly worldwide depreciation forecast, perform monthly activities including: capitalizing assets, retiring and transferring assets, track monthly CIP activities, perform monthly CIP reporting including PP&E Rollforwards, CIP Aging, participated in the PS 8.4 upgrade from version 7.0

Corporate Accounts Payable Manager, August 1999 – April 2004

Direct the activities of Accounts Payable clerks and 2 contractors, run daily, weekly and monthly processes to ensure the timely and accurate closing of Accounts Payable. Processed weekly pay cycle and the corresponding accounting journals. Responsible for monthly disbursements ranging from \$35 to \$40M. Prepare monthly metrics reporting package for both domestic and off-shore sites, monthly account reconciliations, oversee the Accounts Payable function worldwide, travel to other sites to ensure proper Accounts Payable procedures. Managed our worldwide upgrade from PeopleSoft 7.0 to 8.4. Developed all documentation for Sarbanes-Oxley related to Disbursements. Responsible for the management of PeopleSoft GL activities (adding departments and accounts, setting up allocations, eliminations and consolidations, and tree maintenance)

Corporate Cash Manager/Finance Planning and Analysis, September 1996 – August 1999

Prepare and publish monthly reports: profit and loss; consolidated balance sheets; divisional operational P&L's; manufacturing cost(s) detail; cash flow statements, both internal and external. Prepare, maintain and publish weekly cash flow forecast, including recommendations to improve positive cash flow. Manage entire cash desk, including debt borrowing and investments. Prepare monthly bank account reconciliations. Implement and maintain cash management treasury workstation.

ADDITIONAL EMPLOYMENT

SCI SYSTEMS, INC./Digital Equipment Corp., AUGUSTA, ME 04330

Contract Manufacturing Analyst/Standards Coordinator/Quote Administrator/Financial Systems Analyst, 1986 - 1996

Fiscal Accounting Analyst, 1985 – 1991

Accounting Analyst, 1979 - 1985

Why do you want to serve (Please limit to 150 words or less. Please attach.)

I would like to serve on a committee to find out how city government works. I was fortunate enough to have worked in state government for 5 years and had experience working with Block Grants. One of my duties was to draw down federal funds for the block grants that I was responsible for. In addition it was my job to approve invoices to be paid by the Accounts Payable group. I believe I could add some value to the committee by using my past experience of working with block grants. Also, I have 38 years working in finance groups where most of my positions were accountants or financial analysis. Currently I have some time available as I am disabled due to needing dialysis on Tuesdays, Thursdays and Saturdays.

Working on this committee will give me something to do with my available time.

What do you hope to accomplish (Please limit to 150 words or less. Please attach.)

I plan to learn how the inner workings of city government work, find out how our tax dollars are spent, find out what scrutiny process is given to none essential expense items before the funds are approved to be spent. It is my hope that by working on this committee I will be able to do some further networking and meet some very interesting people. I am expecting that I will find city government is interesting and will give me additional experience to add to my resume. I am hoping that I might find an area where some previous experience will lend me to streamline some process(s) to make them more efficient.

Dana L. Bonenfant

FEB 26 2014

FEB 26 2014

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is -- thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Matthew Carter Ward: _____ Years as an Auburn Resident: 7

Mailing Address: 124 High St. Auburn, ME 04210

Physical Address: 124 High St Auburn, ME 04210

Phone: (207) 214-6369 Email: trilaterationrhodes@gmail.com

Describe your education and/or experience or attach a resume:

see attached

Which board or committee would you like to serve on? (One per application)

Community Development Loan Committee

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

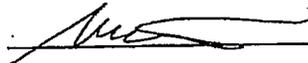
The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 2-24-14

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

*The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Susan Clements-Dallaire, City Clerk sdallaire@ci.auburn.me.us 333-6600

As a 7-year resident and prior Community Development Loan applicant, I hope to serve the committee that once helped me become established in my first home, in downtown Auburn. I have made a long-term investment in the neighborhood, and serving on the Loan Committee allows me to be involved in a decision-making process that I feel can benefit individuals, as well as the greater housing community in which I live.

My goal as a member of the Loan Committee is to better the Auburn housing stock through the careful consideration of loan applications presented to the committee and ensure that limited CDGB and Home funds are allocated to projects in a way that best serve the community. As a voting member of the committee, I hope to make decisions that help people in need, and also to improve the housing stock in a way that makes Auburn an inviting place to live.

Matt Carter

124 High St.
Auburn, ME 04210

Phone: (207) 214-6369
Email: trilaterationrhodes@gmail.com

Objective:

Seeks procurement or supply chain assignment in Maine-based shipbuilding firm.

Education:

International Business and Logistics BS program, Maine Maritime Academy, Castine, ME.
Minor in Humanities and Social Sciences. Class of 2003.

Work experience:

Buyer (November 2012-Present)

Hodgdon Group, LLC

Purchase of materials and services, negotiate terms of sale, transport, and payment for custom boatbuilding projects and overhead/MRO. Track and manage material for new boat construction and re-fit at Hodgdon Yachts, Hodgdon Interiors, and Hodgdon Tenders, LLC. Manage physical inventory and maintain inventory levels per Hodgdon Finance requirements.

Production and Material Support (November 2011 – November 2012)

Rocksmith, Inc. Pownal, ME

Construction of custom stone installations and procurement of MRO materials to support production.

Buyer/Buyer II (September 2006 – November 2011)

Bath Iron Works, Bath, ME

Procurement and qualification of shipboard valves to support DDG-51, DDG-1000, and LCS programs. Ensure timely delivery of valves, actuators, and related assemblies. Establish and maintain approximately 40 long-term requirements contracts. Seek opportunities for material cost savings by competition, negotiation, and market timing. Negotiate terms and conditions of sale, payment, and transportation with vendors.

Capital, MRO, and energy procurement. Responsibilities include competitive procurement of capital, including cranes, welding, and machine equipment. Ensure adherence to manufacturer's milestone schedules in order to meet delivery needs. Procurement of all shipyard fuel and energy, including electricity, natural gas, no. 5 oil, bulk gases, and distillates. Other responsibilities include establishing and maintaining professional services agreements, basic ordering agreements, environmental services contracts, and credit card transactions where necessary.

Planning Yard and Post Shakedown Availability. Procurement of hardware, machinery, and equipment to support BIW Planning Yard aftermarket ship repair program. Purchase, track, and ensure timely delivery of material to meet overhaul schedules for FFG and DDG-51 class destroyers in the Navy fleet. Procurement of material and services to support newly constructed DDG-51s during Post Shakedown Availabilities. Includes establishing and maintaining basic ordering agreements with OEMs for time and material tasks during overhaul availabilities.

On-site procurement assignments in Jacksonville, FL, Norfolk, VA, and Mobile, AL to support construction of LCS2, prototype Navy Littoral Combatant. Responsibilities include identifying sources, procurement of urgent material, expediting and tracking material to be delivered directly to pier-side manufacturing locations. Include working with LCS program Office to ensure material costs do not exceed budget. Duration of assignments ranging from 2 to 10 weeks.

General Dynamics Indirect Purchasing Committee

Actively involved with General Dynamics Indirect Committee between 2008-2011 to pursue synergy opportunities with other GD business units. Chair energy sub-committee 2010-2011 to further energy savings opportunities of other GD business units through synergy and competition. Member of negotiation team for 2011 conversion of BIW Bath facility from no. 5 fuel to natural gas and construction of pipeline from Brunswick to Bath, ME.

Longshoreman (November 2005 – September 2006)

Sprague Energy, Inc., Portland, ME

Responsibilities include tracking break-bulk freight during load and off-load operations, handling freight, and operating freight related equipment.

Dispatch/Customer Service (October 2004 – July 2005)

Pottle's Transportation, Inc., Bangor, ME

Responsible for planning routes of four long-haul drivers to optimize use of drop yards and customer locations. Responsible for maintaining Poland Spring Northeast water account and scheduling orders for long haul delivery to locations throughout the Northeast.

Traffic Manager (August 2003 – August 2004)

Federal Marine Terminals, Inc., Eastport, ME

Responsible for tracking all inbound and outbound break bulk freight, customer service, and managing receiving and storage of approximately 1,512 metric tons of unitized wood pulp, daily, for export to overseas customers. Manage warehouse and receiving crew and longshoreman gang leaders during vessel loading operations.

Cadet Supply Officer (May 2001 – August 2003)

Cadet Supply Officer, regiment of Midshipmen, Maine Maritime Academy

Work assignments include participation in annual training cruise calling ports of Natal, Brazil – Galveston, TX – San Juan, Puerto Rico – New York, NY

Primary responsibility to support ship's Supply Officer in purchasing shipboard hardware and inventory control of COSAL material in accordance with MARAD regulations.

Achievements/Qualifications:

Winner of 2009 General Dynamics Supply Chain Award for competitive procurement of electricity supply for Bath Iron Works and synergy with GD Armament and Technical Products.

Certified member of American Society of Transportation and Logistics

APICS Basics of Supply Chain Management

Proficient in Microsoft Office and SAP

LEAN Yellow Belt

Community Involvement:

Auburn Community Development Loan Committee, member 2008 – present

References Available Upon Request

FEB 27 2014
FEB 27 2014

Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: 10+ yrs ago)

Name: Traverse Fournier Ward: 1 Years as an Auburn Resident: 37 yrs

Mailing Address: 43 Heritage Dr.

Physical Address: Same

Phone: (207) 795-7012 Email: tfournier@greystoneusa.com

Describe your education and/or experience or attach a resume: (See Attached for additional info)
(1999) BS Business Administration, University of Maine, Orono

(2005-Present) Greystone Servicing Corporation, Inc. - Managing Director

(2001-2005) Northeast Bank - Commercial Loan Officer

Which board or committee would you like to serve on? (One per application)
Community Development Loan Committee

Why do you want to serve (please limit to 150 words or less. Please attach).

See Attached

What do you hope to accomplish (please limit to 150 words or less. Please attach).

See Attached

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

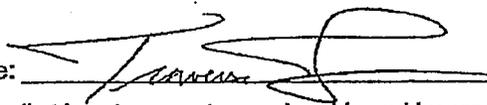
Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _____



Date: _____

2-27-14

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

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Susan Clements-Dallaire, City Clerk

sdallaire@ci.auburn.me.us

333-6600

Experience:

I have been in commercial lending for the past 13 years, almost entirely within the multifamily sector. For the past 9 years, I have worked for Greystone Servicing Corporation, Inc. which is a privately held investment bank headquartered in New York, NY. We are one of the largest multifamily lenders in the country, with an emphasis on affordable housing. My role and focus is developing relationships with multifamily owners throughout the Mid-Atlantic and Northeast, to originate loan opportunities, and see the transaction through to closing.

Why I choose to serve:

There are a number of reasons which have impacted my decision to serve on this committee. One is that I have always lived in Auburn (minus college years) and am proud to be raising my children here. I feel that it is important for us to give back to our communities, and this is one of the ways I've felt I'm able to add value. I enjoy helping people, and with CDLC, we're able to do so while bettering our target areas. I also enjoy working with the team you have put together both on the committee side as well as the staff. Lastly, from a career perspective, almost my entire business dealings are outside of Maine, and I truly enjoy being connecting to my community through this committee.

What I hope to accomplish:

Although my views may come off as conservative from time to time, I take each dollar that we lend out very seriously. These funds have come from our hard earned tax dollars, so making sure that the risk is palatable is important to me. As budgets continue to become squeezed, proper use of these funds becomes more and more crucial. It is important that we're making a difference in people's lives while making Auburn a more attractive place for families to live. Our taxes are some of the highest in the state, yet we have a lot of tired housing and significant capital needs within our school system. Recognizing this, my goal is to best spend these funds to have the greatest impact in our community. Ideally, I would like to see us take one neighborhood and go building to building making them shine. Go to the next block and do the same. By working with building owners and providing incentives (TIFs, Grants, zero percent funds, etc), we could bring areas to a high enough level where the desirability to reside there would create a self-sustaining renaissance.

Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: SUE DUNN Ward: _____ Years as an Auburn Resident: Life Long (minus 8 yrs)

Mailing Address: 47 Winter St Auburn Me 04210

Physical Address: _____

Phone: 2077135712 Email: sdunn@bater.edu

Describe your education and/or experience or attach a resume:

I worked for several years as an assistant Branch Bank Manager
I worked for 10 years as Lease Manager at Lee Auto, reviewing all
documents, Student Financial Services Specialist Bates College 4 yrs.

Which board or committee would you like to serve on? (One per application)

Community Dev Loan Committee

Why do you want to serve (please limit to 150 words or less. Please attach). I am a recipient of
Funds from Com Dev. I know the value, I know the "proper" point of
view. I can offer my experience, I can also review budgets to see if
What do you hope to accomplish (please limit to 150 words or less. Please attach). feasible.

I wish to spread the word, learn more, and become an
active, vibrant voice of my community.
The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Ⓢ Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

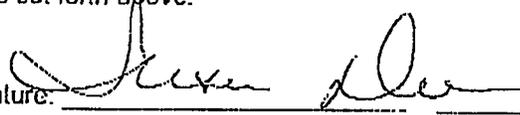
Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

333626

Application

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _____



Date: _____

9/17/2013

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Susan Clements-Dallaire, City Clerk

sdallaire@ci.auburn.me.us

333-6600

Susan Clements-Dallaire

From: David Stuchiner [dstuchiner@gwi.net]
Sent: Tuesday, February 18, 2014 1:33 PM
To: Susan Clements-Dallaire
Cc: 911Director
Subject: 911 Committee reappointment
Attachments: David J Stuchiner CV December 2013.docx

I am a current, long standing member of the 911 Committee and would very much like to continue to serve.

I am submitting my reappointment application along with a current CV for the City's consideration.

Please let me know if you need any additional information.

David Stuchiner, MD
191 Wilson Hill Road
Auburn, ME 04210
207-795-6816

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: ? 1993)

Name: David J Stuchiner, MD Ward: 1 Years as an Auburn Resident: 25

Mailing Address: 191 Wilson Hill Road, Auburn, ME 04210

Physical Address: 191 Wilson Hill Rd, Auburn

Phone: 207-795-6816 Email: dstuchiner@gwi.net

Describe your education and/or experience or attach a resume:

See CV attached

Which board or committee would you like to serve on? (*One per application*)

911

Why do you want to serve (please limit to 150 words or less. Please attach).

To ensure that Auburn has the best emergency response center in Maine

What do you hope to accomplish (please limit to 150 words or less. Please attach).

To ensure that our curren

excellence is maintained

The following are the current committees and boards in Auburn:

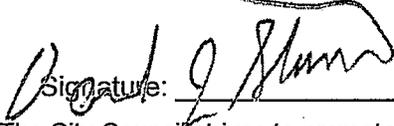
- 911 Committee
- Airport Board
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- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
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- Zoning Board of Appeals

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Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: 

Date: 2/18/2014

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Susan Clements-Dallaire, City Clerk

sdallaire@ci.auburn.me.us

333-6600

David J. Stuchiner, MD, FACEP

191 Wilson Hill Road
Auburn, ME 04210
(207) 795-6816 home
(207) 240-0100 mobile
dstuchiner@gwi.net

Personal

Born, New York City, January 1, 1954

Citizenship – U.S.A.

Married to Kathleen Fanning Stuchiner, Northeast Regional Director of Quality and Risk, HealthSouth Corp.

Education

- College of Physicians and Surgeons of Columbia University, September 1975 to May 1979, M.D.
- Sarah Lawrence College, Bronxville, N.Y. September 1972 to May 1975, B.A.
- New York University, New York, N.Y. September 1971 to May 1972.
- The Horace Mann School, Riverdale, N.Y. 1965 to 1971.

Postgraduate Training

- Agency for Healthcare Research and Quality (AHRQ), Patient Safety Improvement Corps – September 2007 – May 2008
- Chief Resident in Internal Medicine, Salem Hospital, July 1982 to June 1983.
- Salem Hospital Internal Medicine Residency, July 1980 to June 1982.
- Salem Hospital Internship in Internal Medicine, July 1979 to June 1980.

Certification and Licensure

- Diplomate, American Board of Emergency Medicine, 1990. Re-certified 1999, 2009, Recertified 2009 - 2019
- Diplomate, American Board of Internal Medicine, 1982
- Diplomate, National Board of Medical Examiners, July 1980
- Maine Board of Licensure in Medicine, April 1989. License 12709, Active expires 1/31/2014.
- Board of Registration in Medicine, Commonwealth of Massachusetts, March 1982. License 49117, Active, expires 1/1/2015

Professional Employment

- Physician Consultant, Hospital Survey Team, Division of Licensing and Regulatory Services, State of Maine. February 2005 – present - CMS Surveyor Number 21071
- Emergency Medicine Consulting Services – September 2004 – present
- Director of Emergency Medicine, Central Maine Medical Center (CMMC), April 1989-August 31, 2004
- Medical Director of Tri-County EMS Inc., State of Maine EMS Region II, April 1989 to August 31, 2004
- Medical Director of United Ambulance, Lewiston, Maine, April 1989 to August 31, 2004
- Emergency Service Physician, Salem Hospital, July 1985 to July 1989.
- Medical Director, Center for Addictive Behaviors, Danvers Mass. February, 1987 to April 1989.
- Medical Consultant, Salem Hospital Addictions Treatment Program, April 1987 to July 1989.
- Salem Hospital Outpatient Department, Internal Medicine Clinic, July 1983 to July 1989.
- Health Department Physician, City of Salem, July 1988 to July 1989.
- The Tobin Center for Alcoholism Treatment, Mary Alley Hospital, August 1986 through December 1986. The Tobin Center and Mary Alley Hospital closed December 1986.
- Medical Director, HealthFirst, Salem, July 1984 through July 1985.

Hospital Appointments

- Active Staff, Central Maine Medical Center, April 1989 to August 31, 2004
- Courtesy Staff, Bridgton Hospital, March 1991 to August 31, 2004
- Courtesy Staff, Rumford Hospital, June 1991 to August 31, 2004
- Courtesy Staff, Stephens Memorial Hospital, May 1993 to 2002
- Courtesy Staff, Parkview Hospital, January 1994 to 2001
- Salem Hospital Medical Staff, July 1983 to July 1989.
 - Medical Service, July 1983 to July 1989.
 - Emergency Service, July 1985 to July 1989.
- The Shaughnessy Kaplan Rehabilitation Hospital, Salem, Massachusetts, July 1983 to December 1988
- Member of the Medical Staff, The Mary Alley Hospital, Marblehead, Massachusetts, July 1983 to December 1986 when the Hospital closed.

Hospital Committees

- Executive Committee, Central Maine Medical Center, April 1989 to August 31, 2004.
- Medical Records Committee, Central Maine Medical Center, July 1989 to July 1, 2003. Chairman, May 1990 - July 2003
- Medical Records Committee, Salem Hospital, January 1987 to January 1989.
- Chairman, Medical Records Committee, Salem Hospital, January 1988 to January 1989.
- Salem Hospital Internal Medicine Residency Advisory Committee July 1982 to July 1989.

Professional Societies

- Maine Chapter, American College of Emergency Physicians, 1989 – present, President September 1995 - September 1997
- Section of Rural Emergency Medicine, American College of Emergency Physicians, Chairman, September 1995 - September 1997
- Fellow, American College of Emergency Physicians 1991 - present
- Maine Medical Association, October 1989 to present
- Androscoggin County Medical Society, October 1989 to 2004

Teaching

- Advanced Trauma Life Support, Instructor – 1997 to present
- Preceptor for Central Maine Medical Center Family Practice Residency, August 1990 to 1995.
- Preceptor, Emergency Service Rotation for the Salem Hospital Internal Medicine Residency, August 1985 to July 1989.

Professional Committees

- American College of Emergency Physicians - National Chapter Relations Committee, November 1996 – present
- Maine Board of Licensure in Medicine, PA Advisory Committee, 1999 - 2007
- Maine EMS, Trauma Advisory Committee, Chairman, October 1994 to September 2002.
 - As Chair of the Trauma Advisory Committee, I spearheaded the development of Maine's Statewide Trauma Plan. Maine's plan is accepted by all hospitals. It is the only statewide, all-inclusive, voluntary trauma plan in the country.
- Maine EMS, Medical Direction and Practice Board, April 1989 to September 2004

Community Service

- Lewiston / Auburn 911 Committee, June 1994 to present.
- Iris Network Board of Directors – September 2006 to present, Chair October 2007 to September 2010
- Planning Board, City of Salem, June 1988 to July 1989.
- Physician Member of the Salem Board of Health, July 1986 to June 1988.
- Board of Trustees, Chestnut Street Association, Salem, MA
- Elector, North Shore Health Planning Council, Salem, MA

Awards

- Maine EMS Governor's Award 1998
- Maine EMS, Medical Director of the Year, 1996

MAR 13 2014

Board & Committee Appointment Application



We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: ^(Tammie) Tamara A. Willoughby Ward: 1 Years as an Auburn Resident: 14.5

Mailing Address: _____ Auburn, ME 04210

Physical Address: _____ "

Phone: _____ Email: willouta@cmhc.org

Describe your education and/or experience or attach a resume:
Please see resume

Which board or committee would you like to serve on? (One per application)
all committees

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

* please do not publish his info. or public information address, phone #)

Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Tamara Alloway Date: 3/13/14

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

*The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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TAMARA ARDANS WILLOUGHBY

EDUCATION:

B.S., University of California at Davis Davis, California Major: Physiology	1982-1988
M.D., Bowman Gray School of Medicine Wake Forest University Winston-Salem, North Carolina	1989-1993
Internship/Residency Carolinas Medical Center Charlotte, North Carolina	1993-1996

EMPLOYMENT:

Emergency Physician Central Maine Healthcare	June 1999 to present
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CURRENT HOSPITAL AFFILIATIONS:

Central Maine Medical Center, Lewiston, ME
Rumford Hospital, Rumford, ME
Bridgton Hospital, Bridgton, ME
Parkview Hospital, Brunswick, ME

CERTIFICATIONS/LICENSURE:

American Board of Emergency Medicine, Board Certified since 1997
Advanced Cardiac Life Support expires 9/2015
Pediatric Advance Life Support expires 10/2015
Active State Licenses in Maine, North Carolina, South Carolina

PROFESSIONAL ORGANIZATIONS:

Fellow, American College of Emergency Physicians

I would like to serve on the 911 committee as I have an interest in the safety and medical care of the Lewiston/Auburn community. I have wanted to be more active in our community as a volunteer and as a practicing emergency physician, I feel I would bring a unique perspective to the 911 committee.

If asked to serve on the 911 committee, I would support the continued excellence of the 911 program.

Susan Clements-Dallaire

From: Tamara Willoughby [WillouTa@cmhc.org]
Sent: Wednesday, March 12, 2014 3:43 PM
To: Susan Clements-Dallaire
Subject: RE: E911 Committee info

Thank you for sending this. I just found out about this yesterday and realized the application is due today. The application is a little more extensive than I expected - I am working nights and with storm won't be able to get it to you today. If it's still possible will fill out tomorrow and bring down tomorrow.
Thanks, Tammie Willoughby

From: Susan Clements-Dallaire [<mailto:sdallaire@auburnmaine.gov>]
Sent: Tuesday, March 11, 2014 10:24
To: Tamara Willoughby
Subject: E911 Committee info

Hi Tammy,
Attached is the information you requested. Please let me know if you have other questions. I will try to find out when they meet for you. Thank you!

Sue Clements-Dallaire

Sue Clements-Dallaire, CCM
City Clerk
60 Court Street
Auburn, ME 04210
207-333-6601, Extension 1126
sdallaire@auburnmaine.gov

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Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: DAN GAGNON Ward: 3 Years as an Auburn Resident: 6

Mailing Address: 32 MOORE AVE, AUBURN ME, 04210

Physical Address: SAME

Phone: 409-2452 Email: DAN@NATIONALPROTECTION.NET

Describe your education and/or experience or attach a resume:

PRESIDENT/CEO/OWNER OF A SECURITY CONTRACTING FIRM LOCATED IN AUBURN, I HAVE ATTENDED 50 OR MORE TRAINING CLASSES RELATED TO LAW ENFORCEMENT/FIRE/EMS, I AM ALSO A PAST EMT-B.

Which board or committee would you like to serve on? (One per application)

911 COMMITTEE

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 11 MARCH 2014

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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National Protective Agency
86 Main St, Suite 205, Auburn, ME 04210
Tel 1-800-292-4965
Dispatch@nationalprotective.net
www.nationalprotective.net



MARCH 11, 2014

Susan Clements-Dellaire, City Clerk
Auburn Hall, Auburn Maine

Dear Mrs. Clements-Dellaire and 911 Committee Members,

Please accept my application for appointment on the 911 Committee, below you will see the required application information.

Why Do You Want To Serve?

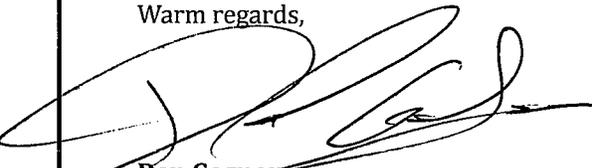
I have dedicated much of my life to serving others and as an Auburn resident as well as an Auburn business owner I feel that it is my duty to find a way to contribute to the Auburn-Lewiston community. I feel that the current opening on the 911 committee best suits my skill set and expertise. I think that I could bring much insight to the committee due to my business and our frequent use of the 911 system. It would be an honor to serve, and I hope that I get that opportunity.

What do you hope to accomplish?

I am not certain of the current issues that are before the committee at this time, but I feel that my insight could be valuable in accomplishing any issue presented to myself and other committee members. Being a business owner I understand the importance of working together as a team to reach the goals we have set. One accomplishment that I strive for is to make the Auburn-Lewiston community proud by serving honorably, and to be able to give something back to the community that has given me, my family, and my employees so much over the years.

Thank you again for taking the time to review my application for this position. If anyone has any questions regarding the information that I have provided, feel free to contact me.

Warm regards,



Dan Gagnon

PRESIDENT/CEO

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Bettyann Sheats Ward: 2 Years as an Auburn Resident: 18

Mailing Address: 32 Waterview Drive, Auburn, ME

Physical Address: Same

Phone: 777-4537 Email: b.sheats@aol.com

Describe your education and/or experience or attach a resume:

Which board or committee would you like to serve on? (One per application)

Ethics Panel

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

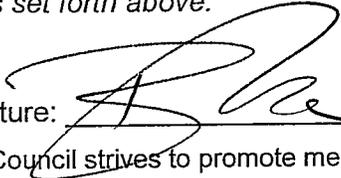
The following are the current committees and boards in Auburn:

- 911 Committee
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Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: Mar 12, 14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Susan Clements-Dallaire

From: benoit blondeau [benoitblondeau@gmail.com]
Sent: Thursday, March 20, 2014 8:05 AM
To: Susan Clements-Dallaire
Subject: Committees
Attachments: CV March 2014.pdf; Committee_Application_-December_2012.pdf

Good morning, Ms Dallaire,

I talked to you on monday at the city hall and you mentioned that it is still time to apply for committees.

I am interested in the Ethic committee. I have attached my resume for your review.

Why do I want to serve?

My wife and I have adopted Auburn a few years ago - she works in Portland and I work in Farmington - and we have thrived in a pleasant environment. I would like to serve back. I have experience in several committees but a special interest in Ethics, quite important in times where tax-payer money is scarce and accountability essential. As most institutions move towards transparency, an independent Ethic committee identifies the institution as walking the walk.

What Do I wish to accomplish?

Participate in the development of the City, allowing this development to respect the interests of parties involved in complex and difficult decisions. More importantly, I wish to be able to integrate Ethics opinion into many major decisions, especially when opinions are divergent. Essentially, I see the Ethic committee as an impartial, independent committee available for consultations before conflict, open to citizens and City officers alike.

I have attached my most recent CV and the application form downloaded from auburn Website (for some reasons, I cant sign it electronically - and I am out of town but I will forward it to you as soon as I get back).

Sincerely,

Benoit

Benoit Blondeau, MD MBA FACS

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Benoit Blondeau Ward: _____ Years as an Auburn Resident: 4

Mailing Address: 55 Western Prom Auburn, Me 04210

Physical Address: 55 Western Prom Auburn, Me 04210

Phone: 207-320-5290 Email: _____

Describe your education and/or experience or attach a resume:

Which board or committee would you like to serve on? (*One per application*)

I am interested in the Ethics Panel

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

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- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
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- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

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Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _____ Date: 3/20/14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Benoit Blondeau, MD MBA FACS

55 Western Promenade, Auburn, Maine 04210

Cell: 207-320-5290
benoitblondeau@gmail.com

Professional Experience

Attending Surgeon-general surgery (current)

Franklin Memorial Hospital
Farmington, Maine

Attending Surgeon- general surgery- acute care and trauma (August 2011-November 2013)

Truman Medical Center, Kansas City, MO
Veterans Affairs Medical Center, Kansas City, MO

Associate Professor of Surgery (August 2011-November 2013)

University of Missouri – Kansas City, School of Medicine

Chief, Liver and Pancreas Surgery (August 2011-November 2013)

Director, multidisciplinary GI cancer staging conference

Board Certifications

- American Board of Surgery (2006), enrolled in MOC
- Hospice and Palliative Medicine (2012)

University and Hospital Committees

- Chair, Committee on Cancer
- Member, Medical Executive
- Member, Finance
- Member, Medical Records
- Member, Trauma Quality Improvement
- Member, Pharmacy
- Member, Ethics
- Member, Operating Room

Accreditation – Commission on Cancer, American College of Surgeons

- Field Surveyor, Commission on Cancer (2013 – present)

National Committees and Society Membership

- Chair, Advocacy Sub-Committee, Task force on palliative care, American College of Surgeons (2012 – present)
- Chair, Financial audit, Central Surgical Association (2012 – 2013)
- Member, American College of Surgeons (2000 – present)
- Fellow, American College of Surgeons (2009 – present)

Education

- Executive MBA, Bloch School of Management, UMKC, Kansas City (May 2013)
- Fellow in Hepato-Biliary Surgery and Multi-Organ Transplantation - Recanati/Miller Transplant Institute, The Mount Sinai Hospital, New York, NY (July 2004 – June 2006)
- Resident and Chief Resident, General Surgery, University of Missouri, Kansas City (July 2000 – June 2004)
- Resident, General Surgery, PGY-1 Preliminary, Howard University Hospital, Washington, DC (June 1999 – June 2000)
- Fellowship, Vascular Medicine, CHU Tours, France (October 1993 – May 1995)
- Residency, General Medicine, CHU Tours, France (Nov 1988 – November 1991)
- Medicine Doctorate, Internal and Vascular Medicine - University Francois Rabelais, Tours, France - May 1992

Professional development

- Leadership for Health Policy and Management, The Heller School of Management, Brandeis University (June 2011)
- American College of Surgeons, “Surgeons as Leaders” Annual Workshop (July 2009)
- American College of Surgeons, “Surgeons as Educators” Annual Workshop (Sept 2009)

Awards

- Leadership Scholarship, Executive MBA, Bloch School of Management (August 2011)

Past Employment

- Attending Surgeon (March 2010- May 2011)
General Surgery and Trauma, Central Maine Surgical Associates, Central Maine Medical Center, Lewiston ME
- Attending Surgeon, Division of Transplantation (February 2008- March 2010)
University of Mississippi Health Care, Jackson MS
Assistant Professor of Surgery and Medicine
University of Mississippi Medical School, Jackson MS
- Attending Surgeon (July 2006 – June 2008)
Truman Medical Center, Kansas City, MO
Assistant Professor of Surgery
UMKC School of Medicine, Kansas City, MO
- Private Practice (March 1995- June 1999)
Angiology and Phlebology
Non-Invasive Vascular Laboratory
Amboise, France

Professional Service

- PCORI [pcori.org] Grant Reviewer (July 2013 – present)
PCORI Invited reviewer, Washington DC, November 2013
- University of Missouri – Kansas City (June 2011 – November 2013)
Didactic series instructor, medical students
- Central Maine Medical Center (2010 – 2011)
Course Director, Multidisciplinary GI Tumor Conference
- State of Maine, American College of Surgeons: The Pancreas Project
- Journal of Medical Case Reports (2008 – present)
Associate Editor and Reviewer
- University of Mississippi Medical Center (2008 – 2010)
Course Director, Multidisciplinary GI Tumor Conference
- American Cancer Society – Jackson, Mississippi (2008- 2010)
Chair, Physician’s Advisory Council
Chair, Leadership Council Patient Support Committee
- National Institutes of Health (2009)
Reviewer, Challenge Grant Health and Science Research
- University of Mississippi Medical Center (2009)
Preceptor, M2 Rotators
Instructor, Didactic Series, “Hepato-Biliary Diseases”, M3 – M4
Rotators in Surgery
- University of Missouri, Kansas City (2006 – 2008)
Instructor, Didactic Series “Hepato-Biliary Diseases”,
M3 – M4 Rotators in Surgery

Invited Speaker

- “Documentationitis” Ethics Committee, Truman Medical Center, Kansas City (Oct 2011)
- Pancreatic Cancer management: A model for team-based Medicine (April 2011),
Harold Alfond Center for Cancer Care Maine General Hospital, Augusta ME
- Cancer screening and predisposing risk factors (February 2011)
Franco-American Heritage Center, Auburn ME
- Multimodal management approach of liver metastasis from colo-rectal cancer (2008-2010)
Six scheduled presentations funded by the Mississippi Department of Health: Jackson,
Greenville, Hattiesburg, Greenwood, Forrest, Kosciusko.
- Co-Chairman: Keynote address (2006)
Annual congress of the American Society of Lymphology, Kansas City, MO

Publications

Boyd KB, **Blondeau B.** (2009) Bleeding Duodenal Diverticuli: A Case Report and Review of the Literature. *The American Surgeon*.

Keller M, Lahr C, **Blondeau B.** (2009) Multi modal approach in the management of liver metastasis from colorectal cancer. *Journal of the Mississippi State Medical Association*.

Tretbar, L.L., Morgan, C.L., Lee, B.B., Simonian, S.J., **Blondeau B.** (2007) *Lymphedema Diagnosis and Treatment: Springer publisher : ISBN: 978-1-84628-548-6*

Gondolesi G, **Blondeau B.** et al (2006) Pre-transplant Immunomodulation of Highly Sensitized Small Bowel Transplant Candidates with Intravenous Immune Globulin Transplantation. *81(12):1743-6*.

Helling TS, **Blondeau B.** (2005) Anatomical segmental resections compared to major hepatectomy in the treatment of liver neoplasms. *HPB (Oxford) 7:222-225*.

Blondeau B. (2005) The sensitized patient. *Immunology Report, 2(1)*.

Helling TS, **Blondeau B.** (2004) Perioperative factors and outcome associated with massive blood loss during major liver resections. *HPB (Oxford). 6(3):181-5*.

Blondeau B. (2003) Insuffisance veineuse et obésité. *Phlébologie, Annales vasculaires, Juillet-septembre, 56, 265-71*.

Blondeau B. (1999) Extensive stripping, why and how? Video available in French (March 1998) and in English (July 1998) *Eveiner large, pourquoi et comment? Phlébologie, Annales vasculaires, juillet-septembre, 52, 3 :323-7*

Arbeille P, **Blondeau B.** (1995) Vascular resistance quantification in high flow resistance areas using the Doppler method. *Arch Mal Cœur; 88: 1029-34*.

Blondeau B. Thesis of Angiology: Advances in superficial venous surgery, a review of the literature. Tours University Hospital Library, Tours, France 1995.

Blondeau B. Doctoral thesis: Long term follow-up of 547 patients with Aorto-bifemoral bypass grafting, Tours University Hospital Library, Tours, France 1992.

Grants

- Principal Investigator (2011) GI Oncology patient navigator program for Central Maine Medical Center. Davis Family Foundation Funded: \$44,000.
- Principal Investigator (2008) "Multimodal approach management of liver metastasis from colorectal cancer", Mississippi Department of Health, Mississippi Comprehensive Cancer Control Program. Funded: \$4000.

City of Auburn, Maine

"Maine's City of Opportunity"

Office of Planning & Permitting

March 18, 2014

Mayor Jonathan LaBonte and Auburn City Council
60 Court Street
Auburn, ME 04210

Re: Planning Board Appointments

Dear Mayor LaBonte and City Council Members,

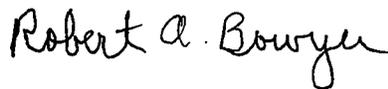
The Auburn City Planning Board is in the process of updating their Policies and Procedures. At their last meeting, held on March 11th, one of the areas discussed was membership and appointments. The Board would like to take this timely opportunity, given the upcoming round of Council appointments, to respectfully pass along the following recommendations for your consideration:

With regard to appointments, the Board wishes that first priority be given to current members in good standing who are seeking re-appointment, second priority be given to current Planning Board Associate Members in order of length of tenure, and third priority be given to all other applicants. Our experience with Associate Members has been very constructive. Much of the Planning Board's work is technical. The Associate Member status provides an opportunity for exposure and training for individuals prior to be elevated to full member status

The Planning Board also wishes for more input from the Council through a reinstatement of the policy of designating a City Council member to act as a liaison to the Planning Board.

We appreciate serving the City of Auburn and look forward to helping shape its future.

Sincerely on behalf of the Auburn City Planning Board,



Robert Bowyer, AICP
Auburn Planning Board Chair

C: Clinton Deschene, Auburn City Manager
File

Alison Pepin

From: Clint Deschene
Sent: Wednesday, March 19, 2014 3:40 PM
To: Alison Pepin
Subject: RE: Planning Board Appointments

I would share this with the Council before the current appointments begin as information only. Sue should see it too.

Clinton Deschene
Auburn City Manager
(207)333-6601 ext. 1212

Please be advised that email communications sent to or received from City employees are subject to the Freedom of Access Act and may become part of public record or shared with the media.

From: Alison Pepin
Sent: Wednesday, March 19, 2014 1:57 PM
To: Clint Deschene
Subject: Planning Board Appointments

Doug Greene, City Planner wanted me to disseminate a copy of the attached letter to the Mayor and City Council. Could you please direct me on how to proceed? Thank you.

Alison F. Pepin

License Specialist
City of Auburn
60 Court Street
Auburn, ME 04210
E: apepin@auburnmaine.gov
T: 207-333-6601 x 1121 ~ F: 207-333-6623

Susan Clements-Dallaire

From: Holt, Sara [Sara.Holt@td.com]
Sent: Thursday, April 03, 2014 11:40 AM
To: Susan Clements-Dallaire
Subject: RE: Planning Board vacancy

Hi Susan,
I didn't submit an application I only sent my interest via email. I will get that completed ASAP. I do have one outstanding question...what is the remaining term for this position?

Thanks in advance.

Sara Holt | Vice President
CBO-Consumer/Retail Loan Servicing
TD Bank, America's Most Convenient Bank
ME2-001-022 | 140 Mill Street, Lewiston, ME 04240
T: 800 281 0025 ext.6092 | F: 207 753 5613

From: Susan Clements-Dallaire [<mailto:sdallaire@auburnmaine.gov>]
Sent: Thursday, April 03, 2014 9:32 AM
To: Susan Clements-Dallaire; Holt, Sara
Cc: Eric Cousens
Subject: RE: Planning Board vacancy

Sara,
Did you fill out an application? I went through my applications and did not find one for you. I also went through my emails from Eric and did not find an application for you.
If you did fill one out, can you please forward that to me as soon as possible. Thank you!
Sue

From: Susan Clements-Dallaire
Sent: Thursday, April 03, 2014 9:27 AM
To: 'Holt, Sara'
Cc: Eric Cousens
Subject: RE: Planning Board vacancy

Hi Sara,
We have not filled those vacancies yet. I am in the process of scheduling a meeting with the appointment committee to go over applications. Hopefully the appointments will be made soon. Thank you for your interest.
Sue

From: Holt, Sara [<mailto:Sara.Holt@td.com>]
Sent: Thursday, April 03, 2014 9:13 AM
To: Susan Clements-Dallaire
Cc: Holt, Sara
Subject: FW: Planning Board vacancy

Susan,
Good morning. I had sent this over to Eric back in February. I'm assuming that there wasn't a need for filling any vacancies? I hadn't heard anything back and I was just following up.

Thank you.

Sara Holt | Vice President
CBO-Consumer/Retail Loan Servicing

TD Bank, America's Most Convenient Bank
ME2-001-022 | 140 Mill Street, Lewiston, ME 04240
T: 800 281 0025 ext.6092 | F: 207 753 5613

From: Holt, Sara
Sent: Wednesday, February 19, 2014 2:38 PM
To: ecousens@auburnmaine.gov
Subject: FW: Planning Board vacancy

Eric,
Good afternoon. I have read through the materials supplied by Susan and if there is still a need for the Planning Board, I am interested.

I'm assuming that the position is filling a vacancy in between a three year term?

Thanks in advance.

Sara Holt | Manager, AVP
CBO-Consumer/Retail Loan Servicing
TD Bank, America's Most Convenient Bank
ME2-001-022 | 140 Mill Street, Lewiston, ME 04240
T: 800 281 0025 ext.6092 | F: 207 753 5613

From: Susan Clements-Dallaire [<mailto:sdallaire@auburnmaine.gov>]
Sent: Tuesday, February 11, 2014 4:11 PM
To: Holt, Sara
Cc: Eric Cousens
Subject: RE: Planning Board vacancy

Hi Sara,
Thank you for your interest in the Planning Board. I've included some information that I think you will find helpful. I am also including Eric Cousens, Director of Planning and Permitting on this email in case there is anything he would like to add. Eric is also the staff contact for the Planning Board should you have further questions.
Thank you and have a great evening!
Sue

From: Holt, Sara [<mailto:Sara.Holt@td.com>]
Sent: Tuesday, February 11, 2014 4:04 PM
To: Susan Clements-Dallaire
Subject: Planning Board vacancy

Good afternoon.
I am inquiring about one of the vacancies on the Planning Board for the City of Auburn. I am a resident of Auburn and am looking for a little more information as to the responsibilities of a board member. Any additional information would be helpful including meeting frequency, time commitment and goals of the board.

Thank you in advance.

Sara Holt | Manager, AVP | Contract Change Department
TD Bank, America's Most Convenient Bank
ME2-001-022 | 140 Mill Street, Lewiston, ME 04240
T: 800 281 0025 ext.6092 | F: 207 753 5613

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MAR 1 2 2014

To
Sue Clements-Dallave

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Robert A Sevigny Ward: 5 Years as an Auburn Resident: 13

Mailing Address: 86 Sixth St

Physical Address: 86 Sixth St Auburn Me 04210

Phone: 207-831-2194 Email: RSevigny@Roadrunner.com

Describe your education and/or experience or attach a resume:

High school grad and 4 years military

Which board or committee would you like to serve on? (One per application)

Planning board

Why do you want to serve (please limit to 150 words or less. Please attach).

I want to be part of common sense solutions to grow the community

What do you hope to accomplish (please limit to 150 words or less. Please attach).

Bring business and growth to Auburn

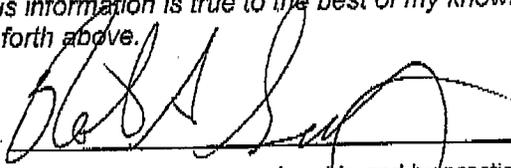
The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 3/11/14

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

*The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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To
Sue Clements-Dallare

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is - thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Robert A Sevigny Ward: 5 Years as an Auburn Resident: 13

Mailing Address: 86 sixth st

Physical Address: 86 sixth st Auburn Me 01510

Phone: 207-831-2194 Email: RSevigny@Roadrunner.com

Describe your education and/or experience or attach a resume:
High school grad and 4 years military

Which board or committee would you like to serve on? (One per application)

Planning board

Why do you want to serve (please limit to 150 words or less. Please attach).

I want to be part of common sense solutions to grow the community

What do you hope to accomplish (please limit to 150 words or less. Please attach).

Bring business and growth to Auburn

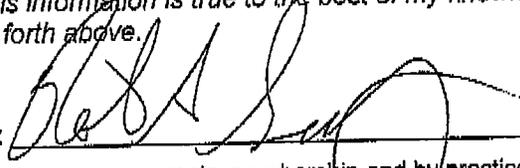
The following are the current committees and boards in Auburn:

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Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 3/11/14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Courtney McDonough Ward: 5 Years as an Auburn Resident: 6 yrs.

Mailing Address: 416 Fourth St. Apt. 8 Auburn

Physical Address: 416 Fourth St. Apt. 8 Auburn

Phone: 207-891-9356 Email: cmcdonough107@gmail.com

Describe your education and/or experience or attach a resume:

Bachelor's Degree in Legal Studies. I currently work in a real estate law firm as a paralegal.

Which board or committee would you like to serve on? (One per application)

Planning Board

① Why do you want to serve (please limit to 150 words or less. Please attach).

② What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

FEB 25 2014

Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *[Handwritten Signature]* Date: 2/24/14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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① I enjoy being an involved citizen of the City of Auburn. I would like to serve to make Auburn the best possible city it can be and to make it profitable. I would like there to be wise choices when it comes to development within our city and I would like to be a part of that.

② What I hope to accomplish is to make Auburn keep growing into an economically viable community while making Auburn one of the best communities in this state to live in. I would like to maximize the usefulness of the land within our city.

DEC 18 2013

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: 04/21/2010)

Name: Emily Mottram Ward: 4 Years as an Auburn Resident: 6+

Mailing Address: 96 Pride Road, Auburn, ME 04210

Physical Address: Same

Phone: 207-713-4591 Email: mottramarchitecture@gmail.com

Describe your education and/or experience or attach a resume:

See Attached Resume

Which board or committee would you like to serve on? (*One per application*)

Planning Board

Why do you want to serve (please limit to 150 words or less. Please attach).

What do you hope to accomplish (please limit to 150 words or less. Please attach).

The following are the current committees and boards in Auburn:

- 911 Committee
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- Assessment Review Board
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Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 12/18/2013

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Why do you want to serve?

I have been serving on the planning board since April of 2010. I thoroughly enjoy participating in the community development that happens through the planning board. As an Architect and a member of the community, it's important to me to be involved in the future of the City where I live.

What do you hope to accomplish?

Through the planning board I hope to accomplish a greater involvement in my local community especially with the new look at place based planning and community planning. As an Architect I understand the importance of scale, and how place based planning can transform spaces and create areas that people really want to be. I like the idea of being a part of shaping the future of Auburn and helping to create a place that people want to live, work, play, and expand their business.

EMILY MOTTRAM, AIA

96 Pride Road
Auburn, ME 04210
(207) 713-4591

enm110@gmail.com

WORK EXPERIENCE:

Southern Maine Community College South Portland, ME	Adjunct Professor Architecture Department 2011 – Current
Mottram Architecture Auburn, ME	Principal, Architect June 2009 – Current
Facilty Strategies Group Auburn, ME	Architect, Energy Specialist April 2012 - Current
Community Concepts, Inc South Paris, ME	Energy Specialist September 2009 – April 2012
Richard Renner Architects Portland, ME	Designer, Project Manager March 2007 – April 2009
Barnes Vanze Architects, Inc: Middleburg, VA	Intern Architect, Associate June 2005 to March 2007

EDUCATION:

Pennsylvania State University State College, PA	Bachelors of Architecture May 2005
Sede di Roma Rome, Italy	Architectural Study Abroad Program Fall 2004

RELEVANT SKILLS:

Teaching

- Teach Sustainable Design to students at SMCC since 2011
- Teach Building Energy & Energy Auditing to students at SMCC since 2011
- Taught training classes in energy and construction though DOE

Architectural Skills

- Produced residential, LEED certified, and higher education projects
- Specialize in energy efficient construction, upgrades, and remodels
- Participate in bid negotiations, construction meetings, construction administration, contractor negotiations
- Architectural Software: PowerCaDD, AutoCAD, Form Z, Sketch up
- Energy Software: TREAT, Real Home Analyzer, Meadows, REMRate
- Basic Data and Analysis Software: Microsoft Word, Excel, PowerPoint, Publisher
- Design & Portfolio Software: Adobe Photoshop, Acrobat, In design

Energy Skills

- Trained auditors and contractors under the Department of Energy guidelines at local homeless shelters with classroom training
- Teach sustainable design, building science, energy auditing, and energy efficiency for new construction
- Conduct energy audits, general contracting, and weatherization supervision/test out
- Work with several of the energy modeling software programs
- Encouraged clients to choose renewable resources including solar hot water, solar PV, energy efficient boiler upgrades, and insulation upgrades

CERTIFICATIONS and AFFILIATIONS:

AIA	American Institute of Architects 2010 - Current
RA	Registered Architect in the State of Maine Registered Architect in the State of Texas Registered Architect in the State of Pennsylvania
NCARB	National Council Of Architecture Registration Boards National Council Certificate
BPI	Building Performance Institute Building Analyst I
Energy Auditor	Maine Housing Certified Energy Auditor
MABEP HERS	HERS Rater
LEED, AP	Leadership in Energy and Environmental Design LEED AP: October 2006
City of Auburn	Vice-Chair, City of Auburn Planning Board June 2010 – Current

MAR 12 2014

Susan Clements-Dallaire

From: Alfreda Fournier [afournier4@roadrunner.com]
Sent: Wednesday, March 12, 2014 3:25 PM
To: Susan Clements-Dallaire
Subject: Re: Need applications

Dear Sue,

Here are attachments for 2 appointment positions to the Airport Board and Planning Board. I didn't get a chance to complete the ethics committee. Hope this comes through.

Alfreda Fournier

Susan Clements-Dallaire

From: Alfreda Fournier [afournier4@roadrunner.com]
Sent: Monday, March 31, 2014 4:27 PM
To: Susan Clements-Dallaire
Subject: Following Up

Hi Sue,

I'm just following up on the two committees I applied for, Planning & Airport, and was wondering what progress is being made on these. I know it's not in your hands, but I do want to add one question and request.....I have heard a presentation by Alan Manoian about his ideas for downtown revitalization. I just have to say that he speaks to my heart in where he's going with taking back our downtown and revitalizing it. I've been around long enough to have seen us lose so much in my 47 years in Auburn.

Here's my question....would Alan be an automatic member of either the Planning or Airport committees? If so, and if I'm selected, I'd much prefer to work on the committee he'd be on because I'm very in-tune with his ideas and would love to work on a committee he's on. Please note this on my applications.

Let me know what you find out.

Thanks,
Alfreda Fournier

Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Alfred M. Fournier Ward: 2 Years as an Auburn Resident: 47

Mailing Address: 43 Davis Avenue, Auburn ME 04210-4701

Physical Address: "

Phone: 207-782-4348 Email: afournier4@roadrunner.com

Describe your education and/or experience or attach a resume:

See attached

Which board or committee would you like to serve on? (One per application)

Planning Board

Why do you want to serve (please limit to 150 words or less. Please attach).

See attached

What do you hope to accomplish (please limit to 150 words or less. Please attach).

See attached

The following are the current committees and boards in Auburn:

- 911 Committee
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Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Alfreda M. Lourmer Date: March 12, 2014

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Planning Board

Why do you want to serve (please limit to 150 words or less. Please attach).

My interest in seeking appointment to the Planning Board stems directly from my desire to serve and give back to my community of 47 years, and to be instrumental in carefully thought out growth and development plans of the City of Auburn.

This appointment is my second priority as I submit three Board/Committee applications. I was not selected in my previous application for the Recreation and Special Events Advisory Board, so I am re-applying in hopes my credentials, experiences, and willingness to serve will be deemed helpful to my community.

I was attracted to this appointment when I read that members should have a general interest in planning an development of the City, and have the ability to take braod views of it needs as a whole, not being driven by potential personal gain. My views on issues have always been broad-based. As a retired Teacher-Principal-CDS Director Androscoggin County, I have amassed a wealth of experiences where I was active in developing innovative ideas which still successfully stand today. I accomplished this by thinking "outside the box" and from a broad-based perspective, with input from many constituents including community, business, federal and state government. My former work dealt with standards, policies, procedures, and the development of numerous educational and administrative innovations, projects, and programs. My "mantra" was always, "None of us is smarter than all of us!".

What do you hope to accomplish (please limit to 150 words or less. Please attach)

My vision is to work with a highly functional "think tank" on decisions revolving around how we carefully plan for the public, professional, business, and recreation needs of Auburn. I envision a futuristic, thoughtful, comprehensive plan where all the pieces of the puzzle fit together, with outcomes and end products being esthetically pleasing to the eye, as well as highly functional and not redundant.

I feel is is imperative to ensure that any decision reached to approve building and expansion does not jeopardize the overall environmental health of our City. We should seek public opinion and ensure a healthy flow of communication as part of the decision-making process.

RESUME OF:

Alfreda M. Fournier
43 Davis Avenue
Auburn, ME 04210
(207) 782-4348

EDUCATION:

University of Southern Maine, Gorham
University of Southern Maine, Gorham

University of Maine at Farmington

Seminar: Preparing for the Superintendent
Master of Science in Education:
Educational Administration
Special Education Administration
Bachelor of Science:
General Elementary K-8
Learning Disabilities K-12

HONORS:

Professional: Delta Kappa Gamma Society International
Master Teacher Certification (first in Maine)

Graduate: Dean's List
Magna Cum Laude

PROFESSIONAL EXPERIENCE:

2004-2008 Executive Director, Child Development Services Androscoggin County. Supervising staff of 25 case managers, developmental therapists, and office assistants. Responsibilities included adherence to federal and state rules and regulations in the delivery of special education services to preschoolers and toddlers in the Androscoggin County area.

1987-2004 Elementary School Principal. Positions held in K-5 and K-6 schools in the following communities: Monmouth, Augusta, Greene, Farmington, and Lisbon Maine. Instituted a variety of educational innovations including: looping classrooms, schools-within-a-school, transitional 1st grade, multiage classrooms, all-day kindergarten, and grant writing to support professional development for teachers involved in these unique classrooms. Also collaborated with college professors and students in bringing French into the elementary classroom on a weekly basis. Involved in the planning stages in building a new elementary school. Lead instructional staff through the changes in education.

1986-1987 Director of Special Education, Union #43, Monmouth and Richmond, Maine. Responsible for special education programming for 200 students, preschool through 12th grade. Supervised a staff of 20 in two communities. Instrumental in facilitating the consulting teacher model to support the mainstreaming of special education students into the regular classroom.

1976-1986 Composite/Resource Room Teacher; Master Teacher in Lisbon, Maine. Taught special education children in grades K-8 who had a variety of special needs classifications. Supervised and mentored special education staff. Actively involved in pilot site activities relating to Main...

On Mar 12, 2014, at 10:06 AM, Susan Clements-Dallaire wrote:

<Committee Application -November 2013.pdf>

Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Nathan Hamlyn Ward: 4 Years as an Auburn Resident: 28

Mailing Address: 246 Main Street

Physical Address: Same

Phone: 207-576-8651 Email: NHAMLYN86@GMAIL.COM

Describe your education and/or experience or attach a resume:

Bachelor's Degree in Business Administration, Merrimack College. (Concentration in Marketing

Saint Dominic Regional High School, Class of 2004.

Lived in Auburn for 28 Years.

Which board or committee would you like to serve on? *(One per application)*

Planning Board

Why do you want to serve (please limit to 150 words or less. Please attach).

(Attached)

What do you hope to accomplish (please limit to 150 words or less. Please attach).

(Attached)

The following are the current committees and boards in Auburn:

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- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
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- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Recreation & Special Events Advisory Board
- Zoning Board of Appeals

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Nathan Hamlyn (E-Signature) Date: 03-12-2014

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Nathan Hamlyn

Why do you want to serve?

Being born and raised in Auburn, as well as spending the majority of my time here, I have gained an appreciation of this city and the residents. As a younger citizen in this area (28 years old) I have a very keen perspective on what has made this city, as well as, what this city can and eventually will become. There are many things I love about this city and a few aspects in which I feel can be improved with the proper planning and vision. The Planning Board seems to be in a unique position to guide Auburn in the direction they feel is correct and prepare the city for the future, which is the major reason I have interest in this committee. Auburn is my home, why wouldn't anyone do whatever they could in order to develop their home into something better?

What do you hope to accomplish?

Auburn needs some new life to accompany the historic aspects of the city. Being a part of the planning board, I could give (and collect) some valuable insight as to what a younger aggregate of people would enjoy in this city. I would love to be an integral part of the resurgence of this city, as well as the vision going forward. The major goal I would like to accomplish is to set the foundation for a more vibrant city that embraces, not neglects, the historic and proud past that has made this city what it is today.

Board & Committee Appointment Application

City of Auburn

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Application for: New Appointment Reappointment (Initial Date Appointed: 2012)

Name: MARC TARDIF Ward: 2 Years as an Auburn Resident: 56

Mailing Address: PO Box 2022, AUBURN, ME 04211

Physical Address: 155 HOTEL Rd, " " 04210

Phone: 207 740 0737 Email: TARDIFML@EFP-EFS.COM

Describe your education and/or experience or attach a resume:

I'M PRESIDENT AND PART OWNER EASTERN FIRE PROTECTION AN AUBURN BUSINESS SINCE 1979. I'M ALSO A PROFESSIONAL ENGINEER LICENSED TO PRACTICE IN MAINE & NH

Which board or committee would you like to serve on? (One per application)

REAPPOINTMENT TO THE PLANNING BOARD

Why do you want to serve (please limit to 150 words or less. Please attach). AS A LIFELONG RESIDENT, AND AUBURN BUSINESS OWNER, I FEEL AN OBLIGATION TO BE INVOLVED WITH THE CITY @ SOME LEVEL OF RESPONSIBILITY.

What do you hope to accomplish (please limit to 150 words or less. Please attach). I HOPE TO REPRESENT THE CITY'S INTERESTS BY PROPER EXECUTION OF THE RESPONSIBILITIES ASSOCIATED WITH BEING A PLANNING

The following are the current committees and boards in Auburn:

- | | |
|--|---|
| ▪ 911 Committee | ▪ Ethics Panel |
| ▪ Airport Board | ▪ L/A Cable TV Advisory Board |
| ▪ Assessment Review Board | ▪ L/A Community Forest Board |
| ▪ Auburn Housing Authority | ▪ L/A Transit Committee |
| ▪ Auburn Water District | ▪ <u>Planning Board*</u> |
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| ▪ Community Development Loan Committee | ▪ Zoning Board of Appeals |

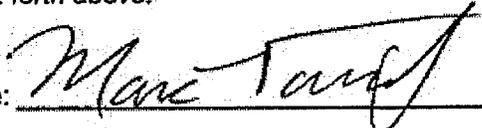
BOARD MEMBER

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Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 3/12/14

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Susan Clements-Dallaire, City Clerk

sdallaire@ci.auburn.me.us

333-6600

Board & Committee Appointment Application



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Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: STANWOOD GRAY Ward: 5 Years as an Auburn Resident: 10

Mailing Address: _____

Physical Address: 1200 Sopers Mill Rd.

Phone: 207 615-6957 Email: JOE@VALLEYVIEWFARMME.COM

Describe your education and/or experience or attach a resume:

Which board or committee would you like to serve on? (One per application)

Planning board

Why do you want to serve (please limit to 150 words or less. Please attach).

I want to help the board better represent AG concerns and make the process more resident friendly.

What do you hope to accomplish (please limit to 150 words or less. Please attach).

Bring new ideas and vigor to discussions.

The following are the current committees and boards in Auburn:

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- Auburn Sewer District
- Community Development Loan Committee
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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Stanwood Gray Date: 3/12/14

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Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Susan Clements-Dallaire

From: Elaine Wickman [elainewickman@masiello.com]
Sent: Wednesday, March 12, 2014 9:18 AM
To: Susan Clements-Dallaire
Cc: Eric Cousens
Subject: Planning Board Seat Application
Attachments: 4623_001.pdf

Good Morning Susan,

Please find attached my application to the City of Auburn Planning Board. Your reply to this email verifying receipt of the application would be very much appreciated. Thank you,

Elaine R. Wickman

--

Elaine R. Wickman
BROKER/REALTOR
Licensed in the State of Maine & New Hampshire

Cell 603-209-4653
207-795-9619 Direct Office Line
elainewickman@masiello.com
Fax 207-782-2232

Administrative Assistant to
Gloria A. Hewey Associate Broker/ Realtor
Better Homes and Gardens Masiello Group
155 Center Street Building A
Auburn Maine 04210
Cell 207-399-8553
207-795-9671 Direct Office Line

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MAR 12 2014

March 12, 2014

CITY OF AUBURN COUNCIL
60 COURT STREETS
AUBURN MAINE 04210

Dear City of Auburn Council Members;

Thank you for considering my application as a new appointment to the planning board. I am a native to Auburn, raised & educated in the schools here & in Portland. I bring 25 years of real estate experience (inclusive of a dozen new construction homes) to your board and 15 years of community fund raising experience from the Monadnock Region of New Hampshire. I run my business here in Auburn with the highest levels of professionalism & integrity and can provide client recommendations at your request.

Recently I was successful at the rezoning and construction of a single family dwelling in Ward 5 of Auburn and worked closely with Code Enforcement & Council. I had a good working relationship with all its members.

I am now anxious to return to the role of volunteering my time to my community and helping to bring forth reasonable developmental options for its citizens.

After 25 years I am so happy to be back here in my native Auburn, and very grateful for the opportunity to retire in this community near my family and friends.

Warmest Regards,

Elaine R. Wickman

Elaine R. Wickman

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: ELAINE R WICKMAN Ward: 5 Years as an Auburn Resident: 27

Mailing Address: 354 SOUTH WITMAN ROAD AUBURN 04210

Physical Address: SAME

Phone: 603-209-4653 Email: elaine.wickman@masiello.com

Describe your education and/or experience or attach a resume:

attached

Which board or committee would you like to serve on? (One per application)

planning board

Why do you want to serve (please limit to 150 words or less. Please attach).

attached

What do you hope to accomplish (please limit to 150 words or less. Please attach).

attached

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application

City of Auburn

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Elaine R. Wickman Date: 3-12-2014

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

*The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Susan Clements-Dallaire, City Clerk sdallaire@ci.auburn.me.us 333-6600



elainewickman@masiello.com

Cell 603-209-4653

Direct Office Line 207-795-9619

Fax 207-782-2232

ELAINE R. WICKMAN BROKER/ REALTOR®

***Administrative Assistant to Gloria Hewey, Broker Associate/Realtor Better Homes & Gardens**

The Masiello Group, Auburn, Maine www.gloriahewey.masiello.com

PROFESSIONAL ORGANIZATIONS

*** Licensed In Maine & New Hampshire**

***Broker/ Realtor Better Homes & Gardens The Masiello Group, Auburn Maine**

***23 year member of the National Association of Realtors**

***Member Maine Association of Realtors**

***Member Androscoggin Valley Board of Relators**

***Member Maine Real Estate Information Network**

***23 year member of the New Hampshire Association of Realtors**

***23 year member of the Monadnock Region Board of Realtors;**

***1996 Vice President Monadnock Board of Realtors**

***1994 & 1995 Secretary Monadnock Region Board of Realtors**

***Certified Corporate Property Relocation Specialist**

EDUCATION

***Graduate University of Southern Maine 1978- Business Administration**

*** Gradute Edward Little High School 1976**

Board & Committee Appointment Application**City of Auburn**

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Application for: New Appointment Reappointment (Initial Date Appointed: _____)

Name: Robert Sevigny Ward: 5 Years as an Auburn Resident: 11

Mailing Address: 86 Sixth St

Physical Address: 86 Sixth Sr

Phone: 831-2194 Email: rsevigny@roadrunner.com

Describe your education and/or experience or attach a resume:

High School diploma and military service.

Which board or committee would you like to serve on? (*One per application*)

Zoning Board of Appeals

Why do you want to serve (please limit to 150 words or less. Please attach).
To be part of the community. To become involved.

What do you hope to accomplish (please limit to 150 words or less. Please attach).
A fair and honest system of local government. To build trust with the community.

The following are the current committees and boards in Auburn:

- 911 Committee
- Airport Board
- Assessment Review Board
- Auburn Housing Authority
- Auburn Water District
- Auburn Sewer District
- Community Development Loan Committee
- Ethics Panel
- L/A Cable TV Advisory Board
- L/A Community Forest Board
- L/A Transit Committee
- Planning Board*
- Parks & Recreation Advisory Committee
- Zoning Board of Appeals

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

Application **City of Auburn**

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Robert A Sevigny Date: 12/7/13

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

*The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Susan Clements-Dallaire, City Clerk	sdallaire@ci.auburn.me.us	333-6600
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Appointment Committee Meeting Minutes
Friday, April 11, 2014
2:30 P.M.
Conference Room 204

Present: Councilor Tizz Crowley, Councilor Adam Lee, Councilor David Young, and Sue Clements-Dallaire, City Clerk.

Rick Lanman, Auburn-Lewiston Airport Manager was present for the beginning of the meeting. There was discussion on possible conflicts of interest, the application process, and the application forms and whether they should be revised.

Reine Mynahan was also present at the beginning of the meeting to answer questions the committee had in regards to the Community Development Block Grant Loan Committee.

Councilor Crowley presented a list of things to consider in regards to criteria.

1. Ward Distribution
2. Diversity of membership
3. Do different committees require different levels of technical knowledge?
4. List job descriptions for committee members – *this is already on the website and can be found by going to <https://www.auburnmaine.gov/Pages/Government/Boards-and-Committees> and clicking on the individual board or committee and then on “more info”. It can also be found by going to <https://www.auburnmaine.gov/Pages/Government/Current-Vacancies> and by going to the individual board or committee.*
5. Reappointment-how many terms, how many years, does it vary by committee?
6. Number of committees serving at the same time
7. Number of terms served on other committees
8. Employment – is there a conflict of interest?
9. What if there is no information on the application (nothing attached)?
10. Attendance records

The Committee did not go over each of these items but will consider them at a future meeting.

1. Review of Board and Committee Applications

Motion was made by Councilor Crowley and seconded by Councilor Lee to enter into executive session pursuant to 1 M.R.S.A. §405(6)(A), the time was 2:55 P.M.

The following nominations were made;

911 Committee

Tammie Willoughby – term expiration 1/1/2016

Airport Board

Bettyann Sheats – 1/1/2017

Auburn Water District

KC Geiger – term expiration 3/1/2018

James Wilkins – term expiration 3/1/2018

Auburn Sewer District

Stephen Ness – term expiration 3/1/2018

The committee didn't reach a full recommendation on the second position and are looking for support from the full Council on either Joseph DeFilipp or Raymond Fortier.

Board of Assessment

There were no applicants to consider

Community Development Block Grant Loan Committee

Traverse Fournier – term expiration 10/01/2017

Sue Dunn – term expiration 10/01/2016

Celia McGuckian – term expiration 10/01/2015

Dana Bonenfant – term expiration 10/01/2016

Ethics Committee

Benoit Blondeau – (alternate position) term expiration 1/1/2016

Great Falls TV

Stanwood Gray – term expiration 1/1/2015

Planning Board

Emily Mottram – term expiration 1/1/2017

Marc Tardif – term expiration 1/1/2017

The committee did not make a recommendation on the 3rd vacancy at this time.

Zoning Board of Appeals

No nominations were made

The Committee would like to start the next round of appointments for the June, July, and August vacancies as soon as possible after this round of appointments are made (April 22, 2014 the nominations will be presented to Council for appointments). Applications will be accepted for at least a 30 day period and will remain open until two weeks before the Appointment Committee meets to review applications and make their nominations. The goal is to fill those appointments at the July 7, 2014 Council meeting.

2. Adjournment – 6:00 P.M.

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 36-04222014 (Option 1)

ORDERED, that the following individuals are hereby appointed to the following boards and committees with term expirations as noted;

911 Committee

Tammie Willoughby – term expiration 1/1/2016

Leroy Walker – term expiration 1/1/2016

Airport Board

Bettyann Sheats – 1/1/2017

Auburn Water District

KC Geiger – term expiration 3/1/2018

James Wilkins – term expiration 3/1/2018

Auburn Sewer District

Stephen Ness – term expiration 3/1/2018

Joseph DeFilipp – term expiration 3/1/2018

Community Development Block Grant Loan Committee

Traverse Fournier – term expiration 10/01/2017

Sue Dunn – term expiration 10/01/2016

Celia McGuckian – term expiration 10/01/2015

Dana Bonenfant – term expiration 10/01/2016

Ethics Committee

Benoit Blondeau – (alternate position) term expiration 1/1/2016

Great Falls TV

Stanwood Gray – term expiration 1/1/2015

Planning Board

Emily Mottram – term expiration 1/1/2017

Marc Tardif – term expiration 1/1/2017

Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 36-04222014 (Option 2)

ORDERED, that the following individuals are hereby appointed to the following boards and committees with term expirations as noted;

911 Committee

Tammie Willoughby – term expiration 1/1/2016

Leroy Walker – term expiration 1/1/2016

Airport Board

Bettyann Sheats – 1/1/2017

Auburn Water District

KC Geiger – term expiration 3/1/2018

James Wilkins – term expiration 3/1/2018

Auburn Sewer District

Stephen Ness – term expiration 3/1/2018

Raymond Fortier – term expiration 3/1/2018

Community Development Block Grant Loan Committee

Traverse Fournier – term expiration 10/01/2017

Sue Dunn – term expiration 10/01/2016

Celia McGuckian – term expiration 10/01/2015

Dana Bonenfant – term expiration 10/01/2016

Ethics Committee

Benoit Blondeau – (alternate position) term expiration 1/1/2016

Great Falls TV

Stanwood Gray – term expiration 1/1/2015

Planning Board

Emily Mottram – term expiration 1/1/2017

Marc Tardif – term expiration 1/1/2017



City Council Information Sheet

City of Auburn

Council Meeting Date: April 22, 2014

Subject: Executive Session

Information: Discussion regarding an Economic Development matter, pursuant to 1 M.R.S.A. §405(6)(C)

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
- (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
- (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
- (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.

This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.

