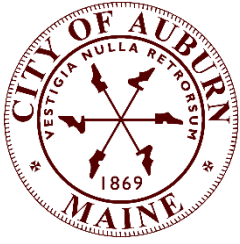


Appointment Committee Meeting Agenda

Thursday, March 7, 2024
4:00 P.M.
Auburn Hall – Community Room

1. Appointing a Committee Chair
2. Acceptance of Minutes of the 02/06/2024 Meeting
3. Open Session
4. Review of Applications and Nominations - *The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).*
5. Other Business
6. Adjournment



Appointment Committee Meeting Minutes
Tuesday, February 6, 2024
4:00 P.M.
Council Chamber – Auburn Hall

Present: Councilors Adam Platz, Belinda Gerry, Richard Whiting, and City Clerk, Sue Clements-Dallaire.

The meeting was called to order at 4:00 PM.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to appoint Councilor Platz to Chair the meeting. Passage 3-0.

The question of whether an applicant can be present during the executive session came up.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to take a brief recess to get clarification. Passage 3-0. Time, 4:05 pm.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to resume the meeting. Passage 3-0. Time, 4:18 pm.

1. Acceptance of Minutes – January 9, 2023 Appointment Committee Meeting

Motion was made by Councilor Gerry and seconded by Councilor Whiting to approve the January 9, 2024, Appointment Committee minutes. Passage 3-0.

2. Open Session –

KC Geiger, former Auburn Water District Trustee spoke in support of appointing applicant Denis Bergeron for the Water District position.

Bruce Rioux, 85 Mary Carroll Street, former Auburn Water District Trustee also spoke in support of applicant Denis Bergeron for the Water District position, and applicant Robert Hayes for the Planning Board's associate position.

Planning Board applicants Robert Hayes, and Evan Cyr were present and introduced themselves.

3. Review of Applications and Nominations

Motion was made by Councilor Whiting and seconded by Councilor Gerry to enter Executive Session, pursuant to 1 M.R.S.A. §405(6)(A). Passage 3-0, time in 4:37 pm.

Councilor Platz declared the Appointment Committee out of Executive Session at 5:01 pm.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to nominate Phillip Savignano to serve on the Parks & Recreation Advisory Board with a term expiration of 10/01/2025. Passage 3-0.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to nominate Robert Hayes to the Planning Board as associate member with a term expiration of 01/01/2026. Passage 3-0.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to nominate Denis Bergeron to serve on the Sewer District Board of Trustees with a term expiration of 03/01/2025. Passage 3-0.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to nominate Thomas Moulin to serve on the Sewer District Board of Trustees with a term expiration of 03/01/2028. Passage 3-0.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to nominate Denis Bergeron to serve on the Water District Board of Trustees with a term expiration of 03/01/2028. Passage 3-0.

4. Adjournment

Motion was made by Councilor Gerry and seconded by Councilor Whiting to adjourn. Passage 3-0. The meeting adjourned at 5:06 pm.

Respectfully submitted,

Susan Clements-Dallaire

March 7, 2024

Applicant List

Board or Committee	Ward	Last Name	First Name	Address
Age Friendly Community Committee	4	Eugley	Tina	118 Country Club Drive
Board of Assessment Review	4	Buchanan	Steve	125 Madison Street
	3	Samson	Gerald	1394 Minot Avenue
	5	Shaw	Kathleen	1200 Sopers Mill Road

* Indicates this applicant is seeking re-appointment

** Indicates this person is an associate/alternate member seeking full member status

VACANCIES

Age Friendly Community Committee - 1 vacancy with a term expiration of 6/1/2027

Board of Assessment Review - 8 vacancies, 5 regular members and 3 alternate members, up to a three-year term TBD

City Council Student Representative - 2 appointments

Parks & Recreation Advisory Board - 2 vacancies, with term expirations of 10/01/2024

Zoning Board of Appeals - 9 vacancies, 7 regular members and 2 associate members, up to a three-year term TBD



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1/6/2022

Last name: Eugley First name: Tina Middle initial: A

Residence address: 118 Country Club Drive Ward: _____

City: AUBURN State: me Zip code: 04210

Home phone: N/A Work phone: N/A Cell phone: (207) 577-2704

Email address: eugley64@gmail.com

Current occupation: not working

Previous occupation (if retired or no longer working): office manager

Educational and/or experience (or attach your resume): See resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Complete Streets Committee |
| <input checked="" type="checkbox"/> Age Friendly Committee | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Agriculture Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Airport Board | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Regulatory Advisory Board |
| <input type="checkbox"/> Cable TV Advisory Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Citizen's Advisory Committee | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Community Forest Board | |
| <input type="checkbox"/> Conservation Commission | |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I currently help them at events when needed.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Continue to be of service where/when needed.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? _____

How did you learn of this vacancy? Not sure if any vacancies at this time

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Jana A. Easley Date: ~~11/25/22~~

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	_____
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Tina A Eugley

118 Country Club Drive
Auburn, ME 04210
Phone 207-577-2704

Experience

March 2006 to July 2014 **Morong Falmouth VW** **Falmouth, ME**
Automobile Dealership

Office Manager

- Daily business functions in a office atmosphere
- Phone reception & cashier duties
- Reconcile different accounts
- End of month accounting procedures
- Human Resources Duties and new employee set ups
- Payroll processing
- Bank statement reconcile
- Notary Public
- Assisted other departments as needed
- Account payables and receivables experience

August 2001 to March 2006 **Emerson Toyota** **Auburn, ME**

Financial Services Manager until August 2005 then went to a Billing Clerk/Title Clerk Position

- Selling of products such as extended warranties, Gap insurance and other products that are available to the customer
- Doing loan applications for car loans for customers
- Do the paperwork involved with the car deliveries & sorting them for processing
- Research automobile title problems
- Work with several different lending sources
- Cashier & Telephone Support with other office functions
- Assist sales department with customers

November 2000 to August 2001 **Banknorth Group** **Lewiston, ME**

Lead Unit Settlement Clerk

- Do Cash Advances for several banks with Banknorth
- Balance different GL's & DDA's
- Oversee 4 employee's in my group

July 1983 to November 2000 **Louis Chevrolet Inc** **Auburn, ME**

Title / Billing Clerk

- Title Clerk for Automobiles sold and traded in.
- In charge of documents being sent to finance resources.
- Assistant Office Manager
- Take care of Accounts Receivables.
- Back up for Payroll Processing.
- Customer Service

1980-1983 **High School Part-Time Jobs** **Auburn, ME**

- Clover Manor as a Nurses Aide.
- Sim's Restaurant as a Waitress

Education**Graduated 1982****Edward Little High School****Auburn, ME**

- Business Courses were taken at ELHS
- 1995 Reynolds & Reynolds Forms Programming
- January 2000 CMTA EMT Basic Certificate received
- July 2015 Passed class and exam for Personal Support Specialist

Volunteer Activities

- May 1999 joined Poland Rescue as Driver
- April 2000 became Maine Licensed EMT for Poland Rescue
- June 2000 elected Secretary for Poland Rescue
- United Way Campaign Manager at Louis Chevy for 10 plus years
- February 2003 joined American Red Cross on Disaster Services Team for Androscoggin County and in 2005 became the Volunteer Coordinator for them
- October 2014 to current Androscoggin Home Care & Hospice helped in the volunteer office and did home visits
- January 2015 to March 2018 Central Maine Medical Center helping in different areas as needed and also did runner duties

Still hold a valid Notary Public with the state of Maine

I have been helping at the Senior Center when needed with different things that might come up, Jamie Longley is my contact.

References

Available on request



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 2-6-24

Last name: BUCHANAN First name: STEVE "BUCK" Middle initial: _____

Residence address: 125 MADISON ST Ward: 4

City: AUBURN State: ME Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 7046295

Email address: INFO@PRO-PC.US

Current occupation: RETIRED

Previous occupation (if retired or no longer working): IT CONSULTANT

Educational and/or experience (or attach your resume): _____

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
- Age Friendly Committee
- Agriculture Committee
- Airport Board
- Auburn Housing Authority
- Audit Committee
- Cable TV Advisory Board
- CDBG Loan Committee
- Citizen's Advisory Committee
- Community Forest Board
- Conservation Commission

- Complete Streets Committee
- Ethics Panel
- L/A Transit Committee
- Parks & Recreation Advisory Board
- Planning Board
- Regulatory Advisory Board
- Sewer District
- Water District
- Other BOARD OF ASSESSMENT REVIEW

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

WAS PREVIOUSLY ON BOARD + WAS ASKED TO SERVE AGAIN

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

TO PROVIDE ACCURATE + FAIR ASSESSMENT OF PROPERTIES

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

NO

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

YES SAME BOARD

Dates served (if known)?

How did you learn of this vacancy? EMAIL FROM MAYOR

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 2-6-24

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 2-6-2024
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 2/5/24

Last name: SAMSON First name: Gerald Middle initial: N

Residence address: 1394 MINOT Ave Ward: _____

City: AUBURN State: ME Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 740-1414

Email address: Cleves8313@GMAIL

Current occupation: RETIRED

Previous occupation (if retired or no longer working): ASSESSOR + CODE ENFORCEMENT OFFICER

Educational and/or experience (or attach your resume): 2 yrs College 33 years Assessing/Code

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input checked="" type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> Finance Committee |
| <input type="checkbox"/> L/A Transit Committee | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> St. Louis Bells Committee | <input type="checkbox"/> Water District |
| <input checked="" type="checkbox"/> Zoning Board of Appeals | |

Is this application for a ___ new appointment or reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Public Service

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Yes Appeals Board

Dates served (if known)? 2023

Have you previously served on a City or Community Board or Committee? If so, which one(s)? Yes Board of Assessment Review

Dates served (if known)? Mid 1990's Auburn

How did you learn of this vacancy?

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Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 7/5/24

Please submit your application to:
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Sunday, February 4, 2024 6:17 PM
To: Susan Clements-Dallaire
Subject: [External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: kathleen

Middle Initial: A

Last Name: shaw

Residence Address: 1200 sopers Mill road

Ward: Ward 5

City: auburn

Home Phone: 207-320-1969

Cell Phone: 207-320-1969

E-mail Address: kath@valleyviewfarm.me

Current Occupation: state representative for district 88,Auburn

Previous Occupation (if retired or no longer working): (still) farmers and landscape design and installer

Education and/or experience: high school, leadership learning courses, some college courses

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Regulatory Advisory Board

OTHER (Ad-Hoc Committees not on the list above):: assessment review board

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): long time participant in city politics, long standing member of the Auburn Ag Committee and current chair of the agriculture and natural products working group.

served on the Board of appeals

What do you hope to accomplish?: I enjoy learning about city policies and hope to be able to contribute positive results, and feedback to any group I work with

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: chair of the natural products and agriculture working group

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: one of the organizers of the now disbanded Auburn farmers market

Dates served (if known):

How did you learn of this vacancy?: I have served on the board of appeals

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: kathleen shaw

Date of Electronic Signature: February 4 ,2024