



**City Council Workshop & Meeting  
January 6, 2020  
Agenda**

**5:30 P.M. City Council Workshop**

- A. Strategic Plan – Peter Crichton & Phil Crowell (60 minutes)
- B. Agriculture Building Fees – Economic & Community Development Staff (10 minutes)
- C. Tax Acquired Property – Kelsey Earle (10 minutes)

**7:00 P.M. City Council Meeting** - Roll call votes will begin with Councilor Lasagna

**Pledge of Allegiance**

- I. **Consent Items** - All items with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
  - 1. **Order 01-01062020\***  
Confirming Mayor Levesque’s recommendations and appointments to various Agencies, Boards, Committees and Commissions.
- II. **Minutes**
  - December 02, 2019 Regular Council Meeting
  - December 09, 2019 Special Council Meeting
  - December 16, 2019 Inaugural Meeting
- III. **Communications, Presentations and Recognitions**
  - Communication – Introduction of Department Directors
  - Communication - Planning Board Memo (Hotel Road) – Michael Chamings
  - Presentation – Recreation and Sports Tourism -Marc Gosselin
  - Communications - Mayoral Appointments
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None
- VI. **New Business**
  - 1. **Order 02-01062020**  
Appointing the Citizen’s Advisory Committee Council Representative.

2. **Order 03-01062020**  
Authorizing the sale of tax acquired property: PID #191-087 Reginald Street
  3. **Order 04-01062020**  
Authorizing the sale of tax acquired property: 0 Court Street PID# 218-017.
  4. **Order 05-01062020**  
Authorizing the sale of tax acquired property: 31 Beck Avenue PID# 208-045.
  5. **Order 06-01062020**  
Authorizing the sale of tax acquired property: 16 Albiston Way PID# 220-103.
  6. **Order 07-01062020**  
Authorizing the sale of tax acquired property: 72 Gill Street PID# 211-125.
  7. **Order 08-01062020**  
Authorizing the sale of tax acquired property: 325 Turner Street PID# 250-177.
- VII. Reports**
- a. **Mayor's Report**
  - b. **City Councilors' Reports**
  - c. **City Manager Report**
  - d. **Finance Director – October and November 2019 Monthly Finance reports**
- VIII. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- IX. Executive Session**
- A. Executive Session – Economic Development Project Negotiations (North River Road, Minot Avenue, and Intermodal Facility), pursuant to 1 M.R.S.A. Sec. 405 (6)(C)
- X. Adjournment**



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** January 6, 2020

**Author:** Peter Crichton, City Manager

**Subject:** City Council Strategic Plan Report

---

**Information:** This is the presentation of the **Strategic Plan** for the new City Council that resulted from a nearly one-year process during which close to 100 residents, business leaders and community partners actively participated in conversations spanning 1,000 hours. This community-wide strategic planning process was designed to strengthen the City of Auburn's quality of life and enhance opportunities. The final recommendations within the report are the distillation of months of work by the Strategic Planning Committee and three Sub-Committees (Growth, Quality & Invest). The Strategic Planning Committee carefully crafted their final recommendations by analyzing strategies presented by the Sub-Committees and merging them with associated/complimentary strategies. Behind each recommendation are measured, supporting action steps that will assist with implementation.

The Strategic Plan contains not only the final recommendations but includes messages from the Committee and Sub-Committee Chairs, prioritization exercises & work product of the sub-committees and other supporting documentation.

---

**City Budgetary Impacts:** N/A

---

**Staff Recommended Action:** Encourage City Council to begin prioritizing their top 5 Strategic Plan recommendations for action over the next year. Follow-up discussions will occur January 13 & 25, 2020

---

**Previous Meetings and History:** Annual City Council Retreat/City Council Meeting on August 6, 2018/City Council Meeting on August 20, 2018/City Council Workshop on September 10, 2018/City Council Resolve passed on September 17, 2018. Presented to the Council at a Workshop on August 19, 2019. Adopted September 9, 2019.

---

**City Manager Comments:**

I concur with the recommendation:

Signature: 

**Attachments:** Strategic Plan PDF

---

# **STRATEGIC PLAN: Final Recommendations.**

**Work to protect and fully enjoy Auburn's natural resources**

**Protect Lake Auburn and all other bodies of water**

**Develop a downtown management district focusing on Great Falls Plaza, downtown and the Androscoggin River**

**Define and promote industry clusters**

**Address identified public service and infrastructure needs**

**Define neighborhoods; support rehabilitation and beautification**

**Prioritize transportation by using transit to connect people with communities, employment & services**

**Improve image of schools and increase commitment to and value of education**

**Study and plan to increase pedestrian environment, to include connectivity**

**Establish a city-wide communications plan**

**Invest in arts, history, culture, recreation, and entertainment**



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** January 6, 2020

**Author:** Eric J. Cousens, Deputy Director of Economic and Community Development

**Subject:** Agricultural Building Permit Fees

---

**Information:** The City's permit fee schedule does not differentiate between commercial agricultural buildings and other commercial buildings. The fee for new commercial building permits is \$25 plus \$.35 per square foot of the new structure area. Agricultural buildings and barns are often large structures that result in a large permit fee. Agricultural buildings and barns are generally less complex from an inspection perspective than offices, retail and industrial buildings that are currently in the same commercial permit category. Some communities have chosen to add a permit fee category for agricultural buildings or structures that are unfinished on the interior to promote agriculture and to recognize the smaller cost of inspection services related to the proposed buildings.

Councilor Lasagna and staff recently met with a farm owner that is considering a new barn and discussed that Auburn's permit fee exceeds \$5,000 where the same building permit in Minot would be approximately \$800. This could be a way for Auburn to encourage investment, help create infrastructure in support of agriculture and make a statement about the community's support for farming.

---

**City Budgetary Impacts:** Data from the past couple years can be provided to show the budget impacts if the Council wishes to consider a fee change. There are relatively few agricultural building permits so the impact to City revenues is expected to be small compared to total permit fees.

---

**Staff Recommended Action:** Consider adopting permit fees for agricultural buildings that are lower than permit fees for other more complex commercial buildings. If further consideration is desired, request a workshop to review the following: 1. Examples of other communities agricultural building permit fees; 2. Examples of Auburn permit fees for recent agricultural buildings to compare fee options and budget impacts; 3. Discuss differences in inspection needs between complex commercial buildings and agricultural barns.

---

**Previous Meetings and History:** None.

---

**City Manager Comments:**

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Coakley".

**Attachments:** None

---



City of Auburn  
City Council Information Sheet

**Council Workshop or Meeting Date:** January 6, 2020

**Orders:** 03-01062020 through 08-01062020

**Author:** Kelsey Earle, Executive Assistant to the City Manager

**Subject:** Disposition of Tax Acquired and City Owned Property

---

**Information:**

Previously presented properties for Council decision:

The Tax Acquired Committee is recommending six (6) properties for disposition with a combined total \$46,945.23 in property taxes and CDBG balances owed to the City.

Newly presented properties:

The Tax Acquired Committee is also recommending three (3) properties for disposition with a combined total \$12,290 in property taxes and CDBG balances owed to the City.

---

**City Budgetary Impacts:** There is no negative impact to the city budget for the potential sale of tax acquired properties. The known positive impacts of selling tax acquired properties are recouping taxes owed, associated fees, and getting the property back on the tax roll.

---

**Staff Recommended Action:** Staff recommends the following for the six (6) presented properties:

To dispose of the following properties by sealed bid to abutters only:

1. PID#191-087 Reginald Street

To dispose of the following properties by sealed bid:

2. 0 Court Street PID# 218-017
3. 31 Beck Avenue PID# 208-045
4. 16 Albiston Way PID# 220-103
5. 72 Gill Street PID# 211-125
6. 325 Turner Street PID# 250-177

At the next Council meeting, staff recommends the following for the three (3) newly presented properties:

1. To dispose of the following properties by sealed bid: 97 Riverside Drive PID# 221-143
  2. To dispose of the following properties by sealed bid to abutters only: Gammon Avenue PID# 249-093
  3. To dispose of the following property to the requestor: 16 Newbury (PID #231-035) 609.6 square foot piece as indicated on map only.
- 

**Previous Meetings and History:** December 2, 2019 Workshop.

---

**City Manager Comments:** I concur with the recommendation. Signature:

**Attachments:**

Memorandums Dated November 26, 2019 & January 2, 2020 – Disposition of Tax Acquired Property  
Tax Acquired Committee Recommendation Form for each property  
Tax Statements for each property  
Property Review Form for each property  
Orders: 03-01062020, 04-01062020, 05-01062020, 06-01062020, 07-01062020 & 08-01062020



# City of Auburn, Maine

Office of the City Manager  
60 Court Street | Auburn, Maine 04210  
207.333.6601 | [www.auburnmaine.gov](http://www.auburnmaine.gov)

## MEMORANDUM

TO: Mayor Levesque and Honorable Members of the Auburn City Council

CC: Peter Crichton, City Manager and Jill Eastman, Finance Director

FROM: Kelsey Earle, Executive Assistant to the City Manager

RE: Disposition of Tax Acquired and City Owned Property

DATE: January 2, 2020

---

Enclosed you will find the supporting documentation on two (2) tax acquired properties that the Tax Acquired Property Committee has recommended for disposition. The two (2) properties have a combined total of \$12,290 in property taxes and CDBG balances owed to the City. Additionally, a request has been submitted from a resident asking to purchase a small sliver of land from the City at 16 Newbury Street, making a total of **three (3) properties recommended for disposition**. Following below are brief summaries of each property being presented to Council for disposition:

**97 Riverside Drive (PID #221-143)** - The total balance due is \$12,052. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. The committee recommends the options of either selling the property as-is *or* demolishing the building and marketing as vacant land, then selling by sealed bid .

**Gammon Avenue (PID #249-093)** - The total due is \$238. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. A release deed was given for the property. The committee recommends selling by sealed bid to abutters, including those across the way.

**16 Newbury (PID #231-035) 609.6 square foot piece as indicated on map *only***- City owned property, neighbors at 22 Newbury Street are requesting this sliver of land to make their property fit zoning requirements in order to renovate their existing two-unit building into a 3-unit building. An offer of \$1,000 has been given, the committee recommends selling the requested piece of the property at the proposed price.

The six (6) previously presented properties recommended for disposition with a combined total \$46,945.23 in property taxes and CDBG balances owed to the City; requiring action at the 1/6/2020 Council meeting, are as follows:

**31 Beck Avenue & 0 Court Street (PID #'s 208-045 & 218-017)** - The combined total balance due is \$10,601.52. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. A release deed was given for both properties. The committee recommends selling as a package by sealed bid.

**16 Albiston Way (PID # 220-103)** - The total due is \$15,576.50. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. A release deed was given for the property. The committee recommends selling by sealed bid.

**72 Gill Street (PID # 211-125)** - The total due is \$12,152.64. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. The last tax payment was on 4/23/2018. The committee recommends selling by sealed bid.

**Reginald Street (PID # 191-087)** - There is nothing currently owed. Enclosed you will find the property details, committee recommendation, and city owned property review form. The committee recommends selling by sealed bid to abutters only.

**325 Turner Street (PID # 250-177)** - The total due is \$8,614.57 in CDBG loans. Enclosed you will find the property details, committee recommendation, and city owned property review form. The committee recommends selling by sealed bid.



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>221-143</b>	<b>Location:</b>	<b>97 Riverside Drive</b>	
Acreage	0.18	Zone:		
Current Assessed Land Value:	\$25,900	Current Assessed Building Value:	\$103,600	
Total Land & Bldg. Value:	\$129,500	Minimum Bid:	\$15,130	

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid	x	Request for proposals	
Real Estate Broker Contract			

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** The building on site needs attention. The Committee is recommending that the property be sold through a sealed bid process. Options to market as-is *OR* demo building and market as vacant lot



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

### Tax Acquired Property Review Form

ADDRESS: 97 Riverside Drive

PID#: 221-143

DESCRIPTION: This property contains 0.180 acres of land mainly classified as TWO FAMILY with a(n) MULT style building, built about 1920 , having ASBESTOS exterior and ROLLED roof cover, with 2 unit(s), 10 room(s), 6 bedroom(s), 2 bath(s), 0 half bath(s).

BALANCE DUE: \$12,052

1. Is the property either unfit or unnecessary for City use?  
Yes.
2. Does the City wish to retain ownership for municipal purposes?  
No.
3. Is the property adjacent to publicly owned land?  
No.
4. Are there buildings on the property that should be demolished?  
Building-consider demolishing
5. Are there environmental liabilities or hazards present on the site?  
No.
6. Does the property have investment or marketable value?  
Multi-family – opportunity zone
7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?  
Opportunity zone



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?

No.

OTHER CONCERNS:

NOTES:

Market as-is *OR* demo building and market as vacant lot

12/27/2019 08:45 | CITY OF AUBURN  
 4924nbosse | Real Estate Tax Statement

| P 1  
 | txtaxstm

PARCEL: 221-143-000-000

LOCATION: 97 RIVERSIDE DR

OWNER:  
 AUBURN CITY OF  
 JALBERT DOMINIC, PARTY IN POSS  
 97 RIVERSIDE DR  
 AUBURN ME 04210

STATUS:  
 SQUARE FEET 0  
 LAND VALUATION 25,900  
 BUILDING VALUATION 103,600  
 EXEMPTIONS 0  
 TAXABLE VALUATION 129,500  
 INTEREST PER DIEM 1.81

LEGAL DESCRIPTION:

DEED DATE: 11/30/2007 BOOK/PAGE: 7318-255

INT DATE: 12/27/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2019	RE-R	4510				
1	2019 REAL		1,537.82	1,537.82	34.38	1,572.20
			1,537.82	1,537.82	34.38	1,572.20
2	2019 REAL		1,537.81	1,537.81	.00	1,537.81
			1,537.81	1,537.81	.00	1,537.81
			3,075.63	3,075.63	34.38	3,110.01
2018	LIEN	184				
1	RETAX TL		2,592.96	2,592.96	90.01	2,682.97
	CERTMA		6.80	6.80	.00	6.80
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTTL		97.71	97.71	.00	97.71
			2,751.47	2,751.47	90.01	2,841.48
2017	LIEN	209				
1	RETAX TL		2,517.41	2,517.41	260.71	2,778.12
	DMD TL		3.00	3.00	.00	3.00
	CERTMA		6.67	6.67	.00	6.67
	LNCHG TL		51.00	51.00	.00	51.00
	INTTTL		96.31	96.31	.00	96.31
			2,674.39	2,674.39	260.71	2,935.10
2016	LIEN	197				
1	RETAX TL		2,559.08	2,559.08	443.67	3,002.75
	CERTMA		6.56	6.56	.00	6.56
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTTL		101.84	101.84	.00	101.84
			2,721.48	2,721.48	443.67	3,165.15
GRAND TOTALS			11,222.97	11,222.97	828.77	12,051.74

# Unofficial Property Record Card - Auburn, ME

## General Property Data

Parcel ID	221-143	Account Number	221143000
Prior Parcel ID	--	Property Location	97 RIVERSIDE DR
Property Owner	JALBERT DOMINIC J	Property Use	TWO FAMILY
Mailing Address	97 RIVERSIDE DR	Most Recent Sale Date	11/30/2007
City	AUBURN	Legal Reference	7318-255
Mailing State	ME	Zip	04210
ParcelZoning		Grantor	BOISVERT ,DONALD H
		Sale Price	165,000
		Land Area	0.180 acres

## Current Property Assessment

Card 1 Value Building Value	103,600	Xtra Features Value	0	Land Value	25,900	Total Value	129,500
-----------------------------	---------	---------------------	---	------------	--------	-------------	---------

## Building Description

Building Style	MULT	Foundation Type	CONC/BRICK	Flooring Type	CARPET
# of Living Units	2	Frame Type	WOOD	Basement Floor	CONCRETE
Year Built	1920	Roof Structure	FLAT	Heating Type	FORCED H/A
Building Grade	AV-GOOD	Roof Cover	ROLLED	Heating Fuel	OIL
Building Condition	Average	Siding	ASBESTOS	Air Conditioning	0%
Finished Area (SF)	2432	Interior Walls	PANEL	# of Bsmt Garages	0
Number Rooms	10	# of Bedrooms	6	# of Full Baths	2
# of 3/4 Baths	0	# of 1/2 Baths	0	# of Other Fixtures	1

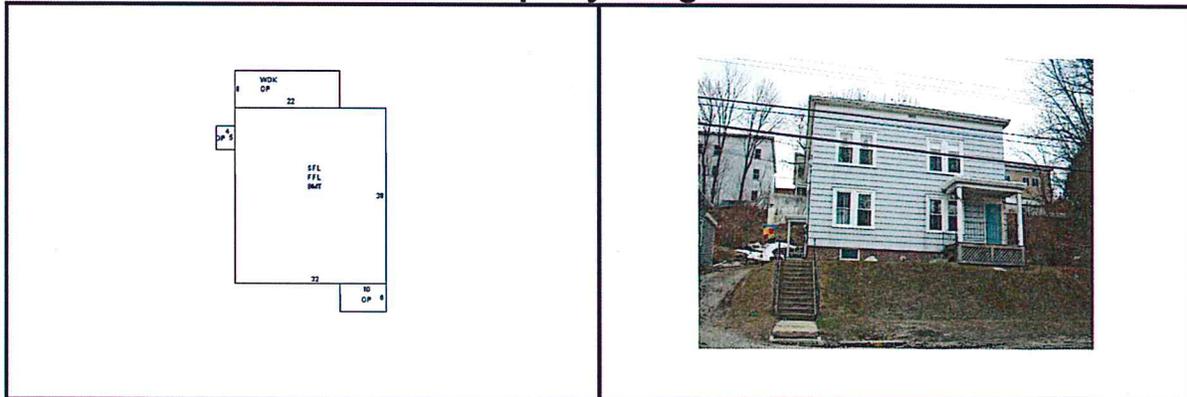
## Legal Description

Cert of Fore 07/2015

## Narrative Description of Property

This property contains 0.180 acres of land mainly classified as TWO FAMILY with a(n) MULT style building, built about 1920 , having ASBESTOS exterior and ROLLED roof cover, with 2 unit(s), 10 room(s), 6 bedroom(s), 2 bath(s), 0 half bath(s).

## Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

# ArcGIS Web Map



12/26/2019, 3:51:40 PM

Parcels \_ 2019

Contours - 10 Ft.



Sources: Esri, Airbu

Esri Community Maps Contributors, City of Lewiston, Maine, BuildingFootprintUSA, Esri, HERE, Garmin, INCREMENT P, METI/NASA, USGS, EF



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>249-093</b>	<b>Location:</b>	<b>Gammon Ave</b>	
Acreage	0.02	Zone:		
Current Assessed Land Value:	\$700	Current Assessed Building Value:	\$	-
Total Land & Bldg. Value:	\$700	Minimum Bid:	\$380	

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid	x	Request for proposals	
Real Estate Broker Contract			

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** The committee recommends selling the parcel to abutters.



City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

### Tax Acquired Property Review Form

ADDRESS: Gammon Ave

PID#: 249-093

DESCRIPTION: This property contains 0.020 acres of land mainly classified as UNDEVELOPED with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

BALANCE DUE: \$238

1. Is the property either unfit or unnecessary for City use?  
Yes.
2. Does the City wish to retain ownership for municipal purposes?  
No.
3. Is the property adjacent to publicly owned land?  
No.
4. Are there buildings on the property that should be demolished?  
No.
5. Are there environmental liabilities or hazards present on the site?  
No.
6. Does the property have investment or marketable value?  
To abutters.
7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?  
No-value is to abutters only.



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?

Yes.

OTHER CONCERNS:

NOTES:

Sell to abutters.

12/27/2019 08:46 | CITY OF AUBURN  
 4924nbosse | Real Estate Tax Statement

| P 1  
 | txtaxstm

PARCEL: 249-093-000-000

LOCATION: GAMMON AVE

OWNER:  
 AUBURN CITY OF  
 60 COURT ST  
 AUBURN ME 04210

STATUS:  
 SQUARE FEET 0  
 LAND VALUATION 700  
 BUILDING VALUATION 0  
 EXEMPTIONS 700  
 TAXABLE VALUATION 0  
 INTEREST PER DIEM .00

LEGAL DESCRIPTION:

DEED DATE: 02/26/2010 BOOK/PAGE: 7890-103 INT DATE: 12/27/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2018	LIEN	227				
1	RETAX TL		16.58	16.58	.58	17.16
	CERTMA		6.80	6.80	.00	6.80
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		.62	.62	.00	.62
			78.00	78.00	.58	78.58
2017	LIEN	254				
1	RETAX TL		16.09	16.09	1.67	17.76
	DMD TL		3.00	3.00	.00	3.00
	CERTMA		6.67	6.67	.00	6.67
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		.62	.62	.00	.62
			77.38	77.38	1.67	79.05
2016	LIEN	285				
1	RETAX TL		15.65	15.65	2.71	18.36
	CERTMA		6.56	6.56	.00	6.56
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		.63	.63	.00	.63
			76.84	76.84	2.71	79.55
GRAND TOTALS			232.22	232.22	4.96	237.18

# Unofficial Property Record Card - Auburn, ME

## General Property Data

Parcel ID	249-093	Account Number	249093000
Prior Parcel ID	--	Property Location	GAMMON AV
Property Owner	MARKS MICHAEL	Property Use	UNDEVELOPED
Mailing Address	178 GAMAGE AV	Most Recent Sale Date	2/26/2010
City	AUBURN	Legal Reference	7890-103
Mailing State	ME	Zip	04210
ParcelZoning		Grantor	GOODBLOOD,HEIDI
		Sale Price	36,500
		Land Area	0.020 acres

## Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	700	Total Value	700
--------------	----------------	---	---------------------	---	------------	-----	-------------	-----

## Building Description

Building Style	N/A	Foundation Type	N/A	Flooring Type	N/A
# of Living Units	N/A	Frame Type	N/A	Basement Floor	N/A
Year Built	N/A	Roof Structure	N/A	Heating Type	N/A
Building Grade	N/A	Roof Cover	N/A	Heating Fuel	N/A
Building Condition	N/A	Siding	N/A	Air Conditioning	0%
Finished Area (SF)	N/A	Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	0
# of 3/4 Baths	0	# of 1/2 Baths	0	# of Other Fixtures	0

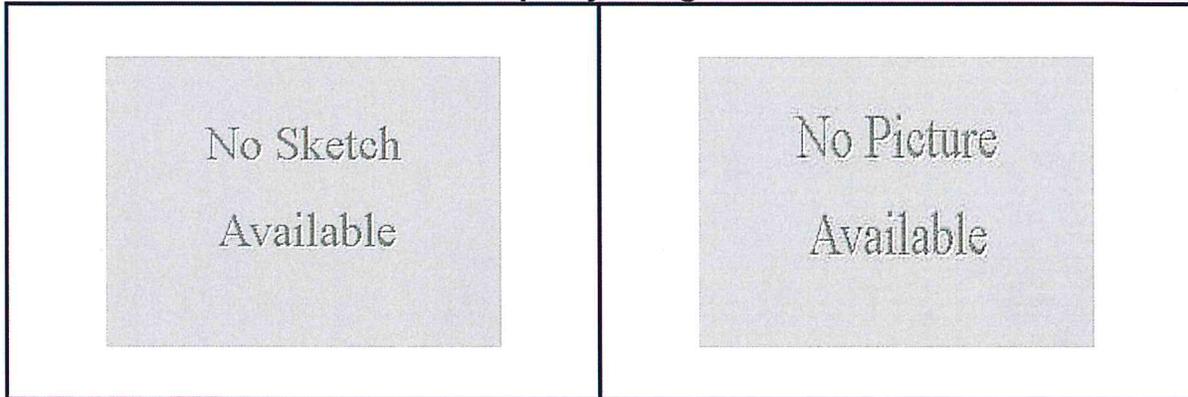
## Legal Description

ABATE & 1SUPP 2010

## Narrative Description of Property

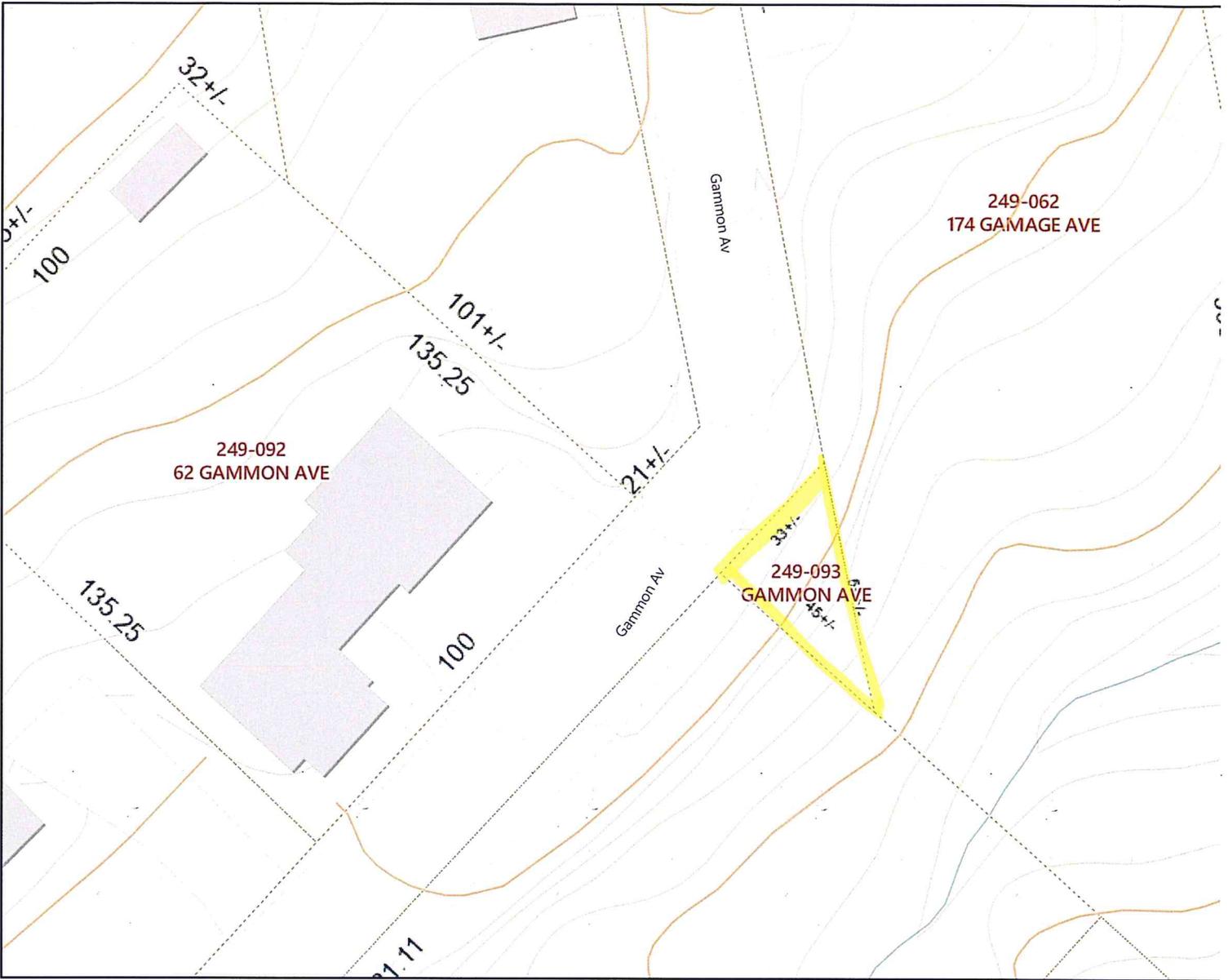
This property contains 0.020 acres of land mainly classified as UNDEVELOPED with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

## Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

# ArcGIS Web Map



12/26/2019, 3:53:21 PM

Parcels \_ 2019

Contours - 10 Ft.



Sources: Esri, Airbu

Esri Community Maps Contributors, BuildingFootprintUSA, Esri, HERE, Garmin, INCREMENT P, METI/NASA, USGS, EI



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>231-035</b>	<b>Location:</b>	<b>16 Newbury Street</b>	
Acreage	1.070	Zone:		
Current Assessed Land Value:	\$31,500	Current Assessed Building Value:	\$	-
Total Land & Bldg. Value:	\$31,500	Minimum Bid:	\$	

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid		Request for proposals	
Real Estate Broker Contract		Sale to requestors	x

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** City owned property, neighbors at 22 Newbury Street are requesting this sliver of land to make their property fit zoning requirements in order to renovate their existing two-unit building into a 3-unit building. An unsolicited offer of \$1,000 has been given, the committee recommends selling the requested piece of the property at the proposed price to allow for the increased development of 22 Newbury lot.

10-25-19

To: City of Auburn, Maine

From: Jerard & Margaret Lurz  
22 Newbury St  
Auburn, Maine 04210  
207-212-2572

Jerard & Margaret Lurz would like to purchase 609.6 square feet from the City of Auburn. The 609.6 square feet is located at 16 Newbury St. which is adjacent to the building we own at 22 Newbury Street. Please see the attached land layout that has the 609.6 square feet outlined.

The city has an ordinance requiring a 8000 square foot lot to develop a 3 unit dwelling. Currently 22 Newbury has a 7400 square foot lot and 1 building with two 4 bedroom apartments. The purchase of the 609.6 square feet will give us the required 8000 square feet and allow us to transform our 2 unit building into a 3 unit building by dividing one of the 4 bedroom apartments into smaller units.

Even though this plan would reduce overall foot traffic in the building it would be a 3 unit dwelling so the requirement of the 8000 square foot lot needs to be met. We are making the offer of \$1,000 to purchase the required 609.6 square feet. Our intentions are to obey the ordinance and develop affordable small family housing in the Auburn area.

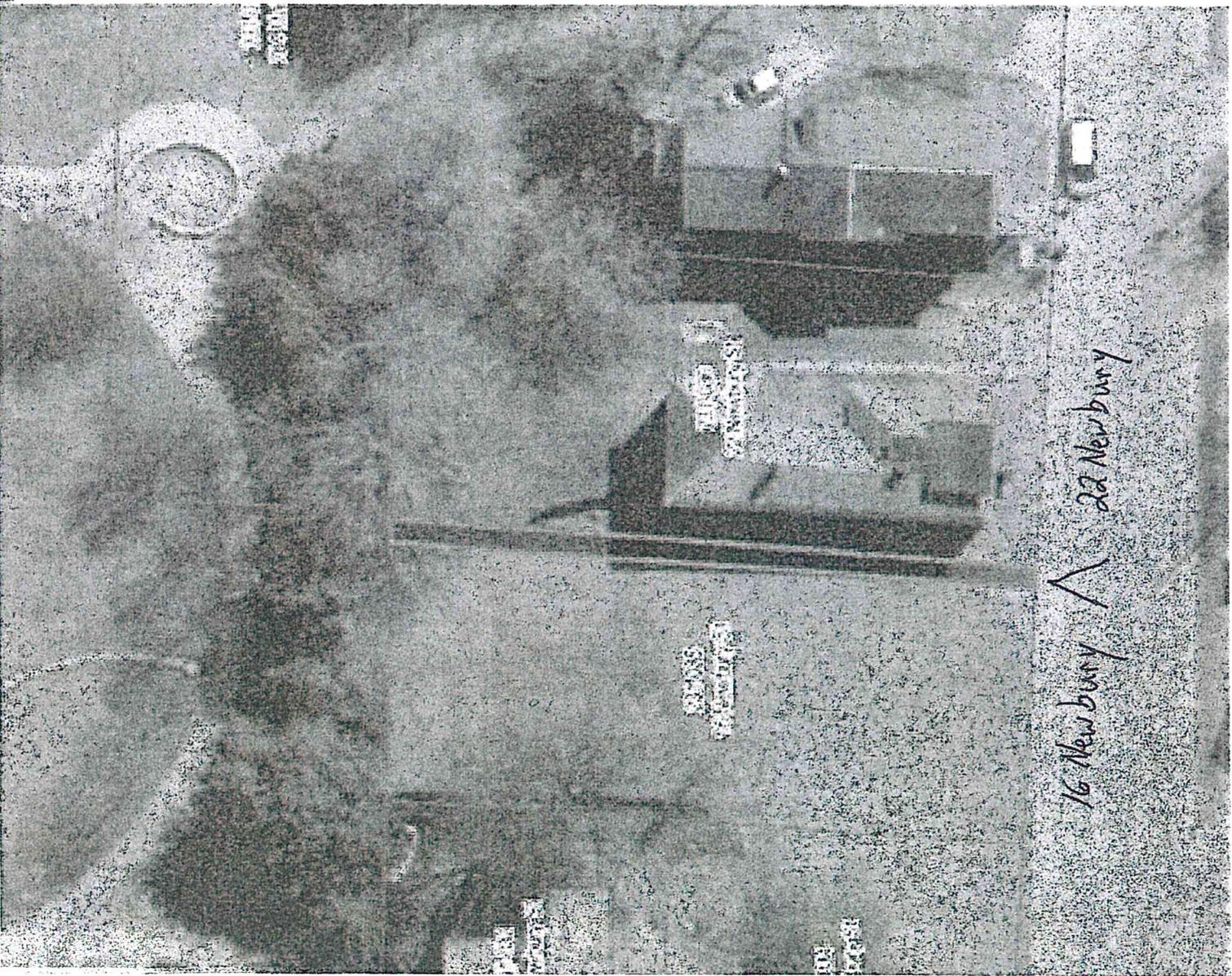
  
Jerard Lurz  
  
Margaret Lurz

78 12 10 Sq Feet

Measurement Result

609.6 Sq Feet

Clear



12/27/2019 08:47 | CITY OF AUBURN  
 4924nbosse | Real Estate Tax Statement

| P 1  
 | txtaxstm

PARCEL: 231-035-000-000

LOCATION: 16 NEWBURY ST

OWNER:  
 AUBURN CITY OF  
 LACHAPPELLE RONALD P, PARTY IN  
 99 LOUISE ST  
 AUBURN ME 04210

STATUS:  
 SQUARE FEET 0  
 LAND VALUATION 36,500  
 BUILDING VALUATION 0  
 EXEMPTIONS 0  
 TAXABLE VALUATION 36,500  
 INTEREST PER DIEM 2.44

LEGAL DESCRIPTION:

DEED DATE: 07/14/2016 BOOK/PAGE: 9409-172

INT DATE: 12/27/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2019	RE-R	5287				
1	2019 REAL		433.44	433.44	9.69	443.13
			433.44	433.44	9.69	443.13
2	2019 REAL		433.44	433.44	.00	433.44
			433.44	433.44	.00	433.44
			866.88	866.88	9.69	876.57
2018	LIEN	37				
1	RETAX TL		864.32	864.32	30.00	894.32
	CERTMA		6.80	6.80	.00	6.80
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTTL		32.57	32.57	.00	32.57
			957.69	957.69	30.00	987.69
2017	LIEN	227				
1	RETAX TL		2,276.01	2,276.01	235.71	2,511.72
	DMD TL		3.00	3.00	.00	3.00
	CERTMA		6.67	6.67	.00	6.67
	LNCHG TL		51.00	51.00	.00	51.00
	INTTTL		87.08	87.08	.00	87.08
			2,423.76	2,423.76	235.71	2,659.47
2016	LIEN	241				
1	RETAX TL		3,636.35	3,636.35	630.43	4,266.78
	CERTMA		6.56	6.56	.00	6.56
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTTL		144.71	144.71	.00	144.71
			3,841.62	3,841.62	630.43	4,472.05
2015	LIEN	218				
1	RETAX TL		4,209.63	4,209.63	1,042.26	5,251.89
	CERTMA		6.47	6.47	.00	6.47

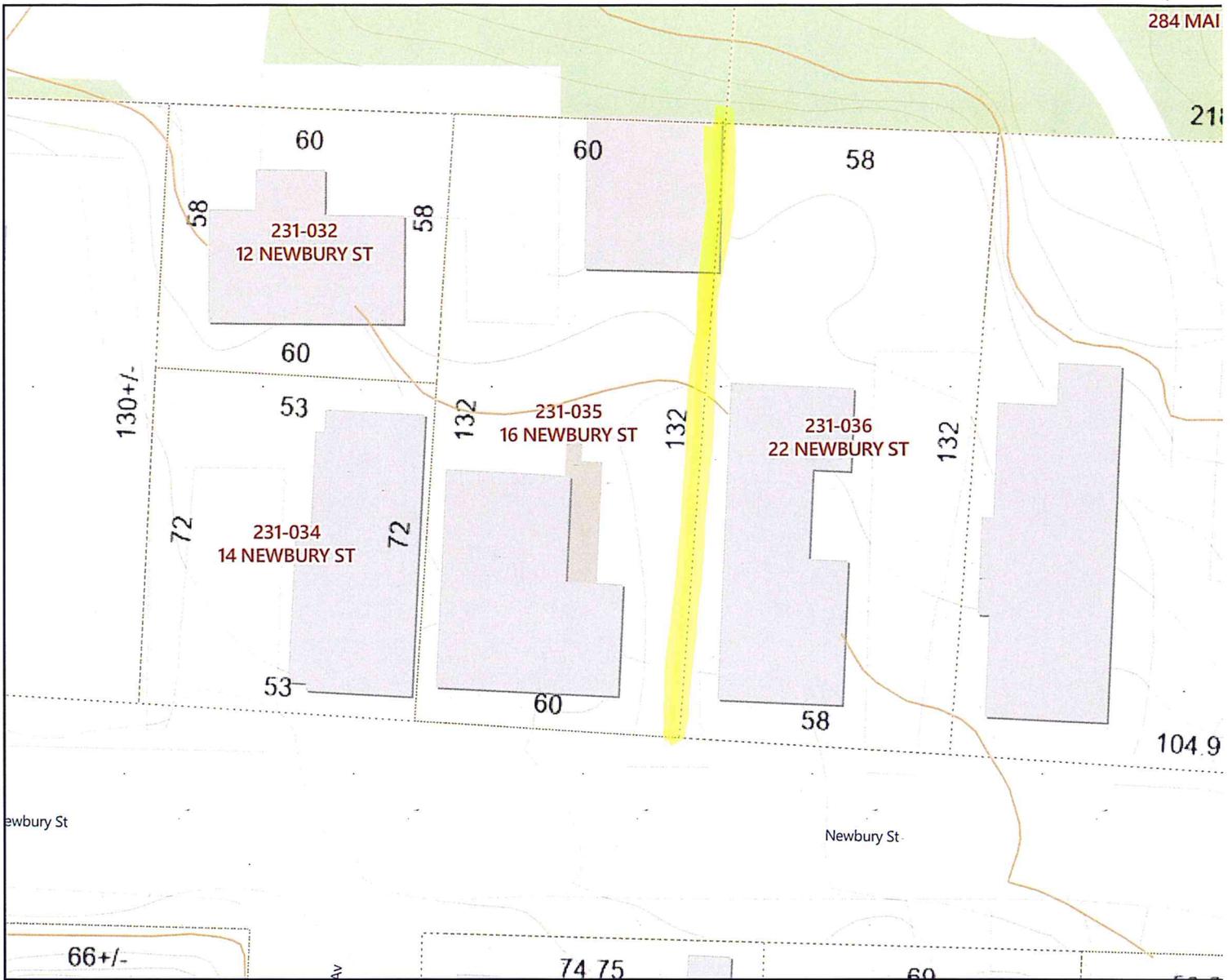
12/27/2019 08:47  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		147.74	147.74	.00	147.74
			4,417.84	4,417.84	1,042.26	5,460.10
2014	LIEN	225				
1	RETAX TL		4,150.20	1,154.87	200.22	1,355.09
	CERTMA		6.48	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	LNCHG TL		51.00	.00	.00	PAID
	INTTL		145.65	.00	.00	PAID
			4,356.33	1,154.87	200.22	1,355.09
GRAND TOTALS			16,864.12	13,662.66	2,148.31	15,810.97

# ArcGIS Web Map



12/26/2019, 3:41:48 PM

Parcels \_ 2019

Contours - 10 Ft.



Sources: Esri, Airbu



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

207.333.6601 | [www.auburnmaine.gov](http://www.auburnmaine.gov)

## MEMORANDUM

TO: Mayor Levesque and Honorable Members of the Auburn City Council

CC: Peter Crichton, City Manager and Jill Eastman, Finance Director

FROM: Kelsey Earle, Executive Assistant to the City Manager

RE: Disposition of Tax Acquired and City Owned Property

DATE: November 26, 2019

---

Enclosed you will find the supporting documentation on six (4) tax acquired properties and two (2) city owned properties that the Tax Acquired Property Committee has recommended for disposition. The six (6) properties combined total \$46,945.23 in property taxes and CDBG balances owed to the City. Following below are brief summaries of each property being presented to Council for disposition:

**31 Beck Avenue & 0 Court Street (PID #'s 208-045 & 218-017)** - The combined total balance due is \$10,601.52. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. A release deed was given for both properties. The committee recommends selling as a package by sealed bid.

**16 Albiston Way (PID # 220-103)** - The total due is \$15,576.50. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. A release deed was given for the property. The committee recommends selling by sealed bid.

**72 Gill Street (PID # 211-125)** - The total due is \$12,152.64. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. The last tax payment was on 4/23/2018. The committee recommends selling by sealed bid.

**Reginald Street (PID # 191-087)** - There is nothing currently owed. Enclosed you will find the property details, committee recommendation, and city owned property review form. The committee recommends selling by sealed bid to abutters only.

**325 Turner Street (PID # 250-177)** - The total due is \$8,614.57 in CDBG loans. Enclosed you will find the property details, committee recommendation, and city owned property review form. The committee recommends selling by sealed bid.



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

### Tax Acquired Property Review Form

ADDRESS: 31 Beck Ave.

PID#: 208-045

DESCRIPTION: This property contains 0.870 acres of land mainly classified as URBAN HSLT with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

BALANCE DUE: \$3,869.95

1. Is the property either unfit or unnecessary for City use?

Yes.

2. Does the City wish to retain ownership for municipal purposes?

No.

3. Is the property adjacent to publicly owned land?

No.

4. Are there buildings on the property that should be demolished?

No.

5. Are there environmental liabilities or hazards present on the site?

No.

6. Does the property have investment or marketable value?

Yes.



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?

Yes, houselot.

8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?

No.

OTHER CONCERNS:

NOTES:



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>208-045</b>	<b>Location:</b>	<b>31 Beck Avenue</b>	
Acreage	0.870	Zone:		
Current Assessed Land Value:	\$26,800	Current Assessed Building Value:	\$	-
Total Land & Bldg. Value:	\$26,800	Minimum Bid: Combined	\$10,610	

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid	x	Request for proposals	
Real Estate Broker Contract			

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** Committee recommends selling as package with Court Street property PID 218-017 with a combined minimum bid of \$10,610.

# Unofficial Property Record Card - Auburn, ME

## General Property Data

Parcel ID 208-045 Account Number 208045000  
Prior Parcel ID --  
Property Owner CROSSLEY E NEIL, PARTY IN POSSESSI Property Location 31 BECK AV  
Mailing Address PO BOX 757 Property Use URBAN HSLT  
Most Recent Sale Date 7/19/1996  
City WINDHAM Legal Reference 3681-21  
Grantor CROSSLEY, ELMER N  
Mailing State ME Zip 04062 Sale Price 0  
ParcelZoning Land Area 0.870 acres

## Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 26,800 Total Value 26,800

## Building Description

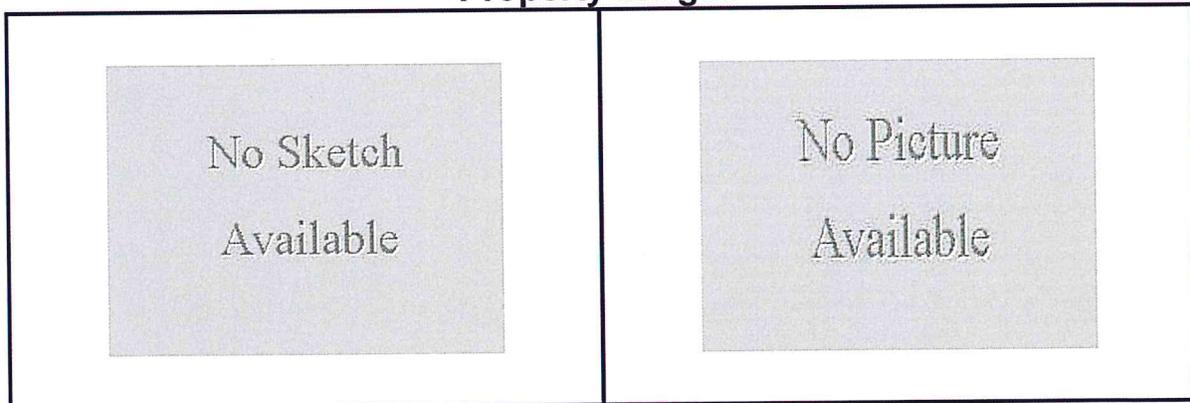
Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning 0%
Finished Area (SF) N/A	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths 0
# of 3/4 Baths 0	# of 1/2 Baths 0	# of Other Fixtures 0

## Legal Description

## Narrative Description of Property

This property contains 0.870 acres of land mainly classified as URBAN HSLT with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

## Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

10/29/2019 09:02  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 208-045-000-000

LOCATION: 31 BECK AVE

OWNER:  
AUBURN CITY OF  
60 COURT ST  
AUBURN ME 04210

STATUS:  
 SQUARE FEET: 0  
 LAND VALUATION: 26,800  
 BUILDING VALUATION: 0  
 EXEMPTIONS: 26,800  
 TAXABLE VALUATION: 0  
 INTEREST PER DIEM .57

LEGAL DESCRIPTION:

DEED DATE: 10/24/2018 BOOK/PAGE: 9963-71

INT DATE: 10/29/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2019	RE-R	2996				
1	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
			.00	.00	.00	.00
2018	LIEN	31				
1	RETAX TL		634.62	634.62	14.85	649.47
	CERTMA		6.80	6.80	.00	6.80
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		23.91	23.91	.00	23.91
			719.33	719.33	14.85	734.18
2017	LIEN	106				
1	RETAX TL		616.13	616.13	56.84	672.97
	DMD TL		3.00	3.00	.00	3.00
	CERTMA		6.67	6.67	.00	6.67
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		23.57	23.57	.00	23.57
			700.37	700.37	56.84	757.21
2016	LIEN	127				
1	RETAX TL		598.98	598.98	97.07	696.05
	CERTMA		6.56	6.56	.00	6.56
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		23.84	23.84	.00	23.84
			683.38	683.38	97.07	780.45
2015	LIEN	99				
1	RETAX TL		569.50	569.50	134.56	704.06
	CERTMA		6.47	6.47	.00	6.47

10/29/2019 09:02  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		19.98	19.98	.00	19.98
			649.95	649.95	134.56	784.51
2014	LIEN	108				
1	RETAX TL		561.46	561.46	171.96	733.42
	CERTMA		6.48	6.48	.00	6.48
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		19.70	19.70	.00	19.70
			641.64	641.64	171.96	813.60
2013	LIEN	253				
1	RETAX TL		547.52	.00	.00	PAID
	CERTMA		6.48	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	LNCHG TL		51.00	.00	.00	PAID
	INTTL		19.80	.00	.00	PAID
			627.80	.00	.00	.00
2012	LIEN	109				
1	RETAX TL		525.01	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERTMA		6.11	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	INTTL		18.67	.00	.00	PAID
			591.79	.00	.00	.00
2011	LIEN	110				
1	RETAX TL		587.52	.00	.00	PAID
	CERTMA		5.75	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	LNCST - TL		5.75	.00	.00	PAID
	INTTL		21.29	.00	.00	PAID
			662.31	.00	.00	.00
2010	LIEN	20100093				
1	RETAX TL		584.79	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.59	.00	.00	PAID
	CERTMA		5.59	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	INTTL		20.69	.00	.00	PAID
			658.66	.00	.00	.00
2009	LIEN	20090091				
1	RETAX TL		554.79	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERTMA		5.54	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	INTTL		26.74	.00	.00	PAID

10/29/2019 09:02  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 3  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
	REDFEE		3.00	.00	.00	PAID
	TLCERT		5.59	.00	.00	PAID
			637.66	.00	.00	.00
2008	LIEN	2008098				
1	RETAX TL		638.31	.00	.00	PAID
	TLCERT		5.54	.00	.00	PAID
			643.85	.00	.00	.00
2007	LIEN	2007142				
1	RETAX TL		584.18	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.32	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	CERFT TL		5.32	.00	.00	PAID
	INTTL		37.64	.00	.00	PAID
	CERTIFIED		5.54	.00	.00	PAID
	FORECL		3.00	.00	.00	PAID
			683.00	.00	.00	.00
2006	LIEN	2006113				
1	RETAX TL		305.76	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.21	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	CERFT TL		5.21	.00	.00	PAID
	INTTL		9.77	.00	.00	PAID
	UNKNOWN		5.32	.00	.00	PAID
	FORECL		3.00	.00	.00	PAID
			376.27	.00	.00	.00
2005	RE-R	902394				
1	RE TAX		320.04	.00	.00	PAID
	LIEN COSTS		.00	.00	.00	.00
			320.04	.00	.00	.00
2	RE TAX		320.04	.00	.00	PAID
	LIEN COSTS		.00	.00	.00	.00
			320.04	.00	.00	.00
			640.08	.00	.00	.00
2004	RE-R	902395				
1	RE TAX		308.49	.00	.00	PAID
	LIEN COSTS		36.42	.00	.00	PAID
			344.91	.00	.00	.00
2	RE TAX		308.49	.00	.00	PAID
	LIEN COSTS		.00	.00	.00	.00
			308.49	.00	.00	.00

10/29/2019 09:02  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 4  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
			653.40	.00	.00	.00
2003	RE-R	902396				
1	RE TAX		308.49	.00	.00	PAID
	LIEN COSTS		54.68	.00	.00	PAID
			363.17	.00	.00	.00
2	RE TAX		308.49	.00	.00	PAID
	LIEN COSTS		.00	.00	.00	.00
			308.49	.00	.00	.00
			671.66	.00	.00	.00
GRAND TOTALS			10,241.15	3,394.67	475.28	3,869.95



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

### Tax Acquired Property Review Form

ADDRESS: Court St.

PID#: 218-017

DESCRIPTION: This property contains 4.950 acres of land mainly classified as URBAN HSLT with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

BALANCE DUE: \$6,731.57

1. Is the property either unfit or unnecessary for City use?

Yes.

2. Does the City wish to retain ownership for municipal purposes?

No.

3. Is the property adjacent to publicly owned land?

No.

4. Are there buildings on the property that should be demolished?

No.

5. Are there environmental liabilities or hazards present on the site?

No.

6. Does the property have investment or marketable value?

Yes.



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?

Yes, Multiple

8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?

No.

OTHER CONCERNS:

NOTES:



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

Committee recommends selling as package with Court Street property PID 218-017 with a combined minimum bid of \$10,602. **Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>218-017</b>	<b>Location:</b>	<b>Court Street</b>	
Acreage	4.950	Zone:		
Current Assessed Land Value:	\$48,300	Current Assessed Building Value:	\$	-
Total Land & Bldg. Value:	\$48,300	Minimum Bid: Combined	\$10,610	

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid	x	Request for proposals	
Real Estate Broker Contract			

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** Committee recommends selling as package with 31 Beck Avenue with a combined minimum bid of \$10,610.

# Unofficial Property Record Card - Auburn, ME

## General Property Data

Parcel ID 218-017 Account Number 218017000  
Prior Parcel ID --  
Property Owner CROSSLEY E NEIL, PARTY IN POSSESSI Property Location COURT ST  
Mailing Address PO BOX 757 Property Use URBAN HSLT  
Most Recent Sale Date 7/19/1996  
City WINDHAM Legal Reference 3681-21  
Grantor CROSSLEY, ELMER N TRUSTEE  
Mailing State ME Zip 04062 Sale Price 0  
ParcelZoning Land Area 4.950 acres

## Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 48,300 Total Value 48,300

## Building Description

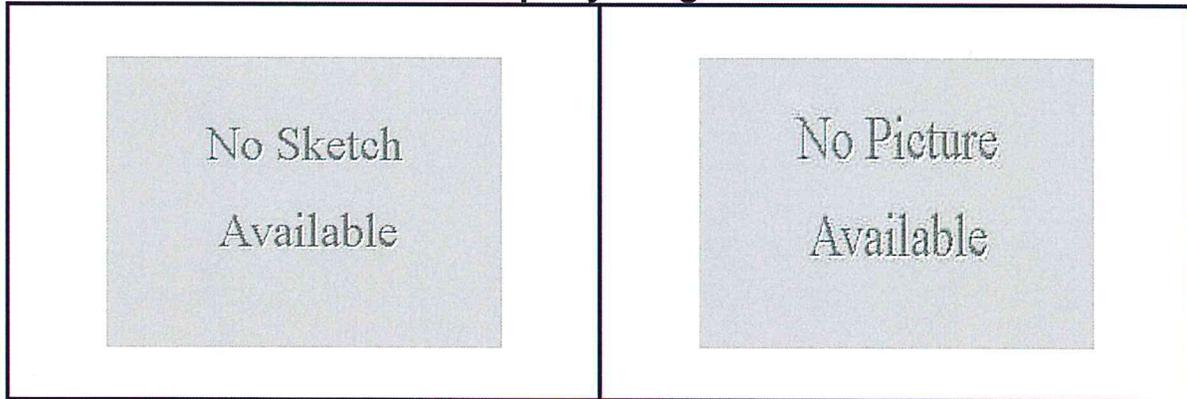
Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning 0%
Finished Area (SF) N/A	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths 0
# of 3/4 Baths 0	# of 1/2 Baths 0	# of Other Fixtures 0

## Legal Description

### Narrative Description of Property

This property contains 4.950 acres of land mainly classified as URBAN HSLT with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

## Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

10/29/2019 09:01  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 218-017-000-000

LOCATION: COURT ST

OWNER:  
AUBURN CITY OF  
60 COURT ST  
AUBURN ME 04210

STATUS:  
TOTAL ACRES: 4.950  
DEFERRED ACRES: .000  
LAND VALUATION: 48,300  
BUILDING VALUATION: 0  
EXEMPTIONS: 48,300  
TAXABLE VALUATION: 0  
INTEREST PER DIEM 1.03

LEGAL DESCRIPTION:

DEED DATE: 10/24/2018 BOOK/PAGE: 9963-72

INT DATE: 10/29/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2019	RE-R	3956				
1	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
			.00	.00	.00	.00
2018	LIEN	35				
1	RETAX TL		1,143.74	1,143.74	26.76	1,170.50
	CERTMA		6.80	6.80	.00	6.80
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		43.11	43.11	.00	43.11
			1,247.65	1,247.65	26.76	1,274.41
2017	LIEN	105				
1	RETAX TL		1,110.42	1,110.42	102.43	1,212.85
	DMD TL		3.00	3.00	.00	3.00
	CERTMA		6.67	6.67	.00	6.67
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		42.48	42.48	.00	42.48
			1,213.57	1,213.57	102.43	1,316.00
2016	LIEN	164				
1	RETAX TL		1,079.51	1,079.51	174.94	1,254.45
	CERTMA		6.56	6.56	.00	6.56
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		42.96	42.96	.00	42.96
			1,183.03	1,183.03	174.94	1,357.97
2015	LIEN	140				
1	RETAX TL		1,026.38	1,026.38	242.51	1,268.89
	CERTMA		6.47	6.47	.00	6.47

10/29/2019 09:01  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		36.02	36.02	.00	36.02
			1,122.87	1,122.87	242.51	1,365.38
2014	LIEN	145				
1	RETAX TL		1,011.89	1,011.89	309.92	1,321.81
	CERTMA		6.48	6.48	.00	6.48
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		35.52	35.52	.00	35.52
			1,107.89	1,107.89	309.92	1,417.81
2013	LIEN	254				
1	RETAX TL		986.77	.00	.00	PAID
	CERTMA		6.48	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	LNCHG TL		51.00	.00	.00	PAID
	INTTL		35.67	.00	.00	PAID
			1,082.92	.00	.00	.00
2012	LIEN	108				
1	RETAX TL		946.20	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERTMA		6.11	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	INTTL		33.66	.00	.00	PAID
			1,027.97	.00	.00	.00
2011	LIEN	111				
1	RETAX TL		1,091.66	.00	.00	PAID
	CERTMA		5.75	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	LNCST - TL		5.75	.00	.00	PAID
	INTTL		39.57	.00	.00	PAID
			1,184.73	.00	.00	.00
2010	LIEN	20100092				
1	RETAX TL		1,086.59	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.59	.00	.00	PAID
	CERTMA		5.59	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	INTTL		38.44	.00	.00	PAID
			1,178.21	.00	.00	.00
2009	LIEN	20090092				
1	RETAX TL		1,030.85	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERTMA		5.54	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	INTTL		49.69	.00	.00	PAID

10/29/2019 09:01  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 3  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
	REDFEE		3.00	.00	.00	PAID
	TLCERT		5.59	.00	.00	PAID
			1,136.67	.00	.00	.00
2008	LIEN	2008099				
1	RETAX TL		1,145.24	.00	.00	PAID
	TLCERT		5.54	.00	.00	PAID
			1,150.78	.00	.00	.00
2007	LIEN	2007144				
1	RETAX TL		1,085.46	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.32	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	CERFT TL		5.32	.00	.00	PAID
	INTTL		69.95	.00	.00	PAID
	CERTIFIED		5.54	.00	.00	PAID
	FORECL		3.00	.00	.00	PAID
			1,216.59	.00	.00	.00
2006	LIEN	2006112				
1	RETAX TL		550.31	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.21	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	CERFT TL		5.21	.00	.00	PAID
	INTTL		17.58	.00	.00	PAID
	UNKNOWN		5.32	.00	.00	PAID
	FORECL		3.00	.00	.00	PAID
			628.63	.00	.00	.00
2005	RE-R	902397				
1	RE TAX		518.16	.00	.00	PAID
	LIEN COSTS		.00	.00	.00	.00
			518.16	.00	.00	.00
2	RE TAX		518.16	.00	.00	PAID
	LIEN COSTS		.00	.00	.00	.00
			518.16	.00	.00	.00
			1,036.32	.00	.00	.00
2003	RE-R	902398				
1	RE TAX		499.46	.00	.00	PAID
	LIEN COSTS		54.68	.00	.00	PAID
			554.14	.00	.00	.00
2	RE TAX		499.46	.00	.00	PAID
	LIEN COSTS		.00	.00	.00	.00
			499.46	.00	.00	.00

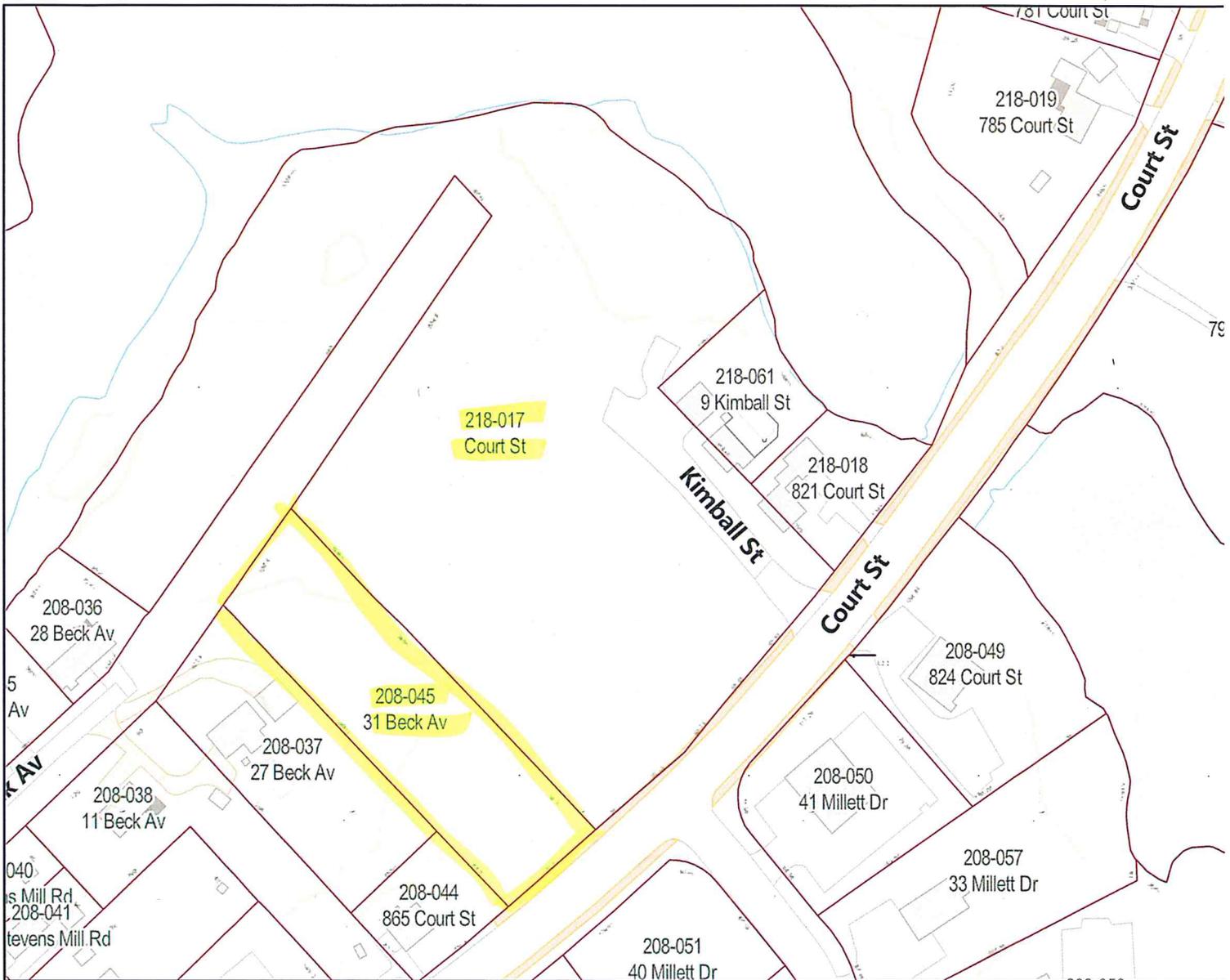
10/29/2019 09:01  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 4  
txtaxstm

YEAR TYPE INST CHARGE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
		1,053.60	.00	.00	.00
GRAND TOTALS		16,571.43	5,875.01	856.56	6,731.57

# City of Auburn, Parcel Viewer



11/26/2019, 8:25:50 AM

Parcels Assessing Data

Contours - 10 Ft.



Esri Canada, Esri,

RELEASE DEED

P.O. Box 757  
Windham, ME 04062

NEILL CROSSLEY, an individual with a mailing address of \_\_\_\_\_, Auburn, Maine, for consideration paid, hereby releases to the CITY OF AUBURN, a Maine municipal corporation with its principal offices at 60 Court Street, Auburn, Maine, for good and valuable consideration received, all right, title and interest, hereby waiving any and all objections to the foreclosure of the City of Auburn's tax liens, the following real estate situated in Auburn, County of Androscoggin, and State of Maine, as described as follows:

PARCEL ONE: 31 Beck Street

The real estate described in a Tax Collector's Lien Certificate recorded in the Androscoggin County Registry of Deeds in Book <sup>9384/99</sup> \_\_, Page \_\_, and further identified as Tax Map <sup>208/045</sup> \_\_, Lot \_\_, of the Assessor's Tax Maps on file at the Assessor's office in the City of Auburn, Maine.

PARCEL TWO: Court Street

The real estate described in a Tax Collector's Lien Certificate recorded in the Androscoggin County Registry of Deeds in Book <sup>9384 138</sup> \_\_, Page \_\_, and further identified as Tax Map <sup>218 017</sup> \_\_, Lot \_\_, of the Assessor's Tax Maps on file at the Assessor's office in the City of Auburn, Maine.

In Witness Whereof, the undersigned has hereunto set its hand effective this 24th day of October, 2018.

WITNESS:

*John Castman*

*Neill Crossley*  
Neill Crossley

STATE OF MAINE  
ANDROSCOGGIN, SS.

October 24, 2018

Then personally appeared before me the above-named Neill Crossley and acknowledged the foregoing instrument to be his free act and deed in his said capacity.

Before me,

*Nancy Lee Bosse*  
Notary Public **NANCY LEE BOSSE**  
Print: \_\_\_\_\_ Notary Public, State of Maine  
My Commission Expires **January 29, 2023**

ANDROSCOGGIN COUNTY  
TINA M CHOUINARD  
REGISTER OF DEEDS

NO MAINE R.E. TRANSFER TAX PAID

SEAL

RELEASE DEED

P.O. Box 757 04062  
Windham, ME

NEILL CROSSLEY, an individual with a mailing address of Windham, ME, Auburn, Maine, for consideration paid, hereby releases to the CITY OF AUBURN, a Maine municipal corporation with its principal offices at 60 Court Street, Auburn, Maine, for good and valuable consideration received, all right, title and interest, hereby waiving any and all objections to the foreclosure of the City of Auburn's tax liens, the following real estate situated in Auburn, County of Androscoggin, and State of Maine, as described as follows:

PARCEL ONE: 31 Beck Street

The real estate described in a Tax Collector's Lien Certificate recorded in the Androscoggin County Registry of Deeds in Book 9158/142, Page 208/015, and further identified as Tax Map 208/015, Lot 208/015, of the Assessor's Tax Maps on file at the Assessor's office in the City of Auburn, Maine.

PARCEL TWO: Court Street

The real estate described in a Tax Collector's Lien Certificate recorded in the Androscoggin County Registry of Deeds in Book 9158/178, Page 218/017, and further identified as Tax Map 218/017, Lot 218/017, of the Assessor's Tax Maps on file at the Assessor's office in the City of Auburn, Maine.

In Witness Whereof, the undersigned has hereunto set its hand effective this 24th day of October, 2018.

WITNESS:

Jeet Eastman

Neill Crossley  
Neill Crossley

STATE OF MAINE  
ANDROSCOGGIN, SS.

October 24, 2018

Then personally appeared before me the above-named Neill Crossley and acknowledged the foregoing instrument to be his free act and deed in his said capacity.

Before me,

SEAL

Nancy Boose

Notary Public

NANCY LEE BOSSE

Print:

Notary Public, State of Maine

My Commission Expires:

My Commission Expires January 29, 2023

NO MAINE R.E. TRANSFER TAX PAID



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

### Tax Acquired Property Review Form

ADDRESS: 16 Albiston Way

PID#: 220-103

DESCRIPTION: This property contains 1.070 acres of land mainly classified as INDUSTRIAL with a(n) MATRIAL STRG style building, built about 1887 , having ASPHALT exterior and TAR+GRAVEL roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

BALANCE DUE: \$15,576.50

1. Is the property either unfit or unnecessary for City use?

Unnecessary.

2. Does the City wish to retain ownership for municipal purposes?

No.

3. Is the property adjacent to publicly owned land?

No.

4. Are there buildings on the property that should be demolished?

No. Building has been demolished.

5. Are there environmental liabilities or hazards present on the site?

No.

6. Does the property have investment or marketable value?

Limited.



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?

Yes.

8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?

No.

OTHER CONCERNS:

NOTES: City demolished dangerous building on site at a cost of \$74,369.95. Committee recommends selling through a sealed bid process.



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>220-103</b>	<b>Location:</b>	<b>16 Albiston Way</b>	
Acreage	1.070	Zone:		
Current Assessed Land Value:	\$31,500	Current Assessed Building Value:	\$	-
Total Land & Bldg. Value:	\$31,500	Minimum Bid:	\$20,000	

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid	x	Request for proposals	
Real Estate Broker Contract			

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** The City demolished the dangerous building that formerly occupied this lot. The Committee is now recommending that the lot be sold through a sealed bid process.

# Unofficial Property Record Card - Auburn, ME

## General Property Data

Parcel ID <b>220-103</b>	Account Number <b>220103000</b>
Prior Parcel ID <b>--</b>	Property Location <b>16 ALBISTON WY</b>
Property Owner <b>MAPLELEAF ENTERPRISE INC</b>	Property Use <b>INDUSTRIAL</b>
Mailing Address <b>PO BOX 141</b>	Most Recent Sale Date <b>5/22/2015</b>
City <b>DOWNINGTOWN</b>	Legal Reference <b>9144-200</b>
Mailing State <b>PA</b> Zip <b>19335</b>	Grantor <b>MYRICK,RITA</b>
ParcelZoning	Sale Price <b>30,000</b>
	Land Area <b>1.070 acres</b>

## Current Property Assessment

Card 1 Value Building Value <b>115,000</b>	Xtra Features Value <b>0</b>	Land Value <b>31,500</b>	Total Value <b>146,500</b>
--	------------------------------	--------------------------	----------------------------

## Building Description

Building Style <b>MATRIAL STRG</b>	Foundation Type <b>BRICK</b>	Flooring Type <b>N/A</b>
# of Living Units <b>0</b>	Frame Type <b>WOOD</b>	Basement Floor <b>N/A</b>
Year Built <b>1887</b>	Roof Structure <b>FLAT</b>	Heating Type <b>NONE</b>
Building Grade <b>FAIR</b>	Roof Cover <b>TAR+GRAVEL</b>	Heating Fuel <b>NONE</b>
Building Condition <b>Fair</b>	Siding <b>ASPHALT</b>	Air Conditioning <b>0%</b>
Finished Area (SF) <b>28250</b>	Interior Walls <b>N/A</b>	# of Bsmt Garages <b>0</b>
Number Rooms <b>0</b>	# of Bedrooms <b>0</b>	# of Full Baths <b>0</b>
# of 3/4 Baths <b>0</b>	# of 1/2 Baths <b>0</b>	# of Other Fixtures <b>0</b>

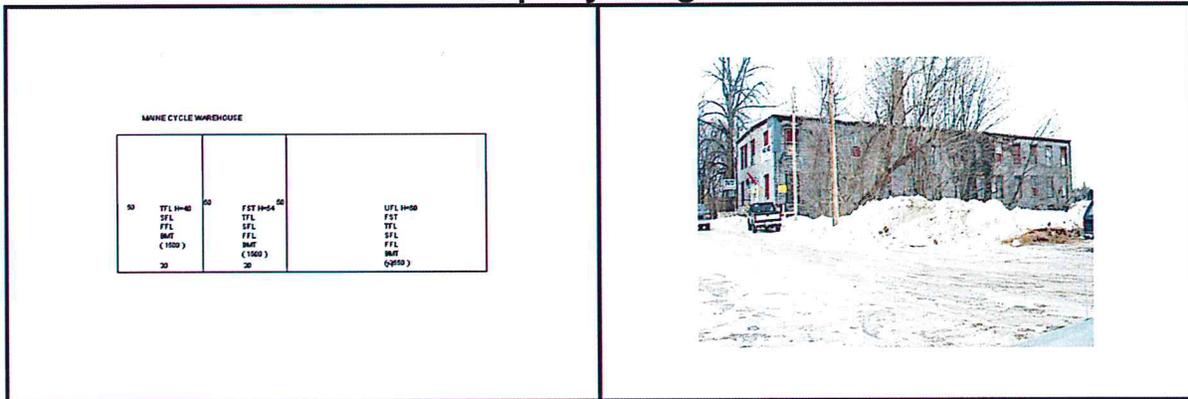
## Legal Description

**MAINE CYCLE WAREHOUSE 2013-VACANT**

## Narrative Description of Property

This property contains 1.070 acres of land mainly classified as INDUSTRIAL with a(n) MATRIAL STRG style building, built about 1887 , having ASPHALT exterior and TAR+GRAVEL roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

## Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

10/29/2019 09:03  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 220-103-000-000

LOCATION: 16 ALBISTON WAY

OWNER:  
AUBURN CITY OF  
60 COURT ST  
AUBURN ME 04210

STATUS:  
SQUARE FEET: 0  
LAND VALUATION: 29,600  
BUILDING VALUATION: 115,000  
EXEMPTIONS: 144,600  
TAXABLE VALUATION: 0  
INTEREST PER DIEM: 2.54

LEGAL DESCRIPTION:

DEED DATE: 11/13/2018 BOOK/PAGE: 9991-202

INT DATE: 10/29/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2019	RE-R	4300				
1	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
			.00	.00	.00	.00
2018	LIEN	225				
1	RETAX TL		3,424.13	3,424.13	80.12	3,504.25
	CERTMA		6.80	6.80	.00	6.80
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		129.04	129.04	.00	129.04
			3,613.97	3,613.97	80.12	3,694.09
2017	LIEN	252				
1	RETAX TL		3,368.04	3,368.04	310.69	3,678.73
	DMD TL		3.00	3.00	.00	3.00
	CERTMA		6.67	6.67	.00	6.67
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		128.87	128.87	.00	128.87
			3,557.58	3,557.58	310.69	3,868.27
2016	LIEN	180				
1	RETAX TL		3,274.28	3,274.28	530.61	3,804.89
	CERTMA		6.56	6.56	.00	6.56
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		130.29	130.29	.00	130.29
			3,465.13	3,465.13	530.61	3,995.74
2015	LIEN	158				
1	RETAX TL		3,113.13	3,113.13	735.55	3,848.68
	CERTMA		6.47	6.47	.00	6.47

10/29/2019 09:03  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		109.25	109.25	.00	109.25
			3,282.85	3,282.85	735.55	4,018.40
2014	RE-R	6429				
1	2014 REAL		1,534.59	.00	.00	PAID
			1,534.59	.00	.00	.00
2	2014 REAL		1,534.59	.00	.00	PAID
			1,534.59	.00	.00	.00
			3,069.18	.00	.00	.00
2013	RE-R	6429				
1	2013 REAL		1,496.50	.00	.00	PAID
	CERTIFIED		6.48	.00	.00	PAID
	DMD		3.00	.00	.00	PAID
			1,505.98	.00	.00	.00
2	2013 REAL		1,496.50	.00	.00	PAID
	CERTIFIED		.00	.00	.00	.00
	DMD		.00	.00	.00	.00
			1,496.50	.00	.00	.00
			3,002.48	.00	.00	.00
2012	RE-R	6412				
1	2012 REAL		1,434.97	.00	.00	PAID
	DMD		3.00	.00	.00	PAID
	CERTIFIED		6.11	.00	.00	PAID
			1,444.08	.00	.00	.00
2	2012 REAL		1,434.97	.00	.00	PAID
	DMD		.00	.00	.00	.00
	CERTIFIED		.00	.00	.00	.00
			1,434.97	.00	.00	.00
			2,879.05	.00	.00	.00
2011	LIEN	306				
1	RETAX TL		1,420.32	.00	.00	PAID
	CERTMA		5.60	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CORRECT CE		.15	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	LNCST - TL		5.75	.00	.00	PAID
	INTTL		26.69	.00	.00	PAID
			1,500.51	.00	.00	.00
2010	RE-R	16425				

10/29/2019 09:03  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 3  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
1	RE TAX		1,413.73	.00	.00	PAID
	DMD		3.00	.00	.00	PAID
	CERTF		5.59	.00	.00	PAID
			1,422.32	.00	.00	.00
2	RE TAX		1,413.72	.00	.00	PAID
	DMD		.00	.00	.00	.00
	CERTF		.00	.00	.00	.00
			1,413.72	.00	.00	.00
			2,836.04	.00	.00	.00
2009	RE-R	16430				
1	RE TAX		1,341.21	.00	.00	PAID
	DMD		3.00	.00	.00	PAID
	CERTIFIED		5.54	.00	.00	PAID
			1,349.75	.00	.00	.00
2	RE TAX		1,341.21	.00	.00	PAID
	DMD		.00	.00	.00	.00
	CERTIFIED		.00	.00	.00	.00
			1,341.21	.00	.00	.00
			2,690.96	.00	.00	.00
2008	RE-R	16514				
1	RE TAX		1,348.54	.00	.00	PAID
	DMD		3.00	.00	.00	PAID
	CERTF		5.54	.00	.00	PAID
			1,357.08	.00	.00	.00
2	RE TAX		1,348.53	.00	.00	PAID
	DMD		.00	.00	.00	.00
	CERTF		.00	.00	.00	.00
			1,348.53	.00	.00	.00
			2,705.61	.00	.00	.00
2007	RE-R	16529				
1	RE TAX		1,412.26	.00	.00	PAID
	DMD		3.00	.00	.00	PAID
	CERTF		5.32	.00	.00	PAID
			1,420.58	.00	.00	.00
2	RE TAX		1,412.26	.00	.00	PAID
	DMD		.00	.00	.00	.00
	CERTF		.00	.00	.00	.00
			1,412.26	.00	.00	.00
			2,832.84	.00	.00	.00

10/29/2019 09:03  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 4  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2006	RE-R	16428				
1	RE TAX		1,717.90	.00	.00	PAID
	DMD		3.00	.00	.00	PAID
	CERTF		5.21	.00	.00	PAID
			1,726.11	.00	.00	.00
2	RE TAX		1,717.89	.00	.00	PAID
	DMD		.00	.00	.00	.00
	CERTF		.00	.00	.00	.00
			1,717.89	.00	.00	.00
			3,444.00	.00	.00	.00
2005	RE-R	906629				
1	RE TAX		1,078.99	.00	.00	PAID
			1,078.99	.00	.00	.00
2	RE TAX		1,078.99	.00	.00	PAID
			1,078.99	.00	.00	.00
			2,157.98	.00	.00	.00
GRAND TOTALS			41,038.18	13,919.53	1,656.97	15,576.50

RELEASE DEED

Mapleleaf Enterprise Incorporated with a mailing address of 679 Empire Road, Poland, Maine 04274 for consideration paid, hereby releases to the CITY OF AUBURN, a Maine municipal corporation with its principal offices at 60 Court Street, Auburn, Maine, for good and valuable consideration received, all right, title and interest, hereby waiving any and all objections to the foreclosure of the City of Auburn's tax liens, the following real estate situated in Auburn, County of Androscoggin, and State of Maine, as described as follows:

16 Albiston Way, Auburn, Maine

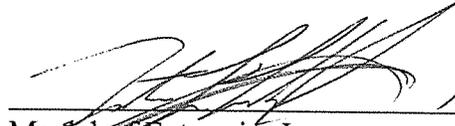
The real estate described in a Tax Collector's Lien Certificate recorded in the Androscoggin County Registry of Deeds dated June 15, 2016 in Book 9384 Page 154; July 10, 2017 in Book 9637 Page 217 and July 6, 2018 Book 9877-268 and further identified as Tax Map and Lot 220-103-000-000 of the Assessor's Tax Maps on file at the Assessor's office in the City of Auburn, Maine

In Witness Whereof, the undersigned has hereunto set its hand effective this 13<sup>th</sup> day of November 2018.

WITNESS:

NO MAINE R.E.  
TRANSFER TAX PAID

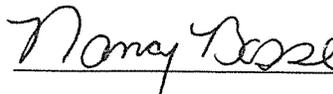
  
\_\_\_\_\_

 11-13-18  
\_\_\_\_\_  
Mapleleaf Enterprise Inc,  
Peter Ferland, President

STATE OF MAINE  
ANDROSCOGGIN, SS.

Then personal appeared before me the above-named Peter Ferland and acknowledge the foregoing instrument to be his free act and deed in his said capacity.

Before me,

  
\_\_\_\_\_

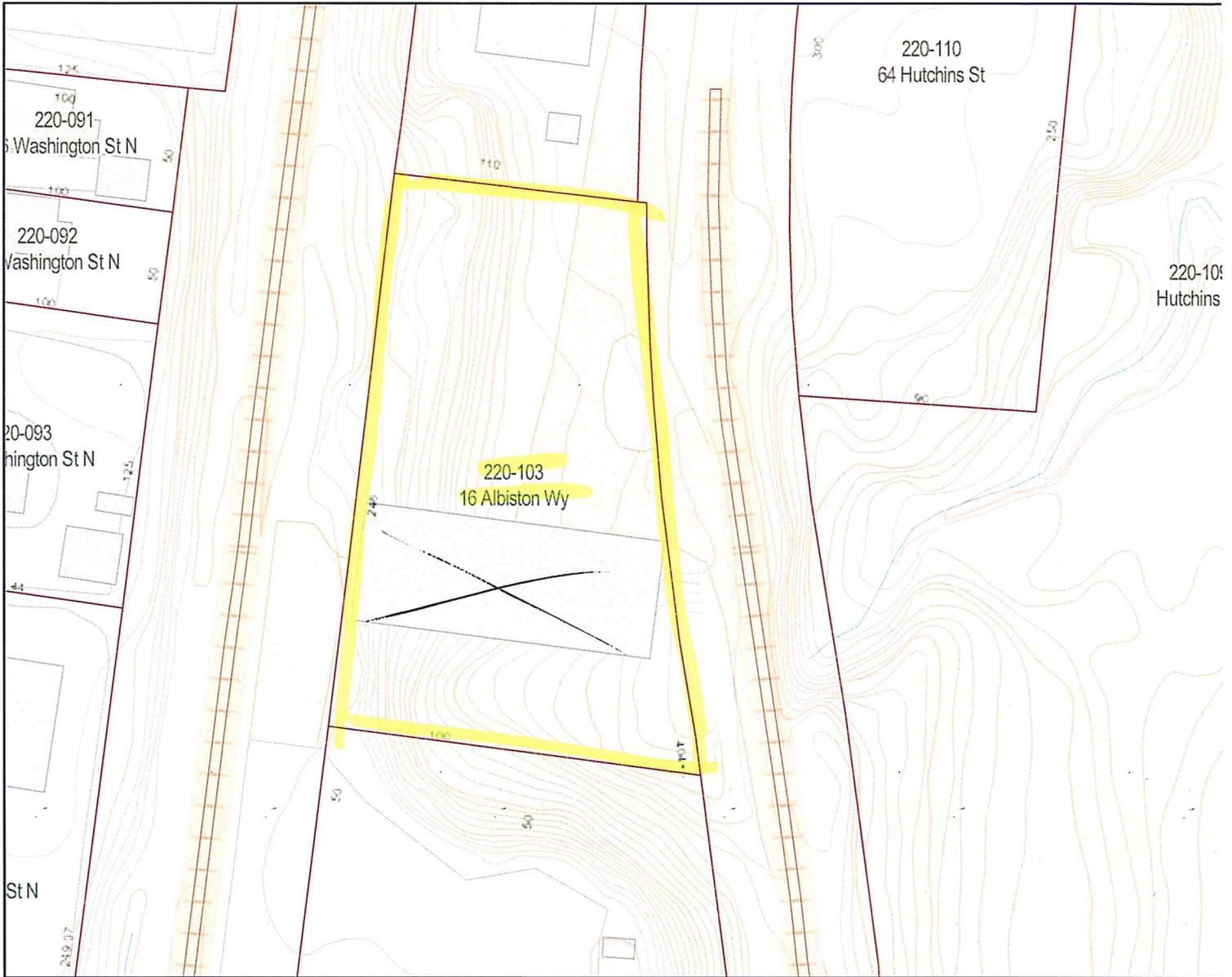
**NANCY LEE BOSSE**  
Notary Public, State of Maine  
My Commission Expires January 29, 2023

ANDROSCOGGIN COUNTY  
TINA M CHOUINARD  
REGISTER OF DEEDS

SEAL



# City of Auburn, Parcel Viewer



11/26/2019, 8:28:02 AM

Parcels Assessing Data      Contours  
Contours - 10 Ft.



Esri Canada, Esri,



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

### Tax Acquired Property Review Form

ADDRESS: 72 Gill Street

PID#: 211-125

DESCRIPTION: This property contains 0.110 acres of land mainly classified as SINGLEFAMILY with a(n) CAPE style building, built about 1920 , having VINYL exterior and ASPHALT SH roof cover, with 1 unit(s), 6 room(s), 2 bedroom(s), 2 bath(s), 0 half bath(s).

BALANCE DUE: \$12,152.64

1. Is the property either unfit or unnecessary for City use?

Unnecessary

2. Does the City wish to retain ownership for municipal purposes?

No

3. Is the property adjacent to publicly owned land?

No

4. Are there buildings on the property that should be demolished?

No

5. Are there environmental liabilities or hazards present on the site?

None known

6. Does the property have investment or marketable value?

As single family home



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?

Single family

8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?

No

OTHER CONCERNS:

NOTES:



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>211-125</b>	<b>Location:</b>	<b>72 Gill Street</b>
Acreage	0.110	Zone:	MultiFamily Urban
Current Assessed Land Value:	\$21,500	Current Assessed Building Value:	\$72,400
Total Land & Bldg. Value:	\$93,900	Minimum Bid:	\$12,155

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid	x	Request for proposals	
Real Estate Broker Contract			

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:**

# Unofficial Property Record Card - Auburn, ME

## General Property Data

Parcel ID 211-125 Account Number 211125000  
Prior Parcel ID --  
Property Owner RICHARD FORTIER, PARTY IN POSSESS Property Location 72 GILL ST  
Mailing Address 72 GILL ST Property Use SINGLEFAMILY  
City AUBURN Most Recent Sale Date 8/25/2003  
Mailing State ME Zip 04210 Legal Reference 5861-42  
ParcelZoning Grantor FORTIER ROBERT G,  
Sale Price 0  
Land Area 0.110 acres

## Current Property Assessment

Card 1 Value Building Value 72,400 Xtra Features Value 0 Land Value 21,500 Total Value 93,900

## Building Description

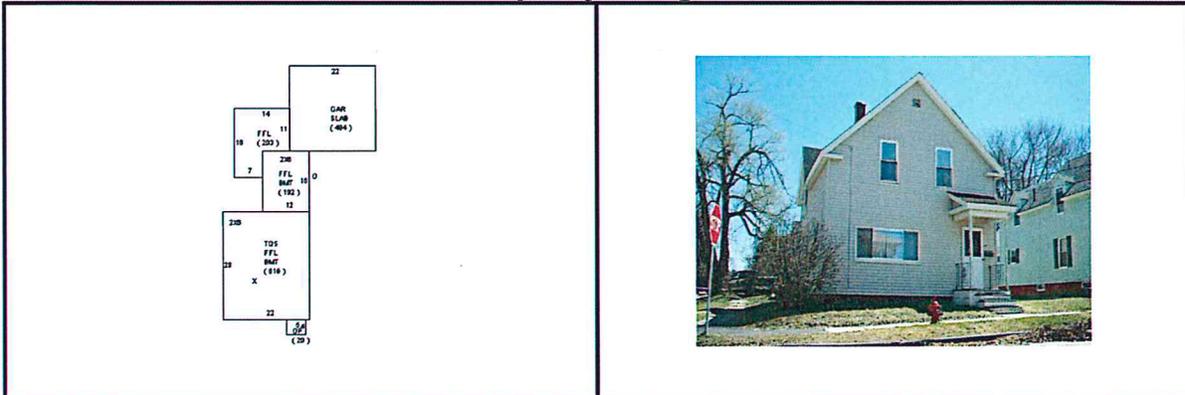
Building Style CAPE	Foundation Type CONC/BRICK	Flooring Type LINO/VINYL
# of Living Units 1	Frame Type WOOD	Basement Floor CONCRETE
Year Built 1920	Roof Structure GABLE	Heating Type FORCED H/W
Building Grade FAIR-AV	Roof Cover ASPHALT SH	Heating Fuel OIL
Building Condition Fair	Siding VINYL	Air Conditioning 0%
Finished Area (SF) 1473	Interior Walls PLASTER	# of Bsmt Garages 0
Number Rooms 6	# of Bedrooms 2	# of Full Baths 2
# of 3/4 Baths 0	# of 1/2 Baths 0	# of Other Fixtures 1

## Legal Description

### Narrative Description of Property

This property contains 0.110 acres of land mainly classified as SINGLEFAMILY with a(n) CAPE style building, built about 1920, having VINYL exterior and ASPHALT SH roof cover, with 1 unit(s), 6 room(s), 2 bedroom(s), 2 bath(s), 0 half bath(s).

## Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

10/29/2019 09:00  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 211-125-000-000

LOCATION: 72 GILL ST

OWNER:  
AUBURN CITY OF  
60 COURT ST  
AUBURN ME 04210

STATUS:  
SQUARE FEET: 0  
LAND VALUATION: 21,500  
BUILDING VALUATION: 72,400  
EXEMPTIONS: 93,900  
TAXABLE VALUATION: 0  
INTEREST PER DIEM 1.94

LEGAL DESCRIPTION:

DEED DATE: 08/25/2003 BOOK/PAGE: 5861-42

INT DATE: 10/29/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2019	RE-R	3551				
1	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
			.00	.00	.00	.00
2018	LIEN	33				
1	RETAX TL		2,223.55	2,223.55	52.02	2,275.57
	CERTMA		6.80	6.80	.00	6.80
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		83.79	83.79	.00	83.79
			2,368.14	2,368.14	52.02	2,420.16
2017	LIEN	330				
1	RETAX TL		2,158.76	2,158.76	199.14	2,357.90
	DMD TL		3.00	3.00	.00	3.00
	CERTMA		6.67	6.67	.00	6.67
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		82.59	82.59	.00	82.59
			2,302.02	2,302.02	199.14	2,501.16
2016	LIEN	146				
1	RETAX TL		2,098.67	2,098.67	340.10	2,438.77
	CERTMA		6.56	6.56	.00	6.56
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		83.52	83.52	.00	83.52
			2,242.75	2,242.75	340.10	2,582.85
2015	LIEN	119				
1	RETAX TL		1,995.38	1,995.38	471.46	2,466.84
	CERTMA		6.47	6.47	.00	6.47

10/29/2019 09:00  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
	DMD TL		3.00	3.00	.00	3.00
	LNCHG TL		51.00	51.00	.00	51.00
	INTTL		70.03	70.03	.00	70.03
			2,125.88	2,125.88	471.46	2,597.34
2014	RE-R	441				
1	2014 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2013	RE-R	441				
1	2013 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2012	LIEN	164				
1	RETAX TL		1,643.60	1,643.60	291.84	1,935.44
	DMD TL		6.00	6.00	.00	6.00
	CERTMA		12.22	12.22	.00	12.22
	LNCHG TL		39.00	39.00	.00	39.00
	INTTL		58.47	58.47	.00	58.47
			1,759.29	1,759.29	291.84	2,051.13
2011	LIEN	158				
1	RETAX TL		1,727.65	.00	.00	PAID
	CERTMA		5.75	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	LNCST - TL		5.75	.00	.00	PAID
	INTTL		62.63	.00	.00	PAID
			1,843.78	.00	.00	.00
2010	LIEN	20100142				
1	RETAX TL		1,719.63	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.59	.00	.00	PAID
	CERTMA		5.59	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	INTTL		60.85	.00	.00	PAID
			1,833.66	.00	.00	.00
2009	LIEN	20090129				
1	RETAX TL		1,576.49	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERTMA		5.54	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	INTTL		76.00	.00	.00	PAID
			1,700.03	.00	.00	.00
2008	LIEN	2008134				
1	RETAX TL		1,726.27	.00	.00	PAID
	TLCERT		5.54	.00	.00	PAID
			1,731.81	.00	.00	.00

10/29/2019 09:00  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 3  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2007	LIEN	2007178				
1	RETAX TL		1,648.44	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.32	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	CERFT TL		5.32	.00	.00	PAID
	INTTL		106.22	.00	.00	PAID
			<hr/>			
			1,807.30	.00	.00	.00
2006	LIEN	2006159				
1	RETAX TL		1,704.50	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CERFT TL		5.21	.00	.00	PAID
	LNCST - TL		39.00	.00	.00	PAID
	CERFT TL		5.21	.00	.00	PAID
	INTTL		92.98	.00	.00	PAID
	UNKNOWN		5.32	.00	.00	PAID
	FORECL		3.00	.00	.00	PAID
			<hr/>			
			1,858.22	.00	.00	.00
2005	RE-R	903436				
1	RE TAX		603.51	.00	.00	PAID
			<hr/>			
			603.51	.00	.00	.00
2	RE TAX		603.50	.00	.00	PAID
			<hr/>			
			603.50	.00	.00	.00
			<hr/>			
			1,207.01	.00	.00	.00
<hr/>						
GRAND TOTALS			22,779.89	10,798.08	1,354.56	12,152.64





72 Gill st

# City of Auburn, Parcel Viewer



11/26/2019, 8:30:21 AM

Parcels Assessing Data      Contours

Contours - 10 Ft.



Esri Canada, Esri, H



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

### City Owned Property Review Form

ADDRESS: Reginald Street

PID#: 191-087

DESCRIPTION: This property contains 0.250 acres of land mainly classified as UNDEVELOPED with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

BALANCE DUE: \$N/A

1. Is the property either unfit or unnecessary for City use?  
Unnecessary.
2. Does the City wish to retain ownership for municipal purposes?  
No.
3. Is the property adjacent to publicly owned land?  
No.
4. Are there buildings on the property that should be demolished?  
No.
5. Are there environmental liabilities or hazards present on the site?  
No.
6. Does the property have investment or marketable value?  
Yes.



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?

No.

8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?

Yes,

OTHER CONCERNS:

NOTES: Committee recommends selling through a sealed bid process.



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>191-087</b>	<b>Location:</b>	<b>Reginald Street</b>	
Acreage	0.250	Zone:		
Current Assessed Land Value:	\$3,400	Current Assessed Building Value:	\$	-
Total Land & Bldg. Value:	\$3,400	Minimum Bid:		

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid	x	Request for proposals	
Real Estate Broker Contract			

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** The Committee is recommending that the lot be sold through a sealed bid process to abutters only.

# Unofficial Property Record Card - Auburn, ME

## General Property Data

Parcel ID	191-087	Account Number	191087000
Prior Parcel ID	--	Property Location	REGINALD ST
Property Owner	AUBURN CITY OF	Property Use	UNDEVELOPED
Mailing Address	60 COURT STREET	Most Recent Sale Date	11/19/2002
City	AUBURN	Legal Reference	0000-0
Mailing State	ME	Zip	04210
ParcelZoning		Grantor	LEWISTON CRUSHED STONE COMPANY,
		Sale Price	0
		Land Area	0.250 acres

## Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	3,400	Total Value	3,400
--------------	----------------	---	---------------------	---	------------	-------	-------------	-------

## Building Description

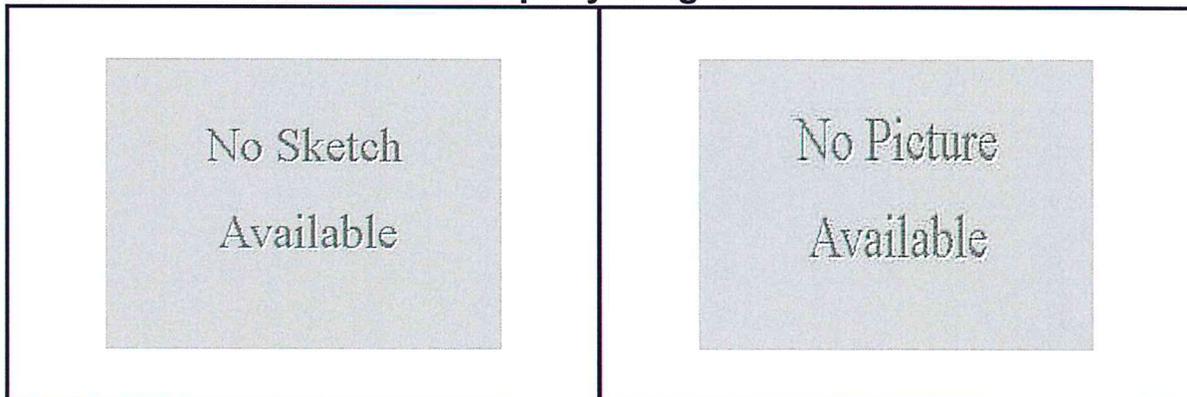
Building Style	N/A	Foundation Type	N/A	Flooring Type	N/A
# of Living Units	N/A	Frame Type	N/A	Basement Floor	N/A
Year Built	N/A	Roof Structure	N/A	Heating Type	N/A
Building Grade	N/A	Roof Cover	N/A	Heating Fuel	N/A
Building Condition	N/A	Siding	N/A	Air Conditioning	0%
Finished Area (SF)	N/A	Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	0
# of 3/4 Baths	0	# of 1/2 Baths	0	# of Other Fixtures	0

## Legal Description

### Narrative Description of Property

This property contains 0.250 acres of land mainly classified as UNDEVELOPED with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

## Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

10/29/2019 09:08  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 191-087-000-000

LOCATION: REGINALD ST

OWNER:  
AUBURN CITY OF  
60 COURT STREET  
AUBURN ME 04210

STATUS:  
 SQUARE FEET: 0  
 LAND VALUATION: 3,400  
 BUILDING VALUATION: 0  
 EXEMPTIONS: 3,400  
 TAXABLE VALUATION: 0  
 INTEREST PER DIEM .00

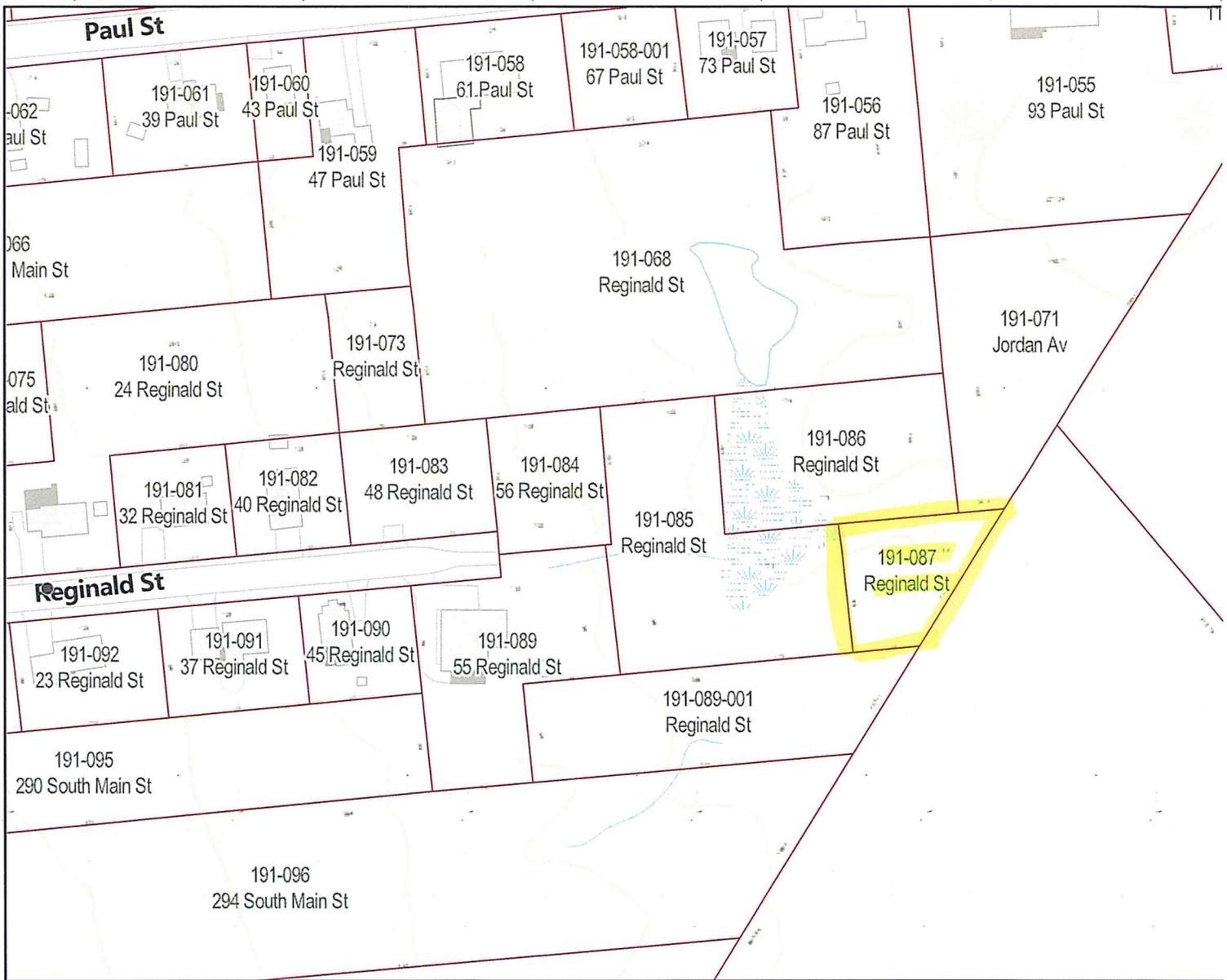
LEGAL DESCRIPTION:

DEED DATE: 11/19/2002 BOOK/PAGE: 0000-0

INT DATE: 10/29/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2019	RE-R	2163				
1	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
			.00	.00	.00	.00
2018	RE-R	2152				
1	2018 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2017	RE-R	2136				
1	2017 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2016	RE-R	2126				
1	2016 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2015	RE-R	2110				
1	2015 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2014	RE-R	310				
1	2014 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2013	RE-R	310				
1	2013 REAL		.00	.00	.00	.00
			.00	.00	.00	.00

# City of Auburn, Parcel Viewer



11/26/2019, 8:36:32 AM

Parcels Assessing Data

Contours - 10 Ft.



Esri Canada, Esri,



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

### City Owned Property Review Form

ADDRESS: 325 Turner Street

PID#: 250-177

DESCRIPTION: This property contains 0.110 acres of land mainly classified as URBAN HSLT with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

BALANCE DUE: \$8,614.57

1. Is the property either unfit or unnecessary for City use?

Yes.

2. Does the City wish to retain ownership for municipal purposes?

No.

3. Is the property adjacent to publicly owned land?

No.

4. Are there buildings on the property that should be demolished?

None.

5. Are there environmental liabilities or hazards present on the site?

None known.

6. Does the property have investment or marketable value?

No/Minimal, minimum house lot is 5,000 sq. ft.



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?

No, Lot is located in the "Multi-Family Urban District"

8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?

No.

OTHER CONCERNS: Not at this time.

NOTES: Balance due from CDBG.



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

<b>PARCEL ID:</b>	<b>250-177</b>	<b>Location:</b>	<b>325 Turner Street</b>	
Acreage	0.110	Zone:		
Current Assessed Land Value:	\$17,800	Current Assessed Building Value:	\$	-
Total Land & Bldg. Value:	\$17,800	Minimum Bid:	\$8,615	

Retain for public use		Sell the property	x	Waive foreclosure	
-----------------------	--	-------------------	---	-------------------	--

Sell to prior owner		Sale to immediate heirs	
Sale by Sealed Bid	x	Request for proposals	
Real Estate Broker Contract			

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** CDBG Loan balance of \$8,614.57

# Unofficial Property Record Card - Auburn, ME

## General Property Data

Parcel ID	250-177	Account Number	250177000
Prior Parcel ID	--	Property Location	325 TURNER ST
Property Owner	AUBURN CITY OF	Property Use	URBAN HSLT
Mailing Address	60 COURT ST	Most Recent Sale Date	5/29/2013
City	AUBURN	Legal Reference	8684-39
Mailing State	ME	Zip	04210
Parcel Zoning		Grantor	LAFRANCE ,DORIS H, HEIRS OF
		Sale Price	5,836
		Land Area	0.110 acres

## Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	17,800	Total Value	17,800
--------------	----------------	---	---------------------	---	------------	--------	-------------	--------

## Building Description

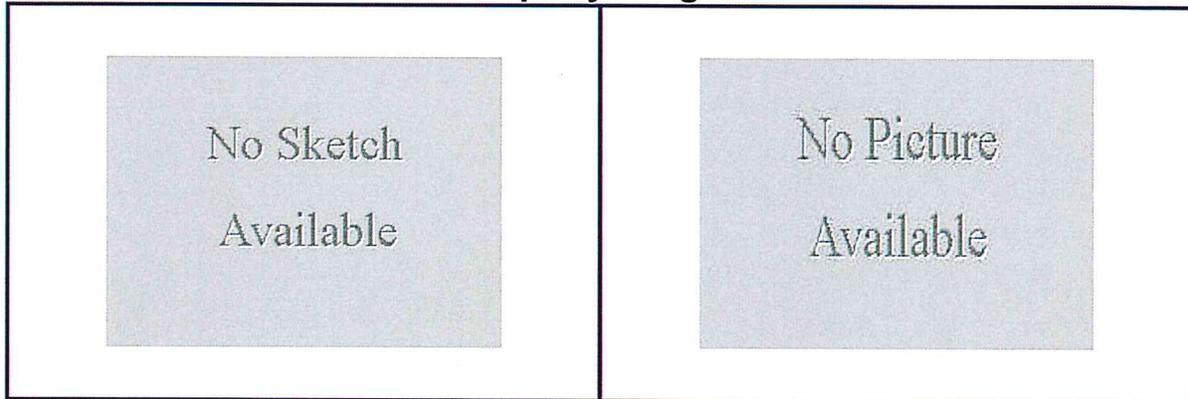
Building Style	N/A	Foundation Type	N/A	Flooring Type	N/A
# of Living Units	N/A	Frame Type	N/A	Basement Floor	N/A
Year Built	N/A	Roof Structure	N/A	Heating Type	N/A
Building Grade	N/A	Roof Cover	N/A	Heating Fuel	N/A
Building Condition	N/A	Siding	N/A	Air Conditioning	0%
Finished Area (SF)	N/A	Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	0
# of 3/4 Baths	0	# of 1/2 Baths	0	# of Other Fixtures	0

## Legal Description

### Narrative Description of Property

This property contains 0.110 acres of land mainly classified as URBAN HSLT with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

## Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

10/29/2019 08:59  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 250-177-000-000

LOCATION: 325 TURNER ST

OWNER:  
AUBURN CITY OF  
60 COURT ST  
AUBURN ME 04210

STATUS:  
SQUARE FEET: 0  
LAND VALUATION: 17,800  
BUILDING VALUATION: 0  
EXEMPTIONS: 17,800  
  
TAXABLE VALUATION: 0  
INTEREST PER DIEM .00

LEGAL DESCRIPTION:

DEED DATE: 05/29/2013 BOOK/PAGE: 8684-39

INT DATE: 10/29/2019

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2019	RE-R	6862				
1	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2	2019 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
			.00	.00	.00	.00
2018	RE-R	6849				
1	2018 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2017	RE-R	6834				
1	2017 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2016	RE-R	6818				
1	2016 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2015	RE-R	6800				
1	2015 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2014	RE-R	4998				
1	2014 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
2	2014 REAL		.00	.00	.00	.00
			.00	.00	.00	.00
			.00	.00	.00	.00

**\$8,614.57 due to CDBG**

10/29/2019 08:59  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2013	RE-R	4998				
1	2013 REAL		1,121.61	.00	.00	PAID
			1,121.61	.00	.00	.00
2	2013 REAL		1,121.60	.00	.00	PAID
			1,121.60	.00	.00	.00
			2,243.21	.00	.00	.00
2012	RE-R	4978				
1	2012 REAL		1,075.49	.00	.00	PAID
	DMD		3.00	.00	.00	PAID
	CERTIFIED		6.11	.00	.00	PAID
			1,084.60	.00	.00	.00
2	2012 REAL		1,075.49	.00	.00	PAID
	DMD		.00	.00	.00	.00
	CERTIFIED		.00	.00	.00	.00
			1,075.49	.00	.00	.00
			2,160.09	.00	.00	.00
2011	LIEN	229				
1	RETAX TL		1,979.72	.00	.00	PAID
	CERTMA		5.60	.00	.00	PAID
	DMD TL		3.00	.00	.00	PAID
	CORRECT CE		.15	.00	.00	PAID
	LNCHG TL		39.00	.00	.00	PAID
	LNCST - TL		5.75	.00	.00	PAID
	INTTL		71.75	.00	.00	PAID
			2,104.97	.00	.00	.00
2010	RE-R	15002				
1	RE TAX		1,012.29	.00	.00	PAID
			1,012.29	.00	.00	.00
2	RE TAX		1,012.28	.00	.00	PAID
			1,012.28	.00	.00	.00
			2,024.57	.00	.00	.00
2009	RE-R	15034				
1	RE TAX		928.32	.00	.00	PAID
			928.32	.00	.00	.00
2	RE TAX		928.31	.00	.00	PAID
			928.31	.00	.00	.00
			1,856.63	.00	.00	.00

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2008	RE-R	15118				
1	RE TAX		1,012.55	.00	.00	PAID
			1,012.55	.00	.00	.00
2	RE TAX		1,012.55	.00	.00	PAID
			1,012.55	.00	.00	.00
			2,025.10	.00	.00	.00
2007	RE-R	15118				
1	RE TAX		1,051.73	.00	.00	PAID
			1,051.73	.00	.00	.00
2	RE TAX		1,051.72	.00	.00	PAID
			1,051.72	.00	.00	.00
			2,103.45	.00	.00	.00
2006	RE-R	15008				
1	RE TAX		915.56	.00	.00	PAID
			915.56	.00	.00	.00
2	RE TAX		915.56	.00	.00	PAID
			915.56	.00	.00	.00
			1,831.12	.00	.00	.00
2005	RE-R	905179				
1	RE TAX		822.96	.00	.00	PAID
			822.96	.00	.00	.00
2	RE TAX		822.96	.00	.00	PAID
			822.96	.00	.00	.00
			1,645.92	.00	.00	.00
GRAND TOTALS			17,995.06	.00	.00	.00



# City of Auburn, Parcel Viewer



11/26/2019, 8:34:34 AM

Parcels Assessing Data

Contours



Esri Canada, Esri, H



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** January 6, 2020      **Order:** 01-01162020

**Author:** Sue Clements-Dallaire, City Clerk

**Subject:** Confirming the Mayor's Appointments to Agencies, Boards, Committees and Commissions

---

**Information:** The Mayor has made the following recommendations (see attached Order) to the Agencies, Boards, Committees, and Commissions that will provide City representation which will advance the interests of the City of Auburn.

Maine Municipal Association Legislative Policy Committee has two members (Mayor Levesque and City Manager Crichton) and one alternate (Assistant City Manager Phil Crowell) and the term on these appointments are valid until June 2020. Maine Waste to Energy council appointment remains valid until the municipal representative is removed so no action is needed for this appointment.

---

**City Budgetary Impacts:** N/A

---

**Staff Recommended Action:** Recommend passage.

---

**Previous Meetings and History:** These are two-year appointments.

---

**City Manager Comments:**

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Crichton".

---

**Attachments:** Order 01-01062020

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### ORDER 01-01062019

**ORDERED**, that the City Council hereby confirms Mayor Levesque's recommendations and appointments to the Agencies, Boards, Committee's and Commissions as listed below.

<p><b><u>Airport:</u></b> Brian Carrier</p> <p><b><u>Audit &amp; Procurement:</u></b> Belinda Gerry Holly Lasagna</p> <p><b><u>AVCOG:</u></b> Peter Crichton (Executive Committee) Jason Levesque (Executive Committee) Holly Lasagna (General Assembly) Katherine Boss (General Assembly)</p>	<p><b><u>Cable TV Advisory Committee:</u></b> Timothy MacLeod</p> <p><b><u>Lewiston-Auburn 911 Committee</u></b> Leroy Walker</p> <p><b><u>LATC (Lewiston Auburn Transit Committee):</u></b> Timothy MacLeod</p> <p><b><u>School Building Ad-hoc Committee:</u></b> Holly Lasagna Timothy MacLeod</p>
--	---

Mayor Levesque called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. All Councilors were present.

**Pledge of Allegiance**

The meeting began with a brief presentation and discussion on the proposed Agricultural Zone Ordinance Change and Lake Auburn Overlay workshop item.

**I. Consent Items**

**1. Order 137-12022019\***

Confirming Chief Moen's appointment of Deanne B. Peck as a Constable with firearm for the Auburn Police Department.

**2. Order 138-12022019\***

Confirming Chief Moen's appointment of Civilian Process Servers for the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) within the City of Auburn.

**3. Order 139-12022019\***

Appointing Bryan Bachelder as the Local Sealer of Weights and Measures with a term expiration of December 31, 2020.

Motion was made by Councilor Gerry and seconded by Councilor Fournier for passage. Passage 6-0-1 (Councilor Walker abstained).

**II. Minutes – November 18, 2019 Regular Council Meeting**

Motion was made by Councilor Fournier and seconded by Councilor Walker to approve the minutes of the November 18, 2019 Regular Council meeting. Passage 7-0.

**III. Communications, Presentations and Recognitions**

- Recycling Ad hoc Committee Update – Holly Lasagna and Ralph Harder presented.

**IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.**

No one from the public spoke.

**V. Unfinished Business**

Motion was made by Councilor Titus and seconded by Councilor Fournier to suspend rules and take item #1 out of order moving it from new business and placing it on the agenda before unfinished business.

Passage 5-1-1 (Councilor Gerry opposed, Councilor Walker abstained).

**Ordinance 19-12022019 (from New Business, taken out of order)**

Amending Chapter 60, Article XII. Division 4, Lake Auburn Watershed Overlay District, Sec.60-952 & Sec.60-953. First reading.

Motion was made by Councilor Titus and seconded by Councilor Fournier for passage.

Public comment:

Kathy Shaw, Sopers Mill Road, commented that this is what she did not want to happen which is splitting the Ag zone which she stated takes away from South Auburn.

James Pross, Hersey Hill Road stated that he supports this and thanked the Council for their consideration.

Passage 5-2 (Councilors Gerry and Lasagna opposed). A roll call vote was taken.

**1. Ordinance 15-11182019**

Amending Chapter 60, Article XII, Division 5. Shoreland Overlay District (SLO), Sec. 60-1003. - Timber harvesting. Public hearing and second reading.

Motion was made by Councilor Fournier and seconded by Councilor Hayes for passage.

Public hearing – no one from the public spoke.

Passage 7-0. A roll call vote was taken.

**2. Ordinance 16-11182019**

Amending Chapter 60, Sec. 60-2 Definitions in the Agriculture and Resource Protection District (AGRP). First reading.

Motion was made by Councilor Fournier and seconded by Councilor Titus for passage.

Public comment - no one from the public spoke.

Passage 5-2 (Councilors Gerry and Lasagna opposed). A roll call vote was taken.

**3. Ordinance 17-11182019**

Amending Chapter 60, Sec.60-145 Use Regulations in the Agriculture and Resource Protection District (AGRP). First reading.

Motion was made by Councilor Fournier and seconded by Councilor Titus for passage.

Public comment - no one from the public spoke.

Motion was made by Councilor Young and seconded by Councilor Hayes by changing “greater than 5 acres” to “greater than 6 acres”.

Motion to amend failed 3-4 (Councilors Gerry, Titus, Fournier, and Walker opposed).

Passage of main motion 4-3 (Councilors Gerry, Lasagna, and Hayes opposed). A roll call vote was taken.

**4. Ordinance 18-11182019**

Amending Sec. 60-146 Dimensional Regulations in the Agriculture and Resource Protection District (AGRP). First reading.

Motion was made by Councilor Fournier and seconded by Councilor Titus for passage.

Public comment:

Joe Gray, Sopers Mill Road commented on the January 1, 2018 rule date stating that it should be January 1, 2017 because the first Ag Zone ad-hoc committed was in play at that time. He also noted that there are many roads in Auburn that were not officially dropped and people who own land on those roads will put them back in use so people can “cheat the system”.

Motion was made by Councilor Hayes and seconded by Councilor Young to amend by changing from “more than 5 acres” to “more than 6 acres”.

Motion to amend failed 3-4 (Councilors Titus, Gerry, Fournier, and Walker opposed).

Main motion failed 3-4 (Councilors Gerry, Lasagna, Hayes, and Young opposed).

**VI. New Business**

**1. Ordinance 19-12022019**

Amending Chapter 60, Article XII. Division 4, Lake Auburn Watershed Overlay District, Sec.60-952 & Sec.60-953. First reading.

**This item was taken out of order and voted on before Unfinished Business.**

**2. Ordinance 20-12022019**

Adopting the Agricultural Committee Ordinance. First reading.

Motion was made by Councilor Titus and seconded by Councilor Fournier for passage.

Public comment - no one from the public spoke.

Motion was made by Councilor Titus and seconded by Councilor Fournier to amend section 2-485.4 Powers and Duties # 12 by adding a time frame within 30 to 60 days of submission as follows:

***Should any project in the City require the submission of a farm plan, the committee shall review the farm plan and provide a recommendation to the Planning Board within 30 to 60 days of submission.***

Passage of amendment 7-0.

Passage of Ordinance 20-12022019 as amended 7-0. A roll call vote was taken.

**3. Resolve 11-12022019**  
Supporting the Proposed Public Arts Plan.

Motion was made by Councilor Lasagna and seconded by Councilor Hayes for passage.

Public comment - no one from the public spoke.

Motion was made by Councilor Gerry and seconded by Councilor Young to amend by including a sunset clause stating that this will sunset in 3 years, unless the Committee provides Council with a full report and asks for an extension and the Council will determine whether or not they will continue.

Motion to amend failed 1-6 (Councilors Young, Lasagna, Hayes, Titus, Fournier, and Walker opposed).

Passage of main motion 6-1 (Councilor Walker opposed).

**4. Resolve 12-12022019**  
Establishing the L.A. 911 funding formula.

Motion was made by Councilor Titus and seconded by Councilor Lasagna for passage.

Public comment – no one from the public spoke.

Passage 7-0.

**5. Order 140-12022019**  
Approving a waiver of tax lien foreclosure on Auburn Business Development Corporations property at the Auburn Enterprise Center.

Motion was made by Councilor Hayes and seconded by Councilor Lasagna for passage.

Public comment – no one from the public spoke.

Passage 6-0 (Councilor Walker was not in the room for the vote).

**VII. Reports**

**Mayor Levesque** – reminded the public that the Inauguration is scheduled for December 16th at 6:00 PM at the Auburn Senior Community Center, Council orientation will be held on December 14<sup>th</sup> as well as upcoming retreats (the date has yet to be determined), December 6<sup>th</sup> will be a Christmas Tree/Menorah lighting, the 2<sup>nd</sup> New Year's Eve Auburn event will be coming up on December 31<sup>st</sup>. TV commercials will be coming out next week.

**Councilor Young** – reported that he has a Great Falls TV meeting coming up this week and announced that he would be having surgery on Wednesday.

**Councilor Walker** – reported that the United New Auburn Association will be part of the Holiday Parade. Santa will be at Festival Plaza somewhere between 6:30 and 7:00 PM, and in New Auburn, Santa will be lighting the tree around 7:15 PM. The Age Friendly Committee will be hosting a Christmas movie night on December 13<sup>th</sup> at 6:00 PM at the Senior Community Center. The Age Friendly Committee and Auburn Senior Citizens are putting on a New Year's party on January 1<sup>st</sup> at 10:30 AM, and at noon they will drop the ball. The Age Friendly Committee will be meeting on December 10<sup>th</sup> at 5:30 pm (the meeting was scheduled for December 3<sup>rd</sup> but was postponed due to the weather).

**Councilor Fournier** – noted that her duties as Mayor's rep for the School Committee have ceased as of November 20<sup>th</sup>.

**Councilor Titus** – reported on the Sewer and Water District Trustees meetings and announced that the Sunderland Drive Neighborhood Watch group will be meeting tomorrow at 6:00 PM at Sam's on Court Street. He also wanted to thank everyone including staff for everything over the last 4 years.

**Councilor Hayes** – no report

**Councilor Lasagna** – reported on the ELHS Building Committee meeting that was held last week. Their next meeting is scheduled sometime in January. She attended a meeting last week for Route 4 where there are plans to build a jug handle out by the outlet beach. Last, the next recycling meeting is scheduled for Thursday, December 5<sup>th</sup> and they will be touring Cassella, and their next regular meeting will be held on December 19<sup>th</sup>.

**Councilor Gerry** – reported on the Age Friendly Thanksgiving Dinner that was held on Thanksgiving Day.

**City Manager Crichton** – commended the Public Works crews and Electricians for their work putting up the Christmas lights and banners, he commented on the upcoming legislative session, the Council Orientation which is scheduled for December 14<sup>th</sup> from 9:00 AM to 1:00 PM, and noted that the City staff and the Community Service team put together baskets to feed 10 families for Thanksgiving.

**VIII. Open Session** – Bill Sylvester, Riverside Drive, questioned the Ag Ordinance proposal on the and said he hopes the income and acre rule applies to forestry too.

Kathy Shaw, Sopers Mill Road, reported on the Auburn's Farmers Market will be held the second Wednesday of each month through the end of May from 4:30 – 7:30 PM at the Senior Community Center. She also commented that the articles they looked at this evening regarding the proposed Ag amendments were difficult to understand. She said many people wanted to speak but they did not because the articles were not clear.

IX. **Executive Session** – None

X. **Adjournment**

Motion was made by Councilor Fournier and seconded by Councilor Hayes to adjourn. All were in favor, the meeting adjourned at 9:03 PM.

A TRUE COPY

ATTEST *Susan Clements-Dallaire*

Susan Clements-Dallaire, City Clerk

Mayor Levesque called the meeting to order at 5:30 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. All City Councilors were present.

**Pledge of Allegiance**

I. **Communications** – Review of Planning Board Agricultural Zone Recommendations presented by Eric Cousens and Evan Cyr.

II. **Unfinished Business**

1. **Ordinance 19-12022019**

Amending Chapter 60, Article XII. Division 4, Lake Auburn Watershed Overlay District, Sec.60-952 & Sec.60-953. **Public hearing and second reading.**

Motion was made by Councilor Fournier and seconded by Councilor Titus for passage.

Public hearing – James Pross, Hershey Hill Road spoke on behalf of the Lake Auburn Watershed Protection Commission in support of this ordinance amendment with the proposed clarifying language as recommended by the Planning Board.

Motion was made by Councilor Fournier and seconded by Councilor Hayes to amend Section 60-952 (b) by accepting the modification recommended by the Planning Board by changing “Residential dwellings” to “*Residential dwellings in the Agriculture and Resource Protection Zoning District*” and by adding that “*at least 50 percent of the total annual household income of the farm occupants living in the farm residence will be derived from farm uses*”.

Passage 5-0-2 (Councilors Walker and Gerry abstained).

Passage as amended 5-1-1 (Councilor Gerry opposed, Councilor Walker abstained). A roll call vote was taken.

2. **Ordinance 16-11182019**

Amending Chapter 60, Sec. 60-2 Definitions in the Agriculture and Resource Protection District (AGRP). **Public hearing and second reading.**

Motion was made by Councilor Fournier and seconded by Councilor Titus for passage.

Public hearing - no one from the public spoke.

Passage 5-1-1 (Councilor Gerry opposed, Councilor Walker abstained). A roll call vote was taken.

3. **Ordinance 17-11182019**

Amending Chapter 60, Sec.60-145 Use Regulations in the Agriculture and Resource Protection District (AGRP). **Public hearing and second reading.**

Motion was made by Councilor Fournier and seconded by Councilor Titus for passage.

Public hearing - no one from the public spoke.

Motion was made by Councilor Titus and seconded by Councilor Hayes to accept the changes recommended by the Planning board providing clarity by replacing “*total*” (in regards to income verification) to “*gross*”.

Passage 5-1-1 (Councilor Gerry opposed, Councilor Walker abstained).

Motion was made by Councilor Young and seconded by Councilor Hayes to amend Section 18 by changing “*containing greater than five, but less than ten acres*” to “*greater than 6.1 acres, but less than ten acres*”.

Passage 4-2-1 (Councilors Lasagna and Gerry opposed, Councilor Walker abstained).

Motion was made by Councilor Hayes and seconded by Councilor Lasagna to amend Section 18 (d) by changing the effective date from “*January 1, 2018*” to “*October 1, 2017*”.

Passage 5-1-1 (Councilor Gerry opposed, Councilor Walker abstained).

Motion was made by Councilor Hayes and seconded by Councilor Lasagna to amend Section 18 (C) (3) from:

*“The parcel must contribute to a gross income per year of at least \$2,000 per year from the sales value of agricultural products as defined in Title 7 M.R.S.A, section 152, subsection 2, in two of the five calendar years preceding the date of application for Special Exception use approval. Gross income can include the value of commodities produced for consumption by the farm household”* to:

*“The parcel must contribute to a gross income per year of at least the amount required to meet the definition of Farmland in Title 36 M.R.S.A, section 152, subsection 2, in the two calendar years preceding the date of application for special exception use approval. Gross income includes the value of commodities produced for consumption by the farm household”.*

Passage 4-2-1 (Councilors Gerry and Titus opposed, Councilor Walker abstained).

Passage as amended 5-1-1 (Councilor Gerry opposed and Councilor Walker abstained). A roll call vote was taken.

#### 4. **Ordinance 18-11182019**

Amending Sec. 60-146 Dimensional Regulations in the Agriculture and Resource Protection District (AGRP). **Public hearing and second reading.**

Motion was made by Councilor Fournier and seconded by Councilor Hayes for passage.

Public hearing - William Sylvester, South River Road and a licensed Forester with the State commented that we should not forget forestry in this economic equation.

Motion was made by Councilor Fournier and seconded by Councilor Titus to amend by changing the “*total*” income to “*gross*” where referenced in this section.

Passage 5-1-1 (Councilor Gerry opposed, Councilor Walker abstained).

Motion was made by Councilor Young and seconded by Councilor Hayes to amend Section 60-146 (1) (c) by changing from “*greater than five, but less than ten acres*” to “*greater than 6.1 acres, but less than ten acres*”.

Passage 4-2 (Councilors Gerry and Lasagna opposed, Councilor Walker was out of the room during the vote).

Motion was made by Councilor Titus and seconded by Councilor Fournier to amend by changing the effective date from “*January 1, 2018*” to “*October 1, 2017*”.

Passage 5-1 (Councilor Gerry opposed, Councilor Walker was out of the room during the vote).

Passage as amended 5-1-1 (Councilor Gerry opposed, Councilor Walker abstained).

**5. Ordinance 20-12022019**

Adopting the Agricultural Committee Ordinance. **Public hearing and second reading.**

Motion was made by Councilor Gerry and seconded by Councilor Hayes for passage.

Public hearing –

Steven Beal, owner of a parcel of land in the Lake Auburn Watershed District, pointed out a grammatical error in Section 2-485.2 – Committee established where it states:

*“An Agriculture Committee is hereby established to consist of nine members, seven members shall be appointed by the City Council and shall be residents of the city with highest priority given to selecting members who are actively engaged in agriculture or forestry”* suggesting that it be worded:

*“An Agriculture Committee is hereby established to consist of nine members, of whom seven members shall be appointed by the City Council and shall be residents of the city with highest priority given to selecting members who are actively engaged in agriculture or forestry”.*

Bill Sylvester, South River Road, commented on membership of the committee and if all members should be Auburn residents.

Motion was made by Councilor Lasagna and seconded by Councilor Fournier to amend by adding “*of whom*” as suggested by Mr. Beal.

Passage 6-0-1 (Councilor Walker abstained).

Motion was made by Councilor Titus and seconded by Councilor Young to amend Section 2-485.4 – Powers and Duties subsection 12 by changing from:

*“Should any project in the City require the submission of a farm plan, the committee shall review the farm plan and provide a recommendation to the Planning Board within 30-60 days of submission” to:*

*“Should any project in the City require the submission of a farm plan, the committee shall review the farm plan and provide a recommendation to the Planning Board within 60 days of submission”.*

Passage 6-0-1 (Councilor Walker abstained).

Passage as amended 6-0-1 (Councilor Walker abstained).

### III. New Business

#### 1. Order 141-12092019

Approving the liquor license application for Dee Samer LLC, DBA Aan-Chun Asian Fusion, located at 730 Center Street, Auburn, Maine. Public hearing.

Motion was made by Councilor Lasagna and seconded by Councilor Walker for passage.

Public hearing – no one from the public spoke.

Passage 7-0.

#### 2. Order 142-12092019

Extending the term expiration date for the Recycling Ad-hoc Committee to May 1, 2020.

Motion was made by Councilor Walker and seconded by Councilor Fournier for passage.

Public comment – no one from the public spoke.

Passage 7-0.

#### 3. Order 143-12092019

Approving the temporary liquor license for the New Year’s Eve Auburn Event to be held on 12/31/2019.

Motion was made by Councilor Walker and seconded by Councilor Fournier for passage.

Public comment – no one from the public spoke.

Passage 7-0.

- IV. **Adjournment** – Motion was made by Councilor Fournier and seconded by Councilor Titus to adjourn. All were in favor and the meeting adjourned at 7:05 PM.

A TRUE COPY

ATTEST *Susan Clements-Dallaire*

Susan Clements-Dallaire, City Clerk

**COUNCIL INAUGURAL MEETING MINUTES DECEMBER 16, 2019 VOL. 35 PAGE 119**

Mayor Levesque called the Inaugural meeting to order at 6:00 P.M. at the Auburn Senior Community Center.

The Auburn Police Department Honor Guard presented and posted the colors, followed by members of the American Legion Post 153 leading the assembly in the Pledge of Allegiance.

The City Clerk administered the Oath of Office.

All City Councilors were present.

**I. New Business**

1. **Order 144-12162019** – Confirming Mayor Levesque’s Appointment of Brian Carrier as his designee to serve on the School Committee.

Motion was made by Councilor Lasagna and seconded by all for passage.

Passage 7-0.

**II. Adjournment** – The Inaugural meeting adjourned at 6:38 PM.

A TRUE COPY

ATTEST *Susan Clements-Dallaire*

Susan Clements-Dallaire, City Clerk



**PLANNING BOARD RECOMENDATION to the CITY COUNCIL**

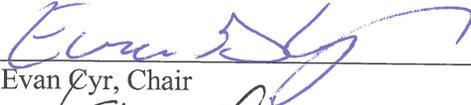
To: Mayor Levesque and Honorable Members of the Auburn City Council  
From: Auburn Planning Board  
Re: Recommendation to Review the Road Infrastructure Plan for Hotel and Merrow Roads  
Date: October 10, 2019

During its meeting held on October 08, 2019, the Auburn Planning Board heard from residents concerned about the volume of traffic at the intersection of Merrow Rd. and Hotel Rd. in Auburn. The Planning Board agreed that traffic volumes are high for this intersection, which poses safety concerns. The Board received information from City staff indicating that the average daily trips (ADT) for this section of Hotel Rd. exceeds 10,000 trips, a number that is higher than more improved roads like Washington Avenue with an ADT of 8,000. The Board also discussed that both Hotel Rd. and Merrow Rd. are likely to see a rise in ADT numbers as commercial development in the area continues.

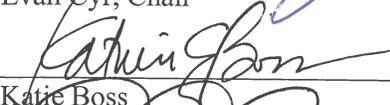
Based on the potential for increased traffic at this intersection, the lack of a current traffic study for the intersection, concerns from residents and additional concerns regarding safety from the Board itself, the Board makes the following recommendation:

**PLANNING BOARD RECOMMENDATION**

The City should conduct a review of both the Road Infrastructure Plan and surrounding Land Use Plan for Hotel and Merrow Roads to ensure that these roads, and their intersections, are properly designed to handle current and possible future increases in commercial traffic volumes due to development. Further, it is recommended that this review consider the possible use of a traffic light at the intersection of Merrow and Hotel roads to increase the safety of that intersection.

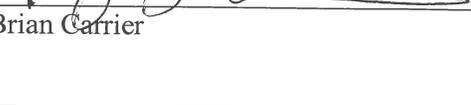
  
\_\_\_\_\_  
Evan Cyr, Chair

\_\_\_\_\_  
Stephen Martelli

  
\_\_\_\_\_  
Katie Boss

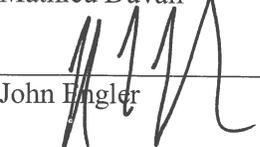
  
\_\_\_\_\_  
Samuel Scogin

  
\_\_\_\_\_  
Daniel Carroll

  
\_\_\_\_\_  
Brian Carrier

  
\_\_\_\_\_  
Mathieu Duvall

\_\_\_\_\_  
Kyle Pepin

  
\_\_\_\_\_  
John Engler



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** January 6, 2020

**Author:** Marc Gosselin (Executive Director, Community Partnerships & Sport Tourism)

**Subject:** Recreation and Sport Tourism Departmental Update

---

**Information:**

Run through a presentation to highlight the new council on the status of the Recreation and Sport Tourism Department. The update will include:

1. Recreation Division Update
  2. Senior Community Center Update
  3. Ingersoll Turf Facility Update
  4. Norway Savings Bank Arena Update
  5. Events and Sport Tourism
  6. Community Partnerships
  7. Overview of the 2020 Departmental Business Action Plan
- 

**City Budgetary Impacts:** N/A

---

**Staff Recommended Action:**

In attendance will be:

Sabrina Best: Recreation Director

Jeremy Gatcomb: Recreation Superintendent and GM of Ingersoll Turf Facility

Rory Mushlin: Operations Manager, Norway Savings Bank

---

**Previous Meetings and History:**

---

**City Manager Comments:**

I concur with the recommendation. Signature:

A handwritten signature in blue ink, appearing to read "Peter J. Cudde".

**Attachments:**

---

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

**COMMUNICATIONS  
JANUARY 6, 2020**

**Mayoral Appointments**

- ❖ **Appointment Committee** – Stephen Milks, Leroy Walker, Brian Carrier
- ❖ **Auburn Public Library** – Katherine Boss
- ❖ **Auburn Sewer District Board of Trustees** – Stephen Milks
- ❖ **Auburn Water District Board of Trustees** – Stephen Milks



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** January 6, 2020

**Order:** 02-01062020

**Author:** Sue Clements-Dallaire, City Clerk

**Subject:** Appointing the Citizen's Advisory committee Council Representative

---

**Information:**

The purpose of the Citizen's Advisory Committee is to assist in developing the Consolidated Plan and to monitor progress on achieving the goals and objectives of the plan. The committee will be made of up to 11 Auburn residents. The Committee will meet on a regular basis to track progress in accomplishing the goals of the Consolidated Plan.

Community Development staff shall solicit members who will be representative of the following categories:

- At least one person of minority race or ethnic background;
- 2 representatives of community or faith-based organizations, one of which represents the interests of homeless persons;
- **A City Councilor**; and
- 7 persons from target areas including residents, landlords and small business owners. There will be a minimum of 1 each from the Downtown, Union Street and New Auburn Target Areas.

***The City Councilor member shall be appointed by the Council and their term shall coincide with their term in office.***

The other committee members shall be appointed by the Mayor and their term shall be three years, terms start on July 1st. The CAC membership shall elect a person amongst them to act as liaison with Community Development staff and to serve as spokesperson for the CAC to the City Council.

---

**City Budgetary Impacts:** None

---

**Staff Recommended Action:** The City Council should nominate someone and vote to appoint someone to fill this role.

---

**Previous Meetings and History:** N/A

---

**City Manager Comments:**

I concur with the recommendation. Signature:

**Attachments:** Order 02-01062020

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

**IN CITY COUNCIL**

**ORDER 02-01062019**

**ORDERED**, that the City Council hereby appoints \_\_\_\_\_ to serve as the Council representative for the CDBG Citizen’s Advisory Committee.



City of Auburn  
City Council Information Sheet

**Council Workshop or Meeting Date:** January 6, 2020

**Orders:** 03-01062020 through 08-01062020

**Author:** Kelsey Earle, Executive Assistant to the City Manager

**Subject:** Disposition of Tax Acquired and City Owned Property

---

**Information:**

Previously presented properties for Council decision:

The Tax Acquired Committee is recommending six (6) properties for disposition with a combined total \$46,945.23 in property taxes and CDBG balances owed to the City.

Newly presented properties:

The Tax Acquired Committee is also recommending three (3) properties for disposition with a combined total \$12,290 in property taxes and CDBG balances owed to the City.

---

**City Budgetary Impacts:** There is no negative impact to the city budget for the potential sale of tax acquired properties. The known positive impacts of selling tax acquired properties are recouping taxes owed, associated fees, and getting the property back on the tax roll.

---

**Staff Recommended Action:** Staff recommends the following for the six (6) presented properties:

To dispose of the following properties by sealed bid to abutters only:

1. PID#191-087 Reginald Street

To dispose of the following properties by sealed bid:

2. 0 Court Street PID# 218-017
3. 31 Beck Avenue PID# 208-045
4. 16 Albiston Way PID# 220-103
5. 72 Gill Street PID# 211-125
6. 325 Turner Street PID# 250-177

At the next Council meeting, staff recommends the following for the three (3) newly presented properties:

1. To dispose of the following properties by sealed bid: 97 Riverside Drive PID# 221-143
  2. To dispose of the following properties by sealed bid to abutters only: Gammon Avenue PID# 249-093
  3. To dispose of the following property to the requestor: 16 Newbury (PID #231-035) 609.6 square foot piece as indicated on map only.
- 

**Previous Meetings and History:** December 2, 2019 Workshop.

---

**City Manager Comments:** I concur with the recommendation. Signature:

**Attachments:**

Memorandums Dated November 26, 2019 & January 2, 2020 – Disposition of Tax Acquired Property  
Tax Acquired Committee Recommendation Form for each property  
Tax Statements for each property  
Property Review Form for each property  
Orders: 03-01062020, 04-01062020, 05-01062020, 06-01062020, 07-01062020 & 08-01062020

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

**IN CITY COUNCIL**

**ORDER 03-01062020**

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at Reginald Street, Parcel ID 191-087 by sealed bid.

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

**IN CITY COUNCIL**

**ORDER 04-01062020**

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 0 Court Street, Parcel ID 218-017 by sealed bid.

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

**IN CITY COUNCIL**

**ORDER 05-01062020**

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 31 Beck Avenue, Parcel ID 208-045 by sealed bid.

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

**IN CITY COUNCIL**

**ORDER 06-01062020**

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 16 Albiston Way, Parcel ID 220-103 by sealed bid.

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

**IN CITY COUNCIL**

**ORDER 07-01062020**

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 72 Gill Street, Parcel ID 211-125 by sealed bid.

Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

**IN CITY COUNCIL**

**ORDER 08-01062020**

ORDERED, that the City Council hereby authorizes the sale of tax acquired and city owned property at 325 Turner Street, Parcel ID 250-177 by sealed bid.

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services



**TO: Peter Crichton, City Manager**  
**FROM: Jill Eastman, Finance Director**  
**REF: October 2019 Financial Report**  
**DATE: December 2, 2019**

The following is a discussion regarding the significant variances found in the City's October financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed its fourth month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 33.3% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

### **Revenues**

Revenues collected through October 31st, including the school department were \$37,968,417, or 42.10%, of the budget. The municipal revenues including property taxes were \$28,983,854, or 46.19% of the budget which is less than the same period last year by \$62,614. The accounts listed below are noteworthy.

- A. September 15<sup>th</sup> the first installment for real estate taxes were due. The current year tax revenue is at 49.72% as compared to 50.82% last year or \$276,639 less than last year.
- B. Excise tax for the month of October is at 38.69%. This is a \$54,023 increase from FY 19. Our excise revenues for FY20 are 5.36% above projections as of October 31, 2019.
- C. State Revenue Sharing for the month of October is 40.65% or \$971,385. This is a \$387,082 increase from last October.

## **Expenditures**

City expenditures through October 2019 were \$19,223,631 or 42.86%, of the budget. This is 2.24% more than the same period last year. Noteworthy variances are:

- A. Debt Service is more than last year at this time by \$678,142.
- B. Public Safety is more than last year by \$317,781.
- C. LA Transit is more than last year at this time by \$132,008, due to the increase in subsidy.
- D. IT is higher than last year by \$244,676 due to the timing of payments for various software maintenance agreements.

## **Investments**

This section contains an investment schedule as of October 31st. Currently the City's funds are earning an average interest rate of 1.87% compared to 1.75% at this time last year.

Respectfully submitted,



Jill M. Eastman  
Finance Director

**CITY OF AUBURN, MAINE**  
**BALANCE SHEET - CITY GENERAL FUND AND WORKERS COMP FUND**  
**AS of October 2019, September 2019, and June 2019**

<b>ASSETS</b>	<b>UNAUDITED October 31 2019</b>	<b>UNAUDITED September 30 2019</b>	<b>Increase (Decrease)</b>	<b>AUDITED JUNE 30 2019</b>
CASH	\$ 9,533,363	\$ 17,363,226	\$ (7,829,863)	\$ 13,715,463
RECEIVABLES			-	
ACCOUNTS RECEIVABLES	1,289,127	1,223,091	66,036	1,680,559
TAXES RECEIVABLE-CURRENT	22,188,877	22,917,801	(728,924)	102,035
DELINQUENT TAXES	975,578	976,207	(629)	755,527
TAX LIENS	1,031,640	1,076,705	(45,065)	1,522,438
NET DUE TO/FROM OTHER FUNDS	10,668,494	8,266,497	2,401,997	3,086,807
<b>TOTAL ASSETS</b>	<b>\$ 45,687,079</b>	<b>\$ 51,823,527</b>	<b>\$ (6,136,448)</b>	<b>\$ 20,862,829</b>
 <b>LIABILITIES &amp; FUND BALANCES</b>				
ACCOUNTS PAYABLE	\$ 762,458	\$ 296,051	\$ 466,407	\$ (793,429)
PAYROLL LIABILITIES	(900,542)	(600,756)	(299,786)	(1,140,965)
ACCRUED PAYROLL	609	450	159	(3,467,807)
STATE FEES PAYABLE	(88,855)	3,021	(91,876)	(51)
ESCROWED AMOUNTS	(25,740)	(25,709)	(31)	(25,643)
DEFERRED REVENUE	(23,981,548)	(23,971,407)	(10,141)	(1,508,095)
<b>TOTAL LIABILITIES</b>	<b>\$ (24,233,619)</b>	<b>\$ (24,298,350)</b>	<b>\$ 64,731</b>	<b>\$ (6,935,990)</b>
FUND BALANCE - UNASSIGNED/ASSIGNED	\$ (17,921,061)	\$ (23,992,778)	\$ 6,071,717	\$ (10,394,440)
FUND BALANCE - RESTRICTED	(1,931,802)	(1,931,802)		(1,931,802)
FUND BALANCE - NON SPENDABLE	(1,600,597)	(1,600,597)	-	(1,600,597)
<b>TOTAL FUND BALANCE</b>	<b>\$ (21,453,460)</b>	<b>\$ (27,525,177)</b>	<b>\$ 6,071,717</b>	<b>\$ (13,926,839)</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ (45,687,079)</b>	<b>\$ (51,823,527)</b>	<b>\$ 6,136,448</b>	<b>\$ (20,862,829)</b>

**CITY OF AUBURN, MAINE**  
**REVENUES - GENERAL FUND COMPARATIVE**  
**THROUGH October 31, 2019 VS October 31, 2018**

REVENUE SOURCE	FY 2020 BUDGET	ACTUAL REVENUES THRU OCT 2019	% OF BUDGET	FY 2019 BUDGET	ACTUAL REVENUES THRU OCT 2018	% OF BUDGET	VARIANCE
<b>TAXES</b>							
PROPERTY TAX REVENUE- PRIOR YEAR TAX REVENUE	\$ 49,295,498	\$ 24,510,367	49.72%	\$ 48,772,945	\$ 24,787,006	50.82%	\$ (276,639)
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ -	\$ 122,689		\$ -	\$ 305,202		\$ (182,513)
EXCISE	\$ 1,250,000	\$ 994,116	79.53%	\$ 1,190,000	\$ 997,694	83.84%	\$ (3,578)
PENALTIES & INTEREST	\$ 3,910,000	\$ 1,512,841	38.69%	\$ 3,835,000	\$ 1,458,818	38.04%	\$ 54,023
<b>TOTAL TAXES</b>	<b>\$ 54,605,498</b>	<b>\$ 27,175,916</b>	<b>49.77%</b>	<b>\$ 53,947,945</b>	<b>\$ 27,583,417</b>	<b>51.13%</b>	<b>\$ (407,501)</b>
<b>LICENSES AND PERMITS</b>							
BUSINESS	\$ 169,000	\$ 51,325	30.37%	\$ 62,000	\$ 23,448	37.82%	\$ 27,877
NON-BUSINESS	\$ 409,000	\$ 141,580	34.62%	\$ 355,000	\$ 175,498	49.44%	\$ (33,918)
<b>TOTAL LICENSES</b>	<b>\$ 578,000</b>	<b>\$ 192,904</b>	<b>33.37%</b>	<b>\$ 417,000</b>	<b>\$ 198,946</b>	<b>47.71%</b>	<b>\$ (6,042)</b>
<b>INTERGOVERNMENTAL ASSISTANCE</b>							
STATE-LOCAL ROAD ASSISTANCE	\$ 400,000	\$ -	0.00%	\$ 400,000	\$ -	0.00%	\$ -
STATE REVENUE SHARING	\$ 2,389,669	\$ 971,385	40.65%	\$ 1,689,669	\$ 584,303	34.58%	\$ 387,082
WELFARE REIMBURSEMENT	\$ 94,122	\$ 5,535	5.88%	\$ 103,747	\$ 10,332	9.96%	\$ (4,797)
OTHER STATE AID	\$ 32,000	\$ -	0.00%	\$ 32,000	\$ 11,185	34.95%	\$ (11,185)
CITY OF LEWISTON	\$ 228,384	\$ -	0.00%	\$ 228,384	\$ -	0.00%	\$ -
<b>TOTAL INTERGOVERNMENTAL ASSISTANCE</b>	<b>\$ 3,144,175</b>	<b>\$ 976,920</b>	<b>31.07%</b>	<b>\$ 2,453,800</b>	<b>\$ 605,820</b>	<b>24.69%</b>	<b>\$ 371,100</b>
<b>CHARGE FOR SERVICES</b>							
GENERAL GOVERNMENT	\$ 148,440	\$ 37,756	25.44%	\$ 144,440	\$ 77,317	53.53%	\$ (39,561)
PUBLIC SAFETY	\$ 215,600	\$ 34,559	16.03%	\$ 236,277	\$ 52,851	22.37%	\$ (18,292)
EMS TRANSPORT	\$ 1,200,000	\$ 355,938	29.66%	\$ 1,250,000	\$ 357,993	28.64%	\$ (2,055)
<b>TOTAL CHARGE FOR SERVICES</b>	<b>\$ 1,564,040</b>	<b>\$ 428,253</b>	<b>27.38%</b>	<b>\$ 1,630,717</b>	<b>\$ 488,161</b>	<b>29.94%</b>	<b>\$ (59,908)</b>
<b>FINES</b>							
PARKING TICKETS & MISC FINES	\$ 55,000	\$ 12,549	22.82%	\$ 70,000	\$ 13,045	18.64%	\$ (496)
<b>MISCELLANEOUS</b>							
INVESTMENT INCOME	\$ 70,000	\$ 25,253	36.08%	\$ 32,000	\$ 15,069	47.09%	\$ 10,184
RENTS	\$ 35,000	\$ 10,113	28.89%	\$ 35,000	\$ 10,138	28.97%	\$ (25)
UNCLASSIFIED	\$ 10,000	\$ 39,691	396.91%	\$ 10,000	\$ 19,748	197.48%	\$ 19,943
COMMERCIAL SOLID WASTE FEES	\$ -	\$ 24,010		\$ -	\$ 21,307		\$ 2,703
SALE OF PROPERTY	\$ 20,000	\$ 17,304	86.52%	\$ 20,000	\$ 4,588	22.94%	\$ 12,716
RECREATION PROGRAMS/ARENA							\$ -
MMWAC HOST FEES	\$ 225,000	\$ 76,760	34.12%	\$ 221,000	\$ 75,246	34.05%	\$ 1,514
TRANSFER IN: TIF	\$ 1,117,818	\$ -	0.00%	\$ 1,317,818	\$ -	0.00%	\$ -
TRANSFER IN: Other Funds	\$ 566,011	\$ -	0.00%	\$ 97,718	\$ -	0.00%	\$ -
ENERGY EFFICIENCY							\$ -
CDBG	\$ 214,430	\$ -	0.00%	\$ 214,430	\$ 7,106	3.31%	\$ (7,106)
UTILITY REIMBURSEMENT	\$ 20,000	\$ 4,181	20.90%	\$ 27,500	\$ 3,877	14.10%	\$ 304
CITY FUND BALANCE CONTRIBUTION	\$ 527,500	\$ -	0.00%	\$ 527,500	\$ -	0.00%	\$ -
<b>TOTAL MISCELLANEOUS</b>	<b>\$ 2,805,759</b>	<b>\$ 197,312</b>	<b>7.03%</b>	<b>\$ 2,502,966</b>	<b>\$ 157,079</b>	<b>6.28%</b>	<b>\$ 40,233</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 62,752,472</b>	<b>\$ 28,983,854</b>	<b>46.19%</b>	<b>\$ 61,022,428</b>	<b>\$ 29,046,468</b>	<b>47.60%</b>	<b>\$ (62,614)</b>
<b>SCHOOL REVENUES</b>							
EDUCATION SUBSIDY	\$ 25,851,656	\$ 8,844,812	34.21%	\$ 24,302,914	\$ 6,488,382	26.70%	\$ 2,356,430
EDUCATION	\$ 711,224	\$ 139,751	19.65%	\$ 674,191	\$ 69,598	10.32%	\$ 70,153
SCHOOL FUND BALANCE CONTRIBUTION	\$ 877,296	\$ -	0.00%	\$ 719,417	\$ -	0.00%	\$ -
<b>TOTAL SCHOOL</b>	<b>\$ 27,440,176</b>	<b>\$ 8,984,563</b>	<b>32.74%</b>	<b>\$ 25,696,522</b>	<b>\$ 6,557,980</b>	<b>25.52%</b>	<b>\$ 2,426,583</b>
<b>GRAND TOTAL REVENUES</b>	<b>\$ 90,192,648</b>	<b>\$ 37,968,417</b>	<b>42.10%</b>	<b>\$ 86,718,950</b>	<b>\$ 35,604,448</b>	<b>41.06%</b>	<b>\$ 2,363,969</b>

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - GENERAL FUND COMPARATIVE**  
**THROUGH October 31, 2019 VS October 31, 2018**

DEPARTMENT	FY 2020 BUDGET	Unaudited EXP THRU OCT 2019	% OF BUDGET	FY 2019 BUDGET	Unaudited EXP THRU OCT 2018	% OF BUDGET	VARIANCE
<b>ADMINISTRATION</b>							
MAYOR AND COUNCIL	\$ 123,137	\$ 36,799	29.88%	\$ 111,610	\$ 50,349	45.11%	\$ (13,550)
CITY MANAGER	\$ 582,119	\$ 180,302	30.97%	\$ 474,086	\$ 147,795	31.17%	\$ 32,507
CITY CLERK	\$ 207,139	\$ 56,078	27.07%	\$ 185,898	\$ 49,902	26.84%	\$ 6,176
FINANCIAL SERVICES	\$ 734,597	\$ 242,560	33.02%	\$ 694,109	\$ 224,303	32.32%	\$ 18,257
HUMAN RESOURCES	\$ 153,182	\$ 52,523	34.29%	\$ 149,953	\$ 45,184	30.13%	\$ 7,339
INFORMATION TECHNOLOGY	\$ 713,729	\$ 422,130	59.14%	\$ 588,403	\$ 177,454	30.16%	\$ 244,676
<b>TOTAL ADMINISTRATION</b>	<b>\$ 2,513,903</b>	<b>\$ 990,392</b>	<b>39.40%</b>	<b>\$ 2,204,059</b>	<b>\$ 694,987</b>	<b>31.53%</b>	<b>\$ 295,405</b>
<b>COMMUNITY SERVICES</b>							
ECONOMIC & COMMUNITY DEVELOPMENT	\$ 1,333,724	\$ 388,147	29.10%	\$ 1,471,918	\$ 331,339	22.51%	\$ 56,808
HEALTH & SOCIAL SERVICES	\$ 211,371	\$ 46,984	22.23%	\$ 223,500	\$ 50,349	22.53%	\$ (3,365)
RECREATION & SPECIAL EVENTS	\$ 448,575	\$ 169,509	37.79%	\$ 384,630	\$ 127,664	33.19%	\$ 41,845
PUBLIC LIBRARY	\$ 1,006,217	\$ 251,554	25.00%	\$ 998,189	\$ 249,547	25.00%	\$ 2,007
<b>TOTAL COMMUNITY SERVICES</b>	<b>\$ 2,999,887</b>	<b>\$ 856,194</b>	<b>28.54%</b>	<b>\$ 3,078,237</b>	<b>\$ 758,899</b>	<b>24.65%</b>	<b>\$ 97,295</b>
<b>FISCAL SERVICES</b>							
DEBT SERVICE	\$ 7,334,690	\$ 6,424,559	87.59%	\$ 6,702,508	\$ 5,746,417	85.74%	\$ 678,142
FACILITIES	\$ 667,128	\$ 310,488	46.54%	\$ 650,641	\$ 221,193	34.00%	\$ 89,295
WORKERS COMPENSATION	\$ 637,910	\$ -	0.00%	\$ 581,360	\$ -	0.00%	\$ -
WAGES & BENEFITS	\$ 6,797,826	\$ 2,083,653	30.65%	\$ 6,471,614	\$ 1,919,894	29.67%	\$ 163,759
EMERGENCY RESERVE (10108062-670000)	\$ 445,802	\$ -	0.00%	\$ 431,003	\$ -	0.00%	\$ -
<b>TOTAL FISCAL SERVICES</b>	<b>\$ 15,883,356</b>	<b>\$ 8,818,700</b>	<b>55.52%</b>	<b>\$ 14,837,126</b>	<b>\$ 7,887,504</b>	<b>53.16%</b>	<b>\$ 931,196</b>
<b>PUBLIC SAFETY</b>							
FIRE DEPARTMENT	\$ 4,515,511	\$ 1,414,350	31.32%	\$ 4,422,256	\$ 1,309,760	29.62%	\$ 104,590
FIRE EMS	\$ 695,751	\$ 303,784	43.66%	\$ 683,181	\$ 270,963	39.66%	\$ 32,821
POLICE DEPARTMENT	\$ 4,275,323	\$ 1,386,771	32.44%	\$ 4,166,631	\$ 1,206,401	28.95%	\$ 180,370
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 9,486,585</b>	<b>\$ 3,104,905</b>	<b>32.73%</b>	<b>\$ 9,272,068</b>	<b>\$ 2,787,124</b>	<b>30.06%</b>	<b>\$ 317,781</b>
<b>PUBLIC WORKS</b>							
PUBLIC SERVICES DEPARTMENT	\$ 4,836,798	\$ 1,316,474	27.22%	\$ 4,778,668	\$ 1,368,752	28.64%	\$ (52,278)
SOLID WASTE DISPOSAL	\$ 1,030,500	\$ 251,541	24.41%	\$ 988,013	\$ 306,135	30.98%	\$ (54,594)
WATER AND SEWER	\$ 645,216	\$ 316,358	49.03%	\$ 645,216	\$ 316,358	49.03%	\$ -
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 6,512,514</b>	<b>\$ 1,884,373</b>	<b>28.93%</b>	<b>\$ 6,411,897</b>	<b>\$ 1,991,245</b>	<b>31.06%</b>	<b>\$ (106,872)</b>
<b>INTERGOVERNMENTAL PROGRAMS</b>							
AUBURN-LEWISTON AIRPORT	\$ 191,000	\$ 188,074	98.47%	\$ 172,000	\$ 171,759	99.86%	\$ 16,315
E911 COMMUNICATION CENTER	\$ 1,134,304	\$ 567,151	50.00%	\$ 1,123,081	\$ 561,351	49.98%	\$ 5,800
LATC-PUBLIC TRANSIT	\$ 331,138	\$ 331,138	100.00%	\$ 199,130	\$ 199,130	100.00%	\$ 132,008
TAX SHARING	\$ 270,000	\$ -	0.00%	\$ 270,000	\$ 18,800	6.96%	\$ (18,800)
<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 1,926,442</b>	<b>\$ 1,086,363</b>	<b>56.39%</b>	<b>\$ 1,764,211</b>	<b>\$ 951,040</b>	<b>53.91%</b>	<b>\$ 135,323</b>
<b>COUNTY TAX</b>							
TIF (10108058-580000)	\$ 2,482,721	\$ 2,482,721	100.00%	\$ 2,407,766	\$ 2,407,765	100.00%	\$ 74,956
OVERLAY	\$ 3,049,803	\$ -	0.00%	\$ 3,049,803	\$ -	0.00%	\$ -
	\$ -	\$ -		\$ -	\$ -		\$ -
<b>TOTAL CITY DEPARTMENTS</b>	<b>\$ 44,855,211</b>	<b>\$ 19,223,648</b>	<b>42.86%</b>	<b>\$ 43,025,167</b>	<b>\$ 17,478,564</b>	<b>40.62%</b>	<b>\$ 1,745,084</b>
<b>EDUCATION DEPARTMENT</b>	<b>\$ 45,337,437</b>	<b>\$ 10,501,983</b>	<b>23.16%</b>	<b>\$ 43,693,783</b>	<b>\$ 9,210,802</b>	<b>21.08%</b>	<b>\$ 1,291,181</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 90,192,648</b>	<b>\$ 29,725,631</b>	<b>32.96%</b>	<b>\$ 86,718,950</b>	<b>\$ 26,689,366</b>	<b>30.78%</b>	<b>\$ 3,036,265</b>

**CITY OF AUBURN, MAINE  
INVESTMENT SCHEDULE  
AS OF October 31, 2019**

INVESTMENT		FUND	BALANCE October 31, 2019	BALANCE September 30, 2019	INTEREST RATE
ANDROSCOGGIN BANK	449	CAPITAL PROJECTS	\$ 5,268,056.21	\$ 5,268,056.21	1.50%
ANDROSCOGGIN BANK	502	SR-TIF	\$ 1,033,103.84	\$ 1,033,103.84	1.50%
ANDROSCOGGIN BANK	836	GENERAL FUND	\$ 6,124,995.19	\$ 6,124,995.19	1.50%
ANDROSCOGGIN BANK	801	WORKERS COMP	\$ 51,610.10	\$ 51,610.10	1.50%
ANDROSCOGGIN BANK	684	EMS CAPITAL RESERVE	\$ 73,899.01	\$ 73,899.01	1.50%
ANDROSCOGGIN BANK	414	INGERSOLL TURF FACILITY	\$ 86,482.38	\$ 86,482.38	1.50%
ANDROSCOGGIN BANK	0888	ELHS FUNDRAISING	\$ 59,610.30	\$ 59,610.30	1.50%
ANDROSCOGGIN BANK		ELHS CONSTRUCTION BAN	\$ 8,059,520.00	\$ -	1.50%
ANDROSCOGGIN BANK	0627	ST LOUIS BELLS FUNDRAISING	\$ 15,103.01	\$ 15,103.01	1.50%
NORTHERN CAPITAL	02155	CAPITAL PROJECTS	\$ 750,000.00	\$ 750,000.00	2.30%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	2.45%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	2.00%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	2.15%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	2.30%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	2.60%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 1,000,000.00	\$ 1,000,000.00	2.55%
<b>GRAND TOTAL</b>			<b>\$ 24,272,380.04</b>	<b>\$ 16,212,860.04</b>	<b>1.87%</b>

**EMS BILLING**  
**SUMMARY OF ACTIVITY**  
**July 1, 2019 - June 30, 2020**  
**Report as of October 31, 2019**

	Beginning	October 2019					Ending
	Balance 10/01/19	New Charges	Payments	Refunds	Adjustments	Write-Offs	Balance 10/31/2019
<b>Bluecross</b>	\$ 15,071.20	\$ 9,643.20	\$ (6,353.31)	\$ 407.17	\$ (11,338.73)		\$ 7,429.53
<b>Intercept</b>	\$ 100.00	\$ 100.00	\$ (200.00)		100		\$ 100.00
<b>Medicare</b>	\$ 71,065.78	\$ 142,587.40	\$ (53,599.52)	\$ 853.43	\$ (93,535.80)		\$ 67,371.29
<b>Medicaid</b>	\$ 20,589.71	\$ 49,219.40	\$ (14,387.19)		\$ (13,020.32)		\$ 42,401.60
<b>Other/Commercial</b>	\$ 41,329.55	\$ 24,683.20	\$ (19,127.75)		\$ 19,395.80		\$ 66,280.80
<b>Patient</b>	\$ 139,787.51	\$ 16,513.00	\$ (6,441.42)		\$ 719.50	\$ (30,821.93)	\$ 119,756.66
<b>Worker's Comp</b>	\$ -	\$ 878.00			\$ (878.00)		\$ -
<b>TOTAL</b>	\$ 287,943.75	\$ 243,624.20	\$ (100,109.19)	\$ 1,260.60	\$ (98,557.55)	\$ (30,821.93)	\$ 303,339.88

**EMS BILLING**  
**BREAKDOWN -TOTAL CHARGES**  
**July 1, 2019 - June 30, 2020**  
**Report as of October 31, 2019**

	July 2019	August 2019	Sept 2019	Oct 2019	Adjustment	Totals	% of Total
No Insurance Information	\$ 1,557.40				\$ (1,557.40)	\$ -	0.00%
Bluecross	\$ 12,278.80	\$ 9,485.80	\$ 12,189.60	\$ 9,643.20	\$ 439.20	\$ 44,036.60	5.67%
Intercept			\$ 100.00	\$ 100.00		\$ 200.00	0.03%
Medicare	\$ 93,753.80	\$ 118,375.60	\$ 96,695.60	\$ 142,587.40	\$ 1,750.40	\$ 453,162.80	58.34%
Medicaid	\$ 27,506.40	\$ 38,869.20	\$ 31,700.80	\$ 49,219.40	\$ (1,358.20)	\$ 145,937.60	18.79%
Other/Commercial	\$ 9,365.20	\$ 25,838.20	\$ 9,887.40	\$ 24,683.20	\$ 2,608.00	\$ 72,382.00	9.32%
Patient	\$ 10,890.80	\$ 23,643.20	\$ 10,939.60	\$ 16,513.00	\$ (1,882.00)	\$ 60,104.60	7.74%
Worker's Comp	\$ -			\$ 878.00		\$ 878.00	0.11%
<b>TOTAL</b>	\$ 155,352.40	\$ 216,212.00	\$ 161,513.00	\$ 243,624.20	\$ -	\$ 776,701.60	100.00%

**EMS BILLING**  
**BREAKDOWN -TOTAL COUNT**  
**July 1, 2019 - June 30, 2020**  
**Report as of October 31, 2019**

	July 2019	August 2019	Sept 2019	Oct 2019	Adjustment	Totals	% of Total
No Insurance Information	2	0	0	0		2	0.20%
Bluecross	15	12	15	11		53	5.36%
Intercept	0	0	1	1		2	0.20%
Medicare	117	145	125	186		573	57.94%
Medicaid	35	49	40	62		186	18.81%
Other/Commercial	13	35	16	32		96	9.71%
Patient	14	28	14	20		76	7.68%
Worker's Comp	0			1		1	0.10%
<b>TOTAL</b>	196	269	211	313	0	989	100.00%

**EMS BILLING  
AGING REPORT  
July 1, 2019 to June 30, 2020  
Report as of October 31, 2019**

	Current		31-60		61-90		91-120		121+ days		Totals	
<b>Bluecross</b>	\$ 6,250.00	84%	\$ 1,190.33	16%	\$ 80.92	1%	\$ 1,778.40	24%	\$ (1,870.12)	-25%	\$ 7,429.53	2.45%
<b>Intercept</b>	\$ 100.00		\$ -		\$ -		\$ -		\$ -		\$ 100.00	0.03%
<b>Medicare</b>	\$ 61,399.80	91%	\$ 7,032.20	10%	\$ -	0%	\$ -	0%	\$ (1,060.71)	-2%	\$ 67,371.29	22.21%
<b>Medicaid</b>	\$ 30,265.15	71%	\$ 6,065.07	14%	\$ 4,163.92	10%	\$ 1,691.45	4%	\$ 216.01	1%	\$ 42,401.60	13.98%
<b>Other/Commercial Patient</b>	\$ 18,703.80	28%	\$ 15,065.36	23%	\$ 13,119.17	20%	\$ 6,538.23	10%	\$ 12,854.24	19%	\$ 66,280.80	21.85%
<b>Worker's Comp</b>	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	0.00%
<b>TOTAL</b>	\$ 157,752.66		\$ 54,493.56		\$ 44,272.82		\$ 26,314.77		\$ 20,506.07		\$ 303,339.88	
	52%		18%		15%		9%		7%		100%	100.00%

CITY OF AUBURN  
SPECIAL REVENUE FUNDS REVENUE AND EXPENDITURES  
As of October 31, 2019

	1902	1905	1910	1913	1914	1915	1917	1926	1927	1928	1929	1930	1931	2003
	Riverwatch	Winter Festival	Community Service	Police Fitness Equipment	Oak Hill Cemeteries	Fire Training Building	Wellness Grant	Healthy Androscoggin	Insurance Reimbursement	Vending	Fire Prevention	211 Fairview	Donations	Byrne JAG
Fund Balance 7/1/19	\$ 865,812.83	\$ (15,099.19)	\$ 5,425.71	\$ 4,769.53	\$ 31,858.10	\$ (488.84)	\$ 3,306.65	\$ 5,204.05	\$ -	\$ -	\$ 4,791.12	\$ (566,303.71)	\$ 1,310.50	\$ (6,628.43)
Revenues FY20	\$ 24,604.55		\$ 204.60		\$ 1,100.00		\$ 3,361.00	\$ 589.00		\$ 471.00				
Expenditures FY20	\$ 137,386.00						\$ 1,294.84	\$ 950.68		\$ 419.41				
<b>Fund Balance 10/31/19</b>	<b>\$ 753,031.38</b>	<b>\$ (15,099.19)</b>	<b>\$ 5,630.31</b>	<b>\$ 4,769.53</b>	<b>\$ 32,958.10</b>	<b>\$ (488.84)</b>	<b>\$ 5,372.81</b>	<b>\$ 4,842.37</b>	<b>\$ -</b>	<b>\$ 51.59</b>	<b>\$ 4,791.12</b>	<b>\$ (566,303.71)</b>	<b>\$ 1,310.50</b>	<b>\$ (6,628.43)</b>
	2005	2006	2008	2010	2013	2014	2019	2020	2025	2030	2034	2037	2038	
	MDOT	PEACE	Homeland Security	State Drug Money	OUI Grant	Speed Grant	Law Enforcement Training	CDBG	Community Cords	Parking	EDUL Underage Drink	Bulletproof Vests	Community Action Team	
Fund Balance 7/1/19	\$ 126,306.37	\$ 1,550.98	\$ (125,601.70)	\$ 4,003.67	\$ 4,152.83	\$ 2,877.18	\$ (12,461.91)	\$ 2,238,538.46	\$ 35,272.33	\$ (44,238.20)	\$ 960.00	\$ 11,328.80	\$ 180.00	
Revenues FY20	\$ 124,534.54		\$ 77,313.40	\$ 774.93		\$ 8,975.73	\$ 1,825.00	\$ 698,656.46	\$ 2,125.53	\$ 64,530.00				
Expenditures FY20	\$ 115.50		\$ 34,615.22	\$ 2,549.54	\$ 3,249.54	\$ 7,283.74	\$ 1,285.00	\$ 835,901.40		\$ 14,999.39				
<b>Fund Balance 10/31/19</b>	<b>\$ 250,725.41</b>	<b>\$ 1,550.98</b>	<b>\$ (82,903.52)</b>	<b>\$ 2,229.06</b>	<b>\$ 903.29</b>	<b>\$ 4,569.17</b>	<b>\$ (11,921.91)</b>	<b>\$ 2,101,293.52</b>	<b>\$ 37,397.86</b>	<b>\$ 5,292.41</b>	<b>\$ 960.00</b>	<b>\$ 11,328.80</b>	<b>\$ 180.00</b>	
	2040	2041	2044	2045	2050	2052	2053	2054	2055	2056	2057	2058	2059	
	Great Falls TV	Blanche Stevens	Federal Drug Money	Forest Management	Project Lifesaver	Nature Conservancy	St Louis Bells	EMS Transport Capital Reserve	Work4ME-PAL	Lake Auburn Neighborhood	ASPCA Grant	Barker Mills Greenway	Distracted Driving	
Fund Balance 7/1/19	\$ 20,536.23	\$ 25,775.90	\$ 101,453.23	\$ 4,345.34	\$ 89.35	\$ 975.05	\$ 4,743.92	\$ 73,620.23	\$ (38,086.09)	\$ 125.00	\$ 800.00	\$ (2,597.43)	\$ 3,329.00	
Revenues FY20		\$ 4,030.00	\$ 93,990.96		\$ 50.00		\$ 17,272.47	\$ 150,278.84						
Expenditures FY20		\$ 1,051.36	\$ 403.28					\$ 38,396.94	\$ (11,091.78)					
<b>Fund Balance 10/31/19</b>	<b>\$ 20,536.23</b>	<b>\$ 28,754.54</b>	<b>\$ 195,040.91</b>	<b>\$ 4,345.34</b>	<b>\$ 139.35</b>	<b>\$ 975.05</b>	<b>\$ 22,016.39</b>	<b>\$ 185,502.13</b>	<b>\$ (26,994.31)</b>	<b>\$ 125.00</b>	<b>\$ 800.00</b>	<b>\$ (2,597.43)</b>	<b>\$ 3,329.00</b>	
	2061	2062	2100	2201	2500									
	150th Celebration	Employee Store	ELHS Fundraising	EDI Grant	Parks & Recreation									
Fund Balance 7/1/19	\$ 14,761.28	\$ 132.69	\$ 59,165.65	\$ (1,484,407.18)	\$ 129,724.79									
Revenues FY20	\$ 3,730.00		\$ 1,000,890.86		\$ 99,664.63									
Expenditures FY20	\$ 12,828.30				\$ 216,998.80									
<b>Fund Balance 10/31/19</b>	<b>\$ 5,662.98</b>	<b>\$ 132.69</b>	<b>\$ 1,060,056.51</b>	<b>\$ (1,484,407.18)</b>	<b>\$ 12,390.62</b>									
	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	Total Special Revenues		
	Tambrands TIF 4	Tambrands II TIF 6	Mall TIF 9	Downtown TIF 10	Auburn Industrial TIF 12	Auburn Plaza TIF 13	Auburn Plaza II TIF 14	Webster School TIF 16	Slapshot LLC TIF 18	Hartt Transport TIF 19				
Fund Balance 7/1/19	\$ 105,531.60	\$ (294,448.66)	\$ 32,500.84	\$ (27,857.63)	\$ (344,883.92)	\$ 240,148.36	\$ (333,846.60)	\$ -	\$ -	\$ (1,711.22)		\$ 866,746.86		
Revenues FY20												\$ 2,378,973.50		
Expenditures FY20				\$ 15,419.11	\$ 198,725.00	\$ 75,993.18	\$ 766,754.83	\$ 15,217.58	\$ 70,524.00			\$ 2,441,270.86		
<b>Fund Balance 10/31/19</b>	<b>\$ 105,531.60</b>	<b>\$ (294,448.66)</b>	<b>\$ 32,500.84</b>	<b>\$ (43,276.74)</b>	<b>\$ (543,608.92)</b>	<b>\$ 164,155.18</b>	<b>\$ (1,100,601.43)</b>	<b>\$ (15,217.58)</b>	<b>\$ (70,524.00)</b>	<b>\$ (1,711.22)</b>		<b>\$ 804,449.50</b>		

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services

To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Financial Reports for October 31, 2019



Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Ingersoll Turf Facility for revenue and expenditures as of October 31, 2019.

### **INGERSOLL TURF FACILITY**

#### **Statement of Net Assets:**

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets as of October 31, 2019.

#### **Current Assets:**

As of the end of October 2019 the total current assets of Ingersoll Turf Facility were \$181,059. This consisted of cash and cash equivalents of \$86,482 an increase from September of \$106 and an interfund receivable of %94,577.

#### **Noncurrent Assets:**

Ingersoll's noncurrent assets are the building, and equipment that was purchased, less depreciation. The total value of the noncurrent assets as of October 31, 2019 was \$144,984.

#### **Liabilities:**

Ingersoll had no accounts payable as of October 31, 2019.

#### **Statement of Activities:**

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Turf Facility through October 2019 are \$22,486. This revenue comes from the sponsorships, programs, rental income and batting cages.

The operating expenses for Ingersoll Turf Facility through October 2019 were \$24,318. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of October 2019, Ingersoll has an operating loss of \$1,832 compared to a net loss in September of \$7,163.

As of October 31, 2019, Ingersoll has a decrease in net assets of \$1,506.

The budget to actual reports for revenue and expenditures, show that the revenue for FY20 compared to FY 19.

**Statement of Net Assets**  
**Ingersoll Turf Facility**  
**October 31, 2019**  
**Business-type Activities - Enterprise Fund**

	Oct 31, 2019	Sept 30, 2019	Increase/ (Decrease)
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	\$ 86,482	\$ 86,376	\$ 106
Interfund receivables/payables	\$ 94,577	\$ 89,201	5,376
Accounts receivable	-	-	-
Total current assets	181,059	175,577	5,482
Noncurrent assets:			
Capital assets:			
Buildings	672,279	672,279	-
Equipment	119,673	119,673	-
Land improvements	18,584	18,584	-
Less accumulated depreciation	(665,552)	(665,552)	-
Total noncurrent assets	144,984	144,984	-
Total assets	326,043	320,561	5,482
<b>LIABILITIES</b>			
Accounts payable	\$ -	\$ 175	\$ (175)
Total liabilities	-	175	(175)
<b>NET ASSETS</b>			
Invested in capital assets	\$ 144,984	\$ 144,984	\$ -
Unrestricted	\$ 181,059	\$ 175,402	\$ 5,657
Total net assets	<b>\$ 326,043</b>	<b>\$ 320,386</b>	<b>\$ 5,657</b>

**CITY OF AUBURN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Ingersoll Turf Facility**  
**Business-type Activities - Enterprise Funds**  
**Statement of Activities**  
**October 31, 2019**

	<b>Ingersoll Turf Facility</b>
Operating revenues:	
Charges for services	\$ 22,486
Operating expenses:	
Personnel	18,965
Supplies	1,447
Utilities	2,888
Repairs and maintenance	504
Rent	
Depreciation	-
Capital expenses	-
Other expenses	514
<b>Total operating expenses</b>	<b>24,318</b>
<b>Operating gain (loss)</b>	<b>(1,832)</b>
Nonoperating revenue (expense):	
Interest income	326
Interest expense (debt service)	-
<b>Total nonoperating expense</b>	<b>326</b>
Gain (Loss) before transfer	(1,506)
Transfers out	-
Change in net assets	(1,506)
Total net assets, July 1	327,549
<b>Total net assets, October 31, 2019</b>	<b>\$ 326,043</b>

**CITY OF AUBURN, MAINE**  
**REVENUES - INGERSOLL TURF FACILITY**  
**Through October 31, 2019 compared to October 31, 2018**

REVENUE SOURCE	FY 2020 BUDGET	ACTUAL REVENUES THRU OCT 2019	% OF BUDGET	FY 2019 BUDGET	ACTUAL REVENUES THRU OCT 2018	% OF BUDGET
<b>CHARGE FOR SERVICES</b>						
Sponsorship	\$ 25,000	\$ 3,950	15.80%	\$ 20,500	\$ 6,800	33.17%
Batting Cages	\$ 13,000	\$ 415	3.19%	\$ 12,240	\$ 1,140	9.31%
Programs	\$ 90,000	\$ 12,612	14.01%	\$ 90,000	\$ 13,049	14.50%
Rental Income	\$ 102,000	\$ 5,509	5.40%	\$ 102,300	\$ 11,805	11.54%
<b>TOTAL CHARGE FOR SERVICES</b>	<b>\$ 230,000</b>	<b>\$ 22,486</b>	<b>9.78%</b>	<b>\$ 225,040</b>	<b>\$ 32,794</b>	<b>14.57%</b>
<b>INTEREST ON INVESTMENTS</b>	<b>\$ -</b>	<b>\$ 326</b>		<b>\$ -</b>		
<b>GRAND TOTAL REVENUES</b>	<b>\$ 230,000</b>	<b>\$ 22,812</b>	<b>9.92%</b>	<b>\$ 225,040</b>	<b>\$ 32,794</b>	<b>14.57%</b>

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - INGERSOLL TURF FACILITY**  
**Through October 31, 2019 compared to October 31, 2018**

DESCRIPTION	ACTUAL			ACTUAL			Difference
	FY 2020 BUDGET	EXPENDITURES THRU OCT 2019	% OF BUDGET	FY 2019 BUDGET	EXPENDITURES THRU OCT 2018	% OF BUDGET	
Salaries & Benefits	\$ 149,331	\$ 18,965	12.70%	\$ 120,000	\$ 22,370	18.64%	\$ (3,405)
Purchased Services	\$ 18,160	\$ 1,018	5.61%	\$ 19,460	\$ 948	4.87%	\$ 70
Programs	\$ 17,000	\$ 1,290	7.59%	\$ 15,220	\$ 340	2.23%	\$ 950
Supplies	\$ 4,900	\$ 157	3.20%	\$ 4,600	\$ 2,078	45.17%	\$ (1,921)
Utilities	\$ 25,100	\$ 2,888	11.51%	\$ 30,920	\$ 3,061	9.90%	\$ (173)
Insurance Premiums	\$ -	\$ -		\$ 2,505	\$ -	0.00%	\$ -
Depreciation	\$ -	\$ -		\$ -	\$ -		
Capital Outlay	\$ 11,000	\$ -	0.00%	\$ 30,000	\$ -	0.00%	\$ -
	<b>\$ 225,491</b>	<b>\$ 24,318</b>	<b>10.78%</b>	<b>\$ 222,705</b>	<b>\$ 28,797</b>	<b>12.93%</b>	<b>\$ (4,479)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 225,491</b>	<b>\$ 24,318</b>	<b>10.78%</b>	<b>\$ 222,705</b>	<b>\$ 28,797</b>	<b>12.93%</b>	<b>\$ (4,479)</b>

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services

To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Arena Financial Reports for October 31, 2019

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Norway Savings Bank Arena for revenue and expenditures as of October 31, 2019.

### **NORWAY SAVINGS BANK ARENA**

#### **Statement of Net Assets:**

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets and shows a comparison to the previous month, in this case, September 30, 2019.

#### **Current Assets:**

As of the end of October 2019 the total current assets of Norway Savings Bank Arena were (\$1,553,847). These consisted of cash and cash equivalents of \$171,267, accounts receivable of \$118,087, and an interfund payable of \$1,843,201.

#### **Noncurrent Assets:**

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of October 31, 2019 were \$293,394.

#### **Liabilities:**

Norway Arena had accounts payable of \$6,817 as of October 31, 2019.

#### **Statement of Activities:**

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through October 2019 are \$210,073. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through October 2019 were \$205,088. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of October 2019, Norway Arena had an operating gain of \$4,985.

As of October 31, 2019, Norway Arena has a increase in net assets of \$4,985.

The budget to actual reports for revenue and expenditures, with comparison to the same period last year show that revenue for FY20 is \$104,365 less for this period than in FY19 and expenditures in FY20 are \$195,224 less than last year in October.

**CITY OF AUBURN, MAINE**  
**Statement of Net Assets**  
**Norway Savings Bank Arena**  
**October 31, 2019**  
**Business-type Activities - Enterprise Fund**

	Oct 31, 2019	Sept 30, 2019	Increase/ (Decrease)
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	\$ 171,267	\$ 171,277	\$ (10)
Interfund receivables	\$ (1,843,201)	\$ (1,812,098)	\$ (31,103)
Prepaid Rent			\$ -
Accounts receivable	118,087	111,250	\$ 6,837
Total current assets	(1,553,847)	(1,529,571)	(24,276)
Noncurrent assets:			
Capital assets:			
Buildings	58,223	58,223	-
Equipment	514,999	514,999	-
Land improvements	-	-	-
Less accumulated depreciation	(279,828)	(279,828)	-
Total noncurrent assets	293,394	293,394	-
Total assets	(1,260,453)	(1,236,177)	(24,276)
<b>LIABILITIES</b>			
Accounts payable	\$ 6,817	\$ 15,413	\$ (8,596)
Net OPEB liability	\$ 74,765	\$ 67,225	7,540
Net pension liability	50,382	92,581	(42,199)
Total liabilities	131,964	175,219	(43,255)
<b>NET ASSETS</b>			
Invested in capital assets	\$ 293,394	\$ 293,394	\$ -
Unrestricted	\$ (1,685,811)	\$ (1,704,790)	\$ 18,979
Total net assets	\$ (1,392,417)	\$ (1,411,396)	\$ 18,979

**CITY OF AUBURN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Norway Savings Bank Arena**  
**Business-type Activities - Enterprise Funds**  
**Statement of Activities**  
**October 31, 2019**

	<b>Norway Savings Arena</b>
Operating revenues:	
Charges for services	\$ 210,073
Operating expenses:	
Personnel	93,168
Supplies	26,775
Utilities	63,134
Repairs and maintenance	20,385
Depreciation	-
Capital expenses	-
Other expenses	1,626
<b>Total operating expenses</b>	<b>205,088</b>
<b>Operating gain (loss)</b>	<b>4,985</b>
Nonoperating revenue (expense):	
Interest income	-
Interest expense (debt service)	-
<b>Total nonoperating expense</b>	<b>-</b>
<b>Gain (Loss) before transfer</b>	<b>4,985</b>
<b>Transfers out</b>	<b>-</b>
<b>Change in net assets</b>	<b>4,985</b>
<b>Total net assets, July 1</b>	<b>(1,397,402)</b>
<b>Total net assets, October 31, 2019</b>	<b>\$ (1,392,417)</b>

**CITY OF AUBURN, MAINE**  
**REVENUES - NORWAY SAVINGS BANK ARENA**  
Through October 31, 2019 compared to October 31, 2018

REVENUE SOURCE	FY 2020 BUDGET	ACTUAL REVENUES THRU OCT 2019	% OF BUDGET	FY 2019 BUDGET	ACTUAL REVENUES THRU OCT 2018	% OF BUDGET	VARIANCE
<b>CHARGE FOR SERVICES</b>							
Concssions	\$ 16,500	\$ 4,500	27.27%	\$ 16,500	\$ 4,500	27.27%	\$ -
Skate Rentals	\$ 7,500	\$ -	0.00%	\$ 5,000	\$ 350		\$ (350)
Pepsi Vending Machines	\$ 3,000	\$ 191	6.37%	\$ 3,000	\$ 716		\$ (525)
Games Vending Machines	\$ 3,000		0.00%	\$ 3,000	\$ 859		\$ (859)
VendinG Food	\$ 3,000	\$ 204	6.80%	\$ 3,000	\$ 242		\$ (38)
Sponsorships	\$ 230,000	\$ 87,886	38.21%	\$ 300,000	\$ 85,350	28.45%	\$ 2,536
Pro Shop	\$ 7,000	\$ 491	7.01%	\$ 8,500	\$ 505	5.94%	\$ (14)
Programs	\$ 27,500	\$ -	0.00%	\$ 30,000	\$ -	0.00%	\$ -
Rental Income	\$ 744,000	\$ 106,721	14.34%	\$ 775,000	\$ 203,336	26.24%	\$ (96,615)
Camps/Clinics	\$ 50,000	\$ 6,580	13.16%	\$ 50,000	\$ 12,480	24.96%	\$ (5,900)
Tournaments	\$ 55,000	\$ 3,500	6.36%	\$ 50,000	\$ 6,100	12.20%	\$ (2,600)
<b>TOTAL CHARGE FOR SERVICES</b>	<b>\$ 1,146,500</b>	<b>\$ 210,073</b>	<b>18.32%</b>	<b>\$ 1,244,000</b>	<b>\$ 314,438</b>	<b>25.28%</b>	<b>\$ (104,365)</b>
<b>INTEREST ON INVESTMENTS</b>	<b>\$ -</b>			<b>\$ -</b>			
<b>GRAND TOTAL REVENUES</b>	<b>\$ 1,146,500</b>	<b>\$ 210,073</b>	<b>18.32%</b>	<b>\$ 1,244,000</b>	<b>\$ 314,438</b>	<b>25.28%</b>	<b>\$ (104,365)</b>

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - NORWAY SAVINGS BANK ARENA**  
**Through October 31, 2019 compared to October 31, 2018**

DESCRIPTION	ACTUAL			ACTUAL			VARIANCE
	FY 2020 BUDGET	EXPENDITURES THRU OCT 2019	% OF BUDGET	FY 2019 BUDGET	EXPENDITURES THRU OCT 2018	% OF BUDGET	
Salaries & Benefits	\$ 347,736	\$ 93,168	26.79%	\$ 377,000	\$ 111,362	29.54%	\$ (18,194)
Purchased Services	\$ 49,500	\$ 22,011	44.47%	\$ 62,825	\$ 10,947	17.42%	\$ 11,064
Supplies	\$ 68,150	\$ 26,775	39.29%	\$ 45,600	\$ 11,962	26.23%	\$ 14,813
Utilities	\$ 238,000	\$ 63,134	26.53%	\$ 225,000	\$ 79,749	35.44%	\$ (16,615)
Capital Outlay	\$ 15,000	\$ -	0.00%	\$ 25,000	\$ 17,464	69.86%	\$ (17,464)
Rent	\$ -	\$ -		\$ 507,000	\$ 168,828	33.30%	\$ (168,828)
	\$ 718,386	\$ 205,088	28.55%	\$ 1,242,425	\$ 400,312	32.22%	\$ (195,224)
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 718,386</b>	<b>\$ 205,088</b>	<b>28.55%</b>	<b>\$ 1,242,425</b>	<b>\$ 400,312</b>	<b>32.22%</b>	<b>\$ (195,224)</b>

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services



**TO: Peter Crichton, City Manager**  
**FROM: Jill Eastman, Finance Director**  
**REF: November 2019 Financial Report**  
**DATE: December 6, 2019**

The following is a discussion regarding the significant variances found in the City's November financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed its fifth month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 41.7% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

### **Revenues**

Revenues collected through November 30th, including the school department were \$42,180,863, or 46.77%, of the budget. The municipal revenues including property taxes were \$30,576,999, or 48.73% of the budget which is less than last year by 1.30%. The accounts listed below are noteworthy.

- A. Excise tax for the month of November is at 47.05%. This is a \$84,484 increase from FY 19. Our excise revenues for FY 20 are 5.35% above projections as of November 30, 2019.
- B. State Revenue Sharing for the month of November is 50.17% or \$1,198,930. This is an increase of \$474,759 from last November.
- C. Property Tax revenues are at 50.51% of the total budget, which is 1.03% less than last year at this time.

**Expenditures**

City expenditures through November 2018 were \$21,297,676 or 47.48%, of the budget. This is 0.51% less than the same period last year. Noteworthy variances are:

- A. Debt Service is higher than last year by \$268,142.
- B. The Library is less than last year by \$137,043. This is due to the later timing of monthly subsidy payments.
- C. Public Works is less than last year by \$128,819, primarily due to an decrease in overtime for winter road maintenance, road salt and gravel accounts and a decrease in solid waste.
- D. LA911 is less than last year by \$178,887, due to the timing of annual subsidy payments.

**Investments**

This section contains an investment schedule as of November 30th. Currently the City's funds are earning an average interest rate of 1.87%.

Respectfully submitted,



Jill M. Eastman  
Finance Director

**CITY OF AUBURN, MAINE**  
**BALANCE SHEET - CITY GENERAL FUND AND WORKERS COMP FUND**  
**AS of November 2019, October 2019, and June 2019**

<b>ASSETS</b>	<b>UNAUDITED November 30 2019</b>	<b>UNAUDITED October 31 2019</b>	<b>Increase (Decrease)</b>	<b>AUDITED JUNE 30 2019</b>
CASH	\$ 8,728,898	\$ 9,533,363	\$ (804,465)	\$ 13,715,463
RECEIVABLES			-	
ACCOUNTS RECEIVABLES	1,214,071	1,289,127	(75,056)	1,680,559
TAXES RECEIVABLE-CURRENT	21,871,601	22,188,877	(317,276)	102,035
DELINQUENT TAXES	972,786	975,578	(2,792)	755,527
TAX LIENS	961,214	1,031,640	(70,426)	1,522,438
NET DUE TO/FROM OTHER FUNDS	9,351,526	10,668,494	(1,316,968)	3,086,807
<b>TOTAL ASSETS</b>	<b>\$ 43,100,097</b>	<b>\$ 45,687,079</b>	<b>\$ (2,586,982)</b>	<b>\$ 20,862,829</b>
 <b>LIABILITIES &amp; FUND BALANCES</b>				
ACCOUNTS PAYABLE	\$ 763,840	\$ 762,458	\$ 1,382	\$ (793,429)
PAYROLL LIABILITIES	(777,177)	(900,542)	123,365	(1,140,965)
ACCRUED PAYROLL	542	609	(67)	(3,467,807)
STATE FEES PAYABLE	(22,875)	(88,855)	65,980	(51)
ESCROWED AMOUNTS	(25,740)	(25,740)	(0)	(25,643)
DEFERRED REVENUE	(23,593,057)	(23,981,548)	388,491	(1,508,095)
<b>TOTAL LIABILITIES</b>	<b>\$ (23,654,468)</b>	<b>\$ (24,233,618)</b>	<b>\$ 579,150</b>	<b>\$ (6,935,990)</b>
FUND BALANCE - UNASSIGNED/ASSIGNED	\$ (15,913,230)	\$ (17,921,062)	\$ 2,007,832	\$ (10,394,440)
FUND BALANCE - RESTRICTED	(1,931,802)	(1,931,802)		(1,931,802)
FUND BALANCE - NON SPENDABLE	(1,600,597)	(1,600,597)	-	(1,600,597)
<b>TOTAL FUND BALANCE</b>	<b>\$ (19,445,629)</b>	<b>\$ (21,453,461)</b>	<b>\$ 2,007,832</b>	<b>\$ (13,926,839)</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ (43,100,097)</b>	<b>\$ (45,687,079)</b>	<b>\$ 2,586,982</b>	<b>\$ (20,862,829)</b>

**CITY OF AUBURN, MAINE**  
**REVENUES - GENERAL FUND COMPARATIVE**  
**THROUGH November 30, 2019 VS November 30, 2018**

REVENUE SOURCE	FY 2020 BUDGET	ACTUAL REVENUES THRU NOV 2019	% OF BUDGET	FY 2019 BUDGET	ACTUAL REVENUES THRU NOV 2018	% OF BUDGET	VARIANCE
<b>TAXES</b>							
PROPERTY TAX REVENUE-	\$ 49,295,498	\$ 24,900,880	50.51%	\$ 48,772,945	\$ 25,136,914	51.54%	\$ (236,034)
PRIOR YEAR TAX REVENUE	\$ -	\$ 138,817		\$ -	\$ 367,174		\$ (228,357)
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 1,250,000	\$ 994,116	79.53%	\$ 1,190,000	\$ 997,694	83.84%	\$ (3,578)
EXCISE	\$ 3,910,000	\$ 1,839,677	47.05%	\$ 3,835,000	\$ 1,755,193	45.77%	\$ 84,484
PENALTIES & INTEREST	\$ 150,000	\$ 43,987	29.32%	\$ 150,000	\$ 52,492	34.99%	\$ (8,505)
<b>TOTAL TAXES</b>	<b>\$ 54,605,498</b>	<b>\$ 27,917,477</b>	<b>51.13%</b>	<b>\$ 53,947,945</b>	<b>\$ 28,309,467</b>	<b>52.48%</b>	<b>\$ (391,990)</b>
<b>LICENSES AND PERMITS</b>							
BUSINESS	\$ 169,000	\$ 63,154	37.37%	\$ 62,000	\$ 28,758	46.38%	\$ 34,396
NON-BUSINESS	\$ 409,000	\$ 156,846	38.35%	\$ 355,000	\$ 211,480	59.57%	\$ (54,634)
<b>TOTAL LICENSES</b>	<b>\$ 578,000</b>	<b>\$ 220,000</b>	<b>38.06%</b>	<b>\$ 417,000</b>	<b>\$ 240,238</b>	<b>57.61%</b>	<b>\$ (20,238)</b>
<b>INTERGOVERNMENTAL ASSISTANCE</b>							
STATE-LOCAL ROAD ASSISTANCE	\$ 400,000	\$ 417,352	104.34%	\$ 400,000	\$ 403,684	100.92%	\$ 13,668
STATE REVENUE SHARING	\$ 2,389,669	\$ 1,198,930	50.17%	\$ 1,689,669	\$ 724,171	42.86%	\$ 474,759
WELFARE REIMBURSEMENT	\$ 94,122	\$ 10,739	11.41%	\$ 103,747	\$ 19,384	18.68%	\$ (8,645)
OTHER STATE AID	\$ 32,000	\$ 10,881	34.00%	\$ 32,000	\$ 11,185	34.95%	\$ (304)
CITY OF LEWISTON	\$ 228,384	\$ -	0.00%	\$ 228,384	\$ -	0.00%	\$ -
<b>TOTAL INTERGOVERNMENTAL ASSISTANCE</b>	<b>\$ 3,144,175</b>	<b>\$ 1,637,902</b>	<b>52.09%</b>	<b>\$ 2,453,800</b>	<b>\$ 1,158,424</b>	<b>47.21%</b>	<b>\$ 479,478</b>
<b>CHARGE FOR SERVICES</b>							
GENERAL GOVERNMENT	\$ 148,440	\$ 44,360	29.88%	\$ 144,440	\$ 87,258	60.41%	\$ (42,898)
PUBLIC SAFETY	\$ 215,600	\$ 52,597	24.40%	\$ 236,277	\$ 55,422	23.46%	\$ (2,825)
EMS TRANSPORT	\$ 1,200,000	\$ 453,415	37.78%	\$ 1,250,000	\$ 436,339	34.91%	\$ 17,076
<b>TOTAL CHARGE FOR SERVICES</b>	<b>\$ 1,564,040</b>	<b>\$ 550,372</b>	<b>35.19%</b>	<b>\$ 1,630,717</b>	<b>\$ 579,019</b>	<b>35.51%</b>	<b>\$ (28,647)</b>
<b>FINES</b>							
PARKING TICKETS & MISC FINES	\$ 55,000	\$ 15,339	27.89%	\$ 70,000	\$ 17,593	25.13%	\$ (2,254)
<b>MISCELLANEOUS</b>							
INVESTMENT INCOME	\$ 70,000	\$ 40,915	58.45%	\$ 32,000	\$ 17,899	55.93%	\$ 23,016
RENTS	\$ 35,000	\$ 10,763	30.75%	\$ 35,000	\$ 10,788	30.82%	\$ (25)
UNCLASSIFIED	\$ 10,000	\$ 41,431	414.31%	\$ 10,000	\$ 32,702	327.02%	\$ 8,729
COMMERCIAL SOLID WASTE FEES	\$ -	\$ 24,108		\$ -	\$ 21,258		\$ 2,850
SALE OF PROPERTY	\$ 20,000	\$ 17,205	86.03%	\$ 20,000	\$ 33,651	168.26%	\$ (16,446)
RECREATION PROGRAMS/ARENA							\$ -
MMWAC HOST FEES	\$ 225,000	\$ 95,950	42.64%	\$ 221,000	\$ 94,058	42.56%	\$ 1,892
TRANSFER IN: TIF	\$ 1,117,818	\$ -	0.00%	\$ 1,317,818	\$ -	0.00%	\$ -
TRANSFER IN: Other Funds	\$ 566,011	\$ -	0.00%	\$ 97,718	\$ -	0.00%	\$ -
ENERGY EFFICIENCY							\$ -
CDBG	\$ 214,430	\$ -	0.00%	\$ 214,430	\$ 7,106	3.31%	\$ (7,106)
UTILITY REIMBURSEMENT	\$ 20,000	\$ 5,536	27.68%	\$ 27,500	\$ 5,364	19.51%	\$ 172
CITY FUND BALANCE CONTRIBUTION	\$ 527,500	\$ -	0.00%	\$ 527,500	\$ -	0.00%	\$ -
<b>TOTAL MISCELLANEOUS</b>	<b>\$ 2,805,759</b>	<b>\$ 235,909</b>	<b>8.41%</b>	<b>\$ 2,502,966</b>	<b>\$ 222,826</b>	<b>8.90%</b>	<b>\$ 13,083</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 62,752,472</b>	<b>\$ 30,576,999</b>	<b>48.73%</b>	<b>\$ 61,022,428</b>	<b>\$ 30,527,567</b>	<b>50.03%</b>	<b>\$ 49,432</b>
<b>SCHOOL REVENUES</b>							
EDUCATION SUBSIDY	\$ 25,851,656	\$ 11,428,623	44.21%	\$ 24,302,914	\$ 8,514,457	35.03%	\$ 2,914,166
EDUCATION	\$ 711,224	\$ 175,241	24.64%	\$ 674,191	\$ 82,406	12.22%	\$ 92,835
SCHOOL FUND BALANCE CONTRIBUTION	\$ 877,296	\$ -	0.00%	\$ 719,417	\$ -	0.00%	\$ -
<b>TOTAL SCHOOL</b>	<b>\$ 27,440,176</b>	<b>\$ 11,603,864</b>	<b>42.29%</b>	<b>\$ 25,696,522</b>	<b>\$ 8,596,863</b>	<b>33.46%</b>	<b>\$ 3,007,001</b>
<b>GRAND TOTAL REVENUES</b>	<b>\$ 90,192,648</b>	<b>\$ 42,180,863</b>	<b>46.77%</b>	<b>\$ 86,718,950</b>	<b>\$ 39,124,430</b>	<b>45.12%</b>	<b>\$ 3,056,433</b>

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - GENERAL FUND COMPARATIVE**  
**THROUGH November 30, 2019 VS November 30, 2018**

DEPARTMENT	FY 2020 BUDGET	Unaudited		FY 2019 BUDGET	Unaudited		VARIANCE
		EXP THRU NOV 2019	% OF BUDGET		EXP THRU NOV 2018	% OF BUDGET	
<b>ADMINISTRATION</b>							
MAYOR AND COUNCIL	\$ 123,137	\$ 40,072	32.54%	\$ 111,610	\$ 51,956	46.55%	\$ (11,884)
CITY MANAGER	\$ 582,119	\$ 227,560	39.09%	\$ 474,086	\$ 204,810	43.20%	\$ 22,750
CITY CLERK	\$ 207,139	\$ 75,723	36.56%	\$ 185,898	\$ 76,192	40.99%	\$ (469)
FINANCIAL SERVICES	\$ 734,597	\$ 297,974	40.56%	\$ 694,109	\$ 290,086	41.79%	\$ 7,888
HUMAN RESOURCES	\$ 153,182	\$ 60,047	39.20%	\$ 149,953	\$ 59,012	39.35%	\$ 1,035
INFORMATION TECHNOLOGY	\$ 713,729	\$ 451,916	63.32%	\$ 588,403	\$ 292,393	49.69%	\$ 159,523
<b>TOTAL ADMINISTRATION</b>	<b>\$ 2,513,903</b>	<b>\$ 1,153,292</b>	<b>45.88%</b>	<b>\$ 2,204,059</b>	<b>\$ 974,449</b>	<b>44.21%</b>	<b>\$ 178,843</b>
<b>COMMUNITY SERVICES</b>							
ECONOMIC & COMMUNITY DEVELOPMENT	\$ 1,333,724	\$ 459,205	34.43%	\$ 1,471,918	\$ 422,671	28.72%	\$ 36,534
HEALTH & SOCIAL SERVICES	\$ 211,371	\$ 61,719	29.20%	\$ 223,500	\$ 63,721	28.51%	\$ (2,002)
RECREATION & SPECIAL EVENTS	\$ 448,575	\$ 217,085	48.39%	\$ 384,630	\$ 165,423	43.01%	\$ 51,662
PUBLIC LIBRARY	\$ 1,006,217	\$ 345,832	34.37%	\$ 998,189	\$ 482,875	48.38%	\$ (137,043)
<b>TOTAL COMMUNITY SERVICES</b>	<b>\$ 2,999,887</b>	<b>\$ 1,083,841</b>	<b>36.13%</b>	<b>\$ 3,078,237</b>	<b>\$ 1,134,690</b>	<b>36.86%</b>	<b>\$ (50,849)</b>
<b>FISCAL SERVICES</b>							
DEBT SERVICE	\$ 7,334,690	\$ 6,424,559	87.59%	\$ 6,702,508	\$ 6,156,417	91.85%	\$ 268,142
FACILITIES	\$ 667,128	\$ 339,419	50.88%	\$ 650,641	\$ 245,481	37.73%	\$ 93,938
WORKERS COMPENSATION	\$ 637,910	\$ -	0.00%	\$ 581,360	\$ -	0.00%	\$ -
WAGES & BENEFITS	\$ 6,797,826	\$ 2,557,817	37.63%	\$ 6,471,614	\$ 2,457,909	37.98%	\$ 99,908
EMERGENCY RESERVE (10108062-670000)	\$ 445,802	\$ -	0.00%	\$ 431,003	\$ -	0.00%	\$ -
<b>TOTAL FISCAL SERVICES</b>	<b>\$ 15,883,356</b>	<b>\$ 9,321,795</b>	<b>58.69%</b>	<b>\$ 14,837,126</b>	<b>\$ 8,859,807</b>	<b>59.71%</b>	<b>\$ 461,988</b>
<b>PUBLIC SAFETY</b>							
FIRE DEPARTMENT	\$ 4,515,511	\$ 1,749,565	38.75%	\$ 4,422,256	\$ 1,720,226	38.90%	\$ 29,339
FIRE EMS	\$ 695,751	\$ 338,966	48.72%	\$ 683,181	\$ 311,962	45.66%	\$ 27,004
POLICE DEPARTMENT	\$ 4,275,323	\$ 1,716,968	40.16%	\$ 4,166,631	\$ 1,611,639	38.68%	\$ 105,329
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 9,486,585</b>	<b>\$ 3,805,499</b>	<b>40.11%</b>	<b>\$ 9,272,068</b>	<b>\$ 3,643,827</b>	<b>39.30%</b>	<b>\$ 161,672</b>
<b>PUBLIC WORKS</b>							
PUBLIC SERVICES DEPARTMENT	\$ 4,836,798	\$ 1,719,876	35.56%	\$ 4,778,668	\$ 1,802,644	37.72%	\$ (82,768)
SOLID WASTE DISPOSAL	\$ 1,030,500	\$ 337,417	32.74%	\$ 988,013	\$ 383,468	38.81%	\$ (46,051)
WATER AND SEWER	\$ 645,216	\$ 316,358	49.03%	\$ 645,216	\$ 316,358	49.03%	\$ -
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 6,512,514</b>	<b>\$ 2,373,651</b>	<b>36.45%</b>	<b>\$ 6,411,897</b>	<b>\$ 2,502,470</b>	<b>39.03%</b>	<b>\$ (128,819)</b>
<b>INTERGOVERNMENTAL PROGRAMS</b>							
AUBURN-LEWISTON AIRPORT	\$ 191,000	\$ 189,014	98.96%	\$ 172,000	\$ 171,759	99.86%	\$ 17,255
E911 COMMUNICATION CENTER	\$ 1,134,304	\$ 556,725	49.08%	\$ 1,123,081	\$ 735,612	65.50%	\$ (178,887)
LATC-PUBLIC TRANSIT	\$ 331,138	\$ 331,138	100.00%	\$ 199,130	\$ 199,130	100.00%	\$ 132,008
TAX SHARING	\$ 270,000	\$ -	0.00%	\$ 270,000	\$ 18,800	6.96%	\$ (18,800)
<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 1,926,442</b>	<b>\$ 1,076,877</b>	<b>55.90%</b>	<b>\$ 1,764,211</b>	<b>\$ 1,125,301</b>	<b>63.78%</b>	<b>\$ (48,424)</b>
<b>COUNTY TAX</b>							
TIF (10108058-580000)	\$ 2,482,721	\$ 2,482,721	100.00%	\$ 2,407,766	\$ 2,407,765	100.00%	\$ 74,956
OVERLAY	\$ 3,049,803	\$ -	0.00%	\$ 3,049,803	\$ -	0.00%	\$ -
	\$ -	\$ -		\$ -	\$ -		\$ -
<b>TOTAL CITY DEPARTMENTS</b>	<b>\$ 44,855,211</b>	<b>\$ 21,297,676</b>	<b>47.48%</b>	<b>\$ 43,025,167</b>	<b>\$ 20,648,309</b>	<b>47.99%</b>	<b>\$ 649,367</b>
<b>EDUCATION DEPARTMENT</b>	<b>\$ 45,337,437</b>	<b>\$ 14,678,175</b>	<b>32.38%</b>	<b>\$ 43,693,783</b>	<b>\$ 10,972,836</b>	<b>25.11%</b>	<b>\$ 3,705,339</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 90,192,648</b>	<b>\$ 35,975,851</b>	<b>39.89%</b>	<b>\$ 86,718,950</b>	<b>\$ 31,621,145</b>	<b>36.46%</b>	<b>\$ 4,354,706</b>

**CITY OF AUBURN, MAINE  
INVESTMENT SCHEDULE  
AS OF November 30, 2019**

INVESTMENT		FUND	BALANCE November 30, 2019	BALANCE October 31, 2019	INTEREST RATE
ANDROSCOGGIN BANK	449	CAPITAL PROJECTS	\$ 7,291,069.97	\$ 5,268,056.21	1.50%
ANDROSCOGGIN BANK	502	SR-TIF	\$ 1,035,696.66	\$ 1,033,103.84	1.50%
ANDROSCOGGIN BANK	836	GENERAL FUND	\$ 6,140,294.65	\$ 6,124,995.19	1.50%
ANDROSCOGGIN BANK	801	WORKERS COMP	\$ 51,739.62	\$ 51,610.10	1.50%
ANDROSCOGGIN BANK	684	EMS CAPITAL RESERVE	\$ 224,405.35	\$ 73,899.01	1.50%
ANDROSCOGGIN BANK	414	INGERSOLL TURF FACILITY	\$ 86,699.38	\$ 86,482.38	1.50%
ANDROSCOGGIN BANK	0888	ELHS FUNDRAISING	\$ 59,855.07	\$ 59,610.30	1.50%
ANDROSCOGGIN BANK		ELHS CONSTRUCTION BAN	\$ 8,074,105.78	\$ 8,059,520.00	1.50%
ANDROSCOGGIN BANK	0627	ST LOUIS BELLS FUNDRAISING	\$ 15,139.15	\$ 15,103.01	1.50%
NORTHERN CAPITAL	02155	CAPITAL PROJECTS	\$ 750,000.00	\$ 750,000.00	2.30%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	2.45%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	2.00%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	2.15%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	2.30%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	2.60%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 1,000,000.00	\$ 1,000,000.00	2.55%
<b>GRAND TOTAL</b>			<b>\$ 26,479,005.63</b>	<b>\$ 24,272,380.04</b>	<b>1.87%</b>

**EMS BILLING  
SUMMARY OF ACTIVITY  
July 1, 2019 - June 30, 2020  
Report as of November 30, 2019**

	Beginning	November 2019					Ending
	Balance 11/01/19	New Charges	Payments	Refunds	Adjustments	Write-Offs	Balance 11/30/2019
<b>Bluecross</b>	\$ 7,429.53	\$ 6,681.00	\$ (4,963.66)		\$ (4,294.99)		\$ 4,851.88
<b>Intercept</b>	\$ 100.00	\$ 100.00					\$ 200.00
<b>Medicare</b>	\$ 67,371.29	\$ 122,367.40	\$ (40,400.93)		\$ (51,372.70)		\$ 97,965.06
<b>Medicaid</b>	\$ 42,401.60	\$ 35,495.20	\$ (21,109.90)		\$ (18,847.97)		\$ 37,938.93
<b>Other/Commercial</b>	\$ 66,280.80	\$ 27,508.20	\$ (11,927.34)		\$ (26,200.57)		\$ 55,661.09
<b>Patient</b>	\$ 119,756.66	\$ 14,572.80	\$ (4,315.95)		\$ 13,276.90	\$ (20,683.20)	\$ 122,607.21
<b>Worker's Comp</b>	\$ -		\$ (878.00)		\$ 878.00		\$ -
<b>TOTAL</b>	\$ 303,339.88	\$ 206,724.60	\$ (83,595.78)	\$ -	\$ (86,561.33)	\$ (20,683.20)	\$ 319,224.17

**EMS BILLING**  
**BREAKDOWN -TOTAL CHARGES**  
**July 1, 2019 - June 30, 2020**  
**Report as of November 30, 2019**

	July 2019	August 2019	Sept 2019	Oct 2019	Nov 2019	Adjustment	Totals	% of Total
<b>No Insurance Information</b>	\$ 1,557.40						\$ 1,557.40	0.16%
<b>Bluecross</b>	\$ 12,278.80	\$ 9,485.80	\$ 12,189.60	\$ 9,643.20	\$ 6,681.00		\$ 50,278.40	5.11%
<b>Intercept</b>			\$ 100.00	\$ 100.00	\$ 100.00		\$ 300.00	0.03%
<b>Medicare</b>	\$ 93,753.80	\$ 118,375.60	\$ 96,695.60	\$ 142,587.40	\$ 122,367.40		\$ 573,779.80	58.34%
<b>Medicaid</b>	\$ 27,506.40	\$ 38,869.20	\$ 31,700.80	\$ 49,219.40	\$ 35,495.20		\$ 182,791.00	18.59%
<b>Other/Commercial</b>	\$ 9,365.20	\$ 25,838.20	\$ 9,887.40	\$ 24,683.20	\$ 27,508.20		\$ 97,282.20	9.89%
<b>Patient</b>	\$ 10,890.80	\$ 23,643.20	\$ 10,939.60	\$ 16,513.00	\$ 14,572.80		\$ 76,559.40	7.78%
<b>Worker's Comp</b>	\$ -			\$ 878.00			\$ 878.00	0.09%
<b>TOTAL</b>	\$ 155,352.40	\$ 216,212.00	\$ 161,513.00	\$ 243,624.20	\$ 206,724.60	\$ -	\$ 983,426.20	100.00%

**EMS BILLING**  
**BREAKDOWN -TOTAL COUNT**  
**July 1, 2019 - June 30, 2020**  
**Report as of November 30, 2019**

	July 2019	August 2019	Sept 2019	Oct 2019	Nov 2019	Adjustment	Totals	% of Total
<b>No Insurance Information</b>	2	0	0	0	0		2	0.16%
<b>Bluecross</b>	15	12	15	11	7		60	4.80%
<b>Intercept</b>	0	0	1	1	1		3	0.24%
<b>Medicare</b>	117	145	125	186	154		727	58.21%
<b>Medicaid</b>	35	49	40	62	47		233	18.65%
<b>Other/Commercial</b>	13	35	16	32	34		130	10.41%
<b>Patient</b>	14	28	14	20	17		93	7.45%
<b>Worker's Comp</b>	0			1			1	0.08%
<b>TOTAL</b>	196	269	211	313	260	0	1249	100.00%

**EMS BILLING  
AGING REPORT  
July 1, 2019 to June 30, 2020  
Report as of November 31, 2019**

	<b>Current</b>		<b>31-60</b>		<b>61-90</b>		<b>91-120</b>		<b>121+ days</b>		<b>Totals</b>	
<b>Bluecross</b>	\$ 2,436.80	50%	\$ 2,504.00	52%	\$ -	0%	\$ -	0%	\$ (88.92)	-2%	\$ 4,851.88	1.52%
<b>Intercept</b>	\$ 200.00		\$ -		\$ -		\$ -		\$ -		\$ 200.00	0.06%
<b>Medicare</b>	\$ 79,351.63	81%	\$ 13,587.71	14%	\$ 3,939.02	4%	\$ 676.60	1%	\$ 410.10	0%	\$ 97,965.06	30.69%
<b>Medicaid</b>	\$ 20,745.88	55%	\$ 9,435.45	25%	\$ 3,719.20	10%	\$ 2,374.60	6%	\$ 1,663.80	4%	\$ 37,938.93	11.88%
<b>Other/Commercial</b>	\$ 33,020.22	59%	\$ 7,515.77	14%	\$ 8,803.94	16%	\$ 2,344.28	4%	\$ 3,976.88	7%	\$ 55,661.09	17.44%
<b>Patient</b>	\$ 35,983.98	29%	\$ 31,516.17	26%	\$ 25,298.63	21%	\$ 19,441.78	4988%	\$ 10,366.65	8%	\$ 122,607.21	38.41%
<b>Worker's Comp</b>	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	0.00%
<b>TOTAL</b>	\$ 171,738.51		\$ 64,559.10		\$ 41,760.79		\$ 24,837.26		\$ 16,328.51		\$ 319,224.17	
	54%		20%		13%		8%		5%		100%	100.00%

CITY OF AUBURN  
SPECIAL REVENUE FUNDS REVENUE AND EXPENDITURES  
As of November 30, 2019

	1902	1905	1910	1913	1914	1915	1917	1926	1927	1928	1929	1930	1931	2003
	Riverwatch	Winter Festival	Community Service	Police Fitness Equipment	Oak Hill Cemeteries	Fire Training Building	Wellness Grant	Healthy Androscoggin	Insurance Reimbursement	Vending	Fire Prevention	211 Fairview	Donations	Byrne JAG
Fund Balance 7/1/19	\$ 865,812.83	\$ (15,099.19)	\$ 5,425.71	\$ 4,769.53	\$ 31,858.10	\$ (488.84)	\$ 3,306.65	\$ 5,204.05	\$ -	\$ -	\$ 4,791.12	\$ (566,303.71)	\$ 1,310.50	\$ (6,628.43)
Revenues FY20	\$ 24,604.55		\$ 245.60		\$ 1,100.00		\$ 3,361.00	\$ 589.00		\$ 471.00				\$ 9,437.00
Expenditures FY20	\$ 137,386.00						\$ 3,406.12	\$ 950.68		\$ 475.57				
<b>Fund Balance 11/30/19</b>	<b>\$ 753,031.38</b>	<b>\$ (15,099.19)</b>	<b>\$ 5,671.31</b>	<b>\$ 4,769.53</b>	<b>\$ 32,958.10</b>	<b>\$ (488.84)</b>	<b>\$ 3,261.53</b>	<b>\$ 4,842.37</b>	<b>\$ -</b>	<b>\$ (4.57)</b>	<b>\$ 4,791.12</b>	<b>\$ (566,303.71)</b>	<b>\$ 1,310.50</b>	<b>\$ 2,808.57</b>

	2005	2006	2008	2010	2013	2014	2019	2020	2025	2030	2034	2037	2038
	MDOT	PEACE	Homeland Security	State Drug Money	OUI Grant	Speed Grant	Law Enforcement Training	CDBG	Community Cords	Parking	EDUL Underage Drink	Bulletproof Vests	Community Action Team
Fund Balance 7/1/19	\$ 126,306.37	\$ 1,550.98	\$ (125,601.70)	\$ 4,003.67	\$ 4,152.83	\$ 2,877.18	\$ (12,461.91)	\$ 2,238,538.46	\$ 35,272.33	\$ (44,238.20)	\$ 960.00	\$ 11,328.80	\$ 180.00
Revenues FY20	\$ 124,534.54		\$ 77,313.40	\$ 774.93	\$ 5,228.93	\$ 8,975.73	\$ 2,983.94	\$ 701,039.89	\$ 2,125.53	\$ 73,900.00			
Expenditures FY20	\$ 115.50		\$ 34,615.22	\$ 3,939.55	\$ 3,276.38	\$ 7,337.41	\$ 2,306.77	\$ 1,071,554.43	\$ 246.90	\$ 18,620.34			
<b>Fund Balance 11/30/19</b>	<b>\$ 250,725.41</b>	<b>\$ 1,550.98</b>	<b>\$ (82,903.52)</b>	<b>\$ 839.05</b>	<b>\$ 6,105.38</b>	<b>\$ 4,515.50</b>	<b>\$ (11,784.74)</b>	<b>\$ 1,868,023.92</b>	<b>\$ 37,150.96</b>	<b>\$ 11,041.46</b>	<b>\$ 960.00</b>	<b>\$ 11,328.80</b>	<b>\$ 180.00</b>

	2040	2041	2044	2045	2050	2052	2053	2054	2055	2056	2057	2058	2059
	Great Falls TV	Blanche Stevens	Federal Drug Money	Forest Management	Project Lifesaver	Nature Conservancy	St Louis Bells	EMS Transport Capital Reserve	Work4ME-PAL	Lake Auburn Neighborhood	ASPCA Grant	Barker Mills Greenway	Distracted Driving
Fund Balance 7/1/19	\$ 20,536.23	\$ 25,775.90	\$ 101,453.23	\$ 4,345.34	\$ 89.35	\$ 975.05	\$ 4,743.92	\$ 73,620.23	\$ (38,086.09)	\$ 125.00	\$ 800.00	\$ (2,597.43)	\$ 3,329.00
Revenues FY20		\$ 4,030.00	\$ 93,990.96		\$ 100.00		\$ 18,272.47	\$ 150,278.84					
Expenditures FY20		\$ 1,150.91	\$ 3,248.42				\$ 50.00	\$ 38,396.94	\$ (6,446.45)				
<b>Fund Balance 11/30/19</b>	<b>\$ 20,536.23</b>	<b>\$ 28,654.99</b>	<b>\$ 192,195.77</b>	<b>\$ 4,345.34</b>	<b>\$ 189.35</b>	<b>\$ 975.05</b>	<b>\$ 22,966.39</b>	<b>\$ 185,502.13</b>	<b>\$ (31,639.64)</b>	<b>\$ 125.00</b>	<b>\$ 800.00</b>	<b>\$ (2,597.43)</b>	<b>\$ 3,329.00</b>

	2061	2062	2100	2201	2500
	150th Celebration	Employee Store	ELHS Fundraising	EDI Grant	Parks & Recreation
Fund Balance 7/1/19	\$ 14,761.28	\$ 132.69	\$ 59,165.65	\$ (1,484,407.18)	\$ 129,724.79
Revenues FY20	\$ 6,615.00		\$ 100,539.65		\$ 120,164.08
Expenditures FY20	\$ 19,847.32				\$ 228,299.87
<b>Fund Balance 11/30/19</b>	<b>\$ 1,528.96</b>	<b>\$ 132.69</b>	<b>\$ 159,705.30</b>	<b>\$ (1,484,407.18)</b>	<b>\$ 21,589.00</b>

	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	Total Special Revenues
	Tambrands TIF 4	Tambrands II TIF 6	Mall TIF 9	Downtown TIF 10	Auburn Industrial TIF 12	Auburn Plaza TIF 13	Auburn Plaza II TIF 14	Webster School TIF 16	Slapshot LLC TIF 18	Hartt TIF 19	Transport TIF 19	
Fund Balance 7/1/19	\$ 105,531.60	\$ (294,448.66)	\$ 32,500.84	\$ (27,857.63)	\$ (344,883.92)	\$ 240,148.36	\$ (333,846.60)	\$ -	\$ -	\$ (1,711.22)		\$ 866,746.86
Revenues FY20												\$ 1,530,676.04
Expenditures FY20				\$ 154,898.42	\$ 198,725.00	\$ 75,993.18	\$ 766,754.83	\$ 15,217.58	\$ 70,524.00			\$ 2,850,890.89
<b>Fund Balance 11/30/19</b>	<b>\$ 105,531.60</b>	<b>\$ (294,448.66)</b>	<b>\$ 32,500.84</b>	<b>\$ (182,756.05)</b>	<b>\$ (543,608.92)</b>	<b>\$ 164,155.18</b>	<b>\$ (1,100,601.43)</b>	<b>\$ (15,217.58)</b>	<b>\$ (70,524.00)</b>	<b>\$ (1,711.22)</b>		<b>\$ (453,467.99)</b>



## City of Auburn, Maine

Finance Department

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 60 Court Street

Auburn, Maine 04210

207.333.6601

To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Financial Reports for November 30, 2019

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Ingersoll Turf Facility for revenue and expenditures as of November 30, 2019.

### **INGERSOLL TURF FACILITY**

#### **Statement of Net Assets:**

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets as of November 30, 2019.

#### **Current Assets:**

As of the end of November 2019 the total current assets of Ingersoll Turf Facility were \$223,196. This consisted of cash and cash equivalents of \$86,482 and an interfund receivable of \$136,714, an increase from October of \$42,137.

#### **Noncurrent Assets:**

Ingersoll's noncurrent assets are the building, and equipment that was purchased, less depreciation. The total value of the noncurrent assets as of November 30, 2019 was \$144,984.

#### **Liabilities:**

Ingersoll had no accounts payable as of November 30, 2019.

#### **Statement of Activities:**

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Turf Facility through November 2019 are \$74,438. This revenue comes from the sponsorships, programs, rental income and batting cages.

The operating expenses for Ingersoll Turf Facility through November 2019 were \$33,807. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of November 2019, Ingersoll has an operating gain of \$40,631 compared to a net loss in October of \$1,506.

As of November 30, 2019, Ingersoll has an increase in net assets of \$40,631.

The budget to actual reports for revenue and expenditures, show that the revenue for FY20 compared to FY 19.

**Statement of Net Assets**  
**Ingersoll Turf Facility**  
**November 30, 2019**  
**Business-type Activities - Enterprise Fund**

	Nov 30, 2019	Oct 31, 2019	Increase/ (Decrease)
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	\$ 86,482	\$ 86,482	\$ -
Interfund receivables/payables	\$ 136,714	\$ 94,577	42,137
Accounts receivable	-	-	-
Total current assets	223,196	181,059	42,137
Noncurrent assets:			
Capital assets:			
Buildings	672,279	672,279	-
Equipment	119,673	119,673	-
Land improvements	18,584	18,584	-
Less accumulated depreciation	(665,552)	(665,552)	-
Total noncurrent assets	144,984	144,984	-
Total assets	368,180	326,043	42,137
<b>LIABILITIES</b>			
Accounts payable	\$ -	\$ -	-
Interfund payable	\$ -	\$ -	-
Total liabilities	-	-	-
<b>NET ASSETS</b>			
Invested in capital assets	\$ 144,984	\$ 144,984	\$ -
Unrestricted	\$ 223,196	\$ 181,059	\$ 42,137
Total net assets	\$ 368,180	\$ 326,043	\$ 42,137

**CITY OF AUBURN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Ingersoll Turf Facility**  
**Business-type Activities - Enterprise Funds**  
**Statement of Activities**  
**November 30, 2019**

	<b>Ingersoll Turf Facility</b>
Operating revenues:	
Charges for services	\$ 74,438
Operating expenses:	
Personnel	25,484
Supplies	2,537
Utilities	3,778
Repairs and maintenance	2,008
Rent	-
Depreciation	-
Capital expenses	-
Other expenses	-
<b>Total operating expenses</b>	<b>33,807</b>
<b>Operating gain (loss)</b>	<b>40,631</b>
Nonoperating revenue (expense):	
Interest income	-
Interest expense (debt service)	-
<b>Total nonoperating expense</b>	<b>-</b>
Gain (Loss) before transfer	40,631
Transfers out	-
Change in net assets	40,631
Total net assets, July 1	327,549
<b>Total net assets, November 30, 2019</b>	<b>\$ 368,180</b>

**CITY OF AUBURN, MAINE**  
**REVENUES - INGERSOLL TURF FACILITY**  
Through November 30, 2019 compared to November 30, 2018

REVENUE SOURCE	FY 2020 BUDGET	ACTUAL REVENUES THRU NOV 2019	% OF BUDGET	FY 2019 BUDGET	ACTUAL REVENUES THRU NOV 2018	% OF BUDGET
<b>CHARGE FOR SERVICES</b>						
Sponsorship	\$ 25,000	\$ 6,200	24.80%	\$ 20,500	\$ 7,300	35.61%
Batting Cages	\$ 13,000	\$ 2,510	19.31%	\$ 12,240	\$ 5,075	41.46%
Programs	\$ 90,000	\$ 34,678	38.53%	\$ 90,000	\$ 31,797	35.33%
Rental Income	\$ 102,000	\$ 30,724	30.12%	\$ 102,300	\$ 27,415	26.80%
<b>TOTAL CHARGE FOR SERVICES</b>	<b>\$ 230,000</b>	<b>\$ 74,112</b>	<b>32.22%</b>	<b>\$ 225,040</b>	<b>\$ 71,587</b>	<b>31.81%</b>
<b>INTEREST ON INVESTMENTS</b>	<b>\$ -</b>	<b>\$ 326</b>		<b>\$ -</b>		
<b>GRAND TOTAL REVENUES</b>	<b>\$ 230,000</b>	<b>\$ 74,438</b>	<b>32.36%</b>	<b>\$ 225,040</b>	<b>\$ 71,587</b>	<b>31.81%</b>

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - INGERSOLL TURF FACILITY**  
**Through November 30, 2019 compared to November 30, 2018**

DESCRIPTION	ACTUAL			ACTUAL			Difference
	FY 2020 BUDGET	EXPENDITURES THRU NOV 2019	% OF BUDGET	FY 2019 BUDGET	EXPENDITURES THRU NOV 2018	% OF BUDGET	
Salaries & Benefits	\$ 149,331	\$ 25,484	17.07%	\$ 106,624	\$ 25,535	23.95%	\$ (51)
Purchased Services	\$ 18,160	\$ 2,008	11.06%	\$ 21,110	\$ 3,352	15.88%	\$ (1,344)
Programs	\$ 17,000	\$ 2,333	13.73%	\$ 7,000	\$ 930	13.29%	\$ 1,403
Supplies	\$ 4,900	\$ 204	4.16%	\$ 5,000	\$ 132	2.64%	\$ 72
Utilities	\$ 25,100	\$ 3,778	15.05%	\$ 39,720	\$ 4,058	10.22%	\$ (280)
Insurance Premiums	\$ -	\$ -		\$ 2,431	\$ -	0.00%	\$ -
Capital Outlay	\$ 11,000	\$ -	0.00%	\$ 42,490	\$ 19,900	46.83%	\$ (19,900)
	<b>\$ 225,491</b>	<b>\$ 33,807</b>	<b>14.99%</b>	<b>\$ 224,375</b>	<b>\$ 53,907</b>	<b>24.03%</b>	<b>\$ (20,100)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 225,491</b>	<b>\$ 33,807</b>	<b>14.99%</b>	<b>\$ 224,375</b>	<b>\$ 53,907</b>	<b>24.03%</b>	<b>\$ (20,100)</b>



# City of Auburn, Maine

Finance Department

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 60 Court Street

Auburn, Maine 04210

207.333.6601

To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Arena Financial Reports for November 30, 2019

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Norway Savings Bank Arena for revenue and expenditures as of November 30, 2019.

## **NORWAY SAVINGS BANK ARENA**

### **Statement of Net Assets:**

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets and shows a comparison to the previous month, in this case, October 31, 2019.

### **Current Assets:**

As of the end of November 2019 the total current assets of Norway Savings Bank Arena were (\$1,455,431). These consisted of cash and cash equivalents of \$201,257, accounts receivable of \$156,822, and an interfund payable of \$1,813,510.

### **Noncurrent Assets:**

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of November 30, 2019 was \$293,394.

### **Liabilities:**

Norway Arena had accounts payable of \$6,817 as of November 30, 2019.

### **Statement of Activities:**

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through November 2019 are \$364,284. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through November 2019 were \$260,883. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of November 2019, Norway Arena had an operating gain of \$103,401.

As of November 30, 2019 Norway Arena has a increase in net assets of \$103,401

The budget to actual reports for revenue and expenditures, with comparison to the same period last year show that revenue for FY20 is \$364,284 less than in FY19 and expenditures in FY20 are \$245,462 less than last year in November.

**CITY OF AUBURN, MAINE**  
**Statement of Net Assets**  
**Norway Savings Bank Arena**  
**November 30, 2019**  
**Business-type Activities - Enterprise Fund**

	November 30, 2019	October 31, 2019	Increase/ (Decrease)
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	\$ 201,257	\$ 171,267	\$ 29,990
Interfund receivables	\$ (1,813,510)	\$ (1,843,201)	\$ 29,691
Prepaid Rent	\$ -	\$ -	\$ -
Accounts receivable	156,822	118,087	38,735
Total current assets	(1,455,431)	(1,553,847)	98,416
Noncurrent assets:			
Capital assets:			
Buildings	58,223	58,223	-
Equipment	514,999	514,999	-
Land improvements	-	-	-
Less accumulated depreciation	(279,828)	(279,828)	-
Total noncurrent assets	293,394	293,394	-
Total assets	(1,162,037)	(1,260,453)	98,416
<b>LIABILITIES</b>			
Accounts payable	\$ 6,817	\$ 6,817	\$ -
Net OPEB liability	\$ 67,511	\$ 74,765	\$ (7,254)
Net pension liability	57,636	50,382	7,254
Total liabilities	131,964	131,964	-
<b>NET ASSETS</b>			
Invested in capital assets	\$ 293,394	\$ 293,394	\$ -
Unrestricted	\$ (1,587,395)	\$ (1,685,811)	\$ 98,416
Total net assets	\$ (1,294,001)	\$ (1,392,417)	\$ 98,416

**CITY OF AUBURN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Norway Savings Bank Arena**  
**Business-type Activities - Enterprise Funds**  
**Statement of Activities**  
**November 30, 2019**

	<b>Norway Savings Arena</b>
Operating revenues:	
Charges for services	\$ 364,284
Operating expenses:	
Personnel	117,174
Supplies	35,596
Utilities	84,255
Repairs and maintenance	23,857
Rent	
Depreciation	
Capital expenses	
Other expenses	
<b>Total operating expenses</b>	<b>260,883</b>
<b>Operating gain (loss)</b>	<b>103,401</b>
Nonoperating revenue (expense):	
Interest income	-
Interest expense (debt service)	-
<b>Total nonoperating expense</b>	<b>-</b>
Gain (Loss) before transfer	103,401
Transfers out	-
Change in net assets	103,401
Total net assets, July 1	(1,397,402)
<b>Total net assets, November 30, 2019</b>	<b>\$ (1,294,001)</b>

**CITY OF AUBURN, MAINE**  
**REVENUES - NORWAY SAVINGS BANK ARENA**  
**Through November 30, 2019 compared to November 30, 2018**

REVENUE SOURCE	FY 2020 BUDGET	ACTUAL REVENUES THRU NOV 2019	% OF BUDGET	FY 2019 BUDGET	ACTUAL REVENUES THRU NOV 2018	% OF BUDGET	VARIANCE
<b>CHARGE FOR SERVICES</b>							
Concussions	\$ 16,500	\$ 6,000	36.36%	\$ 16,500	\$ 6,000	36.36%	\$ -
Skate Rentals	\$ 7,500	\$ -	0.00%	\$ 5,000	\$ 780	15.60%	\$ (780)
Pepsi Vending Machines	\$ 3,000	\$ 191	6.37%	\$ 3,000	\$ 716	23.87%	\$ (525)
Games Vending Machines	\$ 3,000	\$ 284	9.47%	\$ 3,000	\$ 1,513	50.43%	\$ (1,229)
Vending Food	\$ 3,000	\$ 204	6.80%	\$ 3,000	\$ 242	8.07%	\$ (38)
Sponsorships	\$ 230,000	\$ 90,550	39.37%	\$ 300,000	\$ 101,950	33.98%	\$ (11,400)
Pro Shop	\$ 7,000	\$ 981	14.01%	\$ 8,500	\$ 1,713	20.15%	\$ (732)
Programs	\$ 27,500	\$ -	0.00%	\$ 30,000	\$ -	0.00%	\$ -
Rental Income	\$ 744,000	\$ 255,794	34.38%	\$ 775,000	\$ 280,788	36.23%	\$ (24,994)
Camps/Clinics	\$ 50,000	\$ 6,780	13.56%	\$ 50,000	\$ 12,480		\$ (5,700)
Tournaments	\$ 55,000	\$ 3,500	6.36%	\$ 50,000	\$ 11,525	23.05%	\$ (8,025)
<b>TOTAL CHARGE FOR SERVICES</b>	<b>\$ 1,146,500</b>	<b>\$ 364,284</b>	<b>31.77%</b>	<b>\$ 1,244,000</b>	<b>\$ 417,707</b>	<b>33.58%</b>	<b>\$ (53,423)</b>

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - NORWAY SAVINGS BANK ARENA**  
**Through November 30, 2019 compared to November 30, 2018**

DESCRIPTION	ACTUAL			ACTUAL			VARIANCE
	FY 2020 BUDGET	EXPENDITURES THRU NOV 2019	% OF BUDGET	FY 2019 BUDGET	EXPENDITURES THRU NOV 2018	% OF BUDGET	
Salaries & Benefits	\$ 347,736	\$ 117,174	33.70%	\$ 377,000	\$ 135,687	35.99%	\$ (18,513)
Purchased Services	\$ 49,500	\$ 23,857	48.20%	\$ 62,825	\$ 26,289	41.84%	\$ (2,432)
Supplies	\$ 68,150	\$ 35,596	52.23%	\$ 45,600	\$ 14,827	32.52%	\$ 20,769
Utilities	\$ 238,000	\$ 84,255	35.40%	\$ 225,000	\$ 101,043	44.91%	\$ (16,788)
Capital Outlay	\$ 15,000	\$ -	0.00%	\$ 25,000	\$ 17,464	69.86%	\$ (17,464)
Rent	\$ -	\$ -		\$ 507,000	\$ 211,035	41.62%	\$ (211,035)
	\$ 718,386	\$ 260,883	36.32%	\$ 1,242,425	\$ 506,345	40.75%	\$ (245,462)
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 718,386</b>	<b>\$ 260,883</b>	<b>36.32%</b>	<b>\$ 1,242,425</b>	<b>\$ 506,345</b>	<b>40.75%</b>	<b>\$ (245,462)</b>



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** January 6, 2020

**Subject:** Executive Session

**Information:** Economic development, project negotiations (North River Road, Minot Avenue, and Intermodal Facility ), pursuant to 1 M.R.S.A. Section 405(6) (C).

**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

(1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;

(2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;

(3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and

(4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.

This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

(1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.