



**City Council Workshop & Meeting  
September 10, 2018  
Agenda**

**5:30 P.M. Workshop**

- A. Update on Revised Organization of Strategic Plan – Peter Crichton & Phil Crowell (15 minutes)
- B. 150<sup>th</sup> Anniversary Update-Sabrina Best (15 minutes)
- C. Mayor Agricultural Committee – Mayor Jason Levesque (10 minutes)
- D. Executive Session-Economic Development Opportunity (Airport), pursuant to 1 M.R.S.A. §405(6)(C) – (20 minutes).
- E. Open Discussion for other items (20 minutes – if time permits)

**7:00 P.M. City Council Meeting**

**Roll call votes will begin with Councilor Fournier**

- I. **Consent Items** - All items listed with an asterisk (\*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
  - 1. **Order 65-09102018\***  
Setting the time to open the polls for the November 6, 2018 election to be 7:00 AM.
  - 2. **Order 66-09102018\***  
Appointing Assistant City Manager Phillip Crowell, Jr. as Auburn's alternate member of the Maine Municipal Association's Legislative Policy Committee.
  - 3. **Order 67-09102018\***  
Approving the renewal of the Auto Graveyard/Junkyard permit for M & P Auto located at 227 Merrow Road.
  - 4. **Order 68-09102018\***  
Approving the renewal of the Auto Graveyard/Junkyard permit for Randy's Auto Parts located at 899 Broad Street.
  - 5. **Order 69-09102018\***  
Approving the renewal of the Auto Graveyard/Junkyard permit for Prolerized New England Company, LLC located at 522 Washington St. N.
  - 6. **Order 70-09102018\***

Approving the renewal of the Auto Graveyard/Junkyard permit for Isadore T. Miller Co., a Division of Schnitzer NE located at 78 & 80 Hotel Road.

**II. Minutes – August 20, 2018 Regular Council Meeting**

**III. Communications, Presentations and Recognitions**

Communication – Conservation Commission Update (Jordan Tate)

Communication – Planning Board Update (Evan Cyr)

**IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.**

**V. Unfinished Business - None**

**VI. New Business**

**1. Order 71-09102018**

Amending orders 26-03052018 and 27-03052018 previously adopted by the City Council on 03-05-2018 by striking the provision language “and that the property be held for 1 year to sell for a house to be built on it”.

**2. Order 72-09102018**

Authorizing the sale of Tax Acquired/City Owned Property at 12 Patton Road, Parcel ID 211-023.

**3. Order 73-09102018**

Authorizing the sale of Tax Acquired/City Owned Property at 26 Washington Street North, Parcel ID 220-091.

**4. Order 74-09102018**

Authorizing the sale of Tax Acquired/City Owned Property at 131 Washington Street South, Parcel ID 220-164.

**VII. Reports**

**A. Mayor’s Report**

**B. City Councilors’ Reports**

**C. City Manager Report**

**D. Finance Director, Jill Eastman – June 2018 and July 2018 Monthly Finance Reports**

**VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.**

**IX. Executive Session**

- Discussion regarding personnel matters, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion regarding personnel matters, pursuant to 1 M.R.S.A. §405(6)(A).

- Discussion regarding economic development (Airport Land Lease), pursuant to 1 M.R.S.A. §405(6)(C).

**X. Adjournment**



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Author:** Peter Crichton, City Manager

**Subject:** Strategic Plan Workshop

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**Information:** The Strategic Plan process has been revised to meet the concerns expressed by the City Council and Mayor at the last Council meeting. The planning process suggests three subcommittees on Growth, Quality of Life, and Investment. Existing city committees will be asked to have representatives participate on the three subcommittees. Each subcommittee will meet for a period of 2 months, beginning with the Growth Subcommittee followed by the Quality of Life Subcommittee for the next 2 months, and then finally the Investment Subcommittee for the final 2 months with the process wrapping up in the spring. The City Manager's Office has gathered information from the various departments on the Comp Plan showing that action has been taken to a great extent, with some of the more challenging issues still to be addressed. The Comp Plan will help inform the Strategic Planning process which will then help inform the next FY20 Budget and FY20 Work Plan. Accompanying the presentation is a draft Council Resolve authorizing the City Manager to move forward with the strategic planning process. If agreeable, the draft Council Resolve will be on the agenda for the City Council to approve at the September 17<sup>th</sup> Council Meeting.

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**City Budgetary Impacts:** Funding for the strategic planning process is in the FY19 Budget.

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**Staff Recommended Action:** There is no specific action required.

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**Previous Meetings and History:** Annual City Council Retreat/City Council Meeting on August 6, 2018/City Council Meeting on August 20, 2018

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**City Manager Comments:**

A Multi-Year Strategic Plan for Auburn City Government will help make the City Government more effective in accomplishing the goals, objectives and strategies outlined in the 2010 Comprehensive Plan and also able to address other challenges.

A handwritten signature in blue ink that reads "Peter J. Crichton".

Signature:

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**Attachments:**

Power Point Presentation  
Draft Council Resolve



**One Vision. One Plan. One Voice.**

**One Vision. One Plan. One Voice.**

**Auburn will be...**

**A community that balances urban & rural living, with safe, sustainable, livable neighborhoods that are well-connected;**

# Auburn will be...

A community that balances urban & rural living, with safe, sustainable, livable neighborhoods that are well-connected;

A community to be proud of, with a vibrant workforce and resources that are preserved and protected;

# Auburn will be...

A community that balances urban & rural living, with safe, sustainable, livable neighborhoods that are well-connected;

A community to be proud of, with a vibrant workforce and resources that are preserved and protected;

A unique small city that offers quality education and bold economic, recreation, and housing opportunities.

# **Auburn will be...**

**A community that balances urban & rural living, with safe, sustainable, livable neighborhoods that are well-connected;**

**A community to be proud of, with a vibrant workforce and resources that are preserved and protected;**

**A unique small city that offers quality education and bold economic, recreation, and housing opportunities.**

**One Vision. One Plan. One Voice.**

# The Comprehensive Plan

207

**STRATEGIES ESTABLISHED**

**Ongoing** | **Short-Term** | **Long-Term**



# Comprehensive Plan

89%

207

STRATEGIES ESTABLISHED

ACTION TAKEN ON 89%

207 TOTAL  
STRATEGIES

# Comprehensive Plan

**47 ONGOING ACTIVITIES  
ACTION TAKEN ON 100%**

89%

100%

207 TOTAL  
STRATEGIES

47  
ONGOING

# Comprehensive Plan

47 ONGOING ACTIVITIES  
ACTION TAKEN ON 100%

100 SHORT-TERM ACTIVITIES  
ACTION TAKEN ON 95%

89%

100%

95%

207 TOTAL  
STRATEGIES

47  
ONGOING

100 SHORT-  
TERM

# Comprehensive Plan

47 ONGOING ACTIVITIES  
ACTION TAKEN ON 100%

100 SHORT-TERM ACTIVITIES  
ACTION TAKEN ON 95%

60 LONG-TERM ACTIVITIES  
ACTION TAKEN ON 70%

89%

100%

95%

70%

207 TOTAL  
STRATEGIES

47  
ONGOING

100 SHORT-  
TERM

60 LONG-  
TERM

**One Vision. One Plan. One Voice.**

# COMPREHENSIVE PLAN

“Guide for decisions the City must make about growth, development, redevelopment & changes.”

Citizens - Mayor & Council - Staff

10 Year+ Updates

## STRATEGIC PLAN

“Key implementation strategy is for the City Manager to have the primary responsibility for overseeing the implementation” of Comp Plan recommendations

Staff – Mayor & Council - Citizens

Multi-Year Plan/Annual Updates

## WORK PLAN/BUDGET

City Manager - Staff

Revised Annually

All approved by City Council

Agriculture &  
Natural  
Resources

Economic  
Development

Education & City  
Collaboration

Downtown &  
Riverfront

Transportation  
Community  
Facilities &  
Infrastructure

Recreation &  
Tourism

Strategic  
Investments

Technology &  
Innovation

**GROWTH**

Develop & Grow Our City

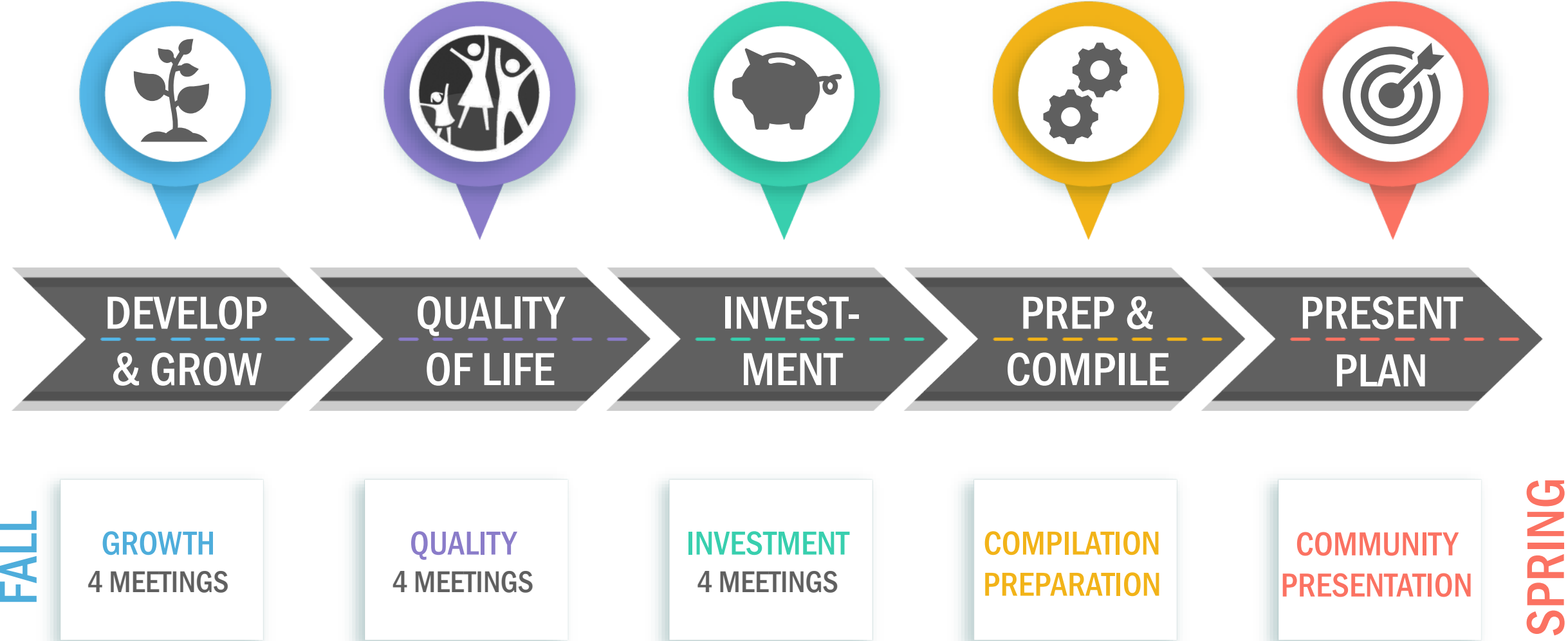
**QUALITY**

Enhance our Quality of Life

**INVESTMENT**

Invest in our Future

# STRATEGIC PLANNING





# Auburn will be...

## GROWTH

A community that balances urban & rural living, with safe, sustainable, livable neighborhoods that are well-connected;

## QUALITY

A community to be proud of, with a vibrant workforce and resources that are preserved and protected;

## INVESTMENT

A unique small city that offers quality education and bold economic, recreation, and housing opportunities.

**One Vision. One Plan. One Voice.**

## DRAFT COUNCIL RESOLVE

**Whereas**, the City of Auburn has a Comprehensive Plan that is well underway;

**Whereas**, the City of Auburn remains committed to the progress and completion of the Comprehensive Plan;

**Whereas**, the City of Auburn is committed to save, sustainable, livable neighborhoods;

**Whereas**, we are a unique small city that offers a quality education and bold economic, recreation, and housing opportunities;

**Whereas**, the Comprehensive Plan states that it is the primary responsibility of the City Manager to implement the Plan;

**Whereas**, the Strategic Plan is a management tool for the implementation of the Plan and other challenges facing the City;

**Now, therefore, be it resolved** that the City Council supports the creation of a Strategic Plan;

**Be it further resolved** that the strategic planning process shall utilize three committees with Growth, Quality of Life, and Investment;

**And be it further resolved** that the City Manager shall move forward with the strategic planning process.



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Author:** Sabrina Best, Recreation Director

**Subject:** 150<sup>th</sup> Celebration Update

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**Information:** Attached is a written report for the 150<sup>th</sup> Celebration efforts from City Staff and the Public Steering Committee.

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**City Budgetary Impacts:** None

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**Staff Recommended Action:** None

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**Previous Meetings and History:** None

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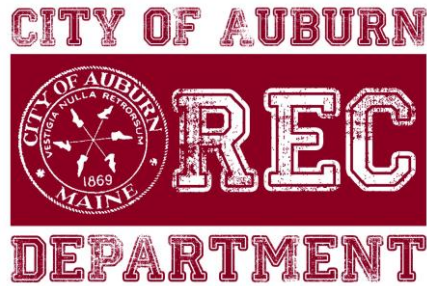
**City Manager Comments:**

A handwritten signature in blue ink that reads "Peter J. Cusick".

I concur with the recommendation. Signature:

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**Attachments:** Update



# City of Auburn, Maine

## Recreation Department

Sabrina Best, Director

48 Pettengill Park Road | Auburn, Maine 04210  
[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

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## 150<sup>th</sup> Celebration Council Update 9.10.18

### Website:

- [www.auburn150.com](http://www.auburn150.com) is up and running
- Many pages are waiting for content
- Have established a generic email: [auburn150@auburnmaine.gov](mailto:auburn150@auburnmaine.gov)
- StoryMap style website designed by Rosemary Mosher and Liz Allen
- Brick Sales are generated thru the website

### Brick Sales:

- Bricks are on sale NOW for \$100
- 20 Bricks sold to date
- The proceeds from the Brick sales will go to benefit the St. Louis Bells Clock Tower in Anniversary Park in New Auburn
- Economic Development Department is working on showcasing the smallest bell in City Hall to help generate interest from the public
- Each of the Schools PTO are looking to purchase a brick for the schools to have representation
- Goal is to sell 2,000 bricks!

### Event Updates:

- New Years Auburn
  - Monday December 31, 2018
  - Run from 7pm-1am (bands will end at MidNight)
  - 21+ Only event
  - Free Concert showcasing 3 different bands; Hello Newman & Justin and Shelly Carver are confirmed to play. Still looking to confirm the third band.
  - Fireworks will be shot over the river from Simard Payne Park, the show will be a minimum of a \$5,000 show
  - Gritty's will supply the bar and wine booths
  - Food Trucks will be in Festival Plaza to supply food to concert goers
  - There will be a Photo Booth set-up to capture memories

- Shut down Main St. to allow for spectators to set up in both festival plaza and the street
- We will designate a Chem Free Spectators area for those who are not 21+ and can not enter the concert area (alcohol restrictions)
- Birthday Party
  - Friday February 22, 2019
  - Looking at having designated Cake sites that will pass out cake during certain hours. The goal is staggering the times and locations to allow for anyone during the day to get a piece of cake.
  - Would like to get different video clips of people wishing the city Happy Birthday – reach out to a producing company for help
  - Anyone sharing the City's Birthday will receive a special birthday gift at City Hall.
  - Any child born on the City's Birthday during our 150<sup>th</sup> celebration year will receive a lifetime of free Rec Camp from Auburn Recreation. Must be an Auburn Resident to receive the gift.
  - Working on establishing a Birthday Pub Crawl at Auburn locations
  - Trying to find a way to make sure every student in Auburn receives something in celebration of the birthday (cake is no longer allowed to be served or brought into schools).
- Memorial Day Parade
  - Monday May 27, 2109
  - Parade Route is being finalized
  - Working with the local Veteran Groups to combine into one parade for Memorial Day
  - Looking into hosting reenactors in Bonney Park
  - Working on putting a list together for floats interest in participating
  - Looking at having three main viewing areas with grandstands
  - Grand Marshals will be local notable individuals
  - Working with the Airport to have Veteran Military presence
- Homecoming/Reunion
  - Battle of the Bridge/Homecoming weekend in October
  - School liaisons are taking the lead on this event, a committee is bring put together and will begin meeting in October
  - Have confirmed EL will host the Battle of the Bridge game for 2 years in a row (2018, 2019)
  - Reaching out to years that will be celebration in 2019 (1969, 79, 89, 99, 09 etc) before they plan their reunions

- Host a large tailgate before the big game
- Offer Reunion opportunities throughout the weekend
- Homecoming dance for the EL students

### **Sponsors**

- Currently have confirmed the 3 Legacy Partners (Maple Way Dental, Emerson Toyota, Great Falls Marketing) for \$10,000 each
- Now focusing efforts on the other levels; looking at having a total of \$38,000 total in fundraising efforts

### **Historical:**

- Rachel from Museum LA heading it along with her staff
- Looking at putting together a Historic Timeline
- Work with the Schools and student to have a kids exhibit
- Museum in the Streets will be completed by late Summer early Fall 2019 which will have 15-19 Historic Downtown locations in Auburn
- Looking to offer a passport for Locally registered Historic Landmarks and Locations
- Working with the Maine State Historian
- Holding various 'Collection' dates to gather old memories and stories from locals
- Using the St. Louis Church as a pop-up Museum
- 2019 Holiday Parade will feature a Vintage Santa and have characters scattered throughout the parade/celebration in vintage attire

### **Art Show**

- Recently was approached to do an Art Show that would include a Jury Show
- To be held indoors at the Norway Savings Bank Arena during their ice-out season
- Meeting with interested Committee Chairs next week to form a work group

### **Online Store Front**

- Established an online store that will sell apparel with the 150<sup>th</sup> logo
- This will be done through a third party and will not require any inventory or staff time
- City receives a 20% commission on sales once we hit \$500
- Free hosting site, no minimums for customers, and direct shipping to customer

### **Future Items**

- Work groups will continue to work on events
- Begin setting up the soft events committees and work groups
- Selling of coins
- Media and Press exposure
- Logistics Meeting for Police, Fire, Public Works etc. for each event



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Author:** Sue Clements-Dallaire

**Subject:** The Mayor's Ad Hoc Action Group on Agriculture and Resource Protection

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**Information:** The Mayor will be discussing the formation of an Ad Hoc Action Group on Agriculture and Resource Protection (MAG – ARP) and the purpose of the group.

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**City Budgetary Impacts:** None

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**Staff Recommended Action:** Discussion

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**Previous Meetings and History:**

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**City Manager Comments:**

I concur with the recommendation. Signature:

A handwritten signature in blue ink, reading "Peter J. Cusack".

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**Attachments:** Memo from the Mayor, Draft Resolve



Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### DRAFT RESOLVE

**Whereas** the Mayor has formed an Ad Hoc Committee to address specific recommendations set forth by the Agriculture and Resource Protection Zone Study of 2018.

**Whereas** the Ad Hoc Committee will have regularly scheduled meetings for a period not to exceed 90 days.

**Whereas** the Ad Hoc Committee will need to be supported by City Staff in order to accurately and efficiently bring forth proposed changes to ordinances to the City Council for deliberation and possible action.

**It is hereby ordered** that the City Manager delegate appropriate staff time and resources to the formation of the Mayors Ad Hoc committee, as well as the ongoing support of the committee once it has been formed, comparable to staff time and resources delegated to past Ad Hoc Committees for a period of time not to exceed 90 days.



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Subject:** Executive Session

**Information:** Economic Development, pursuant to 1 M.R.S.A. Section 405(6) (C).

**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
  - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
  - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
  - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Author:** Sue Clements-Dallaire

**Subject:** Open Discussion

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**Information:** This is an opportunity for the Council to have an open discussion (if time allows) on other items not on the workshop agenda.

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**City Budgetary Impacts:** None

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**Staff Recommended Action:** Open discussion

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**Previous Meetings and History:** N/A

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**City Manager Comments:**

A handwritten signature in blue ink, reading "Peter J. Cusack".

I concur with the recommendation. Signature:

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**Attachments:** None



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Order:** 65-09102018

**Author:** Sue Clements-Dallaire, City Clerk

**Subject:** Setting the time for opening the polls for the November 6, 2018 Election

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**Information:**

State law requires the Municipal Officers to set the time to open the polls for each election. The polls must be opened no earlier than 6 a.m. and no later than 8 a.m. on election day, except that in municipalities with a population of less than 500, the polls must be opened no later than 10:00 a.m. It is recommended that the polls open at 7:00 A.M. in Auburn for the November 6, 2018 Election. Opening the polls at 7:00 A.M. is consistent with past practice in Auburn and it allows additional time in the morning for people to have an opportunity to vote.

**21-A §626. Polling times**

The following provisions apply to polling times at any election.

**1. Opening time flexible.** The polls must be opened no earlier than 6 a.m. and no later than 8 a.m. on election day, except that in municipalities with a population of less than 500, the polls must be opened no later than 10:00 a.m. The municipal officers of each municipality shall determine the time of opening the polls within these limits. The municipal clerk shall notify the Secretary of State of the poll opening times at least 30 days before each election conducted under this Title.

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**City Budgetary Impacts:** Minimal – the cost for Election workers to start one hour early is under \$100.

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**Staff Recommended Action:** Recommend a motion to set the time for opening the polls for the November 6, 2018 election to be 7:00 AM.

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**Previous Meetings and History:** N/A

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**City Manager Comments:**

A handwritten signature in blue ink that reads "Peter J. Caulton".

I concur with the recommendation. Signature:

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**Attachments:**

Order 65-09102018

**Maine Revised Statutes**  
**Title 21-A: ELECTIONS**  
**Chapter 9: CONDUCT OF ELECTIONS**

**§626. POLLING TIMES**

The following provisions apply to polling times at any election. [1985, c. 161, §6 (NEW) .]

**1. Opening time flexible.** The polls must be opened no earlier than 6 a.m. and no later than 8 a.m. on election day, except that in municipalities with a population of less than 500, the polls must be opened no later than 10:00 a.m. The municipal officers of each municipality shall determine the time of opening the polls within these limits.

[ 2015, c. 447, §16 (AMD) .]

**2. Closing time fixed.** The polls must be closed at 8 p.m. on election day, except in municipalities of population less than 100 which may close the polls after all registered voters have voted.

A. The warden shall give all voters present at the voting place at closing time the opportunity to vote. Any person who arrives at the voting place after the time for closing the polls has passed may not vote. [1985, c. 161, §6 (NEW) .]

[ 1985, c. 161, §6 (NEW); 1985, c. 277, (AMD) .]

**3. Polling times in election notice.** The municipal clerk shall state the times of opening and closing the polls in the notice of the election.

[ 1997, c. 436, §89 (AMD) .]

**SECTION HISTORY**

1985, c. 161, §6 (NEW). 1985, c. 277, (AMD). 1985, c. 580, (AMD).  
1997, c. 436, §§88,89 (AMD). 2011, c. 342, §18 (AMD). 2015, c. 447, §16 (AMD) .

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PLEASE NOTE: The Revisor's Office cannot perform research for or provide legal advice or interpretation of Maine law to the public. If you need legal assistance, please contact a qualified attorney.

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### ORDER 65-09102018

ORDERED, that the City Council hereby sets the time for opening the polls for the November 6, 2018 Election to be 7:00 A.M.



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Order:** 66-09102018

**Author:** Sue Clements-Dallaire, City Clerk

**Subject:** Auburn's Alternate Appointment to the Maine Municipal Association Legislative Policy Committee

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**Information:** This order is to appoint Assistant City Manager Phillip Crowell, Jr. to serve as Auburn's alternate member of the Maine Municipal Association's Legislative Policy Committee in the absence of either City Manager Peter Crichton or Mayor Jason Levesque.

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**City Budgetary Impacts:** None

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**Staff Recommended Action:** Recommend passage.

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**City Manager Comments:**

A handwritten signature in blue ink that reads "Peter J. Crichton".

I concur with the recommendation. Signature:

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**Previous Meetings and History:** N/A

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**Attachments:** 2018-2020 Membership Information Sheets and Order 66-09102018



Legislative Policy Committee  
Maine Municipal Association

2018-2020 Member Information Sheet

Name: Peter J. Crichton  
Municipality: City of Auburn  
Position: City Manager  
Place of Employment: City of Auburn

Senate/LPC District #: \_\_\_\_\_

IMPORTANT!

Mailing address for LPC meeting material:

60 Court Street  
Auburn ME 04210  
Please include zip code

OR



I prefer to receive meeting material via email and  
will be provided a hardcopy at the meeting.

IMPORTANT!

Work phone: 207-333-6601 ext. 1221

Best time to call: Any

Home phone: 207-572-2436

Best time to call: Any

FAX number: 207-333-6621

Location: City Hall

E-mail address: pcrichton@auburnmaine.gov

About "alternates"...

Each LPC member is allowed to designate an "alternate" – another elected or appointed municipal official from the member's municipality or any other municipality in the member's Senate/LPC District – who attends LPC meetings in the member's absence. **It would be helpful if you would designate your alternate now.** Please provide mailing address information so that your alternate will receive LPC mailings.

Alternate's name: Phil Crowell

Municipality: City of Auburn

Position: Assistant City Manager

Phone #: 333-6601 ext. 1212

FAX #: 207-333-6621

Mailing address: 60 Court Street Auburn 04210  
Street or PO Box municipality zip code

E-mail address: pcrowell@auburnmaine.gov

Thank you!



Legislative Policy Committee  
Maine Municipal Association

2018-2020 Member Information Sheet

Name: Jason Levesque  
Municipality: City of Auburn  
Position: Mayor  
Place of Employment: \_\_\_\_\_

Senate/LPC District #: \_\_\_\_\_

IMPORTANT!

Mailing address for LPC meeting material:

60 Court Street  
Auburn, ME 04210  
Please include zip code

OR



I prefer to receive meeting material via email and  
will be provided a hardcopy at the meeting.

IMPORTANT!

Work phone: 207-333-6601 ext. 1216

Best time to call: Any

Home phone: 207-333-0001

Best time to call: Any

FAX number: 207-333-6621

Location: City Hall

E-mail address: jlevesque@auburnmaine.gov

About "alternates"...

Each LPC member is allowed to designate an "alternate" – another elected or appointed municipal official from the member's municipality or any other municipality in the member's Senate/LPC District – who attends LPC meetings in the member's absence. **It would be helpful if you would designate your alternate now.** Please provide mailing address information so that your alternate will receive LPC mailings.

Alternate's name: Phil Crowell

Municipality: City of Auburn

Position: Assistant City Manager

Phone #: 333-6601 ext. 1212

FAX #: 207-333-6621

Mailing address: 60 Court St. Auburn 04210  
Street or PO Box municipality zip code

E-mail address: pcrowell@auburnmaine.gov

Thank you!

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

ORDER 66-09102018

ORDERED, that the City Council hereby appoints Assistant City Manager Phillip Crowell, Jr. as Auburn's alternate member of the Maine Municipal Association's Legislative Policy Committee.



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Author:** Kelsey Earle, License Specialist

**Subject:** Automobile Graveyard/Junkyard permits renewals

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**Information:** This is an annual renewal of currently existing Automobile Graveyard/Junkyards in Auburn. Reminder letters and applications were sent out 08/03/2017. Inspections have been made. Council approval is required for renewal of these licenses. Because these are renewals, they do not require a public hearing. All on tonight's agenda have passed inspections conducted by the Code and Fire Departments, therefore have been placed on the Consent Agenda for approval as they are considered routine. Don's No Preference Towing of L/A, Inc., dba Morris Auto Parts, 940 Washington Street N is not on tonight's agenda and is tentatively scheduled for the September 17, 2018 meeting.

**Title 30-A, Sec. 3754 states "Municipal officers or county commissioners, as provided for in section 3753, shall hold a public hearing before granting a permit to establish a new automobile graveyard, automobile recycling business or junkyard and may hold public hearings annually regarding the relicensing of these facilities".**

1. M & P Auto, Inc., 227 Merrow Road
2. Randy's Auto Parts, Inc., 899 Broad Street
3. Prolerized New England Company, LLC., 522 Washington Street North
4. Isadore T. Miller, 79 & 80 Hotel Road
  
5. Don's No Preference Towing of L/A, Inc., dba Morris Auto Parts, 940 Washington Street N – will be presented to the City Council tentatively at the 9/17/2018 meeting.

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**City Budgetary Impacts:** N/A

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**Staff Recommended Action:** Staff recommends the City Council approve the four renewal applications on the consent agenda.

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**Previous Meetings and History:** Annual Renewal

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**City Manager Comments:**

A handwritten signature in blue ink that reads "Peter J. Couture".

I concur with the recommendation. Signature:

---

**Attachments:**

1. Automobile Graveyard/Junkyard applications
2. Inspection Memo – Eric Cousens (Economic and Community Development)
3. Inspection Memo – David O'Connell (Fire Department)
4. Orders



## City of Auburn, Maine

Office of Economic & Community Development  
[www.auburnmaine.gov](http://www.auburnmaine.gov) | 60 Court Street  
Auburn, Maine 04210  
207.333.6601

To: Mayor and City Council  
From: Eric J. Cousens, Deputy Director of Economic and Community Development  
Re: 2018 Junkyard License Inspections  
Date: September 6, 2018

The City Clerk requested that this office inspect licensed junkyards that have applied for license renewals prior to the Council's consideration of their application. Inspections were completed during the month of September and staff found the following:

Randy's Auto Parts - 899 Broad St. - No concerns. The site is meeting junkyard requirements.

M & P Auto, Inc. - 227 Merrow Rd. - No Concerns. The site is meeting junkyard requirements.

Morris Auto Parts - 940 Washington ST. N – Last year the inspections revealed that there were some violations and we have worked with this business to address them. The fence along Washington Street was partly removed but the remaining piece, although unsightly, is not in violation of the Statute. The operator has agreed to remove some tires and scrap metal from behind the perimeter fence and from on the river bank. Staff will reinspect prior to the meeting on the 17<sup>th</sup> to verify if they have made further corrections and whether they are operating in compliance with the applicable junkyard requirements.

Prolerized New England Company – 522 Washington Street- No concerns. The site is meeting junkyard requirements.

Isadore T. Miller Co. – 78 & 80 Hotel Road - No concerns. The site is mostly empty and still meeting junkyard requirements.

Ty Auto - 249 Merrow Road – No application made for 2018 and no inspections completed.



## Auburn Fire Department

David N. O'Connell | Fire Inspector/Fire Investigator  
550 Minot Avenue | Auburn, Maine 04210  
doconnell@auburnmaine.gov | 207.333.6633 ext 4

Sarah L. Hulbert – Fire/EMS Support Specialist  
shulbert@auburnmaine.gov

**To: Mayor and City Council**

**From: David O'Connell, Fire Prevention Officer**

**Re: 2018 Junkyard License Inspections**

**Date: September 06, 2018**

The City Clerk requested that this office inspect licensed junkyards which have applied for license renewals - prior to the Council's consideration of their applications. Inspections were completed by September 5, 2018, and crews found the following:

**Randy's Auto Parts, 899 Broad St.:** No deficiencies noted after inspection. Fire Department approves.

**M & P Auto, Inc., 227 Merrow Rd.:** No deficiencies noted after inspection. Fire Department approves.

**Isadore, 78 & 80 Hotel Rd.:** Site is vacant; no buildings. No comments or concerns.

**Prolerized New England Company, 522 Washington St. N.:** Fire Department approves.

**Morris Auto Mart, 940 Washington St. N.:** Fire Department approves.

Sincerely,

David O'Connell

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# City of Auburn, Maine

Office of The City Clerk

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

## AUTOMOBILE GRAVEYARD/JUNKYARD PERMIT APPLICATION

\*\*\*\*\*

To the City of Auburn, County of Androscoggin, Maine:

I/We Albert Bazinet Jr / MTP Auto Inc hereby  
Make application for a permit to establish, operate or maintain an Automobile Graveyard and/or  
Junkyard at the following described location and in accordance with the provisions of Title 30-A  
MRSA Sections 3751-3760.

Physical Address: 227 Merran Rd.  
Auburn, ME 04210

Mailing Address: Same as above

Phone Number: 786-3030

E-Mail: cbazinet@readrunner.com

### Answer all questions in full.

1. Where is the location of the Automobile Graveyard and/or Junkyard?

227 Merran Rd.  
Auburn, ME 04210

2. Is this application made by or for a company, partnership, corporation or individual:

Corp.

3. Is this property leased? No Property owned by: Albert Bazinet Jr.  
Address: 81 Dawes Ave. Auburn, ME 04210

4. How is "yard" screened?

☒ Fence (type) ✓ Height: 8'  
☐ Trees (type) \_\_\_\_\_



## City of Auburn, Maine

Office of The City Clerk

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

- ☐ Embankment: \_\_\_\_\_  
☐ Gully: \_\_\_\_\_  
☐ Hill: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

5. How far is edge of "yard" from center of highway?

400 ft

6. Can junk be seen from any part of highway? Yes \_\_\_\_\_ No X

7. Were Junkyard Law, Requirements and Fees explained to you? Yes X No \_\_\_\_\_

8. Is any portion of this "yard" on public property? Yes \_\_\_\_\_ No X

9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery? Yes \_\_\_\_\_ No X

10. When was "yard" established? 1978 By whom? Albert Bazinet Jr

11. When was last permit issued? 2017 By whom? MTP Auto Inc.

The undersigned certified that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner, individual, partnership, company or corporation to make this application and to receive the permit under the law.

Signed by: Claudio Bazinet for: MTP Auto Inc.  
Name of Company, Corporation, Partnership or Individual

Address: 227 Merrow Rd Auburn, ME 04210

Make complete sketch of "yard". Show footage of all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name. Name of nearest City/Town in each direction. Distance from nearest intersection, bridge or other known reference point.

Tax Map No. 186



## City of Auburn, Maine

Office of The City Clerk

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 60 Court Street

Auburn, Maine 04210

207.333.6601

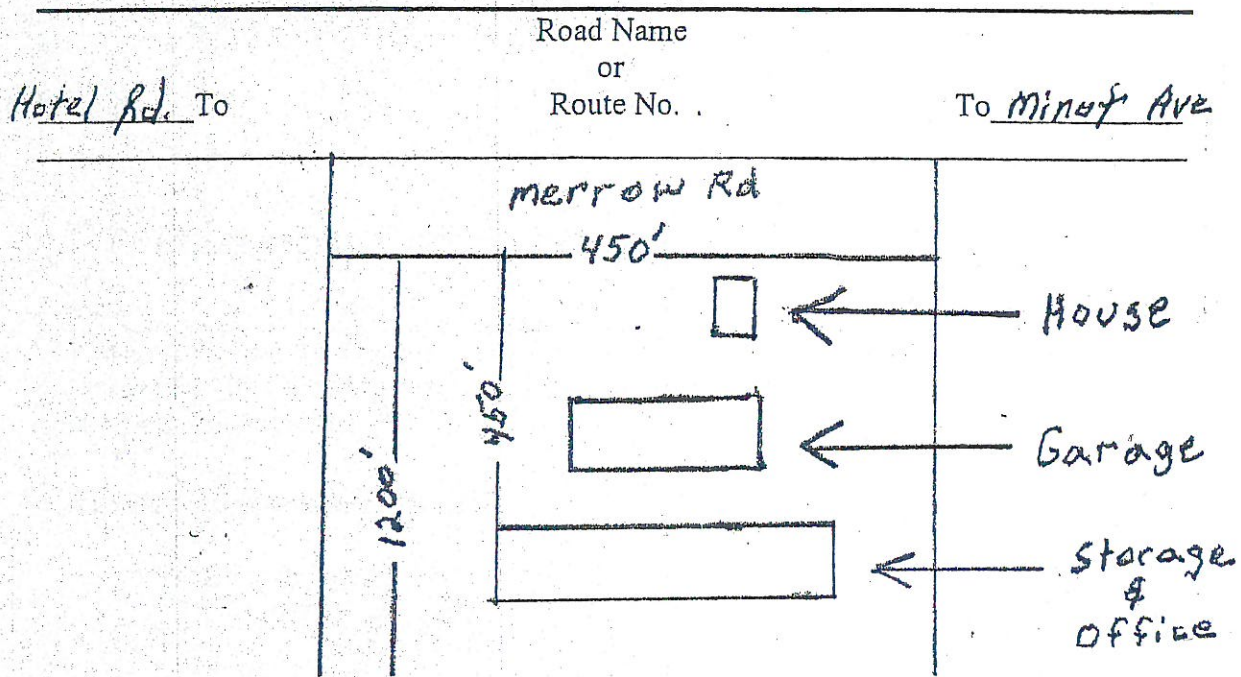
Lot No. 013  
Zone \_\_\_\_\_

Check correct direction:

- ☐ North
- ☐ East
- ☐ West
- ☐ South

- 1 copy of application to City
- 1 copy of application to Applicant
- 1 copy of application to State Police, Augusta
- 1 Copy of application to Dept. of Transportation, Augusta (Right of Way Division)





Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

ORDER 67-09102018

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for M & P Auto, Inc., 227 Merrow Rd.



City of Auburn, Maine

Office of The City Clerk

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

## AUTOMOBILE GRAVEYARD/JUNKYARD PERMIT APPLICATION

\*\*\*\*\*

To the City of Auburn, County of Androscoggin, Maine:

I/We RANDY'S AUTO PARTS INC. hereby  
Make application for a permit to establish, operate or maintain an Automobile Graveyard and/or  
Junkyard at the following described location and in accordance with the provisions of Title 30-A  
MRSA Sections 3751-3760.

Physical Address: 899 BROAD STREET

Mailing Address: P.O. BOX 1243 AUBURN, ME 04211

Phone Number: 207-782-9589

E-Mail: TAYLORBROO@ROADRUNNER.COM

**Answer all questions in full.**

1. Where is the location of the Automobile Graveyard and/or Junkyard?

899 BROAD STREET AUBURN, ME

2. Is this application made by or for a company, partnership, corporation or individual:

RONALD & ERNEST LEVASSEUR

3. Is this property leased? NO Property owned by: RONALD & ERNEST LEVASSEUR

Address: 899 BROAD STREET AUBURN, ME

4. How is "yard" screened?

☒ Fence (type) WOOD Height: 6' 8"  
☒ Trees (type) FIR





## City of Auburn, Maine

Office of The City Clerk

www.auburnmaine.gov | 60 Court Street  
Auburn, Maine 04210  
207.333.6601

- ☐ Embankment: \_\_\_\_\_  
☐ Gully: \_\_\_\_\_  
☐ Hill: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

5. How far is edge of "yard" from center of highway?

300 FEET

6. Can junk be seen from any part of highway? Yes \_\_\_\_\_ No ☒

7. Were Junkyard Law, Requirements and Fees explained to you? Yes ☒ No \_\_\_\_\_

8. Is any portion of this "yard" on public property? Yes \_\_\_\_\_ No ☒

9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery? Yes \_\_\_\_\_ No ☒

10. When was "yard" established? 1980 By whom? TWINTOWN RENDERING

11. When was last permit issued? 2017 By whom? Randy's Auto Parts Inc.

The undersigned certified that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner, individual, partnership, company or corporation to make this application and to receive the permit under the law.

Signed by: Randy's Auto Parts Inc. for: Randy's Auto Parts Inc.

Address: P.O. Box 1243 / 899 Broad St. Auburn, ME 04211  
782-9589

Make complete sketch of "yard". Show footage of all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name. Name of nearest City/Town in each direction. Distance from nearest intersection, bridge or other known reference point.

Tax Map No. 182-001



## City of Auburn, Maine

Office of The City Clerk

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 60 Court Street

Auburn, Maine 04210

207.333.6601

Lot No. 182-001  
Zone \_\_\_\_\_

Check correct direction:

- ☐ North
- ☐ East
- ☐ West
- ☒ South

1 copy of application to City

1 copy of application to Applicant

1 copy of application to State Police, Augusta

1 Copy of application to Dept. of Transportation, Augusta (Right of Way Division)

BROAD STREET

Road Name

or

Route No.

To

To

TREES  
8' FENCE

50 x 80  
Buildin

300'  
ENTRANCE  
INTO THE  
YARD

8' FENCE

TREES

12 x 12  
Buildin

FENCE

TREES  
300' FENCE

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

ORDER 68-09102018

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Randy's Auto Parts, 899 Broad Street.





## City of Auburn, Maine

Office of The City Clerk  
www.auburnmaine.gov | 60 Court Street  
Auburn, Maine 04210  
207.333.6601

### AUTOMOBILE GRAVEYARD/JUNKYARD PERMIT APPLICATION

\*\*\*\*\*

To the City of Auburn, County of Androscoggin, Maine:

I/We Prolerized New England Company LLC hereby  
Make application for a permit to establish, operate or maintain an Automobile Graveyard and/or  
Junkyard at the following described location and in accordance with the provisions of Title 30-A  
MRSA Sections 3751-3760.

Physical Address: 522 Washington Street, North, Auburn, ME 04210

Mailing Address: Prolerized New England, 69 Rover Street, Everett, MA 02149

Phone Number: 781-873-1646

E-Mail: sdellorusso@schn.com

#### Answer all questions in full.

1. Where is the location of the Automobile Graveyard and/or Junkyard?  
522 Washington Street- North, Auburn, ME 04210
2. Is this application made by or for a company, partnership, corporation or individual:  
Corporation
3. Is this property leased? No Property owned by: Prolerized New England  
Address: 69 Rover Street, Everett, MA 02149
4. How is "yard" screened?  
☒ Fence (type) Metal Height: 8'  
☒ Trees (type) Mix





## City of Auburn, Maine

Office of The City Clerk

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

- ☐ Embankment: \_\_\_\_\_  
☐ Gully: \_\_\_\_\_  
☒ Hill: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

5. How far is edge of "yard" from center of highway?

150'

6. Can junk be seen from any part of highway? Yes \_\_\_\_\_ No ☒

7. Were Junkyard Law, Requirements and Fees explained to you? Yes \_\_\_\_\_ No ☒

8. Is any portion of this "yard" on public property? Yes \_\_\_\_\_ No ☒

9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery? Yes \_\_\_\_\_ No ☒

10. When was "yard" established? 1986 By whom? Maine Metal Recycling

11. When was last permit issued? 2016 By whom? Prolerized New England CO LLC

The undersigned certified that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner, individual, partnership, company or corporation to make this application and to receive the permit under the law.

Signed by: [Signature] for: Prolerized New England CO LLC  
Name of Company, Corporation, Partnership or Individual

Address: 69 Rover Street, Everett, MA 02149

Make complete sketch of "yard". Show footage of all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name. Name of nearest City/Town in each direction. Distance from nearest intersection, bridge or other known reference point.

Tax Map No. 189



## City of Auburn, Maine

Office of The City Clerk

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 60 Court Street

Auburn, Maine 04210

207.333.6601

Lot No. 024  
Zone GB 9

Check correct direction:

- ☐ North
- ☐ East
- ☐ West
- ☐ South

- 1 copy of application to City
- 1 copy of application to Applicant
- 1 copy of application to State Police, Augusta
- 1 Copy of application to Dept. of Transportation, Augusta (Right of Way Division)

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

ORDER 69-09102018

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Prolerized New England Company, LLC., 522 Washington Street North.



## City of Auburn, Maine

Office of The City Clerk

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

### AUTOMOBILE GRAVEYARD/JUNKYARD PERMIT APPLICATION

\*\*\*\*\*

To the City of Auburn, County of Androscoggin, Maine:

I/We Isadore T. Miller hereby  
Make application for a permit to establish, operate or maintain an Automobile Graveyard and/or  
Junkyard at the following described location and in accordance with the provisions of Title 30-A  
MRSA Sections 3751-3760.

Physical Address: 79 & 80 Hotel Road, Auburn, ME 04210

Mailing Address: Prolerized New England, 69 Rover Street, Everett, MA 02149

Phone Number: 781-873-1646

E-Mail: sdellorusso@schn.com

#### Answer all questions in full.

1. Where is the location of the Automobile Graveyard and/or Junkyard?  
79 & 80 Hotel Road, Auburn, ME 04210
2. Is this application made by or for a company, partnership, corporation or individual:  
Corporation
3. Is this property leased? No Property owned by: Isadore T. Miller  
Address: Prolerized New England, 69 Rover Street, Everett, MA 02149
4. How is "yard" screened?  
☒ Fence (type) Wood Height: 6'  
☒ Trees (type) Red Pines





## City of Auburn, Maine

Office of The City Clerk

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

- ☐ Embankment: \_\_\_\_\_  
☐ Gully: \_\_\_\_\_  
☐ Hill: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

5. How far is edge of "yard" from center of highway?  
200' \_\_\_\_\_

6. Can junk be seen from any part of highway? Yes \_\_\_\_\_ No ☒

7. Were Junkyard Law, Requirements and Fees explained to you? Yes ☒ No \_\_\_\_\_

8. Is any portion of this "yard" on public property? Yes \_\_\_\_\_ No ☒

9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach,  
School, Church or Cemetery? Yes ☒ No \_\_\_\_\_

10. When was "yard" established? 1930 By whom? Barker Family

11. When was last permit issued? 2013 By whom? Isadore T. Miller

The undersigned certified that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner, individual, partnership, company or corporation to make this application and to receive the permit under the law.

Signed by: S. J. Miller for: Prolerized New England CO LLC

Name of Company, Corporation, Partnership or Individual

Address: 69 Rover Street, Everett, MA 02149

Make complete sketch of "yard". Show footage of all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name. Name of nearest City/Town in each direction. Distance from nearest intersection, bridge or other known reference point.

Tax Map No. 079 \_\_\_\_\_



## City of Auburn, Maine

Office of The City Clerk

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 60 Court Street

Auburn, Maine 04210

207.333.6601

Lot No. 017 & 018

Zone 13

Check correct direction:

- ☐ North
- ☐ East
- ☐ West
- ☐ South

1 copy of application to City

1 copy of application to Applicant

1 copy of application to State Police, Augusta

1 Copy of application to Dept. of Transportation, Augusta (Right of Way Division)

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

ORDER 70-09102018

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Isadore T. Miller, a division of Schnitzer NE located at 79 & 80 Hotel Road.

## **IN COUNCIL REGULAR MEETING AUGUST 20, 2018 VOL. 35 PAGE 162**

Mayor Levesque called the meeting to order at 7:03 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. All Councilors were present.

### **I. Consent Items**

#### **1. Order 64-08202018**

Confirming the City Manager's appointment of Phillip Crowell, Jr. as Assistant City Manager.

Motion was made by Councilor Lasagna and seconded by Councilor Walker for passage.

Passage 7-0.

#### **2. Resolve 10-08202018**

Adopting the Androscoggin County Hazard Mitigation Plan – 2017 Update.

Motion was made by Councilor Titus and seconded by Councilor Walker for passage.

Passage 6-1 (Councilor Lasagna opposed).

### **II. Minutes - August 6, 2018 Regular Council Meeting**

Motion was made by Councilor and seconded by Councilor to approve the minutes of the August 6, 2018 Regular Council meeting. Passage 7-0.

### **III. Communications, Presentations and Recognitions**

Proclamation - Maine Childhood Cancer Awareness Month – Mayor Levesque declared September to be Maine Childhood Cancer Awareness Month in Auburn and he read the Proclamation.

### **IV. Open Session**

Adam Lee, Garden Circle – commented on the Strategic Planning Committee and concerns that he has knowing that individuals have been approached to serve on the committee when there has been no Mayoral or Council action to form or appoint members to the committee or sub committees.

Brian Carrier, 52 Constellation Drive, made a personal request for Police presence on the committee regarding the upgrades/construction in the Hotel Road, Lewiston Junction Road, and Kittyhawk Road area.

Heidi McCarthy, Garden Circle, commented on her concerns with the Strategic Plan and was hoping that the concerns she expressed at the last council meeting would be addressed tonight, however they were not.

Joe Gray, Sopers Mill Road – expressed some concerns regarding the Strategic Plan, and concerns he has regarding existing committees adding that he feels that the reason not many



people apply to serve on Boards and Committees is because they feel they are not taken seriously.

**V. Unfinished Business - None**

**VI. New Business - None**

**VII. Reports**

**Mayor Levesque** – reported on the Legislative Policy Committee, the Summer Block Program and fundraiser for the Make a Wish Foundation, his recent meetings with developers who spoke favorably about our downtown, the open house at the Knight House which was hosted by the Androscoggin Historical Society, his upcoming trip to China (September 12<sup>th</sup> – September 24<sup>th</sup>), the Recreation Departments Men's Draft League for softball, the 150<sup>th</sup> Anniversary sponsorship adding that we should hit our \$30,000 fundraising goal before Labor day. He gave recognition to David Griswold, a volunteer for the Forestry sub-committee, who has been inventorying trees in Auburn. He also congratulated City Manager, Peter Crichton for completing the MTCMA certification program and receiving his certification.

**Councilor Young** – reported that there will be a variety show at the Danville Junction Grange on Sunday, August 26<sup>th</sup> at 3 PM. Admission is \$4. He also reported that last Sunday one of his team members (Maine Running Photo's) covered a running event in Norridgewok and took some excellent pictures. Last, he reported that he recently spent some time in Old Orchard Beach taking running photos.

**Councilor Lasagna** – reported that she attended a naturalization ceremony August 16<sup>th</sup> at the Lewiston Public Library where 40 people from 16 different countries became us citizens. She also reported that ELHS is partnering with Healthy Androscoggin to provide a two hour mandatory curriculum to students that focuses on health effects of tobacco, alcohol, and marijuana.

**Councilor Hayes** – reported on the Balloon Festival.

**Councilor Titus** – reported that the Auburn Sewer and Water District meetings will be held on Tuesday, August 21<sup>st</sup> and Wednesday, August 22<sup>nd</sup>. He commented on the Balloon Festival and other events and would like to see more reporting on what was spent and what the return is on these events. He said he likes the events but thinks we can do more. Last, he congratulated Phil Crowell for his appointment as Assistant City Manager.

**Councilor Fournier** – reported that the next School Committee meeting is scheduled for August 22<sup>nd</sup>, and the Library Board of Trustees meeting was held last Tuesday, followed by a walk about with the City Manager and other staff members to discuss parking at the Library and green space. She announced that tomorrow, August 21<sup>st</sup> at 2:30 PM the first Parade Committee meeting will be held to begin planning the Memorial Day parade as part of the 150<sup>th</sup> Celebration.



**Councilor Walker** – reported that the Age Friendly Committee will be meeting tomorrow at Senior Center at Pettengill Park at 5:30 PM tomorrow, August 21<sup>st</sup>, the Neighborhood Watch meeting will take place on Thursday, 8/23 at the Sixth Street Congregational Church at 6:30 PM, and the United New Auburn Association will be meeting on 8/28 at Rolly's Diner at 6:00 PM.

**Councilor Gerry** – reported that there was a public input meeting on the Senior Center that was scheduled for 8/28 however that has been moved out to September. She also reported on the Appointment Committee meeting that was held on August 13<sup>th</sup>.

**City Manager** – welcomed Phil Crowell as our new Assistant City Manager. He reported that there will be an employee appreciation BBQ event on September 7<sup>th</sup> from 12:00 PM to 2:00 PM at the Municipal Beach and city offices will be closed during that time. He also responded to the Mayors comments on the Maine Municipal Associations Legislative Policy Committee noting that we now have two voting members. He reported that we are implementing led lighting. He announced that we are going to be looking for the city's next Christmas tree, and last, he reported that there will be a stakeholders meeting at AVCOG to discuss what is happening with the bus service.

**VIII. Open Session** - No one from the public spoke.

**IX. Executive Session**

Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A).

Motion was made by Councilor Fournier and seconded by Councilor Walker. Passage 7-0.  
Time in 7:54 PM.

Council was declared out of executive session at 8:34 PM.

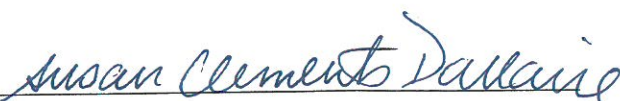
Discussion regarding economic development (Schooner Estates), pursuant to 1 M.R.S.A. §405(6)(C).

Motion was made by Councilor Fournier and seconded by Councilor Walker. Passage 7-0.  
Time in 8:35 PM.

Council was declared out of executive session at 9:06 PM.

**X. Adjournment** - Motion was made by Councilor Fournier and seconded by Councilor Walker to adjourn. Council voted unanimously in favor, and the meeting adjourned at 9:06 PM.

A TRUE COPY

ATTEST 

Susan Clements-Dallaire, City Clerk



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Author:** Jody Durisko, Executive Assistant to the City Manager

**Subject:** Disposition of Tax Acquired Property

---

**Information:** At the August 20th Council Workshop, we discussed a total of seven properties. However, due to additional information acquired since that meeting two properties have additional work before they can come forward for disposition. The good news is that because of the process put in place one property has paid in full \$24,000.00 and a second is scheduled to pay in full \$32,000.00 early next week for a combined total of \$56,000.00 in back taxes collected.

Enclosed you will find the supporting documentation on three (3) tax acquired properties that the Tax Acquired Property Committee has recommended for disposition and asking for an amendment on two (2) properties previously approved for disposition with conditions. The five (5) properties are a combined total of \$40,674.76 in property tax balances owed to the City.

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**City Budgetary Impacts:** There is not a negative impact to the city budget for the potential sale of tax acquired properties. The known positive impacts of selling tax acquired properties are recouping taxes owed, associated fees, and getting the property back on the tax role.

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**Staff Recommended Action:** To dispose of the following properties by sealed bid: 12 Patton Street, 26 Washington Street North, 131 Washington Street South, and remove the condition previously placed on 73 Paul Street and 10 Lucille Street to build a house within a year of purchase.

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**Previous Meetings and History:** March 5, 2018 - 73 Paul Street and 10 Lucille Street were approved for disposition with the condition that a house be built within a year of purchase.

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**City Manager Comments:**

I concur with the recommendation. Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "Peter J. Coakley", is written over a horizontal line.

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**Attachments:**

Memorandum Dated September 6, 2018 – Disposition of Tax Acquired Property  
Pictures and/or Map of each property  
Tax Statements for each property  
Property Review Form for each property  
Tax Acquired Committee Recommendation Form for each property



# City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

207.333.6601 | [www.auburnmaine.gov](http://www.auburnmaine.gov)

## MEMORANDUM

TO: Mayor Levesque and Honorable Members of the Auburn City Council

CC: Peter Crichton, City Manager and Jill Eastman, Finance Director

FROM: Jody Durisko, Executive Assistant to the City Manager

RE: Disposition of Tax Acquired Property

DATE: September 6, 2018

---

At the August 20<sup>th</sup> Council Workshop, we discussed a total of seven properties. However, due to additional information acquired since that meeting two properties have additional work before they can come forward for disposition. The good news is that because of the process that has been put in place one property has paid in full \$24,000.00 and a second is scheduled to pay in full \$32,000.00 early next week for a combined total of \$56,000.00 in back taxes collected.

Enclosed you will find the supporting documentation on three (3) tax acquired properties that the Tax Acquired Property Committee has recommended for disposition, as well as an amendment on two (2) properties previously approved for disposition with conditions. The five (5) properties are a combined total of \$40,674.76 in property tax balances owed to the City. Following below are brief summaries of each property being presented to Council for disposition:

**12 Patton Street** – After further review of this property, the building was demolished as a dangerous building leaving a small .110-acre lot. The Committee recommends selling this property by a sealed bid process to abutters and public simultaneously with no minimum bid.

**26 Washington Street North** – The total balance due is \$22,594.09. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. The last payment was made on February 27, 2012. The Committee recommends selling this property by sealed bid.

**131 Washington Street South** – The total balance due is \$1,295.65. Enclosed you will find the property details, committee recommendation, and tax acquired property review form. This parcel is not marketable as a standalone property and the Committee has asked Public Works if they were interested in it as a place to put snow. Public Works is not interested in this parcel. The last tax payment was made on September 24, 2013. The Committee recommends selling this property by sealed bid to abutters on Madison Street.

**73 Paul Street** – The total balance due is \$13,515.43. The last tax payment was made on March 19, 2010. This property came before Council on March 5, 2018 when Council placed a requirement that a house be built within 1-year of purchase. The City is having difficulties with the disposition due to that requirement and the Tax Acquired Committee is requesting the requirement to build be lifted and to sell this property by sealed bid.

**10 Lucille Street** – The total balance due is \$3,265.59. The last tax payment was made on September 28, 2012. This property came before Council on March 5, 2018 when Council placed a requirement that a house be built within 1-year of purchase. The City is having difficulties with the disposition due to that requirement and the Tax Acquired Committee is requesting the requirement to build be lifted and to sell this property by sealed bid.





## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

|                              |                |                                  |                     |
|------------------------------|----------------|----------------------------------|---------------------|
| <b>PARCEL ID:</b>            | <b>211-023</b> | <b>Location:</b>                 | <b>12 Patton St</b> |
| Acreage                      | 0.110          | Zone:                            | Multi-Family Urban  |
| Current Assessed Land Value: | \$21,500       | Current Assessed Building Value: | \$92,800            |
| Total Land & Bldg. Value:    | \$114,300      | Minimum Bid:                     | \$11,981.36         |

|                       |  |                   |   |                   |  |
|-----------------------|--|-------------------|---|-------------------|--|
| Retain for public use |  | Sell the property | x | Waive foreclosure |  |
|-----------------------|--|-------------------|---|-------------------|--|

|                             |   |                         |  |
|-----------------------------|---|-------------------------|--|
| Sell to prior owner         |   | Sale to immediate heirs |  |
| Sale by Sealed Bid          | x | Request for proposals   |  |
| Real Estate Broker Contract |   |                         |  |

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:** 9/6/18 update – This building was demolished as a dangerous building in 2017 and deeded to the City on 07/27/2016 when the heirs came forward because they could not afford to pay the back taxes and demolition costs.

**RELEASE DEED**  
**STATUTORY SHORT FORM**  
**TITLE 33, §775**

LORENA M. JIPSON, with a mailing address of 98 Broadview Avenue, Auburn, Maine 04210, and DAVID E. JIPSON, with a mailing address of 11 Waterview Drive, Auburn, Maine 04210, for consideration paid, release in lieu of foreclosure to the CITY OF AUBURN, a body corporate and politic in Androscoggin County, Maine, having a mailing address of 40 Court Street, Auburn, Maine 04210, a certain lot or parcel of land situated in the City of Auburn, County of Androscoggin, and State of Maine, as described in Exhibit A attached hereto and made a part hereof.

DATED: 7/27/16, 2016

Lorena M. Jipson  
Lorena M. Jipson

David Jipson  
David E. Jipson

STATE OF MAINE  
COUNTY OF Androscoggin

July 27, 2016

Personally appeared the above-named Lorena M and David E, and  
acknowledged the above instrument to be his/her free act and deed. Jipson

Before me,

Eric J. Cousens  
Notary Public/~~Attorney at Law~~

Eric J. Cousens.

(Print Name)

Eric J. Cousens  
Notary Public, State of Maine  
My Commission Expires January 24, 2022

SEAL

NO MAINE R.E.  
TRANSFER TAX PAID

**EXHIBIT A**

The land and buildings thereon in Auburn, County of Androscoggin, Maine, bounded and described as follows:

Beginning on the easterly side of Dunn Street at a point in the dividing line between lots numbered one (1) and six (6) in Block C according to a Plan of the Pickard Farm Lands made by Reade & Moore and recorded in the Androscoggin County Registry of Deeds, Book of Plans, Book 2, Volume 1, Page 46, No. 54; thence at right angles with said Dunn Street easterly and on said dividing line between said lots numbered one (1) and six (6) for a distance of one hundred (100) feet; thence at right angles southerly for a distance of fifty (50) feet; thence at right angles westerly for a distance of one hundred (100) feet to the easterly line of said Dunn Street; thence at right angles northerly on said easterly line of said Dunn Street for a distance of fifty (50) feet to the point of beginning.

Dunn Street is now known as Patton Street.

Being the same premises conveyed to Arthur E. Jipson, Lorena M. Jipson and David E. Jipson, as joint tenants, by Warranty Deed from Arthur E. Jipson and Lorena M. Jipson dated February 14, 1994 and recorded in the Androscoggin County Registry of Deeds in Book 3217, Page 247. Arthur E. Jipson died on May 15, 1995.

Exhibit A - Page 1

ANDROSCOGGIN COUNTY  
TINA M CHOUINARD  
REGISTER OF DEEDS









## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

|                              |                |                                  |                         |
|------------------------------|----------------|----------------------------------|-------------------------|
| <b>PARCEL ID:</b>            | <b>220-091</b> | <b>Location:</b>                 | <b>26 Washington St</b> |
| Acreage                      | 0.110          | Zone:                            | General Business        |
| Current Assessed Land Value: | \$22,300       | Current Assessed Building Value: | \$62,900                |
| Total Land & Bldg. Value:    | \$85,200       | Minimum Bid:                     | \$22,594.09             |

|                       |  |                   |   |                   |  |
|-----------------------|--|-------------------|---|-------------------|--|
| Retain for public use |  | Sell the property | x | Waive foreclosure |  |
|-----------------------|--|-------------------|---|-------------------|--|

|                             |   |                         |  |
|-----------------------------|---|-------------------------|--|
| Sell to prior owner         |   | Sale to immediate heirs |  |
| Sale by Sealed Bid          | x | Request for proposals   |  |
| Real Estate Broker Contract |   |                         |  |

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:**



08/08/2018 10:17  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 220-091-000-000

LOCATION: 26 WASHINGTON ST N

OWNER:

AUBURN CITY OF  
SHAI PROPERTY MANAGEMENT, LLC,  
408 ELM ST  
BIDDEFORD ME 04005

STATUS:

SQUARE FEET: 0  
LAND VALUATION: 22,300  
BUILDING VALUATION: 68,500  
EXEMPTIONS: 0  
TAXABLE VALUATION: 90,800  
INTEREST PER DIEM 3.11

LEGAL DESCRIPTION:

DEED DATE: 07/30/2013 BOOK/PAGE: 8786-6

INTEREST DATE: 08/20/2018

| YEAR | TYPE      | BILL | BILLED   | PRIN DUE | INT DUE | TOTAL DUE |
|------|-----------|------|----------|----------|---------|-----------|
| INST | CHARGE    |      |          |          |         |           |
| 2018 | RE-R      | 4278 |          |          |         |           |
| 1    | 2018 REAL |      | 1,075.07 | 1,075.07 | .00     | 1,075.07  |
| 2    | 2018 REAL |      | 1,075.07 | 1,075.07 | .00     | 1,075.07  |
|      |           |      | 2,150.14 | 2,150.14 | .00     | 2,150.14  |
| 2017 | LIEN      | 345  |          |          |         |           |
| 1    | RETAX TL  |      | 2,087.49 | 2,087.49 | 18.42   | 2,105.91  |
|      | DMD TL    |      | 3.00     | 3.00     | .00     | 3.00      |
|      | CERTMA    |      | 6.67     | 6.67     | .00     | 6.67      |
|      | LNCHG TL  |      | 51.00    | 51.00    | .00     | 51.00     |
|      | INTTL     |      | 79.87    | 79.87    | .00     | 79.87     |
|      |           |      | 2,228.03 | 2,228.03 | 18.42   | 2,246.45  |
|      |           |      | 2,228.03 | 2,228.03 | 18.42   | 2,246.45  |
| 2016 | LIEN      | 176  |          |          |         |           |
| 1    | RETAX TL  |      | 3,010.55 | 3,010.55 | 236.72  | 3,247.27  |
|      | CERTMA    |      | 6.56     | 6.56     | .00     | 6.56      |
|      | DMD TL    |      | 3.00     | 3.00     | .00     | 3.00      |
|      | LNCHG TL  |      | 51.00    | 51.00    | .00     | 51.00     |
|      | INTTL     |      | 119.81   | 119.81   | .00     | 119.81    |
|      |           |      | 3,190.92 | 3,190.92 | 236.72  | 3,427.64  |
|      |           |      | 3,190.92 | 3,190.92 | 236.72  | 3,427.64  |
| 2015 | LIEN      | 155  |          |          |         |           |
| 1    | RETAX TL  |      | 2,862.38 | 2,862.38 | 437.51  | 3,299.89  |
|      | CERTMA    |      | 6.47     | 6.47     | .00     | 6.47      |
|      | DMD TL    |      | 3.00     | 3.00     | .00     | 3.00      |
|      | LNCHG TL  |      | 51.00    | 51.00    | .00     | 51.00     |
|      | INTTL     |      | 100.46   | 100.46   | .00     | 100.46    |
|      |           |      | 3,023.31 | 3,023.31 | 437.51  | 3,460.82  |



08/08/2018 10:17  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

| YEAR         | TYPE     | BILL | BILLED    | PRIN DUE  | INT DUE  | TOTAL DUE |
|--------------|----------|------|-----------|-----------|----------|-----------|
| INST         | CHARGE   |      |           |           |          |           |
|              |          |      | 3,023.31  | 3,023.31  | 437.51   | 3,460.82  |
| 2014         | LIEN     | 166  |           |           |          |           |
| 1            | RETAX TL |      | 2,821.97  | 2,821.97  | 628.87   | 3,450.84  |
|              | CERTMA   |      | 6.48      | 6.48      | .00      | 6.48      |
|              | DMD TL   |      | 3.00      | 3.00      | .00      | 3.00      |
|              | LNCHG TL |      | 51.00     | 51.00     | .00      | 51.00     |
|              | INTTTL   |      | 99.04     | 99.04     | .00      | 99.04     |
|              |          |      | 2,981.49  | 2,981.49  | 628.87   | 3,610.36  |
|              |          |      | 2,981.49  | 2,981.49  | 628.87   | 3,610.36  |
| 2013         | LIEN     | 287  |           |           |          |           |
| 1            | RETAX TL |      | 2,751.92  | 2,751.92  | 800.09   | 3,552.01  |
|              | CERTMA   |      | 6.48      | 6.48      | .00      | 6.48      |
|              | DMD TL   |      | 3.00      | 3.00      | .00      | 3.00      |
|              | LNCHG TL |      | 51.00     | 51.00     | .00      | 51.00     |
|              | INTTTL   |      | 99.49     | 99.49     | .00      | 99.49     |
|              |          |      | 2,911.89  | 2,911.89  | 800.09   | 3,711.98  |
|              |          |      | 2,911.89  | 2,911.89  | 800.09   | 3,711.98  |
| 2012         | LIEN     | 158  |           |           |          |           |
| 1            | RETAX TL |      | 2,638.77  | 2,638.77  | 955.95   | 3,594.72  |
|              | DMD TL   |      | 3.00      | 3.00      | .00      | 3.00      |
|              | CERTMA   |      | 6.11      | 6.11      | .00      | 6.11      |
|              | LNCHG TL |      | 39.00     | 39.00     | .00      | 39.00     |
|              | INTTTL   |      | 93.87     | 93.87     | .00      | 93.87     |
|              |          |      | 2,780.75  | 2,780.75  | 955.95   | 3,736.70  |
|              |          |      | 2,780.75  | 2,780.75  | 955.95   | 3,736.70  |
| GRAND TOTALS |          |      | 19,266.53 | 19,266.53 | 3,077.56 | 22,344.09 |

Legal \$ 250.00  
Total \$ 22,594.09



## City of Auburn, Maine

Office of the City Manager

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[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

### Tax Acquired Property Review Form

ADDRESS: 26 Washington St

PID#: 220-091

DESCRIPTION: This property contains 0.110 acres of land mainly classified as TWO FAMILY with a(n) MULT style building, built about 1920 , having WOOD SHING exterior and ASPHALT SH roof cover, with 2 unit(s), 0 total room(s), 0 total bedroom(s), 2 total bath(s), 0 total half bath(s), 0 total 3/4 bath(s).

BALANCE DUE: \$22,594.09

1. Is the property either unfit or unnecessary for City use?  
unnecessary
2. Does the City wish to retain ownership for municipal purposes?  
No
3. Is the property adjacent to publicly owned land?  
No
4. Are there buildings on the property that should be demolished?  
Yes
5. Are there environmental liabilities or hazards present on the site?  
Dangerous building
6. Does the property have investment or marketable value?  
No
7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?  
No
8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?  
Yes



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**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

|                              |                |                                  |                         |  |
|------------------------------|----------------|----------------------------------|-------------------------|--|
| <b>PARCEL ID:</b>            | <b>220-091</b> | <b>Location:</b>                 | <b>26 Washington St</b> |  |
| Acreage                      | 0.110          | Zone:                            | General Business        |  |
| Current Assessed Land Value: | \$22,300       | Current Assessed Building Value: | \$62,900                |  |
| Total Land & Bldg. Value:    | \$85,200       | Minimum Bid:                     | \$22,594.09             |  |

|                       |  |                   |   |                   |  |
|-----------------------|--|-------------------|---|-------------------|--|
| Retain for public use |  | Sell the property | x | Waive foreclosure |  |
|-----------------------|--|-------------------|---|-------------------|--|

|                             |   |                         |  |
|-----------------------------|---|-------------------------|--|
| Sell to prior owner         |   | Sale to immediate heirs |  |
| Sale by Sealed Bid          | x | Request for proposals   |  |
| Real Estate Broker Contract |   |                         |  |

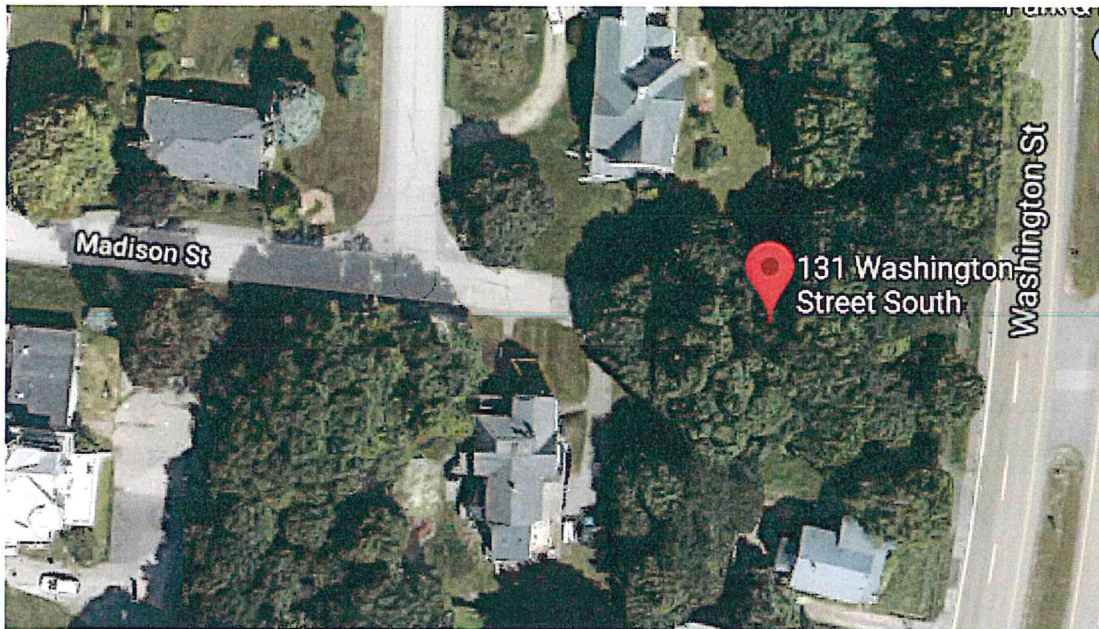
The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:**











## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

**Section 3.5 Committee Action/Recommendations.** The committee will meet to review the comments received from each department. The Committee will then forward a recommendation to the City Manager for appropriate action. The Committee will meet in sufficient time before the foreclosure deadline in order for the City Manager and City Council to have sufficient time to take any action that may be necessary, including waiver of foreclosure.

|                              |                |                                  |                             |  |
|------------------------------|----------------|----------------------------------|-----------------------------|--|
| <b>PARCEL ID:</b>            | <b>220-164</b> | <b>Location:</b>                 | <b>131 Washington St. S</b> |  |
| Acreage                      | 0.170          | Zone:                            | Urban Residential           |  |
| Current Assessed Land Value: | \$3,300        | Current Assessed Building Value: | 0                           |  |
| Total Land & Bldg. Value:    | \$3,300        | Minimum Bid:                     | \$1,295.65                  |  |

|                       |  |                   |   |                   |  |
|-----------------------|--|-------------------|---|-------------------|--|
| Retain for public use |  | Sell the property | x | Waive foreclosure |  |
|-----------------------|--|-------------------|---|-------------------|--|

|                             |   |                         |  |
|-----------------------------|---|-------------------------|--|
| Sell to prior owner         |   | Sale to immediate heirs |  |
| Sale by Sealed Bid          | x | Request for proposals   |  |
| Real Estate Broker Contract |   |                         |  |

The bid price for either process shall be determined by the Finance Director or his/her designee in no event being less than all outstanding property taxes, including the total amount of all delinquent taxes plus the total taxes for the current year (and the estimated taxes for the next year after commitment) plus accrued interest, lien costs and any other costs relating to the property and this process (including, but not limited to, insurance, attorney's fees, auction/bid or notice costs).

**Notes:**

08/08/2018 10:29 | CITY OF AUBURN  
 4924nbosse | Real Estate Tax Statement

P 1  
 txtaxstm

PARCEL: 220-164-000-000

LOCATION: 131 WASHINGTON ST S

OWNER:  
 AUBURN CITY OF  
 60 COURT ST  
 AUBURN ME 04210

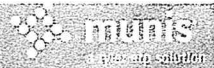
STATUS:  
 SQUARE FEET: 0  
 LAND VALUATION: 3,300  
 BUILDING VALUATION: 0  
 EXEMPTIONS: 3,300  
 TAXABLE VALUATION: 0  
 INTEREST PER DIEM .00

LEGAL DESCRIPTION:

DEED DATE: 11/01/1980 BOOK/PAGE: 1503-144

INTEREST DATE: 08/20/2018

| YEAR | TYPE     | BILL | BILLED | PRIN DUE | INT DUE | TOTAL DUE |
|------|----------|------|--------|----------|---------|-----------|
| INST | CHARGE   |      |        |          |         |           |
| 2016 | LIEN     | 188  |        |          |         |           |
| 1    | RETAX TL |      | 73.76  | .00      | .00     | PAID      |
|      | CERTMA   |      | 6.56   | .00      | .00     | PAID      |
|      | DMD TL   |      | 3.00   | .00      | .00     | PAID      |
|      | LNCHG TL |      | 51.00  | .00      | .00     | PAID      |
|      | INTTTL   |      | 2.94   | .00      | .00     | PAID      |
|      |          |      | 137.26 | .00      | .00     | .00       |
|      |          |      | 137.26 | .00      | .00     | .00       |
| 2015 | LIEN     | 166  |        |          |         |           |
| 1    | RETAX TL |      | 70.13  | .00      | .00     | PAID      |
|      | CERTMA   |      | 6.47   | .00      | .00     | PAID      |
|      | DMD TL   |      | 3.00   | .00      | .00     | PAID      |
|      | LNCHG TL |      | 51.00  | .00      | .00     | PAID      |
|      | INTTTL   |      | 2.46   | .00      | .00     | PAID      |
|      |          |      | 133.06 | .00      | .00     | .00       |
|      |          |      | 133.06 | .00      | .00     | .00       |
| 2014 | LIEN     | 176  |        |          |         |           |
| 1    | RETAX TL |      | 69.14  | .00      | .00     | PAID      |
|      | CERTMA   |      | 6.48   | .00      | .00     | PAID      |
|      | DMD TL   |      | 3.00   | .00      | .00     | PAID      |
|      | LNCHG TL |      | 51.00  | .00      | .00     | PAID      |
|      | INTTTL   |      | 2.43   | .00      | .00     | PAID      |
|      |          |      | 132.05 | .00      | .00     | .00       |
|      |          |      | 132.05 | .00      | .00     | .00       |

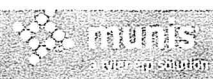


08/08/2018 10:29  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

| YEAR | TYPE      | BILL  | BILLED | PRIN DUE | INT DUE | TOTAL DUE |
|------|-----------|-------|--------|----------|---------|-----------|
| INST | CHARGE    |       |        |          |         |           |
| 2013 | RE-R      | 6752  |        |          |         |           |
| 1    | 2013 REAL |       | 33.71  | .00      | .00     | PAID      |
| 2    | 2013 REAL |       | 33.71  | .00      | .00     | PAID      |
|      |           |       | 67.42  | .00      | .00     | .00       |
| 2012 | RE-R      | 6750  |        |          |         |           |
| 1    | 2012 REAL |       | 32.33  | .00      | .00     | PAID      |
| 2    | 2012 REAL |       | 32.32  | .00      | .00     | PAID      |
|      |           |       | 64.65  | .00      | .00     | .00       |
| 2011 | RE-R      | 16760 |        |          |         |           |
| 1    | 2011 REAL |       | 39.75  | .00      | .00     | PAID      |
| 2    | 2011 REAL |       | 39.75  | .00      | .00     | PAID      |
|      |           |       | 79.50  | .00      | .00     | .00       |
| 2010 | RE-R      | 16765 |        |          |         |           |
| 1    | RE TAX    |       | 39.57  | .00      | .00     | PAID      |
| 2    | RE TAX    |       | 39.56  | .00      | .00     | PAID      |
|      |           |       | 79.13  | .00      | .00     | .00       |
| 2009 | RE-R      | 16770 |        |          |         |           |
| 1    | RE TAX    |       | 37.54  | .00      | .00     | PAID      |
| 2    | RE TAX    |       | 37.53  | .00      | .00     | PAID      |
|      |           |       | 75.07  | .00      | .00     | .00       |
| 2008 | RE-R      | 16856 |        |          |         |           |
| 1    | RE TAX    |       | 37.74  | .00      | .00     | PAID      |
| 2    | RE TAX    |       | 37.74  | .00      | .00     | PAID      |
|      |           |       | 75.48  | .00      | .00     | .00       |
| 2007 | RE-R      | 16870 |        |          |         |           |
| 1    | RE TAX    |       | 12.53  | .00      | .00     | PAID      |
| 2    | RE TAX    |       | 12.53  | .00      | .00     | PAID      |
|      |           |       | 25.06  | .00      | .00     | .00       |
| 2006 | RE-R      | 16759 |        |          |         |           |
| 1    | RE TAX    |       | 35.31  | .00      | .00     | PAID      |
| 2    | RE TAX    |       | 35.31  | .00      | .00     | PAID      |
|      |           |       | 70.62  | .00      | .00     | .00       |



08/08/2018 10:29  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 3  
txtaxstm

| YEAR | TYPE   | BILL   | BILLED | PRIN DUE | INT DUE | TOTAL DUE |
|------|--------|--------|--------|----------|---------|-----------|
| INST | CHARGE |        |        |          |         |           |
| 2005 | RE-R   | 906975 |        |          |         |           |
| 1    | RE TAX |        | 15.24  | .00      | .00     | PAID      |
| 2    | RE TAX |        | 15.24  | .00      | .00     | PAID      |
|      |        |        | 30.48  | .00      | .00     | .00       |

|              |  |  |        |     |     |     |
|--------------|--|--|--------|-----|-----|-----|
| GRAND TOTALS |  |  | 969.78 | .00 | .00 | .00 |
|--------------|--|--|--------|-----|-----|-----|

2017 \$ 75.87

Legal \$ 250.00

Total \$1295.65



## City of Auburn, Maine

Office of the City Manager

60 Court Street | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

### Tax Acquired Property Review Form

ADDRESS: 131 Washington St. S.

PID#: 220-164

DESCRIPTION: This property contains 0.170 acres of land

BALANCE DUE: \$1,295.65

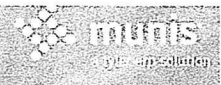
1. Is the property either unfit or unnecessary for City use?  
unnecessary
2. Does the City wish to retain ownership for municipal purposes?  
No
3. Is the property adjacent to publicly owned land?  
No
4. Are there buildings on the property that should be demolished?  
No
5. Are there environmental liabilities or hazards present on the site?  
No
6. Does the property have investment or marketable value?  
No
7. Are there uses that the property is suited for which meet the requirements of the City's zoning and land use ordinance?  
Non-conforming
8. Does the property only have value to an abutter (provides additional set back, off street parking, etc.)?  
Yes











08/08/2018 10:26  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 191-057-000-000

LOCATION: 73 PAUL ST

OWNER:  
AUBURN CITY OF  
60 COURT ST  
AUBURN ME 04210

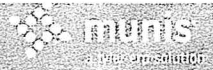
STATUS:  
SQUARE FEET: 0  
LAND VALUATION: 31,200  
BUILDING VALUATION: 0  
EXEMPTIONS: 31,200  
TAXABLE VALUATION: 0  
INTEREST PER DIEM 1.90

LEGAL DESCRIPTION:

DEED DATE: 12/29/2010 BOOK/PAGE: 7731-330

INTEREST DATE: 08/20/2018

| YEAR | TYPE       | BILL     | BILLED   | PRIN DUE | INT DUE  | TOTAL DUE |
|------|------------|----------|----------|----------|----------|-----------|
| INST | CHARGE     |          |          |          |          |           |
| 2010 | LIEN       | 20100201 |          |          |          |           |
| 1    | RETAX TL   |          | 1,802.62 | 1,802.62 | 906.44   | 2,709.06  |
|      | DMD TL     |          | 3.00     | 3.00     | .00      | 3.00      |
|      | CERFT TL   |          | 5.59     | 5.59     | .00      | 5.59      |
|      | CERTMA     |          | 5.59     | 5.59     | .00      | 5.59      |
|      | LNCST - TL |          | 39.00    | 39.00    | .00      | 39.00     |
|      | INTTL      |          | 63.78    | 63.78    | .00      | 63.78     |
|      |            |          | 1,919.58 | 1,919.58 | 906.44   | 2,826.02  |
|      |            |          | 1,919.58 | 1,919.58 | 906.44   | 2,826.02  |
| 2009 | LIEN       | 20090187 |          |          |          |           |
| 1    | RETAX TL   |          | 1,680.86 | 1,680.86 | 1,233.45 | 2,914.31  |
|      | DMD TL     |          | 3.00     | 3.00     | .00      | 3.00      |
|      | CERTMA     |          | 5.54     | 5.54     | .00      | 5.54      |
|      | LNCHG TL   |          | 39.00    | 39.00    | .00      | 39.00     |
|      | INTTL      |          | 81.03    | 81.03    | .00      | 81.03     |
|      | TLCERT     |          | 5.54     | 5.54     | .00      | 5.54      |
|      | REDFEE     |          | 3.00     | 3.00     | .00      | 3.00      |
|      | TLCERT     |          | 5.59     | 5.59     | .00      | 5.59      |
|      |            |          | 1,823.56 | 1,823.56 | 1,233.45 | 3,057.01  |
|      |            |          | 1,823.56 | 1,823.56 | 1,233.45 | 3,057.01  |
| 2008 | LIEN       | 2008204  |          |          |          |           |
| 1    | RETAX TL   |          | 1,853.01 | 1,853.01 | 1,864.64 | 3,717.65  |
|      | TLCERT     |          | 11.08    | 11.08    | .00      | 11.08     |
|      |            |          | 1,864.09 | 1,864.09 | 1,864.64 | 3,728.73  |
|      |            |          | 1,864.09 | 1,864.09 | 1,864.64 | 3,728.73  |



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CITY OF AUBURN  
Real Estate Tax Statement

P 2  
txtaxstm

| YEAR         | TYPE       | BILL    | BILLED   | PRIN DUE | INT DUE  | TOTAL DUE |
|--------------|------------|---------|----------|----------|----------|-----------|
| INST         | CHARGE     |         |          |          |          |           |
| 2007         | LIEN       | 2007255 |          |          |          |           |
| 1            | RETAX TL   |         | 1,775.69 | 1,775.69 | 1,796.92 | 3,572.61  |
|              | DMD TL     |         | 3.00     | 3.00     | .00      | 3.00      |
|              | CERFT TL   |         | 5.32     | 5.32     | .00      | 5.32      |
|              | LNCST - TL |         | 39.00    | 39.00    | .00      | 39.00     |
|              | CERFT TL   |         | 5.32     | 5.32     | .00      | 5.32      |
|              | INTTL      |         | 114.42   | 28.42    | .00      | 28.42     |
|              | CERTIFIED  |         | 5.54     | .00      | .00      | PAID      |
|              | FORECL     |         | 3.00     | .00      | .00      | PAID      |
|              |            |         | 1,951.29 | 1,856.75 | 1,796.92 | 3,653.67  |
|              |            |         | 1,951.29 | 1,856.75 | 1,796.92 | 3,653.67  |
| GRAND TOTALS |            |         | 7,558.52 | 7,463.98 | 5,801.45 | 13,265.43 |

Legal \$ 250.00  
Total \$ 13,515.43

242 South Main St  
201-091

10 Lucille St  
201-093

18 Lucille St  
201-094

24 Lucille St  
201-095

244 South Main St  
201-092

Search result

10 Lucille St, Auburn, Maine, 04210

[Show more results](#)

[Zoom to](#)

Lucille St

248 South Main St  
201-109

11 Lucille St  
201-108

25 Lucille St  
201-107

South Main St



09/05/2018 15:49  
 4924nbosse

CITY OF AUBURN  
 Real Estate Tax Statement

P 1  
 txtaxstm

PARCEL: 201-093-000-000

LOCATION: 10 LUCILLE ST

OWNER:  
 AUBURN CITY OF  
 60 COURT ST  
 AUBURN ME 04210

STATUS:  
 SQUARE FEET: 0  
 LAND VALUATION: 31,200  
 BUILDING VALUATION: 0  
 EXEMPTIONS: 31,200  
 TAXABLE VALUATION: 0  
 INTEREST PER DIEM .40

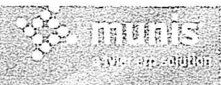
LEGAL DESCRIPTION:

DEED DATE: 04/01/1963 BOOK/PAGE: 891-386

INTEREST DATE: 09/10/2018

| YEAR         | TYPE       | BILL | BILLED   | PRIN DUE | INT DUE | TOTAL DUE |
|--------------|------------|------|----------|----------|---------|-----------|
| INST         | CHARGE     |      |          |          |         |           |
| 2012         | LIEN       | 271  |          |          |         |           |
| 1            | RETAX TL   |      | 1,361.51 | 1,361.51 | 498.72  | 1,860.23  |
|              | DMD TL     |      | 6.00     | 6.00     | .00     | 6.00      |
|              | CERTMA     |      | 12.22    | 12.22    | .00     | 12.22     |
|              | LNCHG TL   |      | 39.00    | 39.00    | .00     | 39.00     |
|              | INTTL      |      | 48.43    | 48.43    | .00     | 48.43     |
|              |            |      | 1,467.16 | 1,467.16 | 498.72  | 1,965.88  |
|              |            |      | 1,467.16 | 1,467.16 | 498.72  | 1,965.88  |
| 2011         | LIEN       | 256  |          |          |         |           |
| 1            | RETAX TL   |      | 1,496.91 | 749.76   | 312.45  | 1,062.21  |
|              | CERTMA     |      | 5.75     | .00      | .00     | PAID      |
|              | DMD TL     |      | 3.00     | .00      | .00     | PAID      |
|              | LNCHG TL   |      | 39.00    | .00      | .00     | PAID      |
|              | LNCST - TL |      | 5.75     | .00      | .00     | PAID      |
|              | INTTL      |      | 54.26    | .00      | .00     | PAID      |
|              |            |      | 1,604.67 | 749.76   | 312.45  | 1,062.21  |
|              |            |      | 1,604.67 | 749.76   | 312.45  | 1,062.21  |
| GRAND TOTALS |            |      | 3,071.83 | 2,216.92 | 811.17  | 3,028.09  |





08/08/2018 10:27  
4924nbosse

CITY OF AUBURN  
Real Estate Tax Statement

P 1  
txtaxstm

PARCEL: 201-093-000-000

LOCATION: 10 LUCILLE ST

OWNER:

AUBURN CITY OF  
60 COURT ST  
AUBURN ME 04210

STATUS:

SQUARE FEET: 0  
LAND VALUATION: 31,200  
BUILDING VALUATION: 0  
EXEMPTIONS: 31,200  
TAXABLE VALUATION: 0  
INTEREST PER DIEM .40

LEGAL DESCRIPTION:

DEED DATE: 04/01/1963 BOOK/PAGE: 891-386

INTEREST DATE: 08/20/2018

| YEAR         | TYPE       | BILL | BILLED   | PRIN DUE | INT DUE | TOTAL DUE |
|--------------|------------|------|----------|----------|---------|-----------|
| INST         | CHARGE     |      |          |          |         |           |
| 2012         | LIEN       | 271  |          |          |         |           |
| 1            | RETAX TL   |      | 1,361.51 | 1,361.51 | 493.24  | 1,854.75  |
|              | DMD TL     |      | 6.00     | 6.00     | .00     | 6.00      |
|              | CERTMA     |      | 12.22    | 12.22    | .00     | 12.22     |
|              | LNCHG TL   |      | 39.00    | 39.00    | .00     | 39.00     |
|              | INTTL      |      | 48.43    | 48.43    | .00     | 48.43     |
|              |            |      | 1,467.16 | 1,467.16 | 493.24  | 1,960.40  |
|              |            |      | 1,467.16 | 1,467.16 | 493.24  | 1,960.40  |
| 2011         | LIEN       | 256  |          |          |         |           |
| 1            | RETAX TL   |      | 1,496.91 | 749.76   | 309.43  | 1,059.19  |
|              | CERTMA     |      | 5.75     | .00      | .00     | PAID      |
|              | DMD TL     |      | 3.00     | .00      | .00     | PAID      |
|              | LNCHG TL   |      | 39.00    | .00      | .00     | PAID      |
|              | LNCST - TL |      | 5.75     | .00      | .00     | PAID      |
|              | INTTL      |      | 54.26    | .00      | .00     | PAID      |
|              |            |      | 1,604.67 | 749.76   | 309.43  | 1,059.19  |
|              |            |      | 1,604.67 | 749.76   | 309.43  | 1,059.19  |
| GRAND TOTALS |            |      | 3,071.83 | 2,216.92 | 802.67  | 3,019.59  |

Legal \$ 250.00

Total \$ 3,269.59



Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### ORDER 26-03052018

ORDERED, that the City Council hereby authorizes the City Manager to market the tax acquired parcel at 10 Lucille Street (PID 201-093) for sale by listing with a residential broker and that the property be held for 1 year to sell for a house to be built on it.

Passage as amended on 3/05/2018 6-1 (Councilor Titus opposed).

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### ORDER 27-03052018

ORDERED, that the City Council hereby authorizes the City Manager to market the tax acquired parcel at 73 Paul Street (PID 191-057) for sale by listing with a residential broker and that the property be held for 1 year to sell for a house to be built on it.

Passage as amended on 3/05/2018 6-1 (Councilor  
Titus opposed).

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### ORDER 71-09102018

**Ordered,** that the City Council hereby amends orders 26-03052018 and 27-03052018 previously adopted by the City Council on 3-5-2018 by striking the provision language “and that the property be held for 1 year to sell for a house to be built on it” as shown below.

#### **Order 26-03052018**

ORDERED, that the City Council hereby authorizes the City Manager to market the tax acquired parcel at 10 Lucille Street (PID 201-093) for sale by listing with a residential broker. ~~and that the property be held for 1 year to sell for a house to be built on it.~~

#### **Order 27-03052018**

ORDERED, that the City Council hereby authorizes the City Manager to market the tax acquired parcel at 73 Paul Street (PID 191-057) for sale by listing with a residential broker. ~~and that the property be held for 1 year to sell for a house to be built on it.~~

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## **IN CITY COUNCIL**

### **ORDER 72-09102018**

**Ordered,** that the City Council hereby authorizes the sale of tax acquired/City owned property at 12 Patton Road, Parcel ID 211-023.

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### ORDER 73-09102018

**Ordered,** that the City Council hereby authorizes the sale of tax acquired/City owned property at 26 Washington Street N, Parcel ID 220-091.

Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### ORDER 74-09102018

**Ordered,** that the City Council hereby authorizes the sale of tax acquired/City owned property at 131 Washington Street S, Parcel ID 220-164.

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services



**TO: Peter Crichton, City Manager**  
**FROM: Jill Eastman, Finance Director**  
**REF: June 2018 Financial Report (pre audit)**  
**DATE: August 28, 2018**

The following is a discussion regarding the significant variances found in the City's June financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed the final month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 100% of the annual budget. The attached reports are where we are right now. We have completed processing all invoices for FY 18 and most of the revenues have been posted. When the audit is completed, the auditors will give a formal presentation of the final year end reports.

### Revenues

- A. Revenues collected through June 30th, including the school department were \$80,949,295, or 96.97%, of the budget. The municipal revenues including property taxes were \$58,046,798 or 97.2% of the budget. The accounts listed below are noteworthy.
- B. The current year tax revenue is at 96.26% as compared to 95.59% last year. The 30 day notice of liens were sent out in June this year instead of May as we did last year. Tax liens will be filed at the end of July on any properties that have unpaid taxes.
- C. Excise tax for the month of June is at 108.13%. This is a \$126,394 increase from FY 17. Our excise revenues for FY18 are 8.13% above projections as of June 30, 2018.
- D. State Revenue Sharing for the month of June is 101.75% or \$1,535,468.



### **Expenditures**

City expenditures through June 2018 were \$40,143,264 or 96.22%, of the budget. This is 2.46% lower than last year at this time.

Noteworthy variances are:

- A. There are a few of the departmental accounts over budget at year end, but the entire municipal budget is under by \$1,577,189.

### **Investments**

This section contains an investment schedule as of May 31st. Currently the City's funds are earning an average interest rate of 1.58%.

Respectfully submitted,

A handwritten signature in black ink that reads "Jill M Eastman". The signature is written in a cursive, flowing style.

Jill M. Eastman  
Finance Director

**CITY OF AUBURN, MAINE**  
**BALANCE SHEET - CITY GENERAL FUND, WC AND UNEMPLOYMENT FUND**  
**AS of June 2018 (unaudited), May 2018, and June 2017**

|  | UNAUDITED<br>June 30<br>2018 | UNAUDITED<br>May 31<br>2018 | Increase<br>(Decrease) | AUDITED<br>JUNE 30<br>2017 |
|--|------------------------------|-----------------------------|------------------------|----------------------------|
| <b>ASSETS</b>  |                              |                             |                        |                            |
| CASH   | \$ 10,775,815                | \$ 22,127,432               | \$ (11,351,617)        | \$ 11,272,850              |
| RECEIVABLES  |                              |                             | -                      |                            |
| ACCOUNTS RECEIVABLES   | 1,941,198                    | 1,732,521                   | 208,677                | 2,532,611                  |
| TAXES RECEIVABLE-CURRENT                                     | 1,822,799                    | 2,235,747                   | (412,948)              | 1,051,346                  |
| DELINQUENT TAXES   | 664,795                      | 665,890                     | (1,094)                | 612,972                    |
| TAX LIENS  | 558,177                      | 649,189                     | (91,012)               | 562,272                    |
| NET DUE TO/FROM OTHER FUNDS                                  | 3,246,577                    | 1,580,587                   | 1,665,990              | 3,021,419                  |
| <b>TOTAL ASSETS</b>  | <b>\$ 19,009,361</b>         | <b>\$ 28,991,366</b>        | <b>\$ (9,982,005)</b>  | <b>\$ 19,053,470</b>       |
| <b>LIABILITIES &amp; FUND BALANCES</b>                       |                              |                             |                        |                            |
| ACCOUNTS PAYABLE   | \$ (854,235)                 | \$ (24,796)                 | \$ (829,440)           | \$ (851,716)               |
| PAYROLL LIABILITIES  | (542,586)                    | (501,017)                   | (41,569)               | -                          |
| ACCRUED PAYROLL  | (2,989,942)                  | -                           | (2,989,942)            | (4,075,304)                |
| STATE FEES PAYABLE   | (701)                        | (83,026)                    | 82,325                 | -                          |
| ESCROWED AMOUNTS   | (1,600)                      | (9,140)                     | 7,540                  | (2,826)                    |
| DEFERRED REVENUE   | (3,020,373)                  | (3,401,492)                 | 381,119                | (2,057,984)                |
| <b>TOTAL LIABILITIES</b>                                     | <b>\$ (7,409,438)</b>        | <b>\$ (4,019,470)</b>       | <b>\$ (3,389,967)</b>  | <b>\$ (6,987,830)</b>      |
| FUND BALANCE - UNASSIGNED                                    | \$ (10,187,912)              | \$ (23,880,943)             | \$ 13,693,031          | \$ (8,863,571)             |
| FUND BALANCE - RESTRICTED FOR<br>WORKERS COMP & UNEMPLOYMENT | 776,017                      | 776,017                     | -                      | (2,023,296)                |
| FUND BALANCE - RESTRICTED                                    | (2,188,028)                  | (1,866,970)                 | (321,059)              | (1,178,773)                |
| <b>TOTAL FUND BALANCE</b>                                    | <b>\$ (11,599,923)</b>       | <b>\$ (24,971,896)</b>      | <b>\$ 13,371,972</b>   | <b>\$ (12,065,640)</b>     |
| <b>TOTAL LIABILITIES AND FUND BALANCE</b>                    | <b>\$ (19,009,361)</b>       | <b>\$ (28,991,366)</b>      | <b>\$ 9,982,005</b>    | <b>\$ (19,053,470)</b>     |

**CITY OF AUBURN, MAINE**  
**REVENUES - GENERAL FUND COMPARATIVE**  
**THROUGH June 30, 2018 VS June 30, 2017 (Unaudited)**

| REVENUE SOURCE                            | FY 2018<br>BUDGET    | ACTUAL<br>REVENUES<br>THRU JUNE 2018 | % OF<br>BUDGET | FY 2017<br>BUDGET    | ACTUAL<br>REVENUES<br>THRU JUNE 2017 | % OF<br>BUDGET | VARIANCE            |
|---|----------------------|--------------------------------------|----------------|----------------------|--------------------------------------|----------------|---------------------|
| <b>TAXES</b>                              |                      |                                      |                |                      |                                      |                |                     |
| PROPERTY TAX REVENUE-                     | \$ 48,061,530        | \$ 46,262,079                        | 96.26%         | \$ 46,032,435        | \$ 45,408,632                        | 98.64%         | \$ 853,447          |
| PRIOR YEAR TAX REVENUE                    | \$ -                 | \$ 1,002,069                         |                | \$ -                 | \$ 716,241                           |                | \$ 285,828          |
| HOMESTEAD EXEMPTION REIMBURSEMENT         | \$ 1,015,000         | \$ 1,084,829                         | 106.88%        | \$ 750,000           | \$ 750,000                           | 100.00%        | \$ 334,829          |
| EXCISE                                    | \$ 3,810,000         | \$ 4,119,850                         | 108.13%        | \$ 3,365,000         | \$ 3,993,456                         | 118.68%        | \$ 126,394          |
| PENALTIES & INTEREST                      | \$ 150,000           | \$ 142,033                           | 94.69%         | \$ 150,000           | \$ 151,577                           | 101.05%        | \$ (9,544)          |
| <b>TOTAL TAXES</b>                        | <b>\$ 53,036,530</b> | <b>\$ 52,610,860</b>                 | <b>99.20%</b>  | <b>\$ 50,297,435</b> | <b>\$ 51,019,906</b>                 | <b>101.44%</b> | <b>\$ 1,590,954</b> |
| <b>LICENSES AND PERMITS</b>               |                      |                                      |                |                      |                                      |                |                     |
| BUSINESS                                  | \$ 62,000            | \$ 71,499                            | 115.32%        | \$ 48,000            | \$ 71,066                            | 148.05%        | \$ 433              |
| NON-BUSINESS                              | \$ 345,000           | \$ 443,915                           | 128.67%        | \$ 427,384           | \$ 493,783                           | 115.54%        | \$ (49,868)         |
| <b>TOTAL LICENSES</b>                     | <b>\$ 407,000</b>    | <b>\$ 515,414</b>                    | <b>126.64%</b> | <b>\$ 475,384</b>    | <b>\$ 564,849</b>                    | <b>118.82%</b> | <b>\$ (49,435)</b>  |
| <b>INTERGOVERNMENTAL ASSISTANCE</b>       |                      |                                      |                |                      |                                      |                |                     |
| STATE-LOCAL ROAD ASSISTANCE               | \$ 400,000           | \$ 406,860                           | 101.72%        | \$ 400,000           | \$ 399,292                           | 99.82%         | \$ 7,568            |
| STATE REVENUE SHARING                     | \$ 1,509,117         | \$ 1,535,468                         | 101.75%        | \$ 1,468,313         | \$ 1,485,600                         | 101.18%        | \$ 49,868           |
| WELFARE REIMBURSEMENT                     | \$ 95,000            | \$ 158,252                           | 166.58%        | \$ 59,000            | \$ 80,178                            | 135.89%        | \$ 78,074           |
| OTHER STATE AID                           | \$ 32,000            | \$ 33,283                            | 104.01%        | \$ 22,000            | \$ 31,972                            | 145.33%        | \$ 1,311            |
| CITY OF LEWISTON                          | \$ 228,384           | \$ 249,600                           | 109.29%        | \$ 160,000           | \$ 175,252                           | 109.53%        | \$ 74,348           |
| <b>TOTAL INTERGOVERNMENTAL ASSISTANCE</b> | <b>\$ 2,264,501</b>  | <b>\$ 2,383,462</b>                  | <b>105.25%</b> | <b>\$ 2,109,313</b>  | <b>\$ 2,172,294</b>                  | <b>102.99%</b> | <b>\$ 211,168</b>   |
| <b>CHARGE FOR SERVICES</b>                |                      |                                      |                |                      |                                      |                |                     |
| GENERAL GOVERNMENT                        | \$ 144,440           | \$ 123,444                           | 85.46%         | \$ 132,640           | \$ 115,439                           | 87.03%         | \$ 8,005            |
| PUBLIC SAFETY                             | \$ 236,277           | \$ 189,644                           | 80.26%         | \$ 139,077           | \$ 190,427                           | 136.92%        | \$ (783)            |
| EMS TRANSPORT                             | \$ 1,250,000         | \$ 708,907                           | 56.71%         | \$ 1,250,000         | \$ 1,090,536                         | 87.24%         | \$ (381,629)        |
| <b>TOTAL CHARGE FOR SERVICES</b>          | <b>\$ 1,630,717</b>  | <b>\$ 1,021,996</b>                  | <b>62.67%</b>  | <b>\$ 1,521,717</b>  | <b>\$ 1,396,402</b>                  | <b>91.76%</b>  | <b>\$ (374,406)</b> |
| <b>FINES</b>                              |                      |                                      |                |                      |                                      |                |                     |
| PARKING TICKETS & MISC FINES              | \$ 70,000            | \$ 51,889                            | 74.13%         | \$ 65,000            | \$ 56,895                            | 87.53%         | \$ (5,006)          |
| <b>MISCELLANEOUS</b>                      |                      |                                      |                |                      |                                      |                |                     |
| INVESTMENT INCOME                         | \$ 32,000            | \$ 96,126                            | 300.39%        | \$ 10,000            | \$ 61,093                            | 610.93%        | \$ 35,033           |
| RENTS                                     | \$ 35,000            | \$ 34,394                            | 98.27%         | \$ 18,000            | \$ 22,339                            | 124.11%        | \$ 12,055           |
| UNCLASSIFIED                              | \$ 10,000            | \$ 41,790                            | 417.90%        | \$ 10,000            | \$ 10,001                            | 100.01%        | \$ 31,789           |
| COMMERCIAL SOLID WASTE FEES               | \$ -                 | \$ 44,269                            |                | \$ -                 | \$ 45,090                            |                | \$ (821)            |
| SALE OF PROPERTY                          | \$ 20,000            | \$ 20,787                            | 103.94%        | \$ 20,000            | \$ 13,355                            | 66.78%         | \$ 7,432            |
| RECREATION PROGRAMS/ARENA                 |                      |                                      |                | \$ -                 | \$ -                                 |                | \$ -                |
| MMWAC HOST FEES                           | \$ 215,000           | \$ 218,385                           | 101.57%        | \$ 210,000           | \$ 320,092                           | 152.42%        | \$ (101,707)        |
| TRANSFER IN: TIF                          | \$ 1,287,818         | \$ 980,000                           | 76.10%         | \$ 1,537,818         | \$ 1,537,818                         | 100.00%        | \$ (557,818)        |
| TRANSFER IN: REC SPEC REVENUE             | \$ 54,718            | \$ -                                 | 0.00%          | \$ 54,718            | \$ 67,529                            | 123.41%        | \$ (67,529)         |
| ENERGY EFFICIENCY                         |                      |                                      |                | \$ -                 | \$ 1,625                             |                | \$ (1,625)          |
| CDBG                                      | \$ 214,430           | \$ 27,425                            | 12.79%         | \$ 254,127           | \$ 132,919                           | 52.30%         | \$ (105,494)        |
| UTILITY REIMBURSEMENT                     | \$ 27,500            | \$ -                                 | 0.00%          | \$ 27,500            | \$ 18,013                            | 65.50%         | \$ (18,013)         |
| CITY FUND BALANCE CONTRIBUTION            | \$ 412,500           | \$ -                                 | 0.00%          | \$ 825,000           | \$ -                                 | 0.00%          | \$ -                |
| <b>TOTAL MISCELLANEOUS</b>                | <b>\$ 2,308,966</b>  | <b>\$ 1,463,176</b>                  | <b>63.37%</b>  | <b>\$ 2,967,163</b>  | <b>\$ 2,229,874</b>                  | <b>75.15%</b>  | <b>\$ (766,698)</b> |
| <b>TOTAL GENERAL FUND REVENUES</b>        | <b>\$ 59,717,714</b> | <b>\$ 58,046,798</b>                 | <b>97.20%</b>  | <b>\$ 57,436,012</b> | <b>\$ 57,440,220</b>                 | <b>100.01%</b> | <b>\$ 606,578</b>   |
| <b>SCHOOL REVENUES</b>                    |                      |                                      |                |                      |                                      |                |                     |
| EDUCATION SUBSIDY                         | \$ 22,039,568        | \$ 22,168,323                        | 100.58%        | \$ 21,373,337        | \$ 21,373,338                        | 100.00%        | \$ 794,985          |
| EDUCATION                                 | \$ 811,744           | \$ 734,174                           | 90.44%         | \$ 814,540           | \$ 769,748                           | 94.50%         | \$ (35,574)         |
| SCHOOL FUND BALANCE CONTRIBUTION          | \$ 906,882           | \$ -                                 | 0.00%          | \$ 906,882           | \$ -                                 | 0.00%          | \$ -                |
| <b>TOTAL SCHOOL</b>                       | <b>\$ 23,758,194</b> | <b>\$ 22,902,498</b>                 | <b>96.40%</b>  | <b>\$ 23,094,759</b> | <b>\$ 22,143,086</b>                 | <b>95.88%</b>  | <b>\$ 759,412</b>   |
| <b>GRAND TOTAL REVENUES</b>               | <b>\$ 83,475,908</b> | <b>\$ 80,949,295</b>                 | <b>96.97%</b>  | <b>\$ 80,530,771</b> | <b>\$ 79,583,306</b>                 | <b>98.82%</b>  | <b>\$ 1,365,989</b> |

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - GENERAL FUND COMPARATIVE**  
**THROUGH June 30, 2018 VS June 30, 2017 (unaudited)**

| DEPARTMENT                             | FY 2018<br>BUDGET    | Unaudited<br>EXP<br>THRU JUNE 2018 | % OF<br>BUDGET | FY 2017<br>BUDGET    | Unaudited<br>EXP<br>THRU JUNE 2017 | % OF<br>BUDGET | VARIANCE            |
|--|----------------------|------------------------------------|----------------|----------------------|------------------------------------|----------------|---------------------|
| <b>ADMINISTRATION</b>                  |                      |                                    |                |                      |                                    |                |                     |
| MAYOR AND COUNCIL                      | \$ 80,300            | \$ 81,819                          | 101.89%        | \$ 78,464            | \$ 80,986                          | 103.21%        | \$ 833              |
| CITY MANAGER                           | \$ 581,170           | \$ 475,192                         | 81.76%         | \$ 378,880           | \$ 283,361                         | 74.79%         | \$ 191,831          |
| CITY CLERK                             | \$ 181,332           | \$ 185,276                         | 102.18%        | \$ 177,906           | \$ 183,631                         | 103.22%        | \$ 1,645            |
| FINANCIAL SERVICES                     | \$ 675,239           | \$ 649,302                         | 96.16%         | \$ 637,754           | \$ 643,411                         | 100.89%        | \$ 5,891            |
| HUMAN RESOURCES                        | \$ 156,887           | \$ 147,874                         | 94.26%         | \$ 150,435           | \$ 100,012                         | 66.48%         | \$ 47,862           |
| INFORMATION TECHNOLOGY                 | \$ 531,551           | \$ 523,151                         | 98.42%         | \$ 479,324           | \$ 521,144                         | 108.72%        | \$ 2,007            |
| LEGAL SERVICES                         | \$ -                 | \$ -                               |                | \$ 45,650            | \$ 149,415                         | 327.31%        | \$ (149,415)        |
| <b>TOTAL ADMINISTRATION</b>            | <b>\$ 2,206,479</b>  | <b>\$ 2,062,614</b>                | <b>93.48%</b>  | <b>\$ 1,948,413</b>  | <b>\$ 1,961,960</b>                | <b>100.70%</b> | <b>\$ 100,654</b>   |
| <b>COMMUNITY SERVICES</b>              |                      |                                    |                |                      |                                    |                |                     |
| ECONOMIC & COMMUNITY DEVELOPMENT       | \$ 1,717,028         | \$ 1,019,589                       | 59.38%         | \$ 1,938,437         | \$ 1,249,651                       | 64.47%         | \$ (230,062)        |
| HEALTH & SOCIAL SERVICES               | \$ 220,870           | \$ 224,537                         | 101.66%        | \$ 171,474           | \$ 248,392                         | 144.86%        | \$ (23,855)         |
| RECREATION & SPECIAL EVENTS*           | \$ 388,581           | \$ 341,239                         | 87.82%         | \$ 341,772           | \$ 291,306                         | 85.23%         | \$ 49,933           |
| PUBLIC LIBRARY                         | \$ 998,189           | \$ 998,189                         | 100.00%        | \$ 979,516           | \$ 969,116                         | 98.94%         | \$ 29,073           |
| <b>TOTAL COMMUNITY SERVICES</b>        | <b>\$ 3,324,668</b>  | <b>\$ 2,583,554</b>                | <b>77.71%</b>  | <b>\$ 3,431,199</b>  | <b>\$ 2,758,465</b>                | <b>80.39%</b>  | <b>\$ (174,911)</b> |
| <b>FISCAL SERVICES</b>                 |                      |                                    |                |                      |                                    |                |                     |
| DEBT SERVICE                           | \$ 6,366,533         | \$ 6,213,645                       | 97.60%         | \$ 6,406,845         | \$ 6,340,680                       | 98.97%         | \$ (127,035)        |
| FACILITIES                             | \$ 640,201           | \$ 544,805                         | 85.10%         | \$ 645,756           | \$ 611,206                         | 94.65%         | \$ (66,401)         |
| WORKERS COMPENSATION                   | \$ 555,164           | \$ 555,164                         | 100.00%        | \$ 522,088           | \$ 522,088                         | 100.00%        | \$ 33,076           |
| WAGES & BENEFITS                       | \$ 5,960,970         | \$ 5,951,945                       | 99.85%         | \$ 5,274,528         | \$ 5,271,715                       | 99.95%         | \$ 680,230          |
| EMERGENCY RESERVE (10108062-670000)    | \$ 415,454           | \$ -                               | 0.00%          | \$ 375,289           | \$ -                               | 0.00%          | \$ -                |
| <b>TOTAL FISCAL SERVICES</b>           | <b>\$ 13,938,322</b> | <b>\$ 13,265,559</b>               | <b>95.17%</b>  | <b>\$ 13,224,506</b> | <b>\$ 12,745,689</b>               | <b>96.38%</b>  | <b>\$ 519,870</b>   |
| <b>PUBLIC SAFETY</b>                   |                      |                                    |                |                      |                                    |                |                     |
| FIRE DEPARTMENT                        | \$ 4,227,575         | \$ 4,515,808                       | 106.82%        | \$ 4,049,396         | \$ 4,447,163                       | 109.82%        | \$ 68,645           |
| FIRE EMS                               | \$ 708,828           | \$ 552,899                         | 78.00%         | \$ 590,997           | \$ 534,699                         | 90.47%         | \$ 18,200           |
| POLICE DEPARTMENT                      | \$ 4,043,998         | \$ 4,137,918                       | 102.32%        | \$ 3,875,113         | \$ 3,956,465                       | 102.10%        | \$ 181,453          |
| <b>TOTAL PUBLIC SAFETY</b>             | <b>\$ 8,980,401</b>  | <b>\$ 9,206,625</b>                | <b>102.52%</b> | <b>\$ 8,515,506</b>  | <b>\$ 8,938,327</b>                | <b>104.97%</b> | <b>\$ 268,298</b>   |
| <b>PUBLIC WORKS</b>                    |                      |                                    |                |                      |                                    |                |                     |
| PUBLIC SERVICES DEPARTMENT             | \$ 4,611,116         | \$ 4,481,984                       | 97.20%         | \$ 4,496,349         | \$ 4,526,467                       | 100.67%        | \$ (44,483)         |
| SOLID WASTE DISPOSAL                   | \$ 964,118           | \$ 867,479                         | 89.98%         | \$ 932,689           | \$ 911,281                         | 97.70%         | \$ (43,802)         |
| WATER AND SEWER                        | \$ 632,716           | \$ 645,215                         | 101.98%        | \$ 599,013           | \$ 610,559                         | 101.93%        | \$ 34,656           |
| <b>TOTAL PUBLIC WORKS</b>              | <b>\$ 6,207,950</b>  | <b>\$ 5,994,678</b>                | <b>96.56%</b>  | <b>\$ 6,028,051</b>  | <b>\$ 6,048,307</b>                | <b>100.34%</b> | <b>\$ (53,629)</b>  |
| <b>INTERGOVERNMENTAL PROGRAMS</b>      |                      |                                    |                |                      |                                    |                |                     |
| AUBURN-LEWISTON AIRPORT                | \$ 167,800           | \$ 167,353                         | 99.73%         | \$ 106,000           | \$ 105,688                         | 99.71%         | \$ 61,665           |
| E911 COMMUNICATION CENTER              | \$ 1,088,857         | \$ 1,069,122                       | 98.19%         | \$ 1,088,857         | \$ 1,073,212                       | 98.56%         | \$ (4,090)          |
| LATC-PUBLIC TRANSIT                    | \$ 189,949           | \$ 189,949                         | 100.00%        | \$ 182,244           | \$ 182,244                         | 100.00%        | \$ 7,705            |
| LA ARTS                                | \$ -                 | \$ -                               |                | \$ -                 | \$ -                               |                | \$ -                |
| TAX SHARING                            | \$ 270,000           | \$ 257,783                         | 95.48%         | \$ 270,000           | \$ 245,721                         | 91.01%         | \$ 12,062           |
| <b>TOTAL INTERGOVERNMENTAL</b>         | <b>\$ 1,716,606</b>  | <b>\$ 1,684,207</b>                | <b>98.11%</b>  | <b>\$ 1,647,101</b>  | <b>\$ 1,606,865</b>                | <b>97.56%</b>  | <b>\$ 77,342</b>    |
| <b>COUNTY TAX</b>                      | <b>\$ 2,296,224</b>  | <b>\$ 2,296,224</b>                | <b>100.00%</b> | <b>\$ 2,167,824</b>  | <b>\$ 2,167,824</b>                | <b>100.00%</b> | <b>\$ 128,400</b>   |
| <b>TIF (10108058-580000)</b>           | <b>\$ 3,049,803</b>  | <b>\$ 3,049,803</b>                | <b>100.00%</b> | <b>\$ 2,824,803</b>  | <b>\$ 2,977,134</b>                | <b>105.39%</b> | <b>\$ 72,669</b>    |
| <b>OVERLAY</b>                         | <b>\$ -</b>          | <b>\$ -</b>                        |                | <b>\$ -</b>          | <b>\$ 57,722</b>                   | <b>0.00%</b>   | <b>\$ (57,722)</b>  |
| <b>TOTAL CITY DEPARTMENTS</b>          | <b>\$ 41,720,453</b> | <b>\$ 40,143,264</b>               | <b>96.22%</b>  | <b>\$ 39,787,403</b> | <b>\$ 39,262,293</b>               | <b>98.68%</b>  | <b>\$ 880,971</b>   |
| <b>EDUCATION DEPARTMENT</b>            | <b>\$ 41,755,455</b> | <b>\$ 40,863,707</b>               | <b>97.86%</b>  | <b>\$ 40,743,368</b> | <b>\$ 39,311,161</b>               | <b>96.48%</b>  | <b>\$ 1,552,546</b> |
| <b>TOTAL GENERAL FUND EXPENDITURES</b> | <b>\$ 83,475,908</b> | <b>\$ 81,006,971</b>               | <b>97.04%</b>  | <b>\$ 80,530,771</b> | <b>\$ 78,573,454</b>               | <b>97.57%</b>  | <b>\$ 2,433,517</b> |

**CITY OF AUBURN, MAINE  
INVESTMENT SCHEDULE  
AS OF June 30, 2018**

| INVESTMENT         |       | FUND                | BALANCE<br>June 30, 2018 | BALANCE<br>May 31, 2018 | INTEREST<br>RATE |
|--------------------|-------|---------------------|--------------------------|-------------------------|------------------|
| ANDROSCOGGIN BANK  | 449   | CAPITAL PROJECTS    | \$ 5,213,864.12          | \$ 5,210,030.40         | 1.00%            |
| ANDROSCOGGIN BANK  | 502   | SR-TIF              | \$ 1,015,500.38          | \$ 1,014,753.70         | 1.00%            |
| ANDROSCOGGIN BANK  | 836   | GENERAL FUND        | \$ 3,350,786.46          | \$ 3,147,391.37         | 1.00%            |
| ANDROSCOGGIN BANK  | 801   | WORKERS COMP        | \$ 50,730.87             | \$ 50,693.57            | 1.00%            |
| ANDROSCOGGIN BANK  | 684   | EMS CAPITAL RESERVE | \$ 32,161.59             | \$ 233,050.80           | 1.00%            |
| NORTHERN CAPITAL   | 02155 | CAPITAL PROJECTS    | \$ 750,000.00            | \$ 750,000.00           | 2.30%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        |                          | \$ 500,000.00           | 1.30%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 750,000.00            | \$ 750,000.00           | 1.40%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 250,000.00            | \$ 250,000.00           | 1.50%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 500,000.00            | \$ 500,000.00           | 1.90%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 250,000.00            | \$ 250,000.00           | 2.00%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 500,000.00            | \$ 500,000.00           | 2.15%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        |                          | \$ 250,000.00           | 2.25%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 500,000.00            | \$ 500,000.00           | 2.30%            |
| <b>GRAND TOTAL</b> |       |                     | <b>\$ 13,163,043.42</b>  | <b>\$ 13,905,919.84</b> | <b>1.58%</b>     |

**EMS BILLING**  
**SUMMARY OF ACTIVITY**  
**July 1, 2017 - June 30, 2018**  
**Report as of June 30, 2018**

|                  | Beginning<br>Balance<br>06/01/18 | June 2018            |                       |             |                        | Write-Offs            | Ending<br>Balance<br>6/30/2018 |
|------------------|----------------------------------|----------------------|-----------------------|-------------|------------------------|-----------------------|--------------------------------|
|                  |                                  | New Charges          | Payments              | Refunds     | Adjustments            |                       |                                |
| Bluecross        | \$ 14,656.86                     | \$ 9,550.20          | \$ (3,490.80)         |             | \$ (4,226.33)          |                       | \$ 16,489.93                   |
| Intercept        | \$ 300.00                        |                      | \$ (200.00)           |             |                        |                       | \$ 100.00                      |
| Medicare         | \$ 61,339.09                     | \$ 95,347.80         | \$ (49,383.38)        |             | \$ (69,415.28)         |                       | \$ 37,888.23                   |
| Medicaid         | \$ 28,967.73                     | \$ 26,683.60         | \$ (19,776.10)        |             | \$ (25,301.97)         |                       | \$ 10,573.26                   |
| Other/Commercial | \$ 84,636.74                     | \$ 21,657.20         | \$ (17,183.45)        |             | \$ (1,221.29)          |                       | \$ 87,889.20                   |
| Patient          | \$ 163,854.74                    | \$ 12,673.20         | \$ (8,281.60)         |             | \$ (2,532.61)          | \$ (72,942.64)        | \$ 92,771.09                   |
| Worker's Comp    | \$ (713.00)                      | \$ 689.20            |                       |             |                        |                       | \$ (23.80)                     |
| <b>TOTAL</b>     | <b>\$ 353,042.16</b>             | <b>\$ 166,601.20</b> | <b>\$ (98,315.33)</b> | <b>\$ -</b> | <b>\$ (102,697.48)</b> | <b>\$ (72,942.64)</b> | <b>\$ 245,687.91</b>           |

**EMS BILLING**  
**BREAKDOWN -TOTAL CHARGES**  
**July 1, 2017 - June 30, 2018**  
**Report as of June 30, 2018**

|                                 | July<br>2017  | August<br>2017 | Sept<br>2017  | Oct<br>2017   | Nov<br>2017   | Dec<br>2017   | Jan<br>2018   | Feb<br>2018   | Mar<br>2018   | Apr<br>2018   | May<br>2018   | June<br>2018  | Adjustment     | Totals          | % of<br>Total |
|---------------------------------|---------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|-----------------|---------------|
| <b>No Insurance Information</b> |               |                |               |               |               |               |               | \$ 2,428.40   | \$ 2,420.00   |               | \$ 4,459.60   | \$ 669.60     | \$ (9,308.00)  | \$ 669.60       | 0.03%         |
| Bluecross                       | \$ 7,616.80   | \$ 5,319.60    | \$ 8,771.40   | \$ 10,276.00  | \$ 6,772.40   | \$ 8,671.00   | \$ 8,500.40   | \$ 7,433.60   | \$ 8,757.80   | \$ 4,912.80   | \$ 8,068.60   | \$ 9,550.20   | \$ 447.40      | \$ 95,098.00    | 4.32%         |
| Intercept                       | \$ 200.00     |                | \$ 400.00     | \$ 200.00     | \$ -          | \$ 100.00     | \$ 200.00     | \$ 200.00     | \$ 300.00     | \$ 200.00     | \$ 200.00     |               |                | \$ 2,000.00     | 0.09%         |
| Medicare                        | \$ 93,981.80  | \$ 121,672.00  | \$ 73,260.80  | \$ 126,451.20 | \$ 96,014.80  | \$ 96,588.20  | \$ 106,479.80 | \$ 103,205.40 | \$ 148,832.40 | \$ 121,193.40 | \$ 103,706.00 | \$ 95,347.80  | \$ 34,452.00   | \$ 1,321,185.60 | 60.06%        |
| Medicaid                        | \$ 29,998.80  | \$ 33,361.80   | \$ 27,171.80  | \$ 34,032.80  | \$ 27,524.20  | \$ 22,068.00  | \$ 27,243.60  | \$ 27,893.60  | \$ 35,615.60  | \$ 34,861.80  | \$ 29,427.60  | \$ 26,683.60  | \$ 10,162.40   | \$ 366,045.60   | 16.64%        |
| Other/Commercial                | \$ 26,335.20  | \$ 31,967.40   | \$ 28,178.40  | \$ 20,213.20  | \$ 20,077.80  | \$ 24,490.40  | \$ 24,483.40  | \$ 19,517.80  | \$ 26,316.20  | \$ 12,011.20  | \$ 23,263.60  | \$ 20,987.60  | \$ (20,967.20) | \$ 256,875.00   | 11.68%        |
| Patient                         | \$ 15,784.20  | \$ 20,029.80   | \$ 11,348.00  | \$ 10,776.00  | \$ 10,916.20  | \$ 15,110.60  | \$ 17,456.00  | \$ 11,613.80  | \$ 14,056.60  | \$ 12,274.40  | \$ 15,303.00  | \$ 12,673.20  | \$ (18,739.00) | \$ 148,602.80   | 6.75%         |
| Worker's Comp                   | \$ 872.40     | \$ 685.00      |               |               |               |               | \$ 1,614.80   |               | \$ 1,619.00   |               |               | \$ 689.20     | \$ 3,952.40    | \$ 9,432.80     | 0.43%         |
| <b>TOTAL</b>                    | \$ 174,789.20 | \$ 213,035.60  | \$ 149,130.40 | \$ 201,949.20 | \$ 161,305.40 | \$ 167,028.20 | \$ 185,978.00 | \$ 172,292.60 | \$ 237,917.60 | \$ 185,453.60 | \$ 184,428.40 | \$ 166,601.20 | \$ -           | \$ 2,199,909.40 | 100.00%       |

**EMS BILLING**  
**BREAKDOWN -TOTAL COUNT**  
**July 1, 2017 - June 30, 2018**  
**Report as of June 30, 2018**

|                                 | July<br>2017 | August<br>2017 | Sept<br>2017 | Oct<br>2017 | Nov<br>2017 | Dec<br>2017 | Jan<br>2018 | Feb<br>2018 | Mar<br>2018 | Apr<br>2018 | May<br>2018 | June<br>2018 | Adjustment | Totals | % of<br>Total |
|---------------------------------|--------------|----------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|------------|--------|---------------|
| <b>No Insurance Information</b> |              |                |              |             |             |             |             | 3           | 3           |             | 6           | 1            |            | 13     | 0.47%         |
| Bluecross                       | 9            | 7              | 11           | 12          | 8           | 10          | 10          | 9           | 10          | 6           | 9           | 12           |            | 113    | 4.09%         |
| Intercept                       | 2            |                | 4            | 2           | 0           | 1           | 2           | 2           | 3           | 2           | 2           |              |            | 20     | 0.72%         |
| Medicare                        | 117          | 151            | 98           | 154         | 121         | 119         | 133         | 126         | 183         | 146         | 127         | 115          |            | 1590   | 57.50%        |
| Medicaid                        | 39           | 44             | 36           | 44          | 36          | 28          | 35          | 35          | 46          | 43          | 37          | 33           |            | 456    | 16.49%        |
| Other/Commercial                | 36           | 41             | 36           | 25          | 26          | 31          | 33          | 23          | 34          | 18          | 29          | 28           |            | 360    | 13.02%        |
| Patient                         | 20           | 25             | 14           | 14          | 13          | 18          | 22          | 14          | 17          | 14          | 19          | 16           |            | 206    | 7.45%         |
| Worker's Comp                   | 1            | 1              |              |             | 0           |             | 2           | 0           | 2           |             |             | 1            |            | 7      | 0.25%         |
| <b>TOTAL</b>                    | 224          | 269            | 199          | 251         | 204         | 207         | 237         | 212         | 298         | 229         | 229         | 206          | 0          | 2765   | 100.00%       |



**EMS BILLING  
AGING REPORT  
July 1, 2017 to June 30, 2018  
Report as of June 30, 2018**

|                  | Current |            | 31-60 |    | 61-90     |     | 91-120 |           | 121+ days |    | Totals     |      |    |            |         |
|------------------|---------|------------|-------|----|-----------|-----|--------|-----------|-----------|----|------------|------|----|------------|---------|
| Bluecross        | \$      | 4,035.80   | 105%  | \$ | 4.68      | 0%  | \$     | 892.00    | 23%       | \$ | (1,079.42) | -28% | \$ | 3,853.06   | 1.57%   |
| Intercept        | \$      | 100.00     |       | \$ | -         |     | \$     | -         |           | \$ | -          |      | \$ | 100.00     | 0.04%   |
| Medicare         | \$      | 23,838.44  | 102%  | \$ | -         | 0%  | \$     | -         | 0%        | \$ | (444.67)   | -2%  | \$ | 23,393.77  | 9.52%   |
| Medicaid         | \$      | 25,379.04  | 98%   | \$ | 719.55    | 3%  | \$     | 862.60    | 3%        | \$ | 1.47       | 0%   | \$ | 25,837.82  | 10.52%  |
| Other/Commercial | \$      | 48,882.02  | 73%   | \$ | 4,559.97  | 7%  | \$     | 4,926.49  | 7%        | \$ | 8,128.22   | 12%  | \$ | 66,833.73  | 27.20%  |
| Patient          | \$      | 38,042.76  | 30%   | \$ | 23,927.78 | 19% | \$     | 24,527.21 | 20%       | \$ | 25,310.48  | 20%  | \$ | 125,669.53 | 51.15%  |
| Worker's Comp    | \$      | -          |       | \$ | -         |     | \$     | -         |           | \$ | -          |      | \$ | -          | 0.00%   |
| TOTAL            | \$      | 140,278.06 |       | \$ | 29,211.98 |     | \$     | 31,208.30 |           | \$ | 33,440.17  |      | \$ | 11,549.40  |         |
|                  |         | 57%        |       |    | 12%       |     |        | 13%       |           |    | 5%         |      |    | 100%       | 100.00% |

CITY OF AUBURN  
SPECIAL REVENUE FUNDS  
As of June 30, 2018

|                      | 1902                     | 1905                  | 1910                  | 1913                     | 1914                   | 1915                   | 1917                 | 1922                  | 1926                     | 1927                    | 1928                   | 1929                  | 1930                          | 1931                       |                        |                  |
|----------------------|--------------------------|-----------------------|-----------------------|--------------------------|------------------------|------------------------|----------------------|-----------------------|--------------------------|-------------------------|------------------------|-----------------------|-------------------------------|----------------------------|------------------------|------------------|
|                      | Riverwatch               | Winter Festival       | Community Service     | Police Fitness Equipment | Oak Hill Cemeteries    | Fire Training Building | Wellness Grant       | Walmart Risk/Homeless | Healthy Androscoggin     | Insurance Reimbursement | Vending                | Fire Prevention       | Fairview                      | Donations                  |                        |                  |
| Fund Balance 7/1/17  | \$ 972,422.92            | \$ (1,530.30)         | \$ 4,380.34           | \$ 5,932.53              | \$ 27,343.39           | \$ (1,488.84)          | \$ 4,582.27          | \$ 6,378.18           | \$ 1,784.05              | \$ 925.21               | \$ (83.88)             | \$ 4,791.12           | \$ (566,303.71)               | \$ 2,069.13                |                        |                  |
| Revenues FY18        | \$ 113,567.03            | \$ 5,691.00           | \$ 890.40             |                          | \$ 2,862.32            | \$ 1,000.00            | \$ 8,302.00          | \$ 960.94             | \$ 5,820.00              |                         | \$ 672.00              |                       |                               |                            |                        |                  |
| Expenditures FY18    | \$ 116,089.04            | \$ 9,550.93           | \$ 262.22             | \$ 820.00                |                        |                        | \$ 8,032.42          | \$ 60.94              | \$ 4,236.00              |                         | \$ 588.12              |                       |                               | \$ 984.44                  |                        |                  |
| Fund Balance 6/30/18 | \$ 969,900.91            | \$ (5,390.23)         | \$ 5,008.52           | \$ 5,112.53              | \$ 30,205.71           | \$ (488.84)            | \$ 4,851.85          | \$ 7,278.18           | \$ 3,368.05              | \$ 925.21               | \$ -                   | \$ 4,791.12           | \$ (566,303.71)               | \$ 1,084.69                |                        |                  |
|                      | 2003                     | 2005                  | 2006                  | 2007                     | 2008                   | 2010                   | 2013                 | 2014                  | 2019                     | 2020                    | 2025                   | 2030                  | 2032                          | 2033                       |                        |                  |
|                      | Byrne JAG                | MDOT                  | PEACE                 | Seatbelt Grant           | Homeland Security      | State Drug Money       | OUI Grant            | Speed Grant           | Law Enforcement Training | CDBG                    | Community Cords        | Parking               | HEAPP                         | Safe School/ Health (COPS) |                        |                  |
| Fund Balance 7/1/17  | \$ 2,808.57              | \$ (300,767.41)       | \$ 4,155.42           | \$ 2,197.62              | \$ (73,633.75)         | \$ 14,432.07           | \$ 6,210.37          | \$ 8,831.00           | \$ (5,669.72)            | \$ 4,521,765.17         | \$ 29,316.61           | \$ 11,690.86          | \$ (4,994.50)                 | \$ (15,906.07)             |                        |                  |
| Revenues FY18        | \$ 9,476.10              | \$ 315,234.36         | \$ 2,261.47           | \$ 13,213.31             |                        | \$ 16,507.41           | \$ 15,465.44         | \$ 9,548.42           | \$ 12,497.78             | \$ 985,580.65           | \$ 3,322.80            | \$ 144,173.00         |                               |                            |                        |                  |
| Expenditures FY18    | \$ 9,476.10              | \$ 116,067.26         | \$ 4,317.81           | \$ 11,088.00             | \$ 36,397.92           | \$ 24,780.71           | \$ 12,412.42         | \$ 11,448.42          | \$ 14,465.97             | \$ 1,246,078.97         | \$ 1,792.78            | \$ 203,294.25         |                               |                            |                        |                  |
| Fund Balance 6/30/18 | \$ 2,808.57              | \$ (101,600.31)       | \$ 2,099.08           | \$ 4,322.93              | \$ (110,031.67)        | \$ 6,158.77            | \$ 9,263.39          | \$ 6,931.00           | \$ (7,637.91)            | \$ 4,261,266.85         | \$ 30,846.63           | \$ (47,430.39)        | \$ (4,994.50)                 | \$ (15,906.07)             |                        |                  |
|                      | 2037                     | 2038                  | 2040                  | 2041                     | 2044                   | 2045                   | 2046                 | 2048                  | 2050                     | 2051                    | 2052                   | 2053                  | 2054                          | 2055                       |                        |                  |
|                      | Bulletproof Vests        | Community Action Team | Great Falls TV        | Blanche Stevens          | Federal Drug Money     | Forest Management      | Joint Land Use Study | TD Tree Days Grant    | Project Lifesaver        | Project Canopy          | Nature Conservancy     | St Louis Bells        | EMS Transport Capital Reserve | Work4ME-PAL                |                        |                  |
| Fund Balance 7/1/17  | \$ 8,478.66              | \$ 7,206.21           | \$ 45,319.88          | \$ 47,037.73             | \$ 16,988.54           | \$ 4,436.52            | \$ 0.57              | \$ -                  | \$ 150.00                | \$ -                    | \$ 975.05              | \$ 2,357.75           | \$ 331,362.88                 | \$ (13,692.41)             |                        |                  |
| Revenues FY18        | \$ 4,531.24              |                       |                       | \$ 3,940.00              | \$ 22,626.95           |                        |                      |                       | \$ 115.91                |                         |                        |                       | \$ 61,859.40                  |                            |                        |                  |
| Expenditures FY18    | \$ 1,015.00              |                       | \$ 24,783.65          | \$ 3,226.54              | \$ 3,570.72            |                        |                      |                       | \$ 176.56                | \$ 420.71               |                        | \$ 750.00             | \$ 361,060.69                 | \$ -                       |                        |                  |
| Fund Balance 6/30/18 | \$ 11,994.90             | \$ 7,206.21           | \$ 20,536.23          | \$ 47,751.19             | \$ 36,044.77           | \$ 4,436.52            | \$ 0.57              | \$ -                  | \$ 89.35                 | \$ (420.71)             | \$ 975.05              | \$ 1,607.75           | \$ 32,161.59                  | \$ (13,692.41)             |                        |                  |
|                      | 2056                     | 2057                  | 2058                  | 2059                     | 2060                   | 2261                   | 2262                 | 2201                  | 2500                     |                         |                        |                       |                               |                            |                        |                  |
|                      | Lake Auburn Neighborhood | ASPCA Grant           | Barker Mills Greenway | Distracted Driving       | My Life My Choice JJAG | 150th Celebration      | Employee Store       | EDI Grant             | Parks & Recreation       |                         |                        |                       |                               |                            |                        |                  |
| Fund Balance 7/1/17  | \$ 125.00                | \$ 800.00             | \$ (2,597.43)         | \$ 301.00                | \$ -                   | \$ -                   | \$ -                 | \$ (1,484,407.18)     | \$ 191,870.40            |                         |                        |                       |                               |                            |                        |                  |
| Revenues FY18        |                          |                       |                       | \$ 19,135.83             | \$ 5,361.50            |                        | \$ 36.73             |                       | \$ 329,722.56            |                         |                        |                       |                               |                            |                        |                  |
| Expenditures FY18    |                          |                       |                       | \$ 30,172.83             | \$ 5,361.50            | \$ 3,154.86            | \$ -                 |                       | \$ 368,809.51            |                         |                        |                       |                               |                            |                        |                  |
| Fund Balance 6/30/18 | \$ 125.00                | \$ 800.00             | \$ (2,597.43)         | \$ (10,736.00)           | \$ -                   | \$ (3,154.86)          | \$ 36.73             | \$ (1,484,407.18)     | \$ 152,783.45            |                         |                        |                       |                               |                            |                        |                  |
|                      | 2600                     | 2600                  | 2600                  | 2600                     | 2600                   | 2600                   | 2600                 | 2600                  | 2600                     | 2600                    | 2600                   | 2600                  | 2600                          | 2600                       | 2600                   | Total            |
|                      | Tambrands TIF 4          | J Enterprises TIF 5   | Tambrands II TIF 6    | J & A Properties TIF 7   | Formed Fiber TIF 8     | Mall TIF 9             | Downtown TIF 10      | Safe Handling TIF 11  | Auburn Industrial TIF 12 | Auburn Plaza TIF 13     | Auburn Plaza II TIF 14 | Webster School TIF 16 | Bedard Pharm TIF 17           | Slapshot LLC TIF 18        | Hartt Transport TIF 19 | Special Revenues |
| Fund Balance 7/1/17  | \$ (8,073.02)            | \$ 14,500.44          | \$ (365,270.76)       | \$ 2,558.27              | \$ 30,486.17           | \$ 149,591.94          | \$ 225,245.22        | \$ 183.21             | \$ (350,651.92)          | \$ 10,088.86            | \$ 9,722.38            | \$ 360.91             | \$ 31,366.79                  | \$ -                       | \$ (5.40)              | \$ 3,568,454.91  |
| Revenues FY18        | \$ 523,280.00            |                       | \$ 124,379.00         |                          |                        | \$ 383,288.00          | \$ 815,987.00        |                       | \$ 193,476.00            | \$ 349,638.00           | \$ 460,889.00          | \$ 30,116.00          |                               | \$ 137,960.00              | \$ 30,790.00           | \$ 5,164,179.55  |
| Expenditures FY18    | \$ 513,365.83            | \$ 21,000.00          | \$ 89,790.66          |                          | \$ 30,000.00           | \$ 530,795.95          | \$ 783,503.73        |                       | \$ 180,874.00            | \$ 309,401.56           | \$ 466,728.24          | \$ 30,128.56          | \$ 30,000.00                  | \$ 138,021.12              | \$ 30,802.92           | \$ 5,789,159.86  |
| Fund Balance 6/30/18 | \$ 1,841.15              | \$ (6,499.56)         | \$ (330,682.42)       | \$ 2,558.27              | \$ 486.17              | \$ 2,083.99            | \$ 257,728.49        | \$ 183.21             | \$ (338,049.92)          | \$ 50,325.30            | \$ 3,883.14            | \$ 348.35             | \$ 1,366.79                   | \$ (61.12)                 | \$ (18.32)             | \$ 2,943,474.60  |

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services

To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Financial Reports for June 2018

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Ingersoll Turf Facility for revenue and expenditures as of June 30, 2018.

### **INGERSOLL TURF FACILITY**

#### **Statement of Net Assets:**

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets as of June 30, 2018.

#### **Current Assets:**

As of the end of June 2018 the total current assets of Ingersoll Turf Facility were \$81,374. This consisted of an interfund receivable of \$81,374 an increase from May of \$1,453.

#### **Noncurrent Assets:**

Ingersoll's noncurrent assets are the building and equipment that was purchased, less depreciation. The total value of the noncurrent assets as of June 30, 2018 was \$172,719.

#### **Liabilities:**

Ingersoll had accounts payable of \$471 as of June 30, 2018.

#### **Statement of Activities:**

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Turf Facility through June 2018 are \$209,922. This revenue comes from the sponsorships, programs, rental income and batting cages.

The operating expenses for Ingersoll Turf Facility through June 2018 were \$172,462. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of June 30, 2018, Ingersoll has an operating gain of \$37,460 compared to May's of \$64,212.

As of June 30, 2018, Ingersoll has an increase in net assets of \$37,460.

The budget to actual reports for revenue and expenditures, show that the revenue for FY18 compared to FY 17.

**Statement of Net Assets**  
**Ingersoll Turf Facility**  
**June 30, 2018**  
**Business-type Activities - Enterprise Fund**

|                                | June 30<br>2018 | May 31<br>2018 | Increase/<br>(Decrease) |
|--------------------------------|-----------------|----------------|-------------------------|
| <b>ASSETS</b>                  |                 |                |                         |
| Current assets:                |                 |                |                         |
| Cash and cash equivalents      |                 | \$ -           | \$ -                    |
| Interfund receivables/payables | \$ 81,374       | \$ 79,921      | 1,453                   |
| Accounts receivable            | -               | -              | -                       |
| Total current assets           | 81,374          | 79,921         | 1,453                   |
| Noncurrent assets:             |                 |                |                         |
| Capital assets:                |                 |                |                         |
| Buildings                      | 672,279         | 672,279        | -                       |
| Equipment                      | 119,673         | 119,673        | -                       |
| Land improvements              | 18,584          | 18,584         | -                       |
| Less accumulated depreciation  | (637,817)       | (610,082)      | (27,735)                |
| Total noncurrent assets        | 172,719         | 200,454        | (27,735)                |
| Total assets                   | 254,093         | 280,375        | (26,282)                |
| <b>LIABILITIES</b>             |                 |                |                         |
| Accounts payable               | \$ 471          | \$ -           | \$ 471                  |
| Total liabilities              | 471             | -              | 471                     |
| <b>NET ASSETS</b>              |                 |                |                         |
| Invested in capital assets     | \$ 172,719      | \$ 200,454     | \$ (27,735)             |
| Unrestricted                   | \$ 80,903       | \$ 79,921      | \$ 982                  |
| Total net assets               | \$ 253,622      | \$ 280,375     | \$ (26,753)             |

**CITY OF AUBURN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Ingersoll Turf Facility**  
**Business-type Activities - Enterprise Funds**  
**Statement of Activities**  
**June 30, 2018**

|  | <b>Ingersoll<br/>Turf<br/>Facility</b> |
|--|--|
| Operating revenues:                    |  |
| Charges for services                   | \$ 209,922                             |
| Operating expenses:                    |  |
| Personnel                              | 95,516                                 |
| Supplies                               | 19,560                                 |
| Utilities                              | 20,796                                 |
| Repairs and maintenance                | 4,204                                  |
| Rent                                   | -                                      |
| Depreciation                           | 27,735                                 |
| Capital expenses                       | -                                      |
| Other expenses                         | 4,651                                  |
| Total operating expenses               | 172,462                                |
| Operating gain (loss)                  | 37,460                                 |
| Nonoperating revenue (expense):        |  |
| Interest income                        | -                                      |
| Interest expense (debt service)        | -                                      |
| Total nonoperating expense             | -                                      |
| Gain (Loss) before transfer            | 37,460                                 |
| Transfers out                          | -                                      |
| Change in net assets                   | 37,460                                 |
| Total net assets, July 1               | 216,162                                |
| <b>Total net assets, June 30, 2018</b> | <b>\$ 253,622</b>                      |

**CITY OF AUBURN, MAINE**  
**REVENUES - INGERSOLL TURF FACILITY**  
Through June 30, 2018 compared to June 30, 2017

| REVENUE SOURCE                   | FY 2018<br>BUDGET | ACTUAL<br>REVENUES<br>THRU JUNE 2018 | % OF<br>BUDGET | FY 2017<br>BUDGET | ACTUAL<br>REVENUES<br>THRU JUNE 2017 | % OF<br>BUDGET |
|----------------------------------|-------------------|--------------------------------------|----------------|-------------------|--------------------------------------|----------------|
| <b>CHARGE FOR SERVICES</b>       |                   |                                      |                |                   |                                      |                |
| Sponsorship                      | \$ 17,000         | \$ 15,750                            | 92.65%         | \$ 15,000         | \$ 12,100                            | 80.67%         |
| Batting Cages                    | \$ 11,520         | \$ 13,832                            | 120.07%        | \$ 9,940          | \$ 11,785                            | 118.56%        |
| Programs                         | \$ 80,000         | \$ 78,433                            | 98.04%         | \$ 90,000         | \$ 47,698                            | 53.00%         |
| Rental Income                    | \$ 103,650        | \$ 101,907                           | 98.32%         | \$ 100,000        | \$ 96,745                            | 96.75%         |
| <b>TOTAL CHARGE FOR SERVICES</b> | <b>\$ 212,170</b> | <b>\$ 209,922</b>                    | <b>98.94%</b>  | <b>\$ 214,940</b> | <b>\$ 168,328</b>                    | <b>78.31%</b>  |
| <b>INTEREST ON INVESTMENTS</b>   | <b>\$ -</b>       |                                      |                | <b>\$ -</b>       |                                      |                |
| <b>GRAND TOTAL REVENUES</b>      | <b>\$ 212,170</b> | <b>\$ 209,922</b>                    | <b>98.94%</b>  | <b>\$ 214,940</b> | <b>\$ 168,328</b>                    | <b>78.31%</b>  |

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - INGERSOLL TURF FACILITY**  
Through June 30, 2018 compared to June 30, 2017

| DESCRIPTION                     | ACTUAL            |                                |                | ACTUAL            |                                |                | Difference       |
|---------------------------------|-------------------|--------------------------------|----------------|-------------------|--------------------------------|----------------|------------------|
|                                 | FY 2018<br>BUDGET | EXPENDITURES<br>THRU JUNE 2018 | % OF<br>BUDGET | FY 2017<br>BUDGET | EXPENDITURES<br>THRU JUNE 2017 | % OF<br>BUDGET |                  |
| Salaries & Benefits             | \$ 106,624        | \$ 95,516                      | 89.58%         | \$ 101,899        | \$ 95,198                      | 93.42%         | \$ 318           |
| Purchased Services              | \$ 21,110         | \$ 8,855                       | 41.95%         | \$ 20,750         | \$ 6,283                       | 30.28%         | \$ 2,572         |
| Programs                        | \$ 7,000          | \$ 4,047                       | 57.81%         | \$ 5,000          | \$ 7,819                       | 156.38%        | \$ (3,772)       |
| Supplies                        | \$ 5,000          | \$ 15,513                      | 310.26%        | \$ 6,750          | \$ 2,664                       | 39.47%         | \$ 12,849        |
| Utilities                       | \$ 39,720         | \$ 20,796                      | 52.36%         | \$ 41,320         | \$ 19,061                      | 46.13%         | \$ 1,735         |
| Insurance Premiums              | \$ 2,431          | \$ -                           | 0.00%          | \$ 2,383          | \$ -                           | 0.00%          | \$ -             |
| Depreciation                    | \$ -              | \$ 27,735                      |                | \$ -              | \$ -                           |                | \$ 27,735        |
| Capital Outlay                  | \$ 42,490         | \$ -                           | 0.00%          | \$ -              | \$ -                           |                | \$ -             |
|                                 | \$ 224,375        | \$ 172,462                     | 76.86%         | \$ 178,102        | \$ 131,025                     | 73.57%         | \$ 41,437        |
| <b>GRAND TOTAL EXPENDITURES</b> | <b>\$ 224,375</b> | <b>\$ 172,462</b>              | <b>76.86%</b>  | <b>\$ 178,102</b> | <b>\$ 131,025</b>              | <b>73.57%</b>  | <b>\$ 41,437</b> |



# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services

To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Arena Financial Reports for June 30, 2018



Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Norway Savings Bank Arena for revenue and expenditures as of June 30, 2018.

### **NORWAY SAVINGS BANK ARENA**

#### **Statement of Net Assets:**

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets and shows a comparison to the previous month, in this case, May 31, 2018.

#### **Current Assets:**

As of the end of June 2018 the total current assets of Norway Savings Bank Arena were (\$1,219,815). These consisted of cash and cash equivalents of \$96,252, accounts receivable of \$46,318, and an interfund payable of \$1,362,385.

#### **Noncurrent Assets:**

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of June 30, 2018 was \$342,462.

#### **Liabilities:**

Norway Arena had accounts payable of \$16,309 as of June 30, 2018.

#### **Statement of Activities:**

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through June 2018 are \$924,954. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through June 2018 were \$863,164. These expenses include personnel costs, supplies, utilities, repairs, rent, capital purchases and maintenance.

At the end of June 2018, there was an operating gain of \$61,790.

As of June 2018, Norway Arena has an overall loss of \$444,694, after the debt service (rent) was deducted from the operating gain, compared to the May 2018 operating loss of \$286,271 an increase in the net loss for the fiscal year of \$158,423.

As of June 30, 2018, Norway Arena has a decrease in net assets of \$444,694.

**CITY OF AUBURN, MAINE**  
**Statement of Net Assets**  
**Norway Savings Bank Arena**  
**June 30, 2018 Unaudited**  
**Business-type Activities - Enterprise Fund**

|                               | June 30,<br>2018 | May 31,<br>2018 | Increase/<br>(Decrease) |
|-------------------------------|------------------|-----------------|-------------------------|
| <b>ASSETS</b>                 |                  |                 |                         |
| Current assets:               |                  |                 |                         |
| Cash and cash equivalents     | \$ 96,252        | \$ 96,273       | \$ (21)                 |
| Interfund receivables         | \$ (1,362,385)   | \$ (967,414)    | \$ (394,971)            |
| Prepaid Rent                  | \$ -             | \$ -            | \$ -                    |
| Accounts receivable           | 46,318           | 75,057          | (28,739)                |
| Total current assets          | (1,219,815)      | (796,084)       | (423,731)               |
| Noncurrent assets:            |                  |                 |                         |
| Capital assets:               |                  |                 |                         |
| Buildings                     | 58,223           | 58,223          | -                       |
| Equipment                     | 514,999          | 514,999         | -                       |
| Land improvements             | -                | -               | -                       |
| Less accumulated depreciation | (230,760)        | (178,439)       | (52,321)                |
| Total noncurrent assets       | 342,462          | 394,783         | (52,321)                |
| Total assets                  | (877,353)        | (401,301)       | (476,052)               |
| <b>LIABILITIES</b>            |                  |                 |                         |
| Accounts payable              | \$ 16,309        | \$ 11           | \$ 16,298               |
| Net pension liability         | 100,398          | 100,398         | -                       |
| Total liabilities             | 116,707          | 100,409         | 16,298                  |
| <b>NET ASSETS</b>             |                  |                 |                         |
| Invested in capital assets    | \$ 342,462       | \$ 394,783      | \$ (52,321)             |
| Unrestricted                  | \$ (1,336,522)   | \$ (896,493)    | \$ (440,029)            |
| Total net assets              | \$ (994,060)     | \$ (501,710)    | \$ (492,350)            |

**CITY OF AUBURN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Norway Savings Bank Arena**  
**Business-type Activities - Enterprise Funds**  
**Statement of Activities**  
**June 30, 2018**

|  | <b>Norway<br/>Savings<br/>Arena</b> |
|--|-------------------------------------|
| Operating revenues:                                |                                     |
| Charges for services                               | \$ 924,954                          |
| Operating expenses:                                |                                     |
| Personnel  | 382,562                             |
| Supplies   | 69,563                              |
| Utilities  | 265,816                             |
| Repairs and maintenance                            | 37,297                              |
| Depreciation                                       | 52,322                              |
| Capital expenses                                   | 17,139                              |
| Other expenses                                     | 38,465                              |
| Total operating expenses                           | 863,164                             |
| Operating gain (loss)                              | 61,790                              |
| Nonoperating revenue (expense):                    |                                     |
| Interest income                                    | -                                   |
| Debt Service (Rent)                                | (506,484)                           |
| Interest expense (debt service)                    | -                                   |
| Total nonoperating expense                         | (506,484)                           |
| Gain (Loss) before transfer                        | (444,694)                           |
| Transfers out                                      | -                                   |
| Change in net assets                               | (444,694)                           |
| Total net position (deficit), July 1               | (549,366)                           |
| <b>Total net position (deficit), June 30, 2018</b> | <b>\$ (994,060)</b>                 |

**CITY OF AUBURN, MAINE**  
**REVENUES - NORWAY SAVINGS BANK ARENA**  
Through June 30, 2018 compared to June 30, 2017

| REVENUE SOURCE                   | FY 2018<br>BUDGET   | ACTUAL<br>REVENUES<br>THRU JUNE 2018 | % OF<br>BUDGET | FY 2017<br>BUDGET   | ACTUAL<br>REVENUES<br>THRU JUNE 2017 | % OF<br>BUDGET | VARIANCE           |
|----------------------------------|---------------------|--------------------------------------|----------------|---------------------|--------------------------------------|----------------|--------------------|
| <b>CHARGE FOR SERVICES</b>       |                     |                                      |                |                     |                                      |                |                    |
| Concussions                      | \$ 18,000           | \$ 10,985                            | 61.03%         | \$ 18,000           | \$ 4,870                             | 27.06%         | \$ 6,115           |
| Vending Machines                 | \$ -                | \$ 8,647                             |                |                     |                                      |                | \$ 8,647           |
| Skate Rentals                    | \$ -                | \$ 5,674                             |                |                     |                                      |                | \$ 5,674           |
| Sponsorships                     | \$ 275,000          | \$ 195,818                           | 71.21%         | \$ 230,000          | \$ 229,391                           | 99.74%         | \$ (33,573)        |
| Pro Shop                         | \$ 8,500            | \$ 7,025                             | 82.65%         | \$ 8,500            | \$ 5,984                             | 70.40%         | \$ 1,041           |
| Programs                         | \$ 31,000           | \$ 18,212                            | 58.75%         | \$ 31,000           |                                      | 0.00%          | \$ 18,212          |
| Rental Income                    | \$ 705,250          | \$ 589,991                           | 83.66%         | \$ 672,250          | \$ 670,925                           | 99.80%         | \$ (80,934)        |
| Camps/Clinics                    | \$ 50,000           | \$ 43,058                            | 86.12%         | \$ 50,000           | \$ 57,225                            |                | \$ (14,167)        |
| Tournaments                      | \$ 50,000           | \$ 45,544                            | 91.09%         | \$ 50,000           |                                      | 0.00%          | \$ 45,544          |
| <b>TOTAL CHARGE FOR SERVICES</b> | <b>\$ 1,137,750</b> | <b>\$ 924,954</b>                    | <b>81.30%</b>  | <b>\$ 1,059,750</b> | <b>\$ 968,395</b>                    | <b>91.38%</b>  | <b>\$ (43,441)</b> |

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - NORWAY SAVINGS BANK ARENA**  
**Through June 30, 2018 compared to June 30, 2017**

| DESCRIPTION                     | ACTUAL              |                                |                |                     | ACTUAL                         |                |           |                |
|---------------------------------|---------------------|--------------------------------|----------------|---------------------|--------------------------------|----------------|-----------|----------------|
|                                 | FY 2017<br>BUDGET   | EXPENDITURES<br>THRU JUNE 2018 | % OF<br>BUDGET | FY 2016<br>BUDGET   | EXPENDITURES<br>THRU JUNE 2017 | % OF<br>BUDGET | VARIANCE  |                |
| Salaries & Benefits             | \$ 344,000          | \$ 382,562                     | 111.21%        | \$ 311,000          | \$ 304,972                     | 98.06%         | \$        | 77,590         |
| Purchased Services              | \$ 71,656           | \$ 75,762                      | 105.73%        | \$ 87,306           | \$ 46,628                      | 53.41%         | \$        | 29,134         |
| Supplies                        | \$ 37,100           | \$ 69,563                      | 187.50%        | \$ 37,150           | \$ 71,086                      | 191.35%        | \$        | (1,523)        |
| Utilities                       | \$ 225,150          | \$ 265,816                     | 118.06%        | \$ 199,800          | \$ 228,037                     | 114.13%        | \$        | 37,779         |
| Capital Outlay                  | \$ 103,500          | \$ 17,139                      | 16.56%         | \$ 57,000           | \$ 46,542                      | 81.65%         | \$        | (29,403)       |
| Depreciation                    | \$ -                | \$ 52,322                      |                | \$ -                | \$ 43,282                      |                | \$        | 9,040          |
| Rent                            | \$ 507,000          | \$ 506,484                     | 99.90%         | \$ 507,000          | \$ 464,277                     | 91.57%         | \$        | 42,207         |
|                                 | \$ 1,288,406        | \$ 1,369,648                   | 106.31%        | \$ 1,199,256        | \$ 1,204,824                   | 100.46%        | \$        | 164,824        |
| <b>GRAND TOTAL EXPENDITURES</b> | <b>\$ 1,288,406</b> | <b>\$ 1,369,648</b>            | <b>106.31%</b> | <b>\$ 1,199,256</b> | <b>\$ 1,204,824</b>            | <b>100.46%</b> | <b>\$</b> | <b>164,824</b> |

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services



**TO: Peter Crichton, City Manager**

**FROM: Jill Eastman, Finance Director**

**REF: July 2018 Financial Report**

**DATE: August 28, 2018**

The following is a discussion regarding the significant variances found in the City's July financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed its first month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 8.33% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

### **Revenues**

Revenues collected through July 31st were \$838,126, or 1.37%, of the budget, which is lower than last year at this time by 0.15%. The accounts listed below are noteworthy.

- A. Excise taxes of \$345,357-up \$13,841 from last year.
- B. State Revenue Sharing for the month of July is 8.42% or \$142,322. This is up from last year by \$142,322. We receive revenue from the State by EFT and the revenue received in July was not posted last year when I ran the reports.
- C. \$188,903 was collected in July to pay off prior year property tax liens. This is \$50,947 more than the same period last year.

### **Expenditures**

City expenditures through July 31st were \$2,215,099, or 5.15%, of the budget as compared to last year at \$2,186,035, or 5.24%. The majority of the departments are below last year at this time. Most of the activity in July is related to June, therefore it is posted to the prior fiscal year. You will see a leveling out of expenditures as the year progresses.

### **Investments**

This section contains an investment schedule as of July 31<sup>st</sup> with a comparison to June 30<sup>th</sup>. Currently the City's funds are earning an average interest rate of 1.55%, which is higher than last July.

Respectfully submitted,

A handwritten signature in black ink that reads "Jill M Eastman". The signature is written in a cursive, flowing style.

Jill M. Eastman  
Finance Director



**CITY OF AUBURN, MAINE**  
**BALANCE SHEET - CITY GENERAL FUND, WC AND UNEMPLOYMENT FUND**  
**AS of July 2018, June 2018, and June 2016**

|  | UNAUDITED<br>July 31<br>2018 | UNAUDITED<br>June 30<br>2018 | Increase<br>(Decrease) | AUDITED<br>JUNE 30<br>2016 |
|--|------------------------------|------------------------------|------------------------|----------------------------|
| <b>ASSETS</b>  |                              |                              |                        |                            |
| CASH   | \$ 11,518,602                | \$ 10,775,815                | \$ 742,787             | \$ 11,272,850              |
| RECEIVABLES  |                              |                              | -                      |                            |
| ACCOUNTS RECEIVABLES   | 1,557,598                    | 1,941,198                    | (383,600)              | 2,532,611                  |
| TAXES RECEIVABLE-CURRENT                                     | -                            | 1,822,799                    | (1,822,799)            | 1,051,346                  |
| DELINQUENT TAXES   | 559,192                      | 664,795                      | (105,603)              | 612,972                    |
| TAX LIENS  | 1,447,153                    | 558,177                      | 888,976                | 562,272                    |
| NET DUE TO/FROM OTHER FUNDS                                  | 22,005                       | 3,246,577                    | (3,224,572)            | 3,021,419                  |
| <b>TOTAL ASSETS</b>  | <b>\$ 15,104,550</b>         | <b>\$ 19,009,361</b>         | <b>\$ (3,904,811)</b>  | <b>\$ 19,053,470</b>       |
| <b>LIABILITIES &amp; FUND BALANCES</b>                       |                              |                              |                        |                            |
| ACCOUNTS PAYABLE   | \$ (353,861)                 | \$ (854,236)                 | \$ 500,375             | \$ (851,716)               |
| PAYROLL LIABILITIES  | (310,667)                    | (542,586)                    | 231,919                | -                          |
| ACCRUED PAYROLL  | (1,500,965)                  | (2,989,942)                  | 1,488,977              | (4,075,304)                |
| STATE FEES PAYABLE   | (49,671)                     | (701)                        | (48,970)               | -                          |
| ESCROWED AMOUNTS   | (1,600)                      | (1,600)                      | -                      | (2,826)                    |
| DEFERRED REVENUE   | (1,981,013)                  | (3,020,373)                  | 1,039,360              | (2,057,984)                |
| <b>TOTAL LIABILITIES</b>                                     | <b>\$ (4,197,778)</b>        | <b>\$ (7,409,438)</b>        | <b>\$ 3,211,660</b>    | <b>\$ (6,987,830)</b>      |
| FUND BALANCE - UNASSIGNED                                    | \$ (9,815,820)               | \$ (10,187,912)              | \$ 372,092             | \$ (8,863,571)             |
| FUND BALANCE - RESTRICTED FOR<br>WORKERS COMP & UNEMPLOYMENT | 776,017                      | 776,017                      | -                      | (2,023,296)                |
| FUND BALANCE - RESTRICTED                                    | (1,866,970)                  | (2,188,028)                  | 321,058                | (1,178,773)                |
| <b>TOTAL FUND BALANCE</b>                                    | <b>\$ (10,906,772)</b>       | <b>\$ (11,599,923)</b>       | <b>\$ 693,151</b>      | <b>\$ (12,065,640)</b>     |
| <b>TOTAL LIABILITIES AND FUND BALANCE</b>                    | <b>\$ (15,104,550)</b>       | <b>\$ (19,009,361)</b>       | <b>\$ 3,904,811</b>    | <b>\$ (19,053,470)</b>     |

**CITY OF AUBURN, MAINE**  
**REVENUES - GENERAL FUND COMPARATIVE**  
**THROUGH July 31, 2018 VS July 31, 2017**

| REVENUE SOURCE                            | FY 2019<br>BUDGET    | ACTUAL<br>REVENUES<br>THRU JULY 2018 | % OF<br>BUDGET | FY 2018<br>BUDGET    | ACTUAL<br>REVENUES<br>THRU JULY 2017 | % OF<br>BUDGET | VARIANCE            |
|---|----------------------|--------------------------------------|----------------|----------------------|--------------------------------------|----------------|---------------------|
| <b>TAXES</b>                              |                      |                                      |                |                      |                                      |                |                     |
| PROPERTY TAX REVENUE-                     | \$ 48,772,945        | \$ -                                 | 0.00%          | \$ 48,061,530        | \$ 193,414                           | 0.40%          | \$ (193,414)        |
| PRIOR YEAR TAX REVENUE                    | \$ -                 | \$ 188,903                           |                | \$ -                 | \$ 137,956                           |                | \$ 50,947           |
| HOMESTEAD EXEMPTION REIMBURSEMENT         | \$ 1,190,000         | \$ -                                 | 0.00%          | \$ 1,015,000         | \$ -                                 | 0.00%          | \$ -                |
| EXCISE                                    | \$ 3,835,000         | \$ 345,357                           | 9.01%          | \$ 3,810,000         | \$ 331,517                           | 8.70%          | \$ 13,841           |
| PENALTIES & INTEREST                      | \$ 150,000           | \$ 7,946                             | 5.30%          | \$ 150,000           | \$ 8,450                             | 5.63%          | \$ (504)            |
| <b>TOTAL TAXES</b>                        | <b>\$ 53,947,945</b> | <b>\$ 542,207</b>                    | <b>1.01%</b>   | <b>\$ 53,036,530</b> | <b>\$ 671,337</b>                    | <b>1.27%</b>   | <b>\$ (129,130)</b> |
| <b>LICENSES AND PERMITS</b>               |                      |                                      |                |                      |                                      |                |                     |
| BUSINESS                                  | \$ 62,000            | \$ 4,793                             | 7.73%          | \$ 62,000            | \$ 375                               | 0.60%          | \$ 4,418            |
| NON-BUSINESS                              | \$ 355,000           | \$ 13,582                            | 3.83%          | \$ 345,000           | \$ 1,946                             | 0.56%          | \$ 11,636           |
| <b>TOTAL LICENSES</b>                     | <b>\$ 417,000</b>    | <b>\$ 18,375</b>                     | <b>4.41%</b>   | <b>\$ 475,384</b>    | <b>\$ 18,635</b>                     | <b>3.92%</b>   | <b>\$ 16,055</b>    |
| <b>INTERGOVERNMENTAL ASSISTANCE</b>       |                      |                                      |                |                      |                                      |                |                     |
| STATE-LOCAL ROAD ASSISTANCE               | \$ 400,000           | \$ -                                 | 0.00%          | \$ 400,000           | \$ -                                 | 0.00%          | \$ -                |
| STATE REVENUE SHARING                     | \$ 1,689,669         | \$ 142,322                           | 8.42%          | \$ 1,509,117         | \$ -                                 | 0.00%          | \$ 142,322          |
| WELFARE REIMBURSEMENT                     | \$ 103,747           | \$ -                                 | 0.00%          | \$ 95,000            | \$ -                                 | 0.00%          | \$ -                |
| OTHER STATE AID                           | \$ 32,000            | \$ -                                 | 0.00%          | \$ 32,000            | \$ -                                 | 0.00%          | \$ -                |
| CITY OF LEWISTON                          | \$ 228,384           | \$ -                                 | 0.00%          | \$ 228,384           | \$ -                                 | 0.00%          | \$ -                |
| <b>TOTAL INTERGOVERNMENTAL ASSISTANCE</b> | <b>\$ 2,453,800</b>  | <b>\$ 142,322</b>                    | <b>5.80%</b>   | <b>\$ 2,264,501</b>  | <b>\$ -</b>                          | <b>0.00%</b>   | <b>\$ 142,322</b>   |
| <b>CHARGE FOR SERVICES</b>                |                      |                                      |                |                      |                                      |                |                     |
| GENERAL GOVERNMENT                        | \$ 144,440           | \$ 11,091                            | 7.68%          | \$ 144,440           | \$ 12,983                            | 8.99%          | \$ (1,892)          |
| PUBLIC SAFETY                             | \$ 236,277           | \$ 2,670                             | 1.13%          | \$ 236,277           | \$ 2,572                             | 1.09%          | \$ 98               |
| EMS TRANSPORT                             | \$ 1,250,000         | \$ 83,889                            | 6.71%          | \$ 1,250,000         | \$ 514                               | 0.04%          | \$ 83,375           |
| <b>TOTAL CHARGE FOR SERVICES</b>          | <b>\$ 1,630,717</b>  | <b>\$ 97,650</b>                     | <b>5.99%</b>   | <b>\$ 1,630,717</b>  | <b>\$ 16,069</b>                     | <b>0.99%</b>   | <b>\$ 81,581</b>    |
| <b>FINES</b>                              |                      |                                      |                |                      |                                      |                |                     |
| PARKING TICKETS & MISC FINES              | \$ 70,000            | \$ 3,489                             | 4.98%          | \$ 70,000            | \$ 2,688                             | 3.84%          | \$ 801              |
| <b>MISCELLANEOUS</b>                      |                      |                                      |                |                      |                                      |                |                     |
| INVESTMENT INCOME                         | \$ 32,000            | \$ -                                 | 0.00%          | \$ 32,000            | \$ 1,500                             | 4.69%          | \$ (1,500)          |
| RENTS                                     | \$ 35,000            | \$ 3,665                             | 10.47%         | \$ 35,000            | \$ 3,858                             | 11.02%         | \$ (193)            |
| UNCLASSIFIED                              | \$ 10,000            | \$ 195                               | 1.95%          | \$ 10,000            | \$ 2,160                             | 21.60%         | \$ (1,965)          |
| COMMERCIAL SOLID WASTE FEES               | \$ -                 | \$ 11,025                            |                | \$ -                 | \$ 11,393                            |                | \$ (368)            |
| SALE OF PROPERTY                          | \$ 20,000            | \$ 1,000                             | 5.00%          | \$ 20,000            | \$ 2,000                             | 10.00%         | \$ (1,000)          |
| RECREATION PROGRAMS/ARENA                 |                      |                                      |                |                      |                                      |                | \$ -                |
| MMWAC HOST FEES                           | \$ 221,000           | \$ 18,199                            | 8.23%          | \$ 215,000           | \$ 17,814                            | 8.29%          | \$ 385              |
| TRANSFER IN: TIF                          | \$ 1,317,818         | \$ -                                 | 0.00%          | \$ 1,287,818         | \$ -                                 | 0.00%          | \$ -                |
| TRANSFER IN: Other Funds                  | \$ 97,718            | \$ -                                 | 0.00%          | \$ 54,718            | \$ -                                 | 0.00%          | \$ -                |
| ENERGY EFFICIENCY                         |                      |                                      |                |                      |                                      |                | \$ -                |
| CDBG                                      | \$ 214,430           | \$ -                                 | 0.00%          | \$ 214,430           | \$ -                                 | 0.00%          | \$ -                |
| UTILITY REIMBURSEMENT                     | \$ 27,500            | \$ -                                 | 0.00%          | \$ 27,500            | \$ -                                 | 0.00%          | \$ -                |
| CITY FUND BALANCE CONTRIBUTION            | \$ 527,500           | \$ -                                 | 0.00%          | \$ 412,500           | \$ -                                 | 0.00%          | \$ -                |
| <b>TOTAL MISCELLANEOUS</b>                | <b>\$ 2,502,966</b>  | <b>\$ 34,084</b>                     | <b>1.36%</b>   | <b>\$ 2,308,966</b>  | <b>\$ 38,724</b>                     | <b>1.68%</b>   | <b>\$ (4,640)</b>   |
| <b>TOTAL GENERAL FUND REVENUES</b>        | <b>\$ 61,022,428</b> | <b>\$ 838,126</b>                    | <b>1.37%</b>   | <b>\$ 57,436,012</b> | <b>\$ 873,566</b>                    | <b>1.52%</b>   | <b>\$ 106,988</b>   |
| <b>SCHOOL REVENUES</b>                    |                      |                                      |                |                      |                                      |                |                     |
| EDUCATION SUBSIDY                         | \$ 24,302,914        | \$ 1,986,365                         | 8.17%          | \$ 22,039,568        | \$ -                                 | 0.00%          | \$ 1,986,365        |
| EDUCATION                                 | \$ 674,191           | \$ 16,806                            | 2.49%          | \$ 811,744           | \$ -                                 | 0.00%          | \$ 16,806           |
| SCHOOL FUND BALANCE CONTRIBUTION          | \$ 719,417           | \$ -                                 | 0.00%          | \$ 906,882           | \$ -                                 | 0.00%          | \$ -                |
| <b>TOTAL SCHOOL</b>                       | <b>\$ 25,696,522</b> | <b>\$ 2,003,171</b>                  | <b>7.80%</b>   | <b>\$ 23,758,194</b> | <b>\$ -</b>                          | <b>0.00%</b>   | <b>\$ 2,003,171</b> |
| <b>GRAND TOTAL REVENUES</b>               | <b>\$ 86,718,950</b> | <b>\$ 2,841,298</b>                  | <b>3.28%</b>   | <b>\$ 80,530,771</b> | <b>\$ 2,608,080</b>                  | <b>3.24%</b>   | <b>\$ 2,110,160</b> |

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - GENERAL FUND COMPARATIVE**  
**THROUGH July 31, 2018 VS July 31, 2017**

| DEPARTMENT                             | FY 2018<br>BUDGET    | Unaudited<br>EXP<br>THRU JULY 2017 | % OF<br>BUDGET | FY 2018<br>BUDGET    | Unaudited<br>EXP<br>THRU JULY 2017 | % OF<br>BUDGET | VARIANCE            |
|--|----------------------|------------------------------------|----------------|----------------------|------------------------------------|----------------|---------------------|
| <b>ADMINISTRATION</b>                  |                      |                                    |                |                      |                                    |                |                     |
| MAYOR AND COUNCIL                      | \$ 111,610           | \$ 1,050                           | 0.94%          | \$ 80,300            | \$ 1,450                           | 1.81%          | \$ (400)            |
| CITY MANAGER                           | \$ 474,086           | \$ 17,358                          | 3.66%          | \$ 581,170           | \$ 18,536                          | 3.19%          | \$ (1,178)          |
| CITY CLERK                             | \$ 185,898           | \$ 8,502                           | 4.57%          | \$ 181,332           | \$ 11,835                          | 6.53%          | \$ (3,333)          |
| FINANCIAL SERVICES                     | \$ 694,109           | \$ 49,676                          | 7.16%          | \$ 675,239           | \$ 56,443                          | 8.36%          | \$ (6,767)          |
| HUMAN RESOURCES                        | \$ 149,953           | \$ 7,828                           | 5.22%          | \$ 156,887           | \$ 14,336                          | 9.14%          | \$ (6,508)          |
| INFORMATION TECHNOLOGY                 | \$ 588,403           | \$ 63,024                          | 10.71%         | \$ 531,551           | \$ 21,869                          | 4.11%          | \$ 41,155           |
| <b>TOTAL ADMINISTRATION</b>            | <b>\$ 2,204,059</b>  | <b>\$ 147,438</b>                  | <b>6.69%</b>   | <b>\$ 2,206,479</b>  | <b>\$ 124,469</b>                  | <b>5.64%</b>   | <b>\$ 22,969</b>    |
| <b>COMMUNITY SERVICES</b>              |                      |                                    |                |                      |                                    |                |                     |
| ECONOMIC & COMMUNITY DEVELOPMENT       | \$ 1,471,918         | \$ 39,190                          | 2.66%          | \$ 1,717,028         | \$ 72,758                          | 4.24%          | \$ (33,568)         |
| HEALTH & SOCIAL SERVICES               | \$ 223,500           | \$ 10,924                          | 4.89%          | \$ 220,870           | \$ 26,763                          | 12.12%         | \$ (15,839)         |
| RECREATION & SPECIAL EVENTS            | \$ 384,630           | \$ 15,012                          | 3.90%          | \$ 388,581           | \$ 21,430                          | 5.51%          | \$ (6,418)          |
| PUBLIC LIBRARY                         | \$ 998,189           | \$ 9                               | 0.00%          | \$ 998,189           | \$ 11,269                          | 1.13%          | \$ (11,260)         |
| <b>TOTAL COMMUNITY SERVICES</b>        | <b>\$ 3,078,237</b>  | <b>\$ 65,135</b>                   | <b>2.12%</b>   | <b>\$ 3,324,668</b>  | <b>\$ 132,220</b>                  | <b>3.98%</b>   | <b>\$ (67,085)</b>  |
| <b>FISCAL SERVICES</b>                 |                      |                                    |                |                      |                                    |                |                     |
| DEBT SERVICE                           | \$ 6,702,508         | \$ -                               | 0.00%          | \$ 6,366,533         | \$ -                               | 0.00%          | \$ -                |
| FACILITIES                             | \$ 650,641           | \$ 9,822                           | 1.51%          | \$ 640,201           | \$ 147,068                         | 22.97%         | \$ (137,246)        |
| WORKERS COMPENSATION                   | \$ 581,360           | \$ -                               | 0.00%          | \$ 555,164           | \$ -                               | 0.00%          | \$ -                |
| WAGES & BENEFITS                       | \$ 6,471,614         | \$ 456,321                         | 7.05%          | \$ 5,960,970         | \$ 416,024                         | 6.98%          | \$ 40,297           |
| EMERGENCY RESERVE (10108062-670000)    | \$ 431,003           | \$ -                               | 0.00%          | \$ 415,454           | \$ -                               | 0.00%          | \$ -                |
| <b>TOTAL FISCAL SERVICES</b>           | <b>\$ 14,837,126</b> | <b>\$ 466,143</b>                  | <b>3.14%</b>   | <b>\$ 13,938,322</b> | <b>\$ 563,092</b>                  | <b>4.04%</b>   | <b>\$ (96,949)</b>  |
| <b>PUBLIC SAFETY</b>                   |                      |                                    |                |                      |                                    |                |                     |
| FIRE DEPARTMENT                        | \$ 4,422,256         | \$ 248,714                         | 5.62%          | \$ 4,227,575         | \$ 346,964                         | 8.21%          | \$ (98,250)         |
| FIRE EMS                               | \$ 683,181           | \$ 21,149                          | 3.10%          | \$ 708,828           | \$ 130,515                         | 18.41%         | \$ (109,366)        |
| POLICE DEPARTMENT                      | \$ 4,166,631         | \$ 247,229                         | 5.93%          | \$ 4,043,998         | \$ 282,832                         | 6.99%          | \$ (35,603)         |
| <b>TOTAL PUBLIC SAFETY</b>             | <b>\$ 9,272,068</b>  | <b>\$ 517,092</b>                  | <b>5.58%</b>   | <b>\$ 8,980,401</b>  | <b>\$ 760,311</b>                  | <b>8.47%</b>   | <b>\$ (243,219)</b> |
| <b>PUBLIC WORKS</b>                    |                      |                                    |                |                      |                                    |                |                     |
| PUBLIC SERVICES DEPARTMENT             | \$ 4,778,668         | \$ 161,583                         | 3.38%          | \$ 4,611,116         | \$ 215,631                         | 4.68%          | \$ (54,048)         |
| SOLID WASTE DISPOSAL*                  | \$ 988,013           | \$ 47,870                          | 4.85%          | \$ 964,118           | \$ -                               | 0.00%          | \$ 47,870           |
| WATER AND SEWER                        | \$ 645,216           | \$ 158,179                         | 24.52%         | \$ 632,716           | \$ -                               | 0.00%          | \$ 158,179          |
| <b>TOTAL PUBLIC WORKS</b>              | <b>\$ 6,411,897</b>  | <b>\$ 367,632</b>                  | <b>5.73%</b>   | <b>\$ 6,207,950</b>  | <b>\$ 215,631</b>                  | <b>3.47%</b>   | <b>\$ 152,001</b>   |
| <b>INTERGOVERNMENTAL PROGRAMS</b>      |                      |                                    |                |                      |                                    |                |                     |
| AUBURN-LEWISTON AIRPORT                | \$ 172,000           | \$ 171,759                         | 99.86%         | \$ 167,800           | \$ 167,112                         | 99.59%         | \$ 4,647            |
| E911 COMMUNICATION CENTER              | \$ 1,123,081         | \$ 280,770                         | 25.00%         | \$ 1,088,857         | \$ 33,251                          | 3.05%          | \$ 247,519          |
| LATC-PUBLIC TRANSIT                    | \$ 199,130           | \$ 199,130                         | 100.00%        | \$ 189,949           | \$ 189,949                         | 100.00%        | \$ 9,181            |
| LA ARTS                                | \$ -                 | \$ -                               |                | \$ -                 | \$ -                               |                | \$ -                |
| TAX SHARING                            | \$ 270,000           | \$ -                               | 0.00%          | \$ 270,000           | \$ -                               | 0.00%          | \$ -                |
| <b>TOTAL INTERGOVERNMENTAL</b>         | <b>\$ 1,764,211</b>  | <b>\$ 651,659</b>                  | <b>36.94%</b>  | <b>\$ 1,716,606</b>  | <b>\$ 390,312</b>                  | <b>22.74%</b>  | <b>\$ 261,347</b>   |
| <b>COUNTY TAX</b>                      | <b>\$ 2,407,766</b>  | <b>\$ -</b>                        | <b>0.00%</b>   | <b>\$ 2,296,224</b>  | <b>\$ -</b>                        | <b>0.00%</b>   | <b>\$ -</b>         |
| <b>TIF (10108058-580000)</b>           | <b>\$ 3,049,803</b>  | <b>\$ -</b>                        | <b>0.00%</b>   | <b>\$ 3,049,803</b>  | <b>\$ -</b>                        | <b>0.00%</b>   | <b>\$ -</b>         |
| <b>OVERLAY</b>                         | <b>\$ -</b>          | <b>\$ -</b>                        |                | <b>\$ -</b>          | <b>\$ -</b>                        | <b>0.00%</b>   | <b>\$ -</b>         |
| <b>TOTAL CITY DEPARTMENTS</b>          | <b>\$ 43,025,167</b> | <b>\$ 2,215,099</b>                | <b>5.15%</b>   | <b>\$ 41,720,453</b> | <b>\$ 2,186,035</b>                | <b>5.24%</b>   | <b>\$ 29,064</b>    |
| <b>EDUCATION DEPARTMENT</b>            | <b>\$ 43,693,783</b> | <b>\$ 1,290,300</b>                | <b>2.95%</b>   | <b>\$ 41,755,455</b> | <b>\$ -</b>                        | <b>0.00%</b>   | <b>\$ 1,290,300</b> |
| <b>TOTAL GENERAL FUND EXPENDITURES</b> | <b>\$ 86,718,950</b> | <b>\$ 3,505,399</b>                | <b>4.04%</b>   | <b>\$ 83,475,908</b> | <b>\$ 2,186,035</b>                | <b>2.62%</b>   | <b>\$ 1,319,364</b> |

**CITY OF AUBURN, MAINE  
INVESTMENT SCHEDULE  
AS OF July 31, 2018**

| INVESTMENT         |       | FUND                | BALANCE<br>July 31, 2018 | BALANCE<br>June 30, 2018 | INTEREST<br>RATE |
|--------------------|-------|---------------------|--------------------------|--------------------------|------------------|
| ANDROSCOGGIN BANK  | 449   | CAPITAL PROJECTS    | \$ 1,216,185.31          | \$ 5,213,864.12          | 1.00%            |
| ANDROSCOGGIN BANK  | 502   | SR-TIF              | \$ 1,016,492.64          | \$ 1,015,500.38          | 1.00%            |
| ANDROSCOGGIN BANK  | 836   | GENERAL FUND        | \$ 3,358,617.48          | \$ 3,350,786.46          | 1.00%            |
| ANDROSCOGGIN BANK  | 801   | WORKERS COMP        | \$ 50,780.42             | \$ 50,730.87             | 1.00%            |
| ANDROSCOGGIN BANK  | 684   | EMS CAPITAL RESERVE | \$ 32,199.33             | \$ 32,161.59             | 1.00%            |
| NORTHERN CAPITAL   | 02155 | CAPITAL PROJECTS    | \$ 750,000.00            | \$ 750,000.00            | 2.30%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 750,000.00            | \$ 750,000.00            | 1.40%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 250,000.00            | \$ 250,000.00            | 1.50%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 500,000.00            | \$ 500,000.00            | 1.90%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 250,000.00            | \$ 250,000.00            | 2.00%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 500,000.00            | \$ 500,000.00            | 2.15%            |
| NORTHERN CAPITAL   | 02155 | GENERAL FUND        | \$ 500,000.00            | \$ 500,000.00            | 2.30%            |
| <b>GRAND TOTAL</b> |       |                     | <b>\$ 9,174,275.18</b>   | <b>\$ 13,163,043.42</b>  | <b>1.55%</b>     |

**EMS BILLING**  
**SUMMARY OF ACTIVITY**  
**July 1, 2018 - June 30, 2019**  
**Report as of June 30, 2018**

|                  | Beginning<br>Balance<br>07/01/18 | July 2018            |                       |             |                       | Write-Offs            | Ending<br>Balance<br>7/31/2018 |
|------------------|----------------------------------|----------------------|-----------------------|-------------|-----------------------|-----------------------|--------------------------------|
|                  |                                  | New Charges          | Payments              | Refunds     | Adjustments           |                       |                                |
| Bluecross        | \$ 16,489.93                     | \$ 6,344.40          | \$ (2,965.10)         |             | \$ (1,794.92)         |                       | \$ 18,074.31                   |
| Intercept        | \$ 100.00                        | \$ 200.00            |                       |             |                       |                       | \$ 300.00                      |
| Medicare         | \$ 37,888.23                     | \$ 103,152.60        | \$ (33,562.43)        |             | \$ (42,830.82)        |                       | \$ 64,647.58                   |
| Medicaid         | \$ 10,573.26                     | \$ 30,752.80         | \$ (17,665.72)        |             | \$ (20,384.22)        |                       | \$ 3,276.12                    |
| Other/Commercial | \$ 87,889.20                     | \$ 35,007.80         | \$ (13,093.33)        |             | \$ (733.00)           |                       | \$ 109,070.67                  |
| Patient          | \$ 92,771.09                     | \$ 19,183.20         | \$ (6,704.68)         |             | \$ 10.94              | \$ (24,308.26)        | \$ 80,952.29                   |
| Worker's Comp    | \$ (23.80)                       | \$ 2,425.60          | \$ (2,522.20)         |             |                       |                       | \$ (120.40)                    |
| <b>TOTAL</b>     | <b>\$ 245,687.91</b>             | <b>\$ 197,066.40</b> | <b>\$ (76,513.46)</b> | <b>\$ -</b> | <b>\$ (65,732.02)</b> | <b>\$ (24,308.26)</b> | <b>\$ 276,200.57</b>           |

**EMS BILLING**  
**BREAKDOWN -TOTAL CHARGES**  
**July 1, 2018 - June 30, 2019**  
**Report as of July 31, 2018**

|                          | July<br>2018  | Adjustment | Totals        | % of<br>Total |
|--------------------------|---------------|------------|---------------|---------------|
| No Insurance Information | \$ 10,977.40  |            | \$ 10,977.40  | 5.57%         |
| Bluecross                | \$ 6,344.40   |            | \$ 6,344.40   | 3.22%         |
| Intercept                | \$ 200.00     |            | \$ 200.00     | 0.10%         |
| Medicare                 | \$ 103,152.60 |            | \$ 103,152.60 | 52.34%        |
| Medicaid                 | \$ 30,752.80  |            | \$ 30,752.80  | 15.61%        |
| Other/Commercial         | \$ 24,030.40  |            | \$ 24,030.40  | 12.19%        |
| Patient                  | \$ 19,183.20  |            | \$ 19,183.20  | 9.73%         |
| Worker's Comp            | \$ 2,425.60   |            | \$ 2,425.60   | 1.23%         |
| <b>TOTAL</b>             | \$ 197,066.40 | \$ -       | \$ 197,066.40 | 100.00%       |

**EMS BILLING**  
**BREAKDOWN -TOTAL COUNT**  
**July 1, 2018 - June 30, 2019**  
**Report as of July 31, 2018**

|                          | July<br>2018 | Adjustment | Totals | % of<br>Total |
|--------------------------|--------------|------------|--------|---------------|
| No Insurance Information | 14           |            | 14     | 5.53%         |
| Bluecross                | 8            |            | 8      | 3.16%         |
| Intercept                | 2            |            | 2      | 0.79%         |
| Medicare                 | 129          |            | 129    | 50.99%        |
| Medicaid                 | 39           |            | 39     | 15.42%        |
| Other/Commercial         | 35           |            | 35     | 13.83%        |
| Patient                  | 23           |            | 23     | 9.09%         |
| Worker's Comp            | 3            |            | 3      | 1.19%         |
| <b>TOTAL</b>             | 253          | 0          | 253    | 100.00%       |

**EMS BILLING  
AGING REPORT  
July 1, 2018 to June 30, 2019  
Report as of July 31, 2018**

|                  | Current       |      | 31-60        |     | 61-90        |     | 91-120       |     | 121+ days     |     | Totals        |        |
|------------------|---------------|------|--------------|-----|--------------|-----|--------------|-----|---------------|-----|---------------|--------|
| Bluecross        | \$ 6,971.28   | 95%  | \$ 25.00     | 0%  | \$ -         | 0%  | \$ -         | 0%  | \$ 374.52     | 5%  | \$ 7,370.80   | 2.67%  |
| Intercept        | \$ 500.00     |      | \$ -         |     | \$ -         |     | \$ -         |     | \$ -          |     | \$ 500.00     | 0.18%  |
| Medicare         | \$ 46,653.25  | 101% | \$ -         | 0%  | \$ -         | 0%  | \$ -         | 0%  | \$ (385.51)   | -1% | \$ 46,267.74  | 16.75% |
| Medicaid         | \$ 24,301.46  | 100% | \$ 837.70    | 3%  | \$ 250.00    | 1%  | \$ -         | 0%  | \$ (1,134.21) | -5% | \$ 24,254.95  | 8.78%  |
| Other/Commercial | \$ 50,828.31  | 76%  | \$ 9,470.60  | 14% | \$ 2,757.20  | 4%  | \$ 933.20    | 1%  | \$ 2,854.93   | 4%  | \$ 66,844.24  | 24.20% |
| Patient          | \$ 37,792.36  | 29%  | \$ 31,179.36 | 24% | \$ 27,075.98 | 21% | \$ 20,270.37 | 15% | \$ 14,644.77  | 11% | \$ 130,962.84 | 47.42% |
| Worker's Comp    | \$ -          |      | \$ -         |     | \$ -         |     | \$ -         |     | \$ -          |     | \$ -          | 0.00%  |
| <b>TOTAL</b>     | \$ 167,046.66 |      | \$ 41,512.66 |     | \$ 30,083.18 |     | \$ 21,203.57 |     | \$ 16,354.50  |     | \$ 276,200.57 |        |
|                  | 60%           |      | 15%          |     | 11%          |     | 8%           |     | 6%            |     | 100%          |        |
|                  |               |      |              |     |              |     |              |     |               |     | 100.00%       |        |



CITY OF AUBURN  
SPECIAL REVENUE FUNDS  
As of July 31, 2018

|                      |               |                 |                   |                          |                     |                        |                |                       |                      |                         |           |                 |                 |             |
|----------------------|---------------|-----------------|-------------------|--------------------------|---------------------|------------------------|----------------|-----------------------|----------------------|-------------------------|-----------|-----------------|-----------------|-------------|
| .                    | 1902          | 1905            | 1910              | 1913                     | 1914                | 1915                   | 1917           | 1922                  | 1926                 | 1927                    | 1928      | 1929            | 1930            | 1931        |
|                      | Riverwatch    | Winter Festival | Community Service | Police Fitness Equipment | Oak Hill Cemeteries | Fire Training Building | Wellness Grant | Walmart Risk/Homeless | Healthy Androscoggin | Insurance Reimbursement | Vending   | Fire Prevention | 211 Fairview    | Donations   |
| Fund Balance 7/1/18  | \$ 969,900.91 | \$ (5,390.23)   | \$ 5,008.52       | \$ 5,112.53              | \$ 30,205.71        | \$ (488.84)            | \$ 4,851.85    | \$ 7,278.18           | \$ 3,368.05          | \$ 925.21               | \$ -      | \$ 4,791.12     | \$ (566,303.71) | \$ 1,084.69 |
| Revenues FY19        |               |                 | \$ 28.00          |                          |                     |                        |                |                       |                      |                         | \$ 242.00 |                 |                 |             |
| Expenditures FY19    |               |                 |                   |                          |                     |                        |                |                       |                      |                         | \$ 59.76  |                 |                 | \$ 100.26   |
| Fund Balance 7/31/18 | \$ 969,900.91 | \$ (5,390.23)   | \$ 5,036.52       | \$ 5,112.53              | \$ 30,205.71        | \$ (488.84)            | \$ 4,851.85    | \$ 7,278.18           | \$ 3,368.05          | \$ 925.21               | \$ 182.24 | \$ 4,791.12     | \$ (566,303.71) | \$ 984.43   |

|                      |             |                 |             |                |                   |                  |             |             |                          |                 |                 |                |               |                            |
|----------------------|-------------|-----------------|-------------|----------------|-------------------|------------------|-------------|-------------|--------------------------|-----------------|-----------------|----------------|---------------|----------------------------|
|                      | 2003        | 2005            | 2006        | 2007           | 2008              | 2010             | 2013        | 2014        | 2019                     | 2020            | 2025            | 2030           | 2032          | 2033                       |
|                      | Byrne JAG   | MDOT            | PEACE       | Seatbelt Grant | Homeland Security | State Drug Money | OUI Grant   | Speed Grant | Law Enforcement Training | CDBG            | Community Cords | Parking        | HEAPP         | Safe School/ Health (COPS) |
| Fund Balance 7/1/18  | \$ 2,808.57 | \$ (101,600.31) | \$ 2,099.08 | \$ 4,322.93    | \$ (110,031.67)   | \$ 6,158.77      | \$ 9,263.39 | \$ 6,931.00 | \$ (7,637.91)            | \$ 4,261,266.85 | \$ 30,846.63    | \$ (47,430.39) | \$ (4,994.50) | \$ (15,906.07)             |
| Revenues FY19        |             |                 |             |                |                   |                  |             | \$ 565.00   |                          | \$ 3,396.20     | \$ 2,748.80     | \$ 2,635.00    |               |                            |
| Expenditures FY19    |             | \$ 8,059.13     | \$ 47.84    |                |                   | \$ 112.00        | \$ 672.00   | \$ 1,440.00 |                          | \$ 69,075.05    |                 | \$ 223.00      |               |                            |
| Fund Balance 7/31/18 | \$ 2,808.57 | \$ (109,659.44) | \$ 2,051.24 | \$ 4,322.93    | \$ (110,031.67)   | \$ 6,046.77      | \$ 8,591.39 | \$ 6,056.00 | \$ (7,637.91)            | \$ 4,195,588.00 | \$ 33,595.43    | \$ (45,018.39) | \$ (4,994.50) | \$ (15,906.07)             |

|                      |                   |                       |                |                 |                    |                   |                      |                    |                   |                |                    |                |                               |                |
|----------------------|-------------------|-----------------------|----------------|-----------------|--------------------|-------------------|----------------------|--------------------|-------------------|----------------|--------------------|----------------|-------------------------------|----------------|
|                      | 2037              | 2038                  | 2040           | 2041            | 2044               | 2045              | 2046                 | 2048               | 2050              | 2051           | 2052               | 2053           | 2054                          | 2055           |
|                      | Bulletproof Vests | Community Action Team | Great Falls TV | Blanche Stevens | Federal Drug Money | Forest Management | Joint Land Use Study | TD Tree Days Grant | Project Lifesaver | Project Canopy | Nature Conservancy | St Louis Bells | EMS Transport Capital Reserve | Work4ME-PAL    |
| Fund Balance 7/1/18  | \$ 11,994.90      | \$ 7,206.21           | \$ 20,536.23   | \$ 47,751.19    | \$ 36,044.77       | \$ 4,436.52       | \$ 0.57              | \$ -               | \$ 89.35          | \$ (420.71)    | \$ 975.05          | \$ 1,607.75    | \$ 32,161.59                  | \$ (13,692.41) |
| Revenues FY19        |                   |                       |                | \$ 3,940.00     | \$ 66.13           |                   |                      | \$ 10,400.00       |                   |                |                    |                |                               |                |
| Expenditures FY19    |                   |                       |                | \$ 663.83       |                    |                   |                      |                    |                   |                |                    |                |                               | \$ 1,674.00    |
| Fund Balance 7/31/18 | \$ 11,994.90      | \$ 7,206.21           | \$ 20,536.23   | \$ 51,027.36    | \$ 36,110.90       | \$ 4,436.52       | \$ 0.57              | \$ 10,400.00       | \$ 89.35          | \$ (420.71)    | \$ 975.05          | \$ 1,607.75    | \$ 32,161.59                  | \$ (15,366.41) |

|                      |                          |             |                       |                    |                        |                   |                |                   |                    |
|----------------------|--------------------------|-------------|-----------------------|--------------------|------------------------|-------------------|----------------|-------------------|--------------------|
|                      | 2056                     | 2057        | 2058                  | 2059               | 2060                   | 2261              | 2262           | 2201              | 2500               |
|                      | Lake Auburn Neighborhood | ASPCA Grant | Barker Mills Greenway | Distracted Driving | My Life My Choice JJAG | 150th Celebration | Employee Store | EDI Grant         | Parks & Recreation |
| Fund Balance 7/1/18  | \$ 125.00                | \$ 800.00   | \$ (2,597.43)         | \$ (10,736.00)     | \$ -                   | \$ (3,154.86)     | \$ 36.73       | \$ (1,484,407.18) | \$ 152,783.45      |
| Revenues FY19        |                          |             |                       |                    |                        | \$ 1,250.00       | \$ 633.27      |                   | \$ 14,185.11       |
| Expenditures FY19    |                          |             |                       | \$ 3,936.00        |                        | \$ 48.46          |                |                   | \$ 58,317.18       |
| Fund Balance 7/31/18 | \$ 125.00                | \$ 800.00   | \$ (2,597.43)         | \$ (14,672.00)     | \$ -                   | \$ (1,953.32)     | \$ 670.00      | \$ (1,484,407.18) | \$ 108,651.38      |

|                      |                 |                     |                    |                        |                    |             |                 |                      |                          |                     |                        |                       |                     |                     |                        |                  |       |
|----------------------|-----------------|---------------------|--------------------|------------------------|--------------------|-------------|-----------------|----------------------|--------------------------|---------------------|------------------------|-----------------------|---------------------|---------------------|------------------------|------------------|-------|
|                      | 2600            | 2600                | 2600               | 2600                   | 2600               | 2600        | 2600            | 2600                 | 2600                     | 2600                | 2600                   | 2600                  | 2600                | 2600                | 2600                   | 2600             | Total |
|                      | Tambrands TIF 4 | J Enterprises TIF 5 | Tambrands II TIF 6 | J & A Properties TIF 7 | Formed Fiber TIF 8 | Mall TIF 9  | Downtown TIF 10 | Safe Handling TIF 11 | Auburn Industrial TIF 12 | Auburn Plaza TIF 13 | Auburn Plaza II TIF 14 | Webster School TIF 16 | Bedard Pharm TIF 17 | Slapshot LLC TIF 18 | Hartt Transport TIF 19 | Special Revenues |       |
| Fund Balance 7/1/18  | \$ 1,841.15     | \$ (6,499.56)       | \$ (330,682.42)    | \$ 2,558.27            | \$ 486.17          | \$ 2,083.99 | \$ 257,728.49   | \$ 183.21            | \$ (338,049.92)          | \$ 50,325.30        | \$ 3,883.14            | \$ 348.35             | \$ 1,366.79         | \$ (61.12)          | \$ (18.32)             | \$ 2,943,474.60  |       |
| Revenues FY19        |                 |                     |                    |                        |                    |             |                 |                      |                          |                     |                        |                       |                     |                     |                        | \$ 40,089.51     |       |
| Expenditures FY19    |                 |                     |                    |                        |                    |             |                 |                      |                          |                     |                        |                       |                     |                     |                        | \$ 144,428.51    |       |
| Fund Balance 7/31/18 | \$ 1,841.15     | \$ (6,499.56)       | \$ (330,682.42)    | \$ 2,558.27            | \$ 486.17          | \$ 2,083.99 | \$ 257,728.49   | \$ 183.21            | \$ (338,049.92)          | \$ 50,325.30        | \$ 3,883.14            | \$ 348.35             | \$ 1,366.79         | \$ (61.12)          | \$ (18.32)             | \$ 2,839,135.60  |       |

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services

To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Financial Reports for July, 2018

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Ingersoll Turf Facility for revenue and expenditures as of July 31, 2018.

### **INGERSOLL TURF FACILITY**

#### **Statement of Net Assets:**

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets as of July 31, 2018.

#### **Current Assets:**

As of the end of July 2018 the total current assets of Ingersoll Turf Facility were \$78,274. This consisted of an interfund receivable of \$78,274, which means that the General Fund owes Ingersoll \$78,274 at the end of July.

#### **Noncurrent Assets:**

Ingersoll's noncurrent assets are the building and equipment that was purchased, less depreciation. The total value of the noncurrent assets as of July 31, 2018 was \$172,719.

#### **Liabilities:**

Ingersoll had no accounts payable as of July 31, 2018.

#### **Statement of Activities:**

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Turf Facility through July 2018 are \$3,245. This revenue comes from the sponsorships, programs, rental income and batting cages.

The operating expenses for Ingersoll Turf Facility through July 2018 were \$5,874. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of July 2018 Ingersoll has an operating loss of \$2,629.

As of July 31, 2018 Ingersoll has a decrease in net assets of \$2,629.

The budget to actual reports for revenue and expenditures, show the revenue for FY19 compared to FY18.

**Statement of Net Assets**  
**Ingersoll Turf Facility**  
**July 31, 2018**  
**Business-type Activities - Enterprise Fund**

|                                | July 31<br>2018 | June 30<br>2018 | Increase/<br>(Decrease) |
|--------------------------------|-----------------|-----------------|-------------------------|
| <b>ASSETS</b>                  |                 |                 |                         |
| Current assets:                |                 |                 |                         |
| Cash and cash equivalents      |                 | \$ -            | \$ -                    |
| Interfund receivables/payables | \$ 78,274       | \$ 81,375       | (3,101)                 |
| Accounts receivable            | -               | -               | -                       |
| Total current assets           | 78,274          | 81,375          | (3,101)                 |
| Noncurrent assets:             |                 |                 |                         |
| Capital assets:                |                 |                 |                         |
| Buildings                      | 672,279         | 672,279         | -                       |
| Equipment                      | 119,673         | 119,673         | -                       |
| Land improvements              | 18,584          | 18,584          | -                       |
| Less accumulated depreciation  | (637,817)       | (637,817)       | -                       |
| Total noncurrent assets        | 172,719         | 172,719         | -                       |
| Total assets                   | 250,993         | 254,094         | (3,101)                 |
| <b>LIABILITIES</b>             |                 |                 |                         |
| Accounts payable               | \$ -            | \$ 471          | \$ (471)                |
| Total liabilities              | -               | 471             | (471)                   |
| <b>NET ASSETS</b>              |                 |                 |                         |
| Invested in capital assets     | \$ 172,719      | \$ 172,719      | \$ -                    |
| Unrestricted                   | \$ 78,274       | \$ 80,904       | \$ (2,630)              |
| Total net assets               | \$ 250,993      | \$ 253,623      | \$ (2,630)              |

**CITY OF AUBURN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Ingersoll Turf Facility**  
**Business-type Activities - Enterprise Funds**  
**Statement of Activities**  
**July 31, 2017**

|  | <b>Ingersoll<br/>Turf<br/>Facility</b> |
|--|--|
| Operating revenues:                    |  |
| Charges for services                   | \$ 3,245                               |
| Operating expenses:                    |  |
| Personnel                              | 5,299                                  |
| Supplies                               | -                                      |
| Utilities                              | -                                      |
| Repairs and maintenance                | -                                      |
| Rent                                   | -                                      |
| Depreciation                           | -                                      |
| Capital expenses                       | -                                      |
| Other expenses                         | 575                                    |
| Total operating expenses               | 5,874                                  |
| Operating gain (loss)                  | (2,629)                                |
| Nonoperating revenue (expense):        |  |
| Interest income                        | -                                      |
| Interest expense (debt service)        | -                                      |
| Total nonoperating expense             | -                                      |
| Gain (Loss) before transfer            | (2,629)                                |
| Transfers out                          | -                                      |
| Change in net assets                   | (2,629)                                |
| Total net assets, July 1               | 253,622                                |
| <b>Total net assets, July 31, 2018</b> | <b>\$ 250,993</b>                      |

**CITY OF AUBURN, MAINE**  
**REVENUES - INGERSOLL TURF FACILITY**  
Through July 31, 2018

| REVENUE SOURCE                   | FY 2018<br>BUDGET | ACTUAL<br>REVENUES<br>THRU JULY 2018 | % OF<br>BUDGET | FY 2018<br>BUDGET | ACTUAL<br>REVENUES<br>THRU JULY 2017 | % OF<br>BUDGET | Difference      |
|----------------------------------|-------------------|--------------------------------------|----------------|-------------------|--------------------------------------|----------------|-----------------|
| <b>CHARGE FOR SERVICES</b>       |                   |                                      |                |                   |                                      |                |                 |
| Sponsorship                      | \$ 20,500         | \$ 1,800                             | 8.78%          | \$ 17,000         |                                      | 0.00%          | \$ 1,800        |
| Batting Cages                    | \$ 12,240         |                                      | 0.00%          | \$ 11,520         | \$ 40                                | 0.35%          | \$ (40)         |
| Programs                         | \$ 90,000         | \$ 760                               | 0.84%          | \$ 80,000         | \$ 359                               | 0.45%          | \$ 401          |
| Rental Income                    | \$ 102,300        | \$ 1,375                             | 1.34%          | \$ 103,650        | \$ 253                               | 0.24%          | \$ 1,122        |
| <b>TOTAL CHARGE FOR SERVICES</b> | <b>\$ 225,040</b> | <b>\$ 3,935</b>                      | <b>1.75%</b>   | <b>\$ 212,170</b> | <b>\$ 652</b>                        | <b>0.31%</b>   | <b>\$ 3,283</b> |
| <b>INTEREST ON INVESTMENTS</b>   | <b>\$ -</b>       |                                      |                | <b>\$ -</b>       |                                      |                |                 |
| <b>GRAND TOTAL REVENUES</b>      | <b>\$ 225,040</b> | <b>\$ 3,935</b>                      | <b>1.75%</b>   | <b>\$ 212,170</b> | <b>\$ 652</b>                        | <b>0.31%</b>   | <b>\$ 3,283</b> |

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - INGERSOLL TURF FACILITY**  
**Through July 31, 2018**

| DESCRIPTION                     | ACTUAL            |                                |                |                   | ACTUAL                         |                |                   |  |
|---------------------------------|-------------------|--------------------------------|----------------|-------------------|--------------------------------|----------------|-------------------|--|
|                                 | FY 2019<br>BUDGET | EXPENDITURES<br>THRU JULY 2018 | % OF<br>BUDGET | FY 2018<br>BUDGET | EXPENDITURES<br>THRU JULY 2017 | % OF<br>BUDGET | Difference        |  |
| Salaries & Benefits             | \$ 120,000        | \$ 5,299                       | 4.42%          | \$ 106,624        | \$ 6,935                       | 6.50%          | \$ (1,636)        |  |
| Purchased Services              | \$ 19,460         | \$ 468                         | 2.40%          | \$ 21,110         | \$ 468                         | 2.22%          | \$ -              |  |
| Programs                        | \$ 15,220         | \$ 107                         | 0.70%          | \$ 7,000          |                                | 0.00%          | \$ 107            |  |
| Supplies                        | \$ 4,600          |                                | 0.00%          | \$ 5,000          |                                | 0.00%          | \$ -              |  |
| Utilities                       | \$ 30,920         | \$ -                           | 0.00%          | \$ 39,720         | \$ 424                         | 1.07%          | \$ (424)          |  |
| Insurance Premiums              | \$ 2,505          | \$ -                           | 0.00%          | \$ 2,431          | \$ -                           | 0.00%          | \$ -              |  |
| Capital Outlay                  | \$ 30,000         | \$ -                           | 0.00%          | \$ 42,490         | \$ -                           | 0.00%          | \$ -              |  |
|                                 | <b>\$ 222,705</b> | <b>\$ 5,874</b>                | <b>2.64%</b>   | <b>\$ 224,375</b> | <b>\$ 7,827</b>                | <b>3.49%</b>   | <b>\$ (1,953)</b> |  |
| <b>GRAND TOTAL EXPENDITURES</b> | <b>\$ 222,705</b> | <b>\$ 5,874</b>                | <b>2.64%</b>   | <b>\$ 224,375</b> | <b>\$ 7,827</b>                | <b>3.49%</b>   | <b>\$ (1,953)</b> |  |

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services

To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Arena Financial Reports for July 31, 2018

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Norway Savings Bank Arena for revenue and expenditures as of July 31, 2018.

The Norway Savings Bank Arena report now includes a budget to actual comparison with last fiscal year for both revenues and expenditures.

### **NORWAY SAVINGS BANK ARENA**

#### **Statement of Net Assets:**

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets and shows a comparison to the previous month, in this case, June 30, 2018.

#### **Current Assets:**

As of the end of July 2018 the total current assets of Norway Savings Bank Arena were (\$1,254,001). These consisted of cash and cash equivalents of \$99,292, accounts receivable of \$27,204, and an interfund payable of \$1,380,497, which means that Norway owes the General Fund \$1,380,497 at the end of July.

#### **Noncurrent Assets:**

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of July 31, 2018 was \$342,462.

#### **Liabilities:**

Norway Arena had accounts payable of \$1,936 as of July 31, 2018.

#### **Statement of Activities:**

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through July 2018 are \$60,164. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through July 2018 were \$37,770. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of July 2018, Norway Arena has an operating gain of \$22,394, prior to debt service, compared to the July 2017 operating gain of \$59,588.

As of July 31, 2018, Norway Arena has a decrease in net assets of \$19,813.

The budget to actual reports for revenue and expenditures, with comparison to the same period last year show that revenue for FY19 is \$78,574 less than in FY18 and expenditures in FY19 are \$827 more than last year in July.

**CITY OF AUBURN, MAINE**  
**Statement of Net Assets**  
**Norway Savings Bank Arena**  
**July 31, 2018**  
**Business-type Activities - Enterprise Fund**

|                               | July 31,<br>2018 | (Pre-Audit)<br>June 30,<br>2018 | Increase/<br>(Decrease) |
|-------------------------------|------------------|---------------------------------|-------------------------|
| <b>ASSETS</b>                 |                  |                                 |                         |
| Current assets:               |                  |                                 |                         |
| Cash and cash equivalents     | \$ 99,292        | \$ 96,252                       | \$ 3,040                |
| Interfund receivables         | \$ (1,380,497)   | \$ (1,362,385)                  | \$ (18,112)             |
| Prepaid Rent                  |                  | \$ -                            | \$ -                    |
| Accounts receivable           | 27,204           | 46,318                          | \$ (19,114)             |
| Total current assets          | (1,254,001)      | (1,219,815)                     | (34,186)                |
| Noncurrent assets:            |                  |                                 |                         |
| Capital assets:               |                  |                                 |                         |
| Buildings                     | 58,223           | 58,223                          | -                       |
| Equipment                     | 514,999          | 514,999                         | -                       |
| Land improvements             | -                | -                               | -                       |
| Less accumulated depreciation | (230,760)        | (230,760)                       | -                       |
| Total noncurrent assets       | 342,462          | 342,462                         | -                       |
| Total assets                  | (911,539)        | (877,353)                       | (34,186)                |
| <b>LIABILITIES</b>            |                  |                                 |                         |
| Accounts payable              | \$ 1,936         | \$ 16,309                       | \$ (14,373)             |
| Net pension liability         | 100,398          | 100,398                         | -                       |
| Total liabilities             | 102,334          | 116,707                         | (14,373)                |
| <b>NET ASSETS</b>             |                  |                                 |                         |
| Invested in capital assets    | \$ 342,462       | \$ 342,462                      | \$ -                    |
| Unrestricted                  | \$ (1,356,335)   | \$ (1,336,522)                  | \$ (19,813)             |
| Total net assets              | \$ (1,013,873)   | \$ (994,060)                    | \$ (19,813)             |



**CITY OF AUBURN, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Norway Savings Bank Arena**  
**Business-type Activities - Enterprise Funds**  
**Statement of Activities**  
**July 31, 2018**

|  | <b>Norway<br/>Savings<br/>Arena</b> |
|--|-------------------------------------|
| Operating revenues:                    |                                     |
| Charges for services                   | \$ 60,164                           |
| Operating expenses:                    |                                     |
| Personnel                              | 31,529                              |
| Supplies                               | 3,271                               |
| Utilities                              | -                                   |
| Repairs and maintenance                | 635                                 |
| Depreciation                           | -                                   |
| Capital expenses                       | -                                   |
| Other expenses                         | 2,335                               |
| Total operating expenses               | 37,770                              |
| Operating gain (loss)                  | 22,394                              |
| Nonoperating revenue (expense):        |                                     |
| Interest income                        | -                                   |
| Interest expense (debt service)        | (42,207)                            |
| Total nonoperating expense             | (42,207)                            |
| Gain (Loss) before transfer            | (19,813)                            |
| Transfers out                          | -                                   |
| Change in net assets                   | (19,813)                            |
| Total net assets, July 1               | (994,060)                           |
| <b>Total net assets, July 31, 2018</b> | <b>\$ (1,013,873)</b>               |

**CITY OF AUBURN, MAINE**  
**REVENUES - NORWAY SAVINGS BANK ARENA**  
Through July 31, 2018 compared to July 31, 2017

| REVENUE SOURCE                   | FY 2019<br>BUDGET   | ACTUAL<br>REVENUES<br>THRU JULY 2018 | % OF<br>BUDGET | FY 2018<br>BUDGET   | ACTUAL<br>REVENUES<br>THRU JULY 2017 | % OF<br>BUDGET | VARIANCE           |
|----------------------------------|---------------------|--------------------------------------|----------------|---------------------|--------------------------------------|----------------|--------------------|
| <b>CHARGE FOR SERVICES</b>       |                     |                                      |                |                     |                                      |                |                    |
| Concussions                      | \$ 16,500           | \$ 750                               | 4.55%          | \$ 18,000           | \$ -                                 | 0.00%          | \$ 750             |
| Skate Rentals                    | \$ 5,000            | \$ 90                                | 1.80%          | \$ -                |                                      |                | \$ 90              |
| Pepsi Vending Machines           | \$ 3,000            | \$ 242                               | 8.06%          | \$ -                |                                      |                | \$ 242             |
| Games Vending Machines           | \$ 3,000            |                                      | 0.00%          | \$ -                |                                      |                | \$ -               |
| Vending Food                     | \$ 3,000            | \$ 89                                | 2.97%          | \$ -                |                                      |                | \$ 89              |
| Sponsorships                     | \$ 300,000          | \$ 34,750                            | 11.58%         | \$ 275,000          | \$ 66,560                            | 24.20%         | \$ (31,810)        |
| Pro Shop                         | \$ 8,500            |                                      | 0.00%          | \$ 8,500            | \$ 585                               | 6.88%          | \$ (585)           |
| Programs                         | \$ 30,000           |                                      | 0.00%          | \$ 31,000           |                                      | 0.00%          | \$ -               |
| Rental Income                    | \$ 775,000          | \$ 24,243                            | 3.13%          | \$ 705,250          | \$ 60,143                            | 8.53%          | \$ (35,900)        |
| Camps/Clinics                    | \$ 50,000           |                                      | 0.00%          | \$ 50,000           | \$ 11,450                            |                | \$ (11,450)        |
| Tournaments                      | \$ 50,000           | \$ -                                 | 0.00%          | \$ 50,000           | \$ -                                 | 0.00%          | \$ -               |
| <b>TOTAL CHARGE FOR SERVICES</b> | <b>\$ 1,244,000</b> | <b>\$ 60,164</b>                     | <b>4.84%</b>   | <b>\$ 1,137,750</b> | <b>\$ 138,738</b>                    | <b>12.19%</b>  | <b>\$ (78,574)</b> |
| <b>INTEREST ON INVESTMENTS</b>   | <b>\$ -</b>         |                                      |                | <b>\$ -</b>         |                                      |                |                    |
| <b>GRAND TOTAL REVENUES</b>      | <b>\$ 1,244,000</b> | <b>\$ 60,164</b>                     | <b>4.84%</b>   | <b>\$ 1,137,750</b> | <b>\$ 138,738</b>                    | <b>12.19%</b>  | <b>\$ (78,574)</b> |

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - NORWAY SAVINGS BANK ARENA**  
Through July 31, 2018 compared to July 31, 2017

| DESCRIPTION                     | ACTUAL              |                                |                |                     | ACTUAL                         |                |               |  |
|---------------------------------|---------------------|--------------------------------|----------------|---------------------|--------------------------------|----------------|---------------|--|
|                                 | FY 2019<br>BUDGET   | EXPENDITURES<br>THRU JULY 2018 | % OF<br>BUDGET | FY 2018<br>BUDGET   | EXPENDITURES<br>THRU JULY 2017 | % OF<br>BUDGET | VARIANCE      |  |
| Salaries & Benefits             | \$ 377,000          | \$ 31,529                      | 8.36%          | \$ 344,000          | \$ 17,063                      | 4.96%          | \$ 14,466     |  |
| Purchased Services              | \$ 62,825           | \$ 2,970                       | 4.73%          | \$ 71,656           | \$ 3,142                       | 4.38%          | \$ (172)      |  |
| Supplies                        | \$ 45,600           | \$ 3,271                       | 7.17%          | \$ 37,100           | \$ 1,051                       | 2.83%          | \$ 2,220      |  |
| Utilities                       | \$ 225,000          | \$ -                           | 0.00%          | \$ 225,150          | \$ 15,687                      | 6.97%          | \$ (15,687)   |  |
| Capital Outlay                  | \$ 25,000           | \$ -                           | 0.00%          | \$ 103,500          | \$ -                           | 0.00%          | \$ -          |  |
| Rent                            | \$ 507,000          | \$ 42,207                      | 8.32%          | \$ 507,000          | \$ 42,207                      | 8.32%          | \$ -          |  |
|                                 | \$ 1,242,425        | \$ 79,977                      | 6.44%          | \$ 1,288,406        | \$ 79,150                      | 6.14%          | \$ 827        |  |
| <b>GRAND TOTAL EXPENDITURES</b> | <b>\$ 1,242,425</b> | <b>\$ 79,977</b>               | <b>6.44%</b>   | <b>\$ 1,288,406</b> | <b>\$ 79,150</b>               | <b>6.14%</b>   | <b>\$ 827</b> |  |



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

**Subject:** Executive Session

**Information:** Economic Development, pursuant to 1 M.R.S.A. Section 405(6) (C).

**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
  - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
  - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
  - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** September 10, 2018

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- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

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H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



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B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.