



**City Council Workshop & Meeting
February 5, 2018
Agenda**

5:30 P.M. Workshop

- A. Recreational Marijuana – Eric Cousens & Tim Cogle (20 minutes)
- B. Smart Growth – Doug Greene & Nancy Smith (15 minutes)
- C. Lewiston Auburn Transit Committee (LATC) Update – Marsha Bennett (30 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Titus

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 07-02052018***
Appointing Wardens and Ward Clerks for 2018-2019.
- II. **Minutes** – January 22, 2017 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
- VI. **New Business**
 - 1. **Ordinance 01-02052018**
Amending the City of Auburn Zoning Ordinance for the property located at 186 Main Street (PID # 231-020) from Traditional Downtown Neighborhood (T-4.2) to Downtown Traditional Center (T-5.1). First reading.

2. Order 08-02052018

Authorizing the City Manager and Human Resource Director to include Domestic Partner Coverage as part of MMEHT (Maine Municipal Employee Health Trust) contract for health insurance.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

X. Adjournment



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: February 5, 2018

Author: Eric J. Cousens, Deputy Director of Economic and Community Development and Lieutenant Timothy Cogle, Criminal Investigations Commander

Subject: Recreational Marijuana Update

Information: In November 2016 Maine voters narrowly approved a ballot measure legalizing the personal use, possession and cultivation of marijuana by persons 21 years of age and older and the operation of retail marijuana stores, marijuana cultivation, manufacturing and testing facilities, and marijuana social clubs for on-premises sale and consumption. Governor LePage proclaimed the results of the vote at the end of December 2016 which means that portions of the law took effect at the end of January 2017. Since then, adults have been allowed to possess up to 2.5 ounces of marijuana for recreational purposes and cultivate up to 6 mature plants per adult. Provisions of the law allowing the commercial cultivation and sale of marijuana for recreational purposes are not in effect so retail or social clubs are not allowed. State Laws related to commercial cultivation and sale are still up for debate and the timeline is uncertain; we do know that a State rulemaking process lasting 90 days or more is likely to follow the eventual State Law approvals.

Locally, staff has worked on locational criteria and identifying other issues that should be considered in drafting the State Laws and local ordinances regarding recreational marijuana. Staff has participated in the State lawmaking process as directed by the previous Council to make sure we are advocating for what the Council wants and ready to address any provisions absent in the eventual State laws with a local ordinance when the State laws take effect. Staff wants to take this opportunity to discuss recreational marijuana with the current Council to ensure we are advocating for the Councils interests and prepared to draft local requirements as needed.

As of 1/31/18 the State has not finalized the law or rules to implement a system that would allow for recreational cultivation, sales or processing of marijuana. If the State fails to extend a moratorium or approve a new law and the citizen's initiative approved in 2016 takes effect, there will still be a legal requirement for State Licensing prior to cultivation or sales outside of the existing medical program and the State does not have a licensing system in place to issue a license.

City Budgetary Impacts: There will be costs and revenues associated with recreational marijuana. Exact numbers will be determined by a final State Law, local ordinances and local development of facilities that pay taxes and licensing fees.

Staff Recommended Action: Discuss the current status of LD 1719 "An Act To Implement a Regulatory Structure for Adult Use Marijuana," explain current status of medical marijuana development in Auburn and solicit feedback on local plans for recreational marijuana.



Previous Meetings and History: 12-5-2016 CC Workshop, 1-23-17 CC Workshop

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Caulton".

Attachments:



**City of Auburn
City Council Information Sheet**

Council Workshop Date: February 5, 2018

Author: Douglas Greene, AICP, RLA, Urban Development Coordinator

Subject: Making Auburn a Smart Growth Community

Information: Smart Growth is now used by many communities as a strategy that promotes 10 Guiding Principles and improve the quality of life, lead to lower cost of infrastructure, improve transportation options, protect farmland and natural areas, promote healthy living and create a balanced approach to economic development, the environment and social activity. Collectively, these common sense approaches, which are already being followed, can be used to promote Auburn as great place to live, work, play and visit. The Staff presentation will connect the 10 Smart Growth Principles with projects that are already underway and ask the City Council to consider passing a resolution that will make the City of Auburn a “Smart Growth Community”.

City Budgetary Impacts: Enacting a Smart Growth Policy for Auburn will not cost anything except for the effort used to incorporate Smart Growth Principles when making decisions on future initiatives, projects and marketing.

Staff Recommended Action: Staff would like to the City Council to hold a public hearing and 1st reading at a future City Council meeting and consider passing a resolution proclaiming Auburn as a “Smart Growth Community”.

Previous Meetings and History: While this proposal is new, the 10 Smart Growth Principles have been used in Auburn for many years and can be found in past planning efforts such as: Auburn’s Downtown Master Plan (ADAPT Plan 1997), the 2010 Comprehensive Plan and the New Auburn Village Center Plan to name a few.

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Coakley".

Attachments:

1. Memo to the City Council describing the Smart Growth proposal.
2. Information sheet on Smart Growth
3. Draft Resolution



To: Mayor Jason J. Levesque and Auburn City Council

From: Doug Greene, Urban Development Coordinator

Date: February 1, 2018

RE: A Proposal to Make Auburn a “Smart Growth Community”

I’ve been fortunate to be assigned to work on improving walkability (and parking) in Downtown Auburn. During this work, I’ve seen an opportunity to expand this effort into a more comprehensive strategy. Utilizing the **10 Smart Growth Principles** can provide direction and meaning to our future policy and development decisions and most importantly, **promote Auburn as a desirable place to live, work, play and visit.** These Smart Growth principles are already being used by the City and align well with our interest in becoming an Age Friendly and Healthy Community.

What is Smart Growth? “Smart growth” covers a range of development and conservation strategies that help protect our health and natural environment and make our communities more attractive, economically stronger, and more socially diverse.

Attached with this memo is an information sheet that answers the questions, “What is Smart Growth?” and “Why Smart Growth?” In reviewing the 10 guiding principles that make for a Smart Community, we find them in Auburn’s planning documents over the last 20 years, and the City has been using and continues to use the majority of these principles. Adopting the 10 Smart Growth Principles will move us forward in a coordinated way and show the City’s commitment to improving Downtown Auburn, New Auburn, its surrounding neighborhoods and the City in general.

Here are some examples of Auburn using the 10 Smart Growth Principles to specific projects:

1. **Mix of land uses** (Form Based Code, 62 Spring Street)
2. **Take advantage of compact building design** (New Auburn Village Center Plan, future Great Falls development, proposed Troy Street development (48 Hampshire St.)
3. **Create a range of housing opportunities and choices** (CBDG programs, 62 Spring Street and Troy Street workforce housing projects)
4. **Create walkable neighborhoods** (Downtown Walkability Plan, Update to the Downtown Bike and Pedestrian Plan, Interconnected Trail System)
5. **Foster distinctive, attractive communities with a strong sense of place** (Riverwalk Expansion and Revitalization, New Auburn Village Center Plan and the St. Louis Bells)
6. **Preserve open space, farmland, natural beauty, and critical environmental areas** (Ag Study)
7. **Strengthen and direct development towards existing communities** (Ag Study, Downtown Revitalization)
8. **Provide a variety of transportation choices** (Complete Street Policy)
9. **Make development decisions predictable, fair, and cost effective** (Form Based Code, Plan Review Committee and the Department of Economic and Community Development’s mission)
10. **Encourage community and stakeholder collaboration in development decisions** (Ongoing with all city projects)

Attachment 2

What is Smart Growth?¹



Essentially, smart growth values sustainability by favoring long-range, regional thinking over short-term fixes.

Our definition of smart growth is expanded in our Strategic Plan: “**Smart growth provides choices in how communities respond to growth and change.** We work to revitalize historic neighborhoods and vibrant communities well-suited for residents of all ages, to foster entrepreneurs and creative thinkers, and to provide a safe and inclusive place to raise children. We advocate for a balance of business regulations in tandem with environmental regulations, allowing Maine’s economy to grow and prosper while conserving and enriching our beautiful and productive natural spaces. We support the continuation of traditional livelihoods like fishing, farming and forestry; keeping Maine families working their heritage and making it possible for their children to do the same. We provide leadership by convening a broad range of voices in meaningful conversations on how to arrive at **common sense solutions** as united Mainers. **Our goal is to ensure that future generations can prosper and choose to call Maine home.**”

10 Principles of Smart Growth

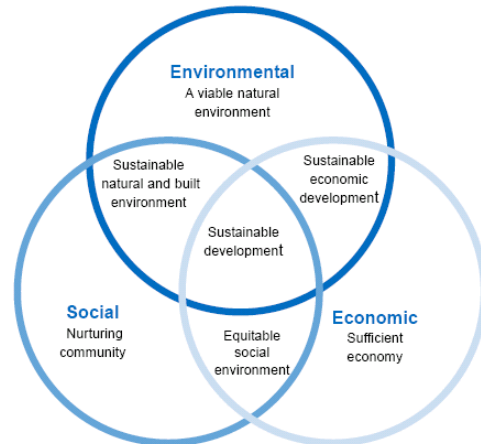
1. Mix land uses
2. Take advantage of compact building design
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10. Encourage community and stakeholder collaboration in development decision

¹ From GrowSmart Maine Web site, <https://growsmartmaine.org/initiatives/10-principles-of-smart-growth/>

Why Smart Growth?



Smart Growth decisions lead to vibrant downtowns



Smart Growth policies promote balance

Why should Auburn commit to becoming a Smart Growth Community?

“Health, schools, taxes, traffic, the environment, economic growth, fairness, opportunity—many of the things we care about—are all affected by development decisions. From the length of our daily commute to the price of a new home to the safety of our neighborhoods-what, where, and how we build have major impacts on our personal lives, our communities, and our nation.

Growth presents a tremendous opportunity for progress. Communities around the country are looking for ways to get the most out of new development and to maximize their investments. Frustrated by development that requires residents to drive long distances between jobs and homes, many communities are challenging rules that make it impossible to put workplaces, homes, and services closer together. Many communities are questioning the fiscal wisdom of neglecting existing infrastructure while expanding new sewers, roads, and services into the fringe. And in many communities where development has improved daily life, the economy, and the environment, smart growth principles have been keys to that success. Growth is “smart” when it gives us great communities, with more choices and personal freedom, good return on public investment, greater opportunity across the community, a thriving natural environment, and a legacy we can be proud to leave our children and grandchildren.

When communities choose smart growth strategies, they can create new neighborhoods and maintain existing ones that are attractive, convenient, safe, and healthy. They can foster design that encourages social, civic, and physical activity. They can protect the environment while stimulating economic growth. Most of all, we can create more choices for residents, workers, visitors, children, families, single people, and older adults-choices in where to live, how to get around, and how to interact with the people around them. When communities do this kind of planning, they preserve the best of their past while creating a bright future for generations to come.²”

² From Smart Growth On-line, <https://smartgrowth.org/why-smart-growth/>



Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four

Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

RESOLVE _____

A RESOLUTION BY THE CITY OF AUBURN, MAINE TO ADOPT THE PRINCIPLES OF SMART GROWTH AND IMPLEMENT SMART GROWTH STRATEGIES THAT ENHANCE, STRENGTHEN AND SUPPORT THE LONG TERM HEALTH OF THE COMMUNITY.

WHEREAS, the City of Auburn, Maine wishes to create a fiscally healthy and sustainable community through the evaluation and implementation of Smart Growth principles; and

WHEREAS, the term “Smart Growth” will promote planning and transportation decisions that concentrates growth to avoid urban sprawl and advocates compact, transit-oriented, walkable, bicycle-friendly land use, including neighborhood schools, mixed-use development with a range of housing choices appropriate for the context of the City; and

WHEREAS, the City of Auburn, Maine has already shown commitment to these principles by way of its planning history, decision making and projects by using Smart Growth principles that strive to strengthen and improve the health of its citizenry and community;

WHEREAS, the City of Auburn, Maine wishes to incorporate and promote smart growth principles and continue its commitment to Smart Growth into the future;

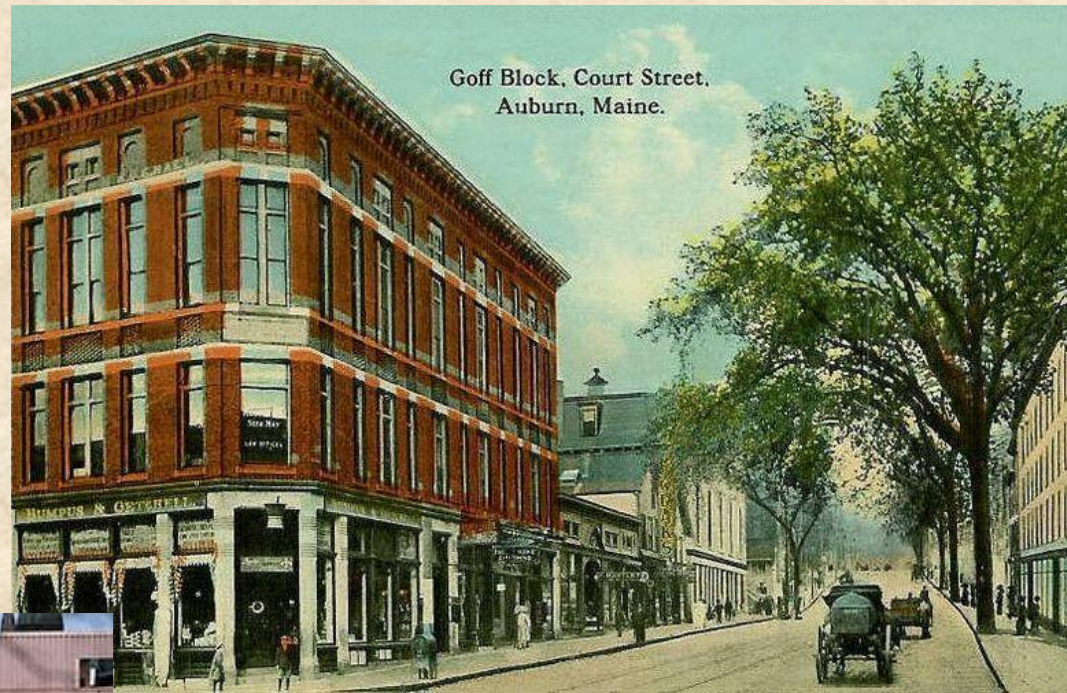
THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF AUBURN, MAINE AS FOLLOWS:

Section 1: The City Council will strive to continue the effort to adopt, enforce, and educate property owners about land-use policies that reduce sprawl, preserve open space and create compact, walkable communities while promoting transportation options such as complete streets, bicycle trails, opportunities for car pooling and public transit.

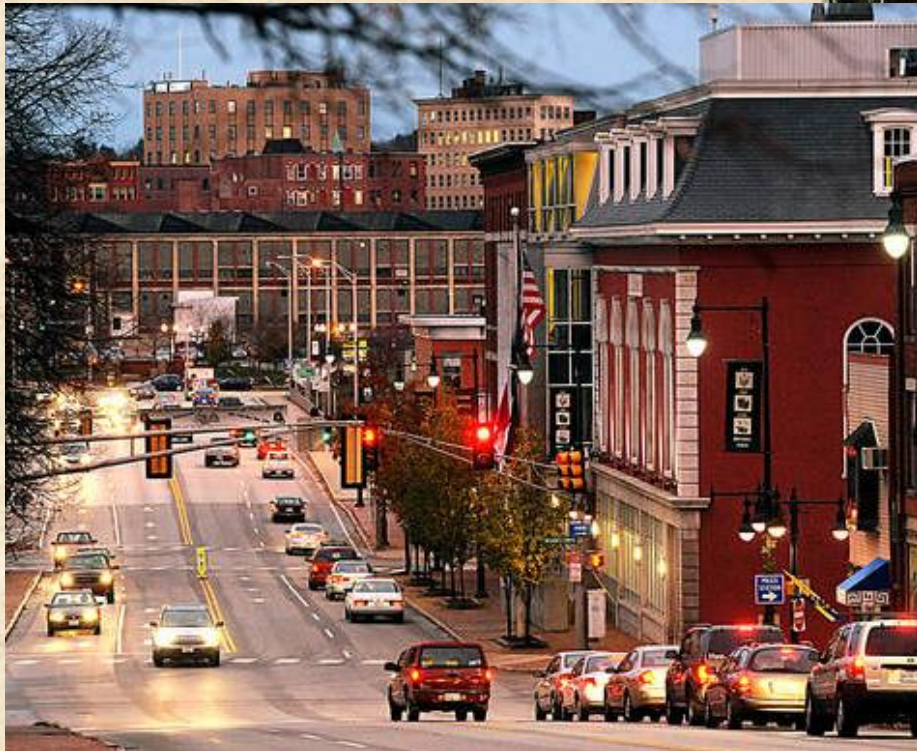
Section 2: The City Council, in their roles as local government leaders, consider the relationship between decisions made today and their long-term impacts, and recognize that our success as community leaders is dependent on an open decision-making process that takes into account the long-term economic, environmental, health and social well-being of our communities well into the next century.

PASSED AND ADOPTED by the Auburn City Council on this ___day of _____ 2018.

MAKING AUBURN



Goff Block, Court Street,
Auburn, Maine.



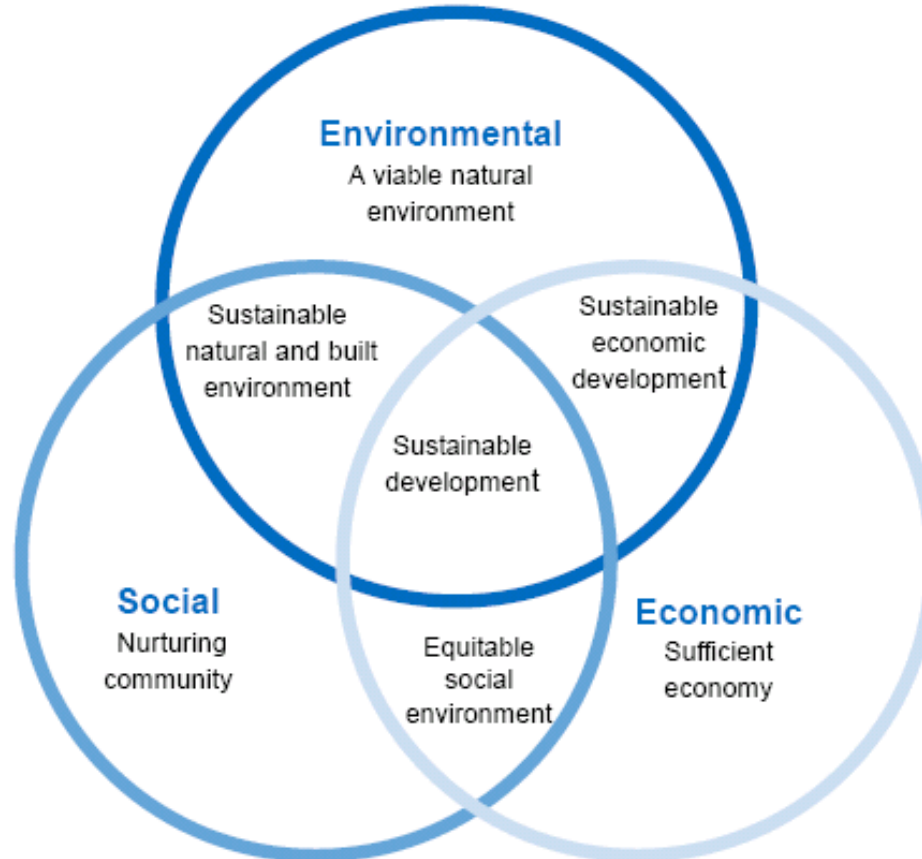
A SMART GROWTH COMMUNITY

The Proposal:

A recent development project has initiated staff to work on improving walkability (and parking) in downtown Auburn. Walkability, however, is only part of a bigger picture of a community strategy that can provide many benefits to our City. Utilizing **Smart Growth Principles** can provide direction and meaning to our future policy and development decisions and most importantly, **promote Auburn as a desirable place to live, work, play and visit.** These Smart Growth principles are already being used by the City and align well with our interest in becoming an Age Friendly and Healthy Community.

What is Smart Growth?

“Smart growth” covers a range of development and conservation strategies that help protect our health and natural environment and make our communities more attractive, economically stronger, and more socially diverse. These 3 “realms” are the basic building blocks of Smart Growth that a Community will strive to balance.



10 Principles of Smart Growth

The 10 principles listed below are considered the foundation of a smart growth strategy for communities.

1. Mix land uses
2. Take advantage of compact building design
3. Create a range of housing opportunities and choices
4. Create walkable neighborhoods
5. Foster distinctive, attractive communities with a strong sense of place
6. Preserve open space, farmland, natural beauty, and critical environmental areas
7. Strengthen and direct development towards existing communities
8. Provide a variety of transportation choices
9. Make development decisions predictable, fair, and cost effective
10. Encourage community and stakeholder collaboration in development decisions

We are already very close to being a Smart Growth Community!

Let's look at how Auburn is using Smart Growth Principles:

- 1. Mix of Land Uses- (Form Base Code for Downtown and New Auburn, 62 Spring Street)**



62 Spring Street Mixed Use Project

2. Take advantage of compact building design-



Downtown Auburn, Main St.

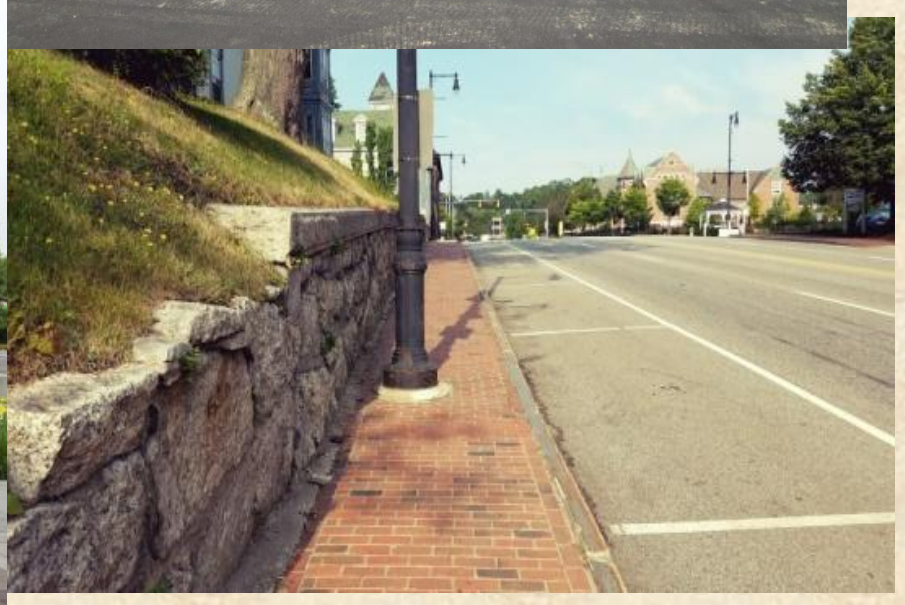


48 Hampshire Street Proposal (Troy Street)

3. Create a range of housing opportunities and choices-



4. Create walkable neighborhoods



5. Foster a distinctive, attractive community with a strong sense of place.



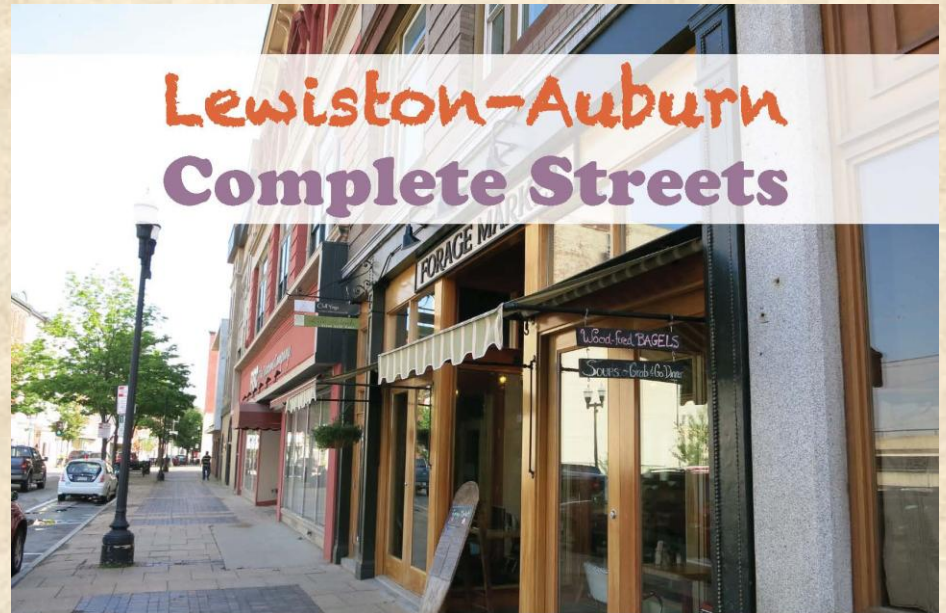
6. Preserve Open Space, farmland, natural beauty, and critical environmental areas.



7. Strengthen and direct development toward existing communities.



8. Provide a variety of transportation choices



9. Make development decisions predictable, fair and cost effective.



Plan Review Committee



10. Encourage community and stakeholder collaboration in development decisions



New Auburn Village Center
Public Meeting



"Heads Up!" Pedestrian Safety Meeting

Why become a Smart Growth Community?

Committing to be a Smart Growth Community can:

- Help revitalize historic Neighborhoods and Downtowns
- Create the physical setting that can promote healthy lifestyles
- Provide safe streets for children and seniors
- Promote a balance between economic development and protecting our environment
- Foster the creation of special places that attract visitors
- Lower the cost of development and infrastructure
- Create a comprehensive strategy and image that will attract new residents and visitors
- Provide a clear, understandable framework to help make smart development decisions in the future

In Closing:

Staff has included a draft resolution that would adopt the Principles of Smart Growth and implement Smart Growth Strategies that enhance, strengthen and support the long term health of the community.

Questions?



**City of Auburn
City Council Information Sheet**

City Council Meeting Date: February 5, 2018

Order:

Author: Peter Crichton, City Manager

Subject: Presentation by Marsha Bennett, AVCOG Transit Coordinator, on the Lewiston-Auburn Transit Committee (LATC).

Information: The information provided will be on the history of the Lewiston-Auburn Transit Committee (LATC), Roles and Responsibilities, as well as Funding and Ridership History. Auburn representatives are Councilor Belinda Gerry, Executive Assistant Jody Durisko, and City Manager Peter Crichton.

City Budgetary Impacts: None

Staff Recommended Action: No action.

Previous Meetings and History: None

City Manager Comments:

I have requested this Workshop and am looking forward to it.

A handwritten signature in blue ink that reads "Peter J. Crichton".

Attachment(s): Power Point Presentation

CITYLINK

Lewiston-Auburn Transit Committee

February 2018



CITYLINK/LATC

PUBLIC TRANSIT IN LEWISTON-AUBURN

- ◉ The BUS - 1940's-1976
- ◉ Owned and operated by Hudson Bus Lines
- ◉ citylink/LATC - 1976-Current
- ◉ Created by the cities of Lewiston and Auburn
- ◉ Owners of citylink

CITYLINK/LATC

LATC INTERLOCAL AGREEMENT

- ◉ Cities transfer to LATC the administrative responsibilities for planning mass transit and oversee the utilization of public funds
- ◉ LATC can enter into binding contracts
- ◉ Local funding share shall be calculated 50/50 between the cities
- ◉ City Councils appoint members

CITYLINK/LATC

LATC PURPOSE - INTERLOCAL AGREEMENT

- ◉ Provide financial assistance to maintain public transit
- ◉ Receive Federal financial assistance for public transit through FTA grants
- ◉ Maintain and implement short and long range transit development program

CITYLINK/LATC

LATC ROLES AND RESPONSIBILITIES

- ◉ Compliance
 - Federal requirements
 - Contract oversight
- ◉ Policy and Procedures
- ◉ Bus Routes
- ◉ Days & Hours of Operation
- ◉ Bus Purchases
- ◉ Marketing

CITYLINK/LATC

LATC STRUCTURE

- ◉ Administrative support provided by AVCOG (FTA Direct Recipient)
 - Financial management
 - Grants management
 - Federal compliance
 - citylink planning and marketing
- ◉ Contracts for services
 - Operations and Maintenance - WMTS
 - Snow plowing
 - Cleaning

CITYLINK/LATC

AVCOG/LATC - FTA DIRECT RECIPIENT

- Legal
- Financial Management & Capacity
- Technical Capacity -
 - Award Management
 - Program Management
 - Project Management
- Satisfactory Continuing Control
- Maintenance
- Procurement
- Disadvantaged Business Enterprise

- Title VI
- ADA - General
- ADA - Complementary Paratransit
- Equal Employment Opportunity
- Charter Bus
- Drug Free Workplace Act
- Drug & Alcohol Program
- Section 5307 Program Requirements

CITYLINK/LATC

HOURS of OPERATION

- ⦿ Operates Monday- Friday
 - 9 routes using 6 buses
 - 7:45AM - 5:45 PM Auburn
 - 6:00 - 6:15 PM Lewiston
- ⦿ Operates Saturday (limited service)
 - 7 routes using 4 buses
 - 9:15 AM - 5:15 PM

CITYLINK/LATC

ASSETS and TECHNOLOGY

- ◉ 2 Bus Stations
 - May 2003 - Lewiston
 - October 2016 - Auburn
- ◉ 13 Buses
- ◉ Bus Shelters
- ◉ Bus Stop Signs

- ◉ On-Board Bus Cameras
- ◉ Automated Stop Announcer
- ◉ Computerized Passenger Counting

CITYLINK/LATC

REVENUE SOURCES - FY2018

- ⦿ Federal Transit Administration - 51.4%
- ⦿ Maine DOT - 5.8%
- ⦿ City of Auburn - 11.1%
- ⦿ City of Lewiston - 14.4%
- ⦿ Fare Box - 14.6%
- ⦿ Other - 2.7%

CITYLINK/LATC

LOCAL SHARE FUNDING

- ◉ Interlocal Agreement requires the cities of Lewiston and Auburn to split the deficit 50/50

	FY2016	FY2017	FY2018
Auburn	\$209,244	\$182,244	\$189,949
Lewiston	\$209,244	\$235,000	\$244,717
LATC Reserves	\$0	\$40,605	\$0

CITYLINK/LATC

IMPACT OF REDUCED FUNDING

- ⦿ \$52,756 cut in local funding resulted in \$105,512 total cut due to loss of matching FTA funds
- ⦿ One bus was taken out of service in Auburn
- ⦿ All Auburn bus routes have felt the impact - less frequent service, longer trips, long wait times to transfer buses

CITYLINK/LATC

RIDERSHIP

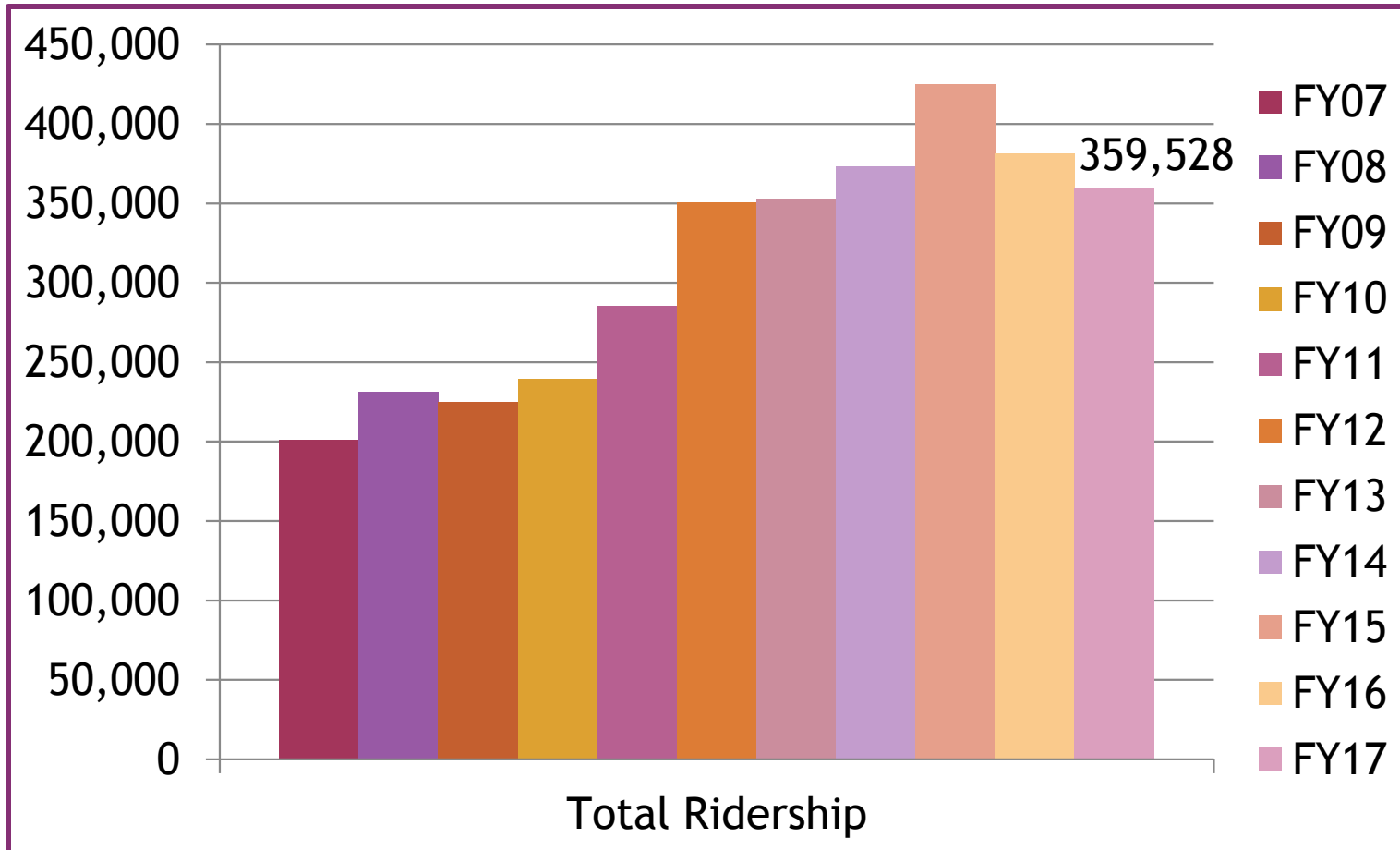
Auburn Ridership by Route

	FY2016	FY2017
System Ridership	381,080	359,528
New Auburn	22,166	9,895
Mall Shuttle	56,655	49,440
Auburn Malls	31,978	31,970
Minot Avenue	6,533	6,905

- Local funds from Auburn were reduced in FY2017
- Ridership decreased 5.7% in 2017
- New Auburn ridership decreased 55%
- Minot Avenue ridership is low but has increased annually since 2007

CITYLINK/LATC

ANNUAL RIDERSHIP



CITYLINK/LATC

WHO IS RIDING?

- ◉ Workers
- ◉ Students - High School & College
- ◉ Seniors
- ◉ Disabled
- ◉ Parents with children

CITYLINK/LATC

WHERE ARE PEOPLE RIDING?

- Hannaford
- Shaw's
- Walmart
- Big Lots
- Flagship Cinema
- Auburn Mall
- Goodwill
- Panera
- Kmart
- Dollar General
- Arby's
- CM Orthopedics

- St. Mary's
- CMMC
- TD Bank
- McDonalds
- CMCC
- LA College
- ELHS
- LHS
- Marden's
- CareerCenter
- McKessen
- Fedcap
- Staples



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: February 5, 2018 **Order :** 07-02052018

Author: Sue Clements-Dallaire, City Clerk

Subject: Appointment of Warden's and Ward Clerks

Information: In accordance to Title 21-A Sec. 501 of State Statute and Sec. 5.2 of the City Charter, the City Clerk shall nominate Wardens and Ward Clerks who shall be confirmed by the City Council. They are appointed for a two year term and must be residents of Auburn. One Warden and one Ward Clerk are to be appointed for each polling place.

Levi Gervais	Warden
Connie Bilodeau	Warden
David Foster	Warden
Lynn Bulmer	Warden
Audrey Murphy	Warden

Alice Dill	Ward Clerk
Lorraine Boillard	Ward Clerk
Paul Ouellette	Ward Clerk
Robert Gardner	Ward Clerk
Christine Sirois	Ward Clerk

City Budgetary Impacts: None

Staff Recommended Action: Recommend passage

Previous Meetings and History: This is a two year appointment as outlined in the City Charter.

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Coakley".

Attachments: Order

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 07-02052018

ORDERED, that the City Council hereby appoints the following individuals as Wardens and Ward Clerks for 2018 and 2019;

Levi Gervais	Warden
Connie Bilodeau	Warden
David Foster	Warden
Lynn Bulmer	Warden
Audrey Murphy	Warden
Alice Dill	Ward Clerk
Lorraine Boillard	Ward Clerk
Paul Ouellette	Ward Clerk
Robert Gardner	Ward Clerk
Christine Sirois	Ward Clerk

IN COUNCIL REGULAR MEETING JANUARY 22, 2018 VOL. 35 PAGE 106

Mayor Levesque, along with Axel Favreau, Ryan Mileikis, Ace Watson and Will Routhier of the Maine Gladiators U10 Squirt Team, called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. All Councilors were present.

Pledge of Allegiance

I. Consent Items – None

II. Minutes – January 8, 2018 Regular Council Meeting

Motion was made by Councilor Walker and seconded by Councilor Fournier to approve the minutes of the January 8, 2018 Regular Council meeting. Passage 7-0.

III. Communications, Presentations and Recognitions

Proclamation – Norway Savings Bank Arena – Maine Gladiators U10 Squirt Team

Axel Favreau, Ryan Mileikis, Ace Watson and Will Routhier of the Maine Gladiators U10 Squirt Team were recognized and the Mayor presented each of them with a framed copy of the proclamation.

IV. Open Session – Wayne Souza, Auburn talked about exhaust and the effects of exhaust/emissions in the air.

V. Unfinished Business - None

VI. New Business

1. Order 05-01222018

Approving the liquor license (beer and wine) for Craft Brew Underground LLC, DBA Craft Brew Underground located at 34 Court Street. Public hearing.

Motion was made by Councilor Titus and seconded by Councilor Walker for passage.

Public hearing – no one from the public spoke.

Passage 7-0.

2. Resolve 03-01222018

Authorizing membership in the Maine Service Center Coalition for 2018 and designating Peter Crichton to be the appointed representative and Denise Clavette as alternate representative.

Motion was made by Councilor Hayes and seconded by Councilor Fournier for passage.

Public comment – no one from the public spoke.

Passage 4-3 (Councilors Walker, Gerry, and Titus opposed).

3. **Order 06-01222018**

Authorizing staff to enter into an agreement with RealTerm Energy for the LED Street Light Conversion Project.

Motion was made by Councilor Fournier and seconded by Councilor Walker for passage.

Public comment – a representative from RealTerm Energy brought one of the LED lights for the Council to see. No other members of the public spoke.

Passage 7-0.

4. **Resolve 04-01222018**

Supporting the formation of a Mayor's Ad hoc Committee on Economic Development and Marketing as recommended by Mayor Levesque.

Motion was made by Councilor Fournier and seconded by Councilor Walker for passage.

Public comment - no one from the public spoke.

Passage 6-0-1 (Councilor Hayes abstained).

VII. Reports

Mayor's Report – Mayor Levesque reminded everyone that the Winter Festival will take place this weekend and more information can be found on our website and on social media. He encouraged people to attend. He challenged Councilors to take a “selfie” at each event they attend, and the councilor with the most “selfies” taken, posted on line, and verified will be treated, by the Mayor, to a nice dinner out at a local restaurant. He also reported that he spoke at the Chamber's monthly breakfast along with Lewiston's Mayor, Mayor Bouchard.

Councilor Young – reported that he attended his first School Building Committee meeting, adding that there wasn't a lot to report on it because most of it was covered in executive session. They talked about it being a self sustaining building. He added that they still have not selected a location for the school.

Councilor Lasagna – also reported on attending the School Building Committee meeting. She noted that the Department of Education will have a say on whether or not they accept a particular sight. She reported that they visited 3 sights in Massachusetts. A slide show of the schools they visited in Massachusetts is available on the Auburn School Departments website. She added that they will also be looking at schools in Maine. She also reported that she will be attending her first CDBG Meeting on February 7th.

Councilor Hayes – reported on a few recent newspaper articles regarding The Chamber Breakfast where the Mayor's of Lewiston and Auburn spoke, and on things happening at historic Lost Valley by Dave Irons. He talked about Otto Wallingford and provided some history on how he developed snow making. He spoke of community pride and image

adding that as we move forward, we should also take a look back on how we got here. He also provided some history on the Auburn Lewiston Airport and on Proctor & Gamble buying out Tambrands.

Councilor Titus – reported on the Sewer District meeting that was held last week. They have an ambitious budget for infrastructure repair and they came right within budget this year. He reported that the Water District meeting was cancelled due to inclement weather. He commented on the School Building Committee stating that the Council should get involved in that before too much is committed. He also commented on Councilor Hayes report on Lost Valley.

Councilor Fournier – reported that March 7th is the community forum for the new high school project. She said it is imperative that we involve the public early on and we need to be transparent. She reported on School Committee meeting (goals, Shelly Mogul's presentation on Vision 2020, proficiency based education, there was a second reading on the student wellness policy, and they went over the finance report that focused on the demands that special education puts on the budget). She also reported on the Auburn Library Board of Trustees meeting. They have included 4 additional trustees and are looking for candidates to serve on the board. They are recruiting for donations for their annual auction. Their goal this year is \$10,000.

Councilor Walker – his reports on the 911 Committee and Mid Maine Waste Action Corporation have been included in the agenda packet. He also reported that the Neighborhood Watch meeting is to be held on the 25th at the Sixth Street Congregational Church at 6:30 PM and the United New Auburn Association meeting is going to be held on the 30th at 6:00 PM. The guest speaker will be Auburn's Chief of Police. He also invited everyone to join the United New Auburn Association on Sunday, January 28th from 11:00 AM until 2:00 PM (Sherwood Heights) for sliding, skating, hot chocolate and donuts.

Councilor Gerry – reported on the last Lewiston Auburn Transit Committee (LATC) meeting. They discussed the meeting time. Meetings are held at 12:30 PM and they would like to keep that as is. They also discussed the temporary loan they received from the City. She also reported that she attended the Recreation Advisory Board Meeting where they discussed the budget and CIP that they will be submitting. They also discussed the upcoming Winter Festival. She also talked about the donation boxes she set up to collect items for the General Assistance pantry.

City Manager Report – thanked Denise Clavette and the team for taking over at the last meeting while he was touring schools in Massachusetts. He also wanted to let people know that the city has put out a city recycling calendar. He reported that they will be looking at EMS more closely. He would like to form a working group and has been working with Geoff Low, Auburn's Fire Chief on it. He mentioned a recent incident where the Town Manager of Jackman, Maine who made some racist remarks. City Manager Crichton stated that it was not representative of the profession and he was going to circulate a few letters that have been sent by the President of the Maine Town and City Managers Association adding that they never want to see any of their colleagues make

those kinds of remarks. He reminded everyone that there is a workshop scheduled for Monday, January 29th at 5:30 PM (Department Orientation). In closing, he wanted everyone to know that there was a public School Building Committee forum held a few months ago with community members.

Finance Director, Jill Eastman – December 2017 Monthly Finance Report

Motion was made by Councilor Titus and seconded by Councilor Walker to accept and place on file the December 2017 Monthly finance report. Passage 7-0.

VIII. Open Session – no one from the public spoke.

IX. Executive Session - None

X. Adjournment

Motion was made by Councilor Fournier and seconded by Councilor Walker to adjourn. Passage 7-0. The meeting adjourned at 8:54 PM.

A TRUE COPY

ATTEST



Susan Clements-Dallaire, City Clerk



**City of Auburn
City Council Information Sheet**

Council Workshop Date: 1-22-2018

Ordinance: 01-02052018

Author: Zach Mosher, City Planner

Subject: Zoning Map Amendment at 186 Main St.

Information: 186 Main St, a city-owned property, has been selected by the City as a valuable downtown redevelopment site. During the Staff review period it was determined that the existing zoning of T-4.2 is not the appropriate zoning for a more urban type redevelopment of 186 Main Street. The zoning amendment would change the zoning at 186 Main St (PID: 231-020) from Traditional Downtown Neighborhood (T-4.2) to Traditional Downtown Center (T-5.1). The Traditional Downtown Center (T-5.1) zoning for the proposed property will be a positive incentive for redevelopment by taking advantage of the increased density and building size that the Form Based Code allows. 186 Main St is located on the boundary between the T-4.2 and T-5.2 zoning districts and staff opines that it makes sense to extend the T-5.1 district to include this parcel and continue the visual character of the properties at 178 Main Street and other properties further to the north on Main Street.

The Planning Board voted unanimously (7-0) to forward a recommendation of APPROVAL on to the City Council. The required Planning Board report is attached with this information sheet.

Advantages: The T-5.1 zoning will allow for a denser, more urban type development than the T-4.2 zoning district.

Disadvantages: None.

City Budgetary Impacts: None

Staff Recommended Action: First reading and recommend passage.

Previous Meetings and History: January 9, 2018 Planning Board meeting- A public hearing was held (no public response) and the Planning Board voted 7-0 to forward a positive recommendation to the City Council. All Planning Board materials and maps are attached. Workshop presentation on 1/22/2018.

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Cusick".

Attachments:

1. Staff Report for the Planning Board's January 9, 2018 meeting.
2. Planning Board report to the City Council.

**Attachment 2
Existing Zoning**

**Downtown City Center
T-5.2**

**Downtown Traditional Center
T-5.1**

**Conservation/Open Space
C/OS**

**T-4.1
Traditional Mainstreet Neighborhood**

**Traditional Downtown Neighborhood
T-4.2**

186 Main St.

DE DOWNTOWN ENTERPRISE

High

Mechanics

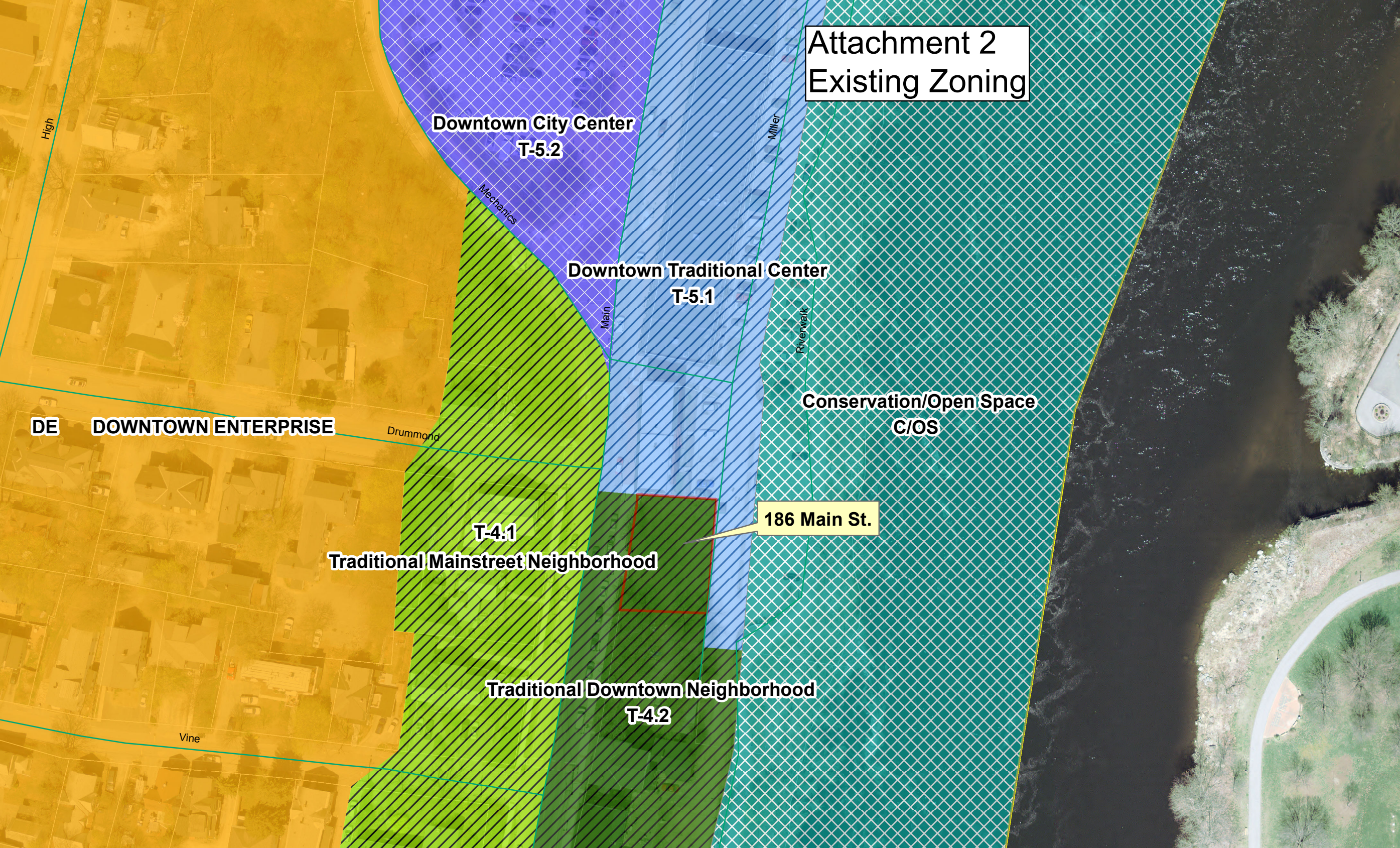
Main

Miller

Riverwalk

Drummond

Vine



Attachment 3 Proposed Zoning

**Downtown City Center
T-5.2**

**Downtown Traditional Center
T-5.1**

**Conservation/Open Space
C/OS**

DE DOWNTOWN ENTERPRISE

**Traditional Mainstreet Neighborhood
T-4.1**

**Proposed Zoning for
186 Main St.**

**T-4.2
Traditional Downtown Neighborhood**



Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDINANCE 01-02052018

BE IT ORDAINED, that the City Council hereby amends the City of Auburn Zoning Ordinance for the property located at 186 Main Street (PID # 231-020) from Traditional Downtown Neighborhood (T-4.2) to Downtown Traditional Center (T-5.1) as shown on the attached map, pursuant to Chapter 60, Article XVII, Division 2 of the Ordinances of the City of Auburn.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: 02/05/2018

Order: 08-02052018

Author: Peter Crichton, City Manager

Subject: Domestic Partner Coverage

Information:

At the City Council workshop held December 18, 2017, Chris Mumau presented information on adding Domestic Partner Health Insurance Coverage (DPC) for employees in the City of Auburn. MMEHT offers DPC, as the State of Maine allows for Domestic Partner coverage. Currently, the MMEHT agreement with the City of Auburn, does not have DPC as an option; however, the Auburn School Department does have DPC available to its employees. At this time, I am requesting that the City Council approve the addition of Domestic Partner Health Insurance coverage to the health benefit package for employees.

See attached memorandum for more information.

City Budgetary Impacts: Adding Domestic Partner Coverage, would not increase the FY18 budget.

Staff Recommended Action: Approve Domestic Partner Coverage (DPC)

Previous Meetings and History: City Council workshop / presentation by Chris Mumau, Director of Human Resources.

City Manager Comments:

I concur with the recommendation. Signature: _____

A handwritten signature in blue ink that reads "Peter G. Crichton".

Attachments:

Memorandum from City Manager, Peter Crichton



City of Auburn, Maine

Office of the City Manager

Peter Crichton, Manager

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

TO: Mayor Levesque
Auburn City Council

FROM: Peter Crichton, City Manager

DATE: February 1, 2018

RE: Domestic Partner Health Insurance Benefit

At the City Council workshop held December 18, 2017, Chris Mumau presented information on adding Domestic Partner Health Insurance Coverage (DPC) for employees in the City of Auburn. MMEHT offers DPC, as the State of Maine allows for Domestic Partner coverage. Currently, the MMEHT agreement with the City of Auburn, does not have DPC as an option; however, the Auburn School Department does have DPC available to its employees. At this time, I am requesting that the City Council approve the addition of Domestic Partner Health Insurance coverage to the health benefit package for employees.

Background

MMEHT has offered Domestic Partner Coverage (DPC) since 2004, and the Auburn School Department since 2006. Municipalities that offer DPC include Portland, South Portland, Scarborough, Saco, Augusta, Windham and others. Employees who qualify as domestic partners, need to meet certain criteria to show they are in long term committed relationships: must be at least 18 years of age; ownership in some financial property (home, bank accounts, etc.); employee pays at least 50% of support of the other participant in household expenses; must share the principal abode and be considered part of the "household" for at least 12 months; cannot be legally married or separated from another person in less than a year; cannot be covered under another person's insurance in at least 12 months. DPC is for active employees only, not every employee who is "single" will qualify. It is estimated that at this time, 3 employees could qualify, but not necessarily participate in this available health insurance coverage.

Domestic Partner Coverage - Why? And Why Now? Looking Beyond the Finances

With the estimated 3 employees who could qualify, the cost difference between the single plan and the family plan (DPC) is approximately \$904.43 per month per employee, of which the City's cost is \$768.76 per employee. This would translate to a total of \$2306.29 per month, or a total of \$27,675.48 annually. Keep in mind, that the City of Auburn budgets for each employee as if they would be in a family plan, so any cost increase for DPC coverage, is already built into the FY budgets.

Though one could choose to focus on the financial impact, it is equally important to look long term, and the “big picture”. Key points to consider, beyond the financial include the following valuable considerations:

- A) DPC is a solid business decision and great tool, in order to retain and attract good employees, in an increasingly competitive and decreasing pool of qualified applicants. The City of Auburn needs to be front and center as one of the best places to work, to attract and retain the best workforce possible at all levels of the organization.
- B) Auburn School Department has a competitive advantage with DPC, as well as local employers and other municipal or private sector employers.
- C) The choice to be in a domestic partnership and to not marry is a very personal one, and the decision is made for many reasons. In some cases, employees would give up pensions, social security and other financial benefits by getting married. Being in a domestic partnership makes more sense for those who choose this option. The City of Auburn should not be perceived as discriminating between domestic partners and married couples.
- D) In the final analysis, this would not increase the FY18 budget, or future budgets. In any given year, any given time - fluctuations happen. Employees get married, divorced, children come off family plans, and these fluctuations are absorbed within the budgeted amount. For this reason alone, the finance piece should not really be the primary focus.

Recommendation

On behalf of the City of Auburn’s employees and future employees, I want to thank you for your consideration of this valuable employee retention and attraction benefit, as we continue to work together to provide excellent services, programs and more for the citizens of Auburn.

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 08-02052018

ORDERED, that the City Council hereby authorizes the City Manager and Human Resource Director to include Domestic Partner Coverage as part of MMEHT (Maine Municipal Employee Health Trust) contract for health insurance.