



City Council Workshop & Meeting April 25, 2016 Agenda

5:30 P.M. Workshop

- A. Budget schedule – Howard Kroll (30 minutes)
- B. Executive session regarding union negotiations, pursuant to 1 M.R.S.A §405 (6)(D)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Young

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 24-04252016***
Appointing Election Clerks to serve a two year term from May 1, 2016 through April 30, 2018.
- II. **Minutes**
 - April 4, 2016 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Portrait presentation (former Mayor John Linnell)
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None
- VI. **New Business**
 - 1. **Order 25-04252016**
Approving the issuance of a Special Amusement permit to MVL, Inc., DBA Tio Juan's Margaritas Mexican Restaurant, an existing business, located at 180 Center Street. Public Hearing.
 - 2. **Public Hearing on the FY17 City Manager Budget**

VII. Executive Session

VIII. Reports

- a. Mayor's Report**
- b. City Councilors' Reports**
- c. City Manager Report**
- d. Finance Director, Jill Eastman – March 2016 Monthly Finance Report**

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: April 25, 2016

Author: Sue Clements-Dallaire, City Clerk

Subject: Discussion on FY17 City Budget schedule and process

Information: The first reading of the Appropriation Resolve to adopt the FY2017 City Budget is scheduled for Monday, May 16th. This is a review of the budget schedule and process with some recommendations from staff for proposed amendments (if any) to the budget, which may be helpful in streamlining the process.

***City Charter Sec. 8-5 (b) Amendment before adoption.** After the public hearing, the city council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts except expenditures required by law or for debt service or for an estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than total estimated income*

Advantages:

Disadvantages:

City Budgetary Impacts:

Staff Recommended Action: Discussion

Previous Meetings and History: The School Budget was presented at the 4/4/2016 Council Meeting and City Manager presented the FY17 budget at the 4/11/2016 Special Council Meeting. The public hearing on the City Manager Budget will be held during tonight's meeting.

Attachments:

- Tentative 2016 Calendar through June
- Section 8.5 of the City Charter – City Council Action on Budget
- Proposed Amendment Request Form

City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk

TO: Howard Kroll, City Manager
Denis D'Auteuil, Assistant City Manager

FROM: Sue Clements-Dallaire, City Clerk

DATE: April 21, 2016

RE: Council Meeting and Tentative Budget Calendar



The following is a tentative schedule through the end of June.

Date	Day	Time	Meeting	Place
April 25	Monday	5:30pm & 7:00pm	Council Workshop & Meeting Public Hearing on Budget	Council Chambers
April 26	Tuesday	5:30pm	Special Budget Workshop Public Safety	Council Chambers
May 2	Monday	5:30pm & 7:00pm	Council Workshop & Meeting CIP First Reading CDBG 2016-2017 Public Hearing	Council Chambers
May 4	Wednesday	7:00pm	School Committee to vote on budget	Council Chambers
May 9	Monday	5:30pm	Special Budget Workshop Planning and Development	Council Chambers
May 13	Friday		CDBG Comment Period Ends	
May 16	Monday	5:30pm & 7:00pm	Council Workshop & Meeting Council Votes on School Budget CIP (bonding) Second Reading Public hearing and first reading Appropriation Resolve CDBG 2016-2017- Budget Adoption (Action Plan)	Council Chambers
May 17	Tuesday		Absentee Ballots for School Budget Available (if Council approves)	
May 23	Monday	5:30pm	Special Budget Workshop	Council Chambers

City of Auburn

Council Schedule

			Joint Agencies	
May 25	Wednesday		CDBG Action Plan – Submission to HUD	
June 6	Monday	5:30pm & 7:00pm	Council Workshop & Meeting Second reading - Appropriation Resolve	Council Chambers
June 14	Tuesday	7:00AM to 8:00PM	ELECTION (School Budget & State Primary and possible Referendum)	
June 20	Monday	5:30pm & 7:00pm	Council Workshop & Workshop	Council Chambers
June 27 IF NEEDED	Monday	5:30pm & 7:00pm	Council Workshop/Meeting	Council Chambers

Sec. 8.5. - City council action on budget.

- A. Notice and hearing. The city council shall provide public notice of the budget process in the contemporary means of information sharing, including the city's website, if any, for:
 - 1. The times and places where copies of the message and budget are available for inspection by the public; and
 - 2. The time and place of the public hearing, not less than two weeks after the city manager submits the budget to the city council.
- B. Amendment before adoption. After the public hearing, the city council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts except expenditures required by law or for debt service or for an estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than total estimated income.
- C. Adoption. The city council shall, after at least one public hearing held at the time the city council considers its first reading of the annual appropriation resolve, adopt the budget on or before the last day of the last month of the fiscal year currently ending. If it fails to adopt the budget by this date, the budget proposed by the city manager shall go into effect.



Proposed Budget Amendment Request

Name of City Councilor Proposing the Amendment: _____

Name of City Councilor Supporting the Proposed Amendment: _____

City Charter Sec. 8-5 (b) Amendment before adoption. After the public hearing, the city council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts except expenditures required by law or for debt service or for an estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than total estimated income.

Proposed Amendment:

Please note revenue source/expense:

Additional comments or justification for this amendment:

Date submitted: _____

Please forward all proposed amendments to Howard Kroll and Denis D'Auteuil



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: April 25, 2016

Subject: Executive Session

Information: Discussion regarding union negotiations, pursuant to 1 M.R.S.A. Section 405(6)(D).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: April 25, 2016 **Order:** 24-04252016

Author: Sue Clements-Dallaire, City Clerk

Subject: Appointing Election Clerks for the period of May 1, 2016 through April 30, 2018.

Information: The municipal officers of each municipality shall appoint election clerks no later than May 1st of each general election year to serve at each voting place during the time the polls are open.

Advantages: In compliance with State law.

Disadvantages: None

City Budgetary Impacts: N/A

Staff Recommended Action: Recommend passage of Order 24-04252016 appointing Election Clerks.

Previous Meetings and History: 2 year appointments are made by May 1st of each General Election year.

Attachments:

- Title 21-A §503
- Order 24-04252016
- List of nominated Election Clerks

Maine Revised Statutes
Title 21-A: ELECTIONS
Chapter 7: ELECTION OFFICIALS

§503. ELECTION CLERKS

Election clerks are governed by the following provisions. [1995, c. 459, §33 (RPR).]

1. Qualifications; appointment; compensation. Election clerks must be at least 18 years of age, registered to vote and residents of the municipality, except that, if the municipal officers, after providing timely notice to state and local chairs of political parties of the lack of available election clerks, are unable to appoint a sufficient number of election clerks who are residents of the municipality, the municipal clerk may appoint election clerks who are not residents of the municipality but who are residents of the county and are otherwise qualified to fill the vacancies. The municipal officers of each municipality shall appoint election clerks no later than May 1st of each general election year to serve at each voting place during the time the polls are open and as counters after the polls close. A list of the election clerks appointed under this subsection must be posted at each voting place. Election clerks are entitled to a reasonable compensation as determined by the municipal officers.

[2007, c. 422, §1 (AMD) .]

1-A. Student election clerks.

[1995, c. 459, §33 (RP) .]

2. Representation of parties. The municipal officers shall consider the following for appointment as election clerks.

A. The municipal officers shall consider persons nominated by the municipal, county or state committees of the major parties to serve as election clerks. The municipal officers shall appoint at least one election clerk from each of the major parties to serve at each voting place during the time the polls are open. The municipal officers shall also appoint a sufficient number of election clerks to serve as counters after the polls close. The election clerks must be selected so that the number of election clerks from one major party does not exceed the number of election clerks from another major party by more than one. [2007, c. 422, §2 (AMD).]

B. The municipal officers shall appoint at least one election clerk nominated by the municipal committee of a qualified minor party represented on the last general election ballot for each voting place at the committee's request. [1995, c. 459, §33 (RPR).]

C. Notwithstanding subsection 1, the municipal officers may also consider persons who are 17 years of age to serve as student election clerks for a specific election. A student election clerk may perform all the functions of an election clerk as prescribed by this Title. [2003, c. 584, §4 (AMD).]

All nominations for election clerks must be submitted to the municipal officers no later than April 1st of each general election year. If a municipal committee of a major party fails to submit a list of nominees to serve as election clerks, the municipal officers may appoint registered voters enrolled in that party to serve as election clerks.

If the municipal officers are unable to appoint a sufficient number of election clerks as set forth in paragraphs A, B and C, they may appoint any other registered voter, as long as the balance between major political parties is maintained.

[2013, c. 131, §14 (AMD) .]

3. Number appointed to serve each voting place. The municipal officers shall appoint at least 2 election clerks as provided by subsection 2, paragraph A to serve at each voting place during the time the polls are open. If required to do so by subsection 2, paragraph B, they shall also appoint one election clerk to serve at each voting place during the time the polls are open. Additional election clerks may be appointed as needed. In the event of a vacancy in the election clerks appointed under this subsection, the municipal officers shall appoint alternate election clerks who may be called into service.

[1995, c. 459, §33 (RPR) .]

4. Number appointed to serve as counters. The municipal officers shall appoint election clerks in the same manner as in subsection 3 to serve as counters after the polls close.

[1995, c. 459, §33 (RPR) .]

5. Vacancies. If a sufficient number of election clerks is not available to serve on election day, the municipal clerk or the warden may appoint the necessary number of election clerks to fill the vacancies. When filling a vacancy, the municipal clerk or the warden shall first draw from the list of alternates appointed under subsection 3 and make every attempt to appoint a person with the same enrollment status as the person who vacated the position.

[1995, c. 459, §33 (RPR) .]

6. Oath of office. Before assuming the duties of office, election clerks are sworn by the municipal clerk or the warden and the oath is recorded.

[1995, c. 459, §33 (RPR) .]

7. Term of office. An election clerk holds office for 2 years from the date of appointment and until a successor is appointed and qualified, except that an election clerk who is appointed to represent a qualified minor party represented on the last general election ballot holds office only for 2 years from the date of appointment.

[1995, c. 459, §33 (RPR) .]

8. Duties. Election clerks shall attend the voting places for which they are appointed at each election during the time the polls are open or during the counting of the ballots after the polls close, as required by the terms of their appointment. They are under the direction of the warden and shall assist the warden as requested.

[1995, c. 459, §33 (RPR) .]

9. Application of city charter. This section does not affect a city charter that provides for the election of 2 persons to assist the warden in receiving, sorting and counting ballots. The persons elected under the authority of the charter are considered to be election clerks and each must represent a different major party.

[1995, c. 459, §33 (NEW) .]

10. Training.

[2001, c. 415, §5 (AFF); 2001, c. 415, §2 (RP) .]

SECTION HISTORY

1985, c. 161, §6 (NEW). 1985, c. 314, (AMD). 1991, c. 399, §2 (AMD). 1991, c. 466, §18 (AMD). 1993, c. 473, §10 (AMD). 1993, c. 473, §46 (AFF). 1995, c. 459, §33 (RPR). 1999, c. 450, §14 (AMD). 2001, c. 310, §28 (AMD). 2001, c. 415, §2 (AMD). 2001, c. 415, §5 (AFF). 2003, c. 584, §4 (AMD). 2007, c. 422, §§1, 2 (AMD). 2013, c. 131, §14 (AMD).

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James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Ernestine Gilbert, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

ORDERED, that the following individuals be and hereby are appointed as Election Clerks for the period of May 1, 2016 through April 30, 2018. See attached list.

PARTY	LAST NAME	FIRST NAME
R	Amero	Claire
R	Bachand	Claire
R	Berube	Patricia
R	Bussiere	Francois
R	Campbell	Jeffrey
R	Crowell	Joan
R	Galway	Bonnie
R	Gammon	Esther
R	Langelier	Gerald
R	Lee	Linda
R	Letourneau	Michel
R	Martel	Gerald
R	Ouellette	Beverley
R	Rossignol	Linda
R	Spear	June
R	Spiro	Danielle
R	Varney	Jeanne
R	White	Carmen
R	White-Matson	Nichole
D	Bate	Jacqueline
D	Bilodeau	Normand
D	Cavanaugh	Robert
D	Cooper	Louise
D	Cox	Margaret
D	Desgrosseilliers	Edward
D	Dufresne	Carmen
D	Gardner	Robert
D	Girouard	Jolene
D	Herrick	Eleanor
D	Kinney	Anne
D	Langelier	Pauline
D	Leavitt	Richard
D	Mahon	Joan
D	Mailey	Joseph
D	Miller	Priscilla
D	Ouellette	Alma

James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Ernestine Gilbert, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

D	Ouellette	Paul
D	Richardson	Kenneth
D	Ross	Bonnie
D	Simpson	Kevin
D	Webber	Judith
U	Martel	Claudette
U	Pelletier	Jeannine

IN COUNCIL REGULAR MEETING APRIL 4, 2016 VOL. 34 PAGE 227

Mayor LaBonté called the meeting to order at 7:20 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. Councilor Titus had an excused absence. All other Councilors were present.

I. Consent Items

1. Order 19-04042016*

Setting the date for the School Budget Validation Referendum Election for June 14, 2016.

2. Order 20-04042016*

Approving the time to open the polls at 7:00 A.M. for the June 14, 2016 Election.

Motion was made by Councilor Burns and seconded by Councilor Walker to accept the consent items as presented. Passage 6-0 (Councilor Titus absent).

II. Minutes - March 21, 2016 Regular Council Meeting

Motion was made by Councilor Walker and seconded by Councilor Burns accepting the minutes of the March 21, 2016 City Council meeting. Passage 6-0.

III. Communications, Presentations and Recognitions

Reine Mynahan presented the Community Development Block Grant (CDBG) Budget to Council.

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. No one from the public spoke.

KC Geiger – 1464 Pownal Road, and Auburn Water District President, he wanted to comment on the Mayor's comments from the last meetings "off agenda" discussion when he stated the city should "take over the Water and Sewer District and eliminate the redundant capacity of staff and equipment and we'd save taxpayers and ratepayer's significant money and end the racket". He also encouraged the Mayor to attend a few meetings to see how well run the Water and Sewer Districts are. A copy of his statement was provided and placed on file.

Peter Murphy - 15 Fairview Avenue and a volunteer board member of the Growth Council and Auburn Business Development Corporation. He stated that he is in favor of the Growth Council and explained his recent experience with them and what it meant to his business. He said that his experience with the Growth Council has been positive and has resulted in real economic growth. He also wanted to mention that the Auburn Business Association is sponsoring the Auburn Citizen of the Year on May 5th at Martindale adding that he would love to see them all there.

Jessica Michaud -180 North River Road, urged the City Council to accept the School budget.

Korin McGuigan, 444 Turner Street, stated that she has 2 children in the Auburn School District and wants them to have a great education and the great support of the community. She stated that she has the conversation with her husband often, “do we stay or do we go”? She went on to say that she loves the community and wants the ship to turn. She said she supports the teachers and the community and supports Superintendent and School Committee.

Michelle Scott and her son Quinn who is a third grader at Park Avenue School spoke. Michelle stated that she and her wife have lived in Auburn for 13 years and long before having children, they voted every year to support the school budget. She said they too have had the discussion about whether they stay in Auburn or leave. They do not want that. Her son has had phenomenal teachers and is flourishing at Park Avenue School. Quinn spoke stating that he really likes his school and said he heard that they might take away the Library Teacher. He said she is good for him and she teaches them good literacy skills. He said that she helps them with the book fair and helps them pick out good books to read adding that he hopes we keep the library teacher.

Lisa Mayer -1 Roosevelt Street, stated that this is not just a school decision it's a business decision. She said she is hoping Council will pass the Superintendent's budget and keeps the Library, Music, and Art programs.

Erin Breau - 225 South Main Street supports the proposed budget adding that she has kids in the Auburn School system and wants them to continue to get a good education adding that she supports the increase in the School budget.

V. Unfinished Business

1. Ordinance 04-03212016

Adopting the ordinance regarding parking standards for junk cars. Public hearing and second reading.

Motion was made by Councilor Stone and seconded by Councilor Walker to adopt the ordinance regarding parking standards for junk cars as presented.

Public hearing – no one from the public spoke.

Passage 6-0. A roll call vote was taken.

VI. New Business

The Mayor requested that without any objections he was taking item #2 (Order 21-04042016) under new business out of order and acted on before the hearing. There were no objections from Council.

2. Order 21-04042016

Approving the issuance of a Special Amusement and Liquor license to Firehouse Grill located at 47 Broad Street. Public Hearing.

Motion was made by Councilor Burns and seconded by Councilor Walker to approve the issuance of a Special Amusement and Liquor License to Firehouse Grill located at 47 Broad Street.

Public hearing - no one from the public spoke. Passage 6-0.

Hearing on the appeal of the denial of a business license for Indeego Spa (owner Lanli Liu) pursuant Chapter 14 Section 14-39 (a). Executive Session pursuant to 1 M.R.S.A. §405 (6)(G).

Motion was made by Councilor Burns and seconded by Councilor Walker to enter into executive session pursuant to 1 M.R.S.A. §405 (6)(G) to hear the appeal of the denial of a business license for Indeego Spa (owner Lanli Liu). Passage 6-0, time 7:56 PM.

The Mayor declared Council out of executive session at 9:10 PM.

Motion was made by Councilor Pross and seconded by Councilor Stone that the City Council deny the applicant, Lanli Liu's appeal on the denial of a business license for a massage establishment license, Indeego Spa, located at 405 Center Street because incomplete and false information was knowingly provided to the Auburn Police Department in support of the application.

Passage 5-1 (Councilor Walker opposed). A roll call vote was taken.

VII. Executive Session

Discussion on a real estate matter (Auburn Intermodal/Port of Auburn), pursuant to 1 M.R.S.A. §405 (6)(C) with possible action to follow.

Motion was made by Councilor Burns and seconded by Councilor Walker to enter into executive session pursuant to 1 M.R.S.A. §405 (6)(C) to discuss a real estate matter with possible action to follow. Passage 6-0, time 9:12 PM.

The Mayor declared Council out of executive session at 9:32 PM.

Motion was made by Councilor Pross and seconded by Councilor Walker to adopt Resolve 22-04042016 to authorize the City Manager to execute a lease agreement with the Auburn-Lewiston Municipal Airport as follows;

Be it resolved by the Auburn City Council that the City Manager is hereby authorized to execute a lease agreement with the Auburn-Lewiston Municipal Airport to lease real property north of Lewiston Junction Road for the Maine Intermodal Transportation Facility, as shown on Exhibit A as parcels I, II, and III, at a rent of \$1 per year for a term of 99 years.

Passage 6-0.

VIII. Reports

Mayor's Report – Mayor LaBonte reported that CMCC is pursuing an EDA grant for their Precision Machining Technology Lab on its campus. As part of the process, they have to demonstrate to EDA that they have worked to raise public awareness and the local elected body is aware of the project. He would like the minutes to reflect that. He provided a fact sheet that has been attached to the minutes and placed on file in the Clerk's office.

Councilor Young – reported that earlier in the meeting that we were not being recorded live on Great Falls TV but he did get a report that 10 minutes into the meeting we did go live. He also commented that Great Falls TV is supposed to have a meeting on Thursday however he has not seen a posting that a meeting is scheduled. He also hasn't heard whether or not the Lewiston Auburn Public Health Committee was meeting or not. He has not seen anything posted for that either.

Councilor Burns – reported that the Citizen's Advisory Committee met last week to discuss the CDBG and Home budget. The room was full and it was a robust discussion. The meeting lasted for approximately 3 hours and they went over the budget line by line. He thanked the members of the CAC for their hard work. He also reported that last Friday was the monthly meeting of the Lewiston Auburn Growth Council. There was a long discussion among members there as they went over the draft scope of service and metrics on how they are going to evaluate their performance.

Councilor Walker – reported on April 21st at 6:00 PM is the MMWAC (Mid Maine Waste Action Corporation) kickoff. Joe Kazar will be here at Auburn Hall. The public is invited to attend. Joe will be retiring soon so it will be a good time for people to come and speak to Joe. It is the kick off for Earth Day in the City of Auburn.

City Manager – reported that he was gone last week on active duty in Virginia and he is glad to be back. He noted that there would be a meeting next Monday where he will roll out the Municipal budget and hopefully come up with a schedule on department and agency budget presentations.

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

No one from the public was present to speak.

X. Adjournment

Motion was made by Councilor Stone and seconded by Councilor Young to adjourn. All were in favor, the meeting adjourned at 9:45 PM.

A True Copy.

ATTEST 
Susan Clements-Dallaire, City Clerk

Central Maine Community College Grant Application to the EDA

- Central Maine Community College (CMCC) is applying for a grant from the Economic Development Administration (EDA) of the U. S. Department of Commerce for funding to construct an addition to the existing Precision Machining Technology (PMT) lab on its campus. In addition, the college proposes to renovate a section of the existing lab interior, including an outdated tool crib, an inspection lab, faculty offices and a computer lab. This renovation will provide the room necessary to provide adequate space for equipment use in traditional classes, and customized training and specialty equipment use by regional manufacturers.
- An EDA will supplement funds already received for this project from a private foundation.
- In addition to precision metal manufacturing companies, wood products manufacturers in our area also stand to benefit greatly from the PMT lab expansion. If this industry is to remain competitive, it needs trained workers who can program and operate state-of-the-art equipment, such as 4- and 5-axis mills and live tooling lathes.
- The lab is currently a 10,000 square foot space that has been transformed from manual to CNC focus. Over the past seven years, the College has invested 1.7 million dollars in CNC equipment, growing the inventory from five CNC machines in 2008 to 24 in 2015. As a result, spacing between machines is now at minimum levels.
- Enrollment in the Precision Machining Technology program has grown significantly over the past ten years, going from 55 students in 2007 to 194 full and part-time students in 2015.
- Training for regional companies continues to grow with requests ranging from basic machining to CNC 5-axis training. Use of space and equipment by area businesses is also on the rise as small manufacturers need access to specialized equipment.
- The larger space will provide a safer and more professional lab environment. The expansion of the Quality Testing Lab will allow for additional classes to help meet growing industry demand. Overall, the renovation/ expansion will accommodate additional students, certificate programs, customized training for businesses, and teacher training to support manufacturing programs throughout the nation.
- With funding from the National Science Foundation, this College has been on the forefront of curriculum development for precision machining programs since 2008. In 2013, research indicated that there was no curriculum available for purchase in the area of multi-axis machining. CMCC has been the lead developer of such curriculum since that time and runs dissemination workshops every summer for faculty all over the United States.
- According to the Manufacturers Association of Maine and information posted on online job sites, there are an estimated 900 openings for precision machinists all over the state of Maine. In addition, the MAME reports that there are over 1800 manufacturers in Maine employing more than 54,900 people who earn a median wage of \$54,644.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: April 25, 2016

Order: 25-04252016

Author: Alison F. Pepin, License Specialist

Subject: Special Amusement Permit request for MVL, Inc., DBA Tio Juan's Margaritas Mexican Restaurant

Information: MVL, Inc., DBA Tio Juan's Margaritas Mexican Restaurant, an existing business, located at 180 Center Street, applied for a Special Amusement Permit. Police, Fire, and Code have completed the necessary inspections and have granted approval.

Advantages: May attract additional patrons, both local and out of town and helps to promote Auburn as a business friendly community and a nice place to visit.

Disadvantages: The potential for disorderly conduct.

City Budgetary Impacts: None

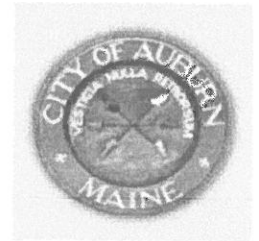
Staff Recommended Action: Public hearing and recommend passage.

Previous Meetings and History: N/A

Attachments:

- Application
- Background check
- Public Notice
- Order 25-04252016

Police: OK 04/19
Fire: OK 04/20
Code: OK 04/20
Tax: -OK 4/20



City of Auburn
Special Amusement Permit
Application & Re-Application
LICENSE / APPLICATION FEE: \$125.00

DATE OF APPLICATION: 04/04/2016

- ☐ CLASS A – RESTAURANTS WITH ENTERTAINMENT, WHICH DOES NOT HAVE DANCING
- ☐ CLASS B – LOUNGES / BARS WITH ENTERTAINMENT, WHICH DOES NOT HAVE DANCING
- ☒ CLASS C – EITHER RESTAURANTS OR LOUNGES / BARS WITH ENTERTAINMENT, INCLUDING DANCING
- ☐ CLASS D – FUNCTION HALLS WITH ENTERTAINMENT, INCLUDING DANCING

RENEWAL APPLICANTS: HAS ANY OR ALL OWNERSHIP CHANGED SINCE YOUR LAST APPLICATION?

YES ☐ **NO** ☐

BUSINESS NAME: Don Juan's Margaritas Mexican Restaurant

PHYSICAL ADDRESS: 180 Center St. Auburn, Me 04002

(IF A NEW BUSINESS, WHAT WAS FORMERLY IN THIS LOCATION: _____)

MAILING ADDRESS: same as above

BUSINESS TELEPHONE NUMBER: 207-782-6036

OWNER(S): MUST LIST EVERY PERSON OR CORPORATION WHO HAS A FINANCIAL INTEREST IN THE BUSINESS. USE ADDITIONAL PAPER IF NECESSARY.

1. OWNER: John Pelletier
DATE OF BIRTH: 07/02/1959
ADDRESS: 2 Cullen Bay Rd Dover, NH
PRIMARY TELEPHONE NUMBER: _____
SECONDARY TELEPHONE NUMBER _____

2. OWNER: David Pelletier
DATE OF BIRTH: 07/05/1966
ADDRESS: 637 Long John Rd. Rye, NH
PRIMARY TELEPHONE NUMBER: _____
SECONDARY TELEPHONE NUMBER _____

3. OWNER: E. Stanton Bagley
DATE OF BIRTH: 04/25/1946
ADDRESS: 8745 49th Terrace E. J. Bradenton, FL
PRIMARY TELEPHONE NUMBER: _____
SECONDARY TELEPHONE NUMBER _____

HAS THE APPLICANT / PARTNERS AND OR CORPORATION
OFFICERS EVER BEEN ARRESTED, INDICTED OR CONVICTED
OF ANY VIOLATION OF
LAW? NO

IF YES, LIST WHO, THE DATE, THE LOCATION AND THE
OFFENSE(S) CHARGED. _____

DOES THE ISSUANCE OF THIS LICENSE DIRECTLY OR INDIRECTLY BENEFIT ANY CITY EMPLOYEE(S)? ☐ YES ☒ NO

IF YES, LIST THE NAME(S) OF EMPLOYEE(S) AND DEPARTMENT(S): _____

HAVE ANY OF THE APPLICANTS, INCLUDING THE CORPORATION IF APPLICABLE, EVER HELD A BUSINESS LICENSE WITH THE CITY OF AUBURN? ☒ YES ☐ NO

IF YES, PLEASE LIST THE BUSINESS NAME(S) AND LOCATION(S): CLASS 1 Spirits/wines/malt
- city of Auburn business license (Tobacco)

DESCRIBE IN DETAIL THE KIND AND NATURE OF BUSINESS AND PROPOSED ENTERTAINMENT AND / OR DANCING

On May 5th, 2016 we would like to have
a band, serve alcohol & food in the parking
lot. DD
Band/live music DD

PLEASE CHECK OFF THE DAYS THAT YOU WILL BE OPEN AND FILL IN THE HOURS OF OPERATION.

SUNDAY	<u>1130 am - 11 PM</u>	HOURS: _____
MONDAY	<u>1130 am - 11 PM</u>	HOURS: _____
TUESDAY	<u>1130 am - 11 PM</u>	HOURS: _____
WEDNESDAY	<u>1130 am - 11 PM</u>	HOURS: _____
THURSDAY	<u>1130 am - 1 am</u>	HOURS: _____
FRIDAY	<u>1130 am - 1 am</u>	HOURS: _____
SATURDAY	<u>1130 am - 1 am</u>	HOURS: _____

DESCRIBE IN DETAIL THE ROOM(S) TO BE USED UNDER THE PERMIT. It will be the portion of the parking lot roped off w/ tables + a tent.

ATTACH A DIAGRAM OR FLOOR PLAN OF YOUR BUSINESS. ON THE DIAGRAM PLEASE LIST THE FOLLOWING:

1. MAIN ENTRANCE
2. SECONDARY ENTRANCES
3. FIRE ESCAPES
4. FIRE EXTINGUISHERS
5. DESIGNATED SMOKING AREAS
6. LOCATION OF STATIONARY SECURITY PERSONNEL
7. FOOD SERVING OR PREPARATION AREAS
8. THE DIRECTION OF ANY SPEAKERS
9. THE DANCING AREA
10. LOCATIONS WHERE ALCOHOL WILL BE SOLD

ATTACH A TYPED LIST OF ALL EMPLOYEES INCLUDING THE FOLLOWING INFORMATION:

- NAME (TO INCLUDE ALL PREVIOUS NAMES USED)
- DATE OF BIRTH
- ADDRESS
- IF THEY HAVE EVER BEEN EVER BEEN ARRESTED, INDICTED OR CONVICTED OF ANY VIOLATION OF LAW? _____

IF YES, LIST THE DATE, THE LOCATION AND THE OFFENSE(S) CHARGED. _____

HAS THE HAS THE APPLICANT / PARTNERS AND OR CORPORATION OFFICERS EVER HAD A SPECIAL AMUSEMENT LICENSE DENIED OR REVOKED? NO

IF YES, LIST THE DATE, THE LOCATION AND DESCRIBE THE CIRCUMSTANCES. _____

**PLEASE BE ADVISED THAT THE APPLICANT OR RE-APPLICANT
MAY BE REQUIRED TO COMPLY WITH THE FOLLOWING
CONDITIONS:**

1. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE TWO COUNTERS OR CLICKERS AT EACH ENTRANCE. ONE WILL BE USED TO DOCUMENT THE PATRONS THAT HAVE ENTERED THE ESTABLISHMENT. THE SECOND WILL BE USED TO DOCUMENT THE PATRONS THAT HAVE EXITED THE ESTABLISHMENT. THIS WILL GIVE THE STAFF AND PUBLIC SAFETY PERSONNEL AN ACCURATE COUNT OF PATRONS IN THE ESTABLISHMENT.

2. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE THE MAXIMUM SEATING AND OR OCCUPANCY CAPACITY CLEARLY LISTED IN EACH ROOM THAT IS OPEN TO THE PUBLIC.

3. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE SECURITY AND OR STAFF STATIONED AT ALL TIMES AT ALL ENTRANCES AND EXISTS USED BY THE PUBLIC.
4. APPLICANT AND OR RE-APPLICANT AGREES TO KEEP THE DESIGNATED SMOKING AREA CLEAN AND HAVE APPROPRIATE RECEPTACLES AVAILABLE FOR THEIR PATRONS.
5. APPLICANT AND OR RE-APPLICANT AGREES TO, IF SO ORDERED BY THE CHIEF OF POLICE, TO HIRE SWORN MEMBERS OF THE AUBURN POLICE DEPARTMENT FOR SECURITY. THE RATE WILL BE AT THE CURRENT CITY OF AUBURN DETAIL RATE. THESE OFFICERS WILL SUPPLEMENT THE EXISTING STAFF OR SECURITY. THE BELOW CHART WILL BE USED AS A GUIDE IN DETERMINING THE NUMBER OF OFFICERS REQUIRED.

Number of Attendees	Number of Police
1--200	2
201--400	4
401--600	6
601+	One supervisor, and one additional officer for each 200 attendees or portion thereof in excess of 601

**SPECIAL AMUSEMENT PERMITS SHALL EXPIRE AT THE SAME
TIME AS A STATE ISSUED LIQUOR LICENSE.**

I / WE HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THE APPLICATION ARE TRUE. I / WE AGREE AND UNDERSTAND THAT ANY MISSTATEMENTS OR OMISSIONS OF MATERIAL FACT HEREIN WILL RESULT IN REFUSAL OF LICENSE OR REVOCATION OF LICENSE IF ONE HAS ALREADY BEEN ISSUED.

IT IS UNDERSTOOD THAT THIS AND ANY APPLICATION(S) SHALL BECOME PUBLIC RECORD AND THE APPLICANT(S) HEREBY WAIVE(S) ANY RIGHTS TO PRIVACY WITH RESPECT THERETO.

I / WE HEREBY AUTHORIZE THE RELEASE OF ANY CRIMINAL HISTORY RECORD TO THE CITY OF AUBURN. I / WE WAIVE ANY RIGHTS TO PRIVACY WITH RESPECT THERETO.

I / WE AGREE TO NOT IMPLEMENT ANY CHANGES OR MODIFICATIONS AFTER RECEIVING APPROVAL OF THE SPECIAL AMUSEMENT PERMIT. (SOME EXAMPLES ARE HOURS OF OPERATION, DAYS OF OPERATION AND THE BUILDING LAYOUT)

ALL REQUESTS FOR MODIFICATION(S) OF THE APPROVED SPECIAL AMUSEMENT PERMIT MUST BE SUBMITTED IN WRITING TO THE CITY OF AUBURN. ANY CHANGES MADE WITHOUT APPROVAL FROM THE CITY OF AUBURN MAY RESULT IN AN IMMEDIATE SUSPENSION OF THE SPECIAL AMUSEMENT PERMIT.

PENALTY: (CITY OF AUBURN ORDINANCE, CHAPTER 14 SECTION 2.23, (8)-(h))

VIOLATION OF ANY PROVISION OF SECTION 2.23. SHALL BE PUNISHED BY A CIVIL PENALTY OF FIVE HUNDRED DOLLARS (\$500.00). EACH ACT OF VIOLATION AND EVERY DAY UPON

WHICH ANY SUCH VIOLATION SHALL OCCUR SHALL
CONSTITUTE A SEPARATE OFFENSE. IN ADDITION TO SUCH
PENALTY, THE CITY MAY ENJOIN OR ABATE ANY VIOLATION
OF SECTION 2.23 BY APPROPRIATE ACTION. IN THE EVENT
THAT THE CITY SHALL PREVAIL IN ANY ACTION TO ENFORCE
SECTION 2.23, THE CITY SHALL RECOVER ITS COSTS OF SUIT,
INCLUDING REASONABLE ATTORNEY FEES.

IT IS UNDERSTOOD THAT I / WE WILL SUBMIT ANY ADDITIONS
OR SUBTRACTIONS OF ANY FULL TIME, PART TIME OR
VOLUNTEER STAFF MEMBERS WITHIN (7) SEVEN BUSINESS
DAYS TO THE CITY OF AUBURN. I / WE AGREE TO SUPPLY THE
REQUIRED INFORMATION ON ALL NEW EMPLOYEES.
(INFORMATION REQUIRED IS FOUND ON PAGE (4) FOUR IN
THIS APPLICATION.)

NAME (PRINTED) Danielle Duboc

SIGNATURE OF INDIVIDUAL Danielle Duboc

IF PARTNERSHIP, BY MEMBERS OF THE PARTNERSHIP.

NAME (PRINTED) _____

SIGNATURE OF INDIVIDUAL _____

NAME (PRINTED) _____

SIGNATURE OF INDIVIDUAL _____

NAME (PRINTED) _____

SIGNATURE OF INDIVIDUAL _____

NAME (PRINTED) _____

SIGNATURE OF INDIVIDUAL _____

NAME (PRINTED) _____

SIGNATURE OF INDIVIDUAL _____

ADMINISTRATIVE USE ONLY:

1. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE TWO COUNTERS OR CLICKERS AT EACH ENTRANCE. ONE WILL BE USED TO DOCUMENT THE PATRONS THAT HAVE ENTERED THE ESTABLISHMENT. THE SECOND WILL BE USED TO DOCUMENT THE PATRONS THAT HAVE EXITED THE ESTABLISHMENT. THIS WILL GIVE THE STAFF AND PUBLIC SAFETY PERSONNEL AN ACCURATE COUNT OF PATRONS IN THE ESTABLISHMENT.

2. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE THE MAXIMUM SEATING AND OR OCCUPANCY CAPACITY CLEARLY LISTED IN EACH ROOM THAT IS OPEN TO THE PUBLIC.

3. APPLICANT AND OR RE-APPLICANT AGREES TO HAVE SECURITY AND OR STAFF STATIONED AT ALL TIMES AT ALL ENTRANCES AND EXISTS USED BY THE PUBLIC.

4. APPLICANT AND OR RE-APPLICANT AGREES TO KEEP THE DESIGNATED SMOKING AREA CLEAN AND HAVE APPROPRIATE RECEPTACLES AVAILABLE FOR THEIR PATRONS.

5. APPLICANT AND OR RE-APPLICANT AGREES TO, IF SO ORDERED BY THE CHIEF OF POLICE, TO HIRE SWORN MEMBERS OF THE AUBURN POLICE DEPARTMENT FOR SECURITY. THE RATE WILL BE AT THE CURRENT CITY OF AUBURN DETAIL RATE. THESE OFFICERS WILL SUPPLEMENT THE EXISTING STAFF OR SECURITY. THE BELOW CHART WILL BE USED AS A GUIDE IN DETERMINING THE NUMBER OF OFFICERS REQUIRED.

Number of Attendees	Number of Police
1--200	2
201--400	4
401--600	6
601+	One supervisor, and one additional officer for each 200 attendees or portion thereof in excess of 601

Chapter 14-Business Licenses & Permits-Article II Sec.14-34
Certification from City Officials *Before a license is issued the City Clerk shall submit the application for certification to the Code Enforcement Officer, Fire Chief, Chief of Police and City Treasurer. Please allow at least 3 weeks for this process.*

Margaritas Employee List

Gregory Alexander	Daniel Coulombe	James Murphy
Tricia Alexander	Josh Dumaine	Kelsie Obi
Kristian Aleversen	Devin Duval	Rebecca Poirier
Michelle Arsenault	Andes Elais	Aeron Roberts
Stephany Bailey	Lacy Frechette	Max Robitalle
Katie Beal	Shayla Getchell	Blaine Shrader
Andrea Bennett	Dylan Jamison	Kira Shaikh
Nicole Brusso	Krystle Kelly	Miles Shorty
Tricia Brusso	Alexis Koutsikos	Robert St. Laurent
Chasity Cameron	April Lambert	Andrea Stain
Darian Carney	Celia Mawhinney	Seth Stickino
Karter Carney	Louise McLean	Chrissy Vining
Noah Carney	Stephen Michaud	
Allison Chapman	Betty Mills	



MAINE STATE BUREAU OF IDENTIFICATION
45 Commerce Drive, Suite 1 / STATE HOUSE STATION # 42
AUGUSTA, ME 04333
(207) 624-7240 (VOICE)

DANIELLE M DUBUC
21 MINERAL SPRING RD.
WINDHAM, ME 04062

Transaction Response #: MIQ99C815029

Criminal History Record

Introduction

This criminal history record was produced in response to the following request
(Produced on 2016-04-01) :

Inquiries Name(s) DANIELLE M DUBUC (1972-04-10)

NO MATCH WAS FOUND FOR YOUR REQUEST.



60 Court Street
Auburn, Maine 04210
Tel: (207) 333-6601 ext. 1158
Fax: (207) 333-6625

RECEIPT

BILL TO:

Greg Cyr

Receipt Number: TRC-008559-04-04-2016

Date: 04/04/2016

Amount**PRIMARY FEES**

Invoice Number: 8050

Special Amusement	\$125.00
Hearing Ad	\$100.00

PAYMENTS RECEIVED

Date	Payment Method	Amount Received
04/04/2016	Credit Card	\$225.00
	Total Payment	\$225.00
	Change Due	\$0.00

**CITY OF AUBURN
PUBLIC NOTICE**

A public hearing will be held on Monday, April 25, 2016 at 7:00 p.m. or as soon as possible thereafter, in the Council Chambers of Auburn Hall, 60 Court Street, to consider the Special Amusement Application for:

**MVL, Inc., DBA, Tio Juan's Margaritas Mexican Restaurant
located at 180 Center Street, Auburn, Maine**

All interested persons may appear to show cause, if any they may have, why this license should not be granted.

James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Ernestine Gilbert, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 25-04252016

ORDERED, that the City Council hereby approves the Special Amusement Permit for MVL, Inc., DBA, Tio Juan's Margaritas Mexican Restaurant located at 180 Center Street, Auburn, Maine.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: April 25, 2016

Author: Sue Clements-Dallaire, City Clerk

Subject: Public Hearing on the FY17 City Manager Budget

Information: In accordance to the City Charter-Article VIII - Sec. 8.5 (A-2), a public hearing takes place not less than two weeks after the City Manager submits the budget to the City Council.

Financial: FY2017 Budget

Action Requested at this Meeting: Allow members of the public to comment and be heard in regards to the proposed FY17 City Manager Budget

Previous Meetings and History: The School Budget was presented at the 4/4/2016 Council Meeting and City Manager presented the FY17 budget at the 4/11/2016 Special Council Meeting.

Attachments:





City Charter-Article VIII - Sec. 8.5 (A-2)










Sec. 8.5. - City council action on budget.

- A. Notice and hearing. The city council shall provide public notice of the budget process in the contemporary means of information sharing, including the city's website, if any, for:
 - 1. The times and places where copies of the message and budget are available for inspection by the public; and
 - 2. The time and place of the public hearing, not less than two weeks after the city manager submits the budget to the city council.
- B. Amendment before adoption. After the public hearing, the city council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts except expenditures required by law or for debt service or for an estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than total estimated income.
- C. Adoption. The city council shall, after at least one public hearing held at the time the city council considers its first reading of the annual appropriation resolve, adopt the budget on or before the last day of the last month of the fiscal year currently ending. If it fails to adopt the budget by this date, the budget proposed by the city manager shall go into effect.


**THE FOLLOWING
INFORMATION IS
PROVIDED BY
COUNCILOR
LEROY WALKER
AUBURN WARD 5**



Microsoft
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Type here to search Entire Mailbox    Options  Sign out

Mail       Close   

Deleted Items (1664)
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 911 Director and Emergen...
 Manage Folders...

the 2016 school budget

3whitmans [3whitmans@myfairpoint.net]

Sent: Monday, April 04, 2016 11:50 AM**To:** Howard Kroll; Jonathan LaBonte; James Pross (Council); David Young; Robert Stone (Council); Ernestine Gilbert (Council); Grady Burns (Council); Andy Titus (Council); Leroy Walker (Council)

Dear City Council,

Please help me understand. The school is considering a budget with an increase that is equal to the cost of living, yet this budget would result in a catastrophic impact that would "devastate" the schools, necessitating drastic cuts including the librarians. I ask you; in what fantasy world does an increase necessitate cuts? How much longer is the public supposed to believe this tripe?

The presentation of the budget to a room packed with individuals including a rabbi, current teachers, retired teachers and even young students all with prepared scripts or who were coached is hardly representative of the Auburn community. We have heard this dog and pony show year after year. In the past we have had to endure multiple threats to close the shining star of the Auburn School system out in East Auburn. Before you consider one dime of our taxpayer dollars going to a school system that has proven that they can't manage money and have precious little to show for the "quality education" they have promised for years, you should recall the story of "the boy who cried wolf", as this is exactly the tactic we are seeing once again this year with the threats to cut the librarians if they don't get the budget they desire. Except like the village people in the story, this time we shouldn't believe it.

Also consider that last year the school put a supplemental budget before the voters in addition to receiving millions in state and federal government funds after our initial vote on the budget. How many times have we seen the budget put to multiple votes until the exhausted voters give up and the budget passes with over 90 percent of the people of Auburn not even voting?

We constantly hear claims that the budget is bare bone or that the school has looked for every possible cut. Yet, one of the first orders of business after the new school board was sworn in was to create and fill a new position called an "aspirations director" as well as new vice principal that were unanimously supported without any meaningful discussion of cost or necessity by the green school board members and their puppeteers. I'd like to ask if you really know how many more of these questionable jobs have been conjured up for our bloated school system that have never been called into check?

Finally, school business manager Jude Cyr said that tax dollars collected

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Outlook Web App

Type here to search

Entire Mailbox

Options

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Mail

 **Deleted Items** (1664)
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 **911 Director and Emergen...**

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Build it and they will come; just another Hollywood fantasy

3whitmans [3whitmans@myfairpoint.net]

Sent: Friday, April 08, 2016 1:06 PM

To: James Pross (Council)

Cc: David Young; Leroy Walker (Council); Andy Titus (Council); Robert Stone (Council); Jonathan LaBonte; Howard Kroll; Ernestine Gilbert (Council); Grady Burns (Council)

Dear James Pross,

I read the Sun Journal story that quoted you as saying that "it's exciting for me to see us thinking of how to spend existing revenues in a way that supports the philosophy that education is important to the future of economic development in this community" and I was wondering if you can actually cite any examples in Maine of investments in education being the impetus of business and economic development. The idea that investment in education will result in businesses, executives and families coming to Auburn actually has little if any factual basis. In fact quite the contrary, one town after another is bankrupt by over expenditure on schools that have boosted mill rates through the roof and left all the townspeople scrambling to get out of town, with the promised business no where to be found. . Where is the business flocking to Oxford, Turner or Buckfield or countless other towns that have spent way beyond their ability to pay. I suggest you take a good look around your newly adopted state and stop listening to the baseless propaganda being generated down at the school by a bunch of power hungry empire builders who have been making big promises for decades and delivering next to nothing.

Sincerely,

Alan Whitman

Connected to Microsoft Exchange

Dear Homesteaders of Auburn,

Our school superintendent's "world yet imagined" is here. Where Out of Staters coming to Auburn are bamboozled into believing that 38th in the nation is excellence! Where butchering ancient oaks and pine for a land lab is perceived as excellence! This world yet imagined is just unbelievable. Tell me more you say? Well the discussion is closed now with no big trees to study. Fear not, it is OK. It was Men's Club land. Money for stolen trees has disappeared. Our school superintendent says reassuringly to the taxpayers that by adding differently she'll still be able to give herself a five thousand dollar raise. Thank God! That the money spent on paving and erecting spot lights on East Auburn Men's Club land will be sucked up by our ignorant taxpayers while the school cries that "it is all about the kids"...done deal!

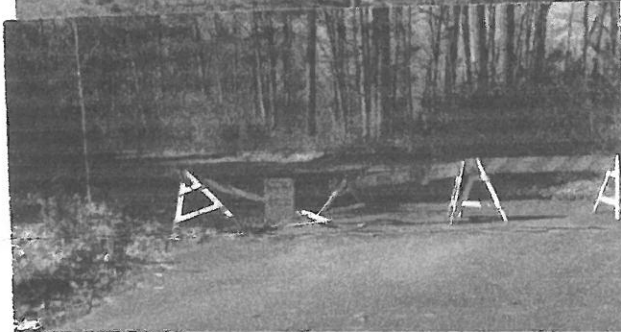
Now enter school lawyers to fight to steal East Auburn Men's Club land. Taxpayer funded of course. This "world yet imagined" with no checks and balances is just fantastic. You know as long as you don't pay property taxes. Out to lunch Auburn officials propose a tax of over \$3,200 on a home valued at \$150,000. That is almost \$300 a month just for taxes. Add a mortgage, insurance, car payments and you have costs that will prevent any families from coming here. This town is unaffordable! I'm old school where adding and subtracting come out to an honest total. How sad for the people on fixed incomes who have not even seen a dollar raise for the year. The city official's plan is to steal from Peter to pay Paul. The battle cry is "throw millions at it" and "it is all about the kids". Sweep the town charter under the rug. Truth be damned. Bring in the out of stater consultants to tell us what to do. Great! We just got traffic moving smoothly through our down town and the out of state consultant says "slow it down" and has all ready headed back to Taxachussetts...thanks for taking our money!

Entering Auburn from the North, the first thing you see is a barricaded up rest area with a "keep out sign". I guess there is no rest to be had here, so I guess we'll keep moving. Then a sign says we're "certified business friendly" but not for public use. So we'll proceed down Route 4 and try to pull over by the lake Auburn outlet for a picnic. We see; new paint, new fence, new gate...all locked up tight. Auburn message is go play and picnic elsewhere. So you take the kids down to the public boat launch for a little fishing in the Androscoggin river. Well, here is a world yet imagined again. You got it, broad daylight and the public boat launch is gated and locked with a big sign saying "no trespassing dusk to dawn". Who is this evil person who is going to deny kids the joy of fishing in broad daylight. Never mind that these kids will never know the thrill and excitement, the aliveness of the night, croaking frogs, singing turtles, the anticipation of catching an eel or a catfish under the hissing glow of a lantern. Now drag the needle across that record...that is the end of that song, THE PLACE IS CLOSED. So you take the kids to our illustrious Museum...yep! It's closed also. Missed the one day a year that it was open. My babysitting day. A "world yet imagined" is here because I never would have imagined it. Build it and they will come. And when they do come, if they come, we'll put a gate on it and lock everybody out. We've been taxed out, locked out, bummed out and now we are stressed out over what has been done to our little town. Look at the attached pictures and they will speak a thousand words.

Signed,


Jeffrey Keenan
209 Oak Hill Rd.
Auburn, ME 04210
Tel: 782 9433

One voice crying at the gates with fishing license, boat registration and property tax bill in hand.
Truly a memory of a lifetime gone wrong.



Rt 4 Parking lot
TURNER LINE

Branch Auburn

Androscoggin River
North River Road

Night House
Esplanade
walk way
Auburn.

Mid-Maine Waste Action Corporation

*110 Goldthwaite Road
P.O. Box 1750
Auburn, Maine 04211-1750
(207) 783-8805
Fax (207) 783-9831
www.midmainewaste.com*

MEMORANDUM

To: MMWAC Executive Committee
From: Joseph E. Kazar, Executive Director
Subject: Minutes March 15 meeting
Date: March 31, 2016



Attached please find the subject minutes for your review. We meet next on Tuesday, April 5 at 9:00 AM.

Please contact me if you have any questions.

cc: Board of Directors

Reference No.: 03709

MEMBER COMMUNITIES:

AUBURN • BOWDOIN • BUCKFIELD • LOVELL • MINOT • MONMOUTH • NEW GLOUCESTER • POLAND • RAYMOND • SUMNER • SWEDEN • WALES

**Draft - Minutes of the March 15, 2016
Executive Committee Meeting**

The Executive Committee of the Mid-Maine Waste Action Corp. met on Tuesday, March 15, 2016, at 11:50 AM, at MMWAC's offices in Auburn.

1. Roll Call

President Landry called the meeting to order. Members present were: Curtis Lunt, Bradley Plante, Eda Tripp and Leroy Walker, as well as staff Michael Daily, Joseph Kazar, and John King.

2. Minutes

Mr. Walker made a motion, seconded by Mr. Lunt, and approved 5/0 to accept the minutes of the February 16, 2016 Executive Committee meeting.

3. Monthly Activity Reports

Ms. Tripp made a motion, seconded by Mr. Walker, and approved 5/0, to accept the February Monthly Activity Report.

4. Updates

Mr. Kazar reported that the Town of Winthrop has voted to contract with MMWAC for processing and disposal services of the Town's MSW for a 10 year period commencing in April 2018, when their current contract ends.

The House voted 72/69 to indefinitely table the Legislature's Energy Utilities and Technology Committee bill, LD 273, which would create an enhanced special renewable energy credit class for Waste-to-Energy. The bill will go next to the Senate.

LD 1578, the omnibus solid waste bill continued to be worked by the Environment and Natural Resources Committee and various draft amendments have been made to the battery recycling and fee sections.

Plant Manager Daniel LaBrecque, MMWAC's 1st Plant Manager, retired from MMWAC on March 4 after a long and successful career. Mark Vachon and John King will assume Co-Plant Manager status pending the selection of a new Executive Director.

Ms. Tripp made a motion, seconded by Mr. Walker, and approved 5/0, to enter Executive Session at 12:08 to discuss contract negotiations.

President Landry declared the Committee in Public Session at 12:25 PM.

5. FY17 Staff Draft Budget

Staff presented the Draft FY17 Budget. The Committee reviewed the budget details and made several changes which are reflected in the following summary. Revenues are projected at \$6.5 million, and Operating Expenses are projected at \$6.3 million. Any Capital projects approved by the Executive Committee for FY17 would be in addition to the Operating Expenses. Average Non-Member 3- and 5-year municipal waste supply contracts are projected to average about \$71.45/ton. Member MSW is proposed at \$41.00/ton. Commercial Member waste is at \$62.00, and Private Hauler waste from non-member municipalities is at \$86.34/ton. Mr. Walker made a motion, seconded by Mr. Lunt, and approved 5/0 to recommend the Board of Directors approve the FY17 Budget. The Committee has set Thursday, April 28 for a Board meeting to consider adoption of the FY17 Budget.

Mr. Walker made a motion, seconded by Ms. Tripp, and approved 5/0, to enter Executive Session at 2:33 to discuss personnel issues.

President Landry declared the Committee in Public Session at 2:48 PM.

There being no further business Ms. Tripp made a motion, seconded by Mr. Walker, and approved 5/0, to adjourn at 2:49 PM.



THE CITY OF AUBURN KICKS OFF

EARTH DAY 2016



WITH A COMMUNITY PRESENTATION

RECYCLING AND SOLID WASTE IN AUBURN

Thursday, April 21st Auburn Hall Doors

Open at 5:30pm Speaker at 6:00pm

Waste management is all those activities and action required to manage waste from its inception to its final disposal.

An Auburn family of three generates about 1 ton of trash per year.

Auburn's recycling rate is at the current level of 8.5%.

Joseph E. Kazar, Executive Director of Mid-Maine Waste Action Corporation, will present *Auburn: Recycling & Solid Waste*

For More information contact Leroy Walker- Auburn City Councilor
(207) 577-2694 or email Lwalker@auburnmaine.gov

**THE FOLLOWING INFORMATION IS PROVIDED BY
COUNCILOR LEROY WALKER AUBURN WARD 5**

I received this message on Facebook. Thought the community should see. I wonder how many Auburn residents on fixed income currently buy a coffee each week... and is it the only treat they can afford?

Joe Gray

April 4 at 8:24pm · Auburn, ME, United States

Thank you Councilor Walker for fighting for our retired taxpayers in Auburn. Schools are vital to our long term success - everyone agrees. But we cannot sacrifice the present for future growth. We must get creative about how to fund our schools and city government.

Another councilor pointed out that the increase the school system wants is "only four cups of coffee a month" per taxpayer. So let's look at that.

One cup of coffee is \$2.48 at DD. I get the large. So if all 8,000 households in Auburn just gave up one cup of coffee a month that is nearly \$20,000 DD doesn't get. Multiply that times 4 cups a month and we're talking \$80,000 less to DD each month. If we then take that on a yearly scale we're talking \$960,000 less going into the local economy.

I'm asking councilors to think about how people are affected by their decisions. Don't just throw out "4 cups of coffee a month" like it is trivial. When you do the math, it is a potentially significant blow to the local economy.



MAY 1, 2016 NEW AUBURN MAY DAY EGG HUNT

At WALTON FIELD 1:30 to 3:30 p.m.

Kids will gather 10 brightly colored eggs and turn them in for candy
(2 age groups, 3-7 & 8-12) GAMES , FUN , MUSIC , RAFFLE

GAMES-FUN-RAFFLE-MUSIC-BABY ANIMALS & MORE!

**GOOD FAMILY
FUN**

**WALTON FIELD
MAY 1, 2016
1:30-3:30 p.m.**

**WIN PRIZES
PLAY GAMES**

**GUESS HOW
MANY EGGS
CONTEST**

**LIVE BABY
ANIMALS
LEARN TO PLANT
A SEED**

**THIS COMMUNITY
EVENT IS
SPONSORED BY THE
U N A A**

***THIS IS A RAIN OR
SHINE EVENT**

***FOR MORE
INFORMATION
CONTACT LEROY
WALKER @ 577-2694**

Mid-Maine Waste Action Corporation

*110 Goldthwaite Road
P.O. Box 1750
Auburn, Maine 04211-1750
(207) 783-8805
Fax (207) 783-9831*

Contact: Paul Landry, MMWAC Board President
576-2599

Joe Kazar
783-8805 x203
577-5175

John King
783-8805 x210

Date: April 18, 2016

MMWAC Announces Management Succession

Joe Kazar, MMWAC's Executive Director is retiring at the end of the month after a 43 year career. He has led MMWAC for the past 20 years.

The Board of Directors of the Mid-Maine Waste Action Corp (MMWAC) in Auburn has named John P. King as its next Executive Director.

Kazar said he was grateful for the opportunity the Board gave him to lead an organization that performs such an important public service. He said that MMWAC's waste-to-energy facility safely processes the area's solid waste in an advanced system that protects the environment, creates domestic renewable energy, and greatly reduces landfill requirements. He thanked the Board for their consistent support and trust, and he recognized its highly experienced staff who make it all work smoothly.

During Kazar's tenure at MMWAC, the corporation has achieved solid footing by reducing and stabilizing member and partner municipalities' disposal costs. MMWAC's owner and partner municipalities can be proud of choosing a disposal method that is cost effective, protects the environment and minimizes landfill impact, as well as protecting future generations from liability. The corporation has further strengthened its position by upgrading pollution controls with an activated carbon system, and made other capital improvements in the plant to improve online availability while reducing maintenance expenses, as well as acquiring property to allow for future expansion of services.

MMWAC Board President Paul Landry said the succession process has been underway since last summer and involved a national search with many fine candidates. The Executive Committee was assisted by STM of Brunswick in the assessment and interview process. We

feel that we have an excellent choice in John King. He has shown a depth of knowledge, seasoned experience, and is the right person to deal with the ever-changing challenges faced by this industry.

John King is a Maine Maritime graduate who has spent the last 29 years in the waste-to-energy industry, most recently with MMWAC as Plant Manager, and prior to that with Maine Energy Recovery in Biddeford.

King said he looks forward to working with the Board of Directors and owner municipalities. His main priority will be working with the Board of Directors and experienced personnel at MMWAC, to ensure that MMWAC has a long future providing low cost waste disposal to its member municipalities. MMWAC will be looking for additional revenue streams, new business opportunities, and cost savings thru efficiencies to improve the bottom line.

Kazar also announced that Marc Vachon has been named Plant Manager. Vachon has been with MMWAC for 8 years, and had a long career with Sappi operations prior to joining MMWAC. He is a Maine Maritime Academy graduate. Vachon succeeds MMWAC's first plant manager, Dan LaBrecque, who recently retired after 25 years overseeing plant operations and maintenance. LaBrecque is credited with solving the plants serious startup problems that many thought would doom its future. Under his leadership the plant routinely exceeded key performance guarantees.

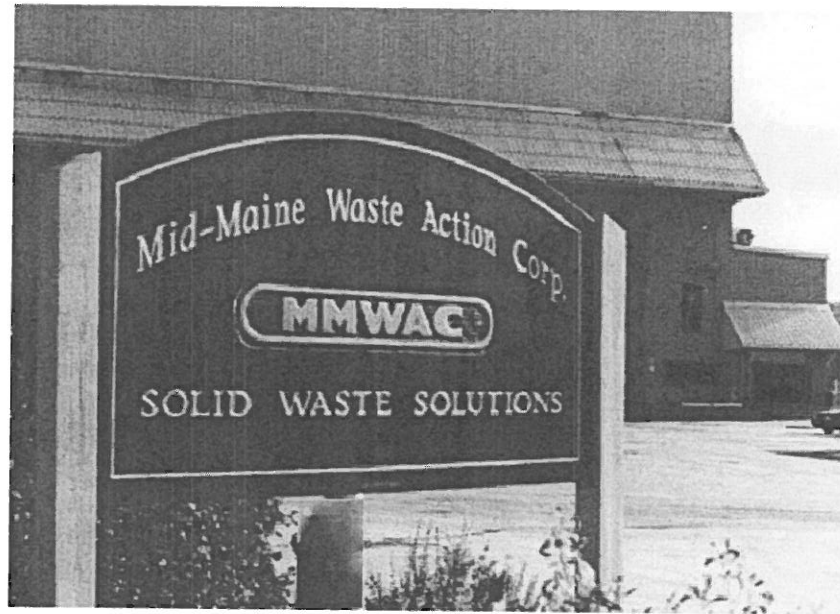
MMWAC, a quasimunicipal non-profit corporation was formed in 1986 to own and operate a 200 ton per day waste-to-energy facility, transfer station and recycling operation at its Goldthwaite Road location in Auburn. It is owned by 12 area municipalities: Auburn, Bowdoin, Buckfield, Lovell, Minot, Monmouth, New Gloucester, Poland, Raymond, Sumner, Sweden, and Wales. It has a long term relationship with the City of Lewiston through the "Ash-for-Trash" partnership, and also provides contract disposal services for 14 other municipalities, numerous private haulers, and local businesses and citizens.

MMWAC has 27 employees and utilizes many area businesses for supplies, services and to supplement staff during maintenance outages. The City of Auburn is the beneficiary of annual payments in lieu of taxes, and its residents and businesses have easy access to recycling and disposal opportunities.

Since the plant commenced operations in 1992 it has processed 1.6 million tons of household trash. The waste-to-energy process reduces trash volume by 90%, converting garbage into a sterile, inert ash that has saved close to 2 million cubic yards of scarce landfill capacity. The plant creates domestic renewable electricity from the trash and sells that to the regional electric grid. It has also reduced greenhouse gases by over 1 ½ million tons through landfill avoidance. Emissions from the operation are strictly controlled and typically range from 50 to 100 times lower than permitted levels.

MONTHLY ACTIVITY REPORT

*Mid-Maine Waste Action Corporation
March 2016
2016 Fiscal Year*



Member Communities

*Auburn • Bowdoin • Buckfield • Lovell • Minot • Monmouth • New Gloucester • Poland
Raymond • Sumner • Sweden • Wales*

Mid-Maine Waste Action Corporation

110 Goldswate Road

P.O. Box 1750

Auburn, Maine 04211-1750

(207) 783-8805

Fax (207) 783-9831

www.midmainewaste.com

MEMORANDUM

To: Board of Directors
From: Joseph E. Kazar, Executive Director
Michael Daily, Finance Director
Subject: March Financial/Activity Report - Unaudited
Date: April 15, 2016

Enclosed please find the unaudited March Activity Report covering the period from March 1 through March 31, 2016.

General Summary

Plant throughput for the month was 6,363 tons processed, or about 205 tons per day and running time throughput was 209 tons per day. Operating Revenues exceeded Expenses resulting in March having an operating gain of \$12,157 (These figures do not reflect balance sheet expenses). Year-to-date operating gain is \$162,884 compared to \$287,513 projected budget and a gain of \$122,001 in FY15. Cash and investments totaled \$5,751,864. Cash and investments are down \$196,756 from the start of FY16. The reserve goal established by the Board for FY16 is \$5,872,511 and is now at 97.9% of goal. The balance sheet shows current assets less liabilities at \$6,298,883, which is down \$24,168 from the beginning of the fiscal year.

Waste Deliveries/Operations

A total of 6,305 tons were delivered to the pit for an average of 203 tons per day. 7,259 tons were received from all sources for the month. Details on deliveries are presented in the following table:

Waste Type	Year-To-Date Tons		Variance	
	FY16 Actual	FY15 Actual	Tons	%
MSW Member	12,410	11,799	611	5.2%
Comm Member	10,929	10,797	132	1.2%
Municipal Non-Member	16,387	15,992	395	2.5%
Gate/Hauler	12,981	12,294	687	5.6%
OBW/Res TS	6,945	6,019	926	15.4%
Other	7,657	7,735	(78)	-1.0%
Total	67,309	64,636	2,673	4.1%

MEMBER COUNTIES:

AUBURN • BOWDOIN • BUCKFIELD • LOVELL • MINOT • MONMOUTH • NEW GLOUCESTER • POLAND • RAYMOND • SUMNER • SWEDEN • WALES

Waste flows to the plant and transfer station are running 4.1% above last year. Waste processed in the plant during the month was recorded at 6,363 tons, or an average of 205 tons per day. The monthly running time thruput was 209 tons. Year-to-date tons processed in the plant are equal to 194 tons per day. Running time year-to-date throughput equaled 201 tons per day. The transfer station processed 783 tons during the month from all sources and averaging 31.3 tons per day for the month, (5.5 day receiving week) and 12,586 tons year-to-date. Recyclables totaled 169 tons for the month and 1,467 tons year-to-date. Prior year and budget comparisons of processing records as follows:

	Prior Year Comparison YTD				Budget Comparison YTD			
	FY16	FY15	Variance		FY16	FY16	Variance	
	Actual	Actual	Tons	%	Actual	Budget	Tons	%
Waste-To-Energy	53,214	53,295	(81)	-0.2%	53,214	52,703	511	1.0%
Transfer Station	12,586	9,541	3,045	31.9%	12,586	8,920	3,666	41.1%
Recycling	1,467	1,864	(397)	-21.3%	1,467	1,898	(431)	-22.7%
Total	67,267	64,700	2,567	4.0%	67,267	63,521	3,746	5.9%

Cash Available to Operations

Cash balances in checking and investments total \$5,751,864 down \$79,928 from the prior month. The following is the status of the reserve goal:

Reserve Status		
	FY 16 Goal	As of 3/31/16
Operating	1,996,654	1,955,634
Capital Improvement	939,602	920,298
20-Year Plan	1,703,028	1,668,040
Rate Stabilization	1,233,227	1,207,891
Total	5,872,511	5,751,864
Total Cash		5,751,864
Surplus or (Deficit)		(120,647)

Revenue

Revenue for the month totaled \$493,779. Major categories of revenue by month include: tipping fees, \$452,131; power contract, \$30,888; recycling, \$5,276; interest, \$4,411; other, \$1,073. Revenue for the month was \$44,722 above budget projections and \$10,559 above FY15. Year-to-date revenue is \$4,739,785, which is \$139,135 below budget and \$81,541 above FY15.

The table that follows shows detail relative to electrical sales:

	Price per MWhr		Electrical Output MWhr				Electrical Revenue			
	FY15	FY16	FY15		FY16		FY15	FY16		
	Month	Actual	Budget	Actual	Budget	Actual	Actual	Budget	Actual	
Jul	\$35	\$45	\$27	1,421	1,421	1,408	\$49,759	\$63,345	\$38,308	
Aug	\$32	\$38	\$38	1,514	1,514	1,418	\$48,475	\$58,112	\$54,164	
Sep	\$38	\$37	\$36	1,528	1,528	1,447	\$58,184	\$56,468	\$51,492	
Oct	\$34	\$38	\$38	1,256	1,256	1,207	\$42,871	\$47,935	\$45,409	
Nov	\$46	\$52	\$29	1,564	1,564	1,426	\$72,501	\$80,742	\$41,838	
Dec	\$45	\$46	\$25	1,503	1,503	1,476	\$67,378	\$69,385	\$36,311	
Jan	\$67	\$76	\$37	1,422	1,422	1,535	\$94,846	\$108,310	\$56,205	
Feb	\$120	\$114	\$29	1,255	1,383	1,449	\$151,233	\$157,870	\$41,387	
Mar	\$59	\$57	\$20	1,332	1,222	1,542	\$79,086	\$69,879	\$30,888	
YTD	\$52	\$56	\$31	12,796	12,813	12,909	\$664,332	\$712,046	\$396,003	

Total gross kWh for the latest period was 2,087,053 of which 1,542,453 were sold to the grid. Net kWh per ton equaled 242, as compared to 244 for the comparable period in FY15.

Expenditures

Operating expenses in all categories total \$481,622 for the month, which is \$27,003 above budget projections, and \$40,943 above last year. Year-to-date expenses are \$4,576,901 which is \$14,507 below budget and \$40,658 above FY15.

Investments Status

As of March 31, MMWAC's investments totaled \$5,751,864. Table 8 details all of our investments.

Capital Expenditures:

For the month of March, \$2,660 was spent on the Grain Mill at 81 Goldthwaite Rd. Total for this project stands at \$117,503.

cc: Member Municipalities
Reference No.: 03712

**MID-MAINE WASTE ACTION CORPORATION
EXECUTIVE COMMITTEE MEETING**

Tuesday, April 28, 2016; 5:00 P.M.

Mid-Maine Waste Action Corporation
Conference Room
110 Goldthwaite Rd., Auburn

Agenda

- 1. Roll Call**
 - There are five (5) members of the Committee and three (3) members constitute a quorum.
- 2. Minutes**
 - Consider approval of the April 5, 2016 minutes
- 3. Monthly Activity reports**
 - Consider accepting the March 2016 Activity Report
- 4. Lewiston/MMWAC Ash-for-Trash Agreement**
 - Consider recommending the extension of the agreement
- 5. Updates**
 - Legislation
 - Real estate
 - Marketing
 - Bank resolutions
 - Other

Portions of the agenda of the Executive Committee meeting may be conducted in Executive Session, when appropriate, and upon a vote of the Committee.

**MID-MAINE WASTE ACTION CORPORATION
BOARD OF DIRECTORS MEETING**

Wednesday, April 28, 2016; 6:00 P.M.

Mid-Maine Waste Action Corporation
Conference Room
110 Goldthwaite Rd., Auburn, ME

Agenda

- 1. Roll Call**
 - A minimum of six (6) Directors must be present to constitute a quorum.
- 2. Minutes – April 6, 2016 Meeting**
 - Review and consider approval of the minutes of the Board of Directors meeting
- 3. Monthly Activity Reports**
- 4. FY17 Budget**
 - Discuss and consider acceptance of the March 2016 report
- 5. Updates**
 - Consider adoption of the FY17 Budget
 - Lewiston/MMWAC Ash-for-Trash Agreement Extension
 - Legislation
 - Other

Portions of the agenda of the Board of Directors meeting may be conducted in Executive Session, where appropriate, and upon a vote of the Board.

DRAFT - Minutes of the Board of Directors Meeting
Tuesday, April 6, 2016

The Board of Directors of the Mid-Maine Waste Action Corporation met on Tuesday, April 6, 2016, at MMWAC's offices in Auburn.

1. Roll Call

President Landry called the meeting to order at 6:17 PM. The following Board members were present: Bradley Plante, Paul First, Mary Ann Haxton, Roy Letourneau, Bruce Taylor, Eda Tripp, Leroy Walker and Don Willard. Also present were MMWAC staff Michael Daily, Joseph Kazar, John King, and Marc Vachon.

2. Minutes of the June 25, 2015 Board Meeting

Mr. Walker made a motion which was seconded by Mr. Letourneau and approved 9/0 to adopt the minutes.

3. Monthly Activity Reports

Ms. Haxton made a motion, seconded by Mr. Walker and approved 9/0 to accept the June 2015 through February 2016 Activity Reports.

4. Personnel

President Landry related that the Executive Committee has been working on a succession plan to find MMWAC's next Executive Director. Executive Director Kazar had announced at last June's Annual Meeting that he planned to retire by May of 2016. The Executive Committee retained STM Associates of Brunswick to assist in the selection process, and to assess candidates in terms of their fit for the job and the Board's expectations. A national search was conducted and many candidates were evaluated. Three finalists went through extensive assessments and a third interview. The Committee was unanimous in its recommendation that John King be retained as MMWAC's Executive Director and CEO effective April 30. Mr. King, who has 29 years of waste-to-energy experience, the last 3 with MMWAC and is a Maine Maritime Academy graduate, talked about his background and goals if appointed Executive Director. Following a discussion with Mr. King, a motion was made by Mr. Letourneau, seconded by Mr. Willard, and approved 9/0 to enter into an employment agreement with Mr. King as Executive Director.

Mr. Kazar reported that he will be appointing Mark Vachon, most recently

MMWAC's Co-Plant Manager, as Plant Manager, also effective April 30. Mr. Vachon will be succeeding Dan LaBrecque, MMWAC's first Plant Manager, who retired last month after 25 years leading MMWAC's operations and maintenance activities. Mr. LaBrecque is credited with solving the plant's very serious operating problems in its early years, leading to high performance that continues to the present.

5. Updates

- Marketing: Mr. Kazar reported that the Town of Winthrop, which has utilized the PERC facility in Orrington for over 20 years has elected to contract with MMWAC in April of 2018 when their current contract expires.
- Legislative Actions: MMWAC and Ecomaine have been promoting two bills. LD273 would provide for WTE facilities to receive more equitable renewable Energy Credits (payments for creating renewable energy). Currently WTE only receives \$0.25/MWhr compared to landfills which generate electricity from methane produced when trash decompose and can receive \$23/MWhr. The bill provides for up to \$10/MWhr, which would begin to move this a little closer to the intention of the State's Solid waste Hierarchy. Mr. Kazar will send information on the bill to the Board members and to the legislators who represent MMWAC communities.

The second bill is LD1578, and a companion measure LD313, are omnibus solid waste bills. Our chief concern deals with landfill fees (State imposed taxes), and again the issue is that the fee structure does not confirm to the hierarchy. Currently landfill ash is taxed at \$1/ton, but very little MSW is subject to a landfill fee.

- Staff is meeting with Lewiston over a possible extension of the Ash-for-Trash Agreement.
- The Board is scheduled to meet on Thursday, April 28, at 6 PM to consider the FY17 Budget. The Executive Committee will meet at 5 PM that evening.
- The Annual Meeting is scheduled for Thursday, June 30, at 6 PM, at Fish Bones Restaurant in Lewiston.

There being no further business the meeting adjourned at 7:08 PM on a motion by Mr. Letourneau, seconded by Mr. Plante and approved 9/0.

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



TO: Howard Kroll, City Manager
FROM: Jill Eastman, Finance Director
REF: March 2016 Financial Report
DATE: April 19, 2016

The following is a discussion regarding the significant variances found in the City's March financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed its ninth month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 75.0% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through March 31st, including the school department were \$62,771,037, or 80.94%, of the budget. The municipal revenues including property taxes were \$47,545,611, or 86.55% of the budget which is more than the same period last year by \$316,692. The accounts listed below are noteworthy.

- A. March 15th the second installment for real estate taxes were due. The City collected \$13,116,830 in the month of March of which \$2,045,076 was collected on tax day.
- B. Excise tax for the month of March is at 81.73%. This is a \$157,809 increase from FY 15. Our excise revenues for FY16 are 6.73% above projections as of March 31, 2016.
- C. State Revenue Sharing for the month of March is 75.18% or \$1,110,930. This is 11.28% increase from this March to last March.

Expenditures

City expenditures through March 2016 were \$30,964,995 or 80.45%, of the budget. Noteworthy variances are:

- A. Tax Sharing: Tax sharing is currently at 7.8%. The tax sharing will be calculated and paid to the City of Lewiston in April.
- B. The Fire Department exceeds expectations and is at 80.44% of the total budget at the end of March. The Department continues to monitor their expenditures to try to offset any over expenditures by year end.
- C. Legal Services are over budget by \$11,009 at the end of March.

Investments

This section contains an investment schedule as of March 31st. Currently the City's funds are earning an average interest rate of .47%.

Respectfully submitted,

A handwritten signature in black ink, reading "Jill M Eastman". The signature is written in a cursive, flowing style.

Jill M. Eastman
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - CITY GENERAL FUND, WC AND UNEMPLOYMENT FUND
AS of March 2016, February 2016, and June 2015

	UNAUDITED March 31 2016	UNAUDITED February 29 2016	Increase (Decrease)	AUDITED JUNE 30 2015
ASSETS				
CASH	\$ 20,630,915	\$ 13,047,392	\$ 7,583,523	\$ 11,951,131
RECEIVABLES			-	
ACCOUNTS RECEIVABLES	2,250,103	2,212,052	38,051	2,429,419
TAXES RECEIVABLE-CURRENT	2,916,533	16,033,363	(13,116,830)	37,898
DELINQUENT TAXES	614,992	615,829	(837)	571,005
TAX LIENS	582,816	629,083	(46,267)	1,721,395
NET DUE TO/FROM OTHER FUNDS	(1,052,964)	1,654,757	(2,707,721)	266,370
TOTAL ASSETS	\$ 25,942,396	\$ 34,192,477	\$ (8,250,081)	\$ 16,977,218
LIABILITIES & FUND BALANCES				
ACCOUNTS PAYABLE	\$ (101,293)	\$ (17,373)	\$ (83,920)	\$ (1,935,471)
PAYROLL LIABILITIES	(318,148)	(467,884)	149,736	-
ACCRUED PAYROLL	36,805	36,805	-	(2,329,832)
STATE FEES PAYABLE	(33,865)	(27,082)	(6,783)	-
ESCROWED AMOUNTS	(13,182)	(9,847)	(3,335)	(6,039)
DEFERRED REVENUE	(4,092,500)	(17,256,434)	13,163,934	(1,860,686)
TOTAL LIABILITIES	\$ (4,522,184)	\$ (17,741,816)	\$ 13,219,632	\$ (6,132,028)
FUND BALANCE - UNASSIGNED	\$ (20,329,260)	\$ (15,359,709)	\$ (4,969,551)	\$ (8,018,394)
FUND BALANCE - RESTRICTED FOR WORKERS COMP & UNEMPLOYMENT	776,017	776,017	-	
FUND BALANCE - RESTRICTED	(1,866,970)	(1,866,970)	-	(2,826,796)
TOTAL FUND BALANCE	\$ (21,420,213)	\$ (16,450,662)	\$ (4,969,551)	\$ (10,845,190)
TOTAL LIABILITIES AND FUND BALANCE	\$ (25,942,396)	\$ (34,192,477)	\$ 8,250,081	\$ (16,977,218)

**CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
THROUGH March 31, 2016 VS March 31, 2015**

REVENUE SOURCE	FY 2016 BUDGET	ACTUAL REVENUES THRU MAR 2016	% OF BUDGET	FY 2015 BUDGET	ACTUAL REVENUES THRU MAR 2015	% OF BUDGET	VARIANCE
TAXES							
PROPERTY TAX REVENUE-	\$ 44,021,283	\$ 39,195,799	89.04%	\$ 43,055,996	\$ 40,168,651	93.29%	\$ (972,852)
PRIOR YEAR TAX REVENUE	\$ -	\$ 909,304		\$ -	\$ 843,154		\$ 66,150
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 505,000	\$ 258,527	51.19%	\$ 495,000	\$ 383,752	77.53%	\$ (125,225)
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -		\$ -
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ -	\$ -		\$ -
EXCISE	\$ 3,350,000	\$ 2,738,102	81.73%	\$ 3,185,000	\$ 2,580,293	81.01%	\$ 157,809
PENALTIES & INTEREST	\$ 150,000	\$ 89,707	59.80%	\$ 145,000	\$ 93,806	64.69%	\$ (4,099)
TOTAL TAXES	\$ 48,026,283	\$ 43,191,439	89.93%	\$ 46,880,996	\$ 44,069,656	94.00%	\$ (878,217)
LICENSES AND PERMITS							
BUSINESS	\$ 48,300	\$ 49,636	102.77%	\$ 48,300	\$ 44,258	91.63%	\$ 5,378
NON-BUSINESS	\$ 356,800	\$ 261,494	73.29%	\$ 339,300	\$ 270,113	79.61%	\$ (8,619)
TOTAL LICENSES	\$ 405,100	\$ 311,130	76.80%	\$ 387,600	\$ 314,371	81.11%	\$ (3,241)
INTERGOVERNMENTAL ASSISTANCE							
STATE-LOCAL ROAD ASSISTANCE	\$ 440,000	\$ 401,596	91.27%	\$ 440,000	\$ 397,504	90.34%	\$ 4,092
STATE REVENUE SHARING	\$ 1,477,641	\$ 1,110,930	75.18%	\$ 1,649,470	\$ 1,054,059	63.90%	\$ 56,871
WELFARE REIMBURSEMENT	\$ 70,000	\$ 41,638	59.48%	\$ 70,000	\$ 36,897	52.71%	\$ 4,741
OTHER STATE AID	\$ 22,000	\$ 3,555	16.16%	\$ 22,000	\$ 3,356	15.25%	\$ 199
CITY OF LEWISTON	\$ 155,000	\$ 5,040	3.25%	\$ 155,000	\$ -	0.00%	\$ 5,040
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 2,164,641	\$ 1,562,758	72.19%	\$ 2,336,470	\$ 1,491,816	63.85%	\$ 70,942
CHARGE FOR SERVICES							
GENERAL GOVERNMENT	\$ 133,040	\$ 98,326	73.91%	\$ 132,040	\$ 109,260	82.75%	\$ (10,934)
PUBLIC SAFETY	\$ 239,138	\$ 69,636	29.12%	\$ 485,703	\$ 304,074	62.60%	\$ (234,438)
EMS TRANSPORT	\$ 1,250,000	\$ 750,216	60.02%	\$ 987,551	\$ 345,429	34.98%	\$ 404,787
TOTAL CHARGE FOR SERVICES	\$ 1,622,178	\$ 918,178	56.60%	\$ 1,605,294	\$ 758,763	47.27%	\$ 159,415
FINES							
PARKING TICKETS & MISC FINES	\$ 60,000	\$ 49,060	81.77%	\$ 26,000	\$ 49,540	190.54%	\$ (480)
MISCELLANEOUS							
INVESTMENT INCOME	\$ 5,000	\$ 39,878	797.56%	\$ 10,000	\$ 2,177	21.77%	\$ 37,701
INTEREST-BOND PROCEEDS	\$ 2,000	\$ -	0.00%	\$ 2,000	\$ -	0.00%	\$ -
RENTS	\$ 18,000	\$ 158,245	879.14%	\$ 122,000	\$ -	0.00%	\$ 158,245
UNCLASSIFIED	\$ 20,000	\$ 30,288	151.44%	\$ 20,000	\$ 10,800	54.00%	\$ 19,488
SALE OF RECYCLABLES	\$ -	\$ -		\$ -	\$ -		\$ -
COMMERCIAL SOLID WASTE FEES	\$ -	\$ 45,075		\$ -	\$ 30,948		\$ 14,127
SALE OF PROPERTY	\$ 20,000	\$ 501,519	2507.60%	\$ 20,000	\$ 2,333	11.67%	\$ 499,186
RECREATION PROGRAMS/ARENA	\$ -	\$ -		\$ -	\$ -		\$ -
MMWAC HOST FEES	\$ 210,000	\$ 157,991	75.23%	\$ 206,000	\$ 157,344	76.38%	\$ 647
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -		\$ -	\$ -	0.00%	\$ -
TRANSFER IN: TIF	\$ 545,000	\$ 545,000	100.00%	\$ 500,000	\$ -	0.00%	\$ 545,000
TRANSFER IN: POLICE	\$ 45,000	\$ -	0.00%	\$ 20,000	\$ -	0.00%	\$ -
TRANSFER IN: PARKING PROGRAM	\$ -	\$ -		\$ 55,000	\$ -	0.00%	\$ -
TRANSFER IN: PD DRUG MONEY	\$ -	\$ -		\$ 45,000	\$ -	0.00%	\$ -
TRANSFER IN: REC SPEC REVENUE	\$ 42,718	\$ -	0.00%	\$ 41,720	\$ -	0.00%	\$ -
TRANSFER IN: SPECIAL REVENUE	\$ -	\$ -		\$ 290,000	\$ 304,999	105.17%	\$ (304,999)
ENERGY EFFICIENCY	\$ -	\$ 3,600		\$ -	\$ -		\$ 3,600
CDBG	\$ 58,000	\$ 18,524	31.94%	\$ 58,000	\$ 18,585	32.04%	\$ (61)
UTILITY REIMBURSEMENT	\$ 37,500	\$ 12,925	34.47%	\$ 37,500	\$ 17,587	46.90%	\$ (4,662)
CITY FUND BALANCE CONTRIBUTION	\$ 1,650,000	\$ -	0.00%	\$ 1,350,000	\$ -	0.00%	\$ -
TOTAL MISCELLANEOUS	\$ 2,653,218	\$ 1,513,045	57.03%	\$ 2,777,220	\$ 544,773	19.62%	\$ 968,272
TOTAL GENERAL FUND REVENUES	\$ 54,931,420	\$ 47,545,611	86.55%	\$ 54,013,580	\$ 47,228,919	87.44%	\$ 316,692
SCHOOL REVENUES							
EDUCATION SUBSIDY	\$ 20,854,672	\$ 14,701,854	70.50%	\$ 20,411,239	\$ 14,040,728	68.79%	\$ 661,126
EDUCATION	\$ 856,607	\$ 523,572	61.12%	\$ 774,572	\$ 433,223	55.93%	\$ 90,349
SCHOOL FUND BALANCE CONTRIBUTION	\$ 906,882	\$ -	0.00%	\$ 906,882	\$ -	0.00%	\$ -
TOTAL SCHOOL	\$ 22,618,161	\$ 15,225,426	67.32%	\$ 22,092,693	\$ 14,473,951	65.51%	\$ 751,475
GRAND TOTAL REVENUES	\$ 77,549,581	\$ 62,771,037	80.94%	\$ 76,106,273	\$ 61,702,870	81.07%	\$ 1,068,167

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
THROUGH March 31, 2016 VS March 31, 2015

DEPARTMENT	FY 2016 BUDGET	Unaudited EXP THRU MAR 2016	% OF BUDGET	FY 2015 BUDGET	Unaudited EXP THRU MAR 2015	% OF BUDGET	VARIANCE
ADMINISTRATION							
MAYOR AND COUNCIL	\$ 77,366	\$ 71,555	92.49%	\$ 78,532	\$ 71,690	91.29%	\$ (135)
CITY MANAGER	\$ 269,340	\$ 209,613	77.82%	\$ 280,750	\$ 180,366	64.24%	\$ 29,247
ECONOMIC DEVELOPMENT	\$ 361,080	\$ 283,604	78.54%	\$ 359,500	\$ 251,370	69.92%	\$ 32,234
CITY CLERK	\$ 165,053	\$ 127,104	77.01%	\$ 164,593	\$ 126,420	76.81%	\$ 684
FINANCIAL SERVICES	\$ 619,855	\$ 473,148	76.33%	\$ 605,135	\$ 423,004	69.90%	\$ 50,144
HUMAN RESOURCES	\$ 143,526	\$ 109,567	76.34%	\$ 139,578	\$ 98,368	70.48%	\$ 11,199
INFORMATION TECHNOLOGY	\$ 390,190	\$ 296,187	75.91%	\$ 413,829	\$ 303,042	73.23%	\$ (6,855)
LEGAL SERVICES	\$ 65,000	\$ 76,009	116.94%	\$ 65,000	\$ 46,904	72.16%	\$ 29,105
TOTAL ADMINISTRATION	\$ 2,091,410	\$ 1,646,787	78.74%	\$ 2,106,917	\$ 1,501,164	71.25%	\$ 145,623
COMMUNITY SERVICES							
PLANNING & PERMITTING	\$ 906,631	\$ 717,980	79.19%	\$ 902,494	\$ 636,327	70.51%	\$ 81,653
HEALTH & SOCIAL SERVICES	\$ 184,711	\$ 109,640	59.36%	\$ 192,954	\$ 127,826	66.25%	\$ (18,186)
RECREATION & SPECIAL EVENTS*	\$ 338,871	\$ 220,482	65.06%	\$ -	\$ -		\$ 220,482
PUBLIC LIBRARY	\$ 979,516	\$ 640,010	65.34%	\$ 960,692	\$ 784,327	81.64%	\$ (144,317)
TOTAL COMMUNITY SERVICES	\$ 2,409,729	\$ 1,688,112	70.05%	\$ 2,056,140	\$ 1,548,480	75.31%	\$ 139,632
FISCAL SERVICES							
DEBT SERVICE	\$ 6,324,864	\$ 6,157,053	97.35%	\$ 6,263,936	\$ 6,176,490	98.60%	\$ (19,437)
FACILITIES	\$ 653,080	\$ 497,593	76.19%	\$ 698,335	\$ 337,457	48.32%	\$ 160,136
WORKERS COMPENSATION	\$ 496,536	\$ 496,536	100.00%	\$ 468,081	\$ -	0.00%	\$ 496,536
WAGES & BENEFITS	\$ 5,171,309	\$ 3,639,705	70.38%	\$ 4,737,117	\$ 3,572,294	75.41%	\$ 67,411
EMERGENCY RESERVE (10108062-670000)	\$ 375,289	\$ -	0.00%	\$ 375,289	\$ -	0.00%	\$ -
TOTAL FISCAL SERVICES	\$ 13,021,078	\$ 10,790,887	82.87%	\$ 12,542,758	\$ 10,086,241	80.41%	\$ 704,646
PUBLIC SAFETY							
FIRE DEPARTMENT	\$ 4,099,634	\$ 3,297,742	80.44%	\$ 4,057,633	\$ 3,257,743	80.29%	\$ 39,999
FIRE EMS	\$ 549,801	\$ 288,947	52.55%	\$ 635,468	\$ 258,392	40.66%	\$ 30,555
POLICE DEPARTMENT	\$ 3,870,995	\$ 2,839,066	73.34%	\$ 3,738,108	\$ 2,765,834	73.99%	\$ 73,232
TOTAL PUBLIC SAFETY	\$ 8,520,430	\$ 6,425,755	75.42%	\$ 8,431,209	\$ 6,281,969	74.51%	\$ 143,786
PUBLIC WORKS							
PUBLIC SERVICES DEPARTMENT	\$ 4,525,898	\$ 3,239,144	71.57%	\$ 5,806,379	\$ 4,392,871	75.66%	\$ (1,153,727)
SOLID WASTE DISPOSAL*	\$ 927,278	\$ 590,199	63.65%	\$ -	\$ -		\$ 590,199
WATER AND SEWER	\$ 599,013	\$ 452,385	75.52%	\$ 599,013	\$ 452,385	75.52%	\$ -
TOTAL PUBLIC WORKS	\$ 6,052,189	\$ 4,281,728	70.75%	\$ 6,405,392	\$ 4,845,256	75.64%	\$ (563,528)
INTERGOVERNMENTAL PROGRAMS							
AUBURN-LEWISTON AIRPORT	\$ 105,000	\$ 105,000	100.00%	\$ 105,000	\$ 78,750	75.00%	\$ 26,250
E911 COMMUNICATION CENTER	\$ 1,069,122	\$ 805,241	75.32%	\$ 1,067,249	\$ 787,020	73.74%	\$ 18,221
LATC-PUBLIC TRANSIT	\$ 209,244	\$ 233,349	111.52%	\$ 235,373	\$ 158,533	67.35%	\$ 74,816
LA ARTS	\$ -	\$ -		\$ 17,000	\$ 8,000	47.06%	\$ (8,000)
TAX SHARING	\$ 270,000	\$ 21,066	7.80%	\$ 270,000	\$ 29,040	10.76%	\$ (7,974)
TOTAL INTERGOVERNMENTAL	\$ 1,653,366	\$ 1,164,656	70.44%	\$ 1,694,622	\$ 1,061,343	62.63%	\$ 103,313
COUNTY TAX	\$ 2,142,268	\$ 2,142,268	100.00%	\$ 2,046,880	\$ 2,046,879	100.00%	\$ 95,389
TIF (10108058-580000)	\$ 2,599,914	\$ 2,824,802	108.65%	\$ 2,584,032	\$ 2,599,913	100.61%	\$ 224,889
OVERLAY	\$ -	\$ -		\$ -	\$ -	0.00%	\$ -
TOTAL CITY DEPARTMENTS	\$ 38,490,384	\$ 30,964,995	80.45%	\$ 37,867,950	\$ 29,971,245	79.15%	\$ 993,750
EDUCATION DEPARTMENT	\$ 39,062,197	\$ 21,803,817	55.82%	\$ 38,241,323	\$ 22,083,178	57.75%	\$ (279,361)
TOTAL GENERAL FUND EXPENDITURES	\$ 77,552,581	\$ 52,768,812	68.04%	\$ 76,109,273	\$ 52,054,423	68.39%	\$ 714,389

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF March 31, 2016**

INVESTMENT		FUND	BALANCE March 31, 2016	BALANCE February 29, 2016	INTEREST RATE
ANDROSCOGGIN BANK	449	CAPITAL PROJECTS	\$ 4,261,390.19	\$ 4,259,942.89	0.40%
ANDROSCOGGIN BANK	502	SR-TIF	\$ 1,002,659.38	\$ 1,002,318.88	0.40%
ANDROSCOGGIN BANK	836	GENERAL FUND	\$ 3,052,926.48	\$ 3,051,870.12	0.40%
ANDROSCOGGIN BANK	801	WORKERS COMP	\$ 50,089.59	\$ 50,072.62	0.40%
ANDROSCOGGIN BANK	748	UNEMPLOYMENT	\$ 50,089.60	\$ 50,072.61	0.40%
ANDROSCOGGIN BANK	684	EMS CAPITAL RESERVE	\$ 130,233.20	\$ 130,189.00	0.40%
NORTHERN CAPITAL	02155	CAPITAL PROJECTS	\$ 750,000.00	\$ 750,000.00	0.45%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	0.50%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	0.85%
GRAND TOTAL			\$ 10,297,388.44	\$ 10,294,466.12	0.47%

EMS BILLING
BREAKDOWN -TOTAL CHARGES
July 1, 2015 - June 30, 2016
Report as of March 31, 2016

	July 2015	August 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2015	Mar 2015	Adjustment	Totals	% of Total
No Insurance Information				\$ 9,878.80	\$ 9,378.20	\$ 7,920.00	\$ 15,706.00	\$ 10,867.40	\$ 16,949.20	\$ (53,750.40)	\$ 16,949.20	1.02%
Bluecross	\$ 4,447.40	\$ 9,313.20	\$ 16,358.80	\$ 7,914.80	\$ 8,336.80	\$ 9,136.40	\$ 5,167.40	\$ 9,445.60	\$ 8,658.40	\$ 17,680.80	\$ 96,459.60	5.80%
Intercept	\$ 200.00	\$ 400.00	\$ 500.00	\$ 400.00	\$ 300.00	\$ 200.00	\$ 100.00	\$ 400.00	\$ 500.00	\$ 100.00	\$ 3,100.00	0.19%
Medicare	\$ 76,994.00	\$ 81,754.00	\$ 95,440.20	\$ 83,724.40	\$ 75,419.20	\$ 105,424.20	\$ 85,563.40	\$ 75,211.60	\$ 91,344.40	\$ 12,894.00	\$ 783,769.40	47.09%
Medicaid	\$ 32,852.00	\$ 29,305.00	\$ 39,741.60	\$ 26,231.20	\$ 23,081.80	\$ 27,212.00	\$ 26,440.00	\$ 33,075.20	\$ 22,219.60	\$ 14,106.20	\$ 274,264.60	16.48%
Other/Commercial	\$ 36,705.40	\$ 31,800.40	\$ 41,227.00	\$ 33,338.80	\$ 25,727.60	\$ 24,983.40	\$ 33,851.80	\$ 32,748.60	\$ 49,548.80	\$ 67,342.60	\$ 377,274.40	22.67%
Patient	\$ 30,593.00	\$ 32,031.80	\$ 16,754.40	\$ 26,109.20	\$ 14,667.80	\$ 21,797.80	\$ 8,812.00	\$ 12,714.80	\$ 7,445.00	\$ (61,581.80)	\$ 109,344.00	6.57%
Worker's Comp										\$ 3,208.60	\$ 3,208.60	0.19%
TOTAL	\$ 181,791.80	\$ 184,604.40	\$ 210,022.00	\$ 187,597.20	\$ 156,911.40	\$ 196,673.80	\$ 175,640.60	\$ 174,463.20	\$ 196,665.40	\$ (0.00)	\$ 1,664,369.80	100.00%

EMS BILLING
BREAKDOWN -TOTAL COUNT
July 1, 2015 - June 30, 2016
Report as of March 31, 2016

	July 2015	August 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2015	Feb 2015	Mar 2015	Adjustment	Totals	% of Total
No Insurance Information				12	12	10	19	13	20		86	4.10%
Bluecross	5	11	20	9	10	11	6	11	10		93	4.43%
Intercept	2	4	5	4	3	2	1	4	5		30	1.43%
Medicare	91	98	122	109	96	131	108	91	109		955	45.54%
Medicaid	40	35	52	34	29	37	33	43	27		330	15.74%
Other/Commercial	44	39	55	42	31	33	40	45	61		390	18.60%
Patient	37	39	21	32	20	29	11	15	9		213	10.16%
Worker's Comp											0	0.00%
TOTAL	219	226	275	242	201	253	218	222	241	0	2097	100.00%

TOTAL REVENUE COLLECTED AS OF 3/31/16 \$750,216

TOTAL EXPENDITURES AS OF 3/31/16 \$288,947

**EMS BILLING
AGING REPORT
July 1, 2015 to June 30, 2016
Report as of March 31, 2016**

	Current		31-60		61-90		91-120		121+ days		Totals	
Bluecross	\$ 10,460.75	70%	\$ 2,675.97	18%	\$ 986.36	7%	\$ -	0%	\$ 917.49	6%	\$ 15,040.57	2.62%
Intercept	\$ 200.00	100%	\$ -	0%	\$ -		\$ -		\$ -		\$ 200.00	0.03%
Medicare	\$ 46,918.80	96%	\$ -	0%	\$ -	0%	\$ -	0%	\$ 1,997.25	4%	\$ 48,916.05	8.52%
Medicaid	\$ 18,815.68	83%	\$ 82.10	0%	\$ -	0%	\$ 762.71	3%	\$ 3,059.51	13%	\$ 22,720.00	3.96%
Other/Commercial	\$ 62,873.58	72%	\$ 9,902.46	11%	\$ 2,373.78	3%	\$ 865.96	1%	\$ 11,455.88	13%	\$ 87,471.66	15.23%
Patient	\$ 31,597.80	8%	\$ 29,409.35	7%	\$ 26,021.20	7%	\$ 34,783.84	9%	\$ 278,034.94	70%	\$ 399,847.13	69.64%
Worker's Comp	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	0.00%
TOTAL	\$ 170,866.61		\$ 42,069.88		\$ 29,381.34		\$ 36,412.51		\$ 295,465.07		\$ 574,195.41	
	30%		7%		5%		6%		51%		100%	
											100.00%	

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services

To: Howard Kroll, City Manager
From: Jill Eastman, Finance Director
Re: Arena Financial Reports for March 31, 2016



Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Norway Savings Bank Arena for revenue and expenditures as of March 31, 2016.

NORWAY SAVINGS BANK ARENA

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets and shows a comparison to the previous month, in this case, February 29, 2016.

Current Assets:

As of the end of March 2016 the total current assets of Norway Savings Bank Arena were (\$150,862). These consisted of cash and cash equivalents of \$91,253, accounts receivable of \$74,382 and an interfund payable of \$316,497, which means that Norway owes the General Fund \$316,497 at the end of March.

Noncurrent Assets:

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of March 31, 2016 was \$215,947.

Liabilities:

Norway Arena had accounts payable of \$88,065 as of March 31, 2016.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through March 2016 are \$854,841. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through March 2016 were \$943,000. These expenses include personnel costs, supplies, utilities, repairs, rent, capital purchases and maintenance.

As of March 2016 Norway Arena has an operating loss of \$88,159 compared to the March 2015 operating loss of \$193,243 a decrease in the operating loss for the fiscal year of \$105,084.

As of March 31, 2016 Norway Arena has a decrease in net assets of \$22,980.

The budget to actual reports for revenue and expenditures, with comparison to the same period last year show that revenue for FY16 is \$99,744 more than in FY15 and expenditures in FY16 are \$8,395 less than last year in March.

CITY OF AUBURN, MAINE
Statement of Net Assets
Norway Savings Bank Arena
March 31, 2016
Business-type Activities - Enterprise Fund

	March 31, 2016	February 29, 2016	Increase/ (Decrease)
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 91,253	\$ 91,281	\$ (28)
Interfund receivables/payables	(316,497)	(369,807)	53,310
Prepaid Rent	-	-	-
Accounts receivable	74,382	136,851	(62,469)
Total current assets	(150,862)	(141,675)	(9,187)
Noncurrent assets:			
Capital assets:			
Buildings	38,905	38,905	-
Equipment	285,813	285,813	-
Land improvements	-	-	-
Less accumulated depreciation	(108,771)	(108,771)	-
Total noncurrent assets	215,947	215,947	-
Total assets	65,085	74,272	(9,187)
LIABILITIES			
Accounts payable	\$ 88,065	\$ 41,210	\$ 46,855
Total liabilities	88,065	41,210	46,855
NET ASSETS			
Invested in capital assets	\$ 215,947	\$ 215,947	\$ -
Unrestricted	\$ (238,927)	\$ (182,885)	\$ (56,042)
Total net assets	\$ (22,980)	\$ 33,062	\$ (56,042)

CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Norway Savings Bank Arena
Business-type Activities - Enterprise Funds
Statement of Activities
March 31, 2016

	Norway Savings Arena
Operating revenues:	
Charges for services	\$ 854,841
Operating expenses:	
Personnel	268,119
Supplies	22,334
Utilities	165,741
Repairs and maintenance	15,574
Rent	422,070
Depreciation	-
Capital expenses	1,600
Other expenses	47,562
Total operating expenses	943,000
Operating gain (loss)	(88,159)
Nonoperating revenue (expense):	
Interest income	-
Interest expense (debt service)	-
Total nonoperating expense	-
Gain (Loss) before transfer	(88,159)
Transfers out	-
Change in net assets	(88,159)
Total net assets, July 1	65,179
Total net assets, March 31, 2016	\$ (22,980)

CITY OF AUBURN, MAINE
REVENUES - NORWAY SAVINGS BANK ARENA
Through March 31, 2016 compared to March 31, 2015

REVENUE SOURCE	FY 2016 BUDGET	ACTUAL REVENUES THRU MAR 2016	% OF BUDGET	FY 2015 BUDGET	ACTUAL REVENUES THRU MAR 2015	% OF BUDGET	VARIANCE
CHARGE FOR SERVICES							
Concussions	\$ 30,000	\$ 7,925	26.42%	\$ 30,000	\$ 8,951	29.84%	\$ (1,026)
Sign Advertisements	\$ 230,000	\$ 140,548	61.11%	\$ 233,225	\$ 142,008	60.89%	\$ (1,460)
Pro Shop	\$ 8,500	\$ 57,553	677.09%	\$ 8,500	\$ 5,653	66.51%	\$ 51,900
Programs	\$ 280,000	\$ 268,540	95.91%	\$ 172,450	\$ 217,360	126.04%	\$ 51,180
Rental Income	\$ 398,500	\$ 348,739	87.51%	\$ 753,260	\$ 347,217	46.10%	\$ 1,522
Tournaments	\$ 50,000	\$ 31,536	63.07%	\$ 24,500	\$ 33,908	138.40%	\$ (2,372)
TOTAL CHARGE FOR SERVICES	\$ 997,000	\$ 854,841	85.74%	\$ 1,221,935	\$ 755,097	61.80%	\$ 99,744
INTEREST ON INVESTMENTS	\$ -			\$ -			
GRAND TOTAL REVENUES	\$ 997,000	\$ 854,841	85.74%	\$ 1,221,935	\$ 755,097	61.80%	\$ 99,744

CITY OF AUBURN, MAINE
EXPENDITURES - NORWAY SAVINGS BANK ARENA
Through March 31, 2016 compared to March 31, 2015

DESCRIPTION	ACTUAL			ACTUAL			VARIANCE
	FY 2016 BUDGET	EXPENDITURES THRU MAR 2016	% OF BUDGET	FY 2015 BUDGET	EXPENDITURES THRU MAR 2015	% OF BUDGET	
Salaries & Benefits	\$ 311,000	\$ 268,119	86.21%	\$ 318,446	\$ 238,671	74.95%	\$ 29,448
Purchased Services	\$ 96,150	\$ 46,052	47.90%	\$ 67,800	\$ 88,336	130.29%	\$ (42,284)
Supplies	\$ 17,500	\$ 39,418	225.25%	\$ 9,000	\$ 42,910	476.78%	\$ (3,492)
Utilities	\$ 200,200	\$ 165,741	82.79%	\$ 204,846	\$ 157,598	76.93%	\$ 8,143
Capital Outlay	\$ 57,000	\$ 1,600	2.81%	\$ 80,000	\$ 1,810	2.26%	\$ (210)
Rent	\$ 507,000	\$ 422,070	83.25%	\$ 528,408	\$ 422,070	79.88%	\$ -
	\$ 1,188,850	\$ 943,000	79.32%	\$ 1,208,500	\$ 951,395	78.73%	\$ (8,395)
GRAND TOTAL EXPENDITURES	\$ 1,188,850	\$ 943,000	79.32%	\$ 1,208,500	\$ 951,395	78.73%	\$ (8,395)

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services

To: Howard Kroll, City Manager
From: Jill Eastman, Finance Director
Re: Financial Reports for March 31, 2016

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Ingersoll Turf Facility for revenue and expenditures as of March 31, 2016. Ingersoll opened in October 2015 and I have not given you any reports to date. After 6 months of operation Ingersoll is operating in the black as you will see from the attached report and narrative below.

INGERSOLL TURF FACILITY

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets as of March 31, 2016.

Current Assets:

As of the end of March 2016 the total current assets of Ingersoll Turf Facility were \$42,167. These consisted an interfund receivable of \$42,167, which means that the General Fund owes Ingersoll \$42,167 at the end of March.

Noncurrent Assets:

Ingersoll's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of March 31, 2016 was \$20,915.

Liabilities:

Ingersoll had accounts payable of \$211 as of March 31, 2016.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Turf Facility through March 2016 are \$117,787. This revenue comes from the sponsorships, programs, rental income and batting cages.

The operating expenses for Ingersoll Turf Facility through March 2016 were \$54,916. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of March 2016 Ingersoll has an operating gain of \$62,871.

As of March 31, 2016 Norway Arena has an increase in net assets of \$62,871.

The budget to actual reports for revenue and expenditures, show that the revenue for FY16 , after 6 months is 54.8% of the budget and expenditures are at 30.74% of budget.

CITY OF AUBURN, MAINE
Statement of Net Assets
Ingersoll Turf Facility
March 31, 2016
Business-type Activities - Enterprise Fund

March 31
2016

ASSETS		
Current assets:		
Cash and cash equivalents	\$	-
Interfund receivables/payables		42,167
Accounts receivable		
	Total current assets	42,167
Noncurrent assets:		
Capital assets:		
Buildings		-
Equipment		20,915
Land improvements		-
Less accumulated depreciation		-
	Total noncurrent assets	20,915
	Total assets	63,082
LIABILITIES		
Accounts payable	\$	211
Total liabilities		211
NET ASSETS		
Invested in capital assets	\$	20,915
Unrestricted	\$	41,956
Total net assets	\$	62,871

CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Ingersoll Turf Facility
Business-type Activities - Enterprise Funds
Statement of Activities
March 31, 2016

	Ingersoll Turf Facility
Operating revenues:	
Charges for services	\$ 117,787
Operating expenses:	
Personnel	36,531
Supplies	5,910
Utilities	10,552
Repairs and maintenance	-
Rent	-
Depreciation	-
Capital expenses	-
Other expenses	1,923
Total operating expenses	54,916
Operating gain (loss)	62,871
Nonoperating revenue (expense):	
Interest income	-
Interest expense (debt service)	-
Total nonoperating expense	-
Gain (Loss) before transfer	62,871
Transfers out	-
Change in net assets	62,871
Total net assets, July 1	-
Total net assets, March 31, 2016	\$ 62,871

CITY OF AUBURN, MAINE
REVENUES - INGERSOLL TURF FACILITY
Through March 31, 2016

REVENUE SOURCE	FY 2016 BUDGET	ACTUAL REVENUES THRU MAR 2016	% OF BUDGET
CHARGE FOR SERVICES			
Sponsorship	\$ 15,000	\$ 7,135	47.57%
Programs	\$ 8,640	\$ 41,504	480.37%
Rental Income	\$ 191,300	\$ 69,148	36.15%
TOTAL CHARGE FOR SERVICES	\$ 214,940	\$ 117,787	54.80%
INTEREST ON INVESTMENTS	\$ -		
GRAND TOTAL REVENUES	\$ 214,940	\$ 117,787	54.80%

CITY OF AUBURN, MAINE
EXPENDITURES - INGERSOLL TURF FACILITY
Through March 31, 2016

DESCRIPTION	ACTUAL		
	FY 2016 BUDGET	EXPENDITURES THRU MAR 2016	% OF BUDGET
Salaries & Benefits	\$ 102,719	\$ 36,531	35.56%
Purchased Services	\$ 20,250	\$ 1,923	9.50%
Supplies	\$ 6,750	\$ 5,910	87.56%
Utilities	\$ 44,320	\$ 10,552	23.81%
Insurance Premiums	\$ 4,600	\$ -	0.00%
Capital Outlay	\$ -	\$ -	
	\$ 178,639	\$ 54,916	30.74%
GRAND TOTAL EXPENDITURES	\$ 178,639	\$ 54,916	30.74%