



City of Auburn, Maine

Office of the City Manager

www.auburnmaine.gov | 207.333.6601

60 Court Street | Auburn, Maine 04210

June 9, 2020

Dear Mayor and Members of the City Council,

It has been my privilege and an honor to serve the City of Auburn for the past three plus years. With my upcoming retirement on July 1, I would be remiss if I did not thank you as well as the previous Mayor and Councils, Assistant City Manager Phil Crowell, the City Manager's team, Department Directors, and city staff for your support of me during this time. Team Auburn is strong, determined, and headed in the right direction as one of the best small cities in America! My public service to Auburn has truly been one of the highlights of my career.

Introduction

This marks my fourth and by far most difficult budget as your City Manager. With the uncertainty over the coronavirus issue and its unpredictable impact on city revenues, it has made revenue forecasting and the preparation of this budget especially difficult. I am sure you would agree, it has been - and remains - an especially challenging time. Assistant City Manager Phil Crowell, Finance Director Jill Eastman, the Department Directors and I have worked with you as collaboratively as we can during our budget discussions to produce the most fiscally responsible and least damaging budget possible with the goal of a minimal tax increase. We have accomplished that goal and more, with no tax increase. But it has been very difficult with some intense budget discussions on both the Municipal and School Department sides of the budget.

I want to acknowledge how closely incoming City Manager Phil Crowell and I have worked in the development of this budget, discussing countless details and outcomes. With my impending retirement, Phil and I were determined to make sure there would be no surprises for him as a result of this budget. The budget includes some tough decisions. More about this later.

In writing this budget message, I am reminded of the beginning of this process when I asked the department directors to submit what they needed in order to fulfill their departments' mission. It was a different time then, when my budget team (Finance

Director Jill Eastman, Human Resources Director Chris Mumau, and Assistant City Manager Phil Crowell) and I first sat down to work on the budget for the next fiscal year. We held meetings with the Department Directors, reviewed their requests, and with their input and advice, I made the necessary adjustments to meet our personnel and fiscal situation at that time. The pandemic had not yet evolved to the extent it has today. And although our non-tax revenues were conservatively projected for municipal revenue sharing and excise tax on vehicles, after learning what other municipalities were doing, I came to feel that our non-tax revenues needed further adjusting.

Of course, no one has a crystal ball. My goal with budgeting has always been to strive for a **balance** between the needs of the departments and the importance of minimizing the impact on the taxpayers to the greatest extent possible. For most of this budget process, this municipal budget accomplished that goal, until it became clear that more adjustments were needed on the revenue and expense side.

As background, between 2010 and 2018, municipal revenue sharing was reduced by 60% statewide. This represented an aggregate loss to Auburn of ***\$18.3 million during that time span, in addition to state exemptions of \$132 million that have negated our growth in property valuation of \$112 million.*** This has put extreme pressure on the municipal budget over the years and led inevitably to higher increases in Auburn's tax rate.

Part One of the Budget Process

Fortunately for the City of Auburn and all Maine municipalities, beginning last year Governor Mills and the Legislature began restoring municipal revenue sharing back to its former funding. As a result, we had less than a 1 percent tax increase for our current fiscal year budget. At the outset of this budget process, we estimated our revenue increase would be \$1.3 million, including an increase in municipal revenue sharing of \$900,000, which in this uncertain economy still left us \$200,000 less than what we were scheduled to receive. We thought that would be enough of a "cushion." It was not until the rise of the pandemic and the very real potential of a 20% reduction in municipal revenue sharing and an anticipated reduction in revenues from the excise tax on vehicles that I began to think that a different budget strategy was necessary.

I have mentioned several key factors that have driven this budget process, the most significant being the pandemic and its impact on city revenues. I view this budget process in two parts, with the first being *prior to the pandemic* and the second following the

adjustments that have been made *in response to the pandemic*. For the first part of the story, on the municipal side there was an **operational increase of \$1,301,650 following cuts by me of \$508,723**. This increase included a 2% cost of living increase (\$293,000) and a compensation study increase for equipment operators (\$65,000) in order to retain as well as attract people interested in being equipment operators. There was also an increase of 9% in health insurance costs totaling \$312,697.

Another important factor impacting the FY21 budget was **a debt service increase of \$243,045 due to interest on the city's debt**. In addition, there was **an increase of \$336,824 for Intergovernmental Programs** due to an increase of \$147,217 for County Taxes, (\$10,000) for the Auburn-Lewiston Airport, \$176,921 for the Lewiston-Auburn Transit Committee to restore full bus service again to Auburn, as well as \$22,686 for LA 911. The goal for the tax increase was to keep it at 2% or less.

Part Two of the Budget Process

Part Two of the budget process tells quite a different story, with a very difficult budget suddenly becoming *extremely* difficult, with added goals of cutting the budget significantly in order to make up for some rather large revenue reductions -- while at the same time achieving a zero tax increase. This is kind of like shooting a moving target while going at a high rate of speed! Not an easy thing to accomplish. In the end, it has required the elimination of some badly needed vacant positions, including one police officer position, two fire fighter positions, two public works equipment operators, and one public works mechanic, thereby reducing the city's ability to provide essential public services. Unfortunately, the vacancies alone did not produce the necessary savings for a balanced budget with the goal of no tax increase. It also took layoffs; a decision of last resort that I tried very hard to avoid. I can tell you it is the most difficult thing I have had to do as a manager, first as an Assistant City Administrator, then as County Manager and now as the City Manager of Auburn. The City has also been able to use CARES Act Funding that was received by the Lewiston-Auburn Transit Committee to zero out the increase on the Intergovernmental side.

The outcome of the adjustments on the city side has been a city operational increase of **\$708,090** instead of the previous \$1,301,650, for total reductions of **\$1,103,283** on the expense side. This has been done through the assistance and collaboration of the Assistant City Manager, Finance Director, Human Resources Director, and the Department Directors. It has been a team effort that enabled us to get to this point.

The Superintendent of Schools, Katy Grondin, with her team and the School Committee have managed to come in at zero increase, along with the previously mentioned zero increase on the Intergovernmental side.

Budget Overview

The FY21 proposed expenditures can be divided into three categories as follows, with a total tax levy increase of 0%:

- City expenditures have increased to \$41,397,183 for an increase of \$951,135 or 2.35%
- Intergovernmental expenditures have increased to \$4,535,380 for an increase of \$126,217 or 2.86%
- Non-tax revenues of \$17,349,326 or \$1,077,352 more for an increase of 6.62%
- School Department: with \$45,802,612 or an expenditure increase of \$465,175 with non-tax revenues of \$27,905,351 for an increase of \$465,175 or a 1.70% increase; and

The above figures represent a total increase of \$0 dollars or 0%.

Budget Highlights

The budget highlights can be divided into three areas:

- 1) Organization
- 2) Management
- 3) Capital Needs

Organization

The City invests over \$3 million annually in our employees' health insurance. Historically, our health insurance increases have been reasonable averaging 2-3%. Unfortunately, due to our health claims this past year, we have an increase of 9%. This translates into increased costs of \$312,697 and underscores the importance of continuing our wellness efforts. Our Wellness Committee and our Human Resources team are heavily involved in these activities. working in conjunction with our part-time Wellness Advisor. We must continue to emphasize our employee wellness program activities, with specific goals and objectives. We will continue the efforts that are underway and build upon them to continue to nurture and create a culture of health and well-being.

On the economic development front, building permits and construction have continued to be a hallmark of the City. In spite of the health pandemic, we are still experiencing some positive signs of the progress that we have seen the past three years. Only time will tell how much of an impact the pandemic has on our local economy. It is our hope that the work the City has done on creating a Strategic Plan for Auburn City Government will help provide the City Manager's Office and our elected officials with a roadmap forward to address both present and future needs of the City.

With our Strategic Plan, we are better positioned to address opportunities and challenges that we face as a community. They range from steps that we can take to foster greater economic vitality and walkability in the downtown, to encouraging more activities focused on the riverfront, to initiatives like sports tourism and reimagining Auburn as a **City of Events**. The strategies also include the development of a Communications Plan. This budget addresses this specific strategy by transferring our Great Falls TV technician and GIS Manager into a new **Communications & Community Engagement Division** in the City Manager's Office, headed by our Communications & Compliance Manager, Liz Allen.

Management

As described above, there is a personnel change with a transfer of two positions from the Information Technology Office into the City Manager's Office. The only fiscal impact to this change is the addition of \$5,000 for improved communications. There were several new positions that have been requested by the Police Department to do the police accreditation full-time, handle law enforcement's part of the process for verifying the legitimacy of the marijuana businesses, and add one more GIS professional to strengthen our capacity in the IT Department. These positions were not added due to our limited resources and the situation that I have previously described with the elimination of several vacant positions as well as layoffs.

In addition, adding the new position of Deputy Finance Director for succession purposes (with the Finance Director planning on retiring within the next couple of years) has been put on hold. When the pandemic is behind us and things have improved, I highly recommend that a Deputy Finance Director position be added, as there is the need for another finance professional to assist with budget preparation, financial reporting and analysis.

Capital Needs

First and foremost, I think it is important to note that the City Council in its first reading on the FY21 Final Proposed Capital Improvement Plan (CIP) has approved, adding an additional \$800,000 to the Downtown Vision in order to provide an economic stimulus to

the downtown – the heart of our City - which the Council and Mayor all agree should be a high priority for the City's economic development efforts.

The City has a 5 Year CIP as a planning document for capital needs that are projected over the next five years. Long range capital planning is a critical management tool for the city and is a key tenet to the capital improvement planning for any well managed, forward-thinking community. Our goal is to balance the community's infrastructure needs with the financial capacity of the City. I have asked each Department Director with CIP item(s) to prioritize them.

This is a challenging CIP with an original bonded goal of \$9.5 million and requests of nearly \$17 million. The Council has at this point approved a total of \$10.1 million for bonded items. As I stated during my presentation of the 5 Year CIP, there are a number of capital items that are supportive of the City's Strategic Plan. It is a valuable tool that the Council, Mayor, City Manager's Office, and Department Directors can utilize as an important and necessary step for making decisions on funding for present and future capital needs.

City officials will need to continually look for opportunities to invest in the future, such as the future development of the downtown (including Great Falls Plaza) as envisioned many years ago. With events like "New Year's Auburn," we can position ourselves as a true *City of Events*, with a minimum of 10 successful, community-wide events each year.

More information on the CIP is provided in the budget booklet. Listed below is a summary of some of the bonded and unbonded items with the City Council's vote on the first reading:

- Auburn-Lewiston Airport: \$450,000
- Economic Development & Planning: \$1,100,000
- Facilities: \$380,000
- Fire & EMS: \$756,000
- LATC: \$50,000
- Police: \$360,000
- Public Works: \$6,532,000
- Recreation & Sports Facilities: \$370,000
- Education: \$1,000,000

CONCLUSION

I would like to thank the Department Directors and their teams for the work they have done on the budget and my budget team consisting of the Finance Director Jill Eastman, Human Resources Director Chris Mumau, and Assistant City Manager Phil Crowell for their many hours devoted to the proposed budget. A special thanks to the Assistant City Manager Phil Crowell for his collaboration with me on the budget and the Finance Director Jill Eastman for all her work in the background and preparation of this final proposed budget for fiscal year 2021.

Finally, on behalf of Phil and myself, I would like to thank the Council and Mayor for a smooth, constructive budgetary process, especially while conducting portions of it both remotely and in the Council Chambers. My goal during this challenging time has been to meet the most critical needs of the organization while minimizing the impact on our taxpayers to the greatest extent possible. **Thank you for this opportunity to serve you and the citizens of Auburn.** I have had an exceptional City Manager's Office team with Phil, Jody Durisko, Kelsey Earle, and Liz Allen. We have worked very well together, and they have each been *outstanding* in their various positions. You can be proud of Team Auburn; I am. At every level of the organization, you have a very capable, dedicated staff, who - with your support and leadership - represent the city's most important asset as a city government. I am confident that Phil will do an exemplary job as Auburn's next City Manager with your full support, trust, and confidence! Best wishes for a highly successful future!

Sincerely,


Peter J. Crichton
City Manager

CITY OF AUBURN
FY 2021 EXPENDITURES
COMPARISON FY20 AND FY21 BUDGETS

	COUNCIL ADOPTED BUDGET FY 19-20	DEPARTMENT PROPOSED BUDGET FY 20-21	MANAGER PROPOSED BUDGET FY 20-21	\$ Change	% Change
City Expenses					
Operating Expenses	30,061,555	31,896,929	30,769,645	708,090	2.36%
Debt Service/TIF	10,384,493	10,627,538	10,627,538	243,045	2.34%
Total City Expenses	40,446,048	42,524,467	41,397,183	951,135	2.35%
School Expenses					
Operating Expenses	44,594,669	46,089,477	45,120,245	525,576	1.18%
Debt Service	742,768	682,367	682,367	(60,401)	-8.13%
Total School Expenses	45,337,437	46,771,844	45,802,612	465,175	1.03%
Intergovernmental					
Intergovernmental	1,926,442	2,147,199	1,905,442	(21,000)	-1.09%
County Tax	2,482,721	2,631,685	2,629,938	147,217	5.93%
Total Intergovernmental	4,409,163	4,778,884	4,535,380	126,217	2.86%
Total Expenses	90,192,648	94,075,195	91,735,175	1,542,527	1.71%
Less: Non-Tax Revenues					
City	16,271,974	15,742,813	17,223,109	951,135	5.85%
School	27,440,176	27,934,489	27,905,351	465,175	1.70%
Intergovernmental	0	0	126,217	126,217	
Total Non-Tax Revenues	43,712,150	43,677,302	45,254,677	1,416,310	3.24%
Tax Levy					
City	24,174,074	26,781,654	24,174,074	0	0.00%
School	17,897,261	18,837,355	17,897,261	0	0.00%
Intergovernmental Overlay	4,409,163	4,778,884	4,409,163	0	0.00%
Total Tax Levy	46,480,498	50,397,893	46,480,498	0	0.00%
Total Assessed Value	1,957,006,058	1,957,006,058	1,957,006,058		
Tax Rate					
City	12.35	13.69	12.35	0.00	0.00%
School	9.15	9.63	9.15	0.00	0.00%
Intergovernmental	2.25	2.44	2.25	0.00	0.00%
Total	23.75	25.75	23.75	0.00	0.00%

**CITY OF AUBURN
FY 2021 REVENUES
COMPARISON FY20 AND FY21 BUDGETS**

CLASSIFICATION	ACTUAL REVENUE FY 18-19	COUNCIL ADOPTED BUDGET FY 19-20	FINANCE PROPOSED BUDGET FY 20-21	MANAGER PROPOSED BUDGET FY 20-21	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
General Government						
Homestead Exemption Reimbursement	1,331,328	1,250,000	1,300,000	1,420,000	170,000	13.60%
Personal Property Reimbursement	2,583,737	2,725,000	2,400,000	3,100,000	375,000	0.00%
Tree Growth Reimbursement	11,185	10,000	10,000	10,000	-	0.00%
Veterans Reimbursement	18,534	18,000	18,000	18,000	-	0.00%
In Lieu of Taxes	75,147	90,000	75,000	75,000	(15,000)	-16.67%
Excise Tax-Vehicles	4,202,060	3,875,000	4,150,000	4,077,861	202,861	5.24%
Excise Tax-Boats	14,352	15,000	15,000	15,000	-	0.00%
Excise Tax-Aircraft	6,201	20,000	20,000	20,000	-	0.00%
State Revenue Sharing	1,747,207	2,389,669	2,589,669	2,708,312	318,643	13.33%
Other State Aid	3,759	4,000	4,000	4,000	-	0.00%
Penalties & Interest	147,438	150,000	150,000	150,000	-	0.00%
Investment Income	79,076	70,000	80,000	80,000	10,000	14.29%
Transfer in from TIF	1,000,000	1,117,818	1,117,818	1,117,818	-	0.00%
Transfer in from Recreation Special Revenue	-	36,416	36,416	36,416	-	0.00%
Transfer in from PAL Center	-	25,000	25,000	25,000	-	0.00%
Transfer in from School Dept (Electrician)	-	18,000	-	-	(18,000)	-100.00%
NSBA Revenue	-	413,865	200,000	367,509	(46,356)	-11.20%
Ingersoll Revenue	-	27,730	-	-	(27,730)	-100.00%
LATC Carryforward	-	-	-	150,000	150,000	0.00%
Transfer in from Capital Projects (IT)	-	45,000	-	-	(45,000)	-100.00%
Increase in Fees	-	-	-	90,000	90,000	0.00%
Rental Income (Intermodal)	25,890	35,000	35,000	35,000	-	0.00%
Sale of Property	50,776	20,000	20,000	25,000	5,000	25.00%
Tax Sharing Revenue	182,594	165,000	165,000	165,000	-	0.00%
Cable Television Franchise	164,982	133,000	110,000	110,000	(23,000)	-17.29%
Cable Television Franchise - City of Lewiston	75,923	63,384	63,384	63,384	-	0.00%
MMWAC Host Fees	225,739	225,000	230,000	230,000	5,000	2.22%
Utility Reimbursement	22,352	20,000	20,000	20,000	-	0.00%
Unclassified	45	10,000	10,000	10,000	-	0.00%
Fund Balance Contribution	-	527,500	250,000	527,500	-	0.00%
Total General Government	11,968,325	13,499,382	13,094,287	14,650,800	1,151,418	8.53%

City Clerk

Hunting/Fishing/Dogs	3,681	2,000	2,000	2,000	-	0.00%
Neutered Animals	1,721	3,000	3,000	3,000	-	0.00%
Voter Reg List	55	100	100	100	-	0.00%
Clerk/Sale of Copies	57	100	100	100	-	0.00%
City Clerk Notary	1,215	1,500	1,500	1,500	-	0.00%
Banner Hanging Fee	2,250	3,000	-	-	(3,000)	-100.00%
Garage Sale Permits	3,690	3,200	3,200	3,200	-	0.00%
Commercial License	60,970	157,000	157,000	157,000	-	0.00%
Taxi License	1,790	4,000	4,000	4,000	-	0.00%
Marriage License	5,832	5,000	5,000	5,000	-	0.00%
Birth/Death/Marriage Cert	24,733	25,000	25,000	25,000	-	0.00%
Permits - Burial	2,674	7,000	3,500	3,500	(3,500)	-50.00%
Fines-Dog	4,548	3,000	3,000	3,000	-	0.00%
Total City Clerk	113,216	213,900	207,400	207,400	(6,500)	-3.04%

Finance

Reg - Vehicles	63,841	60,000	60,000	110,000	50,000	83.33%
Total Finance	63,841	60,000	60,000	110,000	50,000	83.33%

Community Services-ICT

GIS/Data & Maps	-	20	20	20	-	0.00%
Total Community Services-ICT	-	20	20	20	-	0.00%

Assessing

Maps & Copies	-	20	20	20	-	0.00%
Total Assessing	-	20	20	20	-	0.00%

Health & Social Services

GA Reimbursement	59,473	94,122	90,656	90,656	(3,466)	-3.68%
Total Health & Social Services	59,473	94,122	90,656	90,656	(3,466)	-3.68%

Planning & Permitting

Maps & Copies	313	500	500	500	-	0.00%
Departmental Reviews	11,060	16,000	16,000	16,000	-	0.00%
Fire Alarm Inspections	27,800	29,000	29,000	29,000	-	0.00%
Citation Ordinance	4,564	2,000	2,000	2,000	-	0.00%
Advertising Costs	2,700	5,000	5,000	5,000	-	0.00%
Permits - Building	167,027	190,000	110,000	110,000	(80,000)	-42.11%
CDBG Reimbursement for Services	10,250	214,430	214,430	214,430	-	0.00%
Permits - Electrical	37,944	20,000	20,000	20,000	-	0.00%
Permits - Plumbing	22,345	12,000	12,000	12,000	-	0.00%
Permits - Sign	4,749	5,000	5,000	5,000	-	0.00%
Total Planning & Permitting	288,752	493,930	413,930	413,930	(80,000)	-16.20%

Public Works-Engineering

Fees - Inspection	21,790	10,000	10,000	10,000	-	0.00%
Fees - Drive Opening	305	200	200	200	-	0.00%
Fees - Bid Documents	-	1,000	1,000	1,000	-	0.00%
Permits - Fill	850	1,000	1,000	1,000	-	0.00%
Permits - Street Opening	19,818	30,000	30,000	30,000	-	0.00%
Total Community Services-Engineering	42,763	42,200	42,200	42,200	-	0.00%

Fire Department

Copies of Reports	309	200	200	200	-	0.00%
EMS Transport	1,083,449	1,200,000	1,200,000	1,200,000	-	0.00%
Salvage Calls	-	100	100	100	-	0.00%
Permits - Oil Burner	184	800	800	800	-	0.00%
Total Fire Department	1,083,942	1,201,100	1,201,100	1,201,100	-	0.00%

Police Department

Accident & Police	11,189	11,000	11,000	11,000	-	0.00%
Court	8,536	10,000	2,000	2,000	(8,000)	-80.00%
Photos & Tapes	971	800	800	800	-	0.00%
False Alarms	9,270	12,500	8,500	8,500	(4,000)	-32.00%
Veh Rel/Non Driver	2,255	2,000	2,000	2,000	-	0.00%
Veh Rel/Driver Licence	7,475	9,000	7,000	7,000	(2,000)	-22.22%
MDEA Reimbursement	172,582	170,000	150,000	150,000	(20,000)	-11.76%
Permits - Firearms	2,248	2,000	1,900	1,900	(100)	-5.00%
Fines - Parking Violations	61,046	50,000	50,000	50,000	-	0.00%
Total Police Department	275,572	267,300	233,200	233,200	(34,100)	-12.76%

Public Works

State/Local Road Assistance	403,684	400,000	400,000	400,000	-	0.00%
Total Public Works	403,684	400,000	400,000	400,000	-	0.00%

Total Municipal	14,299,568	16,271,974	15,742,813	17,349,326	1,077,352	6.62%
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School Department

Reg Secondary Tuition	165,026	165,026	115,466	115,466	(49,560)	-30.03%
SOS Tuition	38,499	50,000	50,000	50,000	-	0.00%
Adult Ed Tuition	38,845	93,300	93,300	93,300	-	0.00%
State Subsidy for Education	23,838,240	25,249,723	25,637,180	25,637,180	387,457	1.53%
Debt Service Reimbursement	624,159	601,933	579,894	579,894	(22,039)	-3.66%
Special Ed/Mainecare	148,044	140,692	140,000	140,000	(692)	-0.49%
State Agency Clients	114,474	50,000	50,000	50,000	-	0.00%
State Aid for Adult Education	94,206	94,206	98,649	98,649	4,443	4.72%
Miscellaneous	126,174	68,000	120,000	120,000	52,000	76.47%

Daycare Rent		50,000	50,000	50,000	-	0.00%
Fund Balance		877,296	1,000,000	970,862	93,566	0.00%
Total School	25,187,667	27,440,176	27,934,489	27,905,351	465,175	1.70%

Total Non-Property Tax Revenue - Municipal	14,299,568	16,271,974	15,742,813	17,199,326	927,352	5.70%
Total Non-Property Tax Revenue - School	25,187,667	27,440,176	27,934,489	27,905,351	465,175	1.70%
Total Non-Property Tax Revenue - Intergovernmental	-	-	-	150,000	-	
Total Non-Property Tax Revenue	39,487,235	43,712,150	43,677,302	45,254,677	1,542,527	3.53%

Total Proposed Budget - Municipal	40,446,048	42,524,467	41,397,183	951,135	2.35%
Total Proposed Budget - School	45,337,437	46,771,844	45,802,612	465,175	1.03%
Total Proposed Budget - Intergovernmental	4,409,163	4,778,884	4,535,380	126,217	2.86%
Total Proposed Budget	90,192,648	94,075,195	91,735,175	1,542,527	1.71%

Total Property Tax Dollars Needed - Municipal	24,174,074	26,781,654	24,174,074	-	0.00%
Total Property Tax Dollars Needed - School	17,897,261	18,837,355	17,897,261	-	0.00%
Total Property Tax Dollars Needed - Intergovernmental	4,409,163	4,778,884	4,409,163	-	0.00%
Total Property Tax Dollars Needed	46,480,498	50,397,893	46,480,498	-	0.00%

CITY OF AUBURN
FY 2021 EXPENDITURES
COMPARISON FY20 AND FY21 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 19-20	DEPARTMENT PROPOSED BUDGET FY 20-21	MANAGER PROPOSED BUDGET FY 20-21	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<u>Administration</u>					
City Clerk	207,139	217,846	216,946	9,807	4.73%
City Manager	582,119	827,545	776,095	193,976	33.32%
Finance	734,597	827,849	751,849	17,252	2.35%
Human Resources	153,182	157,057	157,057	3,875	2.53%
IT	713,729	656,260	609,260	(104,469)	-14.64%
Mayor & Council	123,137	124,030	99,000	(24,137)	-19.60%
Total Administration	2,513,903	2,810,587	2,610,207	96,304	3.83%
<u>Community Services</u>					
Health & Social Services					
Administration	76,911	78,407	78,407	1,496	1.95%
Assistance	134,460	120,875	120,875	(13,585)	-10.10%
Economic and Community Development	1,333,724	1,353,966	1,339,047	5,323	0.40%
Recreation	448,575	538,474	520,474	71,899	16.03%
Public Library	1,006,217	1,031,533	1,031,533	25,316	2.52%
Total Community Services	2,999,887	3,123,255	3,090,336	90,449	3.02%
<u>Fiscal Services</u>					
Debt Service	7,334,690	7,577,735	7,577,735	243,045	3.31%
Emergency Reserve	445,802	461,230	461,230	15,428	3.46%
Facilities	667,128	667,494	667,494	366	0.05%
Transfer to TIF	3,049,803	3,049,803	3,049,803	0	0.00%
Fringe Benefits	6,797,826	7,040,486	6,840,635	42,809	0.63%
Workers' Compensation	637,910	676,910	641,910	4,000	0.63%
Total Fiscal Services	18,933,159	19,473,658	19,238,807	305,648	1.61%
<u>Public Safety</u>					
Fire & EMS Transport	5,211,262	5,389,101	5,302,131	90,869	1.74%
Police	4,275,323	4,660,488	4,332,339	57,016	1.33%
Total Public Safety	9,486,585	10,049,589	9,634,470	147,885	1.56%

Public Services					
Public Works	4,836,798	5,223,344	4,979,329	142,531	2.95%
Solid Waste	1,030,500	1,038,818	1,051,318	20,818	2.02%
Water & Sewer	645,216	805,216	792,716	147,500	22.86%
Total Public Works	6,512,514	7,067,378	6,823,363	310,849	4.77%
Total Municipal	40,446,048	42,524,467	41,397,183	951,135	2.35%
Intergovernmental Programs					
County Taxes	2,482,721	2,631,685	2,629,938	147,217	5.93%
Tax Sharing	270,000	270,000	260,000	(10,000)	-3.70%
LA Arts - Arts in the Park	0	10,000	10,000	10,000	0.00%
Auburn-Lewiston Municipal Airport	191,000	181,000	170,000	(21,000)	-10.99%
Lew-Aub Transit Committee	331,138	529,209	331,138	0	0.00%
Lew-Aub 911 Communications Center	1,134,304	1,156,990	1,134,304	0	0.00%
Total Intergovernmental Programs	4,409,163	4,778,884	4,535,380	126,217	2.86%
Grand Total Municipal	44,855,211	47,303,351	45,932,563	1,077,352	2.40%
Education Operation	44,594,669	46,089,477	45,120,245	525,576	1.18%
Education Debt Service	742,768	682,367	682,367	(60,401)	-8.13%
Total School	45,337,437	46,771,844	45,802,612	465,175	1.03%
Total Budget	90,192,648	94,075,195	91,735,175	1,542,527	1.71%
Non-Property Tax Revenue					
Municipal	16,271,974	15,742,813	17,223,109	951,135	5.85%
Education	27,440,176	27,934,489	27,905,351	465,175	1.70%
Intergovernmental	0	0	126,217	126,217	
Total	43,712,150	43,677,302	45,254,677	1,542,527	3.53%
Property Tax Dollars Needed					
Municipal	24,174,074	26,781,654	24,174,074	0	0.00%

Education	17,897,261	18,837,355	17,897,261	0	0.00%
Intergovernmental	4,409,163	4,778,884	4,409,163	0	0.00%
Total	46,480,498	50,397,893	46,480,498	0	0.00%

Property Tax Rate	23.75	25.75	23.75	-	0.00%
Based on Assessed Values of :	1,957,006,058	1,957,006,058	1,957,006,058		

Property Tax Rate					
Municipal Tax Rate	\$12.35	\$13.69	\$12.35	\$0.00	0.00%
Education Tax Rate	\$9.15	\$9.63	\$9.15	\$0.00	0.00%
Intergovernmental Tax Rate	\$2.25	\$2.44	\$2.25	\$0.00	0.00%
	\$23.75	\$25.75	\$23.75	\$0.00	0.00%

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Account Title	FY 2019 Actual	FY 2020 Approved	FY 2021 Dept. Request	FY 2021 Manager Proposed	FY 2021 Council Adopted	Increase/ Decrease	%
Mayor and Council							
Regular Salaries	16,600	16,600	16,600	16,600	0	0	0.0%
PS -General	36,561	54,150	54,150	54,150	0	0	0.0%
Special Events	25,000	25,000	25,000	0	0	(25,000)	-100.0%
Office Supplies	1,099	500	550	550	0	50	10.0%
Travel-Mileage	547	500	500	3,700	0	3,200	640.0%
Dues & Subscriptions	27,402	26,387	27,230	24,000	0	(2,387)	-9.0%
TOTAL	107,209	123,137	124,030	99,000	-	(24,137)	-19.6%
City Manager							
Regular Salaries	344,382	451,862	642,088	587,088	0	135,226	29.9%
PS - General	18,587	8,800	8,000	33,500	0	24,700	280.7%
PS-Legal Services	87,963	80,000	90,000	90,000	0	10,000	12.5%
PS-Community Outreach	0	0	43,000	18,000	0	18,000	
Office Supplies	3,528	3,000	4,500	4,500	0	1,500	50%
Comm - Telephone	1,540	1,680	1,680	1,680	0	0	0%
Special Events	12,944	12,500	12,500	12,500	0	0	0%
Training & Tuition	6,117	12,200	12,200	15,200	0	3,000	25%
Travel-Mileage	6,700	7,400	7,400	7,450	0	50	1%
Dues & Subscriptions	4,279	4,677	6,177	6,177	0	1,500	32%
TOTAL	486,040	582,119	827,545	776,095	-	193,976	33.3%
City Clerk							
Regular Salaries	143,822	142,814	154,835	154,835	0	12,021	8%
OT- Regular	1,875	1,000	1,500	1,500	0	500	50%
Office Supplies	977	1,725	1,725	1,725	0	0	0%
Other Sup - Voter	3,292	6,036	5,500	5,500	0	(536)	-9%
Repairs - Equipment	0	300	300	300	0	0	0%
Training & Tuition	774	900	1,910	1,010	0	110	12%

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Advertising	803	1,000	1,000	1,000	0	0	0%
Professional Services	2,062	5,000	5,000	5,000	0	0	0%
Travel-Mileage	909	2,500	950	950	0	(1,550)	-62%
Dues & Subscriptions	654	604	650	650	0	46	8%
Wardens & Ward Clerks	17,224	32,260	28,186	28,186	0	(4,074)	-13%
Voting Machines	4,702	11,000	10,290	10,290	0	(710)	-6%
Election Equipment	0	0	6,000	6,000	0	6,000	0%
Record Restoration	1,222	2,000	0	0	0	(2,000)	-100%
TOTAL	178,316	207,139	217,846	216,946	-	9,807	4.7%

Finance Department

Regular Salaries	661,997	677,797	769,999	694,999	-	17,202	3%
Longevity Bonus	500	1,400	-	-	-	(1,400)	-100%
PS - General	28,893	37,500	38,500	38,500	-	1,000	3%
Reports, Printing, & Binding	2,284	2,500	2,500	2,500	-	0	0%
Office Supplies	5,023	5,500	5,500	5,500	-	0	0%
Training & Tuition	3,455	4,650	4,650	4,650	-	0	0%
Dues & Subscriptions	1,779	2,500	2,750	2,750	-	250	10%
PS - Recording Fee	-	300	300	300	-	0	0%
MV Sup - Gas & Oil	103	300	500	500	-	200	67%
Advertising	264	300	300	300	-	0	0%
Travel-Mileage	295	750	750	750	-	0	0%
Telephone	-	600	600	600	-	0	0%
Repairs - Vehicles	257	500	1,500	500	-	0	0%
TOTAL	704,850	734,597	827,849	751,849	-	17,252	2.3%

Human Resources

Regular Salaries	135,251	135,252	137,957	137,957	0	2,705	2%
Other Sup-Operating	172	1,200	1,200	1,200	0	0	0%

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PS-Professional Development	0	2,000	2,000	2,000	0	0	0%
PS - Emp Assist Program	0	850	1,000	1,000	0	150	18%
PS - Drug Testing & Physicals	2,968	3,630	4,200	4,200	0	570	16%
PS - Testing	787	1,700	1,700	1,700	0	0	0%
Office Supplies	766	350	500	500	0	150	43%
Training & Tuition	1,761	3,000	3,000	3,000	0	0	0%
Advertising	2,200	3,000	3,000	3,000	0	0	0%
Travel-Mileage	0	100	100	100	0	0	0%
Travel-Seminar Costs	0	1,500	1,800	1,800	0	300	20%
Dues & Subscriptions	363	600	600	600	0	0	0%
TOTAL	144,268	153,182	157,057	157,057	-	3,875	2.5%

Information Technology

Regular Salaries	284,493	294,329	233,173	186,173	0	(108,156)	-37%
Longevity Bonus	0	300	300	300	0	0	0%
PS - General	13,266	14,000	14,000	9,000	0	(5,000)	-36%
Other Sup - Operating	2,231	2,000	2,000	2,000	0	0	0%
Computer Hardware	12,756	16,000	18,000	18,000	0	2,000	13%
Repairs - Equipment	2,289	1,500	1,500	1,500	0	0	0%
Training & Tuition	4,425	5,800	6,000	6,000	0	200	3%
Travel-Mileage	441	400	400	400	0	0	0%
Travel-Seminar Costs	475	5,700	6,000	6,000	0	300	5%
Computer Software	2,353	10,000	8,000	13,000	0	3,000	30%
Software Licensing	187,495	318,700	321,887	321,887	0	3,187	1%
Comm - Network	26,253	45,000	45,000	45,000	0	0	0%
TOTAL	536,477	713,729	656,260	609,260	-	(104,469)	-14.6%

Health & Social Services--Administration

Regular Salaries	74,431	74,661	76,147	76,147	0	1,486	2%
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Office Supplies	204	300	300	300	0	0	0%
Other Sup-Operating	230	800	750	750	0	(50)	-6%
Training & Tuition	278	300	350	350	0	50	17%
Travel-Mileage	42	250	250	250	0	0	0%
Travel-Seminar Costs	548	540	550	550	0	10	2%
Dues & Subscriptions	60	60	60	60	0	0	0%
TOTAL	75,793	76,911	78,407	78,407	-	1,496	1.9%

Health & Social Services--Assistance

PA - Electrical	2,319	6,000	4,000	4,000	0	(2,000)	-33%
PA - Medical	657	5,500	3,500	3,500	0	(2,000)	-36%
PA - Burial	1,431	4,710	5,125	5,125	0	415	9%
PA - Fuel	315	1,000	1,000	1,000	0	0	0%
PA - Provisions	3,115	6,000	6,000	6,000	0	0	0%
PA - Rent	68,111	110,000	100,000	100,000	0	(10,000)	-9%
PA - Other	995	1,250	1,250	1,250	0	0	0%
TOTAL	76,943	134,460	120,875	120,875	-	(13,585)	-10.1%

Economic and Community Development

Regular Salaries	658,360	921,264	962,440	962,440	0	41,176	4%
Longevity Bonus	0	1,000	400	400	0	(600)	-60%
Uniform Allowance	927	1,000	1,400	1,400	0	400	40%
OT - Regular	12,067	17,770	25,000	25,000	0	7,230	41%
PS - General	68,880	85,840	82,840	69,840	0	(16,000)	-19%
Office Supplies	1,197	1,600	1,600	1,600	0	0	0%
Other Sup - Operating	2,243	2,200	3,200	3,200	0	1,000	45%
Other Sup - Safety Equipment	2,825	3,000	2,000	2,000	0	(1,000)	-33%
MV Sup - Tires/Tube/Chain	65	900	900	900	0	0	0%
MV Sup - Gas & Oil	3,062	3,463	3,500	3,500	0	37	1%

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Comm - Telephone	7,360	4,347	4,347	4,347	0	0	0%
Utilities - Electricity	286,079	163,960	166,819	145,000	0	(18,960)	-12%
Utilities - Bottled Gas	1,895	0				0	0%
Repairs - Vehicles	2,523	3,700	3,700	3,700	0	0	0%
Repairs - Equipment	8,378	5,500	5,500	5,500	0	0	0%
Repairs - Street Lights	5,374	7,000	18,000	18,000	0	11,000	157%
Repairs - Traffic Signal Maint	6,377	10,000	30,000	20,000	0	10,000	100%
Training & Tuition	2,228	4,135	4,135	4,135	0	0	0%
Advertising	2,495	3,360	3,500	3,500	0	140	4%
Travel-Mileage	1,365	1,200	1,200	1,200	0	0	0%
Travel-Seminar Costs	1,307	1,600	1,600	1,600	0	0	0%
Dues & Subscriptions	28,890	31,885	31,885	32,385	0	500	2%
Capital Operating	4,179	59,000	0	29,400	0	(29,600)	-50%
TOTAL	1,108,076	1,333,724	1,353,966	1,339,047	-	5,323	0.4%

Recreation

Regular Salaries	269,248	238,191	267,559	267,559	0	29,368	12%
Sal-Rec Part-Time	39,271	27,000	37,000	32,000	0	5,000	19%
Longevity Bonus	0	300	0	0	0	(300)	-100%
OT-Regular	801	2,276	3,500	2,500	0	224	10%
Uniform Allowance	0	0	400	400	0	400	0%
PS - General	9,328	22,662	15,000	15,000	0	(7,662)	-34%
Medical Supplies	303	300	450	450	0	150	50%
Office Supplies	3,796	3,500	4,500	4,500	0	1,000	29%
Other Sup-Janitorial	3,769	4,000	6,000	6,000	0	2,000	50%
Other Sup-Operating	7,312	5,000	10,000	10,000	0	5,000	100%
Other Sup - Maintenance	6,744	2,350	6,800	6,800	0	4,450	189%
MV Sup-Tires/Tube/Chain	0	500	750	750	0	250	50%
MV Sup-Gas & Oil	240	1,125	1,125	1,125	0	0	0%

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Utilities - Water/Sewer	10,713	15,000	17,800	17,800	0	2,800	19%
Comm - Telephone	2,052	3,190	3,940	3,940	0	750	24%
Utilities - Electricity	12,412	15,590	16,250	16,250	0	660	4%
Utilities - Natural Gas	23,114	34,976	36,500	36,500	0	1,524	4%
Repairs - Buildings	17,303	9,350	16,500	12,000	0	2,650	28%
Repairs - Vehicles	972	1,000	2,500	2,500	0	1,500	150%
Repairs - Equipment	344	1,000	1,000	1,000	0	0	0%
Repairs - Maintenance Contr:	2,426	2,915	3,350	3,350	0	435	15%
Training & Tuition	3,835	2,500	3,000	3,000	0	500	20%
Comm - Postage	91	350	350	350	0	0	0%
Travel-Mileage	146	500	500	500	0	0	0%
Dues & Subscriptions	1,746	2,000	3,200	3,200	0	1,200	60%
Community Programs	38,497	53,000	80,500	73,000	0	20,000	38%
TOTAL	454,463	448,575	538,474	520,474	-	71,899	16.0%
Public Library							
Public Library	998,189	1,006,217	1,031,533	1,031,533	0	25,316	3%
TOTAL	998,189	1,006,217	1,031,533	1,031,533	-	25,316	2.5%
Debt Service							
Principal	5,701,344	6,261,310	6,166,003	6,166,003		(95,307)	-2%
Interest	1,007,693	1,073,380	1,411,732	1,411,732		338,352	32%
TOTAL	6,709,037	7,334,690	7,577,735	7,577,735	-	243,045	3.3%
Facilities							
Regular Salaries	17,624	22,961	23,898	23,898	0	937	4%
Advertising	211	250	250	250	0	0	0%
PS - General	106,561	106,776	105,048	105,048	0	(1,728)	-2%
Repairs - Buildings	6,968	10,500	10,500	10,500	0	0	0%

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Repairs - Equipment	970	3,000	3,000	3,000	0	0	0%	
Travel - Mileage Reimburse	439	750	750	750	0	0	0%	
Other Sup-Operating	10,856	11,200	11,200	11,200	0	0	0%	
Tax Acquired Property Exp	4,041	2,500	1,500	1,500	0	(1,000)	-40%	
Comm - Telephone	4,280	4,500	4,500	4,500	0	0	0%	
Utilities - Water/Sewer	3,474	3,950	4,267	4,267	0	317	8%	
Utilities - Natural Gas	36,447	37,158	38,273	38,273	0	1,115	3%	
Utilities - Electricity	57,717	75,000	68,000	68,000	0	(7,000)	-9%	
Comm - Postage	21,450	33,808	29,808	29,808	0	(4,000)	-12%	
Photocopiers	14,248	31,000	31,000	31,000	0	0	0%	
Insurance Premiums	261,830	279,275	291,000	291,000	0	11,725	4%	
Insurance Deductibles	36,474	24,500	24,500	24,500	0	0	0%	
Operating Capital Expenditur	3,014	20,000	20,000	20,000	0	0	0%	
TOTAL	586,604	667,128	667,494	667,494	-	366	0.1%	
Workers Compensation							-	
WC Operating Transfer	581,360	637,910	676,910	641,910	0	39,000	6%	
TOTAL	581,360	637,910	676,910	641,910	-	4,000	0.6%	
Fringe Benefits								
Health Insurance	3,068,021	3,427,258	3,739,955	3,626,788	0	199,530	6%	
FICA/Medicare	619,372	690,561	715,681	694,309	0	3,748	1%	
MSRS Retirement	1,335,884	1,498,597	1,578,870	1,539,758	0	41,161	3%	
ICMA Retirement	380,144	329,410	220,980	220,980	0	(108,430)	-33%	
City Pension	41,798	52,000	25,000	25,000	0	(27,000)	-52%	
Cafeteria Plan	241,047	220,000	275,000	267,050	0	47,050	21%	
RHSP (Fire)	0	145,000	0	0	0	(145,000)	-100%	
Health Reimbursement Accou	202,083	280,000	280,000	264,250	0	(15,750)	-6%	
Unemployment	19,708	25,000	25,000	25,000	0	0	0%	

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Salary Reserves	48,902	130,000	180,000	177,500	0	47,500	37%
TOTAL	5,956,959	6,797,826	7,040,486	6,840,635	-	42,809	0.6%

Emergency Reserve

Emergency Reserve	0	445,802	461,230	461,230	0	15,428	3%
TOTAL	-	445,802	461,230	461,230	-	15,428	3.5%

Fire & EMS Transport

Regular Salaries	3,634,549	3,797,194	4,007,872	3,872,703	0	75,509	2%
Acting Rank	9,727	8,458	9,000	9,000	0	542	6%
Holiday Pay	150,714	176,860	186,283	186,283	0	9,423	5%
Uniform Allowance	38,298	39,780	39,555	39,555	0	(225)	-1%
Physicals	7,641	3,828	4,000	4,000	0	172	4%
OSHA Safety Costs	10,418	8,500	10,000	10,000	0	1,500	18%
Protective Clothing	53,883	32,500	32,500	32,500	0	0	0%
OT - Vac Replacement	12,094	10,000	10,500	88,000	0	78,000	780%
OT - Sick Replace LT	49,556	50,000	53,000	50,000	0	0	0%
OT - Sick Replace ST	131,098	130,000	137,500	134,000	0	4,000	3%
OT - Mandatory Training	28,701	25,000	25,000	25,000	0	0	0%
OT - Extra Assignments	67,061	30,000	31,185	31,185	0	1,185	4%
OT - Vacancies/Retirement	124,174	22,050	22,932	22,932	0	882	4%
OT - Work Related Injuries	9,061	15,000	15,750	15,750	0	750	5%
OT - Meetings	3,968	8,925	9,708	9,708	0	783	9%
OT - Funeral Leave	6,136	5,000	5,000	5,000	0	0	0%
OT - Multiple Alarms	9,714	6,000	9,000	9,000	0	3,000	50%
PS - General	95,201	100,000	88,000	88,000	0	(12,000)	-12%
PS - Uniform Cleaning	0	210	210	210	0	0	0%
Office Supplies	4,764	3,800	4,400	4,400	0	600	16%
Other Sup - Fire Prevention	1,859	9,000	9,000	9,000	0	0	0%

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Other Sup - Maintenance	9,732	6,865	7,000	7,000	0	135	2%
Other Sup - Fire Training	951	6,000	6,000	6,000	0	0	0%
Other Sup - Small Tools	3,741	17,000	17,700	17,700	0	700	4%
Other Sup - Other	54,895	63,500	65,000	65,000	0	1,500	2%
MV Sup - Tires/Tube/Chain	12,706	8,300	5,500	5,500	0	(2,800)	-34%
MV Sup - Gas & Oil	8,368	9,250	12,800	10,500	0	1,250	14%
Utilities - Water/Sewer	7,202	6,800	7,560	7,560	0	760	11%
Comm - Telephone	5,327	8,385	8,300	8,300	0	(85)	-1%
Utilities - Natural Gas	17,251	20,000	20,000	20,000	0	0	0%
Utilities - Electricity	22,239	33,000	30,000	30,000	0	(3,000)	-9%
Utilities - Bottled Gas	1,024	2,000	1,500	1,500	0	(500)	-25%
Utilities - Diesel	37,347	28,750	30,000	25,000	0	(3,750)	-13%
Repairs - Buildings	69,407	30,000	30,000	30,000	0	0	0%
Repairs - Vehicles	118,170	89,000	90,500	90,500	0	1,500	2%
Repairs - Equipment	21,848	45,000	45,000	45,000	0	0	0%
Repairs - Radio Equipment	2,420	7,000	7,000	7,000	0	0	0%
Repairs - Maintenance Contr	24,288	26,850	26,850	26,850	0	0	0%
Vehicle Lease/Purchase	120,377	0	0	0	0	0	0%
Training & Tuition	14,595	132,000	86,296	70,795	0	(61,205)	-46%
Comm - Postage	903	750	750	750	0	0	0%
Advertising	0	500	500	500	0	0	0%
Travel-Seminar Costs	768	800	800	800	0	0	0%
Other Program Exp-EMS	607	7,250	5,000	5,000	0	(2,250)	-31%
Printing	1,006	1,000	1,000	1,000	0	0	0%
Public Relations	0	1,000	1,000	1,000	0	0	0%
Communication Equipment	0	4,500	9,000	9,000		4,500	100%
Computer Software/Hardwar	1,558	2,000	2,000	2,000	0	0	0%
Dues & Subscriptions	12,096	11,657	11,650	11,650	0	(7)	0%
SCBA Cyliner Replacement	4,950	10,000	0	0	0	(10,000)	-100%

City of Auburn

Master List

Account Title	FY 2019 Actual	FY 2020 Approved	FY 2021 Dept. Request	FY 2021 Manager Proposed	FY 2021 Council Adopted	Increase/ Decrease	%
Capital Reserve (EMS)	70,000	150,000	150,000	150,000	0	0	0%
TOTAL	5,092,393	5,211,262	5,389,101	5,302,131	-	90,869	1.7%

Police

Regular Salaries	3,535,045	3,658,847	3,928,504	3,676,609	0	17,762	0%
Lateral Transfer-APD	0	0	40,000	0	0	0	0%
Holiday Pay	145,241	145,000	161,254	150,000	0	5,000	3%
Longevity Bonus	500	900	0	0	0	(900)	-100%
Educational Incentive	3,915	6,000	7,000	7,000	0	1,000	17%
Sick Leave Incentive	0	8,000	8,000	5,000	0	(3,000)	-38%
Uniform Allowance	30,956	39,530	39,000	39,000	0	(530)	-1%
Physicals	2,489	1,650	1,200	1,200	0	(450)	-27%
OSHA Safety Costs	0	1,320	1,350	1,350	0	30	2%
Volunteers in Police Service	0	500	500	500	0	0	0%
OT - Regular	75,668	30,000	50,000	48,000	0	18,000	60%
OT - Vac Replacement	33,149	35,300	35,000	35,000	0	(300)	-1%
OT - Sick Replacement	28,653	22,500	33,000	27,000	0	4,500	20%
OT - Mandatory Training	1,597	1,200	1,500	1,500	0	300	25%
OT - Outside Jobs	(29,708)	0	0	0	0	0	0%
OT - Special Events	0	15,020	19,000	19,000	0	3,980	26%
Extra Pay - On Call	14,575	14,300	17,300	17,300	0	3,000	21%
OT - Court	20,705	28,477	26,000	25,000	0	(3,477)	-12%
PS - General	7,364	8,075	8,000	8,000	0	(75)	-1%
PS - Testing	3,550	2,325	1,200	1,200	0	(1,125)	-48%
PS - Animal Control	32,937	36,104	37,000	37,000	0	896	2%
PS - Uniform Cleaning	22,355	22,620	22,880	22,880	0	260	1%
Reports, Printing, & Binding	1,734	3,758	3,700	3,700	0	(58)	-2%
Office Supplies	3,389	3,000	3,000	3,000	0	0	0%
Other Sup - Operating	38,567	27,150	27,150	27,150	0	0	0%

City of Auburn

Master List

Account Title	FY 2019 Actual	FY 2020 Approved	FY 2021 Dept. Request	FY 2021 Manager Proposed	FY 2021 Council Adopted	Increase/ Decrease	%
MV Sup - Tires/Tube/Chain	12,325	15,618	16,500	16,500	0	882	6%
MV Sup - Gas & Oil	55,952	51,000	64,500	52,500	0	1,500	3%
Comm - Telephone	18,082	20,016	20,000	20,000	0	(16)	0%
Utilities - Electricity	3,190	0	0	0	0	0	0%
Repairs - Buildings	357	500	500	500	0	0	0%
Repairs - Vehicles	27,809	19,000	21,000	21,000	0	2,000	11%
Repairs - Equipment	3,479	5,750	5,750	5,750	0	0	0%
Repairs - Maintenance Contr:	6,366	3,238	5,000	5,000	0	1,762	54%
Training & Tuition	43,417	35,000	40,000	39,500	0	4,500	13%
Comm - Postage	1,292	1,000	1,200	1,200	0	200	20%
Travel-Seminar Costs	5,450	4,000	6,000	6,000	0	2,000	50%
Dues & Subscriptions	6,576	7,625	7,500	7,500	0	(125)	-2%
Vehicles	1,000	1,000	1,000	500	0	(500)	-50%
TOTAL	4,157,976	4,275,323	4,660,488	4,332,339	-	57,016	1.3%
Public Works							
Regular Salaries	2,580,675	2,698,307	2,806,140	2,687,125	0	(11,182)	0%
Longevity Bonus	400	2,000	1,700	1,700	0	(300)	-15%
Educational Incentive	8,200	8,100	8,400	8,400	0	300	4%
Sick Leave Incentive	8,095	9,150	9,150	9,150	0	0	0%
Uniform Allowance	41,942	37,001	37,001	37,001	0	0	0%
Safety Compliance	8,527	9,090	9,090	9,090	0	0	0%
OT - Regular	29,881	36,503	41,368	41,368	0	4,865	13%
OT - Winter Road Maintenance	244,115	200,748	217,129	200,748	0	0	0%
OT - Fleet Services	0	1,000	1,000	1,000	0	0	0%
OT - Sand Removal	0	1,548	1,658	1,658	0	110	7%
PS - General	118,281	181,300	205,300	205,300	0	24,000	13%
PS - Water Quality Monitoring	2,400	22,000	22,000	22,000	0	0	0%
PS - Recording Fee	19	250	250	250	0	0	0%

Master List

Account Title	FY 2019 Actual	FY 2020 Approved	FY 2021 Dept. Request	FY 2021 Manager Proposed	FY 2021 Council Adopted	Increase/ Decrease	%
PS - Snow Removal	8,000	9,000	9,000	9,000	0	0	0%
PS - Tree Removal	681	10,500	11,000	11,000	0	500	5%
PS - Centerline Striping	159,762	180,000	180,000	180,000	0	0	0%
Reports, Printing, & Binding	2,646	3,000	3,000	3,000	0	0	0%
Office Supplies	4,012	3,361	3,360	3,360	0	(1)	0%
Other Sup - Operating	0	2,824	2,824	2,824	0	0	0%
Other Sup - Maintenance	51,048	37,750	47,750	47,750	0	10,000	26%
Other Sup - Parks/Open Space	26,515	24,200	28,060	28,060	0	3,860	16%
Other Supplies - Welding	16,463	15,000	19,250	19,250	0	4,250	28%
Other Sup - Traffic Paint	0	3,533	3,539	3,539	0	6	0%
Other Sup - Sign Material	27,284	30,685	32,220	32,220	0	1,535	5%
Other Sup - Pre-Mix Asphalt	117,126	115,536	153,425	142,367	0	26,831	23%
Other Sup - Culvert/Basin	34,329	34,522	39,353	39,353	0	4,831	14%
Other Sup - Bridge/Fence	9,153	5,500	5,775	5,775	0	275	5%
Other Sup - Loam/Seed	9,255	10,000	12,734	12,734	0	2,734	27%
Other Sup - Calcium Chloride	7,330	7,971	7,521	7,521	0	(450)	-6%
Other Sup - Road Salt	381,517	244,440	299,250	244,440	0	0	0%
Other Sup - Safety Equipment	14,922	18,000	20,688	20,688	0	2,688	15%
Other Sup - Small Tools	25,845	26,100	26,100	26,100	0	0	0%
Other Sup - Gravel	88,718	90,500	90,485	90,485	0	(15)	0%
Other Sup - MV Repair	87,728	105,000	131,700	131,700	0	26,700	25%
Other Sup - Equip Repairs	120,742	75,285	75,285	75,285	0	0	0%
MV Sup - Tires/Tube/Chain	48,778	50,000	65,000	65,000	0	15,000	30%
MV Sup - Gas & Oil	232,459	228,000	260,751	228,000	0	0	0%
MV Sup - Plow/Grader Blades	17,116	34,379	34,379	34,379	0	0	0%
MV Sup - Other	20,295	39,350	39,350	39,350	0	0	0%
Utilities - Water/Sewer	8,920	6,390	7,697	7,697	0	1,307	20%
Comm - Telephone	13,199	11,040	12,648	12,648	0	1,608	15%
Utilities - Electricity	16,184	26,400	27,600	27,600	0	1,200	5%
Utilities - Heating Fuel	32,227	34,560	39,072	39,072	0	4,512	13%

City of Auburn
Master List

Account Title	FY 2019 Actual	FY 2020 Approved	FY 2021 Dept. Request	FY 2021 Manager Proposed	FY 2021 Council Adopted	Increase/ Decrease	%
Repairs - Buildings	24,973	18,500	19,500	19,500	0	1,000	5%
Repairs - Vehicles	14,377	34,150	47,150	47,150	0	13,000	38%
Repairs - Equipment	16,760	22,300	22,300	22,300	0	0	0%
Repairs - Radio Equipment	382	2,500	2,500	2,500	0	0	0%
Training & Tuition	14,126	17,265	17,265	17,265	0	0	0%
Comm - Postage	245	400	400	400	0	0	0%
Travel-Mileage	512	500	500	500	0	0	0%
Travel-Seminar Costs	24	500	500	500	0	0	0%
Dues & Subscriptions	7,124	6,106	9,430	9,430	0	3,324	54%
Leachate Pumping	39,193	19,754	19,797	19,797	0	43	0%
Crack Sealing	11,806	15,000	15,000	15,000	0	0	0%
Guardrail Replacement	5,370	10,000	20,000	10,000	0	0	0%
TOTAL	4,759,681	4,836,798	5,223,344	4,979,329	-	142,531	2.95%
<i>Water & Sewer</i>							
Catch Basin Maintenance Fee	0	12,500	12,500	0	0	(12,500)	-100%
Public Fire Protection Fee	632,716	632,716	792,716	792,716	0	160,000	25%
TOTAL	632,716	645,216	805,216	792,716	-	147,500	22.9%
<i>Tax Sharing</i>							
Tax Sharing	232,025	270,000	270,000	260,000	0	(10,000)	-4%
TOTAL	232,025	270,000	270,000	260,000	-	(10,000)	-3.7%
<i>Auburn-Lewiston Airport</i>							
Aub-Lew Airport	173,559	191,000	181,000	170,000	-	(21,000)	-11%
TOTAL	173,559	191,000	181,000	170,000	-	(21,000)	-11.0%
<i>LA Transit Authority</i>							
Lew-Aub Transit	199,130	331,138	529,209	331,138	-	0	0%

City of Auburn

Master List

Account Title	FY 2019 Actual	FY 2020 Approved	FY 2021 Dept. Request	FY 2021 Manager Proposed	FY 2021 Council Adopted	Increase/ Decrease	%
Auburn Only Transportation	0	0	-	-	-	0	0%
TOTAL	199,130	331,138	529,209	331,138	-	-	0.0%
LA 911							
Lew-Aub 911	1,103,445	1,134,304	1,156,990	1,134,304	0	0	0%
TOTAL	1,103,445	1,134,304	1,156,990	1,134,304	-	-	0.0%
LA Arts - Arts in the Park							
Arts In the Park	0	0	10,000	10,000	0	10,000	0%
TOTAL	-	-	10,000	10,000	-	10,000	0.0%
TOTAL	1,708,159	1,926,442	2,147,199	1,905,442	-	(21,000)	-1.1%
County Tax							
County Tax	2,407,766	2,482,721	2,631,685	2,629,938	0	147,217	6%
TOTAL	2,407,766	2,482,721	2,631,685	2,629,938	-	147,217	5.9%
Solid Waste							
Solid Waste Disposal	540,881	400,000	400,000	400,000	0	0	0%
Solid Waste Collection	513,865	452,000	458,780	471,280	0	19,280	4%
Recycling Disposal	7,169	75,000	75,000	75,000	0	0	0%
Recycling Collection	9,132	102,500	104,038	104,038	0	1,538	2%
Advertising	0	1,000	1,000	1,000	0	0	0%
TOTAL	1,071,047	1,030,500	1,038,818	1,051,318	-	20,818	2.0%

**CAPITAL IMPROVEMENT PLAN
FY 21 BONDS**

Description		TOTAL	Page Detail
Airport	Pickup mounted Foam Generator	\$ 50,000	2
Airport	Reconstruct Airport Parking Apron FBO	\$ 400,000	3
Econ Dev & Planning	Dangerous Building Demolition	\$ 100,000	9
Econ Dev & Planning	Comprehensive Plan Property Acquisition Program	\$ 100,000	10
Econ Dev & Planning	Downtown Vision	\$ 900,000	11
Facilities	Security/Access Control	\$ 100,000	22
Fire	Fire Truck (\$550,000 in FY20)	\$ 100,000	NA
Fire	Fire Hose Replacement	\$ 20,000	35
Fire	Extrication equipment replacement	\$ 50,000	36
IT	Parking Enforcement Software	\$ 30,000	42
IT	Recreation Registration and Website Software	\$ 25,000	63
LATC	Bus Replacement	\$ 50,000	NA
Police	Vehicle Replacement	\$ 212,000	39
Police	Cruiser Camera System Replacement	\$ 130,000	40
Police	Police Motorcycle Purchase	\$ 18,000	43
Engineering	Reconstruction (\$840,000 to be paid by TIF)	\$ 2,140,000	44
Engineering	Reclamation	\$ 1,200,000	45
Engineering	Major Drainage	\$ 500,000	46
Engineering	MDOT Match	\$ 900,000	47
Engineering	Resurfacing	\$ 1,000,000	48
Public Works	Replace 7 yard plow trucks	\$ 215,000	50
Public Works	Replace 12 yard plow trucks	\$ 244,000	51
Public Works	Replace One Ton Trucks	\$ 120,000	53
Public Works	Replace bucket truck	\$ 175,000	56
Public Works	Sidewalk Plow Equipment	\$ 16,000	59
Public Works	Pipe camera	\$ 13,000	61
Public Works	Skid Steer Sweeper Attachment	\$ 9,000	60
Recreation	Union St. Park/Chestnut Park Upgrades	\$ 75,000	64
Recreation	Senior Center Phase III	\$ 75,000	67
Recreation	Pettengill Baseball Field Renovation	\$ 100,000	68
NSB Arena	Mezzanine Furniture	\$ 20,000	
School Department	School Projects	\$ 1,000,000	NA
Administration	Contingency	\$ 23,000	NA
TOTAL BOND CIP		\$ 10,110,000	

FY 21 Unallocated

Description		Unallocated Bond Proceeds	Page Detail
City Clerk	Record Restoration	\$ 20,000	6
Facilities	Public Safety Facility Study	\$ 100,000	NA
Facilities	Assessing Electric Vehicle	\$ 25,000	
Facilities	Festival Plaza Fountain System Removal/Engineering	\$ 25,000	
Facilities	911 Study	\$ 25,000	
Recreation	Programming/Facility Study	\$ 40,000	NA
TOTAL UNALLOCATED CIP		\$ 235,000	

FY 21 Other Funds

Description		Funds	Total	Page Detail
Economic Development	New Auburn Village Center Revitalization	TIF	\$ 100,000	8
Economic Development	Downtown Parking/Walkability	TIF	\$ 135,000	14
Economic Development	Downtown Parking/Walkability	CDBG	\$ 135,000	14
Economic Development	Minot Ave/S Goff St Redevelopment	TIF	\$ 125,000	13
Facilities	Roof Boys and Girls Club	CDBG	\$ 105,000	21
Fire/EMS	Ambulance Replacement	EMS Capital Reserve	\$ 263,000	37
Fire/EMS	Cardiac Monitors	EMS Capital Reserve	\$ 30,000	38
Recreation	Programming/Facility Study	Ingersoll Fund Bal	\$ 60,000	71
TOTAL OTHER CIP			\$ 953,000	

TOTAL FY 21 CAPITAL IMPROVEMENT PLAN		\$ 11,298,000	
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Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	142,814	154,835	154,835
OT- Regular	Total	1,000	1,500	1,500
Office Supplies	Total	1,725	1,725	1,725
Other Sup - Voter	Total	6,036	5,500	5,500

Estimated Detail of Regular Salaries

	Dept. Request	Manager Proposed
Regular Salaries		
City Clerk (non-union)	\$ 76,499	\$ 76,499
Licensing Specialist/Deputy City Clerk (non union)	\$ 40,233	\$ 40,233
Licensing Specialist/Assistant Clerk (non union)	\$ 38,103	\$ 38,103
	\$ 154,835	\$ 154,835

Estimated Detail of OT- Regular

	Dept. Request	Manager Proposed
OT- Regular		
Overtime for Deputy and Asst Clerk for elections and caucuses.	\$ 1,500	\$ 1,500
	\$ 1,500	\$ 1,500

Estimated Detail of Office Supplies

	Dept. Request	Manager Proposed
Office Supplies		
General Office Supplies	\$ 1,725	\$ 1,725
	\$ 1,725	\$ 1,725

Estimated Detail of Other Sup - Voter

	Dept. Request	Manager Proposed
Other Sup - Voter		
Funds cost of printing ballots, and misc election day supplies.	\$ 5,500	\$ 5,500
	\$ 5,500	\$ 5,500

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Equipment	Total	300	300	300
Training & Tuition	Total	900	1,910	1,010
Advertising	Total	1,000	1,000	1,000
Professional Services	Total	5,000	5,000	5,000

Estimated Detail of Repairs - Equipment

	Dept. Request	Manager Proposed
Repairs - Equipment		
Funding for unexpected equipment repairs.	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of Training & Tuition

	Dept. Request	Manager Proposed
Training & Tuition		
Staff training offered through Maine Town and City Clerk Association and the Secretary of State Election Conference and NE City Clerk Conference.	\$ 1,910	\$ 1,010
	\$ 1,910	\$ 1,010

Estimated Detail of Advertising

	Dept. Request	Manager Proposed
Advertising		
Funds the cost of publishing public notices.	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

Estimated Detail of Professional Services

	Dept. Request	Manager Proposed
Professional Services		
Funds the hosting of the code on the website and updates to the codification.	\$ 5,000	\$ 5,000
	\$ 5,000	\$ 5,000

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Mileage	Total	2,500	950	950
Dues & Subscriptions	Total	604	650	650
Wardens & Ward Clerks	Total	32,260	28,186	28,186
Voting Machines	Total	11,000	10,290	10,290

Estimated Detail of Travel-Mileage

Travel-Mileage		Dept. Request	Manager Proposed
Lodging costs for conferences and mileage reimbursement.		\$ 950	\$ 950
		\$ 950	\$ 950

Estimated Detail of Dues & Subscriptions

Dues & Subscriptions		Dept. Request	Manager Proposed
Membership dues and Lewiston Sun Journal subscription		\$ 650	\$ 650
		\$ 650	\$ 650

Estimated Detail of Wardens & Ward Clerks

Wardens & Ward Clerks		Dept. Request	Manager Proposed
November 2020 General Election (Presidential)		\$ 13,780	\$ 13,780
June 2021 School Budget (and possible State Referendum)		\$ 7,386	\$ 7,386
School Security for the Presidential Election		\$ 3,120	\$ 3,120
Temporary Election Assistance		\$ 3,900	\$ 3,900
		\$ 28,186	\$ 28,186

Estimated Detail of Voting Machines

Voting Machines		Dept. Request	Manager Proposed
Funds leasing of tabulating machines and the programming fees.		\$ 10,290	\$ 10,290
		\$ 10,290	\$ 10,290

Line Items		Last Year	Dept. Request	Manager Proposed
Election Equipment	Total	-	6,000	6,000
Record Restoration	Total	2,000	-	-

Estimated Detail of Election Equipment

Election Equipment	Dept. Request	Manager Proposed
Storage trailer for all election equipment.	\$ 6,000	\$ 6,000
	\$ 6,000	\$ 6,000

Estimated Detail of Record Restoration

Record Restoration	Dept. Request	Manager Proposed
Funds the cost of preserving old records, one or two books.	\$ -	\$ -

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	451,862	642,088	587,088
PS - General	Total	8,800	8,000	33,500
PS-Legal Services	Total	80,000	90,000	90,000
PS-Community Outreach	Total	-	43,000	18,000

Estimated Detail of Regular Salaries

Regular Salaries	Dept. Request	Manager Proposed
City Manager (non-union)	\$ 135,252	\$ 135,252
Assistant City Manager (non-union)	\$ 117,300	\$ 117,300
Director of Community Partnerships (non-union)	\$ 97,920	\$ 97,920
Executive Assistant (non-union)	\$ 53,058	\$ 53,058
Communications Director (non-union)	\$ 70,000	\$ 70,000
Sustainability Coordinator (non-union)	\$ 55,000	\$ -
*Geographic Information Officer	\$ 64,945	\$ 64,945
*Great Falls TV Station Manager	\$ 48,613	\$ 48,613
*transfer from IT	\$ 642,088	\$ 587,088

Estimated Detail of PS - General

PS - General	Dept. Request	Manager Proposed
Funds items such as printing, business lunches, and Chamber table sponsorship, etc. Consultant and equip repairs from IT budget (\$7,500)	\$ 8,000	\$ 33,500
contracted grant writer \$18,000	\$ 8,000	\$ 33,500

Estimated Detail of PS-Legal Services

PS-Legal Services	Dept. Request	Manager Proposed
Funds legal services for the City	\$ 90,000	\$ 90,000
	\$ 90,000	\$ 90,000

Estimated Detail of PS-Community Outreach

PS-Community Outreach	Dept. Request	Manager Proposed
Funds items such as communications, branding, etc	\$ 30,000	\$ 5,000
Transfer from Economic and Community Development	\$ 13,000	\$ 13,000
Welcome packets, website, apps, etc.	\$ 43,000	\$ 18,000

Line Items		Last Year	Dept. Request	Manager Proposed
Office Supplies	Total	3,000	4,500	4,500
Comm - Telephone	Total	1,680	1,680	1,680
Special Events	Total	12,500	12,500	12,500
Training & Tuition	Total	12,200	12,200	15,200

Estimated Detail of Office Supplies

	Dept. Request	Manager Proposed
Office Supplies		
General Office Supplies	\$ 4,500	\$ 4,500
	\$ 4,500	\$ 4,500

Estimated Detail of Comm - Telephone

	Dept. Request	Manager Proposed
Comm - Telephone		
Funds stipend for cell phones for Manager and Asst Manager.	\$ 1,680	\$ 1,680
	\$ 1,680	\$ 1,680

Estimated Detail of Special Events

	Dept. Request	Manager Proposed
Special Events		
This account fund the cost associated with various special events,	\$ 12,500	\$ 12,500
	\$ 12,500	\$ 12,500

Estimated Detail of Training & Tuition

	Dept. Request	Manager Proposed
Training & Tuition		
This account covers cost for tuition, fees for professional development, professional conferences and conventions to meet the training, education, and professional certification requirements for the City Manager's Office. From IT Budget (\$3,000 professional development)	\$ 12,200	\$ 15,200
	\$ 12,200	\$ 15,200

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Mileage	Total	7,400	\$ 7,400	\$ 7,450
Dues & Subscriptions	Total	4,677	6,177	6,177

Estimated Detail of Travel-Mileage

	Dept. Request	Manager Proposed
Travel-Mileage		
Reimburse use of personal vehicle for City business	\$ 7,400	\$ 7,450
	\$ 7,400	\$ 7,450

Estimated Detail of Dues & Subscriptions

	Dept. Request	Manager Proposed
Dues & Subscriptions		
Fund the cost for memberships to various organizations and subscriptions to graphic design software utilized by the City Manager's Office.	\$ 6,177	\$ 6,177
	\$ 6,177	\$ 6,177

City of Auburn County Tax

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
County Tax	Total	2,482,721	2,631,685	2,629,938

Estimated Detail of County Tax

County Tax	Dept. Request	Manager Proposed
	\$ 2,631,685	\$ 2,629,938
	\$ 2,631,685	\$ 2,629,938

City of Auburn Debt Service

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Debt Service	Total	7,334,690	7,577,735	7,577,735

Estimated Detail of Debt Service

Debt Service	Maturity	Issued Amount	Balance 06/30/20	Principal	Interest	Dept. Request	Manager Proposed
City Building 3.89%	11/22	\$ 8,200,000	\$ 1,230,000	\$ 410,000	\$ 51,568		
Public Impr. 10/11	3/21	\$ 7,900,000	\$ 790,000	\$ 640,000	\$ 8,000		
MMBB Clean Water	6/12	\$ 827,854	\$ 395,000	\$ 41,393	\$ 4,140		
Public Impr 11/12	11/22	\$ 4,500,000	\$ 900,000	\$ 350,000	\$ 14,001		
Public Impr. 12/13	9/22	\$ 5,600,000	\$ 1,525,000	\$ 354,685	\$ 37,086		
Library Refunding	9/22	\$ 1,590,000	\$ 870,000	\$ 175,000	\$ 26,350		
Public Impr. 13/14	9/23	\$ 5,625,000	\$ 2,235,000	\$ 414,526	\$ 43,526		
Public Impr. 14/15	9/24	\$ 6,800,000	\$ 3,400,000	\$ 482,800	\$ 57,936		
Public Impr. 15/16	9/25	\$ 5,700,000	\$ 3,420,000	\$ 467,550	\$ 51,431		
Public Impr. 16/17	9/26	\$ 5,030,000	\$ 3,500,000	\$ 368,333	\$ 70,309		
Public Impr. 17/18	9/27	\$ 8,500,000	\$ 6,700,000	\$ 783,685	\$ 255,208		
Public Impr. 18/19	9/28	\$ 7,655,000	\$ 6,685,000	\$ 618,333	\$ 244,242		
Public Impr. 19/20	9/20	\$ 7,900,000	\$ 7,900,000	\$ 703,890	\$ 320,270		
NSBA TaXable 19/20	9/28	\$ 7,000,000	\$ 7,000,000	\$ 265,000	\$ 197,665		
		<u>\$ 82,827,854</u>	<u>\$ 46,550,000</u>	<u>\$ 6,075,195</u>	<u>\$ 1,381,732</u>	\$ 7,456,927	\$ 7,456,927
Quint Lease						\$ 90,808	\$ 90,808
Interest Payment for FY20 Bond						\$ 30,000	\$ 30,000
						<u>\$ 7,577,735</u>	<u>\$ 7,577,735</u>
						<u>\$ 7,577,735</u>	<u>\$ 7,577,735</u>

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	921,264	962,440	962,440
Longevity Bonus	Total	1,000	400	400
Uniform Allowance	Total	1,000	1,400	1,400
<i>Estimated Detail of Regular Salaries</i>				

Regular Salaries	Total Staff	Dept. Request	Manager Proposed
Administrative Assistant (50% TIF)	1	\$ 48,243	\$ 48,243
Building / Code Compliance Officer/ Plumbing Inspector	1	\$ 66,638	\$ 66,638
City Electrician	1	\$ 74,089	\$ 74,089
Planner 1 / Land Use Code Compliance Officer (25% TIF)	1	\$ 58,344	\$ 58,344
Electrician I	1	\$ 58,927	\$ 58,927
Information Assistant	1	\$ 37,234	\$ 37,234
Housing Code Compliance Officer (up to \$50K, CDBG)	1	\$ 63,048	\$ 63,048
Director (90% TIF, 10% CDBG)	1	\$ 97,101	\$ 97,101
Deputy Director (65% TIF, 10% CDBG)	1	\$ 92,006	\$ 92,006
Neighborhood Service Coordinator (100% CDBG)	1	\$ 60,306	\$ 60,306
Economic Development Specialist (95% TIF, 5% CDBG)	1	\$ 58,429	\$ 58,429
City Planner/Urban Dev Specialist/Grant Administration (100% TIF)	1	\$ 64,297	\$ 64,297
CDBG Accounting Compliance & Underwriter (100% CDBG)	1	\$ 52,938	\$ 52,938
Development Manager (100% CDBG)	1	\$ 63,036	\$ 63,036
Sanitarian / Code Compliance Officer	1	\$ 67,804	\$ 67,804
	15	\$ 962,440	\$ 962,440
		\$ 305,707	\$ 305,707
		\$ 198,112	\$ 198,112
	Net	\$ 458,621	\$ 458,621

Estimated Detail of Longevity Bonus

Longevity Bonus	Dept. Request	Manager Proposed
Employee Longevity	\$ 400	\$ 400
	\$ 400	\$ 400

Estimated Detail of Uniform Allowance

Uniform Allowance	Dept. Request	Manager Proposed
This account funds the day to day non-fire retardant clothing for the Electrical Division	\$ 1,400	\$ 1,400
	\$ 1,400	\$ 1,400

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Regular	Total	17,770	25,000	25,000
PS - General	Total	85,840	82,840	69,840
Office Supplies	Total	1,600	1,600	1,600
Other Sup - Operating	Total	2,200	3,200	3,200

Estimated Detail of OT - Regular

OT - Regular		Dept. Request	Manager Proposed
This account funds overtime expenses for the Electrical Division and E&CD field Inspectors.		\$ 25,000	\$ 25,000
		\$ 25,000	\$ 25,000

Estimated Detail of PS - General

PS - General		Dept. Request	Manager Proposed
This account funds third party inspections, contracted projects , storage space for electrical and plan review for plumbing and electrical GIS Support and Marketing Support (\$65,000 TIF).		\$ 82,840	\$ 69,840
		\$ 82,840	\$ 69,840

Estimated Detail of Office Supplies

Office Supplies		Dept. Request	Manager Proposed
General Supplies (TIF 33%)		\$ 1,600	\$ 1,600
		\$ 1,600	\$ 1,600

Estimated Detail of Other Sup - Operating

Other Sup - Operating		Dept. Request	Manager Proposed
This account funds items needed to conduct code and plan reviews and printing inspection reports used by staff.		\$ 3,200	\$ 3,200
		\$ 3,200	\$ 3,200

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Safety Equipment	Total	3,000	2,000	2,000
MV Sup - Tires/Tube/Chain	Total	900	900	900
MV Sup - Gas & Oil	Total	3,463	3,500	3,500
Comm - Telephone	Total	4,347	4,347	4,347

Estimated Detail of Other Sup - Safety Equipment

Other Sup - Safety Equipment	Dept. Request	Manager Proposed
Other Sup - Safety Equipment This account funds both Federal and State OSHA requirements mandated for all employees as well as NFPA 70E standards for electrical workers.	\$ 2,000	\$ 2,000
	\$ 2,000	\$ 2,000

Estimated Detail of MV Sup - Tires/Tube/Chain

MV Sup - Tires/Tube/Chain	Dept. Request	Manager Proposed
MV Sup - Tires/Tube/Chain This account funds the cost of tire replacement and other supplies for the vehicles used by the staff in the inspection division.	\$ 900	\$ 900
	\$ 900	\$ 900

Estimated Detail of MV Sup - Gas & Oil

MV Sup - Gas & Oil	Dept. Request	Manager Proposed
MV Sup - Gas & Oil This account funds the cost of gas, replacement filters and other maintenance items for the vehicles used by the staff in the inspection division.	\$ 3,500	\$ 3,500
	\$ 3,500	\$ 3,500

Estimated Detail of Comm - Telephone

Comm - Telephone	Dept. Request	Manager Proposed
Comm - Telephone This account funds cell phones for the staff so they can be reached while in the field and be responsive to citizens.	\$ 4,347	\$ 4,347
	\$ 4,347	\$ 4,347

Line Items		Last Year	Dept. Request	Manager Proposed
Utilities - Electricity	Total	163,960	166,819	145,000
Repairs - Vehicles	Total	3,700	3,700	3,700
Repairs - Equipment	Total	5,500	5,500	5,500
Repairs - Street Lights	Total	7,000	18,000	18,000

Estimated Detail of Utilities - Electricity

Utilities - Electricity		Dept. Request	Manager Proposed
This account covers Street lights and traffic signal equipment electrical.		\$ 166,819	\$ 145,000
		\$ 166,819	\$ 145,000

Estimated Detail of Repairs - Vehicles

Repairs - Vehicles		Dept. Request	Manager Proposed
Maintenance on 5 department vehicles and OSHA inspection on the Electrical Division aerial truck.		\$ 3,700	\$ 3,700
		\$ 3,700	\$ 3,700

Estimated Detail of Repairs - Equipment

Repairs - Equipment		Dept. Request	Manager Proposed
Maintenance on Municipal Fire Alarm System and materials for seasonal events.		\$ 5,500	\$ 5,500
		\$ 5,500	\$ 5,500

Estimated Detail of Repairs - Street Lights

Repairs - Street Lights		Dept. Request	Manager Proposed
Maintenance on municipaly owned street lights.		\$ 18,000	\$ 18,000
		\$ 18,000	\$ 18,000

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Traffic Signal Maint	Total	10,000	30,000	20,000
Training & Tuition	Total	4,135	4,135	4,135
Advertising	Total	3,360	3,500	3,500
Travel-Mileage	Total	1,200	1,200	1,200

Estimated Detail of Repairs - Traffic Signal Maint

	Dept. Request	Manager Proposed
Repairs - Traffic Signal Maint		
This account fund the maintenance of the municipal traffic signals.	\$ 30,000	\$ 20,000
	\$ 30,000	\$ 20,000

Estimated Detail of Training & Tuition

	Dept. Request	Manager Proposed
Training & Tuition		
This account includes the cost of tuition, training materials and fees for professional development and required continuing education for staff.	\$ 4,135	\$ 4,135
	\$ 4,135	\$ 4,135

Estimated Detail of Advertising

	Dept. Request	Manager Proposed
Advertising		
This account funds the cost of public notices as required by law and Planning Board notices.	\$ 3,500	\$ 3,500
	\$ 3,500	\$ 3,500

Estimated Detail of Travel-Mileage

	Dept. Request	Manager Proposed
Travel-Mileage		
Personal use of vehicles. (TIF 50%)	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Seminar Costs	Total	1,600	1,600	1,600
Dues & Subscriptions	Total	31,885	31,885	32,385
Capital Operating	Total	59,000	-	29,400

Estimated Detail of Travel-Seminar Costs

Travel-Seminar Costs	Dept. Request	Manager Proposed
Funds cost for staff to attend local and regional training and Planning Board members training.	\$ 1,600	\$ 1,600
	\$ 1,600	\$ 1,600

Estimated Detail of Dues & Subscriptions

Dues & Subscriptions	Dept. Request	Manager Proposed
Funds dues for professional affiliations for planning and inspection staff, as well as AVCOG dues.	\$ 31,885	\$ 32,385
	\$ 31,885	\$ 32,385

Estimated Detail of Capital Operating

Capital Operating	Dept. Request	Manager Proposed
See CIP List for operating capital.		\$ 29,400
	\$ -	\$ 29,400

City of Auburn Emergency Reserve

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Emergency Reserve	Total	445,802	461,230	461,230

Estimated Detail of Emergency Reserve

Emergency Reserve	Dept. Request	Manager Proposed
Emergency Reserve	\$ 461,230	\$ 461,230
	\$ 461,230	\$ 461,230

Line Item Narrative

Emergency Reserve: In accordance with the City Charter, Section 8.12, Emergency Reserve Fund, the Emergency Reserve fund shall be annually funded in an amount equal to at least one-half of one percent (0.5%) of the total amount to be appropriated for all purchases of the current fiscal year.

City of Auburn Facilities

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	22,961	23,898	23,898
Advertising	Total	250	250	250
PS - General	Total	106,776	105,048	105,048
Repairs - Buildings	Total	10,500	10,500	10,500

Estimated Detail of Regular Salaries

Regular Salaries

Maintenance (26 hrs per wk) shared w/Library (14 hrs per wk) total 40 hr

\$ 23,898	\$ 23,898
\$ 23,898	\$ 23,898

Estimated Detail of Advertising

Advertising
Advertising

Dept. Request	Manager Proposed
\$ 250	\$ 250
\$ 250	\$ 250

Estimated Detail of PS - General

PS - General

All annual professional maintenance and testing performed at Auburn Hall, including: Fire Alarm Testing, Elevator Inspection & License, Fire Extinguisher Inspection & Maintenance, HVAC Maintenance Contract, Janitorial Services, Security System Services, Sprinkler Testing and Maintenance.

Dept. Request	Manager Proposed
\$ 105,048	\$ 105,048
\$ 105,048	\$ 105,048

Estimated Detail of Repairs - Buildings

Repairs - Buildings

This account is used for the general maintenance of Auburn Hall including \$500.00 annual

Dept. Request	Manager Proposed
\$ 10,500	\$ 10,500
\$ 10,500	\$ 10,500

City of Auburn Facilities

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Equipment	Total	3,000	3,000	3,000
Travel - Mileage Reimbursement	Total	750	750	750
Other Sup-Operating	Total	11,200	11,200	11,200
Tax Acquired Property Exp	Total	2,500	1,500	1,500

Estimated Detail of Repairs - Equipment

	Dept. Request	Manager Proposed
Repairs - Equipment		
Lighting	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000

Estimated Detail of Travel - Mileage Reimbursement

	Dept. Request	Manager Proposed
Travel - Mileage Reimbursement		
Reimbursement for use of personal vehicles.	\$ 750	\$ 750
	\$ 750	\$ 750

Estimated Detail of Other Sup-Operating

	Dept. Request	Manager Proposed
Other Sup-Operating		
General operating supplies	\$ 11,200	\$ 11,200
	\$ 11,200	\$ 11,200

Estimated Detail of Tax Acquired Property Exp

	Dept. Request	Manager Proposed
Tax Acquired Property Exp		
Expenses related to tax acquired property, locks etc	\$ 1,500	\$ 1,500
	\$ 1,500	\$ 1,500

City of Auburn Facilities

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Telephone	Total	4,500	4,500	4,500
Utilities - Water/Sewer	Total	3,950	4,267	4,267
Utilities - Natural Gas	Total	37,158	38,273	38,273
Utilities - Electricity	Total	75,000	68,000	68,000

Estimated Detail of Comm - Telephone

	Dept. Request	Manager Proposed
Comm - Telephone		
Cell phones for maintenance tech and Facilities Mgr and long distance service for Auburn Hall except Police.	\$ 4,500	\$ 4,500
	\$ 4,500	\$ 4,500

Estimated Detail of Utilities - Water/Sewer

	Dept. Request	Manager Proposed
Utilities - Water/Sewer		
Auburn Hall	\$ 4,267	\$ 4,267
	\$ 4,267	\$ 4,267

Estimated Detail of Utilities - Natural Gas

	Dept. Request	Manager Proposed
Utilities - Natural Gas		
Auburn Hall	\$ 38,273	\$ 38,273
	\$ 38,273	\$ 38,273

Estimated Detail of Utilities - Electricity

	Dept. Request	Manager Proposed
Utilities - Electricity		
Auburn Hall	\$ 68,000	\$ 68,000
	\$ 68,000	\$ 68,000

City of Auburn Facilities

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Postage	Total	33,808	29,808	29,808
Photocopiers	Total	31,000	31,000	31,000
Insurance Premiums	Total	279,275	291,000	291,000
Insurance Deductibles	Total	24,500	24,500	24,500

Estimated Detail of Comm - Postage

Comm - Postage		Dept. Request	Manager Proposed
Includes the annual contract and mailing costs for the postage machine in the City Clerk's office.		\$ 29,808	\$ 29,808
		\$ 29,808	\$ 29,808

Estimated Detail of Photocopiers

Photocopiers		Dept. Request	Manager Proposed
This account covers the photocopier lease, maint contract and copy paper.		\$ 31,000	\$ 31,000
		\$ 31,000	\$ 31,000

Estimated Detail of Insurance Premiums

Insurance Premiums		Dept. Request	Manager Proposed
Property and Casualty Insurance premium for all City Departments.		\$ 291,000	\$ 291,000
		\$ 291,000	\$ 291,000

Estimated Detail of Insurance Deductibles

Insurance Deductibles		Dept. Request	Manager Proposed
This account funds insurance deductibles on claims.		\$ 24,500	\$ 24,500
		\$ 24,500	\$ 24,500

City of Auburn Facilities

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Operating Capital Expenditures	Total	20,000	20,000	20,000

Estimated Detail of Operating Capital Expenditures

	Dept. Request	Manager Proposed
Operating Capital Expenditures	\$ 20,000	\$ 20,000
Operating Capital Expenditures	\$ 20,000	\$ 20,000

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	677,797	769,999	694,999
Longevity Bonus	Total	1,400	-	-
PS - General	Total	37,500	38,500	38,500

Estimated Detail of Regular Salaries

Finance Director (non-union)	\$ 104,040	\$ 104,040
Deputy Finance Director (non-union) NEW 7 months	\$ 75,000	\$ -
Accounting Assistant (2) (non union)	\$ 118,777	\$ 118,777
Facilities Mgr/Purchasing (non-union)	\$ 76,500	\$ 76,500
Assessor (non-union)	\$ 85,258	\$ 85,258
Deputy Assessor (non-union)	\$ 71,600	\$ 71,600
Appraiser	\$ 41,439	\$ 41,439
Tax Asst (3) (union)	\$ 140,000	\$ 140,000
Tax Collector (non-union)	\$ 57,385	\$ 57,385
	\$ 769,999	\$ 694,999

Estimated Detail of Longevity Bonus

	Dept. Request	Manager Proposed
Longevity Bonus - Bonus given in years 7, 15 and 25.	\$ -	\$ -
	\$ -	\$ -

Estimated Detail of PS - General

	Dept. Request	Manager Proposed
This account includes items such as Lien filings and discharges, CAFR filing, deed research, subdivisions and land splits, and tax bill preparation.	\$ 38,500	\$ 38,500
	\$ 38,500	\$ 38,500

Line Items		Last Year	Dept. Request	Manager Proposed
Reports, Printing, & Binding	Total	2,500	2,500	2,500
Office Supplies	Total	5,500	5,500	5,500
Training & Tuition	Total	4,650	4,650	4,650
Dues & Subscriptions	Total	2,500	2,750	2,750

Estimated Detail of Reports, Printing, & Binding

This account covers items such as check stock, W-2s, 1099s and tax supplies, printing of commitment book, CAFR and tax office receipts

Dept. Request	Manager Proposed
\$ 2,500	\$ 2,500
\$ 2,500	\$ 2,500

Estimated Detail of Office Supplies

This account includes the cost of general office supplies including paper, storage boxes, file folders, and binders for the tax, assessing :

Dept. Request	Manager Proposed
\$ 5,500	\$ 5,500
\$ 5,500	\$ 5,500

Estimated Detail of Trainging & Tuition

This account covers costs for tuition and fees for professional development to enhance customer service for the City. It also includes the cost of reimbursement to staff for use of personal vehicles on City business.

Dept. Request	Manager Proposed
\$ 4,650	\$ 4,650
\$ 4,650	\$ 4,650

Estimated Detail of Dues & Subscriptions

This account covers costs for memberships which provide an opportunity to network with other professionals and utilize membership assistance provided by these organizations.

Dept. Request	Manager Proposed
\$ 2,750	\$ 2,750
\$ 2,750	\$ 2,750

Line Items		Last Year	Dept. Request	Manager Proposed
PS - Recording Fee	Total	300	300	300
MV Sup - Gas & Oil	Total	300	500	500
Advertising	Total	300	300	300
Travel-Mileage	Total	750	750	750

Estimated Detail of PS - Recording Fee

This account includes the cost of electronic deed transfers from the Androscoggin Registry of Deeds, which provides the City with the legal information necessary for accurate property tax billing, maintenance of property records and tax maps. The information is also used for updating the parcel-mapping layer of the GIS System and serves as vital information for other departments and the professional sector as well.

	Dept. Request	Manager Proposed
	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of MV Sup - Gas & Oil

This account covers the cost of gas and oil for one City vehicle used by the Assessing Department.

	Dept. Request	Manager Proposed
	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of Advertising

Public notices for appeal hearings and shared w/ Lewiston public notice for exemptions and 706A notifications.

	Dept. Request	Manager Proposed
	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of Travel-Mileage

This account reimburses staff for mileage when it is necessary to use their personal vehicles for City business.

	Dept. Request	Manager Proposed
	\$ 750	\$ 750
	\$ 750	\$ 750

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Vehicles	Total	500	1,500	500
Telephone	Total	600	600	600

Estimated Detail of Repairs - Vehicles

This account includes the costs of unexpected repairs to the Department's vehicle 14 year old vehicle. The Assessing Department uses a 2005 Hyundai Elantra.

Dept. Request	Manager Proposed
\$ 1,500	\$ 500
\$ 1,500	\$ 500

Estimated Detail of Telephone

This account includes a cell phone for the City Assessor.

Dept. Request	Manager Proposed
\$ 600	\$ 600
\$ 600	\$ 600

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	3,797,194	4,007,872	3,872,703
Acting Rank	Total	8,458	9,000	9,000
Holiday Pay	Total	176,860	186,283	186,283

Estimated Detail of Regular Salaries

Regular Salaries	Staff	Dept. Request	Manager Proposed
Fire Prevention Officer (union)	1	\$ 63,171	\$ 63,171
Battalion Chief (union)	4	\$ 320,608	\$ 320,608
Fire Chief (non-union)	1	\$ 96,569	\$ 96,569
Captain (union)	4	\$ 281,905	\$ 281,905
Deputy Chief (non-union)	1	\$ 88,434	\$ 88,434
Fire/EMS Support Specialist (union)	1	\$ 45,791	\$ -
Firefighters (union)	36	\$ 1,780,562	\$ 1,691,184
Lieutenant (union)	16	\$ 1,011,354	\$ 1,011,354
EMS / Firefighters	4	\$ 188,068	\$ 188,068
EMS Coordinator	1	\$ 72,895	\$ 72,895
Executive Assistant (non-union)	1	\$ 58,515	\$ 58,515
	70	\$ 4,007,872	\$ 3,872,703

Estimated Detail of Acting Rank

Acting Rank	Dept. Request	Manager Proposed
Firefighters who serve in acting rank are paid a 5% stipend.	\$ 9,000	\$ 9,000
	\$ 9,000	\$ 9,000

Estimated Detail of Holiday Pay

Holiday Pay	Dept. Request	Manager Proposed
Holiday pay as defined by union contract.	\$ 186,283	\$ 186,283
	\$ 186,283	\$ 186,283

Line Items		Last Year	Dept. Request	Manager Proposed
Uniform Allowance	Total	39,780	39,555	39,555
Physicals	Total	3,828	4,000	4,000
OSHA Safety Costs	Total	8,500	\$ 10,000	\$ 10,000
Protective Clothing	Total	32,500	\$ 32,500	\$ 32,500

Estimated Detail of Uniform Allowance

Uniform Allowance	Dept. Request	Manager Proposed
This account funds the annual uniform allowance, per contract.	\$ 39,555	\$ 39,555
	\$ 39,555	\$ 39,555

Estimated Detail of Physicals

Physicals	Dept. Request	Manager Proposed
This account funds the cost of pre-employment exams for new firefighters at an average cost of \$957/firefighter.	\$ 4,000	\$ 4,000
	\$ 4,000	\$ 4,000

Estimated Detail of OSHA Safety Costs

OSHA Safety Costs	Dept. Request	Manager Proposed
This account funds the cost of equipment, supplies and annual testing required by OSHA.	\$ 10,000	\$ 10,000
	\$ 10,000	\$ 10,000

Estimated Detail of Protective Clothing

Protective Clothing	Dept. Request	Manager Proposed
This account funds the cost of protective clothing required to protect firefighters for structural firefighting.	\$ 32,500	\$ 32,500
	\$ 32,500	\$ 32,500

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Vac Replacement	Total	10,000	10,500	88,000
OT - Sick Replace LT	Total	50,000	53,000	50,000
OT - Sick Replace ST	Total	130,000	137,500	134,000
OT - Mandatory Training	Total	25,000	25,000	25,000

Estimated Detail of OT - Vac Replacement

	Dept. Request	Manager Proposed
OT - Vac Replacement		
Overtimes Wages for Firefighters on Vacation.	\$ 10,500	\$ 88,000
	\$ 10,500	\$ 88,000

Estimated Detail of OT - Sick Replace LT

	Dept. Request	Manager Proposed
OT - Sick Replace LT		
Overtimes Wages to cover firefighters out with illness, injury, or paternity/maternity.	\$ 53,000	\$ 50,000
	\$ 53,000	\$ 50,000

Estimated Detail of OT - Sick Replace ST

	Dept. Request	Manager Proposed
OT - Sick Replace ST		
Overtimes Wages for Firefighters on ST Sick.	\$ 137,500	\$ 134,000
	\$ 137,500	\$ 134,000

Estimated Detail of OT - Mandatory Training

	Dept. Request	Manager Proposed
OT - Mandatory Training		
Overtimes Wages for mandatory training	\$ 25,000	\$ 25,000
	\$ 25,000	\$ 25,000

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Extra Assignments	Total	30,000	31,185	31,185
OT - Vacancies/Retirement	Total	22,050	22,932	22,932
OT - Work Related Injuries	Total	15,000	15,750	15,750
OT - Meetings	Total	8,925	9,708	9,708

Estimated Detail of OT - Extra Assignments

This account includes time for events such as storms, court attendance, fire investigations, military leave and community events, such as the Balloon Festival.

	Dept. Request	Manager Proposed
	\$ 31,185	\$ 31,185
	\$ 31,185	\$ 31,185

Estimated Detail of OT - Vacancies/Retirement

This account covers ot for unexpected vacancies or retirements.

	Dept. Request	Manager Proposed
	\$ 22,932	\$ 22,932
	\$ 22,932	\$ 22,932

Estimated Detail of OT - Work Related Injuries

This account covers ot for firefighters out with work related injuries .

	Dept. Request	Manager Proposed
	\$ 15,750	\$ 15,750
	\$ 15,750	\$ 15,750

Estimated Detail of OT - Meetings

This account covers ot for firefighters who are required to attend meetings while off duty.

	Dept. Request	Manager Proposed
	\$ 9,708	\$ 9,708
	\$ 9,708	\$ 9,708

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Funeral Leave	Total	5,000	5,000	5,000
OT - Multiple Alarms	Total	6,000	9,000	9,000
PS - General	Total	100,000	88,000	88,000
PS - Uniform Cleaning	Total	210	210	210

Estimated Detail of OT - Funeral Leave

	Dept. Request	Manager Proposed
Wages paid to cover absences due to funeral attendance	\$ 5,000	\$ 5,000
	\$ 5,000	\$ 5,000

Estimated Detail of OT - Multiple Alarms

	Dept. Request	Manager Proposed
This account funds ot for firefighters who are off duty and return to work to respond to multiple alarm, large fires or emergency situations.	\$ 9,000	\$ 9,000
	\$ 9,000	\$ 9,000

Estimated Detail of PS - General

	Dept. Request	Manager Proposed
This account funds licene upgrades for EMTs, outside instructors, State service licenses, medical billing fees and medical director,	\$ 4,000	\$ 4,000
	\$ 84,000	\$ 84,000
	\$ 88,000	\$ 88,000

Estimated Detail of PS - Uniform Cleaning

	Dept. Request	Manager Proposed
Dry cleaning for ceremonial attire.	\$ 210	\$ 210
	\$ 210	\$ 210

Line Items		Last Year	Dept. Request	Manager Proposed
Office Supplies	Total	3,800	4,400	4,400
Other Sup - Fire Prevention	Total	9,000	9,000	9,000
Other Sup - Maintenance	Total	6,865	7,000	7,000
Other Sup - Fire Training	Total	6,000	6,000	6,000

Estimated Detail of Office Supplies

	Dept. Request	Manager Proposed
General office supplies-Fire	\$ 3,000	\$ 3,000
General office supplies-EMS	\$ 1,400	\$ 1,400
	\$ 4,400	\$ 4,400

Estimated Detail of Other Sup - Fire Prevention

	Dept. Request	Manager Proposed
This is for community education, Fire Prevention week and the annual open house materials.	\$ 9,000	\$ 9,000
	\$ 9,000	\$ 9,000

Estimated Detail of Other Sup - Maintenance

	Dept. Request	Manager Proposed
Maintenance supplies for 3 fire stations.	\$ 7,000	\$ 7,000
	\$ 7,000	\$ 7,000

Estimated Detail of Other Sup - Fire Training

	Dept. Request	Manager Proposed
This is for fire training supplies.	\$ 6,000	\$ 6,000
	\$ 6,000	\$ 6,000

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Small Tools	Total	17,000	17,700	17,700
Other Sup - Other	Total	63,500	65,000	65,000
MV Sup - Tires/Tube/Chain	Total	8,300	5,500	5,500
MV Sup - Gas & Oil	Total	9,250	12,800	10,500

Estimated Detail of Other Sup - Small Tools

0

Other Sup - Small Tools	Dept. Request	Manager Proposed
This account funds small tools primarily used for vehicle and building maintenance.	\$ 17,700	\$ 17,700
	\$ 17,700	\$ 17,700

Estimated Detail of Other Sup - Other

Specialized firefighting supplies such as foams, absorbents and specialized batteries. Medical supplies and oxygen for patient care,	Dept. Request	Manager Proposed
	\$ 8,000	\$ 8,000
	\$ 57,000	\$ 57,000
	\$ 65,000	\$ 65,000

Estimated Detail of MV Sup - Tires/Tube/Chain

Tires, mounting and balancing as well as road and flat tire response for all department vehicles including ambulances.	Dept. Request	Manager Proposed
	\$ 5,500	\$ 5,500
	\$ 5,500	\$ 5,500

Estimated Detail of MV Sup - Gas & Oil

Gasoline usage for all department vehicles including ambulances.	Dept. Request	Manager Proposed
	\$ 12,800	\$ 10,500
	\$ 12,800	\$ 10,500

Line Items		Last Year	Dept. Request	Manager Proposed
Utilities - Water/Sewer	Total	6,800	7,560	7,560
Comm - Telephone	Total	8,385	8,300	8,300
Utilities - Natural Gas	Total	20,000	20,000	20,000
Utilities - Electricity	Total	33,000	30,000	30,000

Estimated Detail of Utilities - Water/Sewer

	Dept. Request	Manager Proposed
Water and Sewer for 3 stations, no increase for FY20	\$ 7,560	\$ 7,560
	\$ 7,560	\$ 7,560

Estimated Detail of Comm - Telephone

	Dept. Request	Manager Proposed
Cell phones, air cards for MDTs and long distance phone charges.	\$ 8,300	\$ 8,300
	\$ 8,300	\$ 8,300

Estimated Detail of Utilities - Natural Gas

	Dept. Request	Manager Proposed
Boilers for all 3 stations and stove at Engine 2.	\$ 20,000	\$ 20,000
	\$ 20,000	\$ 20,000

Estimated Detail of Utilities - Electricity

	Dept. Request	Manager Proposed
Electricity for 3 stations, anticipated 3% increase for FY 20	\$ 30,000	\$ 30,000
	\$ 30,000	\$ 30,000

Line Items		Last Year	Dept. Request	Manager Proposed
Utilities - Bottled Gas	Total	2,000	1,500	1,500
Utilities - Diesel	Total	30,000	30,000	25,000
Repairs - Buildings	Total	45,000	30,000	30,000
Repairs - Vehicles	Total	89,000	90,500	90,500

Estimated Detail of Utilities - Bottled Gas

	Dept. Request	Manager Proposed
Stove at Central Station	\$ 1,500	\$ 1,500
	\$ 1,500	\$ 1,500

Estimated Detail of Utilities - Diesel

	Dept. Request	Manager Proposed
This is for equipment and vehicles	\$ 30,000	\$ 25,000
	\$ 30,000	\$ 25,000

Estimated Detail of Repairs - Buildings

	Dept. Request	Manager Proposed
Various repairs and upkeep at the 3 stations plus fire training bldg.	\$ 30,000	\$ 30,000
	\$ 30,000	\$ 30,000

Estimated Detail of Repairs - Vehicles

	Dept. Request	Manager Proposed
Vehicle repairs not performed by staff including repairs to 14 vehicles, a rescue boat, motor and trailer. Also includes pump certification repairs.	\$ 90,500	\$ 90,500
	\$ 90,500	\$ 90,500

City of Auburn
Fire & EMS Transport

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Equipment	Total	45,000	45,000	45,000
Repairs - Radio Equipment	Total	7,000	7,000	7,000
Repairs - Maintenance Contract	Total	26,850	26,850	26,850
Training & Tuition	Total	132,000	86,296	70,795

Estimated Detail of Repairs - Equipment

	Dept. Request	Manager Proposed
Repairs and/or parts to various equipment as required.	\$ 45,000	\$ 45,000
	\$ 45,000	\$ 45,000

Estimated Detail of Repairs - Radio Equipment

	Dept. Request	Manager Proposed
Installation and repairs to mobile and portable radio equipment.	\$ 7,000	\$ 7,000
	\$ 7,000	\$ 7,000

Estimated Detail of Repairs - Maintenance Cont

	Dept. Request	Manager Proposed
Maintenance contracts for boilers and generators for all 3 stations.	\$ 11,350	\$ 11,350
Maintenance contracts for Cardiac Monitors and stretchers.	\$ 15,500	\$ 15,500
	\$ 26,850	\$ 26,850

Estimated Detail of Training & Tuition

	Dept. Request	Manager Proposed
Costs of tuition reimbursement per the collective bargaining agreement	\$ 20,000	\$ 20,000
Paramedic training per contract	\$ 66,296	\$ 50,795
	\$ 86,296	\$ 70,795

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Postage	Total	750	750	750
Travel-Seminar Costs	Total	800	800	800
Dues & Subscriptions	Total	11,657	11,650	11,650
Capital Reserve (EMS)	Total	150,000	150,000	150,000
Advertising	Total	500	500	500

Estimated Detail of Comm - Postage

		Dept. Request	Manager Proposed
Postage		\$ 750	\$ 750
		\$ 750	\$ 750

Estimated Detail of Travel-Seminar Costs

		Dept. Request	Manager Proposed
Travel-Seminar Costs		\$ 800	\$ 800
To reimburse staff for use of personal vehicle and various travel related expenses to attend seminars and conferences.		\$ 800	\$ 800

Estimated Detail of Dues & Subscriptions

		Dept. Request	Manager Proposed
Dues & Subscriptions			
Mandatory dues and fees of certifying agencies as well as membership in professional organizations.	Fire	\$ 10,000	\$ 10,000
	EMS	\$ 1,650	\$ 1,650
		\$ 11,650	\$ 11,650

Estimated Detail of Capital Reserve (EMS)

		Dept. Request	Manager Proposed
Capital Reserve (EMS)		\$ 150,000	\$ 150,000
Set aside to replace ambulances and other capital equipment for EMS		\$ 150,000	\$ 150,000

Estimated Detail of Advertising

		Dept. Request	Manager Proposed
Advertising		\$ 500	\$ 500
Used to advertise for PR/Public Health events		\$ 500	\$ 500

City of Auburn Fringe Benefits

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Health Insurance	Total	3,427,258	3,739,955	3,626,788
FICA/Medicare	Total	690,561	715,681	694,309

Estimated Detail of Health Insurance

	Health Ins.	Waivers	Dept. Request	Manager Proposed
Health Insurance				
Non Union	\$ 661,230	\$ 35,400	\$ 696,630	\$ 696,630
MSEA	\$ 393,872	\$ 79,380	\$ 473,252	\$ 461,729
Police	\$ 764,507	\$ 64,920	\$ 829,427	\$ 809,986
Fire	\$ 872,307	\$ 141,600	\$ 1,013,907	\$ 975,026
Public Works	\$ 644,669	\$ 52,070	\$ 696,739	\$ 653,417
OMC Wellness Program			\$ 30,000	\$ 30,000
			\$ 3,739,955	\$ 3,626,788

Estimated Detail of FICA/Medicare

	FICA	FICA OT	Medicare	Medicare OT	Dept. Request	Manager Proposed
FICA/Medicare						
Non Union	\$ 203,571		\$ 47,609			
MSEA	\$ 110,120	\$ 12,000	\$ 25,754	\$ 6,000		
Police	\$ -		\$ 49,216	\$ 10,000		
Fire	\$ -		\$ 54,301	\$ 12,000		
Public Works	\$ 121,658	\$ 26,000	\$ 28,452	\$ 9,000		
	\$ 435,349	\$ 38,000	\$ 205,332	\$ 37,000		
FICA Percentage	6.20%				\$ 473,349	\$ 457,975
Medicare Percentage	1.45%				\$ 242,332	\$ 236,334
					\$ 715,681	\$ 694,309

Line Item Narrative

Health Insurance: Our health provider is the Maine Municipal Association. In order to participate, the City must be a participating member, hence the membership fee in the Mayor & Council Budget. Employees who participate in the Health Promotion Plan pay 15% of the monthly insurance premiums. The City offers to pay a waiver to employees who opt out of the program in lieu of receiving a 3 month premium cashout. There are about 187 out of about 226 employees who participate.

FICA/ Medicare: See Above.

City of Auburn Fringe Benefits

Line Items		Last Year	Dept. Request	Manager Proposed
MSRS Retirement	Total	1,498,597	1,578,870	1,539,758
ICMA Retirement	Total	329,410	220,980	220,980

Estimated Detail of MSRS Retirement

	Debt	MSRS	OT & Other	Dept. Request	Manager Proposed
MSRS Retirement					
Non Union		\$ 266,038		\$ 266,038	\$ 266,038
MSEA		\$ 134,119	\$ 20,000	\$ 154,119	\$ 146,065
Police		\$ 431,063	\$ 35,000	\$ 466,063	\$ 460,492
Fire		\$ 475,598	\$ 60,000	\$ 535,598	\$ 524,247
Public Works		\$ 141,052	\$ 16,000	\$ 157,052	\$ 142,916
				\$ 1,578,870	\$ 1,539,758

Estimated Detail of ICMA Retirement

	Retirement	Overtime	Dept. Request	Manager Proposed
ICMA Retirement				
Non Union	\$ 133,959	\$ -		
MSEA	\$ 26,893			
Public Works	\$ 52,128	\$ 8,000		
Employer Contribution	\$ 212,980	\$ 8,000	\$ 220,980	\$ 220,980
			\$ 220,980	\$ 220,980

Line Item Narrative

MSRS: Maine State Retirement increased the employer's contribution from 10% to 10.1% for non-public safety employees and 12.7% to 12.8% for public safety employees.

ICMA Retirement: Employee contributions are generally matched equally by the City. This is in addition to Social Security.

City of Auburn Fringe Benefits

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
City Pension	Total	52,000	25,000	25,000
Cafeteria Plan	Total	220,000	275,000	267,050

Estimated Detail of City Pension

	Dept. Request	Manager Proposed
City Pension		
Participants	\$ 25,000	\$ 25,000
	\$ 25,000	\$ 25,000

Estimated Detail of Cafeteria Plan

	Dept. Request	Manager Proposed
Cafeteria Plan		
Cafeteria Plan	\$ 275,000	\$ 267,050
	\$ 275,000	\$ 267,050

Line Item Narrative

City Pension: This is a pre-existing retirement plan with 2 remaining participants.

Cafeteria Plan: The City contributes between \$400 and \$950 annually, depending upon the bargaining unit to a bonafide IRS Cafeteria Benefit Plan. Employees contribute \$150 through payroll deduction.

City of Auburn Fringe Benefits

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
RHSP (Fire)	Total	145,000	-	-
Health Reimbursement Account	Total	280,000	280,000	264,250
Unemployment	Total	25,000	25,000	25,000
Salary Reserves	Total	130,000	180,000	177,500

Estimated Detail of RHSP (Fire)

	Dept. Request	Manager Proposed
RHSP (Fire)		
See Below.		
	\$ -	\$ -

Estimated Detail of Health Reimbursement Account

	Dept. Request	Manager Proposed
Health Reimbursement Account	\$ 280,000	\$ 264,250
	\$ 280,000	\$ 264,250

Estimated Detail of Unemployment

	Dept. Request	Manager Proposed
Unemployment	\$ 25,000	\$ 25,000
	\$ 25,000	\$ 25,000

Estimated Detail of Salary Reserves

	Dept. Request	Manager Proposed
Salary Reserves	\$ 180,000	\$ 177,500
	\$ 180,000	\$ 177,500

Salary Reserves: This line item is used to allow the City to cash out employees upon retirement or resignation. It also funds the cost of what Cola or Performance allowance the City Council approves of and related benefit increases.

City of Auburn General Assistance

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
PA - Electrical	Total	6,000	4,000	4,000
PA - Medical	Total	5,500	3,500	3,500
PA - Burial	Total	4,710	5,125	5,125
PA - Fuel	Total	1,000	1,000	1,000

Estimated Detail of PA - Electrical

PA - Electrical	Dept. Request	Manager Proposed
Funds assistance for eligible household to pay their electric bills.	\$ 4,000	\$ 4,000
	\$ 4,000	\$ 4,000

Estimated Detail of PA - Medical

PA - Medical	Dept. Request	Manager Proposed
Funds medical supplies, prescriptions and over the counter meds to eligible persons.	\$ 3,500	\$ 3,500
	\$ 3,500	\$ 3,500

Estimated Detail of PA - Burial

PA - Burial	Dept. Request	Manager Proposed
Funds burial/cremation costs when no liable relative or resources are available to pay.	\$ 5,125	\$ 5,125
	\$ 5,125	\$ 5,125

Estimated Detail of PA - Fuel

PA - Fuel	Dept. Request	Manager Proposed
Funds cost of heating, hot water and cooking fuel for eligible applicants	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

City of Auburn General Assistance

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
PA - Provisions	Total	6,000	6,000	6,000
PA - Rent	Total	110,000	100,000	100,000
PA - Other	Total	1,250	1,250	1,250

Estimated Detail of PA - Provisions

PA - Provisions		Dept. Request	Manager Proposed
Funds the cost of food for persons who are unable to provide for themselves or their dependents.		\$ 6,000	\$ 6,000
		\$ 6,000	\$ 6,000

Estimated Detail of PA - Rent

PA - Rent		Dept. Request	Manager Proposed
Rental payments for eligible applicants		\$ 100,000	\$ 100,000
		\$ 100,000	\$ 100,000

Estimated Detail of PA - Other

PA - Other		Dept. Request	Manager Proposed
Miscellaneous category for items not covered under other items.		\$ 1,250	\$ 1,250
		\$ 1,250	\$ 1,250

City of Auburn Human Resources

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	135,252	137,957	137,957
Other Sup-Operating	Total	1,200	1,200	1,200
PS-Professional Development	Total	2,000	2,000	2,000
PS - Emp Assist Program	Total	850	1,000	1,000

Estimated Detail of Regular Salaries

	Dept. Request	Manager Proposed
Regular Salaries		
Human Resources Director (non-union)	\$ 79,590	\$ 79,590
Administrative Assistant (non-union)	\$ 58,367	\$ 58,367
	\$ 137,957	\$ 137,957

Estimated Detail of Other Sup-Operating

	Dept. Request	Manager Proposed
Other Sup-Operating		
PPE Equipment N95s (Pandemic Event)	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200

Estimated Detail of PS-Professional Development

	Dept. Request	Manager Proposed
PS-Professional Development		
This account is utilized for trainings outside the HR department that could pertain to HR. Management would like to provide Supervisor trainings on HR issues. This account will help fund training costs when applicable.	\$ 2,000	\$ 2,000
	\$ 2,000	\$ 2,000

Estimated Detail of PS - Emp Assist Program

	Dept. Request	Manager Proposed
PS - Emp Assist Program		
City is required to have an EAP to comply with Federal Department of Transportation (DOT) Substance Abuse Testing regulations for employees with Commercial Drivers Licenses (CDL's) and for the applicant substance abuse testing program. This account provides for those services not covered by the MMEHT EAP Program.	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

City of Auburn Human Resources

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
PS - Drug Testing & Physicals	Total	3,630	4,200	4,200
PS - Testing	Total	1,700	1,700	1,700
Office Supplies	Total	350	500	500
Training & Tuition	Total	3,000	3,000	3,000

Estimated Detail of PS - Drug Testing & Physicals

	Dept. Request	Manager Proposed
PS - Drug Testing & Physicals		
The Department of Transportation (DOT) Substance Abuse testing regulations mandates drug and alcohol testing for all employees with Commercial Driver's Licenses (CDL).	\$ 4,200	\$ 4,200
	\$ 4,200	\$ 4,200

Estimated Detail of PS - Testing

	Dept. Request	Manager Proposed
PS - Testing		
This account covers the costs of professionally prepared written exams for entry level and promotions specifically designed for the Public Safety.	\$ 1,700	\$ 1,700
	\$ 1,700	\$ 1,700

Estimated Detail of Office Supplies

	Dept. Request	Manager Proposed
Office Supplies		
General office supplies	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of Training & Tuition

	Dept. Request	Manager Proposed
Training & Tuition		
This account includes the cost of tuition and fees for professional development.	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000

City of Auburn Human Resources

Fiscal Year 2021
Proposed 3.30.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Advertising	Total	3,000	3,000	3,000
Travel-Mileage	Total	100	100	100
Travel-Seminar Costs	Total	1,500	1,800	1,800
Dues & Subscriptions	Total	600	600	600

Estimated Detail of Advertising

Advertising		Dept. Request	Manager Proposed
This account covers the cost of recruiting candidates for vacant positions.		\$ 3,000	\$ 3,000
		\$ 3,000	\$ 3,000

Estimated Detail of Travel-Mileage

Travel-Mileage		Dept. Request	Manager Proposed
Reimbursement for use of personal vehicles on City business		\$ 100	\$ 100
		\$ 100	\$ 100

Estimated Detail of Travel-Seminar Costs

Travel-Seminar Costs		Dept. Request	Manager Proposed
Funds travel for HR Staff to attend convention including mileage, meals and lodging.		\$ 1,800	\$ 1,800
		\$ 1,800	\$ 1,800

Estimated Detail of Dues & Subscriptions

Dues & Subscriptions		Dept. Request	Manager Proposed
Membership dues to the IPMA other and subscriptions and memberships.		\$ 600	\$ 600
		\$ 600	\$ 600

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	294,329	233,173	186,173
Longevity Bonus	Total	300	300	300
PS - General	Total	14,000	14,000	9,000
Other Sup - Operating	Total	2,000	2,000	2,000

Estimated Detail of Regular Salaries

Regular Salaries

IT Manager/Network Administrator	\$ 76,513	\$ 76,513
Geospatial Database Manager (see City Manager Budget)		
GIS Analyst (new)	\$ 47,000	\$ -
IT Support Tech	\$ 52,540	\$ 52,540
Database Staff Support Manager	\$ 57,120	\$ 57,120
GFTV Station Manager (see City Manger Budget)		
	\$ 233,173	\$ 186,173

Estimated Detail of Longevity Bonus

	Dept. Request	Manager Proposed
Longevity Bonus		
Longevity	\$ 300	\$ 300
	\$ 300	\$ 300

Estimated Detail of PS - General

	Dept. Request	Manager Proposed
PS - General		
This account is used to pay for outside consultants on a time and materials basis for various projects.	\$ 14,000	\$ 9,000
	\$ 14,000	\$ 9,000

Estimated Detail of Other Sup - Operating

	Dept. Request	Manager Proposed
Other Sup - Operating		
This account funds the cost of replacing commodity-level supplies (mice, keyboards, cables) as well as consumable supplies (flash-drives, blank CDs, DVDs) for all Department.	\$ 2,000	\$ 2,000
	\$ 2,000	\$ 2,000

Line Items		Last Year	Dept. Request	Manager Proposed
Computer Hardware	Total	16,000	18,000	18,000
Repairs - Equipment	Total	1,500	1,500	1,500
Training & Tuition	Total	5,800	6,000	6,000
Travel-Mileage	Total	400	400	400

Estimated Detail of Computer Hardware

Computer Hardware		Dept. Request	Manager Proposed
Funds acquisition and replacement of computers, and other equipment for all departments. FY 21 projects include extending wireless and check reader/ scanners for the tax counter.		\$ 18,000	\$ 18,000
		\$ 18,000	\$ 18,000

Estimated Detail of Repairs - Equipment

Repairs - Equipment		Dept. Request	Manager Proposed
This account funds in-house repairs to printers, computers and network devices, and outside repair of GFTV equipment.		\$ 1,500	\$ 1,500
		\$ 1,500	\$ 1,500

Estimated Detail of Training & Tuition

Training & Tuition		Dept. Request	Manager Proposed
This training allows staff to become more knowledgeable in industry trends.		\$ 6,000	\$ 6,000
		\$ 6,000	\$ 6,000

Estimated Detail of Travel-Mileage

Travel-Mileage		Dept. Request	Manager Proposed
Reimbursement for personal use of vehicle for City business.		\$ 400	\$ 400
		\$ 400	\$ 400

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Seminar Costs	Total	5,700	6,000	6,000
Computer Software	Total	10,000	8,000	13,000
Software Licensing	Total	318,700	321,887	321,887
Comm - Network	Total	45,000	45,000	45,000

Estimated Detail of Travel-Seminar Costs

Travel-Seminar Costs		Dept. Request	Manager Proposed
This account funds travel, lodging, and entrance fees for staff to attend industry conferences, wh		\$ 6,000	\$ 6,000
		\$ 6,000	\$ 6,000

Estimated Detail of Computer Software

Computer Software		Dept. Request	Manager Proposed
This account funds new software acquisitions including ESRI Constituant Tracking.		\$ 8,000	\$ 13,000
		\$ 8,000	\$ 13,000

Estimated Detail of Software Licensing

Software Licensing		Dept. Request	Manager Proposed
This account funds annual licensing fees associated with the City's software applications.		\$ 321,887	\$ 321,887
		\$ 321,887	\$ 321,887

Estimated Detail of Comm - Network

Comm - Network		Dept. Request	Manager Proposed
These are the City's infrastructure costs for the wide-area network fiber and phone trunks.		\$ 45,000	\$ 45,000
		\$ 45,000	\$ 45,000

City of Auburn Intergovernmental

Line Items		Last Year	Dept. Request	Manager Proposed
All Groups	Total	\$ 1,931,442	2,147,199	1,905,442

Estimated Detail of All Groups

All Intergovernmental Groups		Last Year	Dept. Request	Manager Proposed
Aub-Lew Airport		\$ 191,000	\$ 181,000	\$ 170,000
Lew-Aub 911		\$ 1,134,304	\$ 1,156,990	\$ 1,134,304
Lew-Aub Transit	Full Service	\$ 331,138	\$ 529,209	\$ 331,138
LA Arts-Arts in the Park		\$ 5,000	\$ 10,000	\$ 10,000
Tax Sharing		\$ 270,000	\$ 270,000	\$ 260,000
		\$ 1,931,442	\$ 2,147,199	\$ 1,905,442

Line Item Narrative

Intergovernmental: This account is a matter of Council Policy. Councilors and staff alike participate on these boards.

**City of Auburn
Library**

**Fiscal Year 2021
Proposed 3.30.2020**

Line Items		Last Year	Dept. Request	Manager Proposed
Public Library	Total	1,006,217	1,031,533	1,031,533

Estimated Detail of All Accounts

Public Library	FY20	FY21	Change (FY20-FY19)	Dept. Request	Manager Proposed
<u>Revenues</u>					
City of Auburn	\$ 1,006,217	\$ 1,031,533	\$ 25,316	\$ 1,031,533	\$ 1,031,533
Donations	\$ 87,150	\$ 101,250	\$ 14,100		
Endowment Income	\$ 58,000	\$ 61,000	\$ 3,000		
Investment Earnings	\$ 8,060	\$ 3,550	\$ (4,510)		
Other	\$ 86,255	\$ 82,450	\$ (3,805)		
	<u>\$ 1,245,682</u>	<u>\$ 1,279,783</u>	<u>\$ 34,101</u>	<u>\$ 1,031,533</u>	<u>\$ 1,031,533</u>
<u>Expenses</u>					
Automation Expense	\$ 28,677	\$ 28,000	\$ (677)		
Commodities	\$ 35,660	\$ 33,700	\$ (1,960)		
Financial	\$ 43,650	\$ 32,970	\$ (10,680)		
Insurance	\$ 11,715	\$ 12,130	\$ 415		
Library Materials	\$ 105,192	\$ 110,992	\$ 5,800		
Maintenance	\$ 92,230	\$ 92,230	\$ -		
Miscellaneous	\$ 2,350	\$ 2,350	\$ -		
Personnel	\$ 816,240	\$ 853,144	\$ 36,904		
Personnel Development	\$ 5,500	\$ 5,500	\$ -		
Programs	\$ 19,968	\$ 20,838	\$ 870		
Utilities	\$ 84,500	\$ 87,929	\$ 3,429		
	<u>\$ 1,245,682</u>	<u>\$ 1,279,783</u>	<u>\$ 34,101</u>	<u>\$ -</u>	<u>\$ -</u>

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	16,600	16,600	16,600
PS -General	Total	54,150	54,150	54,150
Special Events	Total	25,000	25,000	-
Office Supplies	Total	500	550	550

Estimated Detail of Regular Salaries

Regular Salaries

Mayor	Mayor	\$ 4,000	\$ 4,000
City Councilors	Wards 1-5 & At Large	\$ 12,600	\$ 12,600
		\$ 16,600	\$ 16,600

Estimated Detail of PS -General

PS -General		Dept. Request	Manager Proposed
Funds annual City audit, community events, Council & Mayor recognition, etc.		\$ 54,150	\$ 54,150
		\$ 54,150	\$ 54,150

Estimated Detail of Special Events

Special Events		Dept. Request	Manager Proposed
Funds Annual New Year's event (moved to Recreation)		\$ 25,000	\$ -
		\$ 25,000	\$ -

Estimated Detail of Office Supplies

Office Supplies		Dept. Request	Manager Proposed
General Office supplies		\$ 550	\$ 550
		\$ 550	\$ 550

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Mileage	Total	500	500	3,700
Dues & Subscriptions	Total	26,387	27,230	24,000

Estimated Detail of Travel-Mileage

Travel-Mileage		Dept. Request	Manager Proposed
Mileage Reimbursement for Mayor and Councilors		\$ 500	\$ 3,700
		\$ 500	\$ 3,700

Estimated Detail of Dues & Subscriptions

Dues & Subscriptions		Dept. Request	Manager Proposed
Fund cost of dues and memberships to various organizations.		\$ 27,230	\$ 24,000
		\$ 27,230	\$ 24,000

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	3,658,847	3,928,504	3,676,609

Estimated Detail of Regular Salaries

Organizational Structure	Sworn	Non-Sworn	Total Staff	Dept. Request	Manager Proposed
Administration	3	4	7	\$ 422,470	
Criminal Investigations	11	1	12	\$ 745,404	
Patrol	34	2	36	\$ 2,072,763	
Support Services	9	2.5	11.5	\$ 687,867	
	57	9.5	66.5	\$ 3,928,504	\$ 3,676,609

Positional Structure	Total Staff	Dept. Request	Manager Proposed
Chief	1	\$ 105,320	\$ 105,320
Deputy Chief	1	\$ 98,430	\$ 98,430
Detective	6	\$ 369,788	\$ 314,688
Lieutenant	5	\$ 332,291	\$ 332,291
Non-Sworn	9.5	\$ 418,738	\$ 319,513
Officer	31	\$ 1,629,440	\$ 1,531,870
School Resource Officer	3	\$ 180,051	\$ 180,051
Sergeant	10	\$ 794,446	\$ 794,446
	66.5	\$ 3,928,504	\$ 3,676,609

Line Item Narrative

Regular Salaries: The Department is organized into four divisions including: Administration, Criminal Investigations, Support Services, and Patrol. The department is fortunate to have a reimbursed position for our two drug investigators who are assigned to the Maine Drug Enforcement Agency Regional Task Force Program. The drivers responsible for the increase in this line item are: 1. Negotiated step increases and cost of living increases, 2. Addition of a Detective for Digital Investigations, addition of full-time selective enforcement officer for marijuana and code compliance and full-time Accreditation Manager. These additions support the strategic plan recommendations identifying public service and infrastructure needs and defining neighborhoods: support rehabilitation and beautification.

Line Items		Last Year	Dept. Request	Manager Proposed
Lateral Transfer-APD	Total	-	40,000	-
Extra Pay - On Call	Total	17,300	17,300	17,300
Holiday Pay	Total	145,000	161,254	150,000
Longevity Bonus	Total	900	-	-

Estimated Detail of Lateral Transfer-APD

Lateral Transfer-APD		Dept. Request	Manager Proposed
Funds the required reimbursement costs of hiring a certified officer from another agency within five years of graduating from the MCJA.		\$ 40,000	\$ -
		\$ 40,000	\$ -

Estimated Detail of Extra Pay - On Call

Extra Pay - On Call		Dept. Request	Manager Proposed
Detective 24-hour Availability		\$ 17,300	\$ 17,300
		\$ 17,300	\$ 17,300

Estimated Detail of Holiday Pay

Holiday Pay		Dept. Request	Manager Proposed
Contractual pay for holidays worked during the year.		\$ 161,254	\$ 150,000
		\$ 161,254	\$ 150,000

Estimated Detail of Longevity Bonus

Longevity Bonus		Dept. Request	Manager Proposed
Funds bonuses paid to employees for longevity		\$ -	\$ -
		\$ -	\$ -

Line Items		Last Year	Dept. Request	Manager Proposed
Educational Incentive	Total	6,000	7,000	7,000
Sick Leave Incentive	Total	8,000	8,000	5,000
Uniform Allowance	Total	39,530	39,000	39,000
Physicals	Total	1,650	1,200	1,200

Estimated Detail of Educational Incentive

Educational Incentive	Dept. Request	Manager Proposed
This account funds the tuition reimbursement for all employees.	\$ 7,000	\$ 7,000
	\$ 7,000	\$ 7,000

Estimated Detail of Sick Leave Incentive

Sick Leave Incentive	Dept. Request	Manager Proposed
Union members have an opportunity to convert the cash value of up to two sick incentive days towards their Benefit Strategies program.	\$ 8,000	\$ 5,000
	\$ 8,000	\$ 5,000

Estimated Detail of Uniform Allowance

Uniform Allowance	Dept. Request	Manager Proposed
Funds the cost of uniforms and bullet proof vests for officers and the annual clothing allowance for Command officers and detec	\$ 39,000	\$ 39,000
	\$ 39,000	\$ 39,000

Estimated Detail of Physicals

Physicals	Dept. Request	Manager Proposed
Funds the cost of pre-employment physicals for all new staff.	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200

Line Items		Last Year	Dept. Request	Manager Proposed
OSHA Safety Costs	Total	1,320	1,350	1,350
Volunteers in Police Service	Total	500	500	500
OT - Regular	Total	30,000	50,000	48,000
OT - Vac Replacement	Total	35,300	35,000	35,000

Estimated Detail of OSHA Safety Costs

	Dept. Request	Manager Proposed
OSHA Safety Costs		
Funds OSHA approved safety items	\$ 1,350	\$ 1,350
	\$ 1,350	\$ 1,350

Estimated Detail of Volunteers in Police Service

	Dept. Request	Manager Proposed
Volunteers in Police Service		
VIPS is a program that encourages community members to volunteer at the police department.	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of OT - Regular

	Dept. Request	Manager Proposed
OT - Regular		
OT for officers held over from a shift, or called in for an investigation or emergencies.	\$ 50,000	\$ 48,000
	\$ 50,000	\$ 48,000

Estimated Detail of OT - Vac Replacement

	Dept. Request	Manager Proposed
OT - Vac Replacement		
OT for coverage of Officers on vacation.	\$ 35,000	\$ 35,000
	\$ 35,000	\$ 35,000

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Sick Replacement	Total	22,500	33,000	27,000
OT - Mandatory Training	Total	1,200	1,500	1,500
OT - Special Events	Total	15,020	19,000	19,000
OT - Court	Total	28,477	26,000	25,000

Estimated Detail of OT - Sick Replacement

OT - Sick Replacement	Dept. Request	Manager Proposed
This account funds approximately 600 hrs. of sick time to maintain minimum staffing levels.	\$ 33,000	\$ 27,000
	\$ 33,000	\$ 27,000

Estimated Detail of OT - Mandatory Training

OT - Mandatory Training	Dept. Request	Manager Proposed
All mandatory training provided in house. Four days incorporated into the work schedules	\$ 1,500	\$ 1,500
	\$ 1,500	\$ 1,500

Estimated Detail of OT - Special Events

OT - Special Events	Dept. Request	Manager Proposed
OT to cover various special events throughout the year that require Police presence.	\$ 19,000	\$ 19,000
	\$ 19,000	\$ 19,000

Estimated Detail of OT - Court

OT - Court	Dept. Request	Manager Proposed
OT for wages paid to officers for their appearance in Court.	\$ 26,000	\$ 25,000
	\$ 26,000	\$ 25,000

Line Items		Last Year	Dept. Request	Manager Proposed
PS - General	Total	8,075	8,000	8,000
PS - Testing	Total	2,325	1,200	1,200
PS - Animal Control	Total	36,104	37,000	37,000
PS - Uniform Cleaning	Total	22,620	22,880	22,880

Estimated Detail of PS - General

	Dept. Request	Manager Proposed
PS - General		
Maintains the professional appearance of the fleet and towing of incapacitated police vehicles.	\$ 8,000	\$ 8,000
	\$ 8,000	\$ 8,000

Estimated Detail of PS - Testing

	Dept. Request	Manager Proposed
PS - Testing		
Funds psychological testing of new officer candidates as required by the State of Maine for an officer to become certified.	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200

Estimated Detail of PS - Animal Control

	Dept. Request	Manager Proposed
PS - Animal Control		
Funds cost for animal control including contract with Androscoggin Humane Society, and training for the City's ACO.	\$ 37,000	\$ 37,000
	\$ 37,000	\$ 37,000

Estimated Detail of PS - Uniform Cleaning

	Dept. Request	Manager Proposed
PS - Uniform Cleaning		
As part of the Quartermaster System, the City provides for the cleaning of officer's clothing.	\$ 22,880	\$ 22,880
	\$ 22,880	\$ 22,880

Line Items		Last Year	Dept. Request	Manager Proposed
Reports, Printing, & Binding	Total	3,758	3,700	3,700
Office Supplies	Total	3,000	3,000	3,000
Other Sup - Operating	Total	27,150	27,150	27,150
MV Sup - Tires/Tube/Chain	Total	15,618	16,500	16,500

Estimated Detail of Reports, Printing, & Binding

	Dept. Request	Manager Proposed
Reports, Printing, & Binding		
Funds the printing of all department receipts, vehicle release forms and envelopes.	\$ 3,700	\$ 3,700
	\$ 3,700	\$ 3,700

Estimated Detail of Office Supplies

	Dept. Request	Manager Proposed
Office Supplies		
General office supplies	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000

Estimated Detail of Other Sup - Operating

	Dept. Request	Manager Proposed
Other Sup - Operating		
General operating supplies	\$ 27,150	\$ 27,150
	\$ 27,150	\$ 27,150

Estimated Detail of MV Sup - Tires/Tube/Chain

	Dept. Request	Manager Proposed
MV Sup - Tires/Tube/Chain		
High performance tires for police vehicles.	\$ 16,500	\$ 16,500
	\$ 16,500	\$ 16,500

Line Items		Last Year	Dept. Request	Manager Proposed
MV Sup - Gas & Oil	Total	51,000	64,500	52,500
Comm - Telephone	Total	20,016	20,000	20,000
Repairs - Buildings	Total	500	500	500
Repairs - Vehicles	Total	19,000	21,000	21,000

Estimated Detail of MV Sup - Gas & Oil

	Dept. Request	Manager Proposed
MV Sup - Gas & Oil		
Gasoline expenditures for fleet.	\$ 64,500	\$ 52,500
	\$ 64,500	\$ 52,500

Estimated Detail of Comm - Telephone

	Dept. Request	Manager Proposed
Comm - Telephone		
Funds communications services for the department.	\$ 20,000	\$ 20,000
	\$ 20,000	\$ 20,000

Estimated Detail of Repairs - Buildings

	Dept. Request	Manager Proposed
Repairs - Buildings		
Provides for building repairs such as paint, hardware and associated supplies.	\$ 500	\$ 500
	\$ 500	\$ 500

Estimated Detail of Repairs - Vehicles

	Dept. Request	Manager Proposed
Repairs - Vehicles		
Funds repairs on the police department fleet of vehicles.	\$ 21,000	\$ 21,000
	\$ 21,000	\$ 21,000

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Equipment	Total	5,750	5,750	5,750
Repairs - Maintenance Contract	Total	3,238	5,000	5,000
Training & Tuition	Total	35,000	40,000	39,500
Comm - Postage	Total	1,000	1,200	1,200

Estimated Detail of Repairs - Equipment

	Dept. Request	Manager Proposed
Repairs - Equipment		
Funds repairs to police equipment.	\$ 5,750	\$ 5,750
	\$ 5,750	\$ 5,750

Estimated Detail of Repairs - Maintenance Contract

	Dept. Request	Manager Proposed
Repairs - Maintenance Contract		
Funds maintenance contracts on equipment and software.	\$ 5,000	\$ 5,000
	\$ 5,000	\$ 5,000

Estimated Detail of Training & Tuition

	Dept. Request	Manager Proposed
Training & Tuition		
This account funds the cost of training for various courses, training equipment and materials.	\$ 40,000	\$ 39,500
	\$ 40,000	\$ 39,500

Estimated Detail of Comm - Postage

	Dept. Request	Manager Proposed
Comm - Postage		
Funds general postage costs	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200

Line Items		Last Year	Dept. Request	Manager Proposed
Travel-Seminar Costs	Total	4,000	6,000	6,000
Dues & Subscriptions	Total	7,625	7,500	7,500
Vehicles	Total	1,000	1,000	500

Estimated Detail of Travel-Seminar Costs

	Dept. Request	Manager Proposed
Travel-Seminar Costs		
Funds the travel costs to attend law enforcement conferences.	\$ 6,000	\$ 6,000
	\$ 6,000	\$ 6,000

Estimated Detail of Dues & Subscriptions

	Dept. Request	Manager Proposed
Dues & Subscriptions		
Funds membership dues to professional organizations.	\$ 7,500	\$ 7,500
	\$ 7,500	\$ 7,500

Estimated Detail of Vehicles

	Dept. Request	Manager Proposed
Vehicles		
Funds the annual lease for 2 motorcycles.	\$ 1,000	\$ 500
	\$ 1,000	\$ 500

City of Auburn Public Works

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	2,698,307	2,806,140	2,687,125

Regular Salaries	FY 20 Staffing Level	FY 21 Staffing Level	Dept. Request	Manager Proposed
Public Services Director	1	1	\$ 106,121	\$ 106,121
Deputy Director	1	1	\$ 83,232	\$ 83,232
City Engineer	1	1	\$ 77,286	\$ 77,286
Operations Manager	1	1	\$ 76,668	\$ 76,668
Fleet Supervisor	1	1	\$ 53,994	\$ 53,994
Highway Supervisors	4	4	\$ 218,299	\$ 218,299
Office Manager	1	1	\$ 57,675	\$ 57,675
Administrative Assistant	1	1	\$ 45,436	\$ 45,436
Project Engineer	1	1	\$ 64,614	\$ 64,614
Excavation Technician	1	1	\$ 44,563	\$ 44,563
Arborist	1	1	\$ 39,754	\$ 39,754
Building Maintenance Tech I	3	3	\$ 149,833	\$ 149,833
Field/Building Maintenance	1	0	\$ -	\$ -
Equipment Operator I	9	9	\$ 440,000	\$ 440,000
Equipment Operator II	25	26	\$ 902,000	\$ 826,440
Inventory Technician I	2	2	\$ 94,470	\$ 94,470
Mechanics	6	6	\$ 280,351	\$ 236,896
Welders	1	1	\$ 41,844	\$ 41,844
Parks Maintenance-Seasonal			\$ 30,000	\$ 30,000
	61	61	\$ 2,806,140	\$ 2,687,125

Public Works includes Parks, Public Works and Engineering. These staff maintain 20 plow routes, 515 lane miles, 14 Parks, 17 Cemeteries, 9 Athletic Facilities and manage 4 million dollars' worth of construction projects.

City of Auburn Public Works

Line Items		Last Year	Dept. Request	Manager Proposed
Longevity Bonus	Total	2,000	1,700	1,700
Educational Incentive	Total	8,100	8,400	8,400
Sick Leave Incentive	Total	9,150	9,150	9,150
Uniform Allowance	Total	37,001	37,001	37,001

Longevity Bonus	Dept. Request	Manager Proposed
Employee Longevity bonuses	\$ 1,700	\$ 1,700
	\$ 1,700	\$ 1,700

Educational Incentive	Dept. Request	Manager Proposed
In order to encourage on-going skill development, the City funds an annual incentive for employees who obtain CEU endorsements.	\$ 8,400	\$ 8,400
	\$ 8,400	\$ 8,400

Sick Leave Incentive	Dept. Request	Manager Proposed
In order to reduce sick leave usage, the city provides employees one vacation day for every three consecutive months.	\$ 9,150	\$ 9,150
	\$ 9,150	\$ 9,150

Uniform Allowance	Dept. Request	Manager Proposed
Uniforms and protective gear are provided in accordance with the collective bargaining agreement.	\$ 37,001	\$ 37,001
	\$ 37,001	\$ 37,001

City of Auburn Public Works

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Safety Compliance	Total	9,090	9,090	9,090
OT - Regular	Total	36,503	41,368	41,368
OT - Winter Road Maintenance	Total	200,748	217,129	200,748
OT - Fleet Services	Total	1,000	1,000	1,000

	Dept. Request	Manager Proposed
Safety Compliance	\$ 9,090	\$ 9,090
This account funds pre-employment physicals, Hepatitis testing, Hearing Tests, respiratory fit tests, and disability assessments.	\$ 9,090	\$ 9,090

	Dept. Request	Manager Proposed
OT - Regular	\$ 41,368	\$ 41,368
This account funds call-outs for weather related emergencies; sink holes, street flooding, trees down etc. Also includes special events and voting set up.	\$ 41,368	\$ 41,368

	Dept. Request	Manager Proposed
OT - Winter Road Maintenance	\$ 217,129	\$ 200,748
This account funds overtime for snow plowing, sanding and snow removal.	\$ 217,129	\$ 200,748

	Dept. Request	Manager Proposed
OT - Fleet Services	\$ 1,000	\$ 1,000
Overtime occurs periodically throughout the year as needed to keep the City fleet operational.	\$ 1,000	\$ 1,000

City of Auburn Public Works

Line Items		Last Year	Dept. Request	Manager Proposed
OT - Sand Removal	Total	1,548	1,658	1,658
PS - General	Total	181,300	205,300	205,300
PS - Water Quality Monitoring	Total	22,000	22,000	22,000
PS - Recording Fee	Total	250	250	250

	Dept. Request	Manager Proposed
OT - Sand Removal		
Overtime is incurred while removing winter sand accumulations within the urban areas.	\$ 1,658	\$ 1,658
	\$ 1,658	\$ 1,658

	Dept. Request	Manager Proposed
PS - General		
This account covers services that are contracted out. The increase is due to the new lease on the pit.	\$ 205,300	\$ 205,300
	\$ 205,300	\$ 205,300

	Dept. Request	Manager Proposed
PS - Water Quality Monitoring		
This account funds State mandated water quality monitoring of the closed Ash landfill and Gracelawn Road area landfill.	\$ 22,000	\$ 22,000
	\$ 22,000	\$ 22,000

	Dept. Request	Manager Proposed
PS - Recording Fee		
This account funds the recording of deeds and plans at the County Registry of Deeds.	\$ 250	\$ 250
	\$ 250	\$ 250

City of Auburn Public Works

Line Items		Last Year	Dept. Request	Manager Proposed
PS - Snow Removal	Total	9,000	9,000	9,000
PS - Tree Removal	Total	10,500	11,000	11,000
PS - Centerline Striping	Total	180,000	180,000	180,000
Reports, Printing, & Binding	Total	3,000	3,000	3,000
Office Supplies	Total	3,361	3,360	3,360

	Dept. Request	Manager Proposed
PS - Snow Removal		
Funds rental of a bulldozer for pushing snow during snow removal operations.	\$ 9,000	\$ 9,000
	\$ 9,000	\$ 9,000

	Dept. Request	Manager Proposed
PS - Tree Removal		
Funds the rental of a bucket truck for tree removals in and around inaccessible areas as needed.	\$ 11,000	\$ 11,000
	\$ 11,000	\$ 11,000

	Dept. Request	Manager Proposed
PS - Centerline Striping		
Funds contractual services for painting traffic control markings.	\$ 180,000	\$ 180,000
	\$ 180,000	\$ 180,000

	Dept. Request	Manager Proposed
Reports, Printing, & Binding		
Funds printing costs for items that cannot be done in house.	\$ 3,000	\$ 3,000
	\$ 3,000	\$ 3,000

	Dept. Request	Manager Proposed
Office Supplies		
General Office supplies	\$ 3,360	\$ 3,360
	\$ 3,360	\$ 3,360

City of Auburn Public Works

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Operating	Total	2,824	2,824	2,824
Other Sup - Maintenance	Total	37,750	47,750	47,750
Other Sup - Parks/Open Spaces	Total	24,200	28,060	28,060
Other Supplies - Welding	Total	15,000	19,250	19,250

	Dept. Request	Manager Proposed
Other Sup - Operating Funds small tools primarily used for vehicle and building maintenance.	\$ 2,824	\$ 2,824
	\$ 2,824	\$ 2,824

	Dept. Request	Manager Proposed
Other Sup - Maintenance Funds non-vehicle supplies for Highway, Parks and Fleet Services maintenance.	\$ 47,750	\$ 47,750
	\$ 47,750	\$ 47,750

	Dept. Request	Manager Proposed
Other Sup - Parks/Open Spaces Funds non-vehicle supplies necessary for parks maintenance.	\$ 28,060	\$ 28,060
	\$ 28,060	\$ 28,060

	Dept. Request	Manager Proposed
Other Supplies - Welding Funds operational supplies that are used by the Fleet Welding shop.	\$ 19,250	\$ 19,250
	\$ 19,250	\$ 19,250

City of Auburn Public Works

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Traffic Paint	Total	3,533	3,539	3,539
Other Sup - Sign Material	Total	30,685	32,220	32,220
Other Sup - Pre-Mix Asphalt	Total	115,536	153,425	142,367
Other Sup - Culvert/Basin	Total	34,522	39,353	39,353

Other Sup - Traffic Paint	Dept. Request	Manager Proposed
Funds materials used to mark parking stalls, parking garage, handicap stalls, traffic islands and lines to indicate catch basin locations, etc	\$ 3,539	\$ 3,539
	\$ 3,539	\$ 3,539

Other Sup - Sign Material	Dept. Request	Manager Proposed
Funds materials used to produce street signs, miscellaneous signs, folding signs and barricades.	\$ 32,220	\$ 32,220
	\$ 32,220	\$ 32,220

Other Sup - Pre-Mix Asphalt	Dept. Request	Manager Proposed
Asphalt patch material is used annually to repair potholes and deteriorated pavement along streets, roads and sidewalks.	\$ 153,425	\$ 153,425
	\$ 153,425	\$ 153,425

Other Sup - Culvert/Basin	Dept. Request	Manager Proposed
Funds the cost of supplies, maintenance and repairs of drainage facilities.	\$ 39,353	\$ 39,353
	\$ 39,353	\$ 39,353

City of Auburn Public Works

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Bridge/Fence	Total	5,500	5,775	5,775
Other Sup - Loam/Seed	Total	10,000	12,734	12,734
Other Sup - Calcium Chloride	Total	7,971	7,521	7,521
Other Sup - Road Salt	Total	244,440	299,250	244,440

	Dept. Request	Manager Proposed
Other Sup - Bridge/Fence		
Mail box repair, Lumber, Materials, Fence Repair, etc.	\$ 5,775	\$ 5,775
Construction sign and barricade materials	\$ 5,775	\$ 5,775

	Dept. Request	Manager Proposed
Other Sup - Loam/Seed		
The Department uses loam to stabilize and finish maintenance projects and to repair winter snowplow damages as required.	\$ 12,734	\$ 12,734
	\$ 12,734	\$ 12,734

	Dept. Request	Manager Proposed
Other Sup - Calcium Chloride		
Liquid calcium is used for dust control along gravel roads.	\$ 7,521	\$ 7,521
	\$ 7,521	\$ 7,521

	Dept. Request	Manager Proposed
Other Sup - Road Salt		
Road salt is the most commonly used chemical for snow melting and de-icing pavements.	\$ 299,250	\$ 244,440
	\$ 299,250	\$ 244,440

City of Auburn Public Works

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Safety Equipment	Total	18,000	20,688	20,688
Other Sup - Small Tools	Total	26,100	26,100	26,100
Other Sup - Gravel	Total	90,500	90,485	90,485
Other Sup - MV Repair	Total	105,000	131,700	131,700

	Dept. Request	Manager Proposed
Other Sup - Safety Equipment		
Funds safety equipment required by OSHA, insurance carrier and other.	\$ 20,688	\$ 20,688
	\$ 20,688	\$ 20,688

	Dept. Request	Manager Proposed
Other Sup - Small Tools		
Funds the cost of small tools that are used by various divisions.	\$ 26,100	\$ 26,100
	\$ 26,100	\$ 26,100

	Dept. Request	Manager Proposed
Other Sup - Gravel		
Funds winter sand, gravel, crushed stone and rip-pap for road repairs and drainage projects.	\$ 90,485	\$ 90,485
	\$ 90,485	\$ 90,485

	Dept. Request	Manager Proposed
Other Sup - MV Repair		
Funds materials and parts used in the repair of motor vehicles.	\$ 131,700	\$ 131,700
	\$ 131,700	\$ 131,700

City of Auburn Public Works

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup - Equip Repairs	Total	75,285	75,285	75,285
MV Sup - Tires/Tube/Chain	Total	50,000	65,000	65,000
MV Sup - Gas & Oil	Total	228,000	260,751	228,000
MV Sup - Plow/Grader Blades	Total	34,379	34,379	34,379
MV Sup - Other	Total	39,350	39,350	39,350

	Dept. Request	Manager Proposed
Other Sup - Equip Repairs Funds in-house repairs to construction equipment.	\$ 75,285	\$ 75,285
	\$ 75,285	\$ 75,285

	Dept. Request	Manager Proposed
MV Sup - Tires/Tube/Chain Funds for all department vehicles and equipment.	\$ 65,000	\$ 65,000
	\$ 65,000	\$ 65,000

	Dept. Request	Manager Proposed
MV Sup - Gas & Oil Funds purchase of motor vehicle gas and oil and heating fuel.	\$ 260,751	\$ 228,000
	\$ 260,751	\$ 228,000

	Dept. Request	Manager Proposed
MV Sup - Plow/Grader Blades Funds plow and grader blades and accessories that are required.	\$ 34,379	\$ 34,379
	\$ 34,379	\$ 34,379

	Dept. Request	Manager Proposed
MV Sup - Other Funds all other supplies such as batteries, plugs, filters, lights, etc.	\$ 39,350	\$ 39,350
	\$ 39,350	\$ 39,350

City of Auburn Public Works

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Utilities - Water/Sewer	Total	6,390	7,697	7,697
Comm - Telephone	Total	11,040	12,648	12,648
Utilities - Electricity	Total	26,400	27,600	27,600
Utilities - Heating Fuel	Total	34,560	39,072	39,072
Repairs - Buildings	Total	18,500	19,500	19,500

	Dept. Request	Manager Proposed
Utilities - Water/Sewer		
Water and sewer for facilities	\$ 7,697	\$ 7,697
	\$ 7,697	\$ 7,697

	Dept. Request	Manager Proposed
Comm - Telephone		
Telephone	\$ 12,648	\$ 12,648
	\$ 12,648	\$ 12,648

	Dept. Request	Manager Proposed
Utilities - Electricity		
	\$ 27,600	\$ 27,600
	\$ 27,600	\$ 27,600

	Dept. Request	Manager Proposed
Utilities - Heating Fuel		
	\$ 39,072	\$ 39,072
	\$ 39,072	\$ 39,072

	Dept. Request	Manager Proposed
Repairs - Buildings		
	\$ 19,500	\$ 19,500
	\$ 19,500	\$ 19,500

City of Auburn Public Works

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Repairs - Vehicles	Total	34,150	47,150	47,150
Repairs - Equipment	Total	22,300	22,300	22,300
Repairs - Radio Equipment	Total	2,500	2,500	2,500
Training & Tuition	Total	17,265	17,265	17,265

Estimated Detail of Repairs - Vehicles

0

	Dept. Request	Manager Proposed
Repairs - Vehicles		
Funds repairs that are contracted out	\$ 47,150	\$ 47,150
	\$ 47,150	\$ 47,150

	Dept. Request	Manager Proposed
Repairs - Equipment		
Funds repairs that are contracted out	\$ 22,300	\$ 22,300
	\$ 22,300	\$ 22,300

	Dept. Request	Manager Proposed
Repairs - Radio Equipment		
Funds repairs and modifications to the radio system used by PW.	\$ 2,500	\$ 2,500
	\$ 2,500	\$ 2,500

	Dept. Request	Manager Proposed
Training & Tuition		
Funds registration fees for seminars and classes for staff.	\$ 17,265	\$ 17,265
	\$ 17,265	\$ 17,265

City of Auburn Public Works

Line Items		Last Year	Dept. Request	Manager Proposed
Comm - Postage	Total	400	400	400
Travel-Mileage	Total	500	500	500
Travel-Seminar Costs	Total	500	500	500
Dues & Subscriptions	Total	6,106	9,430	9,430

	Dept. Request	Manager Proposed
Comm - Postage		
Funds postage and stamps.	\$ 400	\$ 400
	\$ 400	\$ 400

	Dept. Request	Manager Proposed
Travel-Mileage		
Reimbursement for use of personal vehicle.	\$ 500	\$ 500
	\$ 500	\$ 500

	Dept. Request	Manager Proposed
Travel-Seminar Costs		
Funds conference meeting and seminar costs.	\$ 500	\$ 500
	\$ 500	\$ 500

	Dept. Request	Manager Proposed
Dues & Subscriptions		
Funds subscriptions, annual professional dues.	\$ 9,430	\$ 9,430
	\$ 9,430	\$ 9,430

City of Auburn Public Works

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Leachate Pumping	Total	19,754	19,797	19,797
Crack Sealing	Total	15,000	15,000	15,000
Guardrail Replacement	Total	10,000	20,000	10,000

		Dept. Request	Manager Proposed
Leachate Pumping			
Funds DEP mandated cost to dispose of leachate from the ash landfill.		\$ 19,797	\$ 19,797
		\$ 19,797	\$ 19,797

		Dept. Request	Manager Proposed
Crack Sealing			
Crack sealing increases the lifespan of asphalt pavement.		\$ 15,000	\$ 15,000
		\$ 15,000	\$ 15,000

		Dept. Request	Manager Proposed
Guardrail Replacement			
Guardrail Replacement		\$ 20,000	\$ 10,000
		\$ 20,000	\$ 10,000

Line Items		Last Year	Dept. Request	Manager Proposed
Regular Salaries	Total	238,191	267,559	267,559
Sal-Rec Part-Time	Total	27,000	37,000	32,000
Longevity Bonus	Total	300	-	-
OT-Regular	Total	2,276	3,500	2,500

Regular Salaries		<i>Staff</i>	
Recreation Director	1	\$ 81,600	\$ 81,600
Administrative Assistant	1	\$ 37,600	\$ 37,600
Facility Maintenance	1	\$ 35,006	\$ 35,006
Recreation Program Specialist	2.75	\$ 113,353	\$ 113,353
	5.75	\$ 267,559	\$ 267,559

Sal-Rec Part-Time		Dept. Request	Manager Proposed
Building Supervisors		\$ 25,000	\$ 22,500
Part-Time Custodians		\$ 12,000	\$ 9,500
		\$ 37,000	\$ 32,000

Longevity Bonus		Dept. Request	Manager Proposed
		\$ -	\$ -

OT-Regular		Dept. Request	Manager Proposed
		\$ 3,500	\$ 2,500
		\$ 3,500	\$ 2,500

Line Items		Last Year	Dept. Request	Manager Proposed
PS - General	Total	22,662	15,000	15,000
Medical Supplies	Total	300	450	450
Office Supplies	Total	3,500	4,500	4,500
Other Sup-Janitorial	Total	4,000	6,000	6,000

PS - General		Dept. Request	Manager Proposed
This account funds the registration system, and various maintenance agreements for systems and copiers, trash pick-up, security system, sprinkler system		\$ 15,000	\$ 15,000
		\$ 15,000	\$ 15,000

Medical Supplies for staff and program participants		Dept. Request	Manager Proposed
		\$ 450	\$ 450
		\$ 450	\$ 450

General office supplies		Dept. Request	Manager Proposed
		\$ 4,500	\$ 4,500
		\$ 4,500	\$ 4,500

Other Sup-Janitorial Janitorial supplies		Dept. Request	Manager Proposed
		\$ 6,000	\$ 6,000
		\$ 6,000	\$ 6,000

Line Items		Last Year	Dept. Request	Manager Proposed
Other Sup-Operating	Total	5,000	10,000	10,000
Other Sup - Maintenance	Total	2,350	6,800	6,800
MV Sup-Tires/Tube/Chain	Total	500	750	750
MV Sup-Gas & Oil	Total	1,125	1,125	1,125

	Dept. Request	Manager Proposed
Other Sup-Operating This account includes table and chair replacements, holiday decorations sports equipment and event tents	\$ 10,000	\$ 10,000
	\$ 10,000	\$ 10,000

	Dept. Request	Manager Proposed
Other Sup - Maintenance Maintenance supplies, annual gym floor cleaning and tile floors for Hasty and the Auburn Senior Community Center.	\$ 6,800	\$ 6,800
	\$ 6,800	\$ 6,800

	Dept. Request	Manager Proposed
MV Sup-Tires/Tube/Chain Department vehicles (Truck, van, bus)	\$ 750	\$ 750
	\$ 750	\$ 750

	Dept. Request	Manager Proposed
MV Sup-Gas & Oil Department vehicles (Truck, van, bus)	\$ 1,125	\$ 1,125
	\$ 1,125	\$ 1,125

Last Dept. Manager

Line Items		Year	Request	Proposed
Utilities - Water/Sewer	Total	15,000	17,800	17,800
Comm - Telephone	Total	3,190	3,940	3,940
Utilities - Electricity	Total	15,590	\$ 16,250	\$ 16,250
Utilities - Natural Gas	Total	34,976	\$ 36,500	\$ 36,500

		Dept. Request	Manager Proposed
Utilities - Water/Sewer			
Festival Plaza, Hasty, Senior Center, Pond Bldg, Pettengill Irrigation and Chestnut Street.		\$ 17,800	\$ 17,800
		\$ 17,800	\$ 17,800

		Dept. Request	Manager Proposed
Comm - Telephone			
Cellular and Land line phones and dept equipment		\$ 3,940	\$ 3,940
		\$ 3,940	\$ 3,940

		Dept. Request	Manager Proposed
Utilities - Electricity			
Festival Plaza, Hasty, Senior Center, Pond Bldg, Chestnut and Tot Lot.		\$ 16,250	\$ 16,250
		\$ 16,250	\$ 16,250

		Dept. Request	Manager Proposed
Utilities - Natural Gas			
Hasty, Senior center, Pond Bldg and Chestnut Street		\$ 36,500	\$ 36,500
		\$ 36,500	\$ 36,500

Line Items	Last Year	Dept. Request	Manager Proposed
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Repairs - Buildings	Total	9,350	16,500	12,000
Repairs - Vehicles	Total	1,000	2,500	2,500
Repairs - Equipment	Total	1,000	1,000	1,000
Repairs - Maintenance Contract	Total	2,915	3,350	3,350

		Dept. Request	Manager Proposed
Repairs - Buildings			
Building and Signage repairs for Hasty, Senior Center, Pon, Chestnut and Mt Apatite		\$ 16,500	\$ 12,000
		\$ 16,500	\$ 12,000

		Dept. Request	Manager Proposed
Repairs - Vehicles			
Departmental Vehicles		\$ 2,500	\$ 2,500
		\$ 2,500	\$ 2,500

		Dept. Request	Manager Proposed
Repairs - Equipment			
General repairs		\$ 1,000	\$ 1,000
		\$ 1,000	\$ 1,000

		Dept. Request	Manager Proposed
Repairs - Maintenance Contract			
Fire extinguishers, furnace cleaning & maintenance, pond building winterization.		\$ 3,350	\$ 3,350
		\$ 3,350	\$ 3,350

<u>Line Items</u>	<u>Last Year</u>	<u>Dept. Request</u>	<u>Manager Proposed</u>
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Training & Tuition	Total	2,500	3,000	3,000
Comm - Postage	Total	350	350	350
Travel-Mileage	Total	500	500	500
Dues & Subscriptions	Total	2,000	3,200	3,200

		Dept. Request	Manager Proposed
Training & Tuition			
Conferences and professional development for staff		\$ 3,000	\$ 3,000
		\$ 3,000	\$ 3,000

		Dept. Request	Manager Proposed
Comm - Postage			
Postage		\$ 350	\$ 350
		\$ 350	\$ 350

		Dept. Request	Manager Proposed
Travel-Mileage			
Reimbursement for use of personal vehicles for city business		\$ 500	\$ 500
		\$ 500	\$ 500

		Dept. Request	Manager Proposed
Dues & Subscriptions			
Funds due to professional organizations and subscriptions for various publications and movie/music.		\$ 3,200	\$ 3,200
		\$ 3,200	\$ 3,200

Line Items		Last Year	Dept. Request	Manager Proposed
Community Programs	Total	53,000	80,500	73,000

Line Items		Last Year	Dept. Request	Manager Proposed
Community Programs	Total	53,000	80,500	73,000
Uniform Allowance	Total	-	400	400

Community Programs	Dept. Request	Manager Proposed
Mount Auburn Cemetery Monument updates	\$ 10,000	\$ 10,000
Balloon Festival	\$ 10,000	\$ 5,000
New Years Auburn	\$ 25,000	\$ 25,000
Snowmobile Club matching grant money	\$ 3,000	\$ 3,000
Farmers Market (addition of indoor market)	\$ 7,500	\$ 5,000
PAL Center	\$ 15,000	\$ 15,000
Senior Programming	\$ 10,000	\$ 10,000
	\$ 80,500	\$ 73,000

Uniform Allowance	Dept. Request	Manager Proposed
Uniform Allowance (Per MSEA Contract)	\$ 400	\$ 400
	\$ 400	\$ 400

City of Auburn Solid Waste

Fiscal Year 2021
Proposed 3.30.2020
Revised 5.14.2020

Line Items		Last Year	Dept. Request	Manager Proposed
Solid Waste Disposal	Total	400,000	400,000	400,000
Solid Waste Collection	Total	452,000	458,780	471,280
Recycling Disposal	Total	75,000	75,000	75,000
Recycling Collection	Total	102,500	104,038	104,038
Advertising	Total	1,000	1,000	1,000

	Dept. Request	Manager Proposed
Solid Waste Disposal		
Trash Disposal	\$ 400,000	\$ 400,000
	\$ 400,000	\$ 400,000

	Dept. Request	Manager Proposed
Solid Waste Collection		
	\$ 458,780	\$ 471,280
	\$ 458,780	\$ 471,280

	Dept. Request	Manager Proposed
Recycling Disposal		
	\$ 75,000	\$ 75,000
	\$ 75,000	\$ 75,000

	Dept. Request	Manager Proposed
Recycling Collection		
	\$ 104,038	\$ 104,038
	\$ 104,038	\$ 104,038

	Dept. Request	Manager Proposed
Advertising		
	\$ 1,000	\$ 1,000

Line Items		Last Year	Dept. Request	Manager Proposed
Catch Basin Maintenance Fee	Total	12,500	12,500	-
Public Fire Protection Fee	Total	632,716	792,716	792,716

Catch Basin Maintenance Fee		Dept. Request	Manager Proposed
Paid to Auburn Water & Sewer District		\$ 12,500	\$ -
		\$ 12,500	\$ -

Public Fire Protection Fee		Dept. Request	Manager Proposed
Paid to Auburn Water & Sewer District		\$ 792,716	\$ 792,716
		\$ 792,716	\$ 792,716

Line Item Narrative

Catch Basin Maintenance Fee: The City's catch basins drain into the sanitary sewer. As we continue our stormwater separation projects, this fee should decrease. There are about 400 catch basins that are still connected.

Public Fire Protection Fee: This fee is paid to the Auburn Water & Sewer District for the water that is ready and available from the hydrants, for fire suppression.

Line Items	Last Year	Dept. Request	Manager Proposed
WC Operating Transfer	Total	637,910	641,910
		Dept. Request	Manager Proposed
WC Operating Transfer			
<u>Expenses</u>			
Salaries		\$ 35,000	\$ -
Operating Supplies		\$ 300	\$ 300
Training and Tuition		\$ 200	\$ 200
Mileage		\$ 100	\$ 100
Purchased Services:			
Annual Actuarial		\$ 7,500	\$ 7,500
Third Party Admin - Cross Insurance		\$ 34,000	\$ 34,000
Loss Control Services - Cross Insurance		\$ 10,000	\$ 10,000
Dues and Subscriptions:			
State Admin Assessment for Self Insurance		\$ 30,000	\$ 30,000
Fee to operate State W/C Board		\$ 3,410	\$ 3,410
Renewal application fee		\$ 400	\$ 400
State Supplemental Benefits Fund		\$ 6,000	\$ 6,000
Claims		\$ 450,000	\$ 450,000
Insurance		\$ 100,000	\$ 100,000
Capital Costs			
Total		\$ 676,910	\$ 641,910

Line Item Narrative

Workers Compensation: The City is self-insured and therefore the management of this program must follow and be in accordance with Maine State Title 39-A. According to 39-A MRSA 154 (4), every self-insured employer must

City of Auburn Ingersoll Turf

Fiscal Year 2021
Proposed 3.30.2020

Ingersoll Turf Facility

	Last Year 2020	Department Proposed	Council Adopted
Total Revenues	\$ 230,000	\$ 268,880	\$ -
Total Expenses	\$ 225,491	\$ 250,146	\$ -
Profit (Loss)	\$ 4,509	\$ 18,734	\$ -

Ingersoll Turf Facility Revenue Summary

	Last Year	Department Proposed	Council Adopted
Sponsorships	\$ 25,000	\$ 25,000	
Batting Cages	\$ 13,000	\$ 15,000	
Programs	\$ 90,000	\$ 93,880	
Rental Income	\$ 102,000	\$ 135,000	
	\$ 230,000	\$ 268,880	\$ -

Ingersoll Turf Facility Expense Summary

	Last Year	Department Proposed	Council Adopted
Regular Salaries			
<i>Recreation Superintendent</i>	\$ 69,360	\$ 72,135	
<i>Recreation Specialist</i>	\$ 34,615	\$ 42,996	
Part-time Salaries	\$ 12,000	\$ 17,000	
Fringe Benefits (Health Ins, FICA, Medicare, Retirement)	\$ 33,356	\$ 55,415	
Advertising	\$ 1,000	\$ 750	
PS-Gen/Professional	\$ 4,160	\$ 4,000	
Repairs-Building	\$ 12,000	\$ 9,000	
Training & Tuition	\$ 800	\$ 500	
Travel-Mileage Reimbursement	\$ 200	\$ 200	
Subscriptions & Dues	\$ 300	\$ 250	
Office Supplies	\$ 1,000	\$ 750	
Janitorial Supplies	\$ 3,500	\$ 3,000	
Program Expenses	\$ 17,000	\$ 18,500	
Telephone	\$ 1,400	\$ 1,400	
Water/Sewer	\$ 2,100	\$ 2,100	
Natural Gas	\$ 13,000	\$ 13,500	
Electricity	\$ 8,000	\$ 8,000	
Diesel Fuel	\$ 600	\$ 600	
Postage	\$ 100	\$ 50	
Capital Outlay	\$ 11,000	\$ -	
	\$ 225,491	\$ 250,146	\$ -

Norway Savings Bank Arena

	Last Year 2020	FY 21 Dept. Request	Council Adopted
Total Revenues	\$ 1,146,500	\$ 1,122,850	\$ 1,122,850
Total Expenses	\$ 1,118,386	\$ 897,640	\$ 826,563
Profit (Loss)	\$ 28,114	\$ 225,210	\$ 296,287

NSB Arena Revenue Summary

Revenues

Ice Rental Revenue

	Last Year	Dept. Request	Council Adopted
Gladiators	\$ 245,000	\$ 250,500	\$ 250,500
Edward Little	\$ 22,000	\$ 22,500	\$ 22,500
Red Hornets	\$ 18,000	\$ 18,500	\$ 18,500
St Doms (Boys & Girls)	\$ 46,000	\$ 47,000	\$ 47,000
Poland/Gray New Gloucester	\$ 19,000	\$ 19,500	\$ 19,500
Central Maine Community College	\$ 18,000	\$ 18,500	\$ 18,500
SMMHL	\$ 5,000	\$ 5,250	\$ 5,250
Adult Leagues	\$ 120,000	\$ 122,500	\$ 122,500
HS/MS Other	\$ 10,000	\$ 10,100	\$ 10,100
Twin City Thunder	\$ 90,000	\$ 45,000	\$ 45,000
Camps/Clinics	\$ 50,000	\$ 50,000	\$ 50,000
Tournaments	\$ 55,000	\$ 50,000	\$ 50,000
Private Rentals	\$ 60,000	\$ 60,000	\$ 60,000
Public Skate	\$ 25,000	\$ 25,000	\$ 25,000
Shinny Hockey	\$ 7,500	\$ 7,500	\$ 7,500
Programs	\$ 20,000	\$ 20,000	\$ 20,000
Fundraising Program	\$ 1,000	\$ 1,000	\$ 1,000
Non Ice and Facility Rental	\$ 65,000	\$ 80,000	\$ 80,000
Skate Rentals	\$ 7,500	\$ 7,500	\$ 7,500
Concession	\$ 16,500	\$ 16,500	\$ 16,500
Vending Machines	\$ 9,000	\$ 9,000	\$ 9,000
Pro Shop	\$ 7,000	\$ 7,000	\$ 7,000
Sponsorships	\$ 230,000	\$ 230,000	\$ 230,000
	\$ 1,146,500	\$ 1,122,850	\$ 1,122,850

Line Items		Last Year	Dept. Request	Manager Proposed
NSB Arena Expenditures	Total	1,118,386	897,640	826,563
Ingersoll Arena Expense Summary		Last Year	Dept. Request	Council Adopted
<u>Expenses</u>				
Regular Salaries	\$	218,705		
<i>Arena Ops Manager</i>			\$ 63,647	\$ 63,647
<i>Executive Assistant</i>			\$ 50,928	\$ 50,928
<i>Arena Maintenance</i>			\$ 37,885	\$ 37,885
<i>Arena Facilities</i>			\$ 46,354	\$ -
<i>Zamboni Operator</i>			\$ 34,611	\$ 34,611
Part-time Salaries	\$	22,000	\$ 25,000	\$ 25,000
Fringe Benefits (Health Ins, FICA/Medicare, Retirement)	\$	88,031	\$ 122,565	\$ 97,842
Programs	\$	19,000	\$ 19,000	\$ 19,000
Advertising	\$	3,000	\$ 3,000	\$ 3,000
PS-Gen/Professional	\$	7,000	\$ 12,000	\$ 12,000
PS-Drug Testing	\$	400	\$ 400	\$ 400
PS-Cleaning Services			\$ 12,000	\$ 12,000
PS-Solid Waste Disposal	\$	600	\$ 600	\$ 600
Repairs-Buildings	\$	9,000	\$ 50,000	\$ 50,000
Repairs-Vehicles	\$	-	\$ 5,000	\$ 5,000
Repairs-Equipment	\$	-	\$ 5,000	\$ 5,000
Transfer to General Fund	\$	400,000	\$ -	\$ -
PS-Security	\$	2,000	\$ 2,000	\$ 2,000
Training & Tuition	\$	2,500	\$ 5,000	\$ 5,000
Subscriptions & Dues	\$	6,000	\$ 6,000	\$ 6,000
Office Supplies	\$	3,000	\$ 3,000	\$ 3,000
Operating Supplies	\$	50,000	\$ 65,000	\$ 65,000
Advertising Signs	\$	5,000	\$ 5,000	\$ 5,000
Safety Equipment	\$	4,000	\$ 4,000	\$ 4,000
Telephone	\$	5,000	\$ 5,000	\$ 5,000
Cable	\$	1,000	\$ 1,500	\$ 1,500
Water/Sewer	\$	40,000	\$ 46,000	\$ 46,000
Natural Gas	\$	30,000	\$ 30,000	\$ 30,000
Electricity	\$	160,000	\$ 160,000	\$ 160,000
Bottled Gas	\$	2,000	\$ 2,000	\$ 2,000
Postage	\$	150	\$ 150	\$ 150
Insurance Premiums	\$	25,000	\$ 25,000	\$ 25,000
Operating Capital	\$	15,000	\$ 50,000	\$ 50,000
	\$	1,118,386	\$ 897,640	\$ 826,563

Projected Revenues and Expenses

Numbers based off Calendar Year not Fiscal Year

Recreation Programs

	Participants	Revenues	Expenses	Variance
<u>Youth Programs</u>				
Father/Daughter Skate - NEW	65	\$ 1,020	\$ 840	\$ 180
Fishing Derby	32	\$ 1,160	\$ 1,085	\$ 75
Flag Football (1st-2nd grade)	30	\$ 1,500	\$ 856	\$ 644
Football (3rd-4th grade)	20	\$ 2,650	\$ 2,600	\$ 50
Football (5th-6th grade)	30	\$ 3,300	\$ 2,800	\$ 500
Football (7th-8th grade)	32	\$ 5,520	\$ 6,960	\$ (1,440)
Football Camp (Eddies)	10	\$ 200	\$ -	\$ 200
Football Camp (Falcons) - Cancelled	0	\$ -	\$ -	\$ -
Football Camp (TGK)	10	\$ 480	\$ -	\$ 480
Invaders Youth Softball - NEW	20	\$ 17,810	\$ 13,824	\$ 3,986
Lacrosse (K-2nd grade)	22	\$ 770	\$ 300	\$ 470
Lacrosse (3rd-4th grade)	19	\$ 1,140	\$ 1,255	\$ (115)
Lacrosse (5th-6th grade)	26	\$ 1,560	\$ 1,255	\$ 305
Lacrosse (Middle school)	30	\$ 2,100	\$ 2,315	\$ (215)
Parent & Me Craft Time	0	\$ -	\$ -	\$ -
Football Cheering - NEW	17	\$ 1,190	\$ 1,100	\$ 90
Winter Cheering/Tumbling - NEW	86	\$ 15,800	\$ 14,708	\$ 1,092
Summer Cheering/Tumbling - NEW	53	\$ 2,280	\$ 1,554	\$ 726
Soccer Camp (Summer)	0	\$ -	\$ -	\$ -
Soccer Fall	69	\$ 4,080	\$ 3,160	\$ 920
Little Eddies Sports Camp	11	\$ 385	\$ 300	\$ 85
Summer Camp	389	\$ 134,038	\$ 133,111	\$ 927
Track and Field	111	\$ 7,010	\$ 6,980	\$ 30
Vacation Camp (4)	88	\$ 5,065	\$ 3,376	\$ 1,689
Youth Basketball (1-2 Grade)	39	\$ 2,685	\$ 1,875	\$ 810
Youth Basketball (3-4 Grade)	37	\$ 2,555	\$ 2,675	\$ (120)
Youth Basketball (5-6 Grade)	29	\$ 2,325	\$ 1,450	\$ 875
Youth Basketball (7-8 Grade)	29	\$ 2,325	\$ 1,450	\$ 875
Youth Basketball (9-12 Grade)	75	\$ 5,775	\$ 1,450	\$ 4,325
Youth Basketball Pre-K	37	\$ 1,295	\$ 928	\$ 367
Youth Programs Subtotal	1416	\$ 226,018	\$ 208,207	\$ 17,811
<u>Adult Programs Subtotal</u>				
Stregnth and Sport	0	\$ -	\$ -	\$ -
Unconditional Conditioning	0	\$ -	\$ -	\$ -
Pickleball	750	\$ 1,491	\$ 769	\$ 722
Yoga	125	\$ 620	\$ 557	\$ 63
Adult Programs Subtotal	104	\$ 2,111	\$ 1,326	\$ 785
<u>Adult Leagues Subtotal</u>				
Mens Basketball A League	12	\$ 9,900	\$ 3,160	\$ 6,740

	Participants	Revenues	Expenses	Variance
Mens Basketball B League	10	\$ 7,500	\$ 5,500	\$ 2,000
Mens Basketball C League	9	\$ 6,750	\$ 5,100	\$ 1,650
COED Basketball League (Spring) - NEW	6	\$ 2,850	\$ 1,963	\$ 887
COED Basketball League (FALL) - NEW	6	\$ 2,850	\$ 1,963	\$ 887
Men's FB Summer Basketball	10	\$ 6,250	\$ 4,880	\$ 1,370
Men's SD Summer Basketball	8	\$ 4,600	\$ 2,600	\$ 2,000
Men's Competitive Softball	10	\$ 8,500	\$ 4,600	\$ 3,900
Men's Recreational Softball	9	\$ 7,650	\$ 4,040	\$ 3,610
Co-ed League Softball	10	\$ 6,750	\$ 2,900	\$ 3,850
Men's MLS Draft League Softball (Players)	144	\$ 14,400	\$ 9,474	\$ 4,926
Men's MLS Senior Draft League (Players)	72	\$ 4,680	\$ 3,300	\$ 1,380
Womens Basketball	7	\$ 5,250	\$ 4,000	\$ 1,250
Adult Leagues Subtotal	97	\$ 87,930	\$ 53,480	\$ 34,450
*Average 10 players per team	Teams Players			
	1186			
Senior Programs				
	Participants	Revenues	Expenses	Variance
Beach Tours/Trips (2)	12	\$ 110	\$ 145	\$ (35)
Nature Hikes (6) - NEW	36	\$ 186	\$ 7	\$ 179
Lunch and Learns (2)	10	\$ 50	\$ 51	\$ (1)
Dancing Thru the Decade - Cancelled	0	\$ -	\$ -	\$ -
SeniorPlus Matter of Balance - NEW	20	\$ -	\$ -	\$ -
SeniorPlus Living Well w/ Diabetes - NEW	14	\$ -	\$ -	\$ -
Trips (13)	160	\$ 1,969	\$ 2,923	\$ (954)
Age Friendly - NEW	750	\$ 5,000	\$ 3,000	\$ 2,000
First Auburn	0	\$ -	\$ -	\$ -
Senior Programs Subtotal	1002	\$ 7,315	\$ 6,126	\$ 1,189
Special Events				
	Participants	Revenues	Expenses	Variance
Fright Fest	500	\$ 750	\$ 955	\$ (205)
Spring Celebration	500	\$ 250	\$ 250	\$ -
Art Walk (4)	150	\$ 750	\$ 750	\$ -
Wednesdays in the Park	750	\$ 600	\$ 600	\$ -
Movies in the Park (3)	50	\$ 250	\$ 1,015	\$ (765)
Box Car Drive-in Movie	0	\$ -	\$ -	\$ -
150 Celebration (Various Events) - NEW		\$ -	\$ -	\$ -
Farmers Market	500	\$ 5,895	\$ 4,439	\$ 1,456
Farmers Market (Indoor) - NEW	50	\$ 100	\$ 100	\$ -
Holiday Celebration/Parade of Lights	1500	\$ -	\$ -	\$ -
Winter Festival	3500	\$ 7,800	\$ 12,000	\$ (4,200)
Summer Festival	3000	\$ 500	\$ 3,000	\$ (2,500)