Office of

# AUBURN WATER DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held at the office of the Auburn Water District, 268 Court Street, on **Wednesday, March 20, 2013 at 4:00 P.M.**

## AGENDA

1. Approve Minutes of Regular Meeting of February 20, 2013.

2. Monthly Financial Report Update - *Greg Leighton*

3. Ratify Payment of Bills

4. Open session

5. Activity Report - *Sid Hazelton*

6. New Business
   - Election of Officers: President, Treasurer, Clerk, Auditor, & Superintendent
   - Update on UV Plant
   - Potential loss of federal subsidy on one of our bonds
   - Public Meeting, "Swimmability Study" - Outlet Beach, Tuesday, March 26 - 5:30 PM, Auburn City Council Chambers
   - Update on Lake Auburn efforts
     - Public Meeting (*Intent to file an algaecide permit with MDEP*), Wednesday, March 27 - 6:00 PM, Community Room at Auburn City Hall.
   - Upcoming Budget Items
     - Add crew member April/May - ads are out
     - Equipment - trench box, light tower, trench compactor
     - Computer & laptop updates (GIS & mapping)

7. Old Business
   - Lewiston approval of Joint Water Treatment Plant Manager
   - Discuss future workshop dates/topics.

8. Adjourn Regular Meeting

February 20, 2013

The regular monthly meeting of the Trustees of the Auburn Water District was held on Wednesday, February 20, 2013 at the office of the Auburn Water District, 268 Court Street at 4:00PM.

Members present: President, Bruce Rioux and Treasurer, K.C. Geiger. Trustees: Preston Chapman, Lee Upton and Robert Cavanagh. Also present: Tizz Crowley, Mayor's Representative, John Storer, Superintendent, Sid Hazelton, District Engineer and Greg Leighton of Maine Water Company.

On motion of Preston Chapman, seconded by Robert Cavanagh, it was unanimously voted: **To approve the minutes of the Regular Meeting of January 16, 2013.**

**FINANCIAL REPORT UPDATE** – There is nothing major to report. The District has seen some big savings in power under the new power plan.

**RATIFY PAYMENT OF BILLS**

On motion of K.C. Geiger, seconded by Preston Chapman, it was unanimously voted: **To ratify the payment of bills in the amount of $237,967.20 as shown on the printout dated January 12, 2013 – February 14, 2013.**

**OPEN SESSION** : Bethel Shields was in attendance.

**ACTIVITY REPORT :** The January Activity Report was presented by Sid Hazelton.

**NEW BUSINESS**

**UPDATE ON UV PLANT -** The District could have a claim against the contractor and designer. The District will be submitting a claim for reimbursement of expenses estimated at $70,000 related to the flooding at the UV Plant. If the insurance does not pay, the District will seek legal action. The computer processor malfunctioned, the Auburn pumps shut off, the overflow hatch did not work and the water had no place to go.

**2012 USDA GULL MANAGEMENT REPORT** – Superintendent Storer indicated that there have been no fecal bacteria incidents in 2012 which demonstrates that efforts are working. There was discussion that the report is redundant with not much new information.

**LITTLEFIELD BRIDGE – MDOT COSTS** – Wyman & Simpson Inc. was low bidder. The bid reflects savings in the amount of $50,000 to the Water District.

**LAKE AUBURN DIAGNOSTIC STUDY -** The report needs to be polished. There is no guarantee that algae activity will happen again. However, the District will start the permit process for algaecide in 2013. An algaecide is the first step in a long-term process to set the Lake back to health. Other remediation options will be implemented as part of a long term solution. The District may have to hire extra summer help for monitoring and testing. Algaecide is in the budget for 2013. The target date is July or August for the algaecide application.

**AWARD OF DUMP TRUCK** (shared with the Sewer District) – The availability of used trucks is limited. The truck has been independently inspected by Auburn Public Works. The truck has been test driven. Even though it has high mileage, Larry Moreau of Rent-it says that it is just broken in. It is a good truck mechanically and has a life expectancy of 8-10 years.

On motion of K.C. Geiger, seconded by Preston Chapman, it was unanimously voted: **To purchase the 2004 Volvo Dump Truck from O'Connor of Portland with a trade-in allowance of $5400.00 at the bid price of $57,500.00**

**UPCOMING BUDGET ITEMS :** The hiring of a UV Plant Manager is on hold because Lewiston is currently in a hiring freeze.

Add a crew member in March/April
Mini-loader
Equipment trailer

**CITY COMP PLAN IMPLEMENTATION** - For information only.

**DRAFT 2013 CONSTRUCTION SCHEDULE** - The City will schedule monthly coordination meetings.

## OLD BUSINESS

**WORKSHOP DATES/TOPICS –**

Health Insurance
Bonds
Long term construction plans
Don Tyler's salary and personnel policy reviews

Tizz Crowley re-emphasized the need give the employees ample advance notice of any changes to health benefits/premiums.

**ADJOURN THE MEETING**

On motion of Preston Chapman, seconded by Robert Cavanagh, it was unanimously voted: **To adjourn the meeting.**

# AUBURN WATER DISTRICT
# OPERATING STATEMENT -TRUSTEES' REPORT
# TWO MONTHS ENDED FEBRUARY 28, 2013

| | February | 2013 | Y-T-D FEBRUARY 2013 | | |
|---|---|---|---|---|---|
| | YTD - 2012 | BUDGET | ACTUAL | BUDGET | VARIANCE |
| **REVENUES:** | | | | | |
| Water Sales | $329,838 | $2,151,969 | $341,154 | $358,662 | ($17,508) |
| Rent income | 8,999 | 54,165 | 9,054 | 9,028 | 27 |
| Interest Income | 3,874 | 17,000 | 2,299 | 2,833 | (535) |
| Mdse. & Jobbing | 11,793 | 30,000 | 3,684 | 5,000 | (1,316) |
| Hydrant Rental | 94,152 | 556,918 | 90,154 | 92,820 | (2,666) |
| Private Fire Prot. | 42,973 | 273,845 | 45,043 | 45,641 | (598) |
| Misc. Op. Revenue | 15 | 51,000 | 0 | 8,500 | (8,500) |
| **TOTAL REVENUES** | **491,644** | **3,134,897** | **491,387** | **522,483** | **(31,096)** |
| | | | **15.67%** | **16.67%** | **< Standard** |
| **EXPENSES:** | | | | | |
| Payroll | 111,750 | 661,872 | 124,906 | 110,312 | 14,594 |
| Pump Stations: | | | | | |
| Chemicals | 6,091 | 94,815 | 4,136 | 15,803 | (11,666) |
| Power | 22,402 | 130,414 | 26,251 | 21,736 | 4,515 |
| Other | 476 | 6,371 | 39,650 | 1,062 | 38,589 |
| Trans & Dist Maint: | | | | | |
| Maint of Mains | 5,369 | 67,519 | 8,220 | 11,253 | (3,033) |
| Dist System | 13,521 | 73,449 | 14,623 | 12,242 | 2,382 |
| Outside Lab | 1,048 | 22,085 | (2,984) | 3,681 | (6,665) |
| Other | 10,076 | 54,762 | 12,552 | 9,127 | 3,425 |
| Administration | 83,566 | 506,735 | 84,788 | 84,456 | 332 |
| Vehicles | 13,494 | 69,829 | 9,555 | 11,638 | (2,083) |
| Gull Management | 13,000 | 87,599 | 15,400 | 14,600 | 800 |
| Lake Auburn Watershed | 26,545 | 187,558 | 35,318 | 31,260 | 4,059 |
| **SUB-TOTAL** | **307,338** | **1,963,008** | **372,417** | **327,168** | **45,249** |
| | | | **18.97%** | **16.67%** | **< Standard** |
| Interest | 33,429 | 186,810 | 30,131 | 31,135 | (1,004) |
| **TOTAL EXPENSES** | **340,767** | **2,149,818** | **402,548** | **358,303** | **44,245** |
| Bonds - Principal Payments | 0 | 815,203 | 0 | 135,867 | (135,867) |
| **SURPLUS FROM OPERATIONS** | **150,877** | **169,876** | **88,839** | **28,313** | **60,526** |

# AUBURN WATER DISTRICT
## BALANCE SHEET
## PERIOD ENDING - FEBRUARY 28, 2013

| | 2/28/2013 | 12/31/2012 |
|---|---|---|
| **Property, Plant and Equipment:** | | |
| Plant in Service | 33,495,775.47 | 33,491,710.47 |
| Less: Accumulated Depreciation | (7,962,271.93) | (7,868,965.93) |
| | 25,533,503.54 | 25,622,744.54 |
| Construction Work in Progress | 169,254.03 | 97,885.79 |
| **Net Utility Plant** | 25,702,757.57 | 25,720,630.33 |
| **Current Assets:** | | |
| Cash & Working Funds | 380,206.67 | 201,954.42 |
| Temporary Cash Investments | 701,570.71 | 701,020.41 |
| Accounts Receivable - Net | 385,167.43 | 444,412.21 |
| Prepayments | 16,746.85 | 25,124.85 |
| Other Current Assets | 0.00 | 24,376.43 |
| **Total Current Assets** | 1,483,691.66 | 1,396,888.32 |
| **Deferred Debits:** | | |
| Unamortized Debt Issuance | 94,422.42 | 96,167.20 |
| Other Deferred Debits | 99,708.31 | 105,715.85 |
| **Total Deferred Debits** | 194,130.73 | 201,883.05 |
| **Total Assets** | 27,380,579.96 | 27,319,401.70 |

| | 2/28/2013 | 12/31/2012 |
|---|---|---|
| **Capitalization:** | | |
| Other Paid In Capital | 133,191.15 | 133,191.15 |
| Appropriated Retained Earnings | 8,974,251.94 | 8,974,251.94 |
| Unappropriated Retained Earnings | 590,628.68 | 80,112.04 |
| Current Year Earnings | 32,858.16 | 510,516.64 |
| | 9,730,929.93 | 9,698,071.77 |
| **Bonds** | 10,312,763.24 | 10,312,763.24 |
| **Total Capitalization** | 20,043,693.17 | 20,010,835.01 |
| **Current Liabilities:** | | |
| Accounts Payable | 146,297.89 | 148,547.28 |
| Customer Deposits | 8,800.00 | 8,555.00 |
| Accrued Interest | 62,665.52 | 32,534.28 |
| Miscellaneous Liabilities | 65,235.48 | 65,042.23 |
| **Total Current Liabilities** | 282,998.89 | 254,678.79 |
| **Other Deferred Credits** | 0.00 | 0.00 |
| **Operating Reserves** | 85,900.56 | 85,900.56 |
| **Contributions in Aid** | 6,967,987.34 | 6,967,987.34 |
| **Total Equity Capital and Liabilities** | 27,380,579.96 | 27,319,401.70 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 5179 | 2/15/2013 | 2 | Wells Fargo Real Estate | 2/1/2013 | 2993 | customer refund | 185.00 |
| | | | | | | | **185.00** |
| 5180 | 2/15/2013 | 2 | Bank of America Corp | 2/1/2013 | 2991 | customer refund | 106.49 |
| | | | | | | | **106.49** |
| 5181 | 2/15/2013 | 2 | Ron Blake | 2/1/2013 | 2992 | customer refund | 45.00 |
| | | | | | | | **45.00** |
| 5182 | 2/15/2013 | 2 | Affiliated Healthcare | 1/31/2013 | 2995 | John-registration | 22.50 |
| 5182 | 2/15/2013 | 2 | Affiliated Healthcare | 1/31/2013 | 2995 | John-registration | 22.50 |
| | | | | | | | **45.00** |
| 5183 | 2/15/2013 | 3 | American Water Works A | 12/29/2012 | 700059 | annual dues 4/1 to 3/31/14 | 1,853.00 |
| | | | | | | | **1,853.00** |
| 5184 | 2/15/2013 | 2 | Auburn Water District | 2/13/2013 | 3004 | Petty cash-February | 183.46 |
| 5184 | 2/15/2013 | 2 | Auburn Water District | 2/13/2013 | 3004 | Petty cash-February | 96.07 |
| 5184 | 2/15/2013 | 2 | Auburn Water District | 2/13/2013 | 3004 | Petty cash-February | 20.99 |
| 5184 | 2/15/2013 | 2 | Auburn Water District | 2/13/2013 | 3004 | Petty cash-February | 7.06 |
| 5184 | 2/15/2013 | 2 | Auburn Water District | 2/13/2013 | 3004 | Petty cash-February | 100.95 |
| 5184 | 2/15/2013 | 2 | Auburn Water District | 2/13/2013 | 3004 | Petty cash-February | 7.07 |
| | | | | | | | **415.60** |
| 5185 | 2/15/2013 | 3 | Bel-Tone Answering Ser | 2/6/2013 | 1607B5 | March | 37.50 |
| 5185 | 2/15/2013 | 3 | Bel-Tone Answering Ser | 2/6/2013 | 1607B5 | March | 37.50 |
| | | | | | | | **75.00** |
| 5186 | 2/15/2013 | 2 | George Buker, Jr. | 2/1/2013 | 3003 | UV ins | 16.00 |
| | | | | | | | **16.00** |
| 5187 | 2/15/2013 | 1 | Coastal T-Shirts | 1/28/2013 | 8872 | Whitlock | 58.50 |
| | | | | | | | **58.50** |
| 5188 | 2/15/2013 | 2 | Constellation NewEnergy | 1/26/2013 | 879334 | UV ops | 10,173.38 |
| | | | | | | | **10,173.38** |
| 5189 | 2/15/2013 | 1 | Dead River Company | 1/30/2013 | stmt 1/3 | UV ops | 1,605.60 |
| 5189 | 2/15/2013 | 1 | Dead River Company | 1/30/2013 | stmt 1/3 | UV ops | 1,605.59 |
| 5189 | 2/15/2013 | 2 | Dead River Company | 2/6/2013 | stmt 2/6 | UV ops | 564.61 |
| 5189 | 2/15/2013 | 2 | Dead River Company | 2/6/2013 | stmt 2/6 | UV ops | 564.60 |
| | | | | | | | **4,340.40** |
| 5190 | 2/15/2013 | 1 | Easy Rent-All Corp. | 1/28/2013 | 178622 | UV ins | 242.46 |
| | | | | | | | **242.46** |
| 5191 | 2/15/2013 | 2 | Dig Safe System, Inc. | 2/1/2013 | 47667 | Feb | 324.31 |
| 5191 | 2/15/2013 | 2 | Dig Safe System, Inc. | 2/1/2013 | 47667 | Feb | 324.31 |
| | | | | | | | **648.62** |
| 5192 | 2/15/2013 | 1 | DirigoNet | 2/1/2013 | 1349 | Jan & UV ins | 25.00 |
| 5192 | 2/15/2013 | 1 | DirigoNet | 2/1/2013 | 1349 | Jan & UV ins | 25.00 |
| 5192 | 2/15/2013 | 1 | DirigoNet | 2/1/2013 | 1349 | Jan & UV ins | 680.00 |
| | | | | | | | **730.00** |
| 5193 | 2/15/2013 | 2 | Eaton Corporation | 2/6/2013 | 369159 | UV ins | 1,520.00 |
| | | | | | | | **1,520.00** |
| 5194 | 2/15/2013 | 1 | Fastenal Company | 1/31/2013 | 116578 | Hotel Rd | 61.05 |

**Auburn Water District**
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**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **61.05** |
| 5195 | 2/15/2013 | 1 | FedEx | 2/4/2013 | 164-224 | January | 100.02 |
| 5195 | 2/15/2013 | 1 | FedEx | 2/4/2013 | 164-224 | January | 21.15 |
| | | | | | | | **121.17** |
| 5196 | 2/15/2013 | 2 | FedEx Office | 2/14/2013 | 890000 | Watershed | 24.12 |
| 5196 | 2/15/2013 | 2 | FedEx Office | 2/13/2013 | 890000 | Watershed | 241.20 |
| | | | | | | | **265.32** |
| 5197 | 2/15/2013 | 2 | John B. Storer | 2/1/2013 | 2996 | Feb | 175.00 |
| 5197 | 2/15/2013 | 2 | John B. Storer | 2/1/2013 | 2996 | Feb | 175.00 |
| | | | | | | | **350.00** |
| 5198 | 2/15/2013 | 1 | Hach Company | 1/22/2013 | 811496 | lab supplies | 88.12 |
| 5198 | 2/15/2013 | 1 | Hach Company | 1/21/2013 | 811197 | lab supplies | 190.25 |
| 5198 | 2/15/2013 | 1 | Hach Company | 1/21/2013 | 811197 | lab supplies | 190.24 |
| 5198 | 2/15/2013 | 1 | Hach Company | 1/23/2013 | 811756 | lab supplies | 71.95 |
| 5198 | 2/15/2013 | 1 | Hach Company | 1/23/2013 | 811756 | lab supplies | 71.95 |
| 5198 | 2/15/2013 | 1 | Hach Company | 1/22/2013 | 811496 | lab supplies | 88.13 |
| | | | | | | | **700.64** |
| 5199 | 2/15/2013 | 1 | Home Depot Credit Servi | 1/25/2013 | 3002 | January | 104.82 |
| 5199 | 2/15/2013 | 1 | Home Depot Credit Servi | 1/25/2013 | 3002 | January | 50.28 |
| 5199 | 2/15/2013 | 1 | Home Depot Credit Servi | 1/25/2013 | 3002 | January | 16.42 |
| 5199 | 2/15/2013 | 1 | Home Depot Credit Servi | 1/25/2013 | 3002 | January | 89.63 |
| 5199 | 2/15/2013 | 1 | Home Depot Credit Servi | 1/25/2013 | 3002 | January | 112.28 |
| 5199 | 2/15/2013 | 1 | Home Depot Credit Servi | 1/25/2013 | 3002 | January | 112.26 |
| | | | | | | | **485.69** |
| 5200 | 2/15/2013 | 1 | Horizon Solutions, LLC | 1/28/2013 | 399144 | UV ins | 5,387.41 |
| | | | | | | | **5,387.41** |
| 5201 | 2/15/2013 | 1 | Human Resource Partner | 12/31/2012 | 2076 | classification study | 750.00 |
| 5201 | 2/15/2013 | 1 | Human Resource Partner | 12/31/2012 | 2076 | classification study | 750.00 |
| 5201 | 2/15/2013 | 1 | Human Resource Partner | 1/31/2013 | 2081 | classification study | 1,500.00 |
| 5201 | 2/15/2013 | 1 | Human Resource Partner | 1/31/2013 | 2081 | classification study | 1,500.00 |
| | | | | | | | **4,500.00** |
| 5202 | 2/15/2013 | 1 | Vantagepoint Transfer Ag | 1/31/2013 | 2988 | January | 2,622.22 |
| | | | | | | | **2,622.22** |
| 5203 | 2/15/2013 | 1 | Vantagepoint Transfer Ag | 1/31/2013 | 2987 | January | 3,219.33 |
| | | | | | | | **3,219.33** |
| 5204 | 2/15/2013 | 2 | Lake Auburn Watershed ( | 2/1/2013 | 2997 | Feb | 15,629.83 |
| | | | | | | | **15,629.83** |
| 5205 | 2/15/2013 | 1 | W. B. Mason Co., Inc. | 1/16/2013 | I09409 | towels, toilet tissue | 78.74 |
| 5205 | 2/15/2013 | 1 | W. B. Mason Co., Inc. | 1/16/2013 | I09409 | towels, toilet tissue | 78.74 |
| 5205 | 2/15/2013 | 1 | W. B. Mason Co., Inc. | 1/18/2013 | I09468 | minute books, binders | 30.03 |
| 5205 | 2/15/2013 | 1 | W. B. Mason Co., Inc. | 1/18/2013 | I09468 | minute books, binders | 30.03 |
| 5205 | 2/15/2013 | 1 | W. B. Mason Co., Inc. | 1/17/2013 | I09437 | Watershed-Lynn | 173.46 |
| 5205 | 2/15/2013 | 1 | W. B. Mason Co., Inc. | 1/17/2013 | I09439 | clips, tape, pads of paper | 32.26 |
| 5205 | 2/15/2013 | 1 | W. B. Mason Co., Inc. | 1/17/2013 | I09439 | clips, tape, pads of paper | 32.26 |
| 5205 | 2/15/2013 | 1 | W. B. Mason Co., Inc. | 1/21/2013 | I09487 | Watershed | 3.89 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **459.41** |
| 5206 | 2/15/2013 | 1 | Mid Maine Waste | 1/29/2013 | 761621 | correction of original invoice | 5.36 |
| | | | | | | | **5.36** |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 49.99 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 131.94 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 8.97 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 8.97 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 3.99 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 237.67 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 53.80 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 53.80 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 57.38 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 5.24 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 5.23 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | -18.00 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 127.39 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 99.99 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 13.38 |
| 5207 | 2/15/2013 | 1 | Napa Auto Parts | 1/31/2013 | 2999 | January | 102.55 |
| | | | | | | | **942.29** |
| 5209 | 2/15/2013 | 1 | Ness Oil Co. | 1/31/2013 | 2989 | January | 566.04 |
| 5209 | 2/15/2013 | 1 | Ness Oil Co. | 1/31/2013 | 2989 | January | 137.91 |
| | | | | | | | **703.95** |
| 5210 | 2/15/2013 | 1 | Omni Services, Inc. | 1/31/2013 | 200047 | backhoe-hose | 116.62 |
| | | | | | | | **116.62** |
| 5211 | 2/15/2013 | 2 | Pine Tree Waste | 2/1/2013 | 117838 | Feb | 54.55 |
| 5211 | 2/15/2013 | 2 | Pine Tree Waste | 2/1/2013 | 117838 | Feb | 54.55 |
| | | | | | | | **109.10** |
| 5212 | 2/15/2013 | 1 | E.J. Prescott, Inc. | 1/17/2013 | 463259 | vas usage | 352.51 |
| 5212 | 2/15/2013 | 1 | E.J. Prescott, Inc. | 1/17/2013 | 463259 | vas usage | 387.26 |
| 5212 | 2/15/2013 | 1 | E.J. Prescott, Inc. | 1/17/2013 | 463259 | vas usage | 465.07 |
| 5212 | 2/15/2013 | 1 | E.J. Prescott, Inc. | 1/17/2013 | 463259 | vas usage | 246.43 |
| 5212 | 2/15/2013 | 1 | E.J. Prescott, Inc. | 1/17/2013 | 463210 | hyd. main valve | 258.00 |
| 5212 | 2/15/2013 | 1 | E.J. Prescott, Inc. | 1/25/2013 | 463274 | hydrant maint | 139.00 |
| 5212 | 2/15/2013 | 1 | E.J. Prescott, Inc. | 1/4/2013 | 462931 | Cascades Loop | 775.00 |
| | | | | | | | **2,623.27** |
| 5213 | 2/15/2013 | 2 | EIC., Inc. (prompto) | 2/4/2013 | 604440 | tk #24 oil change | 25.75 |
| 5213 | 2/15/2013 | 2 | EIC., Inc. (prompto) | 2/4/2013 | 604399 | tk #26 oil change | 30.25 |
| | | | | | | | **56.00** |
| 5214 | 2/15/2013 | 1 | Redlon & Johnson | 1/31/2013 | 048690 | pressure gauge | 11.84 |
| 5214 | 2/15/2013 | 1 | Redlon & Johnson | 1/31/2013 | 048690 | pressure gauge | 11.85 |
| | | | | | | | **23.69** |
| 5215 | 2/15/2013 | 2 | SHAREcenter | 2/11/2013 | 2994 | annual membership | 375.00 |
| | | | | | | | **375.00** |
| 5216 | 2/15/2013 | 1 | Staples Credit Plan | 1/28/2013 | 3000 | jANUARY | 699.97 |
| 5216 | 2/15/2013 | 1 | Staples Credit Plan | 1/28/2013 | 3000 | jANUARY | 29.48 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 5216 | 2/15/2013 | 1 | Staples Credit Plan | 1/28/2013 | 3000 | jANUARY | 29.47 |
| 5216 | 2/15/2013 | 1 | Staples Credit Plan | 1/28/2013 | 3000 | jANUARY | 14.97 |
| | | | | | | | **773.89** |
| 5217 | 2/15/2013 | 1 | Unifirst Corp | 1/29/2013 | 199384 | UV ins | 67.63 |
| | | | | | | | **67.63** |
| 5218 | 2/15/2013 | 2 | U.S. Postal Service | 2/1/2013 | 2990 | Box #3500 yearly rent | 205.00 |
| 5218 | 2/15/2013 | 2 | U.S. Postal Service | 2/1/2013 | 2990 | Box #3500 yearly rent | 205.00 |
| | | | | | | | **410.00** |
| 5219 | 2/15/2013 | 1 | UNITIL ME | 1/30/2013 | 2986 | Court St-Jan | 1,372.72 |
| 5219 | 2/15/2013 | 1 | UNITIL ME | 1/30/2013 | 2986 | Court St-Jan | 1,372.71 |
| | | | | | | | **2,745.43** |
| 5220 | 2/15/2013 | 1 | Wright-Pierce | 2/6/2013 | 87400 | Littlefield Bridge | 286.84 |
| 5220 | 2/15/2013 | 1 | Wright-Pierce | 2/6/2013 | 87400 | Littlefield Bridge | 286.83 |
| | | | | | | | **573.67** |
| 5221 | 2/22/2013 | 2 | Calgon Carbon Corp | 2/1/2013 | 213357 | UV ins | 1,684.63 |
| | | | | | | | **1,684.63** |
| 5222 | 2/22/2013 | 2 | Constellation NewEnergy | 2/6/2013 | 890720268 | Court | 758.42 |
| | | | | | | | **758.42** |
| 5223 | 2/22/2013 | 2 | The Computer Place | 2/19/2013 | 11209 | UV ins | 69.99 |
| | | | | | | | **69.99** |
| 5224 | 2/22/2013 | 1 | Curry Printing #4317 | 1/31/2013 | 60830 | meter tags | 167.65 |
| | | | | | | | **167.65** |
| 5225 | 2/22/2013 | 2 | Dead River Company | 2/14/2013 | 32655/5 | propane-UV | 752.17 |
| 5225 | 2/22/2013 | 2 | Dead River Company | 2/14/2013 | 32655/5 | propane-UV | 752.16 |
| | | | | | | | **1,504.33** |
| 5226 | 2/22/2013 | 2 | Emerson Chevrolet | 2/19/2013 | 151266 | tk#23 relay switch | 122.81 |
| | | | | | | | **122.81** |
| 5227 | 2/22/2013 | 2 | Gilman Electrical Dist. | 2/14/2013 | 761361 | UV ops | 641.25 |
| 5227 | 2/22/2013 | 2 | Gilman Electrical Dist. | 1/28/2013 | 758848 | UV ins | 413.78 |
| | | | | | | | **1,055.03** |
| 5228 | 2/22/2013 | 2 | Horizon Solutions, LLC | 1/29/2013 | 399144 | UV ins | 2,794.05 |
| 5228 | 2/22/2013 | 2 | Horizon Solutions, LLC | 2/6/2013 | 399553 | UV ins | 1,086.98 |
| 5228 | 2/22/2013 | 2 | Horizon Solutions, LLC | 2/11/2013 | 399440 | UV ops | 675.00 |
| 5228 | 2/22/2013 | 2 | Horizon Solutions, LLC | 2/11/2013 | 399440 | UV ops | 675.00 |
| | | | | | | | **5,231.03** |
| 5229 | 2/22/2013 | 2 | IAS | 2/5/2013 | 500411 | UV ins | 101.98 |
| | | | | | | | **101.98** |
| 5230 | 2/22/2013 | 1 | K & K Excavation, Inc. | 2/1/2013 | 12171 | UV ins | 172.33 |
| | | | | | | | **172.33** |
| 5231 | 2/22/2013 | 1 | Bisson Enterprises, Inc. I | 1/31/2013 | 12331 | UV ops | 158.50 |
| 5231 | 2/22/2013 | 1 | Bisson Enterprises, Inc. I | 1/31/2013 | 12331 | UV ops | 158.50 |
| 5231 | 2/22/2013 | 1 | Bisson Enterprises, Inc. I | 1/31/2013 | 12330 | January | 282.50 |
| 5231 | 2/22/2013 | 1 | Bisson Enterprises, Inc. I | 1/31/2013 | 12330 | January | 282.50 |
| | | | | | | | **882.00** |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 5232 | 2/22/2013 | 2 | O'Connor Motor Co. | 2/21/2013 | 3009 | 2004 Dump Truck | 57,500.00 |
| | | | | | | | **57,500.00** |
| 5233 | 2/22/2013 | 2 | Maine Oxy-Acetylene Cc | 2/6/2013 | 308193 | acetylene-shop | 12.98 |
| 5233 | 2/22/2013 | 2 | Maine Oxy-Acetylene Cc | 2/6/2013 | 308193 | acetylene-shop | 12.97 |
| 5233 | 2/22/2013 | 2 | Maine Oxy-Acetylene Cc | 2/6/2013 | 308191 | ammonia | 456.85 |
| | | | | | | | **482.80** |
| 5234 | 2/22/2013 | 1 | Maine Water Company | 1/31/2013 | 16320 | Leighton-January | 2,090.00 |
| 5234 | 2/22/2013 | 1 | Maine Water Company | 1/31/2013 | 16320 | Leighton-January | 2,090.00 |
| | | | | | | | **4,180.00** |
| 5235 | 2/22/2013 | 2 | W. B. Mason Co., Inc. | 2/1/2013 | I09721 | Watershed | 26.99 |
| | | | | | | | **26.99** |
| 5236 | 2/22/2013 | 2 | New England Truck Tire | 2/18/2013 | 53581 | backhoe fron tires | 760.60 |
| | | | | | | | **760.60** |
| 5237 | 2/22/2013 | 2 | Oxford Networks | 2/7/2013 | 3008 | Jan | 133.43 |
| 5237 | 2/22/2013 | 2 | Oxford Networks | 2/7/2013 | 3008 | Jan | 62.50 |
| 5237 | 2/22/2013 | 2 | Oxford Networks | 2/7/2013 | 3008 | Jan | 62.50 |
| 5237 | 2/22/2013 | 2 | Oxford Networks | 2/7/2013 | 3008 | Jan | 137.50 |
| 5237 | 2/22/2013 | 2 | Oxford Networks | 2/7/2013 | 3008 | Jan | 12.51 |
| 5237 | 2/22/2013 | 2 | Oxford Networks | 2/7/2013 | 3008 | Jan | 133.43 |
| | | | | | | | **541.87** |
| 5238 | 2/22/2013 | 2 | Panini North America | 2/6/2013 | S13-00 | check reader ink | 27.77 |
| 5238 | 2/22/2013 | 2 | Panini North America | 2/6/2013 | S13-00 | check reader ink | 27.76 |
| | | | | | | | **55.53** |
| 5239 | 2/22/2013 | 2 | Pitney Bowes, Inc. | 2/3/2013 | 360398 | rental 3/1 to 5/31 | 200.00 |
| 5239 | 2/22/2013 | 2 | Pitney Bowes, Inc. | 2/3/2013 | 360398 | rental 3/1 to 5/31 | 200.00 |
| 5239 | 2/22/2013 | 2 | Pitney Bowes, Inc. | 2/3/2013 | 363097 | rental 3/1 to 5/31 | 30.00 |
| 5239 | 2/22/2013 | 2 | Pitney Bowes, Inc. | 2/3/2013 | 363097 | rental 3/1 to 5/31 | 30.00 |
| | | | | | | | **460.00** |
| 5240 | 2/22/2013 | 2 | E.J. Prescott, Inc. | 1/25/2013 | 463425 | vas usage | 24.61 |
| 5240 | 2/22/2013 | 2 | E.J. Prescott, Inc. | 1/25/2013 | 463425 | vas usage | 105.21 |
| 5240 | 2/22/2013 | 2 | E.J. Prescott, Inc. | 1/25/2013 | 463425 | vas usage | 76.80 |
| | | | | | | | **206.62** |
| 5241 | 2/22/2013 | 1 | Rent-It Of Maine, Inc. | 1/29/2013 | 33522 | UV -ins | 102.00 |
| | | | | | | | **102.00** |
| 5242 | 2/22/2013 | 2 | Reserve Account | 2/21/2013 | 3007 | postage | 600.00 |
| 5242 | 2/22/2013 | 2 | Reserve Account | 2/21/2013 | 3007 | postage | 400.00 |
| 5242 | 2/22/2013 | 2 | Reserve Account | 2/21/2013 | 3007 | postage | 1,000.00 |
| | | | | | | | **2,000.00** |
| 5243 | 2/22/2013 | 1 | The Sign Store & Flag Ce | 1/31/2013 | 19805 | Hotel Rd | 95.00 |
| 5243 | 2/22/2013 | 1 | The Sign Store & Flag Ce | 1/31/2013 | 19799 | Hotel Rd | 253.00 |
| 5243 | 2/22/2013 | 2 | The Sign Store & Flag Ce | 2/4/2013 | 19819 | signs-safety | 742.50 |
| 5243 | 2/22/2013 | 2 | The Sign Store & Flag Ce | 2/4/2013 | 19819 | signs-safety | 742.50 |
| | | | | | | | **1,833.00** |
| 5244 | 2/22/2013 | 1 | Spiller's | 1/30/2013 | 128119 | pop level | 62.75 |
| 5244 | 2/22/2013 | 1 | Spiller's | 1/30/2013 | 128119 | pop level | 62.75 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 5244 | 2/22/2013 | 1 | Spiller's | 1/30/2013 | 128079 | safety-hardhat | 21.95 |
| 5244 | 2/22/2013 | 1 | Spiller's | 1/30/2013 | 128079 | safety-jacket | 55.95 |
| | | | | | | | **203.40** |
| 5245 | 2/22/2013 | 2 | Stultz Electric | 2/8/2013 | 17609 | UV ops | 153.13 |
| 5245 | 2/22/2013 | 2 | Stultz Electric | 2/8/2013 | 17609 | UV ops | 153.13 |
| | | | | | | | **306.26** |
| 5246 | 2/22/2013 | 2 | Thayer Corporation | 2/1/2013 | 698793 | maint agreement | 377.43 |
| 5246 | 2/22/2013 | 2 | Thayer Corporation | 2/1/2013 | 698793 | | 377.43 |
| | | | | | | | **754.86** |
| 5247 | 2/22/2013 | 2 | USA Blue Book | 2/12/2013 | 882988 | UV ins | 153.41 |
| | | | | | | | **153.41** |
| 5248 | 2/22/2013 | 2 | Waterman Farm Mach. C | 2/19/2013 | WO000 | skid steer | 340.74 |
| | | | | | | | **340.74** |
| 5249 | 2/22/2013 | 3 | Wells Fargo Financial Le | 2/2/2013 | 675564 | March | 107.10 |
| 5249 | 2/22/2013 | 3 | Wells Fargo Financial Le | 2/2/2013 | 675564 | March | 107.10 |
| | | | | | | | **214.20** |
| 5250 | 3/1/2013 | 2 | Al's Auto & Truck Garag | 2/15/2013 | 2702 | TK#31 BRAKES | 169.19 |
| | | | | | | | **169.19** |
| 5251 | 3/1/2013 | 2 | Androscoggin Registry O | 2/26/2013 | 3013 | place/release liens | 192.00 |
| 5251 | 3/1/2013 | 2 | Androscoggin Registry O | 2/28/2013 | 3016 | less on check | -16.00 |
| | | | | | | | **176.00** |
| 5252 | 3/1/2013 | 2 | AutomaTech, Inc. | 2/14/2013 | 85803- | UV ins | 517.93 |
| | | | | | | | **517.93** |
| 5253 | 3/1/2013 | 2 | Batteries Plus | 2/18/2013 | 244737 | meter dept | 31.34 |
| | | | | | | | **31.34** |
| 5254 | 3/1/2013 | 2 | Sullivan Associates | 2/13/2013 | 28349 | UV ins | 140.55 |
| | | | | | | | **140.55** |
| 5255 | 3/1/2013 | 2 | Cumberland County SWC | 2/27/2013 | 3015 | donation | 100.00 |
| | | | | | | | **100.00** |
| 5256 | 3/1/2013 | 2 | Dead River Company | 2/21/2013 | 75270 | UV propane | 322.40 |
| 5256 | 3/1/2013 | 2 | Dead River Company | 2/21/2013 | 75270 | UV propane | 322.39 |
| | | | | | | | **644.79** |
| 5257 | 3/1/2013 | 2 | East Coast Sign & Desigr | 2/22/2013 | 7036 | tk#34 decals | 112.00 |
| | | | | | | | **112.00** |
| 5258 | 3/1/2013 | 2 | Eaton Corporation | 2/15/2013 | 369789 | UV ins | 2,520.00 |
| | | | | | | | **2,520.00** |
| 5259 | 3/1/2013 | 2 | Electrical Solutions | 2/1/2013 | 772 | UV ins | 8,004.00 |
| | | | | | | | **8,004.00** |
| 5260 | 3/1/2013 | 2 | Firesafe Equipment, Inc. | 2/22/2013 | 103698 | update fire ext shop&UV | 33.75 |
| 5260 | 3/1/2013 | 2 | Firesafe Equipment, Inc. | 2/22/2013 | 103698 | update fire ext shop&UV | 13.50 |
| 5260 | 3/1/2013 | 2 | Firesafe Equipment, Inc. | 2/22/2013 | 103698 | update fire ext shop&UV | 33.75 |
| 5260 | 3/1/2013 | 2 | Firesafe Equipment, Inc. | 2/22/2013 | 103698 | update fire ext shop&UV | 13.50 |
| | | | | | | | **94.50** |
| 5261 | 3/1/2013 | 2 | Daniel A. Fortin | 2/22/2013 | 3010 | Lake algae sampling | 140.00 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **140.00** |
| 5262 | 3/1/2013 | 3 | John B. Storer | 2/13/2013 | 3005 | March | 175.00 |
| 5262 | 3/1/2013 | 3 | John B. Storer | 2/13/2013 | 3005 | March | 175.00 |
| | | | | | | | **350.00** |
| 5263 | 3/1/2013 | 2 | Gilman Electrical Dist. | 2/13/2013 | 761351 | UV ops | 67.20 |
| 5263 | 3/1/2013 | 2 | Gilman Electrical Dist. | 2/13/2013 | 761351 | UV ops | 67.20 |
| 5263 | 3/1/2013 | 2 | Gilman Electrical Dist. | 2/25/2013 | 762090 | UV ops | 43.84 |
| 5263 | 3/1/2013 | 2 | Gilman Electrical Dist. | 2/25/2013 | 762090 | UV ops | 43.83 |
| | | | | | | | **222.07** |
| 5264 | 3/1/2013 | 2 | Harcros Chemicals, Inc. | 2/6/2013 | 300113 | hypo | 2,588.66 |
| | | | | | | | **2,588.66** |
| 5265 | 3/1/2013 | 2 | K & K Excavation, Inc. | 2/8/2013 | 12195 | UV ins | 181.59 |
| | | | | | | | **181.59** |
| 5266 | 3/1/2013 | 2 | Kennebec Equip. Rental | 2/20/2013 | 202102 | pump parts-Court St | 109.88 |
| 5266 | 3/1/2013 | 2 | Kennebec Equip. Rental | 2/20/2013 | 202102 | pump parts-Court St | 109.87 |
| | | | | | | | **219.75** |
| 5267 | 3/1/2013 | 3 | Lake Auburn Watershed ( | 2/13/2013 | 3006 | March | 15,629.83 |
| | | | | | | | **15,629.83** |
| 5268 | 3/1/2013 | 1 | City of Lewiston | 2/6/2013 | 600-40 | Rodrigue-January | 1,556.00 |
| 5268 | 3/1/2013 | 1 | City of Lewiston | 2/6/2013 | 600-40 | Rodrigue-January | 614.45 |
| 5268 | 3/1/2013 | 1 | City of Lewiston | 2/6/2013 | 600-40 | Rodrigue-January | 49.48 |
| 5268 | 3/1/2013 | 1 | City of Lewiston | 2/6/2013 | 600-40 | Rodrigue-January | 2,219.93 |
| 5268 | 3/1/2013 | 1 | City of Lewiston | 2/6/2013 | 600-40 | UV-ot- Rodrigue-Jan. | 205.53 |
| 5268 | 3/1/2013 | 1 | City of Lewiston | 2/6/2013 | 600-40 | Nov 2012 | 7,782.32 |
| 5268 | 3/1/2013 | 1 | City of Lewiston | 2/6/2013 | 600-40 | USDA-Oct 2012 | 8,493.16 |
| 5268 | 3/1/2013 | 1 | City of Lewiston | 2/11/2013 | 600-40 | USDA-Jan 2013 | 5,043.50 |
| | | | | | | | **25,964.37** |
| 5269 | 3/1/2013 | 2 | Maine Municipal Assoc. | 2/15/2013 | 58269 | unemployment | 899.25 |
| | | | | | | | **899.25** |
| 5270 | 3/1/2013 | 3 | Maine Municipal Emp.Hl | 2/12/2013 | 3014 | mARCH | 15,313.29 |
| 5270 | 3/1/2013 | 3 | Maine Municipal Emp.Hl | 2/12/2013 | 3014 | mARCH | 13.20 |
| 5270 | 3/1/2013 | 3 | Maine Municipal Emp.Hl | 2/12/2013 | 3014 | mARCH | 609.59 |
| 5270 | 3/1/2013 | 3 | Maine Municipal Emp.Hl | 2/12/2013 | 3014 | mARCH | 568.41 |
| 5270 | 3/1/2013 | 3 | Maine Municipal Emp.Hl | 2/12/2013 | 3014 | mARCH | 3,022.06 |
| | | | | | | | **19,526.55** |
| 5271 | 3/1/2013 | 2 | Maine Water Utilities As: | 2/15/2013 | 186497 | Trade show-Portland | 1,425.00 |
| | | | | | | | **1,425.00** |
| 5272 | 3/1/2013 | 2 | W. B. Mason Co., Inc. | 2/8/2013 | I09858 | staples, paper, toilet tissue | 94.40 |
| 5272 | 3/1/2013 | 2 | W. B. Mason Co., Inc. | 2/8/2013 | I09858 | staples, paper, toilet tissue | 37.25 |
| 5272 | 3/1/2013 | 2 | W. B. Mason Co., Inc. | 2/8/2013 | I09858 | staples, paper, toilet tissue | 131.63 |
| | | | | | | | **263.28** |
| 5273 | 3/1/2013 | 1 | Northern Data Systems, I | 2/12/2013 | 1718 | January | 975.36 |
| 5273 | 3/1/2013 | 1 | Northern Data Systems, I | 2/12/2013 | 1718 | January | 975.36 |
| 5273 | 3/1/2013 | 2 | Northern Data Systems, I | 2/14/2013 | 801741 | annual software | 4,134.00 |
| 5273 | 3/1/2013 | 2 | Northern Data Systems, I | 2/14/2013 | 801741 | annual software | 4,134.00 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **10,218.72** |
| 5274 | 3/1/2013 | 2 | E.J. Prescott, Inc. | 2/1/2013 | 463576 | vas usage | 159.66 |
| 5274 | 3/1/2013 | 2 | E.J. Prescott, Inc. | 2/1/2013 | 463576 | vas usage | 380.45 |
| 5274 | 3/1/2013 | 2 | E.J. Prescott, Inc. | 2/1/2013 | 463576 | vas usage | 129.00 |
| 5274 | 3/1/2013 | 2 | E.J. Prescott, Inc. | 1/31/2013 | 463547 | credit #4632591 | -12.07 |
| | | | | | | | **657.04** |
| 5275 | 3/1/2013 | 2 | The Sign Store & Flag C | 2/21/2013 | 19973 | tk#34 decals | 15.00 |
| | | | | | | | **15.00** |
| 5276 | 3/1/2013 | 2 | C.H. Stevenson, Inc. | 2/21/2013 | 60402 | cold patch-stock | 2,083.80 |
| | | | | | | | **2,083.80** |
| 5277 | 3/1/2013 | 2 | Super Shoe Stores, Inc. | 2/22/2013 | 005493 | Stevens | 229.46 |
| | | | | | | | **229.46** |
| 5278 | 3/1/2013 | 2 | Traction - Genuine Parts | 2/22/2013 | 754157 | tk#34 | 240.10 |
| 5278 | 3/1/2013 | 2 | Traction - Genuine Parts | 2/22/2013 | 754157 | tk #34 | 71.49 |
| | | | | | | | **311.59** |
| 5279 | 3/1/2013 | 2 | U.S. Cellular | 2/16/2013 | 3011 | Feb | 30.00 |
| 5279 | 3/1/2013 | 2 | U.S. Cellular | 2/16/2013 | 3011 | Feb | 213.26 |
| 5279 | 3/1/2013 | 2 | U.S. Cellular | 2/16/2013 | 3011 | Feb | 213.25 |
| 5279 | 3/1/2013 | 2 | U.S. Cellular | 2/16/2013 | 3011 | Feb | 30.00 |
| | | | | | | | **486.51** |
| 5280 | 3/1/2013 | 2 | United Way Of Andr.Cou | 2/26/2013 | 3012 | Feb | 175.00 |
| 5280 | 3/1/2013 | 2 | United Way Of Andr.Cou | 2/26/2013 | 3012 | Feb | 24.00 |
| | | | | | | | **199.00** |
| 5281 | 3/1/2013 | 2 | St. Mary's Health System | 2/26/2013 | 155251 | hearing test | 271.50 |
| 5281 | 3/1/2013 | 2 | St. Mary's Health System | 2/26/2013 | 155251 | hearing test | 271.50 |
| | | | | | | | **543.00** |
| 5282 | 3/8/2013 | 2 | Auburn Water District | 3/6/2013 | 3025 | Feb petty cash | 2.81 |
| 5282 | 3/8/2013 | 2 | Auburn Water District | 3/6/2013 | 3025 | Feb petty cash | 24.62 |
| 5282 | 3/8/2013 | 2 | Auburn Water District | 3/6/2013 | 3025 | Feb petty cash | 12.85 |
| 5282 | 3/8/2013 | 2 | Auburn Water District | 3/6/2013 | 3025 | Feb petty cash | 21.49 |
| 5282 | 3/8/2013 | 2 | Auburn Water District | 3/6/2013 | 3025 | Feb petty cash | 34.32 |
| 5282 | 3/8/2013 | 2 | Auburn Water District | 3/6/2013 | 3025 | Feb petty cash | 1.05 |
| 5282 | 3/8/2013 | 2 | Auburn Water District | 3/6/2013 | 3025 | Feb petty cash | 14.41 |
| | | | | | | | **111.55** |
| 5283 | 3/8/2013 | 2 | Budget Document Techn | 3/4/2013 | IN1596 | March contract | 119.93 |
| 5283 | 3/8/2013 | 2 | Budget Document Techn | 3/4/2013 | IN1596 | March contract | 119.92 |
| | | | | | | | **239.85** |
| 5284 | 3/8/2013 | 2 | Certified Laboratories | 2/21/2013 | 101506 | shop-grease | 278.10 |
| 5284 | 3/8/2013 | 2 | Certified Laboratories | 2/21/2013 | 101506 | shop-grease | 278.09 |
| | | | | | | | **556.19** |
| 5285 | 3/8/2013 | 2 | Copia Specialty Contract | 2/22/2013 | 2059 | UV ins | 3,832.25 |
| | | | | | | | **3,832.25** |
| 5286 | 3/8/2013 | 2 | Dead River Company | 2/28/2013 | 3019 | UV ops | 417.98 |
| 5286 | 3/8/2013 | 2 | Dead River Company | 2/28/2013 | 3019 | UV ops | 417.98 |
| | | | | | | | **835.96** |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 5287 | 3/8/2013 | 2 | Dig Safe System, Inc. | 3/1/2013 | 47838 | March | 324.31 |
| 5287 | 3/8/2013 | 2 | Dig Safe System, Inc. | 3/1/2013 | 47838 | March | 324.31 |
| | | | | | | | **648.62** |
| 5288 | 3/8/2013 | 2 | DirigoNet | 3/1/2013 | 1366 | Feb, Uv ops, email | 297.50 |
| 5288 | 3/8/2013 | 2 | DirigoNet | 3/1/2013 | 1366 | Feb, Uv ops, email | 297.50 |
| 5288 | 3/8/2013 | 2 | DirigoNet | 3/1/2013 | 1366 | Feb, Uv ops, email | 25.00 |
| 5288 | 3/8/2013 | 2 | DirigoNet | 3/1/2013 | 1366 | Feb, Uv ops, email | 25.00 |
| | | | | | | | **645.00** |
| 5289 | 3/8/2013 | 2 | Emerson Chevrolet | 2/28/2013 | 151593 | tk #26 hinge, latches | 144.17 |
| | | | | | | | **144.17** |
| 5290 | 3/8/2013 | 2 | Gilman Electrical Dist. | 2/28/2013 | 731351 | revised -UV ops | 13.78 |
| 5290 | 3/8/2013 | 2 | Gilman Electrical Dist. | 2/28/2013 | 731351 | revised -UV ops | 13.78 |
| | | | | | | | **27.56** |
| 5291 | 3/8/2013 | 2 | Home Depot Credit Servi | 2/22/2013 | 3018 | Feb | 213.71 |
| 5291 | 3/8/2013 | 2 | Home Depot Credit Servi | 2/22/2013 | 3018 | Feb | 157.30 |
| 5291 | 3/8/2013 | 2 | Home Depot Credit Servi | 2/22/2013 | 3018 | Feb | 157.30 |
| | | | | | | | **528.31** |
| 5292 | 3/8/2013 | 2 | Horizon Solutions, LLC | 2/15/2013 | 400209 | UV ops | 24.29 |
| 5292 | 3/8/2013 | 2 | Horizon Solutions, LLC | 2/15/2013 | 400209 | UV ops | 24.29 |
| | | | | | | | **48.58** |
| 5293 | 3/8/2013 | 2 | Vantagepoint Transfer Aj | 2/28/2013 | 3023 | Feb | 2,039.76 |
| | | | | | | | **2,039.76** |
| 5294 | 3/8/2013 | 2 | Vantagepoint Transfer Aj | 2/28/2013 | 3024 | Feb | 2,454.97 |
| | | | | | | | **2,454.97** |
| 5295 | 3/8/2013 | 2 | Yves Lapointe Drywall, I | 2/19/2013 | 505-36 | UV ins | 5,115.00 |
| | | | | | | | **5,115.00** |
| 5296 | 3/8/2013 | 1 | City of Lewiston | 2/12/2013 | 600-40 | Jan-flouride | 713.19 |
| | | | | | | | **713.19** |
| 5297 | 3/8/2013 | 2 | W. B. Mason Co., Inc. | 2/15/2013 | I09983 | dividers, mailers | 21.81 |
| 5297 | 3/8/2013 | 2 | W. B. Mason Co., Inc. | 2/15/2013 | I09983 | dividers, mailers | 21.80 |
| | | | | | | | **43.61** |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 9.78 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 3.91 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 6.85 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 6.85 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 10.28 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 10.27 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 19.26 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 16.99 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 16.98 |
| 5298 | 3/8/2013 | 2 | Napa Auto Parts | 2/28/2013 | 3017 | Feb | 18.41 |
| | | | | | | | **119.58** |
| 5299 | 3/8/2013 | 2 | Ness Oil Co. | 2/28/2013 | 3021 | Feb | 259.83 |
| 5299 | 3/8/2013 | 2 | Ness Oil Co. | 2/28/2013 | 3021 | Feb | 962.39 |
| 5299 | 3/8/2013 | 2 | Ness Oil Co. | 2/28/2013 | 3021 | Feb | 217.69 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **1,439.91** |
| 5300 | 3/8/2013 | 2 | Petro's | 2/27/2013 | 75022 | UV ops | 5.29 |
| 5300 | 3/8/2013 | 2 | Petro's | 2/27/2013 | 75022 | UV ops | 5.28 |
| | | | | | | | **10.57** |
| 5301 | 3/8/2013 | 2 | E.J. Prescott, Inc. | 2/15/2013 | 463834 | vas usage | 277.93 |
| | | | | | | | **277.93** |
| 5302 | 3/8/2013 | 2 | The Sign Store & Flag C | 2/27/2013 | 20026 | tk#34 body decals | 15.00 |
| 5302 | 3/8/2013 | 2 | The Sign Store & Flag C | 2/27/2013 | 20024 | UV ops-flag | 18.63 |
| 5302 | 3/8/2013 | 2 | The Sign Store & Flag C | 2/27/2013 | 20024 | UV ops-flag | 18.62 |
| | | | | | | | **52.25** |
| 5303 | 3/8/2013 | 2 | Staples Credit Plan | 2/25/2013 | 3020 | Feb | 416.91 |
| 5303 | 3/8/2013 | 2 | Staples Credit Plan | 2/25/2013 | 3020 | Feb | 315.93 |
| 5303 | 3/8/2013 | 2 | Staples Credit Plan | 2/25/2013 | 3020 | Feb | 44.99 |
| 5303 | 3/8/2013 | 2 | Staples Credit Plan | 2/25/2013 | 3020 | Feb | 44.98 |
| 5303 | 3/8/2013 | 2 | Staples Credit Plan | 2/25/2013 | 3020 | Feb | 6.49 |
| 5303 | 3/8/2013 | 2 | Staples Credit Plan | 2/25/2013 | 3020 | Feb | 6.49 |
| | | | | | | | **835.79** |
| 5304 | 3/8/2013 | 2 | Traction - Genuine Parts | 2/23/2013 | 754157 | | 274.50 |
| 5304 | 3/8/2013 | 2 | Traction - Genuine Parts | 2/26/2013 | 754157 | TK#34 | 71.49 |
| 5304 | 3/8/2013 | 2 | Traction - Genuine Parts | 3/5/2013 | 754158 | tk #34 | 79.01 |
| | | | | | | | **425.00** |
| 5305 | 3/8/2013 | 2 | University of Maine | 2/27/2013 | WC10- | John, MJ meeting | 90.00 |
| | | | | | | | **90.00** |
| 5306 | 3/8/2013 | 2 | V W R Scientific | 2/14/2013 | 805303 | lab supplies | 251.36 |
| 5306 | 3/8/2013 | 2 | V W R Scientific | 2/14/2013 | 805303 | lab supplies | 251.35 |
| 5306 | 3/8/2013 | 2 | V W R Scientific | 2/15/2013 | 805304 | lab supplies | 139.17 |
| 5306 | 3/8/2013 | 2 | V W R Scientific | 2/15/2013 | 805304 | lab supplies | 139.16 |
| 5306 | 3/8/2013 | 2 | V W R Scientific | 2/20/2013 | 805308 | Algae Study | 163.06 |
| | | | | | | | **944.10** |
| 5307 | 3/8/2013 | 2 | Wright-Pierce | 12/11/201 | 86417 | Littlefield Bridge | 1,375.00 |
| 5307 | 3/8/2013 | 2 | Wright-Pierce | 12/11/201 | 86417 | Littlefield Bridge | 1,375.00 |
| | | | | | | | **2,750.00** |
| 5308 | 3/15/2013 | 3 | Patricia Finnigan | 3/11/2013 | 3029 | Customer refund | 16.38 |
| | | | | | | | **16.38** |
| 5309 | 3/15/2013 | 3 | Ann Sirois | 3/12/2013 | 3033 | customer refund | 23.47 |
| | | | | | | | **23.47** |
| 5310 | 3/15/2013 | 3 | Benchmark | 3/13/2013 | 3035 | customer refund | 1,903.62 |
| | | | | | | | **1,903.62** |
| 5311 | 3/15/2013 | 2 | Analytical Services, Inc. | 2/28/2013 | 20674 | Feb water test | 197.00 |
| 5311 | 3/15/2013 | 2 | Analytical Services, Inc. | 2/28/2013 | 20674 | Feb water test | 197.00 |
| | | | | | | | **394.00** |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 318.25 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 53.73 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 208.86 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 314.72 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 331.99 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 310.57 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 362.03 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 513.98 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109200 | GIS update | 4,065.00 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109200 | GIS update | 4,065.00 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 710.50 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 85.40 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 21.11 |
| 5312 | 3/15/2013 | 2 | City of Auburn | 2/21/2013 | 109190 | Jan gas & Washington St detail | 601.29 |
| | | | | | | | **11,962.43** |
| 5314 | 3/15/2013 | 3 | Auto City of Maine Inc. | 3/12/2013 | 7362 | tk #26 40 lb prop | 49.90 |
| | | | | | | | **49.90** |
| 5315 | 3/15/2013 | 3 | Bel-Tone Answering Ser | 3/6/2013 | 1607B5 | March | 38.00 |
| 5315 | 3/15/2013 | 3 | Bel-Tone Answering Ser | 3/6/2013 | 1607B5 | March | 38.00 |
| | | | | | | | **76.00** |
| 5316 | 3/15/2013 | 2 | The Color Copy Store | 2/28/2013 | 13402 | Lynn-brochures | 50.00 |
| | | | | | | | **50.00** |
| 5317 | 3/15/2013 | 3 | Comfort Services, Inc. | 3/6/2013 | 3027 | Lynn-repair aquarium | 78.97 |
| | | | | | | | **78.97** |
| 5318 | 3/15/2013 | 2 | Constellation NewEnergy | 2/27/2013 | 915354 | UV ops | 8,231.87 |
| | | | | | | | **8,231.87** |
| 5319 | 3/15/2013 | 3 | Crystal Spring Water Co. | 3/5/2013 | 119483 | distilled water | 14.70 |
| 5319 | 3/15/2013 | 3 | Crystal Spring Water Co. | 3/5/2013 | 119483 | distilled water | 14.70 |
| | | | | | | | **29.40** |
| 5320 | 3/15/2013 | 3 | Dead River Company | 3/7/2013 | 43067 | provane UV | 315.66 |
| 5320 | 3/15/2013 | 3 | Dead River Company | 3/7/2013 | 43067 | provane UV | 315.65 |
| | | | | | | | **631.31** |
| 5321 | 3/15/2013 | 2 | DirigoNet | 2/16/2013 | 1359 | office, and UV ops | 42.50 |
| 5321 | 3/15/2013 | 2 | DirigoNet | 2/16/2013 | 1359 | office, and UV ops | 42.50 |
| 5321 | 3/15/2013 | 2 | DirigoNet | 2/16/2013 | 1359 | office, and UV ops | 467.50 |
| 5321 | 3/15/2013 | 2 | DirigoNet | 2/16/2013 | 1359 | office, and UV ops | 467.50 |
| | | | | | | | **1,020.00** |
| 5322 | 3/15/2013 | 2 | FedEx | 3/4/2013 | 194-11 | Feb | 36.33 |
| 5322 | 3/15/2013 | 2 | FedEx | 3/4/2013 | 194-11 | Feb | 36.33 |
| 5322 | 3/15/2013 | 2 | FedEx | 3/4/2013 | 194-11 | Feb | 40.95 |
| 5322 | 3/15/2013 | 2 | FedEx | 3/4/2013 | 194-11 | Feb | 40.95 |
| | | | | | | | **154.56** |
| 5323 | 3/15/2013 | 3 | K. C. Geiger | 3/11/2013 | 3030 | Trustee yearly | 150.00 |
| | | | | | | | **150.00** |
| 5324 | 3/15/2013 | 3 | Gilman Electrical Dist. | 3/8/2013 | 763695 | networking-Court St | 112.83 |
| 5324 | 3/15/2013 | 3 | Gilman Electrical Dist. | 3/8/2013 | 763695 | networking-Court St | 112.82 |
| 5324 | 3/15/2013 | 3 | Gilman Electrical Dist. | 3/1/2013 | 762577 | tk#34 cord | 174.58 |
| 5324 | 3/15/2013 | 3 | Gilman Electrical Dist. | 3/1/2013 | 762553 | tk#34 cord, box, cables | 151.71 |
| | | | | | | | **551.94** |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 5325 | 3/15/2013 | 2 | Harcros Chemicals, Inc. | 2/22/2013 | 300114 | hypo | 2,588.66 |
| | | | | | | | **2,588.66** |
| 5326 | 3/15/2013 | 3 | J.L. Hayes & Co., Inc. | 3/6/2013 | 498292 | stake for locates | 19.99 |
| | | | | | | | **19.99** |
| 5327 | 3/15/2013 | 3 | JT & A, Inc | 3/4/2013 | 313000 | Lynn-material & bag | 1,149.00 |
| | | | | | | | **1,149.00** |
| 5328 | 3/15/2013 | 2 | Kennebec Equip. Rental | 2/21/2013 | 202144 | pump parts | 13.05 |
| 5328 | 3/15/2013 | 2 | Kennebec Equip. Rental | 2/21/2013 | 202144 | pump parts | 13.05 |
| 5328 | 3/15/2013 | 2 | Kennebec Equip. Rental | 2/22/2013 | 202143 | core drill ext. | 31.58 |
| 5328 | 3/15/2013 | 2 | Kennebec Equip. Rental | 2/22/2013 | 202143 | core drill ext. | 31.58 |
| | | | | | | | **89.26** |
| 5329 | 3/15/2013 | 3 | City of Lewiston | 4/9/2012 | 600-39 | 1/2 road repair | 4,868.54 |
| 5329 | 3/15/2013 | 3 | City of Lewiston | 2/15/2012 | 600-39 | Summit consult | 1,202.25 |
| | | | | | | | **6,070.79** |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2008FS | 208.60 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2008FS | 4,172.04 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2010FS | 1,703.84 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2008S | 1,292.48 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2008S | 2,560.56 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2008S | 23,289.00 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2009ARRA | 1,432.19 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2009ARRA | 28,643.88 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2009SSR | 2,963.13 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2009SSR | 59,262.50 |
| 5330 | 3/15/2013 | 3 | Maine Municipal Bond B | 2/25/2013 | 4/1/13- | 2010FS | 85.19 |
| | | | | | | | **125,613.41** |
| 5331 | 3/15/2013 | 3 | Maine Water Utilities As | 3/13/2013 | 3032 | S Bell class | 35.00 |
| | | | | | | | **35.00** |
| 5332 | 3/15/2013 | 2 | W. B. Mason Co., Inc. | 2/21/2013 | I10076 | Tribou | 7.74 |
| 5332 | 3/15/2013 | 2 | W. B. Mason Co., Inc. | 2/21/2013 | I10075 | Uv ops, ink, envelopes | 37.25 |
| 5332 | 3/15/2013 | 2 | W. B. Mason Co., Inc. | 2/21/2013 | I10075 | Uv ops, ink, envelopes | 37.24 |
| 5332 | 3/15/2013 | 2 | W. B. Mason Co., Inc. | 2/21/2013 | I10075 | Uv ops, ink, envelopes | 43.72 |
| 5332 | 3/15/2013 | 2 | W. B. Mason Co., Inc. | 2/21/2013 | I10075 | Uv ops, ink, envelopes | 43.72 |
| 5332 | 3/15/2013 | 2 | W. B. Mason Co., Inc. | 2/21/2013 | I10076 | thumb drives-Bilodeau | 47.94 |
| | | | | | | | **217.61** |
| 5333 | 3/15/2013 | 3 | McMaster-Carr Supply C | 3/1/2013 | 471243 | tk#26 butt splicers | 70.93 |
| | | | | | | | **70.93** |
| 5334 | 3/15/2013 | 3 | N.E. Water Works Assoc | 3/12/2013 | 3034 | Spring meeting -John | 210.00 |
| | | | | | | | **210.00** |
| 5335 | 3/15/2013 | 3 | UCOM | 3/1/2013 | 159828 | March to May | 72.69 |
| 5335 | 3/15/2013 | 3 | UCOM | 3/1/2013 | 159828 | March to May | 72.69 |
| | | | | | | | **145.38** |
| 5336 | 3/15/2013 | 3 | Paul's Clothing & Shoe | 3/6/2013 | 3613 | Leavitt | 189.99 |
| | | | | | | | **189.99** |
| 5337 | 3/15/2013 | 3 | Bruce Rioux | 3/11/2013 | 3031 | Trustee yearly | 150.00 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**February 15, 2013 thru March 15,2013**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **150.00** |
| 5338 | 3/15/2013 | 3 | Southworth-Milton | 3/8/2013 | 825981 | skid steer | 177.70 |
| | | | | | | | **177.70** |
| 5339 | 3/15/2013 | 2 | Stultz Electric | 2/26/2013 | 17654 | UV ins | 1,714.87 |
| | | | | | | | **1,714.87** |
| 5340 | 3/15/2013 | 2 | Titan Mechanical, Inc | 3/5/2013 | 11405 | UV ops | 1,002.87 |
| 5340 | 3/15/2013 | 2 | Titan Mechanical, Inc | 3/5/2013 | 11405 | UV ops | 1,002.86 |
| | | | | | | | **2,005.73** |
| 5341 | 3/15/2013 | 2 | UNITIL ME | 2/27/2013 | 3022 | Court St | 1,286.96 |
| 5341 | 3/15/2013 | 2 | UNITIL ME | 2/27/2013 | 3022 | Court St | 1,286.95 |
| | | | | | | | **2,573.91** |
| 5342 | 3/15/2013 | 3 | Richard J. Whitlock | 3/8/2013 | 3028 | Class A & tanker endorsement | 45.00 |
| | | | | | | | **45.00** |
| | **Grand Total** | | | | | | **433,640.45** |

Net Payroll + taxes $ 58,833.91

$ 492,474.36

# AUBURN WATER DISTRICT

## MONTHLY ACTIVITY REPORT

## February 2013

## MAINS

| | | | Leak Check | | | | | |
|---|---|---|---|---|---|---|---|---|
| Location | Ck'd | Comments | PT/$Cl_2$ | Leak | On Owner | OK | Misc. | New |
| 214 Valview Dr | 1 | Circumferential crack 6" | | 1 | | | | |
| | | | | | | | | |
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| | | | | | | | | |
| Monthly Totals | 1 | | 0 | 1 | 0 | 0 | 0 | 0 |
| 2012 Monthly Totals | 1 | | 0 | 0 | 0 | 0 | 1 | 0 |
| YTD Totals | 2 | | 0 | 2 | 0 | 0 | 0 | 0 |

## GATES

| Location | Ck'd | Comments | Adjust | Leak | New | Misc. |
|---|---|---|---|---|---|---|
| No activity | | | | | | |
| | | | | | | |
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| | | | | | | |
| Monthly Totals | 0 | | 0 | 0 | 0 | 0 |
| 2012 Monthly Totals | 0 | | 0 | 0 | 0 | 0 |
| YTD Totals | 0 | | 0 | 0 | 0 | 0 |

# HYDRANTS

| Location | Ck'd | Comments | Broken | Cap | Misc. | New | Frozen |
|---|---|---|---|---|---|---|---|
| 47 Kittyhawk Av | 1 | Repair hydrant - hit by plow | 1 | | | | |
| 167 Winter St | 1 | Repair hydrant - hit by plow | 1 | | | | |
| 985 Turner St | 1 | Repair hydrant - hit and run | 1 | | | | |
| Mill St @ Broad St | 1 | Repair hydrant - hit by plow | 1 | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Monthly Totals | 4 | | 4 | 0 | 0 | 0 | 0 |
| 2012 Monthly Totals | 0 | | 0 | 0 | 0 | 0 | 0 |
| YTD Totals | 9 | | 6 | 0 | 2 | 0 | 1 |

# NEW SERVICES

| Location | No. | Comments | No Meter | Meter | Meter Size |
|---|---|---|---|---|---|
| No activity | | | | | |
| | | | | | |
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| Monthly Totals | 0 | | 0 | 0 | |
| 2012 Monthly Totals | 0 | | 0 | 0 | |
| YTD Totals | 6 | | 0 | 6 | |

# SERVICES

| | | | Leak Check | | | | | |
|---|---|---|---|---|---|---|---|---|
| Location | No. | Comments | OK | Leak | On Owner | Frozen | Box | Misc. |
| 10 Pine St | 1 | Repair service leak | | 1 | | | | |
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| **Monthly Totals** | 1 | | 0 | 1 | 0 | 0 | 0 | 0 |
| **2012 Monthly Totals** | 3 | | 0 | 0 | 0 | 0 | 0 | 3 |
| **YTD Totals** | 13 | | 1 | 1 | 5 | 0 | 6 | 0 |

# METERS

| | | | | | | | Delinquent | |
|---|---|---|---|---|---|---|---|---|
| Activity | Comments | Test/ Repair | Changed | Misc. | Read Hours | Special Reads | Notify | Turn off |
| Test meters | 5/8" | | | | | | | |
| Test meters | 3/4" | | | | | | | |
| Test meters | 1" | | | | | | | |
| Test meters | 1 1/2" | | | | | | | |
| Test meters | 2" | | | | | | | |
| Repair T.T.R.'s. | | | | | | | | |
| Meters In/out | 5 | | | | | | | |
| Dead | | | 0 | | | | | |
| Frozen | | | 0 | | | | | |
| Terminate Service | | | 3 | | | | | |
| Activate Service | | | 13 | | | | | |
| Summer In | | | 0 | | | | | |
| Winter Out | | | 0 | | | | | |
| Temporary Meter | | | | 0 | | | | |
| Turn off & on for repairs | | | | 1 | | | | |
| Reading Meters | | | | | 31.5 | | | |
| Final Reads | Ownership Transfer | | | | | 16 | | |
| Recheck Readings | High or low reading. | | | | | 0 | | |
| Red Tags | Notify for non-payment. | | | | | | 106 | |
| Turn off for non-payment | | | | | | | | 2 |
| **Monthly Totals** | | 0 | 16 | 1 | 31.5 | 16 | 106 | 2 |
| **2012 Monthly Totals** | | 0 | 14 | 1 | 72.75 | 16 | 2 | 1 |
| **YTD Totals** | | 0 | 48 | 5 | 62 | 32 | 202 | 5 |

## PRESSURE CHECKS

| Location | Ck'd | Comments |
|---|---|---|
| No activity | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Monthly Totals | 0 | |
| 2012 Monthly Totals | 0 | |
| YTD Totals | 1 | |

## WATER QUALITY CALLS

| Location | Comments | Dirty | Color | Odor | Taste | Misc. |
|---|---|---|---|---|---|---|
| | | | | | | |
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| Monthly Totals | | 0 | 0 | 0 | 0 | 0 |
| 2012 Monthly Totals | | 0 | 1 | 0 | 1 | 0 |
| YTD Totals | | 3 | 1 | 0 | 0 | 0 |

# LABORATORY

| Month | Dist. Sys. Tests | Temp (°C) Air | Temp (°C) Water | Avg. NaOH gal/MG | Avg. Cl mg/l | Avg. Fl mg/l | Avg. Turb. (ntu) | SWTR Tests |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |
| January | 44 | -4.0 | 2.3 | 1.13 | 2.66 | 0.90 | 0.72 | 31 |
| February | | | | | | | | |
| March | | | | | | | | |
| April | | | | | | | | |
| May | | | | | | | | |
| June | | | | | | | | |
| July | | | | | | | | |
| August | | | | | | | | |
| September | | | | | | | | |
| October | | | | | | | | |
| November | | | | | | | | |
| December | | | | | | | | |
| | | | | | | | | |
| YTD Avg | | | | 1.13 | 2.66 | 0.90 | 0.72 | |
| 2012 Avg | | | | 2.42 | 2.71 | 0.78 | 0.92 | |
| YTD Totals | 44 | | | | | | | 31 |

# LAKE AUBURN

| Month | No. Patrols | Withdrawals * AWD | LWD | Total | Elevations ** 1st | High | Yr. | Low | Yr. | 2012 |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | |
| January | daily | 2.59 | 4.15 | 6.74 | 260.08 | 261.4 | 1974 | 257.20 | 2002 | 261.81 |
| February | | | | | | | | | | |
| March | | | | | | | | | | |
| April | | | | | | | | | | |
| May | | | | | | | | | | |
| June | | | | | | | | | | |
| July | | | | | | | | | | |
| August | | | | | | | | | | |
| September | | | | | | | | | | |
| October | | | | | | | | | | |
| November | | | | | | | | | | |
| December | | | | | | | | | | |
| | | | | | | | | | | |
| Avg. Daily | daily | 2.59 | 4.15 | 6.74 | | | | | | |
| | | | | | | | | | | |
| YTD Totals | 0 | 2.59 | 4.15 | 6.74 | | | | | | |

* Average Daily Withdrawals MGD ** Elevation Above Sea Level

# WEATHER*

| Month | Precipitation | | | | | Temperature | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Snowfall (in.) | Total (in) | Heating Degree Days | Normal Precip | Days of Precip. | Max. (°F) | Min. (°F) | Avg. (°F) | Dep. from Norm |
| January | 4.2 | 1.31 | 1360 | 3.26 | 9 | 55 | -4 | 21 | 1.5 |
| February | 39.6 | 3.56 | 1139 | 2.55 | 13 | 44 | 1 | 24 | 1.1 |
| March | | | | | | | | | |
| April | | | | | | | | | |
| May | | | | | | | | | |
| June | | | | | | | | | |
| July | | | | | | | | | |
| August | | | | | | | | | |
| September | | | | | | | | | |
| October | | | | | | | | | |
| November | | | | | | | | | |
| December | | | | | | | | | |
| | | | | | | | | | |
| YTD Totals | 43.80 | 4.87 | | | | | | | |

* From www.wunderground.com

# DIG SAFE

| Month | Total | Contractors | MDOT | AHD | School Dept. | Lewiston Water | Fairpoint | AWD | CMP | ASD | GAS | MTA |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| January | 45 | 19 | 2 | 6 | 0 | 2 | 1 | 6 | 9 | 0 | 0 | 0 |
| February | 20 | 10 | 1 | 1 | 0 | 1 | 3 | 3 | 1 | 0 | 0 | 0 |
| March | | | | | | | | | | | | |
| April | | | | | | | | | | | | |
| May | | | | | | | | | | | | |
| June | | | | | | | | | | | | |
| July | | | | | | | | | | | | |
| August | | | | | | | | | | | | |
| September | | | | | | | | | | | | |
| October | | | | | | | | | | | | |
| November | | | | | | | | | | | | |
| December | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| YTD Totals | 65 | 29 | 3 | 7 | 0 | 3 | 4 | 9 | 10 | 0 | 0 | 0 |
| 2012 Totals | 66 | 32 | 0 | 11 | 0 | 0 | 4 | 8 | 9 | 1 | 1 | 0 |

# DUTY FOREMAN CALLS

(Overtime)

| Districts | Total | High/Low Pressure | Water Quality | Alarms | Sewer Service | Leak | Misc. | Locates | Hydrants | Meter | Fire Calls |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sewerage District | 7 | | | 1 | 2 | 0 | 4 | 0 | 0 | 0 | 0 |
| Water District | 12 | 0 | 0 | 2 | | 2 | 6 | 1 | 1 | 0 | 0 |
| | | | | | | | | | | | |
| **Monthly Totals** | 19 | 0 | 0 | 3 | 2 | 2 | 10 | 1 | 1 | 0 | 0 |
| **2012 Monthly Totals** | 7 | 1 | 0 | 0 | 1 | 0 | 0 | 2 | 0 | 3 | 0 |
| **YTD Totals** | 34 | 2 | 0 | 5 | 6 | 6 | 13 | 1 | 1 | 0 | 0 |

# OTHER ACTIVITIES

1. Install culvert @ UV plant
2. Harscrabble Reservoir - leak on radiator hose - generator fault
3. Portland water show
4. Shovel hydrants
5. Training - First Aid
6. Hotel Rd - patch holes
7.

**Auburn Water & Sewerage Districts**

# Memo

**To:** Water & Sewer District Trustees

**From:** John Storer

**CC:** Files

**Date:** March 15, 2013

**Re:** Election of Officers – Auburn Water & Sewerage Districts

---

Each March, the regular Trustee Meetings are designated as Annual Meetings, at which time the Trustees are supposed to conduct an election of Officers: which would include President, Treasurer, Clerk, Auditor, & Superintendent. Additionally, since our Finance Manager position remains vacant, I would like to ask for a motion to appoint Greg Leighton from Maine Water as our Financial Advisor.

I'm paraphrasing from the respective District Charters and Bylaws – but the intent of the March Annual Meetings is that the "*board of trustees shall organize by electing one of their number president at a meeting to be held in the month of March..... Said trustees shall choose annually a superintendent, treasurer and clerk, and employ from time to time such other officers, agents and servants as they deem necessary. Said officers, agents and servants shall perform such duties as shall be designated by the trustees.....*"

My recommendation is to reappoint me as Superintendent & Clerk; appoint Greg Leighton to serve as our Financial Advisor; and reappoint the firm of Horton, McFarland & Veysey, LLC as our auditor.

For reference, the officers for each of the Districts over the past 2 years are listed below:

**Auburn Sewerage District**

2011 - President – Joe DeFilipp; Treasurer – Beverley Heath

2012 – President – Beverley Heath; Treasurer – Bob Cavanagh

**Auburn Water District**

2011 - President – K. C. Geiger; Treasurer – Bruce Rioux

2012 – President – Bruce Rioux; Treasurer – K. C. Geiger

Thank you,

John Storer

Maine Municipal Bond Bank

Michael R. Goodwin, *Executive Director*
Tel 207-622-9386
Fax 207-623-5359

If the Federal government doesn't address the mandatory spending cuts in their budget, we will lose a subsidy on one of our Bonds, which was a Build America Bond for our UV Plant. Could mean an unexpected budget hit of $32,000. See attached.

February 28, 2013

Mr. John Storer
Auburn Water District
P.O. Box 414
Auburn, ME 04212

Dear Mr. Storer:

This letter is to advise you of a recent notification regarding federal subsidy payments to issuers of all direct-pay bonds and possible reduction of subsidy to such issuers of direct-pay bonds. Unless Congress acts, mandatory spending cuts will go into effect March 1, 2013. Currently these reductions are expected to include some portion of interest subsidy payment for certain bonds issued by state and local governments, such as the direct pay bonds issued in 2010, 2011, and 2012.

Mandatory cuts are currently required for subsidy payments to issuers of all direct-pay bonds including:

- Build America Bonds (BABs)
- Qualified School Construction Bonds (QSCBs)
- Qualified Zone Academy Bonds (QZABs)
- Qualified Energy Conservation Bonds
- Recovery Zone Economic Development Bonds

Interest subsidy reductions may pose budgetary issues for any State or local governments that issued bonds under one or more of these programs, because the full interest payment on the bonds is due to the bondholders, *even if the Federal government does not pay the full interest subsidy*. Please review your loan agreement and other loan documents to ensure you are budgeting correctly to avoid any payment shortfalls. Please exercise responsible fiscally conservative budgeting and budget the full amount owed without deducting federal subsidy to circumvent any risk of payment default. The Maine Municipal Bond Bank will adjust your invoice if the federal subsidy is not received by payment due date.

The exact timing and amount of cuts in the interest subsidy for individual bond issues is currently unresolved. Given this uncertainty, the Maine Municipal Bond Bank has already applied for an interest subsidy payment in hopes that Spring payments will be released.

Thank you and as always please let me know if you have any questions or concerns.

Sincerely,

Toni Reed

Toni Reed
Program Officer

Maine Municipal Bond Bank

# General Resolution

## Auburn Water District - 2010E
### Amortization Schedule

| Date | Principal | Rate | Interest Subsidy | Subsidy Credits | Total Due |
|---|---|---|---|---|---|
| 05/01/11 | | | 49,042.24 | -16,540.57 | 32,501.67 |
| 11/01/11 | | | 48,238.27 | -16,269.41 | 31,968.86 |
| 05/01/12 | | | 48,238.27 | -16,269.41 | 31,968.86 |
| 11/01/12 | | | 48,238.27 | -16,269.41 | 31,968.86 |
| 05/01/13 | | | 48,238.27 | -16,269.41 | 31,968.86 |
| 11/01/13 | 2013 | | 48,238.27 | -16,269.41 | 31,968.86 |
| 05/01/14 | | | 48,238.27 | -16,269.41 | 31,968.86 |
| 11/01/14 | 2014 | | 48,238.27 | -16,269.41 | 31,968.86 |
| 05/01/15 | | | 48,238.27 | -16,269.41 | 31,968.86 |
| 11/01/15 | 122,248.00 | 2.124% | 48,238.27 | -16,269.41 | 154,216.86 |
| 05/01/16 | | | 46,940.00 | -15,847.10 | 31,092.90 |
| 11/01/16 | 124,000.00 | 2.675% | 46,940.00 | -15,847.10 | 155,092.90 |
| 05/01/17 | | | 45,281.50 | -15,299.18 | 29,982.32 |
| 11/01/17 | 126,221.00 | 3.075% | 45,281.50 | -15,299.18 | 156,203.32 |
| 05/01/18 | | | 43,340.85 | -14,653.08 | 28,687.77 |
| 11/01/18 | 128,810.00 | 3.417% | 43,340.85 | -14,653.08 | 157,497.77 |
| 05/01/19 | | | 41,140.13 | -13,916.65 | 27,223.48 |
| 11/01/19 | 131,739.00 | 3.617% | 41,140.13 | -13,916.65 | 158,962.48 |
| 05/01/20 | | | 38,757.63 | -13,117.35 | 25,640.28 |
| 11/01/20 | 134,905.00 | 3.617% | 38,757.63 | -13,117.35 | 160,545.28 |
| 05/01/21 | | | 36,317.87 | -12,298.85 | 24,019.02 |
| 11/01/21 | 138,147.00 | 3.817% | 36,317.87 | -12,298.85 | 162,166.02 |
| 05/01/22 | | | 33,681.34 | -11,412.33 | 22,269.01 |
| 11/01/22 | 141,648.00 | 3.917% | 33,681.34 | -11,412.33 | 163,917.01 |
| 05/01/23 | | | 30,907.16 | -10,478.55 | 20,428.61 |
| 11/01/23 | 145,328.00 | 4.017% | 30,907.16 | -10,478.55 | 165,756.61 |
| 05/01/24 | | | 27,988.25 | -9,495.08 | 18,493.17 |
| 11/01/24 | 149,199.00 | 4.167% | 27,988.25 | -9,495.08 | 167,692.17 |
| 05/01/25 | | | 24,879.69 | -8,446.24 | 16,433.45 |
| 11/01/25 | 153,319.00 | 4.267% | 24,879.69 | -8,446.24 | 169,752.45 |
| 05/01/26 | | | 21,608.63 | -7,341.62 | 14,267.01 |
| 11/01/26 | 157,652.00 | 5.124% | 21,608.63 | -7,341.62 | 171,919.01 |
| 05/01/27 | | | 17,569.58 | -5,969.34 | 11,600.24 |
| 11/01/27 | 162,985.00 | 5.124% | 17,569.58 | -5,969.34 | 174,585.24 |
| 05/01/28 | | | 13,393.91 | -4,550.63 | 8,843.28 |
| 11/01/28 | 168,499.00 | 5.124% | 13,393.91 | -4,550.63 | 177,342.28 |
| 05/01/29 | | | 9,076.96 | -3,083.93 | 5,993.03 |
| 11/01/29 | 174,199.00 | 5.124% | 9,076.96 | -3,083.93 | 180,192.03 |
| 05/01/30 | | | 4,613.98 | -1,567.62 | 3,046.36 |
| 11/01/30 | 180,093.00 | 5.124% | 4,613.92 | -1,567.60 | 183,139.32 |
| | 2,338,992.00 | | 1,354,181.57 | -457,920.34 | 3,235,253.23 |

Potential for additional interest expense of $32,538.82 in next few years. Would start to decrease in 2016 and subsequent years.

**NOTE: Payments are due 5 days prior to the payment date listed on this loan schedule.

# City of Auburn, Maine

Office of the City Manager

## Press Release for Immediate Distribution

Date: March 14, 2013

Contact Persons:
Clinton Deschene
City of Auburn
60 Court Street
Auburn, Maine 04210
Phone: (207) 333-6601 ext. 1212
Email: cdeschene@auburnmaine.gov

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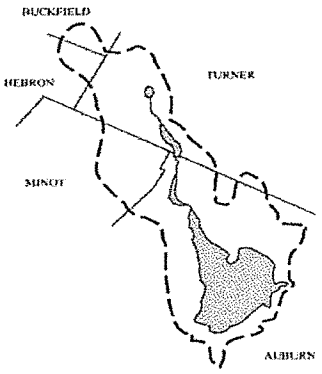
### PUBLIC INFORMATION SESSION TO BE HELD

AUBURN – Upon request of the City of Auburn, the Water District recently commissioned a study to review the "swimmability" of the Outlet Beach in Auburn. Per the report, the use of this area will require additional investment by the City with "no guarantee that swimming would be available all summer long." As a single location it is staff's contention that the Outlet Beach area does not provide a cost effective location for swimming.

A public information session will be held at Auburn Hall, 60 Court Street, City Council Chambers on Tuesday, March 26 at 5:30 pm. Representatives from the City as well as from the consulting firm Comprehensive Environmental Inc. will be present to summarize the findings of their report and answer any questions citizens may have.

###

LAKE AUBURN
WATERSHED PROTECTION COMMISSION
AUBURN, ME 04212-0414 OR LEWISTON, ME 04243-7250
(207)-784-6469




Notice of Public Meeting

Algaecide Application to Lake Auburn

**Meeting Date:** Wednesday, March 27, 2013

**Location:** Auburn City Building
Community Room

**Time:** 6:00PM to 8:00PM

In accordance with the Maine Department of Environmental Protection (MDEP) General Application for Waste Discharge License (WDL)/Maine Pollutant Discharge Elimination System (MEPDES) Permit (Form DEPLW0105-B2033), and MDEP Discharge of Pesticide(s) To Treat a Public Water Supply Supplemental Application Form, the Lake Auburn Watershed Protection Commission (LAWPC) is hosting a public informational meeting to present plans and seek public comment on the intent to apply for an algaecide application permit for Lake Auburn in 2013.

There will be a brief presentation, followed by questions and answers.

A regular LAWPC business meeting will preceed the Public Meeting at 5:00PM.

Questions prior to the meeting can be directed to:

Sid Hazelton, P.E.
District Engineer
Auburn Water District
268 Court St.
Auburn, Maine 04210

shazelton@awsd.org

(207) 784-6469

Memo to: Water /Sewer Trustees

From: Sid Hazelton, P.E., District Engineer

Re: Recommendation for light tower purchase

Date: 3/15/13

Dear Water/Sewer Trustees,

Upon review of the quote we received, we recommend the purchase of a light tower from Kennebec Equipment Rental for $3,000.00.

This unit is used; however, it was inspected by our Water Foreman, as well as our Electrician Rod Hill, and found to be in good shape.

A new light tower would cost between $10,000 and $12,000.

Given the anticipated sporadic use, we believe a used unit will suffice.

# Kennebec Equipment - Auburn

629 Washington Sreet
Auburn, ME 04210
WWW.KENNEBECRENTAL.COM
207-783-2007 phone
207-777-5647 fax

## Status: Quote

Quote #: q757-3

Quoted To Date: Tue 3/12/2013 9:00AM

Operator: Bruce Clark

Customer# 40

AUBURN WATER DISTRICT
207 784-6469
P O BOX 414
AUBURN, ME 04210

Contract Info: SAME

| Qty | Key | Items Sold | Part# | Status | Each | Price |
|---|---|---|---|---|---|---|
| 1 | 3MS | USED COLE LIGHT TOWER | 3MS | Selling | $3,000.00 | $3,000.00 |

## Quote valid for 30 days.

RENTAL CONTRACT

| | |
|---|---|
| Rental: | $0.00 |
| Damage Waiver: | $0.00 |
| Sales: | $3,000.00 |
| Delivery Charge: | $0.00 |
| Misc. Charges: | $0.00 |
| Subtotal: | $3,000.00 |
| TAX EXEMPT: | $0.00 |
| TOTAL: | $3,000.00 |
| PAID: | $0.00 |
| *AMOUNT DUE:* | *$3,000.00* |

SIGNATURE:

AUBURN WATER DISTRICT



Software by Point-of-Rental Systems WWW.POINT-OF-RENTAL.COM

Memo to: Water Trustees

From: Sid Hazelton, P.E., District Engineer

Re : Recommendation for trench box purchase

Date: 3/15/13

Dear Water Trustees,

Upon review of the quotes we received, we recommend the purchase of a trench box from Sunbelt Rentals for the sum of $15,587.00.

SUNBELT RENTALS Equipment. Service. Guaranteed.

# SALES QUOTE

**Customer**

Company: Auburn Water/Sewer District
Contact Name: Travis Leavitt
Address:
City: State:
ZIP: Email:
Phone: Fax:

Date: 3/13/2013
F.O.B.:
Terms: Net 30
Delivery:

| Manufacturer | Description | Quantity | Unit Price | TOTAL |
|---|---|---|---|---|
| GME | Aluminum Trench Box - 4AEX820 Knife Edge<br>Lifting Eyes<br>Depth: 8' in C-60 Soil | 1 | | $13,619.00 |
| GME | Spreaders 5" SCH 80 X 48"<br>2 Pins & 2 Keepers | 4 | $117.00 | $468.00 |
| | FREIGHT TO BE DETERMINED AT TIME OF ORDER<br><br>ESTIMATED FREIGHT TODAY $ 1500.00 | | | |
| | **QUOTATION VALID FOR 30 DAYS** | | | |

| | | |
|---|---|---|
| | **Sub Total** | |
| Discount | | |
| Taxes | | |
| Freight | | |
| **TOTAL** | | |

Acct. Mgr. Name:
Signature:
Date:

Accepted By: x
Date:

# Jordan Equipment

# QUOTE

18 Blackstrap Road
Falmouth, ME 04105
Phone: 207-318-1135
Fax: 207-878-3506
Prepared by: Nate Therriault

| | |
|---|---|
| DATE: | 3/12/2013 |
| QUOTE # | 4 |
| Customer ID | |
| Valid Until: | |

268 Court St.
Auburn, ME 04210
Attention: Travis Leavitt

| ITEM & DESCRIPTION | UNITS | QTY | TAXED | AMOUNT |
|---|---|---|---|---|
| 4AEX-820 - 8'X20' Aluminum Trench Box<br>3,657 lbs. | 15,999.00 | 1 | | 15,999.00 |
| 5DS48 - 5" SCH 80 - 48" Spreader Set (pins&keepers)<br>352 lbs. | 552.00 | 1 | | 552.00 |
| Freight | 1,900.00 | 1 | | 1,900.00 |

| | | |
|---|---|---|
| Subtotal | $ | 18,451.00 |
| Taxable | $ | - |
| Tax rate | | 5.000% |
| Tax due | $ | - |
| Other | $ | - |
| **TOTAL Due** | **$** | **18,451.00** |

TERMS AND CONDITIONS

1. Customer will be billed after indicating acceptance of this quote
2. Payment will be due prior to delivery of service and goods
3. Please fax or mail the signed price quote to the address above

*Customer Acceptance (sign below):*

x _____

Print Name:

If you have any questions about this price quote, please contact
Nate Therriault, 207-318-1135, ntherriault@jordanequipmentne.com

*Thank You For Your Business!*

**Auburn Water & Sewerage Districts**

# Memo

**To:** Water District Trustees

**From:** John Storer

**CC:** Files

**Date:** March 14, 2013

**Re:** Joint Position w/ Lewiston – Water Treatment Plant Manager

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To refresh everyone's memory:

Back in November 2012, you approved proceeding with hiring a Manager for the new UV Treatment Facility. The intent was to share this new position on a 50/50 basis with Lewiston.

Lewiston plans to ask their City Council for their 50% share of the funding at the Lewiston Council Meeting of Tuesday, March 19. Assuming their Council approves funding, we will finalize the attached Amendment to an existing Interlocal Agreement.

Attached for your information and review:

- An amendment to our existing Intake and Water Pretreatment Interlocal Agreement. (*you may recall we used this approach for adding a 2nd SCADA Tech – an existing interlocal agreement was modified as opposed to issuing a new agreement*)
- The original Interlocal Agreement #2
- A proposed job description for a Class IV Plant Manager
- A copy of the Auburn Trustee Minutes where you approved a joint Class IV Manager

The 2013 Budget included funding for this new position. The time demands at the UV Plant necessitate filling this position.

Please let us know if you have any questions or concerns. I can be reached at District cell# 754-3176. Sid can be reached at 754-3507.

Thank you,

# FIRST AMENDMENT #1 TO:
# INTERLOCAL COOPERATION AGREEMENT # 2
# FOR LAKE AUBURN INTAKE & WATER PRETREATMENT

This First Amendment to Interlocal Cooperation Agreement #2 for Shared Lake Auburn Intake & Water Pretreatment Services is made as of this _____ day of 2013, by and among the Trustees of the Auburn Water District, ("Auburn") and the City of Lewiston, ("Lewiston") for the purposes of jointly sharing a Class IV Water Treatment Plant Manager.

**WITNESSETH THAT:**

WHEREAS, Maine law permits municipalities to enter into interlocal cooperation agreements to make the most efficient use of their powers and to cooperate with other municipalities of political subdivisions on a basis of mutual advantage, in order to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, the parties hereto executed an Interlocal Cooperation Agreement for Shared Lake Auburn Intake & Water Pretreatment Services in 1997, which currently remains in effect and is binding on all parties hereto; and

WHEREAS, the parties hereto completed a joint ultra-violet light water treatment facility in 2012, necessary to comply with amendments to the Safe Drinking Water Act, which facility requires additional staff time and attention to function properly in order to safe guard public health; and

WHEREAS, the complexity of operation of the newly completed ultra-violet light water treatment plant requires management and oversight by a Class IV Water Treatment Operator, as mandated and licensed by the Maine Drinking Water Program; and

WHEREAS, the Trustees of the Auburn Water District approved moving "*forward with the hiring of a Licensed Class IV Operator to manage the UV Facility*" at their November 14, 2012 meeting, subject to a 50/50 cost sharing arrangement with the Lewiston Water Division.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree that the above recitals are made a part of this First Amendment, and as follows:

1. A joint Class IV Water Treatment Plant Manager position will be added as part of the overall shared management and operation of the joint Lake Auburn Ultra-Violet Light Treatment Facility. The Auburn Water District will employ and supervise this Class IV Water Treatment Plant Manager, and the annual salary and benefits of the position will be borne equally by the parties.

2. The Auburn Water District and City of LewistonWater Division will share elements of employment, supervision, and evaluation of the Manager. The Water Treatment Plant Manager shall report to a committee composed of the District Engineer of the Auburn Water District and Superintendent of the Lewiston Water Division. The parties will continue to cooperate in good faith to effect the combined operation of their joint facilities. Any required equipment, vehicles, or support items will be jointly shared, as necessary.

IN WITNESS WHEREOF, the parties have caused this First Amendment to be executed by their duly authorized representatives pursuant to due legal authorization and authority as of the day and year first written above.

**AUBURN WATER DISTRICT**

_____ By:
WITNESS John B. Storer, Its Superintendent
& General Manager

**CITY OF LEWISTON**

_____ By:
WITNESS Edward A. Barrett, Its
City Administrator

DRAFT February 26, 2013

# INTERLOCAL COOPERATION AGREEMENT
# FOR LAKE AUBURN INTAKE & WATER PRETREATMENT

THIS AGREEMENT IS ENTERED INTO as of 3rd October, by and among the Trustees of the Auburn Water District ("District") and the City of Lewiston ("Lewiston"), for the purposes of cooperating in the operation of water intake and pretreatment facilities at Lake Auburn.

WITNESSETH THAT:

WHEREAS, Maine law permits municipalities to enter into interlocal cooperation agreements to make the most efficient use of their powers and to cooperate with other municipalities or political subdivisions on a basis of mutual advantage, in order to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, Lake Auburn is a great pond located within the city limits of the City of Auburn which, by right created under specific Legislative grant, serves as the public drinking water supply for the Cities of Lewiston and Auburn; and

WHEREAS, each of the Auburn Water District and the City of Lewiston owns and maintains land, water intakes, and pretreatment facilities at Lake Auburn; and

WHEREAS, the parties to this Agreement agree that it in their mutual best interest that certain of their facilities be shared and operated jointly in order to avoid uneconomical duplication of effort and unilateral action by any political subdivision.

NOW THEREFORE, pursuant to the authority granted by 30-A M.R.S.A., Chapter 115, and every other legal authority, and in consideration of their mutual undertakings set forth herein, the parties hereby agree as follows:

1. **Facilities.** By entering into this Agreement, the parties hereto agree to share operational control and use of the Auburn Water District and City of Lewiston facilities listed below:

a. Auburn Water District Lake Auburn Pump Station

b. Lewiston Chlorine Building and Chemical Feed Facility

c. 48" primary water intake pipe and the 36" alternate water intake pipe

d. Chemical pre-treatment facilities and equipment of the parties used in or association with the facilities named above.

Notwithstanding the foregoing, the parties retain ownership of their own above referenced facilities and equipment during the term of this agreement and upon its termination. This agreement shall be jointly administered by the Superintendent & General Manager of the Auburn Water District and the Director of Public Works of the City of Lewiston.

2. **Duration.** This Agreement shall be of indefinite duration, provided that either party may terminate this Agreement (a) due to its material breach by the other not cured within ninety (90) days after written notice to the other party, or (b) at anytime after one (1) year written notice to the other party, provided that upon such cancellation the parties shall cooperate in good faith to own, use, and maintain the 48" and 36" primary water intake pipes in common.

3. **Finance.**

a) The parties shall pay their own apportioned share of chemicals and other additives based on actual metered usage and to consult and cooperate with one another for the purchase of chemicals.

b) The parties shall pay their own charges and costs for water, sewer, electricity, telephone, heat, and other utilities, except that Auburn shall provide all pressurized water utilized for the pre-treatment process for both parties, and that Lewiston shall provide all electricity used in the pretreatment process for both parties.

c) As to any capital expenditures directly associated to the pretreatment process, as defined under applicable Public Utilities Commission regulations, the parties shall consult and cooperate with regard to future capital improvements and expenditures and shall share the cost of such agreed upon capital improvements and expenditures equally.

4. **Effectiveness of Agreement.** This Agreement shall not be effective until approved by the parties hereto and filed with the Lewiston City Clerk and the General Manager of the Auburn Water District and the Secretary of State.

5. **Upon Termination.** Upon termination of this Agreement all real and personal property affected by this agreement shall revert to the party to this Agreement from whom it was originally acquired, or if acquired during the term hereof shall be transferred to the City of Lewiston and the Auburn Water District as tenants in common each holding an undivided one-half interest in common.

6. **Binding Effect.** This Agreement is binding on the parties and their respective successors and assigns.

7. **Amendment.** This Agreement may not be amended except by a written instrument validly entered into and executed as provided herein for the initial execution of this Agreement. y..

8. **Severability and Enforcement.** It is intended that this Agreement be enforced fully and in accordance with its terms. If and to the extent that any term or provision of this Agreement is found to be void or unenforceable by a court of competent jurisdiction, then it is the intent of

the parties that the Agreement be reformed if possible in order to carry out its purposes and that any other provisions remain in full force and effect as severed from the void or unenforceable provisions hereof. This Agreement shall be interpreted and construed so as to achieve its purposes.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives pursuant to due legal authorization and authority as of the day and year first above written.

AUBURN WATER DISTRICT

By: _____

Normand R. Lamie, Its

General Manager

CITY OF LEWISTON

By: _____

Robert J. Mulready, Its

City Administrator

C:\LAPC\AGREEMEN\INTAKE-R.WPD

Approved by AWD Trustees September 17, 1997

**Auburn Water District**

**City of Lewiston**
**Water Division**

# Water Treatment Plant Manager

## GENERAL SUMMARY:

Under the joint direction of the District Engineer of Auburn Water and the Superintendent of Lewiston Water Division, manages the operation and maintenance of the Lake Auburn joint ultra-violet light water treatment plant, chemical treatment facilities ,related pumping stations, and water quality in the respective water systems, ensuring compliance with all applicable regulatory, safety and legal requirements.

## ESSENTIAL JOB FUNCTIONS:

- Manages, organizes, and oversees all details of the operation of the treatment plant, including production, treatment, water quality, pumping, chemical injection, SCADA, water storage and related systems. Provides troubleshooting and guidance for difficult technical problems and acts as the primary coordinator during emergency situations.
- Coordinate Water Quality, SCADA, and Operations teams to meet requirements of position.
- Coordinates and supervises plant operators, including; operations, training, oversight, performance evaluation, and managing time and responsibilities.
- Monitors treated, and distribution water quality and residuals to maintain compliance with SDWA, CWA, and all other applicable State and local regulations
- Responsible for the Hazardous Materials Response Program for the lake facility and ensures compliance with SARA Title III requirements.
- Coordinate maintenance activities for all buildings, grounds, equipment, and process systems at the plant and pumping stations. Schedules work with outside contractors as needed.
- Prepares and submits all comprehensive reports, including Monthly Operating Reports, SOP's and, as required by local, State, and Federal agencies, and by District management.
- Participates in regulatory inspections, action plans, and responses.
- Prepares annual budgets and manages expenditures.
- Develops, directs, and provides guidance and training on required standards, safety, policies, and procedures.
- Participates in the development, updating, and implementation of safety programs for treatment plant employees and contractors.
- Responds to customer complaints and inquiries regarding water quality and plant operations.

- Position is on call.
- Supervises operational staff assigned to the water treatment plant.
- Performs special projects and other related duties as required, directed, or as the situation dictates.

## SUPERVISORY RESPONSIBILITY:

Provides direct supervision to the Plant Operators. Responsibilities include interviewing and selection, training and development, scheduling, counseling and disciplining, performance evaluations, pay increases, and termination.

## EDUCATION & EXPERIENCE:

Bachelor's Degree in Biology, Chemistry, Engineering or a related field, with at least ten years of progressive experience in the management and operation of a water treatment facility of the size and complexity of Auburn and Lewiston's . Supervisory experience required. Must hold a Grade IV Water Treatment Operator License and a Class III Distribution System license from the State of Maine Department of Health and Human Services, Board of Licensure of Water System Operators, at time of hire.

## QUALIFICATIONS:

- Thorough working knowledge of treatment plant operations, methods, and procedures, including Ultra Violet Light Disinfection.
- Successful demonstration of ability to operate and maintain a water treatment plant and to recognize and solve complex water treatment and pumping problems.
- Extensive knowledge of the State and Federal laws and regulations affecting the operation of a public water system, including reporting requirements.
- Advanced knowledge of the operation of the SCADA computer system.
- Extensive knowledge of OSHA regulations as they relate to the operation of a treatment plant and laboratory.
- Thorough knowledge of water testing procedures and ability to evaluate results.
- Proficiency in report writing techniques.
- Ability to work effectively under emergency conditions.
- Ability to train and supervise the work of Plant Operators.
- Ability to operate computers and software necessary for assigned duties.
- Ability to communicate clearly and courteously and to maintain effective working relationships with staff and the public.

## WORKING CONDITIONS & PHYSICAL DEMANDS:

Majority of work is performed in a treatment plant or outdoors in all weather conditions. Work may involve considerable physical effort including walking, standing, bending, and lifting up to 60 pounds or more.

***The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.***

MEMORANDUM OF UNDERSTANDING WITH LEWISTON/ SHARED LAKE STUDY - Tizz Crowley suggested that the District add the Watershed Commission to the Memorandum of Understanding since the Commision voted to proceed. Other minor corrections are needed to be made in the document. The vote was tabled to the December meeting.

**JOINT UV PLANT OPERATOR** - The District will be looking for a licensed Class IV Operator to manage the UV Facility. Auburn would hire the operator with Lewiston sharing in the cost 50/50. The new operator would report to Sid Hazelton . Superintendent Storer would like to advertise the position as soon as possible.

On motion of James Wilkins, seconded by Tizz Crowley, it was unanimously voted: **To move forward with the hiring of a Licensed Class IV Operator to manage the UV Facility.**

**REVIEW PROPOSED 2013 BUDGET –**

Regular Meeting – Wednesday, December 12 at 4:00PM
Joint Budget Adoption Meeting – Wednesday, December 19 @ 4:00PM
Joint Public Hearing – Wednesday, December 19 @ 5:00PM

HEALTH CARE – Superintendent Storer recommended that the District remain with the PPO 500 Plan and the current 85% (District) and 15% (Employee) split. It was recommended that the District re-visit the family coverage in 2014.

The District is trying not to do any more Bonds until the anticipated rate increase in 2015. Superintendent Storer is planning to do as much work as possible in-house.

On motion of Tizz Crowley, seconded by Preston Chapman. It was unanimously voted: **To move into Executive Session in accordance with 1 M.R.S.A. § 405 (6) (D) to discuss the 2012 Budget Items as they pertain to personnel and benefits.**

The meeting came out of Executive Session.

The meeting was adjourned.

Approved: December 12, 2012

A true record:

Attest: _____
Clerk

# LEWISTON CITY COUNCIL
## MEETING OF MARCH 19, 2013

**AGENDA INFORMATION SHEET:** **AGENDA ITEM NO.** 8

**SUBJECT:**

Order authorizing the City Administrator to execute the First Amendment #1 to Interlocal Cooperation Agreement #2 for Lake Auburn Intake & Water Treatment.

**INFORMATION:**

The City of Lewiston and the Auburn Water District have an Interlocal Agreement for the Lake Auburn Intake and Water Pretreatment facilities at the Lake. The two groups completed the joint Ultra-Violet Light Water Treatment Facility in 2012 to comply with the federal Safe Drinking Water Act. The complexity of the operation of the facility requires management and oversight by a State Licensed water treatment operator/manager. The City of Lewiston and Auburn Water District will split the cost of this new position. The Lewiston funding is available in the Lewiston water utility budget.

Please see the attached memorandum from Public Works Director David Jones for additional information.

**APPROVAL AND/OR COMMENTS OF CITY ADMINISTRATOR:**

The City Administrator recommends approval of the requested action.

EAB3/KMM

**REQUESTED ACTION:**

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To approve the Order authorizing the City Administrator to execute the First Amendment #1 to Interlocal Cooperation Agreement #2 for Lake Auburn Intake & Water Treatment.

Lewiston
All-America City
2007

# City of Lewiston, Maine
# City Council Order
# March 19, 2013

**ORDER,** Authorizing the City Administrator to Execute the First Amendment #1 to Interlocal Cooperation Agreement #2 For Lake Auburn Intake & Water Treatment

Whereas, Maine Law permits municipalities to enter into interlocal cooperation agreements to make efficient use of their powers and to cooperate with other municipalities or political subdivisions on a basis of mutual advantage to provide services and facilities to the local communities; and

Whereas, on October 3rd, 1997, the City of Lewiston and the Auburn Water District signed an Interlocal Agreement for the Lake Auburn Intake and Water Pretreatment facilities at the lake, an agreement which remains in effect and binding on both parties; and

Whereas, the parties completed a joint ultra-violet (UV) light water treatment facility in 2012 to comply with the Safe Drinking Water Act; and

Whereas, the complexity of the operation of the UV light treatment plant requires management and oversight by a Class IV Water Treatment Operator as mandated and licensed by the Maine Drinking Water Program; and

Whereas, the Trustees of the Auburn Water District approved moving forward with the hiring of a Licensed Class IV Operator to manage the UV Facility at their November 14, 2012 meeting, subject to a 50/50 cost sharing arrangement with the Lewiston Water Division; and

Whereas, the attached proposed Amendment to the 1997 agreement has been signed by the current Auburn Water District General Manager and has been reviewed and is recommended by City of Lewiston staff; and

Whereas, the funding for the Water Treatment Plant Manager is available in the City of Lewiston Water Utility budget;

**Now, therefore, be it Ordered by the City Council of the City of Lewiston that**

the City Administrator is Authorized to execute the First Amendment #1 to Interlocal Cooperation Agreement #2 For Lake Auburn Intake & Water Treatment

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All-America City
2007

# Department of Public Works

David A. Jones, P.E.
Director

It's Happening Here!
LEWISTON • AUBURN

March 8, 2013

To: Ed Barrett (City Administrator), Kathy Montejo (City Clerk)

Re: Amendment to Interlocal Cooperation Agreement #2 Lake Auburn Intake & Water Pretreatment Plant Manager

Ed & Kathy,

I am requesting City Council consideration and approval of am order authorizing the City Administrator to sign a proposed Amendment to the 1997 Interlocal Cooperation Agreement #2 for Lake Auburn Intake and Water Pretreatment.

On October 3rd, 1997, the City of Lewiston and the Auburn Water District signed an Interlocal Cooperation Agreement for the Lake Auburn Intake and Water Pretreatment facilities located at the lake. This agreement was signed by then Lewiston City Administrator Robert J. Mulready and then Auburn Water District General Manager Normand R. Lamie. The agreement addressed the facilities at the lake and how the joint use and funding of the facilities would be shared. That agreement currently remains in effect and is binding on both parties.

With the construction of the joint ultra-violet light water treatment facility in 2012 to comply with the Safe Drinking Water Act and the complex operations of the treatment facility, the two utilities recognized and understood the need for professional management by a Maine licensed Class IV Water Treatment Operator to operate and maintain oversight over this new facility. The utilities began developing an amendment to the Interlocal Agreement while the facility was still under construction and have finally agreed on the needed language.

Auburn Water District has agreed to employ the Water Treatment Plant Manager; however, this will be a joint position with both utilities sharing the responsibility for supervision, evaluation, and costs on a 50/50 basis. The City of Lewiston's share of the funding for this agreement is available in the Water Utility budget.

Sincerely,

David A. Jones, P.E.
Director

Cc: K. Gagne, R. Burnham, J. Storer