

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the office of the Auburn Sewerage District, 268 Court Street, on Tuesday, April 16, 2013, at 4:00 P.M.

AGENDA

1. Approve Minutes of Regular Meeting of February 19, 2013.
(Note - March 19, 2013 meeting was cancelled due to weather)
2. Financial Report Update - Greg Leighton.
3. Ratify Payment of Bills (2 months, February & March)
4. Open Session
5. Activity Report - Sid Hazelton.
6. Old Business
 - Staffing - expect to make offer Vacuum Truck Operator.
 - Project Updates
 - Washington Street - completed
 - E-5 and E-6 pump stations
 - I/I Project Plans
7. New Business
 - Election of Officers: President, Treasurer, Clerk, Auditor, & Superintendent
 - Agreement w/ Androscoggin Land Trust - file storage
 - LAWPCA Apportionment - FYI only, favorable trend.
 - Anaerobic Digester Update
 - Award Trench Patching Bid
 - Budget Updates
 - Purchase GPS unit
 - Purchase Trench Compactor
 - Legislative advocacy - couple of items
 - Select future workshop dates.
9. Adjourn Regular Meeting

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, February 19, 2013 at 4:00PM.

Members present: President, Beverley Heath and Treasurer, Robert Cavanagh. Trustees: Jeffrey Preble, Stephen Ness, Heidi McCarthy and Joseph DeFilipp. Also present: John Storer, Superintendent, Tizz Crowley, Mayor's Representative, Sid Hazelton, District Engineer and Greg Leighton of Maine Water Company.

On motion of Tizz Crowley, seconded by Stephen Ness, it was unanimously voted: **To approve the minutes of the Regular Meeting of January 15, 2013.**

FINANCIAL REPORT UPDATE - There is not too much to report for the first month of the year.

On motion of Joseph DeFilipp, seconded by Tizz Crowley, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 189,771.59 as shown on the printout dated January 12, 2013-February 14, 2013.**

OPEN SESSION - K. C. Geiger, Auburn Water District Trustee, was in attendance.

ACTIVITY REPORT – The January Activity Report was presented by Sid Hazelton.

SEWER BACK-UP – AUBURN MALL APARTMENTS- We had a back-up at the Auburn Mall Apartments. In processing the insurance claim there was some question as to whether or not the District's carrier would pay for damages. The District was not negligent. Under State law the District may not always be liable for damages. This is a key point for the public to be made aware of. People should check with their insurance coverage. Notification to the public through a bill stuffer would be a good way to let the public know about this information. We discussed providing backflow preventers with the District's attorney, but he recommended against it. Instead, he suggested that the District could give a bill rebate on the amount of what a backflow preventer would cost. The Trustees felt that it was not the District's responsibility to provide backflow devices every time there is a sewer issue. The District can make recommendations and the owner can proceed to correct the problem. It was also suggested that a newspaper article would be a great avenue for public notification.

OLD BUSINESS

WASHINGTON ST. PROJECT-UPDATE ON PROGRESS – Ted Berry retrieved the broken pieces of pipe. The pipe is now ready to be lined. It is still a work in progress.

NEW BUSINESS

LITTLEFIELD BRIDGE – MDOT COSTS - Wyman & Simpson Inc. was the low bidder. The bid reflects savings in the amount of \$126,000 to the Sewer District. The District's work will be completed in late July, early August.

AWARD OF DUMP TRUCK (shared with the Water District) - The availability of used trucks is limited. The 2004 Volvo from O'Connor has been independently inspected. It was sent to Auburn Public Works to be inspected by one of their mechanics. There is a copy of maintenance records. It is a good truck mechanically with a life expectancy of 8-10 years.

On motion of Robert Cavanagh, seconded by Tizz Crowley , it was unanimously voted:
To purchase the 2004 Volvo from O'Connor of Portland with a trade allowance of \$5400.00 at a purchase price of \$57,500.00

AWARD OF SEWER CAMERA – The push camera was recommended over a pole camera. The push camera will do the same job, and a lot more, for the same money. The pole camera is limited to what can be seen from the manhole. A push camera can go up the pipe as far as 200'. Since it is a demo, a question was asked about the warranty. Sid will check on the warranty.

On motion of Tizz Crowley, seconded by Robert Cavanagh, it was unanimously voted:
To approve the purchase of the Vivax Push Camera 200'(demo) at the bid price of \$7800.00 with a check on the appropriate warranty.

UPCOMING BUDGET ITEM – For information only.

Add a crew member in March/April to operate the vacuum truck

Replace Taylor Pond Pumps E-5 and E-6. The District would like to substitute the work on E-2 which has not been a problem and expedite the pump replacements at E-5 and E-6 which will be less costly.

Prioritize I/I Projects - The decision must be made to have the District crew do the work or hire a contractor. More information will follow at next month's meeting.

LAWPCA APPORTIONMENT – For information only. Auburn was below 40% in January for a credit of \$19,403.00. This is a good way to start the year.

CITY COMP PLAN IMPLEMENTATION – For information only. Quarterly updates will be provided.

FUTURE WORKSHOP DATES – TOPICS FOR DISCUSSION:

- Don Tyler's salary and Personnel Policy reviews.
- Health Benefits
- Long term projects
- Rate Increase

OTHER BUSINESS – Channel 6 interviewed the Superintendent concerning the Lake Study results, one of the options being the application of algaecide to the water to stop the algae from growing. Things could change, but the District must plan for the worst case scenario.

ADJOURN THE MEETING

On motion of Robert Cavanagh, seconded by Jeffrey Preble, it was unanimously voted: **To adjourn the meeting.**

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
THREE MONTHS ENDED MARCH 31, 2013**

	March YTD - 2012	2013 BUDGET	Y-T-D THRU MARCH 2013		
			ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$771,827	\$3,115,609	768,813	\$778,902	(\$10,089)
Industrial Surcharge	115,687	523,737	113,296	130,934	(17,638)
Public Basins	0	53,892	0	13,473	(13,473)
Jobbing & Mdse.	8,857	12,500	13,021	3,125	9,896
Sewer Assessments	1,327	13,570	8,848	3,393	5,456
Finance Charges	4,785	18,000	3,895	4,500	(605)
Interest Income	432	2,500	490	625	(135)
Industrial Treatment Sampling	46,200	46,200	46,200	11,550	34,650
Capacity Fees (SDS)	2,625	7,875	4,250	1,969	2,281
TOTAL REVENUES	951,740	3,793,883	958,814	948,471	10,343
			25.27%	25.00%	< Standard
<u>EXPENSES:</u>					
Payroll	91,065	357,507	77,938	89,377	(11,439)
Employee Benefits	50,861	194,272	41,212	48,568	(7,356)
Maint. of Sewers	32,112	52,935	7,455	13,234	(5,779)
Lift Stations	30,586	91,286	23,590	22,822	769
Maint. of Buildings	8,181	32,038	11,824	8,010	3,814
Maint. of Trucks	3,968	15,844	5,043	3,961	1,082
Office Expense	8,911	26,235	12,194	6,559	5,636
Collection Expense	(2,715)	(7,272)	(1,348)	(1,818)	471
General Expense	640	9,764	447	2,441	(1,994)
Insurance	7,774	29,888	8,878	7,472	1,406
Legal & Accounting Fees	6,370	28,158	5,775	7,040	(1,265)
Billing Expense	27,494	62,213	28,060	15,553	12,507
L.A.W.P.C.A.	414,999	2,157,853	470,631	539,463	(68,832)
SUB-TOTAL	680,246	3,050,721	691,699	762,680	(70,981)
Interest	29,169	100,322	26,417	25,081	1,336
TOTAL EXPENSES	709,415	3,151,043	718,116	787,761	(69,644)
			22.79%	25.00%	< Standard
Bonds - Principal Payments	27,776	462,851	28,056	115,713	(87,657)
SURPLUS FROM OPERATIONS	214,549	179,989	212,641	44,997	167,644

**Auburn Sewerage District
Accounts Payable Alpha Check Register
February 15, 2013 thru March 15, 2013**

3/14/2013

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
2733	2/15/2013	1	Able Power Rooter Service	1/4/2013	1433	sewer maint	<u>221.17</u>
Vendor Total:							221.17
2734	2/15/2013	1	Al's Auto & Truck Garage	1/22/2013	2638	tk#27	<u>1,225.19</u>
Vendor Total:							1,225.19
2766	3/8/2013	2	Andrew T. Farris	2/27/2013	1443	reimburse-physical	<u>20.00</u>
Vendor Total:							20.00
2746	2/22/2013	2	Andros. Registry Of Deeds	2/21/2013	1435	release liens	<u>32.00</u>
Vendor Total:							32.00
2754	3/1/2013	2	Andros. Registry Of Deeds	2/26/2013	1438	place/release liens	<u>208.00</u>
2754	3/1/2013	2	Andros. Registry Of Deeds	2/28/2013	1439	less on check	<u>-16.00</u>
Vendor Total:							192.00
2763	3/8/2013	3	Andros. Registry Of Deeds	3/7/2013	1450	release lien	<u>16.00</u>
Vendor Total:							16.00
2745	2/19/2013	2	Androscoggin Bank	1/15/2013	Lease#(February	<u>69,934.20</u>
Vendor Total:							69,934.20
2774	3/15/2013	3	Ann Sirois	3/12/2013	1453	customer refund	<u>11.63</u>
Vendor Total:							11.63
2764	3/8/2013	2	Auburn Sewerage District	3/6/2013	1448	Feb petty cash	<u>19.91</u>
Vendor Total:							19.91
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>286.83</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>30.00</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>9.66</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>27.27</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>2,250.00</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>4,762.87</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>3,754.65</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>346.12</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>172.03</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>50.28</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>2,100.09</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>120.08</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>2,090.00</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>300.00</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>150.00</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>49.48</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>659.02</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>324.31</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>975.36</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>2,311.19</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>246.84</u>
2747	2/22/2013	1	Auburn Water District	1/31/2013	1434	January	<u>129.61</u>

**Auburn Sewerage District
Accounts Payable Alpha Check Register
February 15, 2013 thru March 15, 2013**

3/14/2013

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
						Vendor Total:	21,145.69
2731	2/15/2013	2	Bank of America Corp	2/1/2013	1426	customer refund	<u>141.45</u>
						Vendor Total:	141.45
2777	3/15/2013	3	Beverly Heath	3/11/2013	1452	Trustee yearly	<u>150.00</u>
						Vendor Total:	150.00
2755	3/1/2013	2	City of Auburn	2/5/2013	109185	Washington St	<u>478.50</u>
						Vendor Total:	478.50
2778	3/15/2013	3	City of Lewiston	8/24/2012	600-39	flusher use	<u>410.04</u>
						Vendor Total:	410.04
2735	2/15/2013	1	Constellation NewEnergy, Incl/22/2013		874161	Washington St	<u>158.73</u>
2735	2/15/2013	1	Constellation NewEnergy, Incl/25/2013		878574	Bradman St	<u>106.68</u>
						Vendor Total:	265.41
2756	3/1/2013	2	Constellation NewEnergy, Inc2/13/2013		898961	Merrow Rd	<u>13.67</u>
2756	3/1/2013	2	Constellation NewEnergy, Inc2/12/2013		898058	Moose Brook	<u>248.15</u>
2756	3/1/2013	2	Constellation NewEnergy, Inc2/12/2013		898071	Lewiston Jct	<u>229.67</u>
2756	3/1/2013	2	Constellation NewEnergy, Inc2/12/2013		898628	River Station	<u>431.93</u>
2756	3/1/2013	2	Constellation NewEnergy, Inc2/7/2013		893264	Worthley Brook	<u>404.97</u>
						Vendor Total:	1,328.39
2765	3/8/2013	2	Constellation NewEnergy, Inc2/16/2013		904750	Washington St	<u>144.16</u>
						Vendor Total:	144.16
2776	3/15/2013	2	Constellation NewEnergy, Inc2/26/2013		914643	Bradman St	<u>98.29</u>
						Vendor Total:	98.29
2771	3/8/2013	3	Craig Millett	3/5/2013	1445	reimburse tanker endorse fee	<u>10.00</u>
						Vendor Total:	10.00
2772	3/8/2013	2	E.J. Prescott, Inc.	2/15/2013	463834	vas usage-Washington St	<u>1,609.27</u>
						Vendor Total:	1,609.27
2750	2/22/2013	2	Frechette's	2/15/2013	35693	oil, files-saw	<u>29.45</u>
						Vendor Total:	29.45
2736	2/15/2013	1	Gilman Electrical Supply	1/31/2013	758754	Worthley Brook	<u>575.75</u>
						Vendor Total:	575.75
2751	2/22/2013	2	Grainger	2/4/2013	905811	E-6	<u>181.46</u>
						Vendor Total:	181.46
2749	2/22/2013	2	Howard P. Fairfield	2/20/2013	183836	2013 Camera & 4 magnets-maint	<u>1,400.00</u>
2749	2/22/2013	2	Howard P. Fairfield	2/20/2013	183836	2013 Camera & 4 magnets-maint	<u>7,800.00</u>
						Vendor Total:	9,200.00
2770	3/8/2013	2	K & K Excavation, Inc.	2/15/2013	12205	Washington St	<u>169.13</u>
						Vendor Total:	169.13

**Auburn Sewerage District
Accounts Payable Alpha Check Register
February 15, 2013 thru March 15, 2013**

3/14/2013

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
2757	3/1/2013	2	K. L. Jack & Co., Inc.	2/11/2013	533444	E-6 pump repair	<u>81.38</u>
Vendor Total:							81.38
2758	3/1/2013	2	L.A.W.P.C.A.	2/4/2013	379	February	<u>124,656.16</u>
Vendor Total:							124,656.16
2759	3/1/2013	2	Maine Municipal Assoc.	2/15/2013	58273	Unemployment	<u>664.75</u>
Vendor Total:							664.75
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2001FSFR	<u>122.29</u>
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2001FSFR	<u>8,153.17</u>
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2004FS	<u>121.30</u>
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2004FS	<u>90.98</u>
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2004FS	<u>6,065.01</u>
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2009FS	<u>1,073.43</u>
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2009FS	<u>460.04</u>
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2009FS	<u>2,613.40</u>
2779	3/15/2013	3	Maine Municipal Bond Bank	2/25/2013	4/1/13-	2009FS	<u>28,056.00</u>
Vendor Total:							46,755.62
2760	3/1/2013	3	Maine Municipal Emp.Hlth.	2/12/2013	1436	March	<u>6,982.76</u>
2760	3/1/2013	3	Maine Municipal Emp.Hlth.	2/12/2013	1436	March	<u>71.10</u>
2760	3/1/2013	3	Maine Municipal Emp.Hlth.	2/12/2013	1436	March	<u>197.45</u>
2760	3/1/2013	3	Maine Municipal Emp.Hlth.	2/12/2013	1436	March	<u>498.00</u>
2760	3/1/2013	3	Maine Municipal Emp.Hlth.	2/12/2013	1436	March	<u>1,232.26</u>
Vendor Total:							8,981.57
2752	2/22/2013	2	Morin Excavating, Inc.	2/16/2013	09-910	Washington St	<u>512.30</u>
Vendor Total:							512.30
2741	2/15/2013	1	New England Crane	1/24/2013	N12102	tk#27 chain	<u>167.41</u>
Vendor Total:							167.41
2742	2/15/2013	2	Redlon & Johnson	2/3/2013	049892	Lewiston Jct	<u>77.28</u>
Vendor Total:							77.28
2753	2/22/2013	1	Rent-It Of Maine, Inc.	2/1/2013	33525	Lewiston Jct	<u>328.80</u>
Vendor Total:							328.80
2761	3/1/2013	2	Rent-It Of Maine, Inc.	2/8/2013	33491	Washington St	<u>351.00</u>
2761	3/1/2013	2	Rent-It Of Maine, Inc.	2/8/2013	33515	Washington St	<u>494.00</u>
2761	3/1/2013	2	Rent-It Of Maine, Inc.	2/8/2013	33490	Washington St	<u>1,042.90</u>
Vendor Total:							1,887.90
2775	3/15/2013	3	Robert Cavanagh	3/11/2013	1451	Trustee yearly	<u>150.00</u>
Vendor Total:							150.00
2732	2/15/2013	2	Ron Blake	2/1/2013	1427	customer refund	<u>55.00</u>
Vendor Total:							55.00
2773	3/8/2013	3	Secretary of State	3/4/2013	1447	Farris tanker endorse	<u>10.00</u>

**Auburn Sewerage District
Accounts Payable Alpha Check Register
February 15, 2013 thru March 15, 2013**

3/14/2013

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
						Vendor Total:	10.00
2743	2/15/2013	1	St.Laurent & Son, Inc.	1/10/2013	11270	Washington St	<u>22,376.70</u>
						Vendor Total:	22,376.70
2762	3/1/2013	2	Ted Berry Co., Inc.	2/12/2013	1437	Washington St	<u>1,085.00</u>
2762	3/1/2013	2	Ted Berry Co., Inc.	2/4/2013	10710	Auburn Mall apts plugged main	<u>1,240.00</u>
						Vendor Total:	2,325.00
2740	2/15/2013	2	Treasurer, State of Maine	2/5/2013	1428	annual discharge fee	<u>771.33</u>
						Vendor Total:	771.33
2744	2/15/2013	1	UNTIL ME	1/30/2013	1429	Green Turtle	<u>23.22</u>
						Vendor Total:	23.22
2780	3/15/2013	2	UNTIL ME	2/27/2013	1444	Green Turtle	<u>24.89</u>
						Vendor Total:	24.89
2738	2/15/2013	1	Vantagepoint Transfer Agent-1/31/2013		1430	Jan	<u>1,380.17</u>
						Vendor Total:	1,380.17
2768	3/8/2013	2	Vantagepoint Transfer Agent-2/28/2013		1442	Feb	<u>1,178.09</u>
						Vendor Total:	1,178.09
2737	2/15/2013	1	Vantagepoint Transfer Agent-1/31/2013		1431	Jan	<u>973.18</u>
						Vendor Total:	973.18
2767	3/8/2013	2	Vantagepoint Transfer Agent-2/28/2013		1441	Feb	<u>859.01</u>
						Vendor Total:	859.01
2739	2/15/2013	1	Vantagepoint Transfer Agent-1/31/2013		1432	Jan	<u>50.00</u>
						Vendor Total:	50.00
2769	3/8/2013	2	Vantagepoint Transfer Agent-2/28/2013		1440	Feb	<u>40.00</u>
						Vendor Total:	40.00
Grand Total:							321,938.85

Net Payroll + taxes 21,634.22
\$ 343,573.07

ASD BILLS PAID

2/28/2013

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Auburn Water District	shared employees benefit allocation	1604-000	2604-000	639.30
Auburn Water District	shared employees wage allocation	1685-000	2601-600	1,420.68
Auburn Water District	petty cash - Jan	1142-300	2620-800	7.06
Auburn Water District	petty cash - Feb	1142-300	2675-800	1.57
Auburn Water District	petty cash - Feb	1142-300	2620-800	12.84
City of Auburn	gas for month of Jan	1142-300	2650-120	324.31
City of Auburn	gas for month of Jan	1142-300	2650-121	189.67
City of Auburn	Washington St-traffic detail for Jan	1142-300	2650-190	710.50
City of Auburn	gas accrual for Jan reversed	1142-300	2650-120	(300.00)
City of Auburn	gas accrual for Jan reversed	1142-300	2650-121	(150.00)
City of Auburn	GIS update - Aerial Photography	1142-300	2675-600	4,065.00
Affiliated Healthcare	register John for class	1142-300	2675-500	22.50
Bisson Enterprises, Inc.	office cleaning - Feb	1142-300	2675-500	282.50
Budget Documents	monthly contract	1142-300	2675-800	119.92
Central Maine Power	power @ 268 Court Street - Feb	1142-300	2615-500	164.49
Central Maine Power	power @ 268 Court Street - Feb	1142-300	2615-800	82.25
Certified Laboratories	shop - grease	1142-300	2620-500	278.09
Constellation NewEnergy	energy charge @ 268 Court Street - Feb	1142-300	2615-500	252.82
Constellation NewEnergy	energy charge @ 268 Court Street - Feb	1142-300	2615-800	126.41
Dig Safe System, Inc.	estimated cost - Feb	1142-300	2675-600	324.31
Dig Safe System, Inc.	estimated cost - Mar	1142-300	2675-600	324.31
DirigoNet	domain fee - email spam	1142-300	2675-800	25.00
DirigoNet	expand c drive	1142-300	2675-800	42.50
FedEx	February deliveries	1142-300	2675-800	40.95
Firesafe Equipment	update fire extinguishers	1142-300	2620-500	33.75
Home Depot	batteries, sign makings	1142-300	2620-500	157.30
Kennebec Equipment	pump parts - Court St	1142-300	2620-500	109.87
Kennebec Equipment	pump parts - Court St	1142-300	2620-500	13.05
Kennebec Equipment	core drill extension	1142-300	2620-500	31.58
City of Lewiston	wages and benes - Dan Rodrigue - Feb	1142-300	2601-600	1,327.75
City of Lewiston	wages and benes - Dan Rodrigue - Feb	1142-300	2604-000	570.51
City of Lewiston	wages and benes - Dan Rodrigue - Feb	1142-300	2658-000	50.26
Maine State Retirement System	retirement contribution - Feb	1142-300	2241-030	179.45
Maine State Retirement System	retirement contribution - Feb	1142-300	2604-000	1,462.32
Maine State Retirement System	retirement contribution - life - actives	1142-300	2241-030	9.66
Maine State Retirement System	retirement contribution - life - retirees	1142-300	2241-040	27.27
Maine Water Company	accounting services - Greg Leighton - Feb	1142-300	2632-800	1,870.00
Maine Oxy	acetulene -shop	1142-300	2620-500	12.97
WB Mason	dividers, mailers	1142-300	2620-800	21.80
WB Mason	staples, elastics, paper, ink	1142-300	2620-800	94.39
WB Mason	toilet tissue	1142-300	2620-500	37.24
WB Mason	ink, envelopes	1142-300	2620-800	43.72
Napa	Feb stmt	1142-300	2620-500	34.10
Northern Data Systems	customer billing - Feb	1142-300	2675-700	766.72
Northern Data Systems	annual software	1142-300	2675-800	4,134.00
Northern Data Systems	qtrly H/W maintenance	1142-300	2675-800	183.00
Oxford Networks	telephone service - Jan	1142-300	2676-800	133.43
Panini	ink for check reader	1142-300	2620-800	27.76
Pine Tree Waste	bulk waste - Jan	1142-300	2675-500	54.55
Pitney Bowes	rental 3/1 to 5/31	1142-300	2675-800	200.00
Pitney Bowes	rental 3/1 to 5/31	1142-300	2675-800	30.00
Pitney Bowes	postage	1142-300	2675-800	400.00
Pitney Bowes	postage	1142-300	2675-700	600.00
Postmaster	box #3500 yearly rental	1142-300	2675-800	205.00
Sign Store	signs - safety	1142-300	2675-500	742.50
Staples	bubble wrap	1142-300	2620-800	6.49
St. Marys Health System	hearing test	1142-300	2675-600	271.50
John Storer	business mileage reimbursement - Feb	1142-300	2675-500	175.00
Thayer Corp	maintenance agreement	1142-300	2675-500	377.43
U.S. Cellular	cell phones - Feb	1142-300	2676-500	213.25
United Way	employee contribution - Feb	1142-300	2241-000	24.00
Unitil	268 Court Street - Feb	1142-300	2620-500	1,286.95
Wells Fargo Financial	Konica Digital Copier - lease - Feb	1142-300	2675-800	107.10
Wright Pierce	Littlefield Bridge-Dec	1142-300	2105-864	1,375.00
				26,407.65

**Auburn Sewerage District
Accounts Payable Alpha Check Register
March 16, 2013 thru April 09, 2013**

4/9/2013

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
2782	3/22/2013	3	Andros. Registry Of Deeds	3/20/2013	1458	release liens	48.00
Vendor Total:							48.00
2787	3/29/2013	3	Andros. Registry Of Deeds	3/27/2013	1460	Place/ release liens	112.00
Vendor Total:							112.00
2797	4/5/2013	4	Andros. Registry Of Deeds	4/4/2013	1466	release lien	16.00
Vendor Total:							16.00
2798	4/5/2013	3	Auburn Sewerage District	4/4/2013	1467	petty cash-March	5.93
2798	4/5/2013	3	Auburn Sewerage District	4/4/2013	1467	petty cash-March	10.00
Vendor Total:							15.93
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	1,375.00
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	24.00
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	1,870.00
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	24.31
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	39.67
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	710.50
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	50.26
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	1,654.48
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	4,985.12
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	1,366.72
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	5,489.04
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	213.25
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	189.11
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	133.43
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	27.27
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	2,748.43
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	2,672.13
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	417.31
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	208.66
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	1,994.90
2788	3/29/2013	2	Auburn Water District	3/13/2013	Bk25Pg	Feb	214.06
2788	3/29/2013	3	Auburn Water District	3/18/2013	Bk25P2	bi annual meter fee	25,000.00
Vendor Total:							51,407.65
2790	3/29/2013	3	Constellation NewEnergy, Inc	3/12/2013	930654	Lewiston Jct	213.05
2790	3/29/2013	3	Constellation NewEnergy, Inc	3/12/2013	930641	River Station	372.68
2790	3/29/2013	3	Constellation NewEnergy, Inc	3/7/2013	925763	Wortley Brook	258.54
2790	3/29/2013	3	Constellation NewEnergy, Inc	3/13/2013	932076	Moose Brook	227.13
2790	3/29/2013	3	Constellation NewEnergy, Inc	3/12/2013	931117	Morrow Road	9.46
Vendor Total:							1,080.86
2800	4/5/2013	3	Constellation NewEnergy, Inc	3/19/2013	938928	Washington St	146.47
Vendor Total:							146.47
2783	3/22/2013	3	Gilman Electrical Supply	3/19/2013	764078	Worthley Brook	245.76
2783	3/22/2013	3	Gilman Electrical Supply	3/19/2013	764077	Worthley Brook	569.99

**Auburn Sewerage District
Accounts Payable Alpha Check Register
March 16, 2013 thru April 09, 2013**

4/9/2013

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
						Vendor Total:	815.75
2791	3/29/2013	3	Graybar	3/11/2013	965377	River Station	<u>2,850.00</u>
						Vendor Total:	2,850.00
2784	3/22/2013	3	Group Dynamic, Inc.	3/11/2013	1455	January	<u>33.00</u>
2784	3/22/2013	3	Group Dynamic, Inc.	3/11/2013	1456	February	<u>33.00</u>
2784	3/22/2013	3	Group Dynamic, Inc.	3/11/2013	1457	March	<u>33.00</u>
						Vendor Total:	99.00
2801	4/5/2013	4	Group Dynamic, Inc.	3/14/2013	1465	April	<u>33.00</u>
						Vendor Total:	33.00
2802	4/5/2013	3	Horizon Solutions, LLc	3/13/2013	400897	Littlefield Bridge	<u>1,794.78</u>
2802	4/5/2013	3	Horizon Solutions, LLc	3/18/2013	400897	Littlefield Bridge	<u>252.00</u>
						Vendor Total:	2,046.78
2792	3/29/2013	3	L.A.W.P.C.A.	3/1/2013	381	2001 LTD	<u>5,685.63</u>
2792	3/29/2013	3	L.A.W.P.C.A.	3/1/2013	383	2005 LTD	<u>5,237.06</u>
2792	3/29/2013	3	L.A.W.P.C.A.	3/1/2013	385	2008 LTD	<u>5,864.59</u>
2792	3/29/2013	3	L.A.W.P.C.A.	3/1/2013	387	2010 LTD	<u>6,079.91</u>
2792	3/29/2013	3	L.A.W.P.C.A.	3/1/2013	389	2011 LTD	<u>71,203.68</u>
2792	3/29/2013	3	L.A.W.P.C.A.	3/1/2013	391	2003 LTD	<u>2,591.66</u>
2792	3/29/2013	3	L.A.W.P.C.A.	3/1/2013	393	March	<u>124,656.16</u>
						Vendor Total:	221,318.69
2793	3/29/2013	3	Libby's Welding	3/27/2013	0927	tk#27 welding on floor	<u>721.00</u>
						Vendor Total:	721.00
2794	3/29/2013	4	Maine Municipal Assoc.	4/1/2013	65639	w/comp 2nd pymt	<u>2,901.00</u>
						Vendor Total:	2,901.00
2795	3/29/2013	4	Maine Municipal Emp.Hlth.	3/12/2013	1459	April	<u>6,982.76</u>
2795	3/29/2013	4	Maine Municipal Emp.Hlth.	3/12/2013	1459	April	<u>71.10</u>
2795	3/29/2013	4	Maine Municipal Emp.Hlth.	3/12/2013	1459	April	<u>198.13</u>
2795	3/29/2013	4	Maine Municipal Emp.Hlth.	3/12/2013	1459	April	<u>498.00</u>
2795	3/29/2013	4	Maine Municipal Emp.Hlth.	3/12/2013	1459	April	<u>1,232.26</u>
						Vendor Total:	8,982.25
2781	3/22/2013	3	Mike Lupardo	3/18/2013	1454	sewer maintenance	<u>185.00</u>
						Vendor Total:	185.00
2796	3/29/2013	3	Paul's Clothing Store	3/14/2013	31413	Farris	<u>90.99</u>
2796	3/29/2013	3	Paul's Clothing Store	3/25/2013	32513	Farris	<u>34.99</u>
						Vendor Total:	125.98
2806	4/5/2013	3	Petro's Ace Hardware	3/14/2013	75127	tk #27 brush, roller	<u>28.46</u>
						Vendor Total:	28.46
2807	4/5/2013	3	Pierce Atwood LLP	3/22/2013	808066	legal services	<u>2,520.08</u>
						Vendor Total:	2,520.08

**Auburn Sewerage District
Accounts Payable Alpha Check Register
March 16, 2013 thru April 09, 2013**

4/9/2013

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
2785	3/22/2013	3	Redlon & Johnson	3/15/2013	71914	Littlefield Bridge	17.08
Vendor Total:							17.08
2808	4/5/2013	3	Rent-It Of Maine, Inc.	3/15/2013	33626	Littlefield Bridge	270.25
Vendor Total:							270.25
2809	4/5/2013	3	Roger's Precision Machine, In	3/20/2013	4468	River Station	312.00
Vendor Total:							312.00
2799	4/5/2013	3	Sullivan Associates	3/21/2013	28474	Lewiston Jct	887.70
Vendor Total:							887.70
2786	3/22/2013	3	US Bank Corporate Trust Bos	2/25/2013	1446	Series 2003 A & C	2,187.29
2786	3/22/2013	3	US Bank Corporate Trust Bos	2/25/2013	1446	Series 2003 A & C	4,389.19
Vendor Total:							6,576.48
2804	4/5/2013	3	Vantagepoint Transfer Agent-3/31/2013		1462	March	1,146.36
Vendor Total:							1,146.36
2803	4/5/2013	3	Vantagepoint Transfer Agent-3/31/2013		1463	March	1,016.74
Vendor Total:							1,016.74
2805	4/5/2013	3	Vantagepoint Transfer Agent-3/31/2013		1464	March	40.00
Vendor Total:							40.00
Grand Total:							305,720.51

Net Payroll + taxes

19,933.89
325,654.40

ASD BILLS PAID
3/31/2013

Auburn Water District	shared employees benefit allocation -	1604-000	2604-000	\$ 645.61
Auburn Water District	shared employees wage allocation -	1685-000	2601-600	\$ 1,434.70
Auburn Water District	petty cash - Mar	1142-300	2620-800	\$ 23.02
Auburn Water District	petty cash - Mar	1142-300	2620-500	\$ 13.89
Auburn Water District	petty cash - Mar	1142-300	2604-000	\$ 31.38
City of Auburn	gas for month of Feb	1142-300	2650-120	\$ 208.22
City of Auburn	gas for month of Feb	1142-300	2650-121	\$ 373.89
City of Auburn	gas for month of - March	1142-300	2650-120	\$ 225.80
City of Auburn	gas for month of - March	1142-300	2650-121	\$ 106.51
City of Auburn	GIS update - Aerial Photography - CREDIT	1142-300	2675-600	\$(2,565.00)
Bellone Answering Service	answering service - Mar	1142-300	2675-500	\$ 38.00
Bellone Answering Service	answering service - Feb	1142-300	2675-800	\$ 37.50
Bisson Enterprises, Inc.	office cleaning - March	1142-300	2675-500	\$ 282.50
Central Maine Power	power @ 268 Court Street -	1142-300	2615-500	\$ 153.24
Central Maine Power	power @ 268 Court Street -	1142-300	2615-800	\$ 76.62
Constellation NewEnergy	energy charge @ 268 Court Street - Mar	1142-300	2615-500	\$ 226.93
Constellation NewEnergy	energy charge @ 268 Court Street - Mar	1142-300	2615-800	\$ 113.47
DirigoNet	domain fee - email spam - March	1142-300	2675-800	\$ 25.00
DirigoNet	laptop update	1142-300	2675-800	\$ 63.75
Eastern Fire	annual fee - sprinkler	1142-300	2675-500	\$ 145.00
Eastern Fire	service call 268 Court St	1142-300	2675-500	\$ 84.37
Firesafe Equipment	fire extinguisher refills	1142-300	2620-500	\$ 293.05
Firesafe Equipment	fire extinguisher training	1142-300	2620-500	\$ 75.00
Firesafe Equipment	refill extinguisher - barn	1142-300	2620-500	\$ 17.25
Gilman Electric	networking parts	1142-300	2620-500	\$ 112.82
Goodman Wiping	rags	1142-300	2620-500	\$ 34.75
Rod Hill	purchased 5 panic buttons for office	1142-300	2620-800	\$ 74.99
Home Depot	towels, paint, set up Travis computer parts, nuts, bolts	1142-300	2620-500	\$ 227.58
HR Distributors	radio cable & parts	1142-300	2677-000	\$ 78.59
Human Resources	district analysis	1142-300	2242-000	\$ 750.00
IDCSERVCO Business Svcs	toner	1142-300	2620-800	\$ 245.72
Kele	security devices - 268 Court St	1142-300	2620-500	\$ 362.86
Kennebec Equipment	light tower	1142-300	2343-000	\$ 1,500.00
MM Health Ins	health insurance premium adjustment for David Hamann -	1241-070	2241-070	\$ 72.24
MM Health Ins	health insurance premium adjustment for David Hamann -	1241-050	2241-050	\$ 9.59
MM Health Ins	health insurance premium adjustment for David Hamann -	1241-065	2241-065	\$ 28.73
City of Lewiston	wages and benes - Dan Rodrigue - March	1142-300	2601-600	\$ 1,217.80
City of Lewiston	wages and benes - Dan Rodrigue - March	1142-300	2604-000	\$ 529.99
City of Lewiston	wages and benes - Dan Rodrigue - March	1142-300	2658-000	\$ 40.82
Maine Radio	voice radios	1142-300	2105-867	\$ 1,771.50
Maine Radio	radios	1142-300	2105-867	\$ 1,186.50
Maine State Retirement System	retirement contribution - March	1142-300	2241-030	\$ 129.04
Maine State Retirement System	retirement contribution - March	1142-300	2604-000	\$ 1,421.22
Maine State Retirement System	retirement contribution - life - actives	1142-300	2241-030	\$ 9.66
Maine State Retirement System	retirement contribution - life - retirees	1142-300	2241-040	\$ 27.27
Maine Water Company	accounting services - Greg Leighton - March	1142-300	2632-800	\$ 1,815.00
Maine Oxy	shop-welder	1142-300	2620-500	\$ 42.99
Maine Oxy	shop- oxygen	1142-300	2620-500	\$ 10.89
WB Mason	folders, files	1142-300	2620-800	\$ 25.73
WB Mason	refill lead, green bar paper	1142-300	2620-800	\$ 72.56
WB Mason	card sleeves, ribbon, air	1142-300	2620-800	\$ 18.47
WB Mason	letter tray, folders	1142-300	2620-800	\$ 12.19
WB Mason	stamp pads	1142-300	2620-800	\$ 3.79
WB Mason	address stamp	1142-300	2620-800	\$ 4.89
WB Mason	ink	1142-300	2620-800	\$ 15.00
Napa	airhose, rain nex	1142-300	2620-500	\$ 91.41
Napa	adapter, coupler	1142-300	2620-500	\$ 16.52
Ucom paging dba Northeast	paggers - March to May	1142-300	2675-600	\$ 72.69
Northern Data Systems	customer billing - March	1142-300	2675-700	\$ 718.40
Oxford Networks	telephone service - March	1142-300	2676-800	\$ 136.23
Pine Tree Waste	bulk waste - March	1142-300	2675-500	\$ 54.42
Redlon & Johnson	backflow preventer - boiler room	1142-300	2620-500	\$ 123.54
Sensus	annual software support	1142-300	2675-800	\$ 762.30
Spiller's	marking paint	1142-300	2620-600	\$ 97.62
Staples	office casters	1142-300	2620-500	\$ 19.99
John Storer	business mileage reimbursement - Mar	1142-300	2675-500	\$ 175.00
Sun Journal	help ad for vacuum truck, water operator	1142-300	2675-600	\$ 637.30
U.S. Cellular	cell phones - March	1142-300	2676-500	\$ 197.90
United Way	employee contribution - March	1142-300	2241-000	\$ 24.00
Unitil	268 Court Street - March	1142-300	2620-500	\$ 1,057.99
UPS	return to Batteries Plus	1142-300	2620-500	\$ 4.58
Wells Fargo Financial	Konica Digital Copier - lease - Mar	1142-300	2675-800	\$ 107.10

18,279.87

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	Cut
15 Church St	1	Flushed from Turner St 340ft to end		1		
25 Marston St	1	Plugged Service on owner		1		
165 West Shore Rd	1	Plugged Service on owner		1		
299 Park Av	1	Plugged Service on owner		1		
41 Taft Av	1	Plugged Service on owner		1		
467 Court St	1	On owner		1		
47 Royal Oaks Dr/ Andrea Ln	1	Main Okay - unplugged service (wipes)		1		
47 Goodrich Av	1	On owner		1		
138 Everett Rd	1	New connections	1			
Monthly Totals	9		1	8	0	0
2012 Monthly Totals	2		1	0	1	0
YTD Totals	14		1	12	1	0

LIFT STATIONS

Location	No.	Comments
W-3	1	Pulled pump #2 - removed wet wipes
Worthley Brook, Moose Brook	1	Check stations
W-3	1	Reset pump #1 - high amps, needs to be pulled
River Station	1	VFD#2 fault - ran backwards reset sequence
W-2	1	High wet well
W-3	1	Pulled pump #1 - plugged
Washington St	1	Pump #2 fail - generator tripped
Worthley Brook	1	Install/troubleshoot guardian radio
Marrow Rd	1	Check stations
Green Turtle	1	Check stations
River Station	1	Check, ran pumps - checked amps
River Station	1	Low wet well
Monthly Totals	12	
2012 Monthly Totals	19	
YTD Totals	37	

OVERFLOWS

Item	Quantity	Comments
Download CSO's	1	
Riverside CSO	1	changed out radio cable
Monthly Totals	2	
YTD Totals	5	

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	4.2	1.31	1360	3.26	9	55	-4	21	1.5
February	39.6	3.56	1139	2.55	13	44	1	24	1.1
March	16.5	1.85	930	3.64	8	53	15	33	0.5
April									
May									
June									
July									
August									
September									
October									
November									
December									
YTD Totals	60.30	6.72							

* From www.wunderground.com

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	45	19	2	6	0	2	1	6	9	0	0	0
February	20	10	1	1	0	1	3	3	1	0	0	0
March	91	30	3	41	0	1	3	5	8	0	0	0
April												
May												
June												
July												
August												
September												
October												
November												
December												
YTD Totals	156	59	6	48	0	4	7	14	18	0	0	0
2012 Totals	157	68	6	42	0	0	4	12	13	3	9	0

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	3			1	2	0	0	0	0	0	0
Water District	9	0	1	1		0	4	2	0	0	1
Monthly Totals	12	0	1	2	2	0	4	2	0	0	1
2012 Monthly Totals	14	1	0	0	2	2	3	2	1	3	0
YTD Totals	46	2	1	7	8	6	17	3	1	0	1

OTHER ACTIVITIES

1. Training - new video camera
2. Trench safety training
3. Littlefield Bridge Project/Electrical service
4. Work zone safety - Sexual Harassment
5. Block Maple Hill Rd with rocks
6. Training - Emergency Action Plan & Fire Extinguishers

Memo

To: Water & Sewer District Trustees
From: John Storer
CC: Files
Date: March 15, 2013
Re: Election of Officers – Auburn Water & Sewerage Districts

Each March, the regular Trustee Meetings are designated as Annual Meetings, at which time the Trustees are supposed to conduct an election of Officers: which would include President, Treasurer, Clerk, Auditor, & Superintendent. Additionally, since our Finance Manager position remains vacant, I would like to ask for a motion to appoint Greg Leighton from Maine Water as our Financial Advisor.

I'm paraphrasing from the respective District Charters and Bylaws – but the intent of the March Annual Meetings is that the *"board of trustees shall organize by electing one of their number president at a meeting to be held in the month of March..... Said trustees shall choose annually a superintendent, treasurer and clerk, and employ from time to time such other officers, agents and servants as they deem necessary. Said officers, agents and servants shall perform such duties as shall be designated by the trustees....."*

My recommendation is to reappoint me as Superintendent & Clerk; appoint Greg Leighton to serve as our Financial Advisor; and reappoint the firm of Horton, McFarland & Veysey, LLC as our auditor.

For reference, the officers for each of the Districts over the past 2 years are listed below:

Auburn Sewerage District

2011 - President – Joe DeFilipp; Treasurer – Beverley Heath

2012 – President – Beverley Heath; Treasurer – Bob Cavanagh

Auburn Water District

2011 - President – K. C. Geiger; Treasurer – Bruce Rioux

2012 – President – Bruce Rioux; Treasurer – K. C. Geiger

Thank you,


John Storer

AUBURN WATER DISTRICT	INITIAL	CURRENT	END OF		WARD
<u>TRUSTEES</u>	<u>APPOINTMENT</u>	<u>APPOINTMENT</u>	<u>CURRENT</u>	<u>APPOINT.</u>	<u>POSITION</u>
Preston Chapman	1996	2011	2015	Trustee	5
Robert Cavanagh	2009	2009	2013	Trustee	1
Lee Upton	2012	2012	2016	Trustee	2
Jim Wilkins	2012	2012	2014	Trustee	2
Bruce B. Rioux	1996	2012	2013	President	5
K. C. Geiger	1998	2010	2014	Treasurer	5
Tizz Crowley	Mayor's Representative	2012	2014	Trustee	1

The expiring terms for Bob Cavanagh and Bruce Rioux are scheduled to be addressed at the City Council Meeting of April 16, 2013

AUBURN SEWERAGE	INITIAL	CURRENT	END OF		WARD
<u>DISTRICT</u>	<u>APPOINTMENT</u>	<u>APPOINTMENT</u>	<u>CURRENT</u>	<u>APPOINT.</u>	<u>POSITION</u>
<u>TRUSTEES</u>					
Joseph DeFilipp	2003	2010	2014	Trustee	3
Jeffrey Preble	1995	2011	2015	Trustee	5
Stephen Ness	1990	2010	2014	Trustee	4
Robert Cavanagh	2006	2011	2015	Treasurer	1
Beverley Heath	2001	2013	2017	President	2
Heidi McCarthy	2012	2012	2016	Trustee	4
Tizz Crowley	Mayor's Representative	2012	2014	Trustee	1

Beverly Heath was reappointed at the City Council Meeting of April 1, 2013



**ANDROSCOGGIN
LAND TRUST**

John Storer, Superintendent
Auburn Water & Sewerage Districts
P.O. Box 414
Auburn, Maine 04212-0414

April 11, 2013

Dear John,

Thank you for your consideration regarding the rental of fire proof storage space to the Androscoggin Land Trust (ALT).

In order for ALT to fulfill its conservation purposes, and its obligations as an organization serving the public interest, it must maintain authentic, accurate, genuine and secure records in a manner that is transparent and maintains the public's trust.

ALT's Records Retention Policy, which governs how records are maintained to comply with the standards and practices established by the Land Trust Accreditation Program and the Land Trust Alliance, directs that all originals of irreplaceable documents, including those that are essential to the defense of each land transaction, are to be kept in one location, with at least one copy in another location. Originals shall not be used for daily purposes, but rather stored and protected from fire, flood, and other damage in a fire proof container.

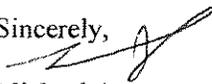
In order to achieve the goals of our Records Retention Policy, ALT is interested in partnering with the Auburn Water & Sewerage Districts (AWSD) to store its original documents in one of AWSD's fire proof vaults located in the Auburn Water District Building on Court St.

Additionally, as both organizations have a long-standing relationship where ALT annually monitors AWSD's existing conservation easements, exposure to how ALT maintains its original land conservation files, may be helpful to AWSD in the long-term stewardship of its conserved lands as well.

Per our recent conversation, I've attached a draft MOU for AWSD's review.

Please don't hesitate to contact me with any questions you may have.

Sincerely,


Michael Auger
Director of Land Protection & Stewardship

Board of Directors

Judith Marden – *Greene*
President

James F. Pross – *Auburn*
Vice President

Mark Overhaug – *Yarmouth*
Treasurer

Dana Little – *Auburn*
Secretary

John Ackerman – *Durham*

Doug Boyd – *Lewiston*

Keith Comeau – *Leeds*

Peter Garcia – *Auburn*

Jason C. Libby – *New
Gloucester*

Camille Parrish – *Auburn*

Elwood "Woody" Trask –
Auburn

Staff

Jonathan P. LaBonté
Executive Director

Michael Auger
*Director of Land Protection
& Stewardship*

Kathy Young
*Membership & Development
Director*



Androscoggin Land Trust
PO Box 3145 Auburn, Maine 04212
www.androscogginlandtrust.org www.latrails.org
Phone: (207) 782-2302



A Program of
the Androscoggin Land Trust

MEMORANDUM OF AGREEMENT
BETWEEN
THE AUBURN WATER & SEWERAGE DISTRICTS
AND THE ANDROSCOGGIN LAND TRUST
FOR USE OF A FIRE PROOF VAULT

This Memorandum of Agreement is made and entered into by and between the Auburn Water & Sewerage Districts (hereinafter referred to as "AWSD") and the Androscoggin Land Trust (hereinafter referred to as "ALT") for the purpose of documenting the arrangement whereby AWSD will provide space in its fire proof vault located at 268 Court St., Auburn, Maine for storage of ALT's original documents.

AWSD and ALT in consideration of the above agree to the following:

1. ALT will pay AWSD an annual nominal fee in the amount of _____ for use of the fire proof vault due on the first business day of January each year.
2. ALT will provide the documents to AWSD in a lockable filing cabinet(s) for storage in the first floor fire proof vault which is locked every night by AWSD.
3. The total amount of storage space provided to ALT by AWSD shall not exceed two 4-drawer vertical filing cabinets.
4. ALT will provide 24 hour notice within normal business hours before requesting access to retrieve or review ALT's stored files.

By signature, both parties agree to the terms of this Memorandum of Agreement:

John B. Storer, Superintendent
Auburn Water & Sewerage Districts

Date _____

Jonathan P. LaBonte, Executive Director
Androscoggin Land Trust

Date _____

Lewiston - Auburn Water Pollution Control Authority												
Cost Apportionment Summary - First Half of 2013												
cmr 4/8/2013												
Lewiston Sewer Division				Auburn Sewerage District								
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$		
January	54.00%	\$146,335.50	61.16%	\$165,738.51	(\$19,403.00)	0	46.00%	\$124,656.17	38.84%	\$105,253.16	\$19,403.00	0.0
February	54.00%	\$146,335.50	56.66%	\$153,543.88	(\$7,208.38)	0	46.00%	\$124,656.17	43.34%	\$117,447.79	\$7,208.38	0.0
March	54.00%	\$146,335.50	60.24%	\$163,245.38	(\$16,909.88)	0	46.00%	\$124,656.17	39.76%	\$107,746.29	\$16,909.88	0.0
April	55.00%	\$149,045.42	54.64%	\$148,069.85	\$975.57	0	45.00%	\$121,946.25	45.36%	\$122,921.82	(\$975.57)	0.0
May	55.00%	\$149,045.42	56.29%	\$152,541.21	(\$3,495.79)	0	45.00%	\$121,946.25	43.71%	\$118,450.46	\$3,495.79	0.0
June	55.00%	\$149,045.42	54.02%	\$146,389.70	\$2,655.72	0	45.00%	\$121,946.25	45.98%	\$124,601.97	(\$2,655.72)	0.0
Six Month Adjustment			57.17%		(\$43,385.77)				42.83%		\$43,385.77	
Cost Apportionment Summary - Second Half of 2012												
Lewiston Sewer Division				Auburn Sewerage District								
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$		
July	56.00%	\$151,755.34	51.34%	\$139,127.12	\$12,628.21	0	44.00%	\$119,236.33	48.66%	\$131,864.55	(\$12,628.21)	0.0
August	56.00%	\$152,441.34	48.94%	\$133,222.84	\$19,218.50	0	44.00%	\$119,775.33	51.06%	\$138,993.83	(\$19,218.50)	0.0
September	56.00%	\$152,441.34	52.37%	\$142,559.87	\$9,881.47	0	44.00%	\$119,775.33	47.63%	\$129,656.80	(\$9,881.47)	0.0
October	54.00%	\$146,997.00	57.49%	\$156,497.36	(\$9,500.36)	0	46.00%	\$125,219.67	42.51%	\$115,719.31	\$9,500.36	0.0
November	54.00%	\$146,997.00	56.30%	\$153,257.99	(\$6,260.98)	0	46.00%	\$125,219.67	43.70%	\$118,958.68	\$6,260.98	0.0
December	54.00%	\$146,997.00	57.92%	\$157,667.90	(\$10,670.89)	0	46.00%	\$125,219.67	42.08%	\$114,548.77	\$10,670.89	0.0
Six Month Total Adj			54.06%		\$15,295.94				45.94%		(\$15,295.94)	0.0
Average to date			59.35%						40.65%			0.0
Adjustments to date					(\$43,521.26)						\$43,521.26	0.0
Average / Adjustments year end			55.614%		(\$28,089.83)				44.386%		\$28,089.83	0.0

All data in large font are 2013 data, Data shown in smaller, italicized font are 2012 data used for estimation/illustration purposes only.

Utility Trench Restoration

Bid #: LA 2013-001

Bid Date: April 11, 2013

Method	SY	City	L P Poirier & Sons Lewiston		T W Paving Lewiston		P & B Paving Gray	
			Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
A	500	Lewiston	39.50	\$ 19,750.00	28.00	\$ 14,000.00	32.00	\$ 16,000.00
	625	Auburn	39.50	\$ 24,687.50	28.00	\$ 17,500.00	32.00	\$ 20,000.00
B	1,000	Lewiston	45.40	\$ 45,400.00	30.00	\$ 30,000.00	36.00	\$ 36,000.00
	275	Auburn	45.40	\$ 12,485.00	30.00	\$ 8,250.00	36.00	\$ 9,900.00
C	25	Lewiston	39.00	\$ 975.00	35.00	\$ 875.00	35.00	\$ 875.00
	25	Auburn	39.00	\$ 975.00	35.00	\$ 875.00	35.00	\$ 875.00
D	25	Lewiston	42.00	\$ 1,050.00	36.00	\$ 900.00	35.00	\$ 875.00
	25	Auburn	42.00	\$ 1,050.00	36.00	\$ 900.00	35.00	\$ 875.00
Total Lewiston			\$	67,175.00	\$	45,775.00	\$	53,750.00
Total Auburn			\$	39,197.50	\$	27,525.00	\$	31,650.00

Memo to: Water /Sewer Trustees

From: Sid Hazelton, P.E., District Engineer

A handwritten signature in black ink, appearing to read "Sid Hazelton". The signature is written in a cursive style with a large initial "S".

Re: Recommendation for GIS locate equipment

Date: 4/12/13

Dear Water/Sewer Trustees,

Upon investigation of equipment, and review of the quote we received, we recommend the purchase of GIS locate equipment from Maine Technical Source in accordance with the attached quotations.

We propose the purchase of two units: one for our Dig Safe Field Technician, and the other for our field crew foreman.

These units will allow them to locate utilities, and retrieve their location. This is a critical part of populating data fields in our GIS system.

Greg Jalbert

From: btreadwell@mainetechnical.com
Sent: Wednesday, April 10, 2013 11:11 AM
To: Greg Jalbert
Subject: Bid S1264307 PO# Greg Jalbert

Pathfinder \$265
Trimble \$265

Trimble Account
30 day warranty email
2015 if extended

Here is the quotation you requested. If you have any further questions please call me at 207-846-5143 or email me btreadwell@mainetechnical.com.

Thank you!

Hi Greg the pole mount comes with the unit.



MAINE TECHNICAL SOURCE
494 US ROUTE ONE
YARMOUTH, ME 04096-6735
800-322-5003 Fax 207-846-3674

Quotation

03/22/2013	S1264307
ORDER TO:	
MAINE TECHNICAL SOURCE	
494 US ROUTE ONE	
YARMOUTH, ME 04096-6735	
Phone: 800-322-5003	

QUOTE TO:
 CITY OF AUBURN, MAINE
 DEPARTMENT OF PUBLIC WORKS
 296 GRACELAWN ROAD
 AUBURN, ME 04210

SHIP TO:
 CITY OF AUBURN, MAINE
 DEPARTMENT OF PUBLIC WORKS
 296 GRACELAWN ROAD
 AUBURN, ME 04210

15152	Greg Jalbert		Stuart MacDonald
Bill Treadwell		NET 30 NO F/C	04/21/2013 No
DEMO PRODUCT - TRIMBLE BLUE X YUMA TABLET (WINDOWS 7) PACKAGE: SN# RA915U0259 INCLUDES: 1-69560-10 YUMA TABLET 1-69568-00 OFFICE DOCK 1-69561-00 EXTENDED BATTERY SET 1-1500 PELICAN CASE	<i>*Bracket Include</i>	1 ea	4000.00/ea 4000.00
TRIMBLE 99100-01 PRO 6H RECEIVER WITH FLOODLIGHT		1 ea	5400.00/ea 5400.00
TRIMBLE 50538-00 TERRASYNC PROFESSIONAL (45955-VG) WITH GPS PATHFINDER OFFICE SOFTWARE KIT 34191-VG		1 ea	2695.00/ea 2695.00
TRAINING CHARGE - GPS (DOES NOT INCLUDE EXPENSES)		1 ea	1000.00/ea 1000.00
TRIMBLE 53861 GIS 2m CARBON FIBER		1 ea	235.00/ea 235.00

RANGE POLE			
Prices are firm for 30 days only. Applicable Taxes, Freight and Handling are not Included. You are responsible for these charges. Thank You!		Subtotal	13330.00
		Tax	*****
		Freight	0.00
		Handling	0.00
		Total	13330.00

Quote for Field Crew GIS Locate Equipment
Maine Technical Source

4/12/2013

<u>Item</u>	<u>Amount</u>
Juno hand held GIS Unit	\$ 719.00
Receiver	\$ 5,400.00
Software	\$ 1,195.00
Pole	<u>\$ 235.00</u>
Total	\$ 7,549.00

Memo to: Water /Sewer Trustees

From: Sid Hazelton, P.E., District Engineer

Re: Recommendation for Trench Compactor

Date: 4/12/13

A handwritten signature in black ink, appearing to read "Sid Hazelton". The signature is written in a cursive style with a large initial "S".

Dear Water/Sewer Trustees,

Upon review of the quotes we received (attached), we recommend the purchase of the 529lbs/Honda GX270 8 H.P compactor from Jordan Equipment for \$6,663.



Wear Parts—Wire Rope & Assemblies

35 DAVES WAY
HERMON, ME 04401
TELEPHONE: 207-848-9036
FAX: 207-848-9037

18 BLACKSTRAP ROAD
WEST FALMOUTH, ME 04105
TELEPHONE: 207-797-2240
FAX: 207-878-3506
INCOMING ME WATS 900-421-8873

744 CLOUGH MILL ROAD
PEMBROKE, NH 03275
TELEPHONE: 603-228-3877
FAX: 603-228-3564

COMPANY: Auburn Water District

DATE: 3-14-13

ATTN: Travis Leavitt

SENDER: Nate Therriault

FAX: 784-6460

DEPT: Sales

RE: Wacker-Neuson
Vibratory Plate Quotes

PAGES INCLUDING COVER SHEET: 2

QUOTATION



Jordan Equipment Company
 18 Blackstrap Road
 West Falmouth, Maine 04105
 Telephone: 207-797-2240



Jordan Equipment Company
 35 Daves Way
 Hermon, Maine 04401
 Telephone: 207-848-9036

TO: Auburn Water District DATE 3-14-13 PAGE 1 of 1
 Attn: Travis Leavitt Wacker-Nelson
 Vibratory Plate Quotes

ITEM	QUANTITY	PART NUMBER	DESCRIPTION	PRICE EACH	TOTAL
	1	BPU3050A	366 Lbs / Honda GX270 9 H.P. 6,781 ft ² /h	\$5,651	\$5,651
	1	BPU3750A	529 Lbs / Honda GX270 8 H.P. 8,073 ft ² /h	\$6,663	\$6,663
	1	BPU4045A	710 Lbs / Honda GX270 8 H.P. 9,300 ft ² /h	\$8,683	\$8,683

TERMS: ___ % down Net ___ days.

Lease or installment purchase contract:

\$ _____ per mo. for ___ years.

Other

Proposal valid for: 30 days.

Prepared by: _____

Date: _____

Accepted by: _____

Total Equipment Cost \$ _____

Labor, Installation and Test \$ _____

Tax \$ _____

Total Purchase \$ _____

\$ _____

Total \$ _____

Less Down Payment \$ _____

Amount Due _____



To: Auburn Water District

Date: 03-28-2013

Auburn, Maine

Attn: Travis Leavitt

We propose to furnish the equipment described herein and in accordance with specifications, terms, and conditions outlined hereinafter.

(1)JCB VMP24 Reversing Vibratory Plate Compactor weight 517 lbs. and 75HZ frequency, 6.2 hp.

<u>MODEL</u>	<u>SALES AMOUNT</u>
JCB VMP24	\$8,339.00

Above Prices Do Not Include Taxes and Apply For 30 Days Only.

Thank you for the opportunity of quoting on your requirements. If you have any questions or need more information, please do not hesitate to give me a call

Accepted by: _____

By: Mark Page

1-800-640-6050 x 4112
207-653-3574 cell

Title: _____

JCB Product Manager
Northland JCB
23 Foss Road
Lewiston, Maine 04240
mark.page@nitco-lift.com

NORTHLAND JCB A DIVISION OF NITCO

6 Jonspin Road Wilmington, MA 01887 878-688-6900 Fax: 878-658-8837	230 Cherry Street Shrewsbury, MA 01545 508-842-3860 Fax: 508-842-8406	879 Turnpike Street Stoughton, MA 02072 781-341-0321 Fax: 781-646-1315	23 Foss Road Lewiston, ME 04240 207-784-1501 Fax: 207-777-8603	44 Locke Road Concord, NH 03301 603-717-0390 Fax: 603-717-7835
---	--	---	---	---

Kennebec Equipment - Auburn

629 Washington Sreet
 Auburn, ME 04210
 WWW.KENNEBECRENTAL.COM

207-783-2007 phone
 207-777-5647 fax

Status: Quote

Quote #: q758-3

Quoted To Date: Tue 3/12/2013 9:00AM

Operator: Bruce Clark

Customer# 40

AUBURN WATER DISTRICT
 P O BOX 414
 AUBURN, ME 04210

207 784-6469

Contract Info: SAME

Qty	Key	Items Sold	Part#	Status	Each	Price
1	3MS	WACKER BPU3050A COMPACTOR	3MS	Selling	\$7,100.00	\$7,100.00
1	3MS	WACKER BPU3750A COMPACTOR	3MS	Selling	\$8,300.00	\$8,300.00

SPEC. ON BPU 3050A WEIGHT 366LB WIDTH 19.7" HONDA ENGINE LIST \$7,500.00 FREIGHT \$140.00
 SPEC. ON BPU 3750A WEIGHT 529LB WIDTH 19.7" HONDA ENGINE LIST \$8,700.00 FREIGHT \$165.00

Quote valid for 30 days.

RENTAL CONTRACT

Rental:	\$0.00
Damage Waiver:	\$0.00
Sales:	\$15,400.00
Delivery Charge:	\$0.00
Misc. Charges:	\$0.00
Subtotal:	\$15,400.00
TAX EXEMPT:	\$0.00
TOTAL:	\$15,400.00
PAID:	\$0.00
AMOUNT DUE:	\$15,400.00

SIGNATURE: _____

AUBURN WATER DISTRICT

[Concrete Technology](#) [Compaction](#) [Worksite Technology](#) [Compact Equipment](#)

[Search](#) [Site](#)

[Home](#) » [Vibratory Plates](#) » [Reversible vibratory Plates \(200 - 620 lb\)](#)

Vibratory Plates

[Metric](#) [Imperial](#)

Single direction Vibratory Plates
(110 - 240 lb)

Products

Operating weight

Operating width

Engine / Motor manufacturer

[Reversible Vibratory Plates \(200 - 620 lb\)](#)



309 lb

15.8 in

Honda

[Reversible Vibratory Plates \(660 - 1,800 lb\)](#)



[BPU 2540A»](#)

[Vibratory plates with remote control \(1,100 - 2,600 lb\)](#)



366 - 385.8 lb

19.7 in

Honda / Hatz

[Dealer Locator](#)



[BPU 3050A, DPU 3050H»](#)



529 - 544.5 lb

19.7 in

Honda / Hatz

[BPU 3750A, DPU 3750H»](#)

[Contact](#)

[Home](#) [Contact](#) [Request Dealer](#) [Privacy Policy](#) [Terms of Use](#) [Feedback](#) [Imprint](#) [Language](#) English

© 2013 Wacker Neuson SE

AUBURN WATER DISTRICT

MEMBER MAINE WATER UTILITIES ASSOCIATION

268 COURT ST. - P.O. BOX 414

AUBURN, MAINE 04212-0414

April 9, 2013

Clinton Deschene, City Manager
City of Auburn
60 Court Street
Auburn, ME 04210

**RE: City of Auburn/Auburn Sewerage District
Historical CSO Compliance and Construction Projects**

Dear Clint:

The City of Auburn and Auburn Sewerage District (ASD) are nearing the end of a 15-year compliance plan to address combined sewer overflow (CSO) discharges within the City of Auburn. Please note that to date, work required the installation of nearly 33 miles of new mains at a total cost of about \$19 million dollars. These costs were shared amongst the tax payers and sewer users. Additionally, I believe the costs to the City of Lewiston were estimated to be in excess of \$26 million, for a combined local expenditure of nearly \$45 million. Some historical information follows.

Back in the early 1990's, the City of Lewiston, City of Auburn, ASD, and Lewiston Auburn Water Pollution Control Authority (LAWPCA) began collaborating on how to meet the requirements of the Federal Clean Water Act, specifically as it related to CSO's. All local parties worked cooperatively with the Maine Department of Environmental Protection (MDEP) to subsequently develop a Clean Water Act Master Plan (CWAMP) which was submitted in 1998. The Plan outlined Best Management Practices for operation of the respective systems, proposed sewer separation projects, and instituted Compliance Monitoring requirements for a 20 year period. MDEP finally accepted the CWAMP in 2000 and requested a 15 year construction implementation plan, with regular updates provided every 5 years. Our first update was submitted in 2005, and a subsequent update was provided in 2010. The end of the compliance period is set for next year, 2014.

Auburn has made excellent progress in terms of eliminating CSO's, and through its aggressive capital improvement program is on pace to fully comply with the requirements of the 15 year CWAMP. We started with 11 CSO regulators that discharged either to the Little Androscoggin River or Androscoggin River. We are now down to only 2 regulators and should be down to just 1 regulator by the end of 2013.

Mr. Clinton Deschene
April 9, 2013
Page 2

To illustrate the pace and magnitude of the federally mandated work, looking at the time period of 2006 thru 2009, \$6.42 million was invested in sewer separation projects resulting in the installation of over 57,000 feet of new sewer mains or storm drain lines. The pace of construction work caused the Sewerage District to average a new sewer rate increase approximately every 3 years in order to cover the additional debt service for the mandated projects.

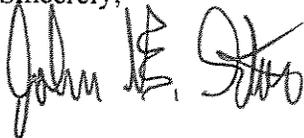
Currently, we estimate there is about \$1 million worth of CSO work remaining, mostly due to the elimination of various inflow and infiltration sources (cracked pipes, roof drain connections, illegal sump pumps, etc). By eliminating Auburn's stormwater contributions at the LAWPCA wastewater plant it will eliminate the need for extremely costly upgrades at the plant to increase treatment capacity. Obviously there would be no need to increase capacity at the treatment plant if we can reduce the amount of incoming flow.

The partnership between the City and ASD has helped expedite the cleanup of both the Little Androscoggin and Androscoggin Rivers. I'm not sure how other communities could delay compliance with CSO issues? The Clean Water Act of 1972, as amended, required communities with combined sanitary sewers to undertake measures to control discharges from CSO's to a level that does not violate water quality standards.

We've been working on CSO elimination for nearly 20 years. It has created a significant financial impact to our tax payers and rate payers. It doesn't seem fair that the work was mandated for our community, but not necessarily all others within the State. Our community has long been environmentally conscious. In fact, the LAWPCA treatment plant was the first municipally owned secondary treatment plant built in the State, and was completed prior to the promulgation of the Clean Water Act of 1972.

As always, please do not hesitate to contact us if you have any questions or require additional information. I'm available to meet at your convenience to discuss our historical CSO efforts in further detail.

Sincerely,

A handwritten signature in black ink, appearing to read "John B. Storer". The signature is stylized and cursive.

John B. Storer, P.E.

Superintendent, Auburn Water & Sewerage Districts

John Storer

From: Jeff McNelly <jmcnelly@mwua.org>
Sent: Tuesday, April 02, 2013 8:16 AM
To: 'Andrews L. Tolman'; 'Andy Begin'; 'Beardsley, Nancy'; 'Brian Tarback'; 'Chris Crovo'; 'Chuck Applebee'; 'Crouse, Roger'; 'Dan Wells'; 'David Anderson'; 'David Jones'; 'David Parent'; 'dkinney1@att.net'; 'Donald Neumann, Jr.'; 'Jack McKee'; 'James Cohen'; 'Jeff LaCasse'; 'Jeff McNelly'; 'Joan Kiszely'; 'John Storer'; 'John Clark'; 'Judy Wallingford'; 'kyle Killip'; 'Lamie, Norm'; 'Mary Jane Dillingham'; 'rhidu@woodardcurran.com'; 'rknowlton@mainewater.com'; 'Ron Gray'; 'Ron Miller'; 'Scott Minor'; 'Shirley Churchill'; 'Skip Dumais'; 'Steve Freeman'; 'Terry Campbell'; 'Thomas J. Brennan'; 'wiscwater@myfairpoint.net'; 'Alan Hitchcock'; 'Donald Gobeil'; 'Gordon Johnson'; 'Jefferson Longfellow'; 'Jon Ziegra'; 'Kathy Moriarty'; 'MWUA Office'; 'scox@mainewater.com'
Subject: A New Way to Establish Sewer Rates?
Attachments: Sewer Rates 3-27-13 DRAFT BILL 126 LR 1744(01)-1.pdf

Good morning -

Some days we have things come across our desk; other days things come across the monitor. Hence, I am aware of the attached Legislative Request that, apparently, is making its way through the process. This initiative proposes that sewer districts and sanitary districts would be defined as sewer utilities (under Title 35-A) and would be subject to petition and approval of rates by the PUC.

I realize that we are the Maine **Water** Utilities Association; however there are 10 – 12 of you on this list who manage sewer operations. So, this is a heads up.

I thought about sending this out yesterday but yesterday was, well – you know.

Jeff

Jeffrey McNelly, Executive Director
Maine Water Utilities Association
150 Capitol Street, Suite 5
Augusta, ME 04330
(207) 623-9511
(207) 623-9522 – fax
(207) 462-2263 – cell





126th MAINE LEGISLATURE

FIRST REGULAR SESSION-2013

Legislative Document

No. 1342

H.P. 959

House of Representatives, April 4, 2013

An Act To Ensure Just and Reasonable Sewer Utility Rates

Reference to the Committee on Energy, Utilities and Technology suggested and ordered printed.

Millicent M. MacFarland
MILLICENT M. MacFARLAND
Clerk

Presented by Representative TREAT of Hallowell.
Cosponsored by Senator FLOOD of Kennebec.

1 **Be it enacted by the People of the State of Maine as follows:**

2 **Sec. 1. 35-A MRSA §102, sub-§13**, as amended by PL 2009, c. 539, §1, is
3 further amended to read:

4 **13. Public utility.** "Public utility" includes every gas utility, natural gas pipeline
5 utility, transmission and distribution utility, telephone utility, water utility, sewer utility
6 and ferry, as those terms are defined in this section, and each of those utilities is declared
7 to be a public utility. "Public utility" does not include the operation of a radio paging
8 service, as that term is defined in this section, or mobile telecommunications services
9 unless only one entity or an affiliated interest of that entity, as defined in section 707,
10 subsection 1, paragraph A, exclusively controls the use of the radio frequency spectrum
11 assigned by the Federal Communications Commission to provide mobile service to the
12 service area. "Public utility" includes a smart grid coordinator as defined in section 3143,
13 subsection 1, paragraph B.

14 Nothing in this subsection precludes:

15 A. The jurisdiction, control and regulation by the commission pursuant to private and
16 special act of the Legislature;

17 B. The commission's jurisdiction and control over and regulation of a public utility
18 that provides, in addition to other services, radio paging service or mobile
19 telecommunications services;

20 C. The commission's jurisdiction and control over and regulation of basic exchange
21 telephone service offered by a provider of mobile telecommunications services if,
22 after investigation and hearing, the commission determines that the provider is
23 engaged in the provision of basic exchange telephone service; and

24 D. Negotiations for, or negates agreements or arrangements existing on the effective
25 date of this paragraph relating to, rates, terms and conditions for interconnection
26 provided by a telephone utility to a company providing radio paging or mobile
27 telecommunications services.

28 **Sec. 2. 35-A MRSA §102, sub-§16-B** is enacted to read:

29 **16-B. Sewer utility.** "Sewer utility" means a sanitary district established under Title
30 38, chapter 11 or a sewer district as defined in Title 38, section 1251.

31 **Sec. 3. 35-A MRSA Pt. 5-A** is enacted to read:

32 **PART 5-A**

33 **SEWER**

34 **CHAPTER 55**

35 **RATE REGULATION OF SEWER UTILITIES**

1 **§5501. Definitions**

2 For the purposes of this chapter, unless the context otherwise indicates, the term
3 "customer" means, in the case of residential accounts, any one adult residing in a
4 household where the sewer utility's service is provided and, in the case of all other
5 accounts, a corporate officer, a partner or a proprietor.

6 **§5502. Sewer utility regulation limited to rate regulation; rules**

7 A sewer utility is subject to regulation as a public utility under this Title only for
8 purposes of rate regulation by the commission in accordance with this Part. The
9 commission shall adopt rules necessary to carry out the purposes of this Part, including
10 rules specifying those provisions of this Title to which a sewer utility is subject for
11 purposes of rate regulation in accordance with this Part. Except as specified in this Part
12 and rules adopted in accordance with this section, a sewer utility is not otherwise subject
13 to regulation under this Title. Rules adopted under this section are routine technical rules
14 as defined in Title 5, chapter 375, subchapter 2-A.

15 **§5503. Petitions; rate regulation**

16 The commission shall investigate proposed changes in the rates of a sewer utility in
17 accordance with this section and rules adopted by the commission under section 5502.

18 **1. Petitions.** In accordance with this subsection, customers of a sewer utility may
19 petition the commission to investigate proposed changes in the rates of the sewer utility.

20 **A.** The petition must be signed by customers of the sewer utility in accordance with
21 paragraph B, identify a lead petitioner and be delivered to the commission and the
22 treasurer of the sewer utility within 30 days of the public hearing on the rate change
23 required under Title 38, section 1202 or Title 38, section 1252, subsection 1.

24 **(1)** The commission shall require sewer utilities to provide notice of the petition
25 procedures established under this section both before and at the beginning of
26 public hearings required under Title 38, section 1202 or Title 38, section 1252,
27 subsection 1. The notice must include a statement that signatures on petitions are
28 valid only if accompanied by the printed names and addresses of the signers. The
29 commission shall require sewer utilities, upon request, to provide customers with
30 petition forms that include space for signatures and the printed names and
31 addresses of the signers.

32 **B.** The petition must contain a number of signatures equal to 15% of the customers
33 of the sewer utility or 1,000 customers, whichever is less, unless the rate increase is
34 more than 50% of the sewer utility's annual operating revenues, in which case the
35 number of signatures must be 15% of the customers of the sewer utility or 500
36 customers, whichever is less. No more than one customer may sign on behalf of an
37 account. A person may not sign on behalf of more than one account unless the person
38 is a customer under each account. Signatures are valid only if accompanied by the
39 printed names and addresses of the signers.

40 **C.** Within 10 days from the receipt of a petition under this subsection, a sewer utility
41 shall notify the commission and the lead petitioner whether it intends to contest any

1 aspect of the validity of the petition. If the sewer utility intends to challenge the
2 validity of the individual signatures on the petition, it shall identify, in the notice to
3 the commission and lead petitioner, the specific signatures it is challenging and state
4 the grounds for the challenging of each signature. If a sewer utility files the notice of
5 intent to challenge the validity of the petition, the sewer utility shall provide the
6 commission and lead petitioner with a list of its customers.

7 D. If a petition bears a sufficient total number of signatures but an insufficient
8 number of printed names and addresses of the signers, the lead petitioner has 7 days
9 from receipt of notice of the sewer utility's challenge pursuant to paragraph C to
10 obtain the correct number of printed names and addresses of the signers. If the
11 petition is sufficiently corrected to address all of the concerns of the sewer utility, the
12 commission is not required to hold a hearing pursuant to paragraph E.

13 E. If the sewer utility notifies the commission in accordance with paragraph C that it
14 intends to contest the validity of the petition and the petition is not sufficiently
15 corrected pursuant to paragraph D, the commission shall, within 30 days of receiving
16 notice from the sewer utility pursuant to paragraph C, conduct a hearing and issue its
17 decision regarding the validity of the petition.

18 **2. Supporting materials.** A sewer utility shall file a copy of all materials supporting
19 the proposed rate change with the commission and the Public Advocate. The sewer utility
20 shall promptly provide any readily available relevant additional information requested by
21 the commission or the Public Advocate. Upon review of the materials, the commission
22 may order the sewer utility to correct mathematical or clerical errors.

23 **3. Investigation of rate changes.** If the commission and the treasurer of the sewer
24 utility receive a valid petition in accordance with subsection 1, the commission shall
25 suspend, investigate, review and change the rate in accordance with section 310. Rates
26 established by the commission must be just and reasonable in accordance with section
27 301. No suspension order issued by the commission for the purposes of this section is
28 effective for a period greater than 9 months from the date the materials supporting the
29 rate change were filed under subsection 2.

30 **Sec. 4. 38 MRSA §1202**, as amended by PL 1981, c. 466, §12, is further amended
31 by adding after the 3rd paragraph a new paragraph to read:

32 The notice of the public hearing must include a notice regarding rate regulation by
33 the commission pursuant to Title 35-A, Part 5-A, as required under Title 35-A, section
34 5503. At the commencement of the public hearing, the district shall also provide a
35 similar notice, as required by the commission under Title 35-A, section 5503.

36 **Sec. 5. 38 MRSA §1252, sub-§1**, as enacted by PL 1981, c. 466, §13, is amended
37 to read:

38 **1. Adoption of new rates.** Prior to the adoption of a new rate schedule, the trustees
39 shall hold a public hearing regarding the proposed rate schedule. The trustees shall
40 publish the proposed rates and notice of the public hearing not less than once in a
41 newspaper having a general circulation in the district not less than 7 days prior to the

1 public hearing. The district shall mail to each ratepayer a notice of the public hearing and
2 the proposed new rate at least 14 days prior to the public hearing.

3 The notice of the public hearing must include a notice regarding rate regulation by the
4 commission pursuant to Title 35-A, Part 5-A, as required under Title 35-A, section 5503.
5 At the commencement of the public hearing, the district shall also provide a similar
6 notice, as required by the commission under Title 35-A, section 5503.

7

SUMMARY

8 This bill gives the Public Utilities Commission authority to investigate rate changes
9 of sewer districts and sanitary districts, jointly referred to as "sewer utilities," if the
10 commission receives a petition that meets certain criteria requesting it to do so. If the
11 commission receives a valid petition, the rate must be suspended, investigated, reviewed
12 and changed in accordance with the Maine Revised Statutes, Title 35-A, section 310.
13 The bill includes a process for sewer utilities to challenge the validity of the petition. The
14 bill gives the commission authority to adopt rules regarding rate regulation.

AUBURN WATER & SEWERAGE DISTRICTS

Revised 4/12/13 - 2013 Equipment Budget

2013 Equipment Budget	BUDGET COST	ACTUAL or ESTIMATED	AWD SHARE	ASD SHARE	LEW SHARE	Notes
Water - Pipe Crew						
12 CY dump truck	\$60,000	\$57,500	\$45,000	\$15,000	\$0	Purchased in March
25 ton pipe trailer	\$15,000	\$16,000	\$8,000	\$8,000	\$0	Proposed for April
24-ft long trench box	\$16,000	\$16,000	\$16,000	\$0	\$0	Purchased in March
L35 mini-loader	\$40,000	\$40,000	\$20,000	\$20,000	\$0	Currently on HOLD til later in year, watch budgets
Power broom	\$3,500	\$1,500	\$750	\$750	\$0	Repaired existing - modified skid steer
Light tower	\$10,000	\$3,000	\$1,500	\$1,500	\$0	Bought used and refurbished it
Trench compactor	\$10,000	\$6,600	\$3,300	\$3,300	\$0	Proposed for April
	\$154,500	\$100,500	\$100,500	\$54,000		Original Estimates
		\$140,600	\$94,550	\$48,550		Revised Estimates
			\$5,950	\$5,450		Savings
Water Operations						
Utility Truck	\$35,000	\$35,000	\$35,000	\$0	\$0	HOLD til Fall 2013 - inspection due October
Valve Operator & Vacuum Unit	\$45,000	\$0	\$0	\$0	\$0	HOLD til 2014???
	\$80,000	\$35,000	\$35,000	\$0		No Change in Estimates
Sewer Operations						
Utility Truck	\$40,000	\$40,000	\$0	\$0	\$0	HOLD - dealy til 2014
Light Bar	\$2,000	\$2,000	\$0	\$2,000	\$0	Replace safety lights on one-ton dump truck
Manhole Camera	\$7,000	\$7,800	\$0	\$7,800	\$0	Purchased in February
Flusher accessories	\$2,000	\$0	\$0	\$0	\$0	Included w/ Vacuum Truck
Vacuum truck & flusher	\$0	\$0	\$0	\$68,500	\$0	Capital Lease - 5 Years @ \$68,500 per year
	\$51,000	\$0	\$0	\$77,500		Original Estimates
		\$49,800	\$0	\$78,300		Revised Estimates
				(\$800)		Savings (loss)
SCADA - Electrical						
telemetry radio change-outs	\$45,000	\$40,000	\$11,000	\$29,000	\$0	FCC mandate - actual split between Water & Sewer
Voice radios	\$10,000	\$6,000	\$3,000	\$3,000	\$0	Completed - wrapped up in March
	\$55,000	\$46,000	\$23,000	\$32,000		Original Estimates
		\$14,000	\$14,000	\$32,000		Revised Estimates
			\$9,000	\$0		Savings
UV Plant & Lab						
Pave driveway	\$40,000	\$40,000	\$20,000	\$0	\$20,000	Could Defer until 2014, if Necessary
Aggregate Base	\$10,000	\$10,000	\$5,000	\$0	\$5,000	Limited box-cuts to eliminate chronic problems
Entrance gate	\$20,000	\$20,000	\$10,000	\$0	\$10,000	Automatic gate w/ card reader
Concrete walkways	\$20,000	\$20,000	\$10,000	\$0	\$10,000	
WQM vehicle	\$40,000	\$40,000	\$20,000	\$0	\$20,000	4x4 pick-up, haul boat - trade-in car and pull lab tech truck
Incubator	\$15,000	\$15,000	\$0	\$0	\$0	Abandon in favor of data recorder
Data Sounde	\$0	\$15,000	\$7,500	\$0	\$7,500	New Item - Specialized lake monitoring probes
File storage	\$10,000	\$10,000	\$5,000	\$0	\$5,000	
Staff Lockers	\$3,000	\$3,000	\$1,500	\$0	\$1,500	
PPE lab staff	\$3,600	\$3,600	\$1,800	\$0	\$1,800	
	\$161,600	\$176,600	\$80,800	\$0	\$80,800	
Future Plant & Lab Expenses						
Perimeter security fencing	\$60,000	\$60,000	\$30,000	\$0	\$30,000	HOLD - Possibly 2014? (Not included in 2013 budget)
Landscape Plantings	\$30,000	\$30,000	\$15,000	\$0	\$15,000	HOLD - Possibly 2014? (Not included in 2013 budget)
Office & Administrative						
Computers	\$8,000	\$24,000	\$12,000	\$12,000	\$0	1 desktop unit, major GIS upgrade with GPS units for field
Aerial photography	\$12,000	\$7,000	\$3,500	\$3,500	\$0	Expected cost to AWSO only, Watershed separate
Office rehab	\$8,000	\$4,000	\$3,000	\$1,000	\$0	HOLD on most, equip spaces at new UV Facility
E O.P. lighting	\$10,000	\$10,000	\$5,000	\$5,000	\$0	Replace 90 troffers, \$3,100 annual savings - 20,000 kwhrs
	\$38,000	\$45,000	\$19,000	\$19,000		Original Estimates
		\$23,500	\$21,500	\$21,500		Revised Estimates
			(\$4,500)	(\$2,500)		Savings (loss)
TOTAL 2013:						
	\$540,100	\$258,300	\$182,500	\$80,800		Original Estimates
		\$247,850	\$180,350	\$80,800		Revised Estimates
			\$10,450	\$2,150		Projected Savings

AUBURN WATER & SEWERAGE DISTRICTS

Revised 4/12/13 - 2013 Projects (not budgeted in regular O&M)

2013 Water District Projects	
	REVISED
<u>MAINS & INFRASTRUCTURE</u>	BUDGET COST
Mains - South Main Street	\$230,000
Manley Road - Service Transfers	\$25,000
Winter & Dennison - Service Transfers	\$25,000
Littlefield Bridge Removal	\$35,000
Littlefield Bridge - MDOT Contract	\$145,000
Littlefield Bridge - Our Approach Work	\$30,000
2012 Cont. Cascades Loop, Hotel - 2013 Court St	\$0
Sub-Total =	\$490,000
	\$420,000
	Savings of \$70,000 from initial budget
<u>LAKE STUDY & REMEDIATION</u>	
Increased Lake Sampling - staff overtime	\$10,000
Summer interns - Bates students	\$4,000
Summer intern - Mary Jane assistant	\$3,000
VLMP - mon. & consult. - Little Wilson & Mud Pond	\$6,000
Bates College - Gloeotrichia sampling & monitor.	\$16,500
Data Management System	\$0
Outsourced Samples - lab analysis	\$5,000
Algaecide Application	\$50,000
Sub-Total =	\$65,000
	\$64,500
	Savings of \$500 from initial budget
WATER TOTALS:	
	\$555,000
	\$484,500
	Estimated savings of \$70,500

2013 Sewer District Projects	
	REVISED
<u>MAINS & INFRASTRUCTURE</u>	BUDGET COST
I&I Remediation Projects	\$100,000
I&I Additional Investigation	\$0
Heavy Cleaning & Vacuuming	\$0
E-2 Station Upgrade	\$35,000
E-5 Station Upgrade	\$0
E-6 Station Upgrade	\$0
River Station Upgrades	\$30,000
Sewer Liner - Newbury Street	\$0
Sewer Liner - Academy Street	\$0
Root Control - Third Street	\$20,000
Littlefield Bridge Removal	\$35,000
Littlefield Bridge - MDOT Contract	\$192,000
Littlefield Bridge - Our Approach Work	\$30,000
2012 Completion - Washington St liner & repair	\$0
Sludge Dump Site at LAWPCA	\$0
TOTAL:	\$442,000
	\$359,000
	Savings of \$83,000 from initial budget

Notes

All new, no remaining pipe left in inventory, 2,300 feet
HOLD til after pavement moratorium
HOLD til after pavement moratorium
 \$70,000 total, split 50/50 with sewer
Based on actual MDOT pricing
 New gates, new connections, abandon old
New gates, new connections, abandon old
 Savings of \$70,000 from initial budget

\$24k total - Staff OT. Lewiston covers other 1/2
 \$8k total - assistance, Lewiston covers other 1/2
 \$6 total - typical summer intern - data entries
 \$12k total - Lewiston covers other 1/2
 \$33k total - 1/2 to Lewiston, algal profiling
 \$60,000 total cost - HOLD for future
 \$46,000 total lab analysis -1/2 to Lewiston
 Fund through Watershed Budget - remediation
 Savings of \$500 from initial budget

Notes

Finalize Engineering Study. Begin Implementations
 Additional smoke-testing and evaluation
 To Be Performed In-House with Leased Truck
HOLD - other priorities, land easement issue
Proceed in lieu of E-2 work
Proceed in lieu of E-2 work
 Explosion Proof Boxes, 40 HP Pump replacement
 Size? Length?
 Size? Length?
Not enough time - not experiencing problems
 \$70,000 total, split 50/50 with water
Based on actual MDOT pricing
 New manholes, live connection, abandon old
2012 worked pushed into 2013, now complete
 Total cost - thru LAWPCA Bond Surplus
 Savings of \$83,000 from initial budget