

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the office of the Auburn Sewerage District, 268 Court Street, on Tuesday, January 15, 2013, at 4:00 P.M.

AGENDA

1. Approve Minutes of Regular Meeting of December 11, 2012.
2. Approve Minutes of Joint Budget Meeting/Public Hearing of December 19, 2012.
3. Financial Report Update - *Greg Leighton*.
4. Ratify Payment of Bills
5. Open Session
6. Activity Report - *Sid Hazelton*.
7. Old Business
 - Washington Street - update on progress.
8. New Business
 - Award of Vacuum Truck
 - Approve Low Bidder
 - Approve authorization of Lease Agreement with Androscoggin Bank
 - LAWPCA - Final 2012 Apportionment.
 - Discuss future workshop dates.
9. Adjourn Regular Meeting

December 11, 2012

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, December 11, 2012.

Members present: Treasurer, Robert Cavanagh and President, Beverley Heath. Trustees: Heidi McCarthy, Jeffrey Preble, Beverley Heath, Joseph DeFilipp and Stephen Ness. Also present: John Storer, Superintendent, Tizz Crowley, Mayor's Representative, Sid Hazelton, District Engineer and Greg Leighton of Maine Water Company.

On motion of Stephen Ness, seconded by Robert Cavanagh, it was voted: **To approve the minutes of the Regular Meeting of November 13, 2012.** Beverley Heath abstained.

FINANCIAL REPORT UPDATE – The projection is that the District will end the year with a \$350,000 surplus and a healthy cash on hand-rainy day fund. The District will spend quite a bit of the cash reserves in 2013. It is always good to have cash on hand for unforeseen events that could be costly.

On motion of Tizz Crowley, seconded by Stephen Ness, it was voted: **To ratify the payment of bills in the amount of \$ 239,824.77 as shown on the printout dated November 10, 2012- December 7, 2012.**

OPEN SESSION - K.C. Geiger, Water District Trustee, was in attendance.

ACTIVITY REPORT – The November Activity Report was presented by Sid Hazelton.

OLD BUSINESS

WASHINGTON STREET-UPDATE ON PROGRESS- The manhole has been installed. Scheduling with Green Mountain Pipe for the sewer lining has been an issue. They are from Vermont and they do sewer linings year round. The District does not want the pipe to collapse and may have to consider the second bidder to get the job completed.

NEW BUSINESS

LITTLEFIELD BRIDGE - Sid Hazelton is comfortable with signing the easement with CMP.

On motion of Tizz Crowley, seconded by Jeffrey Preble, it was unanimously voted: **To authorize the District to sign the Easement with CMP.**

On motion of Tizz Crowley, seconded by Stephen Ness, it was unanimously voted: **To execute the Agreement with MDOT.**

LAWPCA APPORTIONMENT – FYI only.

The LAWPCA is the District's major expense(2/3 of the operational budget) Moderate rain is beneficial to the District. The District budgeted 46% in 2013 and the average was 45.47% in 2012.

REVIEW 2nd DRAFT – PROPOSED 2013 BUDGET –

Greg Leighton reviewed the changes made to the operations budget.

The District has 2000 manholes and is looking to step up its maintenance.

The District is going to try to get one more year out of Truck # 21. Mileage should not be the only factor to look at when looking to trade a truck. The motor may run for long periods of time.

The District will go to bid for a Vactor in early January.

BUDGET ADOPTION DATE –

Joint Public Hearing for Budget Adoption – Wednesday, December 19, 2012 at 5:00PM.

On motion of Tizz Crowley, seconded by Jeffrey Preble, it was unanimously voted: **To go into Executive Session in accordance with 1 M.R.S.A. § 405 (6) (D) to discuss the 2012 Budget Items as they pertain to personnel and benefits.**

The meeting came out of Executive Session.

On motion of Tizz Crowley, seconded by Robert Cavanagh, it was unanimously voted: **To approve the budget changes in the amount of \$42,000.**

On motion of Tizz Crowley, seconded by Stephen Ness, it was unanimously voted: **To adjourn the meeting.**

December 19, 2012

A Joint Meeting on the FY 2013 Water District Budget and FY 2013 Sewerage District Budget was held by the Trustees of the Auburn Water District and the Auburn Sewerage District at the office of the Auburn Water & Sewerage Districts on Wednesday, December 19, 2011 at 5:00PM.

Present:

Auburn Water District

Auburn Sewerage District

James Wilkins

Preston Chapman

Bruce Rioux

K.C. Geiger

Robert Cavanagh

Lee Upton

Tizz Crowley

Sid Hazelton

Beverley Heath

Stephen Ness

Robert Cavanagh

Jeffrey Preble

Joseph DeFilipp

Tizz Crowley

Sid Hazelton

PUBLIC HEARING OF PROPOSED WATER & SEWERAGE DISTRICT BUDGETS-

ADOPTION OF FY 2013 SEWERAGE DISTRICT BUDGET --

On motion of Stephen Ness, seconded by Tizz Crowley, it was unanimously voted: **To adopt the Auburn Sewerage District Budget showing expenditures at \$3,796,394 with a projected Surplus from Operations of \$179,989.**

ADOPTION OF FY 2013 WATER DISTRICT BUDGET

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To adopt the Auburn Water District Budget showing expenditures at \$3,223,321 with a projected Surplus from Operations of \$169,876.**

APPROVE TENTATIVE SEWERAGE DISTRICT 2013 MEETING SCHEDULE-

On motion of Stephen Ness, seconded by Joseph DeFilipp, it was unanimously voted: **To approve the tentative Sewerage District Meeting Schedule for 2013.**

APPROVE TENTATIVE WATER DISTRICT 2013 MEETING SCHEDULE -

On motion of Preston Chapman, seconded by James Wilkins, it was unanimously voted: **To approve the tentative Water District Meeting Schedule for 2013.**

ADJOURN THE MEETING --

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To adjourn the Water District meeting.**

On motion of Jeffrey Preble, seconded by Joseph DeFilipp, it was unanimously voted: **To adjourn the Sewer District meeting.**

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
TWELVE MONTHS ENDED DECEMBER 31, 2012**

	Dec-11	2012	Y-T-D THRU DECEMBER 2012		
	YTD	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$3,030,730	\$3,034,924	3,097,834	\$3,034,924	\$62,910
Industrial Surcharge	397,783	369,119	519,519	369,119	150,400
Public Basins	63,721	53,893	53,893	53,893	(0)
Jobbing & Mdse.	54,150	12,500	61,148	12,500	48,648
Sewer Assessments	140,827	139,026	139,952	139,026	926
Finance Charges	20,514	17,530	17,959	17,530	429
Interest Income	3,315	3,377	2,396	3,377	(981)
Industrial Treatment Sampling	47,700	48,200	46,200	48,200	(2,000)
Capacity Fees (SDS)	19,125	18,000	15,750	18,000	(2,250)
Other Revenue	0	0	0	0	0
TOTAL REVENUES	3,777,865	3,696,569	3,954,651	3,696,569	258,082
<u>EXPENSES:</u>					
Payroll	319,281	370,116	334,844	370,116	(35,272)
Employee Benefits	179,294	195,959	178,435	195,959	(17,524)
Maint. of Sewers	40,263	42,215	75,272	42,215	33,057
Lift Stations	85,242	85,623	98,320	85,623	12,697
Maint. of Buildings	34,706	35,667	33,563	35,667	(2,104)
Maint. of Trucks	8,481	9,432	10,149	9,432	717
Office Expense	29,824	27,967	24,602	27,967	(3,365)
Collection Expense	(4,176)	(5,219)	(7,366)	(5,219)	(2,147)
General Expense	45,183	10,600	11,967	10,600	1,367
Insurance	24,819	26,145	27,471	26,145	1,326
Legal & Accounting Fees	30,566	30,494	27,719	30,494	(2,775)
Billing Expense	68,276	71,297	61,162	71,297	(10,135)
L.A.W.P.C.A.	2,139,922	2,147,815	2,122,329	2,147,815	(25,486)
SUB-TOTAL	3,001,681	3,048,111	2,998,468	3,048,111	(49,643)
Interest	123,415	110,163	108,525	110,163	(1,638)
TOTAL EXPENSES	3,125,096	3,158,274	3,106,993	3,158,274	(51,281)
SURPLUS FROM OPS	652,769	538,295	847,658	538,295	309,363
Bonds - Principal Payments	569,448	575,945	575,945	575,945	0
Poland Contribution	0	100,000	100,000	100,000	0
Equipment	45,143	41,750	4,202	41,750	(37,548)
TOTAL	38,178	20,600	367,511	20,600	346,911

**Auburn Sewerage District
Accounts Payable Alpha Check Register
December 08, 2012 thru January 11, 2013**

1/11/2013

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
2705	1/11/2013	12	Able Power Rooter Service	12/27/2012	1417	maintenance of sewer	<u>513.00</u>
Vendor Total:							513.00
2706	1/11/2013	1	Al's Auto & Truck Garage	1/2/2013	2593	tk #27-axle, vibration	<u>251.99</u>
Vendor Total:							251.99
2676	12/14/2012	12	Andros. Registry Of Deeds	12/13/2012	1404	release lien	<u>16.00</u>
Vendor Total:							16.00
2687	12/21/2012	12	Andros. Registry Of Deeds	12/19/2012	1409	release liens	<u>80.00</u>
Vendor Total:							80.00
2689	12/21/2012	12	Auburn Sewerage District	12/18/2012	1407	petty cash Nov/Dec	<u>27.48</u>
2689	12/21/2012	12	Auburn Sewerage District	12/18/2012	1407	petty cash Nov/Dec	<u>9.56</u>
Vendor Total:							37.04
2707	1/11/2013	12	Auburn Sewerage District	1/8/2013	1416	petty cash -Dec	<u>53.28</u>
2707	1/11/2013	12	Auburn Sewerage District	1/8/2013	1416	petty cash -Dec	<u>6.73</u>
Vendor Total:							60.01
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>2,351.80</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>2,278.39</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>516.79</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>258.39</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>506.28</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>333.86</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>2,140.00</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>281.34</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>107.82</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>114.36</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>975.19</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>1,260.13</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>24.00</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>809.82</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>672.60</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>297.36</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>132.73</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>9.66</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>27.27</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>9.38</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>27.10</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>33.60</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>6,424.81</u>
2693	12/31/2012	11	Auburn Water District	12/7/2012	Bk25Pg	November	<u>4,008.37</u>
Vendor Total:							23,601.05
2688	12/21/2012	11	City of Auburn	11/28/2012	108917	Washington St	<u>696.00</u>
Vendor Total:							696.00
2677	12/14/2012	11	Constellation NewEnergy, Incl	1/28/2012	811805	Bradman St	<u>165.01</u>

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							Vendor Total:	165.01
2695	12/31/2012	12	Constellation NewEnergy, Incl	2/7/2012	823408	Worthley Brook	<u>522.88</u>	
2695	12/31/2012	12	Constellation NewEnergy, Incl	2/12/2012	829490	River Station	<u>652.74</u>	
2695	12/31/2012	12	Constellation NewEnergy, Incl	2/12/2012	829490	Lewiston Jct	<u>427.55</u>	
2695	12/31/2012	12	Constellation NewEnergy, Incl	2/13/2012	831063	Moose Brook	<u>415.95</u>	
2695	12/31/2012	12	Constellation NewEnergy, Incl	2/12/2012	830064	Merrow Rd	<u>16.61</u>	
							Vendor Total:	2,035.73
2708	1/11/2013	12	Constellation NewEnergy, Incl	2/20/2012	840118	Washington St	<u>230.71</u>	
2708	1/11/2013	12	Constellation NewEnergy, Incl	2/27/2012	845472	Bradman St	<u>157.49</u>	
							Vendor Total:	388.20
2685	12/21/2012	12	Davis - Lori Baker	12/13/2012	1405	customer refund	<u>10.27</u>	
							Vendor Total:	10.27
2680	12/14/2012	11	E.J. Prescott, Inc.	11/19/2012	461527	Merrow Rd repair	<u>795.00</u>	
2680	12/14/2012	11	E.J. Prescott, Inc.	11/19/2012	461527	Merrow Rd repair	<u>150.00</u>	
2680	12/14/2012	11	E.J. Prescott, Inc.	11/19/2012	461526	Merrow Rd repair	<u>283.42</u>	
							Vendor Total:	1,228.42
2704	1/4/2013	12	E.J. Prescott, Inc.	12/12/2012	462496	vas usage	<u>70.69</u>	
							Vendor Total:	70.69
2690	12/21/2012	12	Eastern Fire Services, Inc.	11/30/2012	722371	air tester	<u>100.00</u>	
							Vendor Total:	100.00
2681	12/14/2012	12	EIC, Inc. (Prompto)	12/10/2012	600997	tk#21 oil change	<u>25.75</u>	
							Vendor Total:	25.75
2696	12/31/2012	1	Group Dynamic, Inc.	11/14/2012	1410	annual fee	<u>500.00</u>	
							Vendor Total:	500.00
2697	12/31/2012	12	L.A.W.P.C.A.	12/4/2012	373	Dec	<u>125,219.67</u>	
2697	12/31/2012	12	L.A.W.P.C.A.	12/5/2012	375	pre treatment fee	<u>46,200.00</u>	
							Vendor Total:	171,419.67
2709	1/11/2013	1	Maine Municipal Assoc.	1/1/2013	65638	Jan workers comp	<u>3,868.00</u>	
2709	1/11/2013	1	Maine Municipal Assoc.	1/4/2013	100006	membership fee 2013	<u>575.00</u>	
							Vendor Total:	4,443.00
2698	12/31/2012	1	Maine Municipal Emp.Hlth.	12/13/2012	1411	Jan	<u>6,982.76</u>	
2698	12/31/2012	1	Maine Municipal Emp.Hlth.	12/13/2012	1411	Jan	<u>69.30</u>	
2698	12/31/2012	1	Maine Municipal Emp.Hlth.	12/13/2012	1411	Jan	<u>193.65</u>	
2698	12/31/2012	1	Maine Municipal Emp.Hlth.	12/13/2012	1411	Jan	<u>498.00</u>	
2698	12/31/2012	1	Maine Municipal Emp.Hlth.	12/13/2012	1411	Jan	<u>1,232.26</u>	
							Vendor Total:	8,975.97
2684	12/21/2012	12	Marie Lemay	12/13/2012	1406	customer refund	<u>11.63</u>	
							Vendor Total:	11.63
2678	12/14/2012	12	Paul's Clothing Store	12/4/2012	12412	Hamann	<u>149.99</u>	

**Auburn Sewerage District
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December 08, 2012 thru January 11, 2013**

1/11/2013

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						Vendor Total:	149.99
2691	12/21/2012	12	Paul's Clothing Store	12/18/2012	121812	Farris	20.98
						Vendor Total:	20.98
2710	1/11/2013	1	Paul's Clothing Store	1/4/2013	1413	Millett	246.95
						Vendor Total:	246.95
2699	12/31/2012	12	Petro's Ace Hardware	12/28/2012	74166	tk#21 shovel	34.99
						Vendor Total:	34.99
2679	12/14/2012	12	Power Products, Inc.	11/21/2012	888809	Washington St	160.00
2679	12/14/2012	12	Power Products, Inc.	11/21/2012	888810	Lewiston Jct	160.00
2679	12/14/2012	12	Power Products, Inc.	11/21/2012	888811	Green Turtle	160.00
2679	12/14/2012	12	Power Products, Inc.	11/21/2012	888812	Moose Brook	160.00
2679	12/14/2012	12	Power Products, Inc.	11/21/2013	888813	Portable C	160.00
2679	12/14/2012	12	Power Products, Inc.	11/21/2012	888814	Worthley Brook	160.00
2679	12/14/2012	12	Power Products, Inc.	11/21/2012	888818	River Station	375.00
						Vendor Total:	1,335.00
2700	12/31/2012	12	Rent-It Of Maine, Inc.	12/4/2012	33320	E-5	200.00
						Vendor Total:	200.00
2692	12/21/2012	12	Ted Berry Co., Inc.	11/2/2012	10451	sewer maint	1,085.00
						Vendor Total:	1,085.00
2682	12/14/2012	12	UNITIL ME	12/3/2012	1402	Nov-Green Turtle	23.06
						Vendor Total:	23.06
2702	1/4/2013	12	Vantagepoint Transfer Agent-12/31/2012		1413	Dec	1,069.32
						Vendor Total:	1,069.32
2701	1/4/2013	12	Vantagepoint Transfer Agent-12/31/2012		1412	Dec	740.24
						Vendor Total:	740.24
2703	1/4/2013	12	Vantagepoint Transfer Agent-12/31/2012		1414	Dec	40.00
						Vendor Total:	40.00
2686	12/21/2012	12	Wayne Barker	12/18/2012	1408	customer refund	173.17
						Vendor Total:	173.17
2683	12/14/2012	12	Weston & Sampson	12/6/2012	416424	II Study	3,765.16
						Vendor Total:	3,765.16
Grand Total:							223,513.29

Net Payroll + taxes

19,316.46
\$ 242,829.75

ASD BILLS PAID
12/31/2012

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Auburn Water District	shared employees benefit allocation -	1604-000	2604-000	1,359.54
Auburn Water District	shared employees wage allocation -	1685-000	2601-600	3,021.21
Auburn Water District	petty cash - office supplies	1231-010	2620-800	27.02
Auburn Water District	petty cash -pizza office	1231-010	2675-800	14.23
Auburn Water District	petty cash - work gloves	1231-010	2620-500	5.24
Affiliated Healthcare Systems	annual drug test fee	1231-010	2675-500	87.50
City of Auburn	gas for month of Dec	1231-010	2650-120	287.90
City of Auburn	gas for month of Dec	1231-010	2650-121	151.29
City of Auburn	ESRI maint agreement	1231-010	2675-800	306.00
City of Auburn	sewer leak permits	1231-010	2620-600	10.00
City of Auburn	fire alarm box #19 - Court St	1231-010	2675-500	212.50
City of Auburn	44 Woodlawn - charge out	1231-010	2416-000	500.00
Beltone Answering Service	answering service - Dec	1231-010	2675-800	38.00
Bisson Enterprises, Inc.	office cleaning - Dec	1231-010	2675-500	282.50
Budget Documents	contract 12/3/12 to 3/2/13 & overage	1231-010	2675-800	159.92
Central Maine Power	power @ 268 Court Street -	1231-010	2615-500	169.49
Central Maine Power	power @ 268 Court Street -	1231-010	2615-800	83.48
Constellation NewEnergy	energy charge @ 268 Court Street - Dec	1231-010	2615-500	375.32
Constellation NewEnergy	energy charge @ 268 Court Street - Dec	1231-010	2615-800	187.66
Dig Safe System, Inc.	estimated cost - Dec	1231-010	2675-600	296.30
DirigoNet	domain fee - email spam - Dec	1231-010	2675-800	-
Gilamn's	cord grip connectors for shop	1231-010	2620-500	38.71
Goodman Wiping	rags	1231-010	2620-500	34.75
Laboratory Corp	drug test	1231-010	2675-600	30.22
City of Lewiston	wages and benes - Dan Rodrigue - Dec	1231-010	2601-600	(227.29)
City of Lewiston	wages and benes - Dan Rodrigue - Dec	1231-010	2604-000	(35.58)
City of Lewiston	wages and benes - Dan Rodrigue - Dec	1231-010	2658-000	(11.58)
City of Lewiston	wages and benes - Dan Rodrigue - Dec	1231-010	2601-600	1,376.74
City of Lewiston	wages and benes - Dan Rodrigue - Dec	1231-010	2604-000	507.19
City of Lewiston	wages and benes - Dan Rodrigue - Dec	1231-010	2658-000	43.78
Lowe's	268 Court - sink parts	1231-010	2620-500	6.90
Maine Oxy	torches	1231-010	2620-500	58.22
Maine Oxy	propane for torches	1231-010	2620-500	8.78
Maine State Retirement System	retirement contribution -	1231-010	2241-030	159.50
Maine State Retirement System	retirement contribution -	1231-010	2604-000	1,446.05
Maine State Retirement System	retirement contribution -	1231-010	2604-000	9.66
Maine State Retirement System	retirement contribution -	1231-010	2604-000	27.27
Maine Water Company	accounting services - Greg Leighton - Dec	1231-010	2632-800	1,765.50
WB Mason	ink, scissors, ribbons	1231-010	2620-800	113.66
WB Mason	paper	1231-010	2620-800	39.99
WB Mason	toilet tissue	1231-010	2620-500	19.79
WB Mason	green bar paper	1231-010	2620-800	35.99
WB Mason	towles	1231-010	2620-500	20.99
WB Mason	green bar, binders, ink	1231-010	2620-800	128.82
WB Mason	bankers boxes, ink, folders	1231-010	2620-800	68.02
WB Mason	bankers boxes	1231-010	2620-800	55.74
WB Mason	bankers boxes	1231-010	2620-800	(55.74)
WB Mason	bankers boxes	1231-010	2620-800	(55.74)
Napa	flusher parts	1231-010	2650-122	26.77
Napa	shop parts-gloves, dryer, snow brush	1231-010	2620-500	34.13
Ness Oil	44 Woodlawn - charge out	1231-010	2416-000	196.95
Ucom paging dba Northeast	paggers -	1231-010	2675-600	72.69
Northern Data Systems	customer billing - Dec	1231-010	2675-700	746.79
Northern Data Systems	W2's & 1099's	1231-010	2620-800	63.23
Oxford Networks	telephone service - Nov	1231-010	2676-800	132.15
Oxford Networks	telephone service - reverse July accrual	1231-010	2676-800	(780.11)
Petro's	rake	1231-010	2620-500	10.99
Pine Tree Waste	bulk waste - Dec	1231-010	2675-500	54.67
Power Products	maintenance generator-268 Court St	1231-010	2677-000	187.50
Ralph Libby Chain Saws	3 pair ditch boots, Millet, Hill, Hamann	1231-010	2604-000	118.50
Rochester Midland	yearly - bathroom sanitizer	1231-010	2620-500	283.50
John Storer	business mileage reimbursement - Dec	1231-010	2675-500	175.00
U.S. Cellular	cell phones - Dec	1231-010	2676-500	184.21
United Way	employee contribution - Dec	1231-010	2241-000	24.00
Unitil	268 Court Street - Dec	1231-010	2620-500	1,819.78
Wells Fargo Financial	Konica Digital Copier - lease - Dec	1231-010	2675-800	107.10
				16,643.29

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	Cut
3 Birch Pl	1	Problem on owner		1		
199 Bowdoin St	1	Sump pump connected to service		1		
407 Turner St	1	Plugged service on owner		1		
76 Garfield Rd	1	New service connection	1			
44 Woodlawn Av	1	New service connection	1			
490 Turner St	1	Check plugged sewer - flow okay		1		
155 Second St	1	On owner		1		
251 Summer St	1	Sewer back up - main okay - on owner		1		
Monthly Totals	8		2	6	0	0
2011 Monthly Totals	4		1	0	1	2
YTD Totals	45		7	26	11	1

LIFT STATIONS

Location	No.	Comments
E-5	1	Change out pump #2 - replace 2hp with 3hp pump
River Station	1	Check - okay
W-2	1	Pump #2 fail
Lewiston Junction	1	Alarm - high wet well
W-3	1	Pump #1 fail - reset pump
W Crestwood, Rt 122, Rt 26	1	Check Poland stations
Lewiston Junction	1	Generator run - pump #1 fail - reset
Washington St	1	Generator run - pump #1 fail - reset
W-2	1	Reset pump #2 - troubleshoot pump failure
W-3	1	Pump #1 fail - needs to be pulled
Moose, Worthley, River Station	1	Check stations
River Station	1	Communication failure
Monthly Totals	12	
2011 Monthly Totals	13	
YTD Totals	166	

OVERFLOWS

Item		Comments
Download CSO's	1	
Monthly Totals	1	
YTD Totals	25	

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in.)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	14.7	1.91	1308	3.26	9	51	-11	23	3.5
February	5.5	1.03	975	2.55	7	48	0	28	5.1
March	0.0	1.08	783	3.64	6	82	12	40	7.5
April	0.0	4.31	593	3.78	7	82	21	45	1.3
May	0.0	5.21	286	3.9	11	82	33	56	0.6
June	0.0	11.73	148	3.58	11	93	44	62	-2.4
July	0.0	1.95	3	3.43	13	86	48	70	-0.1
August	0.0	3.72	13	3.25	10	86	46	69	0.3
September	0.0	3.28	287	3.60	9	80	32	55	-4.9
October	0.0	1.33	285	4.04	8	73	26	53	4.2
November	0.3	0.95	885	3.81	3	60	12	34	-4.2
December	17.8	3.95	936	3.50	16	51	6	29	3.3
YTD Totals	38.30	40.45							

* From www.wunderground.com

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	34	19	0	3	0	0	1	6	4	0	1	0
February	32	13	0	8	0	0	3	2	5	1	0	0
March	91	36	6	31	0	0	0	4	4	2	8	0
April	119	71	0	18	0	0	1	6	8	2	12	1
May	142	74	2	27	0	0	2	12	17	1	7	0
June	138	70	9	26	0	0	0	8	5	1	16	3
July	153	74	1	44	0	0	0	7	5	1	21	0
August	168	83	3	45	1	0	0	7	5	0	22	2
September	139	61	1	49	0	0	0	2	10	0	16	0
October	114	58	6	12	0	2	3	3	16	0	13	1
November	80	33	2	12	0	1	0	4	19	0	7	2
December	53	19	3	10	0	0	0	3	16	1	1	0
YTD Totals	1263	611	33	285	1	3	10	64	114	9	124	9
2011 Totals	1132	596	14	287	1	4	12	59	59	7	87	6

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	1			0	0	0	0	1	0	0	0
Water District	9	0	0	2		3	2	1	0	0	1
Monthly Totals	10	0	0	2	0	3	2	2	0	0	1
2011 Monthly Totals	15	1	1	0	2	4	2	2	1	2	0
YTD Totals	169	7	7	22	22	30	33	16	4	22	6

OTHER ACTIVITIES

1. Repair flusher - radiator leak
2. Confined space rescue training
- 3.
- 4.
- 5.
- 6.

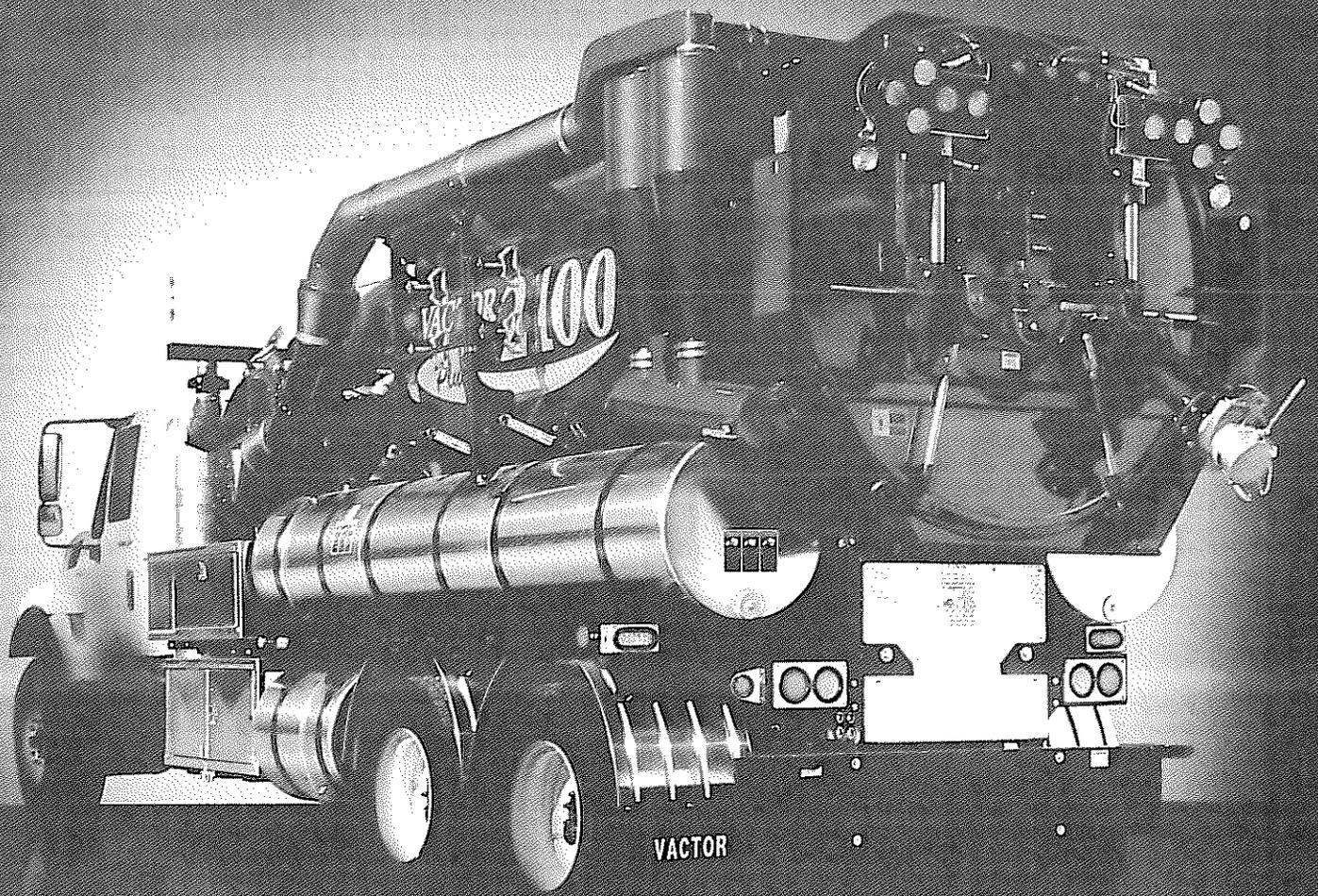
**Auburn Sewerage District
Vacuum Truck Bid Tabulation**

1/10/2013

<u>Vendor</u>	<u>Bid</u>	<u>Delivery</u>
1 CN Wood Attn: Dave Fera 200 Merrimac St. Woburn, Ma. 04106	\$330,000	145 days
2 Whited Peterbilt Attn: Greg Leupold 2160 Hotel Rd. Auburn, Me. 04210	\$338,939	270 days
3 Portland North Truck Center Attn: Richard Morrison 110 Gray Rd. Falmouth, Me. 04105	\$342,020	300 days
4 CB Kenworth/International Attn: Patrick Murphy 42 Wallace Ave. S. Portland, Me. 04106	\$352,717	7-8 months
5 Freightliner & Western Star of Me. Attn: Skip Skehan 10 Terminal St. Westbrook, Me. 04092	\$387,990	240 days

VACTOR 2100

Plus



VACTOR
WORK ASSURED

Lewiston - Auburn Water Pollution Control Authority
 Cost Apportionment Summary - First Half of 2012

Final cmr 1/8/2013

Lewiston Sewer Division

Auburn Sewerage District

Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$
January	56.00%	\$152,441.34	56.45%	\$153,666.31	(\$1,224.98)	44.00%	\$119,775.33	43.55%	\$118,550.36	\$1,224.98
February	56.00%	\$152,441.34	57.05%	\$155,299.61	(\$2,858.28)	44.00%	\$119,775.33	42.95%	\$116,917.06	\$2,858.28
March	56.00%	\$152,441.34	54.99%	\$149,691.95	\$2,749.39	44.00%	\$119,775.33	45.01%	\$122,524.72	(\$2,749.39)
April	56.00%	\$152,441.34	54.64%	\$148,739.19	\$3,702.15	44.00%	\$119,775.33	45.36%	\$123,477.48	(\$3,702.15)
May	56.00%	\$152,441.34	56.29%	\$153,230.76	(\$789.43)	44.00%	\$119,775.33	43.71%	\$118,985.91	\$789.43
June	56.00%	\$152,441.34	54.02%	\$147,051.45	\$5,389.89	44.00%	\$119,775.33	45.98%	\$125,165.22	(\$5,389.89)
Six Month Adjustment			55.57%		\$6,968.75			44.43%		(\$6,968.75)

Cost Apportionment Summary - Second Half of 2012

Lewiston Sewer Division

Auburn Sewerage District

Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$
July	56.00%	\$152,441.34	51.34%	\$139,756.04	\$12,685.30	44.00%	\$119,775.33	48.66%	\$132,460.63	(\$12,685.30)
August	56.00%	\$152,441.34	48.94%	\$133,222.84	\$19,218.50	44.00%	\$119,775.33	51.06%	\$138,993.83	(\$19,218.50)
September	56.00%	\$152,441.34	52.37%	\$142,559.87	\$9,881.47	44.00%	\$119,775.33	47.63%	\$129,656.80	(\$9,881.47)
October	54.00%	\$146,997.00	57.49%	\$156,497.36	(\$9,500.36)	46.00%	\$125,219.67	42.51%	\$115,719.31	\$9,500.36
November	54.00%	\$146,997.00	56.30%	\$153,257.99	(\$6,260.98)	46.00%	\$125,219.67	43.70%	\$118,958.68	\$6,260.98
December	54.00%	\$146,997.00	57.92%	\$157,667.90	(\$10,670.89)	46.00%	\$125,219.67	42.08%	\$114,548.77	\$10,670.89
Six Month Total /Adj			54.06%		\$15,353.02			45.94%		(\$15,353.02)
Average to date			54.82%					45.18%		
Adjustments to date					\$22,321.77					(\$22,321.77)
Average / Adjustments year end			54.817%		\$22,321.77			45.183%		(\$22,321.77)

All data in large font are 2012 data, Data shown in smaller, italicized font are 2011 data used for estimation/illustration purposes only.