

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the office of the Auburn Sewerage District, 268 Court Street, on **Tuesday, August 18, 2015 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of July 21, 2015.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
 - Clean Water Master Plan Update
 - Collection of past due bills
 - Memo from City of Auburn - Expectations of Boards
 - Bio Medical Tourism Facility
 - LAWPCA Apportionment & Financials
7. Old Business
 - South Main Street Sewer Repair
 - Conant Ave Sewer Separation Project
 - Maine Power Options - New Contract
 - Cascades - Odor Control Strategy Update
 - Policy Workgroups
 - Training - The Art of Human Relations
 - Measuring of the Lake
8. Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss options for health insurance 2016
9. Adjourn Regular Meeting.

Upcoming - Trustee Meeting - September 15

July 21, 2015

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, July 21, 2015 at 4:00PM.

Members present: Robert Cavanagh (President). Tizz Crowley (Mayor's Representative), Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (Treasurer), Stephen Ness and Charles Sheehan. Also present: Sid Hazelton, Acting Superintendent, Michael Broadbent, Assistant Sewer Superintendent and Greg Leighton of Maine Water Company.

On motion of Tizz Crowley, seconded by Heidi McCarthy, it was voted: **To approve the minutes of the Regular Meeting of June 16, 2015** as amended.

FINANCIAL REPORT –Cascades Auburn Fiber may not recover fully by year end. Capacity fees are up: connection at Taylor Pond and Hartt Transportation. LAWPCA will even out at year end. The District will make budget at year end. There is the possibility of a 7% rate increase in 2017.

RATIFY PAYMENT OF BILLS

On motion of Heidi McCarthy, seconded by Stephen Ness, it was voted: **To ratify the payment of bills in the amount of \$ 309,481.98 as shown on the printout dated June 13, 2015- July 10, 2015.**

Acting Superintendent Sid Hazelton told the Trustees that NDS is no longer supporting Windows 2003. NDS is offering a hosted solution at a cost of about \$16,627 (software only) a year. The District currently pays \$14,438 (hardware and software). The District has opted for the hosted solution with NDS. The District is also looking to set up Quick Books for accounts payable.

OPEN SESSION – K.C. Geiger, Auburn Water District Trustee, was in attendance.

ACTIVITY REPORT –The June Activity Report was presented by Michael Broadbent.

The vactor truck has been very busy. There are a lot of paving projects keeping the crews busy. Mike Broadbent would like to generate work orders and tie them to the GIS system.

NEW BUSINESS

LAWPCA APPORTIONMENT & FINANCIALS – The District may consider increasing its percentage again so that it can be at a 0 variance at year end.

CSO MASTER PLAN – The District is at the end of its 15 year period and will be requesting an additional five years to continue to take care of I/I issues. Two CSOs remain. Festival Plaza will be closed this summer. Lewiston still has 12 active CSOs.

TEAM BUILDING - Two of the six sessions have been completed and are going very well.

OLD BUSINESS

SOUTH MAIN STREET SEWER REPAIR – The District has explored all options. A liner cannot be made to fit that sewer main. The District has contracted for a patch repair which consists of a fiberglass patch of a 4' section of pipe.

CONANT AVE SEWER SEPARATION PROJECT – Bill Campbell is making the necessary changes inside the homes. This a pilot project with no cost to the customers. The work involves going under driveways and retaining walls.

MAINE POWER OPTIONS – RECOMMENDATION FOR LONG TERM FIXED RATES – Acting Superintendent Sid Hazelton is searching for alternative options. No other company offers a power curtailment program. Electricity Maine offers a 1 year Plan at \$0.081/kwh or a 2 year Plan at \$0.089/kwh

CASCADES – ODOR CONTROL STRATEGY – There appears to be a strong correlation between their shut downs and the odor. When they shut down, the effluent in the Lewiston Junction Station ferments causing the odor. The District has begun to add nitrogen rich leachate from LAWPCA which is proving to be very effective. Cascades is also increasing its hydrogen peroxide at their shut downs and start ups. Cascades will take over the leachate deliveries if this is determined to be the best solution. Michael Broadbent would like to refine the process and let Cascades know what dosage of nitrogen will be needed to resolve the odor issue.

POLICY WORKGROUPS - The next meeting is August 13th at 11:00am at Auburn Hall. The critical issue up for discussion is the health insurance options looking at the possibility of offering two plans. Trustee Stephen Ness told the Board that they need to know the employees' thoughts before considering making any changes. Acting Superintendent Sid Hazelton gave the Trustees a summary report of the employee questionnaires provided by Lee Ann Szelog.

MEASURING OF THE LAKE – The event was scheduled for Wednesday, August 26th with tours starting at 3:00pm.

On motion of Heidi McCarthy, seconded by Stephen Ness, it was unanimously voted:
To adjourn the meeting.

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
SEVEN MONTHS ENDED JULY 31, 2015**

	July	2015	Y-T-D THRU JULY 2015		
	YTD - 2014	BUDGET	ACTUAL	BUDGET	VARIANCE
REVENUES:					
Metered Income	\$1,837,546	\$3,422,154	\$2,027,909	\$1,996,257	\$31,652
Industrial Surcharge	316,092	562,205	255,578	327,953	(72,375)
Public Basins	20,696	53,892	20,696	31,437	(10,741)
Jobbing & Mdse.	16,027	18,352	7,242	10,705	(3,463)
Sewer Assessments	11,338	22,302	11,993	13,010	(1,017)
Finance Charges	10,475	16,742	9,189	9,766	(577)
Interest Income	1,100	1,985	778	1,158	(380)
Industrial Treatment Sampling	46,200	46,200	26,950	26,950	0
Capacity Fees (SDS)	5,625	8,625	16,645	5,031	11,614
TOTAL REVENUES	2,265,099	4,152,457	2,376,980	2,422,267	(45,286)
			57.24%	58.33%	< Standard
EXPENSES:					
Payroll	210,060	389,647	213,905	227,294	(13,389)
Employee Benefits	104,807	191,598	103,349	111,766	(8,417)
Maint. of Sewers	28,407	61,015	19,011	35,592	(16,581)
Lift Stations	58,261	113,137	51,721	65,997	(14,276)
Maint. of Buildings	23,386	37,467	21,081	21,856	(774)
Maint. of Trucks	15,289	19,320	2,478	11,270	(8,792)
Office Expense	17,407	31,265	18,773	18,238	535
Collection Expense	(23,107)	(7,000)	(943)	(4,083)	3,141
General Expense	2,091	11,714	2,817	6,833	(4,016)
Insurance	34,729	54,714	37,667	31,917	5,750
Legal & Accounting Fees	27,230	33,530	19,775	19,559	216
Billing Expense	32,295	65,090	31,011	37,969	(6,958)
L.A.W.P.C.A.	812,850	2,195,623	875,151	1,280,780	(405,630)
SUB-TOTAL	1,343,705	3,197,120	1,395,797	1,864,987	(469,190)
Interest	61,923	87,256	55,671	50,899	4,772
TOTAL EXPENSES	1,405,628	3,284,376	1,451,468	1,915,886	(464,418)
			44.19%	58.33%	< Standard
Bonds - Principal Payments	195,621	472,746	196,973	275,769	(78,796)
SURPLUS FROM OPERATIONS	663,850	395,335	728,539	230,612	497,927

Auburn Sewerage District Accounts Payable Check Register July 11, 2015 thru August 14, 2015
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8/13/2015

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
4032	7/31/201	7	Agren	7/23/2015	terminal block-124 Conant	<u>36.87</u>
Vendor Total:						36.87
4002	7/17/201	7	Al's Auto & Truck Garag	7/9/2015	tk #27 starter	<u>312.41</u>
Vendor Total:						312.41
4016	7/24/201	7	American Concrete Indus	7/9/2015	link seal, glue, primer	<u>490.71</u>
Vendor Total:						490.71
4033	7/31/201	7	American Concrete Indus	7/13/2015	grates, top, base	<u>564.00</u>
Vendor Total:						564.00
4043	8/14/201	7	American Concrete Indus	7/14/2015	base, top, grate	<u>564.00</u>
4043	8/14/201	7	American Concrete Indus	7/20/2015	link, seal, primer	<u>490.71</u>
Vendor Total:						1,054.71
4003	7/17/201	7	Andros. Registry Of Deec	7/16/2015	release lien	<u>22.00</u>
Vendor Total:						22.00
4017	7/24/201	7	Andros. Registry Of Deec	7/22/2015	release mortgage lien	<u>22.00</u>
Vendor Total:						22.00
4034	7/31/201	7	Andros. Registry Of Deec	7/29/2015	place & release liens	<u>88.00</u>
Vendor Total:						88.00
4044	8/14/201	8	Andros. Registry Of Deec	8/12/2015	place/release liens	<u>66.00</u>
Vendor Total:						66.00
4031	7/31/201	7	Arjo Huntleigh	7/29/2015	customer refund	<u>3.25</u>
Vendor Total:						3.25
4018	7/24/201	6	Auburn Water District	6/29/2015	pipe, grip rings	<u>274.44</u>
Vendor Total:						274.44
4035	7/31/201	7	Auburn Water District	7/15/2015	June	<u>20,774.63</u>
Vendor Total:						20,774.63
4045	8/14/201	8	Bonney Staffing Center	8/5/2015	So Main sewer repair	<u>341.85</u>
Vendor Total:						341.85
4052	8/14/201	7	City of Lewiston	7/13/2015	2014 capital improvement	<u>5,642.46</u>
Vendor Total:						5,642.46
4004	7/17/201	6	Constellation NewEnergy	6/24/2015	Bradman St power	<u>105.15</u>
Vendor Total:						105.15
4019	7/24/201	7	Constellation NewEnergy	7/7/2015	Worthley Brook power	<u>391.46</u>
Vendor Total:						391.46
4036	7/31/201	7	Constellation NewEnergy	7/14/2015	Marrow Road	<u>29.07</u>
4036	7/31/201	7	Constellation NewEnergy	7/14/2015	Moose Brook	<u>302.72</u>

**Auburn Sewerage District
Accounts Payable Check Register
July 11, 2015 thru August 14, 2015**

8/13/2015

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4036	7/31/201	7	Constellation NewEnergy	7/11/2015	River Station	<u>410.68</u>
4036	7/31/201	7	Constellation NewEnergy	7/11/2015	Lewiston Jct	<u>254.18</u>
Vendor Total:						996.65
4046	8/14/201	7	Constellation NewEnergy	7/18/2015	Washington St power	<u>165.40</u>
4046	8/14/201	7	Constellation NewEnergy	7/25/2015	Bradman St	<u>126.56</u>
Vendor Total:						291.96
4030	7/24/201	7	E.J. Prescott, Inc.	7/1/2015	vas usage	<u>68.50</u>
4030	7/24/201	7	E.J. Prescott, Inc.	7/1/2015	vas usage	<u>1,475.55</u>
4030	7/24/201	7	E.J. Prescott, Inc.	6/29/2015	Conant Ave	<u>1,797.32</u>
Vendor Total:						3,341.37
4041	7/31/201	7	E.J. Prescott, Inc.	7/9/2015	vas usage	<u>2,094.60</u>
Vendor Total:						2,094.60
4057	8/14/201	7	E.J. Prescott, Inc.	7/9/2015	elbow-Conant Ave	<u>51.84</u>
Vendor Total:						51.84
4021	7/24/201	7	Fastenal Company	7/16/2015	Nuts with springs	<u>11.56</u>
Vendor Total:						11.56
4005	7/17/201	7	G.A. Downing Co., Inc.	7/10/2015	Haul Leachate	<u>220.00</u>
4005	7/17/201	7	G.A. Downing Co., Inc.	7/7/2015	Haul Leachate -Lewiston Jct	<u>220.00</u>
Vendor Total:						440.00
4037	7/31/201	7	G.A. Downing Co., Inc.	7/14/2015	haul leachate	<u>220.00</u>
4037	7/31/201	7	G.A. Downing Co., Inc.	7/16/2015	haul leachate	<u>220.00</u>
4037	7/31/201	7	G.A. Downing Co., Inc.	7/20/2015	haul leachate	<u>220.00</u>
Vendor Total:						660.00
4006	7/17/201	7	Gagne & Sons	7/9/2015	mortar mix	<u>37.50</u>
Vendor Total:						37.50
4022	7/24/201	7	Gilman Electrical Supply	7/17/2015	2 inch cond fitting	<u>32.22</u>
4022	7/24/201	7	Gilman Electrical Supply	7/17/2015	2 inch alum hub	<u>43.89</u>
4022	7/24/201	7	Gilman Electrical Supply	7/22/2015	124 Conant-box combo	<u>143.84</u>
Vendor Total:						219.95
4047	8/14/201	7	Gilman Electrical Supply	7/31/2015	square box & entry terminal	<u>102.00</u>
4047	8/14/201	8	Gilman Electrical Supply	8/6/2015	screws, clamps	<u>7.64</u>
Vendor Total:						109.64
4023	7/24/201	8	Group Dynamic, Inc.	7/14/2015	Insurance deductible fee-Aug	<u>33.00</u>
Vendor Total:						33.00
4007	7/17/201	7	Horizon Solutions, LLc	6/25/2015	replace control panel latch	<u>162.98</u>
Vendor Total:						162.98

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4024	7/24/201	7	K. L. Jack & Co., Inc.	7/16/2015	phil pans	<u>7.18</u>
Vendor Total:						7.18
4051	8/14/201	7	Kennebec Equip. Rental	7/17/2015	core bit	<u>89.00</u>
4051	8/14/201	7	Kennebec Equip. Rental	7/24/2015	core bit	<u>89.00</u>
Vendor Total:						178.00
4008	7/17/201	7	L.A.W.P.C.A.	7/2/2015	July ops	<u>117,903.42</u>
Vendor Total:						117,903.42
4025	7/24/201	7	L.A.W.P.C.A.	6/30/2015	3 loads	<u>555.00</u>
Vendor Total:						555.00
4010	7/17/201	7	Maine Central RR, Treas	7/1/2015	3 sewers	<u>5.00</u>
Vendor Total:						5.00
4027	7/24/201	7	Maine Municipal Assoc.	7/1/2015	workers comp-3rd pmt	<u>1,672.80</u>
Vendor Total:						1,672.80
4054	8/14/201	7	Maine Municipal Assoc.	7/15/2015	Unemployment-3rd pmt	<u>359.25</u>
Vendor Total:						359.25
4028	7/24/201	7	Maine Municipal Associa	7/2/2015	property & casualty ins	<u>21,563.50</u>
Vendor Total:						21,563.50
4039	7/31/201	8	Maine Municipal Emp.HI	7/10/2015	August health insurance bill	<u>7,149.72</u>
4039	7/31/201	8	Maine Municipal Emp.HI	7/10/2015	August health insurance bill	<u>118.50</u>
4039	7/31/201	8	Maine Municipal Emp.HI	7/10/2015	August health insurance bill	<u>271.37</u>
4039	7/31/201	8	Maine Municipal Emp.HI	7/10/2015	August health insurance bill	<u>579.51</u>
4039	7/31/201	8	Maine Municipal Emp.HI	7/10/2015	August health insurance bill	<u>1,261.70</u>
Vendor Total:						9,380.80
4011	7/17/201	7	Maine Septic & Pumping	7/2/2015	pump at Lewiston Jct	<u>300.00</u>
Vendor Total:						300.00
4020	7/24/201	7	Mark Couturier Inc.	7/22/2015	rebuild 124 Conant wall	<u>850.00</u>
Vendor Total:						850.00
4040	7/31/201	7	Mid-Maine Waste Action	7/23/2015	Conant Ave bulk waste	<u>15.41</u>
Vendor Total:						15.41
4012	7/17/201	7	Morrison & Sylvester Inc	6/30/2015	vac tk-filters, fluids,inspect	<u>659.57</u>
Vendor Total:						659.57
4055	8/14/201	7	NozzTec	7/27/2015	tk#35 nozzle	<u>3,249.85</u>
Vendor Total:						3,249.85
4029	7/24/201	7	Petro's Ace Hardware	6/11/2015	screws, hasp	<u>11.89</u>
4029	7/24/201	7	Petro's Ace Hardware	7/15/2015	paint brushes	<u>14.48</u>
4029	7/24/201	7	Petro's Ace Hardware	6/11/2015	bolts,silicone,lube,surge susp	<u>47.86</u>

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July 11, 2015 thru August 14, 2015**

8/13/2015

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						Vendor Total:	74.23
4056	8/14/201	8	Petro's Ace Hardware	8/6/2015	50 lbs cottage mix		<u>115.99</u>
4056	8/14/201	8	Petro's Ace Hardware	8/6/2015	bales of hay		<u>11.98</u>
						Vendor Total:	127.97
4013	7/17/201	7	Spencer Group	7/9/2015	Minot,Poland,Tyler, manholes		<u>455.00</u>
4013	7/17/201	7	Spencer Group	7/2/2015	Broad St sewer project		<u>1,669.25</u>
						Vendor Total:	2,124.25
4015	7/17/201	6	THG Corporation	6/30/2015	E-2=saginaw enclosure		<u>1,090.00</u>
						Vendor Total:	1,090.00
4009	7/17/201	7	Treasurer, State of Maine	7/13/2015	Desjardins w/e 7/12		<u>82.00</u>
						Vendor Total:	82.00
4026	7/24/201	7	Treasurer, State of Maine	7/20/2015	Desjardins w/e 7/19		<u>82.00</u>
						Vendor Total:	82.00
4038	7/31/201	7	Treasurer, State of Maine	7/27/2015	Desjardins w/e 7/26		<u>82.00</u>
						Vendor Total:	82.00
4042	8/3/2015	8	Treasurer, State of Maine	8/3/2015	Desjardins w/e 8/2		<u>82.00</u>
						Vendor Total:	82.00
4053	8/14/201	8	Treasurer, State of Maine	8/10/2015	Desjardins w/e 8/9		<u>82.00</u>
						Vendor Total:	82.00
4014	7/17/201	6	UNITIL ME	7/1/2015	Green Turtle-gas		<u>58.53</u>
						Vendor Total:	58.53
4059	8/14/201	7	UNITIL ME	7/31/2015	Green Turtle		<u>59.11</u>
						Vendor Total:	59.11
4049	8/14/201	7	Vantagepoint Transfer A	7/31/2015	July		<u>1,925.79</u>
						Vendor Total:	1,925.79
4048	8/14/201	7	Vantagepoint Transfer A	7/31/2015	July		<u>1,132.60</u>
						Vendor Total:	1,132.60
4050	8/14/201	7	Vantagepoint Transfer A	7/31/2015	July		<u>173.08</u>
						Vendor Total:	173.08
4058	8/14/201	8	Water Environment Fede	6/30/2015	membership dues		<u>157.00</u>
						Vendor Total:	157.00
4060	8/14/201	8	Webster Tree Service, Inc	8/3/2015	cut down tree		<u>750.00</u>
						Vendor Total:	750.00
4061	8/14/201	7	Williamson N E Electric	7/17/2015	Pump for E-2		<u>25,315.44</u>
						Vendor Total:	25,315.44

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8/13/2015

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
<u>Grand Total:</u>						<u>228,738.77</u>

7/31/2015

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Auburn Water District	shared employees benefit allocation - July	1604-000	2604-000	\$ 1,038.87
Auburn Water District	shared employees wage allocation - July	1685-000	2601-600	\$ 2,308.60
Auburn Water District	shared employees wage allocation - July Adj	1142-300	2241-070	\$ (56.28)
Auburn Water District	sewer meter-petty cash	1142-300	2620-600	\$ 10.93
Auburn Water District	bleach for shop	1142-300	2620-500	\$ 1.32
Auburn Water District	electrical permit for 124 Conant	1142-300	2105-877	\$ 32.00
Auburn Water District	office supplies	1142-300	2620-800	\$ 22.50
Auburn Water District	misc supplies for communication workshop	1142-300	2604-000	\$ 25.99
City of Auburn	gas for month of - June	1142-300	2650-121	\$ 112.76
City of Auburn	gas for month of - June	1142-300	2650-124	\$ 281.76
City of Auburn	street opening permit for E-2	1142-300	2105-878	\$ 10.00
Beltone Answering Service	answering service - July	1142-300	2675-800	\$ 27.50
Beltone Answering Service	answering service - panic buttons - July	1142-300	2675-800	\$ 4.98
Bisson Enterprises, Inc.	office cleaning - July	1142-300	2675-500	\$ 282.50
Budget Document Technology	copier contract 7/22 to 10/21	1142-300	2675-800	\$ 121.35
Central Maine Power	power @ 268 Court Street - July	1142-300	2615-500	\$ 139.56
Central Maine Power	power @ 268 Court Street - July	1142-300	2615-800	\$ 69.77
Constellation NewEnergy	energy charge @ 268 Court Street - July	1142-300	2615-500	\$ 167.74
Constellation NewEnergy	energy charge @ 268 Court Street - July	1142-300	2615-800	\$ 83.86
Curry Printing	receipt books	1142-300	2620-800	\$ 128.75
Dig Safe System, Inc.	estimated cost - July	1142-300	2675-600	\$ 323.18
DirigoNet	domain fee - email spam - July	1142-300	2675-800	\$ 25.00
Eastern Fire Services	annual sprinkler fee	1142-300	2675-500	\$ 145.00
Eastern Fire Services	backflow test	1142-300	2675-500	\$ 40.00
G&G Landscaping	July grounds maintenance	1142-300	2675-100	\$ 1,207.00
Gilman Electric	court St outside lights parts	1142-300	2675-500	\$ 36.22
Great American Financial	Konica Digital Copier - lease - July	1142-300	2675-800	\$ 107.61
Home Depot	Conant Ave breaker pole	1142-300	2105-877	\$ 37.97
Home Depot	shovel	1142-300	2620-500	\$ 7.49
City of Lewiston	wages and benes - Dan Rodrigue - June	1142-300	2601-600	\$ (361.20)
City of Lewiston	wages and benes - Dan Rodrigue - June	1142-300	2604-000	\$ 6.96
City of Lewiston	wages and benes - Dan Rodrigue - June	1142-300	2658-000	\$ (5.52)
City of Lewiston	wages and benes - Dan Rodrigue - July	1142-300	2601-600	\$ 1,850.00
City of Lewiston	wages and benes - Dan Rodrigue - July	1142-300	2604-000	\$ 245.00
City of Lewiston	wages and benes - Dan Rodrigue - July	1142-300	2658-000	\$ 120.00
City of Lewiston	wages and benes - Dan Rodrigue - July	1142-300	2620-500	\$ 11.33
Lowe's	parts for chairs in Trustee room	1142-300	2604-000	\$ 1,605.07
Maine State Retirement System	retirement contribution - July	1142-300	2632-800	\$ 1,375.00
Maine Water Company	accounting services - Greg Leighton - July	1142-300	2620-800	\$ 28.98
WB Mason	pens, clips, yellow envelopes	1142-300	2620-500	\$ 30.59
WB Mason	multi towel dispensers - 2	1142-300	2620-800	\$ (31.84)
WB Mason	clean up statement credits	1142-300	2620-500	\$ 11.94
Napa	oil	1142-300	2620-500	\$ 21.46
Napa	wrench	1142-300	2105-877	\$ 491.53
Ness Oil	diesel Conant Ave	1142-300	2620-600	\$ 559.79
Ness Oil	diesel sewer maint	1142-300	2675-700	\$ 828.51
Northern Data Systems	customer billing - June	1142-300	2676-800	\$ 121.75
Oxford Networks	telephone service - July	1142-300	2675-500	\$ 62.00
Pembroke Occupational Health	drug testing	1142-300	2675-500	\$ 62.07
Pine Tree Waste	bulk waste - July	1142-300	2675-800	\$ 52.50
Pitney Bowes	postage meter rental 8/1 to 10/31	1142-300	2675-800	\$ 525.00
Pitney Bowes	postage refills debied from account	1142-300	2620-500	\$ 25.29
Redlon & Johnson	2 pressure gauges	1142-300	2620-600	\$ 63.36
Spillers	green & white marking paint	1142-300	2675-800	\$ 100.35
Tanya Johnson	out of pocket reimbursements	1142-300	2675-500	\$ 551.74
Thayer Corp	Court St - work on the air conditioning	1142-300	2620-600	\$ 30.81
UPS	return shipping	1142-300	2676-500	\$ 268.69
U.S. Cellular	cell phones - July	1142-300	2241-000	\$ 24.00
United Way	employee contribution - July	1142-300	2620-500	\$ 82.06
Unitil	268 Court Street - July	1142-300		

\$ 15,501.15

AUBURN SEWERAGE DISTRICT

MONTHLY ACTIVITY REPORT

July 2015

MAINS

Location	Ck'd	Comments	OK	Plug	Maint.	Misc.	New
Poland Rd	1	Clean main			1		
Poland Rd - Trask Av to Zoar St	1	Jet and Vacuum main			1		
Poland Rd - Rochelle to dead end	1	Jet main			1		
Manley Rd - Royal Av to Maple Pt	1	Jet main			1		
Conant Av	1	Test holes				1	
Center St @ North River Rd	1	Open downstream pipe for N River				1	
Turner St, TD Bank to Royal Oaks	1	Check mains			1		
Manley Rd	1	Check main			1		
South Main St	1	Main repair - Ted Berry			1		
Amherst St, Carson St	1	Jet mains			1		
Rodman Rd, Nickerson Av	1	Jet mains			1		
Sterling Rd, Heath Ln	1	Jet and Vacuum mains			1		
Conant Av	1	New storm drain				1	
Rafnell St, Beech St, Oxford St	1	Jet and Vacuum mains			1		
Chapman House	1	Flush main			1		
28 Windemere Wy	1	Sag in line, jet plugged main		1			
Monthly Totals	16		0	1	12	3	0
2014 Monthly Totals	14		1	0	7	6	0
YTD Totals	57		0	4	49	4	0
2014 YTD Totals	23		3	5	34	13	2

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Poland Rd	1	Replace broken cover		1			
Poland Rd @ Rochelle St	1	Cleared blockage in manhole			1		
Tyler St; Poland Rd, Minot Av	1	Jackhammer out 4 manholes				1	
Tyler St; Poland Rd, Minot Av	1	Adjust 4 manholes to grade				1	
Monthly Totals	4		0	1	1	2	0
2014 Monthly Totals	13		0	0	6	7	0
YTD Totals	24		0	4	11	8	1
2014 YTD Totals	12		1	2	27	19	0

OVERFLOWS

Item	Comments
Monthly Totals	
YTD Totals	

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	47.6	3.62	1504	3.26	11	46	-13	17	-2.5
February	28.6	1.65	1550	2.55	9	33	-18	10	-12.9
March	8.6	1.43	1191	3.64	10	51	-7	26	-6.5
April	4.3	2.83	708	3.78	10	69	17	41	-2.7
May	0.0	0.72	120	3.90	6	87	32	60	4.6
June	0.0	5.59	177	3.96	11	84	37	60	-4.4
July	0.0	2.12	35	3.43	9	89	46	67	-3.1
August									
September									
October									
November									
December									
YTD Totals	89.10	17.96							
2014 YTD Totals	55.20	20.26							

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	36	20	0	0	0	0	0	4	12	0	0	0
February	32	5	0	0	0	1	1	16	7	0	2	0
March	58	29	0	1	0	0	0	16	10	0	2	0
April	103	54	3	13	0	0	2	3	13	6	8	1
May	154	82	19	30	1	0	1	2	5	0	14	0
June	148	80	0	15	0	0	0	4	36	6	6	1
July	140	77	2	41	0	0	0	6	4	0	9	1
August												
September												
October												
November												
December												
YTD Totals	671	347	24	100	1	1	4	51	87	12	41	3
2014 Totals	811	394	10	175	10	3	14	39	58	6	97	5

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	1	0	0	0	0	0	1	0	0	0	0
Water District	3	0	0	0	0	0	2	0	0	0	1
Monthly Totals	4	0	0	0	0	0	3	0	0	0	1
2014 Monthly Totals	12	0	2	2	0	0	6	0	1	0	1
YTD Totals	68	1	3	14	4	11	30	3	0	0	2
2014 YTD Totals	96	1	17	20	10	8	26	9	1	0	4

OTHER ACTIVITIES

1. Leachate deliveries to Lewiston Junction Rd for odor control
2. Team building class
- 3.
- 4.
- 5.
- 6.

Memo

To: Water & Sewerage District Trustees
From: Sid Hazelton, P.E., Acting Superintendent
CC: Files
Date: 8/13/2015
Re: Discussion of August Agenda Items

Groundwater Investigation

Kevin McKinnon and Jeff McClure from Weston Sampson Engineers will be at the Water Trustee meeting to give a 20 minute presentation on the results of the Groundwater Investigation Project. After the presentation, time will be given for questions and answers.

Sewer Trustees - Clean Water Act Master Plan Update

CDM Smith Engineers recently submitted the 2015 Fifteen Year Clean Water Act Master Plan (CWAMP) Update to the Maine Department of Environmental Protection. For Auburn, the plan calls for an additional 5 years for us to implement our Infiltration/Inflow reduction program, and we will commit to allocating 2.5 million over the next five years towards this effort. Lewiston still has 12 active CSOs, and will continue with their effort to eliminate them. The treatment plant will continue to monitor flow trends. The goal of our program is to reduce our storm water contribution in order to avoid treatment plant upgrades. An executive summary of the report is included in the Sewer Trustee packet.

Copies of the full report are available if Trustees would like one.

Efforts to collect past-due bills

We are stepping up efforts to collect money owed on delinquent water and sewer accounts. The last reconciliation in January 2015 revealed that we have almost \$350,000.00 in unpaid water and sewer bills. Our current practice is much more lenient than the Public Utility Commissions guidelines. The time and effort involved in collecting unpaid bills has unnecessarily driven up the cost of operations, to the detriment of those who pay on-time.

The following steps are being taken:

1. We currently mail a 30day past due notice. A disconnection notice is mailed at 90 days past due (average 120/mo X \$0.48 = \$58). A door hanger is placed three weeks after the 90 day

notice. Water is shut off up to 10 days after the door hanger is placed. By this time, the next quarterly bill is already due.

Moving forward, in accordance with PUC guidelines, disconnection notices will be sent for accounts that are 30 days past due. Shut offs would occur two weeks after the notice is sent. This would eliminate past due notices (500/month X \$0.48 = \$240), and door hangers (1200/yr). A 45\$ turn-on fee would need to be paid prior to reinstating service. In the past, this fee had simply been added to the total bill.

This change will initially result in more shut-offs; however, things should improve rather quickly once customers understand the rules and implications.

2. Currently for those on a catch-up payment plan, no unpaid balance is due in the month a new water bill is generated. This causes confusion with the customer and is an administrative nightmare.

All past due monthly payments on new accounts will be due every month. This will also apply to existing past due accounts who break their payment arrangement. This will allow us to track the account in our existing free software module.

No new payment plans will be allowed to extend more than two years.

In order for these changes to take place, we modified our Terms and Conditions, and filed them with the Public Utilities Commission (PUC). Barring any delays from the PUC, we will be able to implement the new procedures starting September 7. These changes will be explained to customers in the following cycle of bills. A sample of a new bill with the new rule changes is included in the packets.

Lake Auburn Update

The Lake water quality remains high. Turbidity numbers remain low, and algae is under control.

On July 20 the chlorine residual in the Hardscrabble tank was dropping, so the tank was taken off line, drained, and filled. On July 27, the Goff Hill tank followed suit, and was drained and filled. This is a common occurrence during the warm humid weather. As of this date 8/12, the reservoirs have maintained good chlorine residuals.

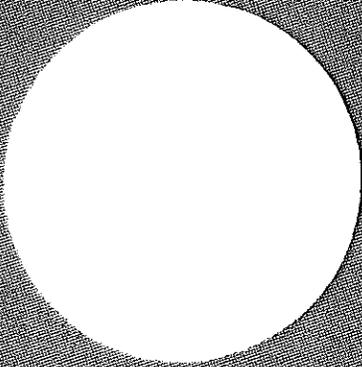
Agencies, Boards, Commissions and Committee Expectations

On Wednesday, July 22 Auburn City Clerk Sue Clements Dallaire sent a follow up email to an original that was sent on March 30, 2015. The memo listed a number of Auburn City Council expectations from all lead staff members of Auburn Agencies, Boards, Commissions and Committees that receive funding from the City. On July 30 I responded to Ms. Dallaire that the Auburn Water District, Auburn Sewer District, and the Lake Auburn Watershed Protection Commission do not receive funding from the City, and that our inclusion on the list may have been an oversight. A copy of the email correspondences is included in the Trustee packets.

Executive Session

There will be an executive session for the Water Trustees to discuss an update to the water drainage issue in the Town of Poland.

There will be an executive session for both boards to discuss employee health insurance options for 2016.



**AUBURN WATER
DISTRICT**

(207) 784-6469

Disconnection Notice

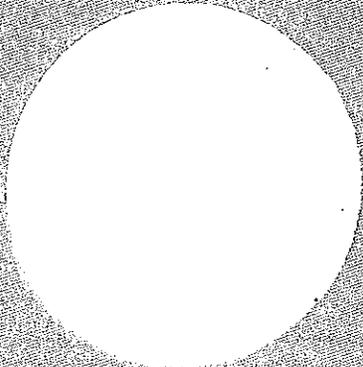
Your water was turned off today for non-payment. In order to restore service you must pay the past due balance or \$100 and sign a payment arrangement.

There is a \$45 fee to restore service during regular business hours.

8:00 am to 4:30 pm Monday thru Friday.

There is \$62.00 fee to restore service after business hours.

**TO BE PAID PRIOR TO
RECONNECTION**



**AUBURN WATER
DISTRICT**

(207) 784-6469

Courtesy Reminder

**Your water will be
turned off per the
disconnection notice
you received
in the mail.**

**Did you know payments
can be made on-line at:
www.awsd.org**

**AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT**

268 COURT STREET • P.O. BOX 414
AUBURN, ME 04212-0414

ACCT. NO	DATE DUE
WATER AMOUNT	SEWER AMOUNT
TOTAL DUE	
WATER AMOUNT PAID	SEWER AMOUNT PAID

Bill Date:

For Service at:

▲ Please fill in amount paid above ▲
if not paying total due.

Make checks payable to:
**AUBURN WATER &
SEWERAGE DISTRICT**

Please return top portion with payment and write your account number on front of check.

BILLED TO	FOR SERVICE AT	ACCOUNT NO	BILL DATE
-----------	----------------	------------	-----------

READING PERIOD	PREVIOUS READING	PRESENT READING	USAGE	DAYS	AVG DAILY USAGE	BILL. FREQUENCY
----------------	------------------	-----------------	-------	------	-----------------	-----------------

DETAIL	SUMMARY
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Please Note New Billing Procedure: In accordance with PUC regulations disconnection notices will be sent for accounts that are 30 days past due.

**AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT**
268 COURT STREET • P.O. BOX 414
AUBURN, ME 04212-0414
Tel (207) 784-6469

NOTICE DATE	BALANCE DUE	ACCOUNT NUMBER

PAST DUE NOTICE

**AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT**

P.O. BOX 414
AUBURN, ME 04212-0414

visit us on the web at: www.awsd.org

AMOUNT PAID _____ CHECK NO _____ SERVICE LOCATION _____

YOUR ACCOUNT IS PAST DUE.

If payment has not been made we would appreciate payment by return mail. Late payment charges are added to all balances not paid by due date.



If you have paid this bill, disregard this notice.



Thank You.

FDN 14230

NOTICE DATE	BALANCE DUE	ACCOUNT NUMBER

PAST DUE NOTICE

**AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT**

P.O. BOX 414
AUBURN, ME 04212-0414

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If you have paid this bill, disregard this notice.



Thank You.

FDN 14230

NOTICE DATE

BALANCE DUE

DISCONNECT DATE

DISCONNECTION NOTICE FOR WATER SERVICE

AUBURN SEWER DISTRICT
268 COURT STREET
P.O. BOX 414
AUBURN • ME 04212-0414
TEL. (207) 784-6469

SERVICE LOCATION

DN 14227S

DISCONNECTION NOTICE OF WATER SERVICE FOR NON-PAYMENT OF SEWER BILL

Your sewer bill is past due and your service is scheduled for disconnection on the disconnection date above between the hours of 8:00 AM and 3:30 PM or within ten (10) business days. If you are unable to pay your bill please see the reverse side for potential assistance programs.

Payment Arrangement or Payment Plan

You can avoid disconnection by either paying the bill in full or coming into our office and signing a payment plan prior to the disconnection date. The payment plan will require you to pay a mutually agreed upon portion of the outstanding bill and pay the balance with reasonable weekly or monthly installments, while staying current on forthcoming sewer bills.

Medical Emergency

Disconnection can be postponed up to thirty (30) days due to a medical emergency. There is a medical emergency when a registered physician certifies that the customer or occupant is seriously ill or has a medical condition, which will be seriously aggravated by lack of water service. While initial certification may be made by telephone, a physician must certify the emergency in writing within seven (7) days. During this medical emergency period we will work with you to make a payment arrangement.

Dispute

If you dispute this notice please come to the office at 268 Court Street or call (207) 784-6469. If we cannot solve the matter, you have the right to submit the dispute to the Consumer Assistance Division, Maine Public Utilities Commission, 242 State Street, State House Station #18, Augusta, Maine 04333-0018, telephone (207) 289-3831 or (800) 452-4699.

After Disconnection

If service is disconnected, you must pay the past due amount in full or pay \$100 (\$45 for reconnection during normal business hours, \$62 after business hours, with the remaining balance applied against your account) and come into our office and sign a mutually agreed upon payment plan before water service is restored. In addition, we may require you pay a deposit equal to your two highest consecutive bills. Along with a \$10 trip fee, there is an additional \$10 fee if payment is collected at the time of disconnection.

PLEASE GIVE THIS MATTER YOUR IMMEDIATE ATTENTION

NOTICE DATE

BALANCE DUE

DISCONNECT DATE

DISCONNECTION NOTICE FOR WATER SERVICE

AUBURN SEWER DISTRICT
268 COURT STREET
P.O. BOX 414
AUBURN • ME 04212-0414
TEL. (207) 784-6469

SERVICE LOCATION

DN 14227S

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PLEASE GIVE THIS MATTER YOUR IMMEDIATE ATTENTION

Sid Hazelton

From: Susan Clements-Dallaire <sdallaire@auburnmaine.gov>
Sent: Thursday, July 30, 2015 12:10 PM
To: Sid Hazelton
Cc: kcgeiger@roadrunner.com; Bob Cavanagh (bobfrommainecentral@yahoo.com) (bobfrommainecentral@yahoo.com); Joe Grube; Howard Kroll; Denis D'Auteuil
Subject: RE: Committee Reform

Hi Sid,

That is confusing and may have been the original intent but the Committee reform is to include all ABC's. The goal is to ensure transparency and accountability of all ABC's and to keep communication between Council and the ABC's open.

From: Sid Hazelton [<mailto:shazelton@awsd.org>]
Sent: Thursday, July 30, 2015 11:58 AM
To: Susan Clements-Dallaire
Cc: kcgeiger@roadrunner.com; Bob Cavanagh (bobfrommainecentral@yahoo.com) (bobfrommainecentral@yahoo.com); Joe Grube
Subject: RE: Committee Reform

Hi Sue,

In response to your request for information, your original inquiry last October was sent to the Auburn Water District, Auburn Sewer District, and the Lake Auburn Watershed Protection Commission (LAWPC). In accordance with that memo, it stated that the City council set basic expectations for all agencies, boards, committees, and commissions that receive funding from the City.

The AWD/ASD Boards of Trustees, and the LAWPC do not receive funding from the City, therefore we assume our inclusion in this list may have been an oversight. Our groups follow the criteria you listed. All meetings are announced, public input is taken, and minutes are made available to the public.

If you have any questions or need more information, please contact me.

Sid Hazelton, P.E.
Acting Auburn Water and Sewer Superintendent
LAWPC Clerk

From: Susan Clements-Dallaire [<mailto:sdallaire@auburnmaine.gov>]
Sent: Wednesday, July 22, 2015 8:54 AM
To: 911Director; Adam Lee; 'Art Wing'; Belinda Gerry; 'Bob Cavanagh'; 'Camille Parrish'; 'Craig Saddlemire'; Dan Goyette; 'Dave Gonyea'; Denis D'Auteuil; 'Dick Trafton'; Dot Meagher; Doug Greene; 'Ed Barrett'; 'Ed Desgrosseilliers'; 'Edouard Plourde'; Eric Cousens; Gary Johnson; Howard Kroll; 'James Collins'; 'Jennifer Williams'; Jill Eastman; 'Joe Grube'; 'Joe Kazar'; 'John Holden'; Karen Scammon; 'Katy Grondin'; 'KC Geiger'; 'Ken Bellefleur'; 'Mac Richardson'; Mamie Ney (External Forward); 'Mark Adams'; 'Marsha Bennett'; 'Michael Dixon'; 'Michael Marcotte'; 'Paul Landry'; 'Paul LeClair'; 'Peter Murphy'; 'Phil Larlee'; 'Phil Nadeau'; 'R Thompson'; Reine Mynahan; 'Rick Lanman'; 'Rick Whiting'; Roland Miller; 'Sonia Buck'; 'Tina Penney'; 'Tom Kendall'; 'Traverse Fournier'; Ravi Sharma; Sid Hazelton
Cc: Howard Kroll; Denis D'Auteuil; Adam Lee; Belinda Gerry; Bob Hayes; David Young; Jonathan LaBonte; Leroy Walker; Mary Lafontaine; Tizz Crowley
Subject: Committee Reform

Hello,

In March, I emailed you all in regards to some basic expectations set by Council for all Agencies, Boards, Committees, and Commissions (ABC's). A few of you responded, some had questions, and some have not responded at all. Attached is a follow up to that memo. Please let me know if you have any questions or concerns.

Thank you,

Sue

Sue Clements-Dallaire

Sue Clements-Dallaire, CCM, CMC
City Clerk & Registrar of Voters
60 Court Street
Auburn, ME 04210
207-333-6601, Extension 1126
sdallaire@auburnmaine.gov

MEMO

TO: Lead staff members and/or chairpersons of Auburn agencies, boards, commissions and committees

FROM: Sue Clements-Dallaire, City Clerk

RE: Agencies, Boards, Commissions and Committee expectations

Date: March 30, 2015

In late October, Council agreed to set basic expectations for all agencies, boards, committees, and commissions that receive funding from us. All will be referred to in this memo as "ABC's". These expectations apply to all ABC's and are as follows;

1. ABC's shall consider all matters referred to them by the Council
2. ABC's shall set agendas and post them according to the rules of the City Council (within 2 business days of the meeting)
3. ABC's shall allow time for public comment during meetings
4. All meetings of the ABC's must be posted publically
 - a. All materials for a meeting must be posted with the agenda
5. ABC's will present a report every month on activities and progress on policy matters or projects
6. All ABC's will appear twice a year at a Council meeting and give a presentation on progress and to receive comments and feedback from the City Council
7. Staff assigned to an ABC shall have a defined roll and preference should be that all voting members be volunteers, not municipal or organization staff

These expectations help to ensure transparency and to allow greater interaction between all ABC's and the City Council.

City of Auburn Boards, Committees, and Commissions

BOARD OR COMMITTEE	STAFF CONTACT	CHAIRPERSON
E 9-1-1	Phyllis Gamache	Paul LeClair
ABDC (Auburn Business Development Corporation)	John Holden	Peter Murphy
Airport	Rick Lanman	Edouard Plourde
Appointment Committee	Sue Clements-Dallaire	N/A
Androscoggin County Budget Committee	Belinda Gerry	Michael Marcotte
ATRC (Androscoggin Transportation Resource Center)	Jennifer Williams	Ed Barrett – Policy Dan Goyette - Technical
Auburn Housing Authority	Rick Whiting	Arthur Wing
Auburn Public Library	Mamie Ney	Sonia Buck
Auburn Sewerage District	John Storer	Robert Cavanagh
Auburn Water District	John Storer	KC Geiger
Audit & Procurement	Jill Eastman	Tina Penney
AVCOG (Androscoggin Valley Council of Governments)	Roland Miller	James Collins
Bike Ped Committee	Gary Johnson	Craig Saddlemire
Board of Assessment Review	Karen Scammon	
Cable TV Advisory Board	Phil Larlee	Ed Desgrosseilliers
CDBG (Community Development Block Grant) Loan Committee	Reine Mynahan	Traverse Fournier
Citizens Advisory Committee	Reine Mynahan	Adam Lee
Conservation Commission	Denis D'Auteuil	N/A
Ethic Panel	Howard Kroll	N/A
LAEGC (Lewiston Auburn Economic Growth Council)	John Holden	Mark Adams
Lake Auburn Watershed Protection	John Storer	Joe Grube
LA Public Health	Dot Meagher	Phil Nadeau
LATC (Lewiston Auburn Transit Committee)	Marsha Bennett	Phil Nadeau
LA Water Pollution Control Authority	Mac Richardson	Phil Nadeau
MMWAC Mid Maine Waste Action Corporation	Joe Kazar	Paul Landry
Planning Board	Doug Greene	Ken Bellefleur
Railroad	John Holden	Dick Trafton
Recreation & Special Events Advisory Board	Ravi Sharma	Dave Gonyea
Registration Appeals Board	Sue Clements-Dallaire	Nadeen Daniels
School Committee	Katy Grondin	Tom Kendall
Solid Waste Management	Denis D'Auteuil	Camille Parrish
Zoning Board of Appeals	Eric Cousens	Michael Dixon

	A	B	C	D
1	invitee	From	Dinner	Tour
2	Robert Cavanagh	ASD	Lobster	Any Tour
3	Heather Hunter	Watershed	Lobster	Any Tour
4			Any Tour Count	2
5	Councilor Hayes	Auburn	Lobster	Boat Tour
6	Lee Upton	AWD	Lobster	Boat Tour
7	Greg Leighton	AWD	Lobster	Boat Tour
8	MJ Dillingham	Watershed	Lobster	Boat Tour
9	Bethel Sheilds	Watershed	Lobster	Boat Tour
10	Rick Whiting	AWD	Steak	Boat Tour
11			Boat Tour Count	6
12	Mike Broadbent	ASD	Lobster	Land Tour
13	Richard Thibodeau	Watershed	Lobster	Land Tour
14	Joseph Grube	Watershed	Lobster	Land Tour
15			Land Tour Count	3
16	Joseph Defilipp	ASD	Lobster	No Tour
17	Raymond Fortier	ASD	Lobster	No Tour
18	Charles Sheehan	ASD	Lobster	No Tour
19	Lynne Richards	Watershed	Lobster	No Tour
20	John Bonneau	Watershed	Lobster	No Tour
21	David Jones	Watershed	Lobster	No Tour
22	Steve French	Watershed	Steak	No Tour
23			No Tour Count	7
24	Vivian Matkivich	LAWPCA	Lobster	Projects
25	Norm Lamie	LAWPCA	Steak	Projects
26			Projects Count	2
27	Kevin Gagne	Watershed	no	Tour
28			Tour Count	1
29	Councilor Crowley	Auburn	Lobster	
30	Councilor Gerry	Auburn	Lobster	
31	Sid Hazelton	AWD	Lobster	
32	Preston Chapman	AWD	Lobster	
33	Jeff Preble	LAWPCA	Lobster	
34	Chris Curtis	AWD	Lobster	
35	K.C. Geiger	AWD	Lobster	
36	Mark Adams	LAWPCA	no	
37	Heidi McCarthy	ASD	No	
38	Councilor LaFontaine	Auburn	No	
39	James Wilkins	AWD	No	
40	Mac Richardson	LAWPCA	No	
41	Phil Nadeau	LAWPCA	no	
42	Bop Thompson	Watershed	No	
43	John Storer		No	
44	David Madsen	LAWPCA	no	
45	Travis Peaslee	LAWPCA	no	
46	Ralph Lenfestey	LAWPCA	Steak	
47	Stephen Ness	ASD	Lobster	
48	Councilor Lee	Auburn		
49	Councilor Walker	Auburn		
50	Councilor Young	Auburn		
51	Mayor LaBonté	Auburn		
52	Howard Kroll	Auburn		
53	Denis D'Auteuil	Auburn		
54	Michael Lachance	Watershed		
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65			Grand Count	21



ACCOUNTSCHEDULE:

For: AUBURN ME WATER DISTRICT dba Auburn Water District

The Account set forth below is only valid until 5:00 PM on 07/30/2015

NewEnergy shall have no obligation to enroll or supply electricity to any Accounts that are not identified on the Account Schedule below. Therefore, before you initial, please verify that your specific information is COMPLETE and ACCURATE. Your review and acceptance of this information will help ensure accurate future invoices.

Select One Option By Placing Initials Below	Option:	Energy Charge (per kWh):	Start Date**	End Date **
	A – 11 months	\$0.06189	12/01/15	11/01/16
	B – 23 months	\$0.06101	12/01/15	11/01/17
<i>S.H.</i>	C – 35 months	\$0.06066	12/01/15	11/01/18
	D – 47 months	\$0.06055	12/01/15	11/01/19

T&D Utility:	Account Number(s)*:	Service Address for Account Number(s):
CMP	05511020775011	Auburn Water District, 268 Court St, Auburn, ME 042105007
CMP	05511031642011	Marrow Rd, Auburn, ME 042120000
CMP	05511033613011	Auburn Sewerage District, Lewiston Jct Rd #1, Auburn, ME 04212
CMP	05511047263011	P O Box 414, Auburn, ME 042120414
CMP	05511074186011	Bradman St, Auburn, ME 042120000
CMP	05511177755001	Auburn Sewerage District, Hotel Rd, Auburn, ME 04212
CMP	05511196169001	Auburn Water District, Worthley Brook Rd, Poland, ME 042120000
CMP	05511244796001	Hotel Rd, Auburn, ME 042120000
CMP	05511287338001	Auburn Water District, Pumping Station Rd, Auburn, ME 042120000

Notes:

1. The fixed Contract Price does not include or cover Taxes, Delivery Charge, or other costs (including Pass-Through Charges) as set forth in this Agreement and shall be your sole responsibility, and NewEnergy shall have no liability therefore.
2. Accounts listed in the Account Schedule may be updated or replaced with a new account number issued by the Utility, ISO or other entity for the above listed service address(es).
3. This Proposal expires at 5pm Eastern Time on the date specified above (the "Expiration Date").

You acknowledge and understand that (a) we are paying a fixed fee to Maine PowerOptions ("Association") to support its electricity purchasing program, irrespective of your decision to enter into this agreement; and (b) Association is acting on your behalf as your representative and is not a representative or agent of NewEnergy.

FOR INTERNAL USE ONLY

NewEnergy Reference Number: _____ | Account Representative: Craig Brazell