

Auburn School Committee

Regular Meeting Agenda

April 15, 2020 7:00 PM

In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRS.A §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the workshop will be held through a ZOOM Meeting. The workshop will be recorded and made available by Great Falls TV <http://www.auburnmaine.gov/pages/great-falls-tv/great-falls-tv> or on Spectrum Channel 1301 and on the city's youtube channel YouTube for public access.

WORKSHOP at 6:00 PM. (Budget and COVID-19 Update)

I. Call to Order /Pledge of Allegiance

- A. Introductions
- B. Communications

II. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes for April 1, 2020
- C. Administrative Staff - Probationary Contract

The Superintendent recommends the following first probationary contract beginning July 1, 2020 and ending June 30, 2021 pending appropriate certification and/or license:

- a. Melissa McLeod, Franklin Principal

_____ Moved to approve the Consent Agenda.

_____ Seconded

_____ Motion passed/defeated _____ to _____ approve the Consent Agenda.

III. Public Participation

Due to the change in the School Committee meeting format, the School Committee is asking the members of the public who would like to participate the evening of the meeting to call 207-240-3739. If you are unable to call-in or your call is not received on other topics not related to the agenda, please send your comments, concerns and/or questions to members of the School Committee and the Superintendent. Here are the School Committee members' emails:

- o Karen Mathieu, School Committee Chair, kmathieu@auburnschl.edu
- o Dave Simpson, School Committee Vice Chair, dsimpson@auburnschl.edu
- o Rose Walker, rwalker@auburnschl.edu
- o Brian Belknap, bbelknap@auburnschl.edu
- o Pam Hart, phart@auburnschl.edu
- o Faith Fontaine, ffontaine@auburnschl.edu
- o Dan Poisson, dpoisson@auburnschl.edu
- o Brian Carrier, City Council Representative, bcarrier@auburnmaine.gov
- o Katy Grondin, Superintendent of Schools, kgrondin@auburnschl.edu

The School Committee asks the Public to remember our System-Wide Code of Conduct and the six core values of Respect, Honesty, Courage, Compassion, Fairness, and Responsibility while directly addressing the group. Our policy JIC states that we expect people to 'Treat others as you would like to be treated, Use language that is appropriate and kind, and be truthful and forthright in speech and actions.' Per our policy, BEDH - Public Participation at School Committee Meetings: Citizens may comment on any general topics related to the school system during this portion of the agenda. Comments related to specific agenda items may be held until the appropriate time. Please be succinct and speak once for less than three minutes. Other limitations may be necessary. The School Committee may respond to your concerns at a later date by answering through the administration or by placing the item on a future agenda. It is requested that comments

related to specific personnel be channeled privately to the appropriate administrator.

IV. Student Information

V. Superintendent Report

A. Planning and Development

1. IKFC-Graduation Requirements policy for the Class of 2020

Principal Scott Annear and Assistant Superintendent Michelle McClellan will share with the School Committee a proposed amendment to the IKFC-Graduation Requirements policy for the Class of 2020.

B. Business

1. Proposed Change to the School Calendar

Superintendent Katy Grondin will propose a change to the last student day given the recent recommendation by the Commissioner of Education to extend remote learning until the end of the year.

_____ Moved to approve the recommended last student day as proposed by the Superintendent.

_____ Seconded

_____ Motion passed/defeated _____ to _____ approve the last student day as proposed by the Superintendent.

2. The Finance Committee will present the Finance Report for March 2020 as presented.

_____ Moved to approve the Finance Report for March 2020 as presented.

_____ Seconded

_____ Motion passed/defeated _____ to _____ approve the Finance Report for February 2020 as presented.

3. COPS SVPP (School Violence Prevention Program) Grant

Business Manager Adam Hanson will review the proposed items to be included in the submission of the COPS SVPP Grant.

_____ Moved to authorize the Auburn School Department to submit for funding through the COPS SVPP Grant for equipment or software to help prevent school violence, in an amount not to exceed \$100,000 in local matching funds, and to utilize Capital Improvement Program (CIP) funds to pay for the local share of the grant.

_____ Seconded

_____ Motion passed/defeated _____ to _____ approve the Auburn School Department to submit for funding through the COPS SVPP Grant for equipment or software to help prevent school violence, in an amount not to exceed \$100,000 in local matching funds, and to utilize Capital Improvement Program (CIP) funds to pay for the local share of the grant.

VI. Information / Committee Reports

STANDING COMMITTEES	
Finance Subcommittee- B. Carrier, D. Simpson	Policy Subcommittee- D. Poisson, B. Carrier

SUBCOMMITTEES	
City Council Update- B. Carrier	Wellness Subcommittee- P. Hart, F. Fontaine
Curriculum Subcommittee- K. Mathieu, R. Walker	Audit Subcommittee- F. Fontaine, B. Belknap
Community Learning Center- D. Simpson	Transportation Appeals- D. Poisson, B. Belknap

New ELHS Building Committee- K. Mathieu, P. Hart	SHARECenter- K. Mathieu, R. Walker
Diversity, Equity, & Inclusion Committee- P. Hart, D. Simpson	Negotiations - F. Fontaine, B. Belknap
Superintendent Search - K. Mathieu, D. Simpson	Parent Advisory- R. Walker, B. Belknap
Technology - B. Belknap	

VII. Upcoming Meetings

- Possible Special Meeting, April 22 at 6:00 PM
- Regular Meeting, May 6 at 7:00 PM, Workshop at 6:00 PM

VIII. Future Agenda Items and Request for Information

IX. Executive Session: Auburn School Department's Emergency Operations Plan

The School Committee needs annually approve the School Department's Emergency Operations Plan after a brief executive session pursuant to MRSA § (6) (A) to review any changes and/or updates made to the plan. Approval of plan will be during May 6 School Committee meeting.

If the School Committee makes a motion to enter executive session, the precise nature of business to be considered will be indicated in the motion. The items, which may be discussed, by law, may include one or more of the following:

1. To discuss personnel.
2. To discuss or consider the suspension or expulsion of a student.
3. To discuss or consider the condition, acquisition, or the use of real or personal property only if premature disclosure would prejudice the competitive or bargaining of the body or agency.
4. To discuss labor contracts, proposals and/or meetings related to negotiations.
5. To consult with the School Committee's attorney concerning legal rights, pending litigation, and settlement offers, when premature public knowledge would give the School Committee substantial disadvantage.
6. To discuss records made, maintained, or received by the School Committee or department, of access is prohibited by statute.

X. Adjournment

_____ Moved to adjourn at _____ P.M.

_____ Seconded

_____ Motion passed/defeated _____ to _____ adjourn at _____ P.M.

AUBURN SCHOOL DEPARTMENT
AUBURN, MAINE

REPORT OF REGULAR SESSION MEETING OF THE AUBURN SCHOOL COMMITTEE

7:00 PM

Remotely via Zoom

April 1, 2020

Members Present: Brian Belknap Karen Mathieu
 Brian Carrier Daniel Poisson
 Faith Fontaine Rose Walker
 Pamela Hart David Simpson

Others Present: Katherine Grondin, Superintendent; Adam Hanson, Business Manager, Michelle McClellan, Assistant Superintendent, Scott Annear, ELHS Principal

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

A. Introductions

Karen Mathieu called the meeting to order at 7:00 PM. Members introduced themselves, noting the ward they represent. Karen Mathieu reminded the public that this ZOOM meeting is being recorded and is available through Great Falls TV. During Public Participation people can call in with the phone number that is provided.

B. Communications - None

II. CONSENT AGENDA

A. Approval of Agenda

B. Approval of Minutes for March 18, 2020

It was moved by Faith Fontaine, seconded by Brian Belknap and voted unanimously to approve the Consent Agenda for tonight's meeting.

III. PUBLIC PARTICIPATION - None

IV. STUDENT INFORMATION -Waived

V. SUPERINTENDENT REPORT

Katy Grondin, Superintendent, addressed a question regarding the Apple iPads. The school department did not receive any money from Apple to pay for the 1 to 1 initiative. The school department paid for all the Apple devices.

A. Business

1. Approve FY21 Calendar Dates

Katy Grondin shared the FY21 School Calendar dates which included first day of school, school vacations, last student day with snow days, last student day without snow days and graduation date. Superintendent Grondin asked the School Committee to approve the calendar dates.

It was moved by David Simpson, seconded by Faith Fontaine and voted unanimously to approve the FY21 Calendar Dates.

2. Policies - Second Reading

Michelle McClellan, Assistant Superintendent, presented the following policies for second reading:

- EEAEA - Student Transportation Employee Requirements, Training and Responsibilities
- EEAE - School Bus Emergencies

It was moved by Faith Fontine, seconded by Brian Carrier and voted unanimously to approve the second reading.

Michelle McClellan, Assistant Superintendent shared the definitions and roles of the School Committee around policies and procedures. The role of the School Committee is to set policy. The role of the School Administration is to execute it. Policies require 2 readings. Procedures are developed and adopted at the school and department level. Procedures require 1 reading.

VI. Information/Committee Reports

Finance Subcommittee - none

Policy Subcommittee - none

City Council Update - none

Curriculum Subcommittee - none

Community Learning Center - none.

New ELHS Building Committee -

Katy Grondin presented the different phases for the New EL Building. After a geological dig, it was decided that the building had to be moved due to soft soil. It is not cost-effective to build in that area. The parking will also have to be moved. The Architects will do renditions of the building to show natural light. This will be brought to the Planning Board to discuss the buffer between the building and the neighborhood.

The Site Phases were discussed. A chain link fence will go into place for Phase 1. This will begin January 2021. Billy Hunter, Adam Hanson and Scott Annear are working with the City to rearrange staff and student parking as we move into Phase 1.

Phase 2 - This will involve the current EL turnaround. The area will be blasted to get ready to put fields in place. The 2nd phase will begin June 2021.

Phase 3 - This is the demolition of the gym and a wing. This phase will begin June 2023.

Phase 4 - The construction of the Stadium. This will begin September 2023.

It was discovered that our current EL building has been determined eligible as a historical site, representative of post World War II architecture. This means historical archiving will have to be done before demolition happens. We will be working with the Maine Historical Preservation Commission, plus the Army Corps to make sure we capture the site and the building so it can be archived for historical purposes. More information to come.

DOE is working on an owner's rep with Katy Grondin, Adam Hanson and Billy Hunter to help guide them throughout the construction process. Harriman is looking for a commissioning agent that oversees all documents around bidding.

The next meeting with the DOE is on May 4, 2020. The website for information is newelhs.org.

Diversity, Equity, & Inclusion Committee - on hold

Superintendent Search - The first round of interviews will be Saturday, April 4 through ZOOM. The search committee consists of 2 school committee members, 4 teachers, 4 administrators and 4 community members. The 2nd round of interviews will be April 11th.

Technology - none

Wellness Subcommittee - none

Audit Subcommittee - none

Transportation - none

SHARECenter - none

Negotiations - Discussion is upcoming at executive session for Food Service

Parent Advisory - on hold

VII. Upcoming Meetings

- April 6, 5:30PM Joint City Council - canceled
- April 8, 6:00PM School Committee Workshop for Superintendent Search (in Executive Session)
- April 15, 7:00PM School Committee Regular Meeting (Workshop 6:00PM)

VIII. Future Agenda Items and Request for Information - None

VIII. EXECUTIVE SESSION -

The motion was made to enter into executive session pursuant to Title 1 M.R.S.A., Section 405(C) for discussion to consider the acquisition of property.

Also, the motion was made to enter into executive session pursuant to Title 1 M.R.S.A., Section 405(6)(F)--discussion of Food Service opening negotiations, where access to that information by the general public is prohibited by 1 M.R.S., Section 402(3)(B).

It was moved by Brian Belknap, seconded by Daniel Poisson and voted unanimously to enter into executive session pursuant to Title 1 M.R.S.A., Section 405(C) discussion to consider the acquisition of property.

Also, pursuant to Title 1 M.R.S.A., Section 405(6)(F)--discussion of Food Service opening negotiations, where access to that information by the general public is prohibited by 1 M.R.S., Section 402(3)(B).

IX. ADJOURNMENT

It was moved by Brian Carrier, seconded by David Simpson and voted unanimously to adjourn from regular session at 9:15 PM.

Attest, a true record,



Katherine Grondin, Secretary
Superintendent of Schools

