

**Auburn School Committee
Regular Meeting Agenda**

June 3, 2020 7:00 PM

In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the meeting will be held through a ZOOM Meeting. The meeting will be recorded and made available by Great Falls TV <http://www.auburnmaine.gov/pages/great-falls-tv/great-falls-tv> or on Spectrum Channel 1301 and on the city's youtube channel YouTube for public access.

I. Call to Order/Pledge of Allegiance

- A. Introductions
- B. Communications

II. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes for May 20, 2020

_____ Moved to approve the Consent Agenda

_____ Seconded

_____ Motion passed/defeated _____ to _____ to approve the Consent Agenda.

III. Public Participation

Due to the change in the School Committee meeting format, the School Committee is asking the members of the public who would like to participate the evening of the meeting to **call 207-240-3739**. If you are unable to call-in or your call is not received on other topics not related to the agenda, please send your comments, concerns and/or questions to members of the School Committee and the Superintendent. Here are the School Committee members' emails:

- Karen Mathieu, School Committee Chair, kmathieu@auburnschl.edu
- Dave Simpson, School Committee Vice Chair, dsimpson@auburnschl.edu
- Rose Walker, rwalker@auburnschl.edu
- Brian Belknap, bbelknap@auburnschl.edu
- Pam Hart, phart@auburnschl.edu
- Faith Fontaine, ffontaine@auburnschl.edu
- Dan Poisson, dpoisson@auburnschl.edu
- Brian Carrier, City Council Representative, bcarrier@auburnmaine.gov
- Katy Grondin, Superintendent of Schools, kgrondin@auburnschl.edu

The School Committee asks the Public to remember our System-Wide Code of Conduct and the six core values of Respect, Honesty, Courage, Compassion, Fairness, and Responsibility while directly addressing the group. Our policy JIC states that we expect people to "Treat others as you would like to be treated, Use language that is appropriate and kind, and be truthful and forthright in speech and actions." Per our policy, BEDH - Public Participation at School Committee Meetings: Citizens may comment on any general topics related to the school system during this portion of the agenda. Comments related to specific agenda items may be held until the appropriate time. Please be succinct and speak once for less than three minutes. Other limitations may be necessary. The School Committee may respond to your concerns at a later date by answering through the administration or by placing the item on a future agenda. It is requested that comments related to specific personnel be channeled privately to the appropriate administrator.

IV. Student Information

V. Superintendent Report

A. Planning and Development

1. COVID-19 Updates

Katherine Grondin, Superintendent, will ask various department directors to share plans for the end of the year and summer. Also, Members of the Safety and Health Committee will share the work that has been prepared for the week of June 8-12.

B. Business

1. Recommended School Budget

The School Committee Chair will present the Recommended School Budget for the 2020-21 school year in the amount of \$45,802,612 and request School Committee approval prior to the submission to City Council for their vote.

_____ Moved to approve the Recommended School Budget for the 2020-21 school year in the amount of \$45,802,612 as presented.

_____ Seconded

_____ Motion passed/defeated _____ to _____ to approve the Recommended School Budget for the 2020-21 school year in the amount of \$45,802,612 as presented.

2. Flexible Spending Account (FSA) plans for the 2020-2021

Business Manager Adam Hanson will present the Auburn School Department flexible spending account (FSA) plans for the 2020-21 plan year. These plans have been revised and must be approved by School Committee

_____ Moved to approve the Auburn School Department flexible spending account (FSA) plans for the 2020-21 plan year.

_____ Seconded

_____ Motion passed/defeated _____ to _____ to approve the Auburn School Department flexible spending account (FSA) plans for the 2020-21 plan year.

3. Policies - First Reading

Michelle McClellan, Assistant Superintendent, will present the following policies for second reading:

- JLCC Communicable Infectious Diseases
- JLCC-E Health Protocol

_____ Moved to approve the first reading of the above listed policies as presented.

_____ Seconded

_____ Motion passed/defeated _____ to _____ to approve the first reading of the above listed policies as presented.

VI. Information / Committee Reports

STANDING COMMITTEES	
Finance Subcommittee- B. Carrier, D. Simpson	Policy Subcommittee- D. Poisson, B. Carrier

SUBCOMMITTEES	
City Council Update- B. Carrier	Wellness Subcommittee- P. Hart, F. Fontaine

Curriculum Subcommittee- K. Mathieu, R. Walker	Audit Subcommittee- F. Fontaine, B. Belknap
Community Learning Center- D. Simpson	Transportation Appeals- D. Poisson, B. Belknap
New ELHS Building Committee- K. Mathieu, P. Hart	SHARECenter- K. Mathieu, R. Walker
Diversity, Equity, & Inclusion Committee- P. Hart, D. Simpson	Negotiations - F. Fontaine, B. Belknap
Safety and Health Committee- K. Mathieu	Parent Advisory- R. Walker, B. Belknap
Technology - B. Belknap	

VII. Upcoming Meetings

- June 17, 6:00 Retirement and System Drop Out Award Recognition, Regular Meeting will begin following the Recognition

VIII. Future Agenda Items and Request for Information

IX. Executive Session

If the School Committee makes a motion to enter executive session, the precise nature of business to be considered will be indicated in the motion. The items, which may be discussed, by law, may include one or more of the following:

1. To discuss personnel.
2. To discuss or consider the suspension or expulsion of a student.
3. To discuss or consider the condition, acquisition, or the use of real or personal property only if premature disclosure would prejudice the competitive or bargaining of the body or agency.
4. To discuss labor contracts, proposals and/or meetings related to negotiations.
5. To consult with the School Committee's attorney concerning legal rights, pending litigation, and settlement offers, when premature public knowledge would give the School Committee substantial disadvantage.
6. To discuss records made, maintained, or received by the School Committee or department, of access is prohibited by statute.

X. Adjournment

_____ Moved to adjourn at _____ P.M.

_____ Seconded

_____ Motion passed/defeated _____ to _____ adjourn at _____ P.M.

AUBURN SCHOOL DEPARTMENT
AUBURN, MAINE

REPORT OF REGULAR SESSION MEETING OF THE AUBURN SCHOOL COMMITTEE

7:00 PM

Remotely via Zoom

May 20, 2020

Members Present:	Brian Belknap	Karen Mathieu
	Brian Carrier	Daniel Poisson
	Faith Fontaine	Rose Walker
	Pamela Hart	David Simpson

Others Present: Katherine Grondin, Superintendent; Adam Hanson, Business Manager, Michelle McClellan, Assistant Superintendent

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

A. Introductions

Karen Mathieu called the meeting to order at 7:00 PM. Members introduced themselves, noting the ward they represent. Karen Mathieu reminded the public that this ZOOM meeting is being recorded and is available through Great Falls TV. During Public Participation people can call in with the phone number that is provided.

B. Communications

Pam Hart shared that she is pleased to see Jim Horn's position back in the budget. She received emails from students stating how much he supported them and was an advocate for them.

Faith Fontaine publicly thanked the administrators, teachers, committee members and anyone involved in going above and beyond to plan a graduation for the Seniors. She is glad we're utilizing a place in Auburn to make the event happen.

II. CONSENT AGENDA

A. Approval of Agenda

B. Approval of Minutes for May 6, 2020

It was moved by Dan Poisson, seconded by Brian Belknap and voted unanimously to approve the Consent Agenda for tonight's meeting.

III. PUBLIC PARTICIPATION - None

IV. STUDENT INFORMATION

Anna Leblanc shared that she has been working with Administrators planning for graduation. It will be held at the airport. Each student is allowed 2 cars filled with family. Everyone attending must wear masks. The cars will be parked along the airport. Students will be able to walk across the stage to receive their diplomas. Everything will be projected on a large screen so cars in the back are able to see. The speeches from the Salutatorian and Valedictorian will still take place.

Students will do a drive through at the school to drop off books, athletic gear and equipment and anything else that belongs to the school. They will also be collecting what they need for graduation.

On June 1st it will be announced which Juniors and Senior have been selected for National Honor Society.

V. SUPERINTENDENT REPORT

A. Planning and Development

1. FY21 School Budget Public Hearing

No calls were received from the public to respond to the proposed school budget for the 2020-2021 school year.

B. Business

1. FY 2020-21 School Calendar

The School Committee approved the proposed revisions to the FY 2020-21 School Calendar as presented.

It was moved by Rose Walker, seconded by Brian Belknap and voted by unanimously to approve the FY 2020-21 School Calendar as presented.

2. Policies - Second Reading

- EB - Environmental and Safety Program
- EEAEAA - Drug and Alcohol Testing of School Bus Drivers
- EEAEF - Video Cameras on Transportation Vehicles

Michelle McClellan, Assistant Superintendent, presented the above listed policies for second reading.

It was moved by Faith Fonatine, seconded by Brian Belknap and voted unanimously to approve the second reading of the above listed policies as presented.

3. The Finance Committee

Brian Carrier gave an update on projects at AMS and Franklin. Everything is on track and moving forward. The AMS project will be completed this year. The Franklin project will be addressed next summer. In regards to the diesel tank conversion, the company that inspected it, did not think it was worth repairing it. The diesel tank conversion has gone back into the CIP for replacement.

Adam Hanson shared that he has done a lot of projecting out, even accounting for \$72,000 in equipment, \$160,000 of computer purchases, school bus incumbrances and still projects \$500,000 to one million of unexpended budget. Adam will continue to refine these numbers. The savings, as expected, are being used to purchase things that were pulled out of next year's budget. Adam shared that we are on track and he will keep us posted next month with better numbers.

Brian Carrier shared that the CIP projects are moving forward with many of them completed. The Walton bleachers and doors are finished. Adam also shared that the Park Ave generator replacement is done. They are very glad to be back online, and thankful for the Homeland Security Grant. Many projects are out to bid and moving ahead.

It was moved by Pam Hart, seconded by Dan Poisson and voted unanimously to approve the Finance report for April 2020 as presented.

VI. Information/Committee Reports

Finance Subcommittee - done

Policy Subcommittee - done

City Council Update - The City has made additional cuts to the budget - \$740,000. 20% of revenue and 5% of excise tax. The City chose 20% because it was an in-between point. This will cost the City positions.

Wellness Subcommittee - none

Curriculum Subcommittee - none

Audit Subcommittee - none

Community Learning Center - none

Transportation - none

New ELHS Building Committee - none

SHARECenter - They will try to reopen in July. They canceled the Bates Clean Sweep.

Diversity, Equity, & Inclusion Committee - Held a Zoom meeting to talk about title grant money. They have until September to use the money. They discussed remote learning and making it more equitable for everyone.

Negotiations - Initial conversation as a subcommittee to discuss Food Service negotiations. Next meeting is June 1st via Zoom.

Superintendent Search - The Superintendent has signed her contract and plans to meet with Katy. The transition will start happening. The committee can dissolve.

Parent Advisory - none

Technology - none

A new subcommittee will be forming - Health & Safety Re-Entry Committee, which will include a Steering Committee and Sub Committees. This committee is to start thinking and planning for re-entry.

VII. Upcoming Meetings

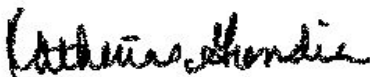
- May 27, 6:00 PM Budget Workshop
- June 3, 7:00 PM School Committee Regular Meeting (Workshop 6:00 PM)

VIII. Future Agenda Items and Request for Information

IX. ADJOURNMENT

It was moved by Dan Poisson, seconded by Pam Hart and voted unanimously to adjourn from regular session at 7:46 PM.

Attest, a true record,



Katherine Grondin, Secretary
Superintendent of Schools

KG/arh

Auburn School Department

Total Budget by Cost Center

Report # 202399

Statement Code: State CC E

Account Number / Description	3 Years Prior Actual 7/1/2017 - 6/30/2018	2 Years Prior Actual 7/1/2018 - 6/30/2019	1 Year Prior Revised 7/1/2019 - 6/30/2020	1 Year Prior Actual 7/1/2019 - 6/30/2020	Budget Total 7/1/2020 - 6/30/2021	Budget Difference 7/1/2020 - 6/30/2021	Percent Change
Total Regular Instruction	\$16,223,896.43	\$17,041,790.53	\$18,399,386.69	\$13,120,369.67	\$18,718,269.22	\$318,882.53	1.73%
Total Special Education	\$9,868,439.64	\$10,309,580.95	\$10,597,542.20	\$8,342,990.49	\$11,523,023.13	\$925,480.93	8.73%
Total Other Instruction	\$898,512.68	\$790,451.13	\$834,264.49	\$678,564.52	\$790,398.50	\$(43,865.99)	(5.26)%
Total Student & Staff Support	\$4,325,741.36	\$4,674,113.50	\$4,894,394.59	\$3,956,502.59	\$4,302,075.93	\$(592,318.66)	(12.10)%
Total System Administration	\$976,198.05	\$939,326.87	\$965,499.12	\$842,923.97	\$980,340.82	\$14,841.70	1.54%
Total School Administration	\$1,388,128.19	\$1,465,517.90	\$1,525,474.75	\$1,229,352.91	\$1,551,001.85	\$25,527.10	1.67%
Total Transportation & Buses	\$1,583,804.68	\$1,875,295.36	\$1,822,093.13	\$1,672,715.24	\$1,656,604.81	\$(165,488.32)	(9.08)%
Total Facilities Maintenance	\$4,673,024.64	\$4,746,746.29	\$5,134,573.51	\$4,354,280.94	\$5,166,893.95	\$32,320.44	0.63%
Total Debt Service & Other Com	\$621,008.77	\$669,062.49	\$742,768.00	\$742,767.79	\$682,367.00	\$(60,401.00)	(8.13)%
Total All Other Expenditures	\$36,203.62	\$37,941.13	\$39,259.73	\$31,923.81	\$39,546.78	\$287.05	0.73%
Total Fund 1000 Expenditures	\$40,594,958.06	\$42,549,826.15	\$44,955,256.21	\$34,972,391.93	\$45,410,521.99	\$455,265.78	1.01%
Total Adult Education	\$284,362.94	\$279,868.30	\$382,181.35	\$219,437.41	\$392,090.26	\$9,908.91	2.59%
Total Fund 1000 & Adult Ed	\$40,879,321.00	\$42,829,694.45	\$45,337,437.56	\$35,191,829.34	\$45,802,612.25	\$465,174.69	1.03%

Auburn School Dept. Fy 21 Revenue Sources - 5-19-20 Zero Local Increase

REVENUE SOURCES	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-21	Variance	Percentage
General Fund									
State/EPS Model	Approved	Approved	Approved	Approved	Approved	Approved	Recommended		
Subsidy	\$19,291,333	\$19,975,476	\$20,330,362	\$21,526,533	\$23,678,756	\$25,249,723	\$25,637,180	\$387,457	
Debt Service-Approved	\$1,119,906	\$1,079,600	\$1,042,975	\$641,790	\$624,158	\$601,933	\$579,894	(\$22,039)	
Total State	\$20,411,239	\$21,055,076	\$21,373,337	\$22,168,323	\$24,302,914	\$25,851,656	\$26,217,074	\$365,418	1.41%
Local									
Minimum Local 15671-A	\$ 14,329,818	\$ 14,505,847	\$ 15,605,575	\$ 15,970,091	\$ 16,781,933	\$ 16,355,070	\$16,272,338	(\$82,732)	
Local Only Debt Service	\$1,587,224	\$1,711,506	\$1,814,747	\$1,798,436	\$44,905	\$140,835	\$102,473	(\$38,362)	
Additional Local	\$0	\$0	\$0	\$0	\$980,019	\$1,210,952	\$1,322,309	\$111,357	
Crossing Guides	\$42,508	\$37,603	\$37,883	\$38,330	\$0	\$0	\$0	\$0	
Total Local	\$ 15,959,550	\$ 16,254,956	\$ 17,458,205	\$ 17,806,857	\$ 17,806,857	\$ 17,706,857	\$17,697,120	(\$9,737)	-0.05%
Other									
State Agency Client	\$30,000	\$53,350	\$53,350	\$70,000	\$30,000	\$50,000	\$50,000	\$0	
Spec. Ed. SOS Tuition	\$90,000	\$107,576	\$107,576	\$107,576	\$60,000	\$50,000	\$50,000	\$0	
McCare Reimbursement	\$125,000	\$135,000	\$135,000	\$135,000	\$120,000	\$140,692	\$140,000	(\$692)	
Secondary Tuition	\$134,266	\$179,620	\$179,620	\$160,174	\$160,973	\$165,026	\$115,466	(\$49,560)	
Rental Properties	\$68,506	\$58,000	\$58,000	\$58,000	\$58,000	\$58,000	\$58,000	\$0	
DayCare	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0	
CDS-Pre-K	\$55,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	
FY 18 Subsidy Adjust	\$0	\$0	\$0	(\$128,755)	\$0	\$0	\$0	\$0	
Gate Receipts	\$0	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000	
Miscellaneous	\$30,000	\$30,000	\$30,000	\$30,000	\$10,000	\$10,000	\$30,000	\$20,000	
Total Other	\$582,772	\$658,546	\$613,546	\$481,995	\$488,973	\$523,718	\$525,466	\$1,748	0.33%
Fund Balance	\$ 856,882	\$ 856,882	\$ 906,882	\$ 906,882	\$ 719,417	\$ 873,025	\$ 970,862	\$ 97,837	11.21%
Total General Fund	\$37,810,443	\$38,825,460	\$40,351,970	\$41,364,057	\$43,318,161	\$44,955,256	\$45,410,522	\$455,266	1.01%
Adult Education									
State	\$98,500	\$104,761	\$107,694	\$107,694	\$91,918	\$94,206	\$98,649	\$4,443	4.72%
Local	\$189,080	\$189,080	\$190,404	\$190,404	\$190,404	\$190,404	\$200,141	\$9,737	5.11%
Tuition	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300	\$0	0.00%
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$4,271	\$0	(\$4,271)	-100.00%
Total Adult Education	\$380,880	\$387,141	\$391,398	\$391,398	\$375,622	\$382,181	\$392,090	\$9,909	2.59%
Grand Total Fund Balance	\$856,882	\$856,882	\$906,882	\$906,882	\$719,417	\$877,296	\$970,862	\$93,566	10.67%
Grand Total State	\$20,509,739	\$21,159,837	\$21,481,031	\$22,276,017	\$24,394,832	\$25,945,862	\$26,315,723	\$369,861	1.43%
Grand Total Local	\$16,148,630	\$16,444,036	\$17,648,609	\$17,997,261	\$17,997,261	\$17,897,261	\$17,897,261	\$0	0.00%
Grand Total Other	\$676,072	\$751,846	\$706,846	\$575,295	\$582,273	\$617,018	\$618,766	\$1,748	0.28%
Grand Total Revenue	\$38,191,323	\$39,212,601	\$40,743,368	\$41,755,455	\$43,693,783	\$45,337,437	\$45,802,612	\$465,175	1.03%
City Property Valuation	1,984,917,378	1,994,564,463	1,998,286,769	2,003,206,026	1,964,206,026	1,957,006,058	1,957,006,058	-	0.00%
Mil Rate For Education	8.14	8.24	8.83	8.98	9.16	9.15	9.15	-	0.00%
								Increase on \$150K home 0.00	

COMMUNICABLE/INFECTIOUS DISEASES

Schools, working together with families and local health providers, have an important role in slowing the spread of diseases and protecting vulnerable students and staff, to help ensure students have safe and healthy learning environments. To aid in maintaining an environment conducive to learning, teachers shall be alert to signs of illness and communicable disease and refer children showing such symptoms to the school nurse, health aide or office staff. Every effort to collaborate and inform staff, the community and related agencies of outbreaks of communicable disease will be made in the spirit of attempting to control further outbreak of any disease.

The Superintendent/school nurse/designee shall be responsible for notifying the Maine Center for Disease Control and Prevention (CDC) of any student suspected of having a communicable disease, the occurrence of which is required to be reported pursuant by law to Maine Department of Health and Human Services (DHHS) rules. The building principal shall be notified when a report of suspected communicable disease has been made.

Confirmed Case

Students who have other types of communicable diseases shall be excluded from school and school activities as prescribed by law, or shall observe other protective procedures according to recommendations issued by the school physician/school nurse or health assistant. Communication between the school nurse or building principal and the Maine CDC or attending physician must be documented prior to the return of school of any child who has been diagnosed with a reportable communicable disease. The communication may be verbal and documented and should express that the child is no longer at risk for transmitting the illness. As appropriate, parents may be asked to provide a note from the attending physician. Final approval for readmittance to class will be given by the school nurse or building principal.

All students under quarantine shall be excluded from school and extra and co-curricular activities. Regulations established by the Maine Center for Disease Control, Maine Department of Health and Human Services, Maine Department of Education or Governor's office will be observed.

Schools Role In Community Health Plan

Schools play an important role in preventing and mitigating the spread of infectious diseases. Through collaboration and coordination with local health departments, schools should take steps to disseminate information about disease and its potential transmission within their school community and the wider the community. Schools should prepare to take steps to prevent the spread of highly infectious diseases among their students and staff should local health officials identify such a need. Schools should continue to collaborate, share information, and review plans with local health officials to help protect the whole school community, including those with special health needs. School plans should be designed to complement other community mitigation strategies to protect

high risk populations and the healthcare system, and minimize disruption to teaching and learning, while protecting students and staff from social stigma and discrimination. Plans should build on everyday practices (e.g., encouraging hand hygiene, monitoring absenteeism, communicating routinely) that include strategies for before, during, and after a possible outbreak.

Legal Reference: 5 MRSA §. 19201 et seq.
20-A MRSA §§ 1001(11)(A), 6301
22-A MRSA §§ 801, 802, 806, 823, 824

Maine Dept of Health and Human Services Rule Ch. 258(2015)

Cross Reference: JLCCA
Adopted: Prior To 1984
Revised: September 6, 1995, January 5, 2011

HEALTH PROTOCOL

Dear Parents:

Schools, working together with families, have an important role in slowing the spread of diseases and protecting vulnerable students and staff, to help ensure students have safe and healthy learning environments. In order to ensure that schools maintain a safe and healthful environment, this health protocol has been developed by the Auburn School Department. In order to ensure that schools maintain a safe and healthy environment, this health protocol has been developed by the Auburn School Department. In addition, in the case of community spread of communicable disease, additional guidelines, identified by the Maine Center for Disease Control (CDC) and the City and School Department Emergency Operations Plans, will be followed.

- A. If your child has developed any of the following symptoms during the previous 24 hours, s/he should remain at home or until symptoms no longer present. In order to reduce the risk to other students at school, students who are ill and present any of the symptoms below will be sent home. The student should remain at home until presenting symptoms no longer present for 24 hours.
- Fever greater than 100 degrees F. The temperature should be normal for 24 hours without fever reducing medication before return to school.
 - Congestive cough
 - Vomiting
 - Diarrhea
 - Discharge that is other than clear from nose, eyes, mouth, ears or any other areas.
 - Skin rash
- B. If a student arrives at school or develops any of the previously listed symptoms, you will be notified and expected to take your child home. If you cannot be reached, an identified emergency contact will be called. It is important for emergency contacts to be current and up-to-date contact information, i.e. phone numbers, provided to the school. Students sometimes are not able to specify what is wrong or how they feel. Thus, staff must use their own judgment to determine if the student can benefit from being at school at that time. When, in the judgment of the student's teacher, principal, secretary, health aide and/or school nurse, a student shows signs of being ill or suffering from infections or a contagious disease, the parent or guardian shall be notified and the student will be excused from school.

A student should not be in school and will be sent home if the following condition(s) are present:

- The student has a fever of 100 degrees F or higher. The temperature should be normal for 24 hours without fever reducing medication before returning to school.
- The student is unable to function/participate in the school activities due to observed health status.
- The student wants to sleep during the day and appears listless.
- The student has a discharge which is other than clear from nose, mouth, eyes, ears or any other areas.
- The student is vomiting.
- The student has diarrhea.
- The student has a congestive cough which prevents him or her from meaningful involvement in the educational process.
- The student has an open, draining sore and will not keep the bandage on.
- The student had a previously controllable medical condition and that condition has become unmanageable (e.g., asthma, seizures).

- The student exhibits unusual pallor or a flushed face.
- The student has an unknown skin rash.
- The student has a strong offensive body odor suggestive of urine/fecal soiling or hygiene concerns.

C. Standard Precautions will be followed in the care of and by all students and staff. Standard Precautions consist of the following;

1. Hand Hygiene - frequent and effective handwashing;
2. Respiratory Hygiene/Cough Etiquette;
 - a. Covering nose and mouth when sneezing or coughing
 - b. Proper use and disposal of tissues
3. Cleaning and disinfecting practices and routines;
4. Use of PPE as appropriate (Gloves, Gowns, Masks) etc.; and
5. Up to date vaccinations.

Universal precautions (Blood Borne Pathogen Precautions) is the practice of following certain safety measures when a school employee or student may be exposed to blood or certain other body fluids. In general, students whose clothing becomes bloodied should change into clean clothing.

Exposure control is the practice of reducing the risk of infection with blood borne pathogens. If it has been determined that a student has an exposure incident, the parent will be notified. The student's physician should then evaluate the situation in terms of prophylaxis as recommended by the Center for Disease Control.

D. The Auburn School Department Readmission Policy for students who have been ill is as follows:

Upon a student's return to school, the child's parent or guardian shall communicate with the school, providing an explanation for the absence. The communication shall include the dates of absence and the reason. In order to ensure the health and safety of all students, the school may request a Physician's note upon re-entry to school.

- If an antibiotic is prescribed, the student should be on the prescribed antibiotics for at least 24 hours prior to readmission to school, or per physician's orders.
- When it is appropriate and the recommendation of the doctor, a student may return to school while continuing to take prescribed medication.
- Students returning to school after a diagnosed communicable disease should be symptom free for 24 hours, unless the primary care provider provides written documentation approving school attendance before symptoms have abated.
- Guidelines to Control the Transmission of Communicable Diseases in School Settings, provided by the Division of Infectious Diseases, Maine Center for Disease Control & Prevention, will be followed.

E. Parents who fail to comply with this protocol will meet with the school principal to review expectations.

If you have any questions, please do not hesitate to contact your principal or school nurse. We are asking for your cooperation in the implementation of this protocol to protect ~~your~~ all our children.

Adopted: September 6, 1995