



## City of Auburn, Maine

Recreation Department

Marc Gosselin, Director

Sabrina Best, Deputy Director

48 Pettengill Park Road | Auburn, Maine 04210

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

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### **Parks and Recreation Advisory Board - Meeting Minutes**

Wednesday, April 10, 2019 at 6:30pm

City Hall Room 204

**Members Present:** Suzanne Roy, Paula-Curtis Everett, Rick Martel, Mike Thurston, Tim Cogle, Dana Staples, and Sabrina Best. **Absent:** Marc Gosselin, Belinda Gerry, Misty Edgecomb

1. Approval of March's Meeting Minutes (Rick Martel/Tim Cogle) Unanimous.

#### **2. Work in Progress**

a. *Sub Division Ordinance: Sub Division Ordinance:* Dana gave a quick overview on the ordinance and the importance of putting this list together. Paula and Suzanne put together a good list and identified the need for 3 main things in each location; good lighting, call box for emergencies, bathrooms (porta potties), trash receptacles specific for dogs and signage, if possible fencing. Paula highlighted the park in Raymond Park that is in the middle of three roads and this needs a fence to increase safety. Chestnut park needs lighting especially by the field and pathway heading towards Dennison Rd. Tim mentioned the Police trying to do call boxes along the Riverwalk and was not as successful as they hoped. Moulton Park was brought up as a place that should be looked at to revitalize. Paula mentioned that back in the day that was a location for a summer camp with a house which is an option to consider in the future. Rick put a list together for Mt. Apatite specific to be included signage, entrances, kiosk, parking, restrooms etc.

**If you have more ideas to add send email to Marc/Sabrina and we can go thru and prioritize and group (ward and cost?) at the next meeting.**

#### **3. Work Completed since last meeting**

a. *Update – Maine RV and Camping Show at Norway Savings Bank Arena:* Very successful event with over 4,000 people visiting NSBA over the 2 day event. Great comments from vendors, RV show organizers, patrons, councilors, etc. Staff was able to bring out Scrubby Mobile to get extra coverage for arena sponsors. Floor covering worked great and cut set-up and take down time by half which is awesome for future conversions.

#### **4. Sub Committee reports**

a. *Mt. Apatite Sub Committee (Rick):* Rick emailed the minutes to the board, highlights were the signage being done and put up this spring. There was a discussion about how to put up the signs and the compromise was to put on trees for now and then work towards all signs being on posts when appropriate. The group changed their name to be more inviting to every group; Friends of Mt. Apatite and will do a social media campaign with a Facebook and Twitter pages. The City will have a donation account for the Friends of Mt. Apatite group. Staff put together some logo options for the group. Rick



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mentioned Androscoggin Land Trust is trying to get the old LA Trails group back together to provide a focus on trails in the Lewiston Auburn area. This meeting will be held next week.

#### 5. New Business

a. Budget Meeting: Recreation is slated to provide budget presentation on Monday April 29<sup>th</sup>. Board is invited to attend and help support any items being discussed. **Staff will send out the Rec proposed budget and CIP.** There was discussion on if Municipal Beach was included in the budget, it was included in the staff recommendations but not in the managers proposed CIP. There was clarification that there is still a process and opportunity to get items back on the CIP and budget lists.

b. Tobacco Free Ordinance: Jeremy Gatcomb, Recreation Superintendent is working on finishing the ordinance that was started by the Advisory board back in 2014. A copy of the ordinance was passed around. Jeremy has met with Healthy Androscoggin reps to provide feedback on new language to include marijuana, Juul's and other newer items on the market. Jeremy has also asked for the schools updated policy to make sure things are consistent since school functions do occur on City Property. **Tim recommended using the draft marijuana ordinance definition so the definitions are the same.**

c. PAL Center – Leadercast and Pal Hop: PAL center will be under construction this summer so the feeding program will be housed out of Webster School apartment complex in their activity room. PAL programming/drop in center will be housed out of the Pond Building in Pettengill Park. This will open opportunities for these kids to utilize Hasty, Fields, Ingersoll during the summer. Also will allow for some additional coverage and trip opportunities. Leadercast is a fundraiser put on by the PAL Board to help support funding for the PAL program throughout the year. This years Leadercast is being held on May 10<sup>th</sup> (Friday) and is the only Maine Location of the Live Broadcast happening around the country. There has been interest in bringing back the PAL Hop for the 150<sup>th</sup> and staff has begun looking at dates and potential bands. Pending the approval of the PAL Board, there will be more of an update at the next meeting.

d. 150 Memorial Day Celebration update: Sabrina reported that there are currently around 20 groups that have submitted to be in the parade with more on the way. The parade will begin at 10am and go from New Auburn along Main Street, do a small loop in Great Falls Plaza before heading across the bridge into Lewiston's Memorial Park for the ceremony roughly around 1130am. At the same time the first ever Art in the Park show will be in the park in front of CLT and will showcase a Juried show along with artist vender booths, we currently have just under 20 vendors confirmed. In the same park there will be farmer's market vendors, food trucks, and porta potties. On Sunday we will have a reenactment camp in Bonney Park for Sunday and we have been approved to allow for Military Fly Overs if any are available. Both the parade and art show are offering cash prizes. There will be a tent for EL student art as well.

#### 6. Adjourn

**\*\*Motion:** to **Adjourn** by Tim Cogle/Second by Dana Staples, unanimous