



City of Auburn, Maine

Recreation Department

Sabrina Best, Director

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Parks and Recreation Advisory Board - Meeting Minutes

Wednesday, December 12, 2018 at 6:30pm

City Hall Room 204

Members Present: Misty Edgecomb, Sabrina Best, Tim Cogle, Suzanne Roy, Rick Martel, Marc Gosselin and Belinda Gerry. Absent: Dana Staples

1. Approval of September, October, November Meeting Minutes (Rick Martel/Suzanne Roy)
Unanimous. **January's meeting will be held at the Ice Arena.**

2. Special Presentation

a. Audrey Knight, City Planner called in to talk about the Code of Ordinance for Subdivisions and language that involved the Parks and Rec Advisory Board. She discussed 3 options on how to enforce the section on involving dedicated land to recreation/parks/open spaces on subdivision properties or a % based monies allocation to existing parks or projects. After discussion it was decided that there needs to be a document created by PRB with list of locations, projects, and funds needed. It was decided that **Misty and the Parks Sub Committee was going to finish their Parks Tour Assessment** and would present to the board by the end of January. The PRB would look at the language in the ordinance and help provide definitions; open space, green, space, etc. **Audrey will put together a timeline for materials. Marc and Sabrina will work with Audrey to get a list of words needing definitions within the ordinance.**

3. Work in Progress

a. CIP 5 year plan, Sabrina went through the 5 years CIP plan for Recreation (this did not include Ingersoll or Ice Arena needs). Marc touched upon the Ice Arena's 5 year plan including maintenance and replacement schedule as the building is approaching being 5 years old. **It was discussed that adding to CIP Mt. Apatite improvements.** Marc talked about how the new department allows for efficient CIP items for example if the Arena needs new rubber floor and Ingersoll was looking at installing rubber flooring we can combine to get a better price and use the same product for fixes and inventory.

4. Sub Committee reports

a. Parks Subcommittee – Misty will focus on completing the assessment. Rick and Sabrina talked about Mt. Apatite and the different community groups looking to improve the trails, signage, and promotion. It was discussed that Mt. Apatite has so many different items it would be hard for Parks Subcommittee to give it the attention it needs. **Motion: To create a sub committee for Mt. Apatite; Misty Edgecomb/Belinda Gerry, unanimous. Rick Martel will chair.**

c. Municipal Beach Workgroup – Tabled

6. Adjourn

****Motion:** to **Adjourn** by Suzanne Roy/Second by Rick Martel, unanimous