



City of Auburn, Maine

Recreation Department

Marc Gosselin, Director

Sabrina Best, Deputy Director

48 Pettengill Park Road | Auburn, Maine 04210

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Parks and Recreation Advisory Board - Meeting Minutes

Wednesday, January 16, 2019 at 6:30pm

Norway Savings Bank Arena

Members Present: Misty Edgecomb, Tim Cogle, Suzanne Roy, Paula Everett, Rick Martel, Marc Gosselin, Dana Staples, Belinda Gerry and Rory Mushlin. Absent: Sabrina Best

1. Approval of December Meeting Minutes (Rick Martel/Tim Cogle) Unanimous. February's meeting will be held at City Hall, Room 204.

2. Introduction of Rory Mushlin, Operations Manager at Norway Savings Bank Arena (NSBA)

a. Rory Mushlin, Operations Manager was invited to attend January's Parks and Recreation Board meeting to introduce himself to the board and provide an in-depth look of the NSBA. Rory provided details on how he came upon the position and why he pursued the opportunity. Rory shared his resume and experience of working at the Barclay's Center and in San Jose while comparing it to NSBA. He shared his original thoughts of the facility and expectations moving forward. Rory provided some detailed information about the current status of the NSBA and its future projects and events. **It was decided by the group to hold off on the tour of the facility till the conclusion of the meeting.**

3. Work in Progress

a. *Sub Division Ordinance:* Audrey Knight, City Planner, provided a definition and text document that provided specific detail and language to review in relation to the Code of Ordinance for Subdivisions. The provided document was reviewed by the group to further understand the definitions and text that could potentially be added to the Zoning Ordinance definitions sections. After discussion it was decided board members would review the document for the February meeting in preparation to provide feedback and questions. **Marc Gosselin agreed to email and provide an electronic copy of the definition document for all board members.** The PRB was provided a timeline for the process to put together materials.

b. *CIP 5-year plan:* Rory Mushlin, Operations Manager, for the NSBA discussed the CIP items placed in this year's budget for the NSBA. This included the replacement of the arena floor deck and its importance to the facility. He followed that topic with a discussion about a lighting system to attract and enhance the environment of events held at the NSBA. Rory also shared the importance of removing and reinstalling the ice on Rink #2. Lastly, he shared the long-term vision of preventative maintenance and purchasing a new ice resurfacing machine. Marc Gosselin followed the NSBA conversation with updates on the Ingersoll Turf Facility. Two CIP items were discussed. The need for a new rubber floor for safety purposes and a mezzanine to create space and viewing areas.

4. Work Completed since last meeting

a. It was shared that an email was sent inviting members to participate in the new Mt. Apatite Sub Committee.



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5. Sub Committee reports

a. *Parks Subcommittee (Misty)* – Misty is looking to grow membership within the Parks Sub Committee. She mentioned that Monday does not seem to be the ideal night for the group to meet. In February, Misty will be experimenting with having meetings on Tuesday or Thursdays evenings.

b. *Mt. Apatite Sub Committee (Rick)*: Rick was pleased to report on the number of individuals interested in participating on the newly formed Mt. Apatite Sub Committee. He mentioned the first meeting was going to be held on Tuesday, January 22nd. Rick will be providing a report and update on January 22nd's meeting.

c. *Municipal Beach Workgroup* – No official report

6. New Business

a. *New Years Wrap up*: Marc Gosselin mentioned that Sabrina Best would have further details about New Years Auburn at the next meeting in February. It was shared that there was much positive feedback about the event. This feedback came from the board members and reports they received from other individuals in the community.

6. Adjourn

****Motion:** to **Adjourn** by Tim Cogle/Second by Suzanne Roy, unanimous

7. NSBA Tour

a. Rory Mushlin, Operations Manager and Marc Gosselin, Director of Recreation and Sport Tourism invited the board for a brief tour of the Norway Savings Bank Arena.

1. *Mezzanine*: Information was shared about the use and design elements of the warming space between both rinks.
2. *Ice Resurfacers Room*: Rory provided a crash course in how the ice made, maintained and the difference between the two NSBA ice resurfacers.
3. *Floor covering*: Marc Gosselin and Rory Mushlin provided details about the importance of the floor covering and the need to purchase an updated floor covering.
4. *Locker Rooms*: Marc Gosselin and Rory Mushlin provided information on who uses the facility and visited the Central Maine Community College locker room space.