



City of Auburn, Maine

Recreation Department

Sabrina Best, Director

48 Pettengill Park Road | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

Parks and Recreation Advisory Board - Meeting Minutes

Wednesday, January 13, 2021 at 6:30pm

ZOOM

Members Present: Sabrina Best, Rick Martel, Misty Edgecomb, Paula Curtis-Everett, Haley Warden, Suzanne Roy, Tim Cogle and Mike Thurston

Meeting Minutes: November - Rick/Paula; all in favor.

Department Update - Sabrina provided an update on the Department's most recent events with the Winter Brochure and Winterfest. Most programming is on hold until there is a decision on when community sports can occur.

Work in Progress:

- **Tot Lot workgroup** – Haley has setup a meeting for Wed Jan 27th at 6:30pm via Zoom.
- **Municipal Beach** – Suzanne reported that no meeting has been held yet but does have a list of potential members. There was discussion on if there is a need to have the group meet to discuss options when consensus seems to be finding out whether opening the Municipal Beach is even an option or in the price range of the City Council. The Full Viability Study would include data review, preliminary data gathering and sampling to understand current conditions of the City of Auburn Municipal Outlet Beach, evaluate water quality improvement options and provide recommendations. Suzanne will get the group together to start talking options to do a cost analysis once the assessment is completed.

Tim made a motion: "To Recommend the City Council include in FY22 CIP the amount for the Full Viability Study as quoted at \$115,000." Paula Second – discussion that any project exceeding \$25,000 is required by City Policy to be a Bid process to ensure the lowest costs for the project. Sabrina confirmed the city BID and RFP process. **Vote: all in favor unanimous.**

- **Festival Plaza workgroup** – Sabrina reported there was a meeting with City Staff and key community members on the redesign for Festival Plaza. All were in favor of removing the fountain and moving the stage to the fountain location. There is funds in CIP to have the fountain removed now and then use the rest for the redesign and cost estimates.



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- **Mt. Apatite** – Rick provided an update highlighting the work being done on the parking lot on the Small Rd. entrance along with Master Trail Map and other signage along the trails. FOMA will hold an event during Winterfest weekend; Guided snowshoe hike at Mt. Apatite 10am on Sat Jan 30. Limited to 30 people and must pre-register at Auburn Rec.
- **Auburn Suburban** – Nothing to report at this time.
- **PAL** – Nothing to report at this time.
- **Committees on Committees** – Nothing to report at this time.

New Business:

- **Trail Mapping** – Sabrina provided an update to the Council on Trails and Trail mapping. The Council was supportive of staff continuing to work on updating GIS with Trail Maps and adding Trails to the City's Park Finder.
- **FY22 Budget and CIP request** – Sabrina provided the departments request for CIP FY22 and reviewed the line items being requested. The highlights on the 5 year plan were annual request including: \$60,000 ask for improvement of trails, \$50,000 for improvement for parks, \$25,000 for public art, and \$25,000 for playground equipment specific to inclusive and accessibility.
- **Ordinance Review** – Sabrina will send out the proposed updated version.

Meeting was adjourned, Haley proposed, Rick seconded, and it was unanimous.