

**LEWISTON-AUBURN TRANSIT COMMITTEE**

**Thursday, February 13, 2014**

**12:00 PM**

**@ AVCOG**

1. Declaration of Quorum/Call to Order
2. Consent Agenda
  - A. January 9, 2013 Minutes – (enclosed)
  - B. WMTS Fixed Route and ADA Invoices for December 2013 – (enclosed)
  - C. ATA Revenue Statement December 2013 – (enclosed)
3. Public Comment
4. Bills and Communications
  - A. AVCOG January 2014 Invoice – (to be presented)
  - B. Budget-to-Actual January 31, 2013 - (enclosed)
  - C. Ridership Reports December 2013 Fixed Route and ADA– (enclosed)
  - D. 1/29/14 - Bangor Daily News, *“Expecting another hit to budget, Bangor bus system proposing fare increases”*
5. Review and Update
  - A. AVCOG Direct Recipient Status
  - B. FTA FY2013 Grant
  - C. Bluebird Bus Report
6. Status of Bus Fleet
  - A. citylink Vehicle Update and Maintenance Update
  - B. SLF Inspection for Disposal
  - C. Capital Plan
  - D. ATRC TIP Amendment for Capital Funds
7. LATC FY2015 Budget

Enclosed is a draft FY2015 Budget for discussion. Joint agency budgets are due to Lewiston February 14, 2014 (email enclosed).
8. Customer Appreciation

Discuss a customer appreciation event.
8. Auburn Bus Station

Update.

Executive Session

9. Other Business

Adjourn

Pending

- A. Androscoggin Home Care and Hospice

**Next Meeting –  
March 13, 2014, 12:00 PM at Lewiston City Hall**

**LEWISTON-AUBURN TRANSIT COMMITTEE**  
**Minutes of January 9, 2014**

**@ AVCOG**

**MEMBERS PRESENT**

Karen Veilleux	Auburn
Belinda Gerry	Auburn
Phil Nadeau	Lewiston
Howard Kroll	Auburn
Lucy Bisson	Lewiston
Mark Cayer	Lewiston

**MEMBERS ABSENT**

Christina Berry	Lewiston
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**STAFF AND OTHERS PRESENT**

Russell Soule	WMTS
Harold Allen	WMTS
Sandy Buchanan	WMTS
Jennifer Williams	ATRC
Marsha Bennett	AVCOG/LATC
Greg Whitney	AVCOG

**1. Declaration of Quorum/Call to Order**

A quorum was declared and the meeting was called to order at 12:10 PM.

Phil Nadeau introduced and welcomed Lewiston City Councilor Mark Cayer as the new Lewiston Council representative to the committee, replacing former Councilor and Committee member Craig Saddlemire.

**2. Consent Agenda**

- A. December 12, 2013 Minutes
- B. WMTS Fixed Route and ADA Invoices for October and November 2013
- C. ATA Revenue Statement November 2013

MOTION Lucy Bisson to approve the consent agenda with minor grammatical corrections.  
SECONDED by Howard Kroll. MOTION passed 6-0.

**3. Public Comment**

There was no public comment.

**4. Bills and Communications**

- A. AVCOG December 2013 Invoice – (presented)

MOTION by Lucy Bisson to approve for payment the December 2013 AVCOG invoice.  
SECONDED by Belinda Gerry. MOTION passed 6-0.

- B. Budget-to-Actual December 31, 2013 – (presented)

Greg Whitney reviewed the financial reports through December 31, 2013. Janitorial is ahead of budget because LATC hired a new cleaning company that cost more than what

was budgeted; only one invoice has come in for snow plowing; and the \$6,000 under capital is for the three buses purchased from METRO which will be reimbursed by the cities. The bus station reserve account has been tapped into to provide funds to WMTS until the FY13 FTA funds become available. WMTS is at the end of their line of credit. FTA owes LATC \$900,000, \$540,000 of which is owed to WMTS. The cities have been billed for three quarters in FY14 to provide cash flow. Fare box is ahead of budget even though ridership is down. This could be attributed to the timing of collect December revenue for bus passes.

MOTION by Howard Kroll to accept and place on file the December 31, 2013 Budget-to-Actual report. SECONDED by Lucy Bisson. MOTION passed 6-0.

C. Ridership Reports December 2013 Fixed Route

Ridership was down for November by 14% over last year. Mechanical issues with the buses are most likely the biggest factor for the decrease. December also saw extreme cold temperatures that may have kept people inside. There were several days of reduced service on routes and/or no service due to mechanical issues with the buses. Phil Nadeau stated that he would like to offer passengers free service because of the inconvenience and interruption in service. This will be discussed further under Other Business.

5. **Review and Update**

A. ATA Revenue

Advertising revenue for the year is already ahead of budget. Three months into the fiscal year revenue received is more than half of what was budgeted. \$15,000 is budgeted and through December 31, \$8,722 has been received.

B. AVCOG Direct Recipient Status

AVCOG is waiting for FTA's Civil Rights Division to review its Title VI Plan and DBE Methodology and Goals. The FY2013 grant cannot be submitted until Civil Rights has signed off.

C. Injury Settlement

WMTS' insurance company has settled an injury claim relating to a citylink passenger. WMTS, LATC, the City of Auburn, the City of Lewiston and AVCOG were all listed in the claim.

D. Non-vehicle Equipment Inventory

A list of LATC non-vehicle assets for the period ending 9/30/2013 was submitted to MaineDOT. The list included bus shelter, large vehicle lift, jack stands, and bus camera systems.

E. Auburn Winter Festival

Information for Auburn's Winter Festival has been posted on all citylink buses and on the purplebus.org website.

F. MaineCare Brokerage System

The MaineCare brokerage system for transit is under review by the State Legislature. There are two bills before the legislature, one calling to terminate the contract with CTS.

G. Statewide Strategic Passenger Transit Plan 2025 – Passenger Surveys

An on-board passenger survey was conducted the second week of January on all transit systems (fixed route and demand response) in the state as part of the statewide strategic passenger transit plan.

## 6. **Bus Fleet Status**

### A. citylink Vehicle Update and Maintenance Update

WMTS has been operating all “purple” buses for the past week and has a spare. WMTS is still working on getting all of the Bluebird buses back in service – 0603 and 0604 are still waiting for parts. 0604 has a motor wiper issue that is ongoing. Bluebirds have one wiper motor to operate two wipers, while most large vehicles have two independent wiper motors.

### B. Overnight Storage for Buses

Phil Nadeau was able to arrange for in-door storage for the buses when needed during extreme cold spells. The storage building (unheated) is located on Bates Street in Lewiston. WMTS used the facility for a total of 6 nights, parking up to 6 buses the first two nights and four buses on the remaining nights. The cost is \$20 per bus per night and electric hookups are available for an additional cost. WMTS is also parking some of the buses in their heated garage. The Gillig buses that came from METRO are parked inside at night at WMTS so the lifts have a chance to thaw out. WMTS is able to park up to six buses in the garage. They will continue to use the storage facility in Lewiston when necessary.

### C. Leased Bus

WMTS is working with Northeast Charter to lease a bus. Northeast is waiting to hear back from their insurance company concerning the liability limits that are required. WMTS carries a \$400,000 per incident limit and Northeast doesn't know if this will be high enough to protect them from a claim.

### D. Update on 1996 Gillig

The 1996 40' Gillig bus should be put into service soon. The new frame piece has been welded and WMTS is waiting for additional parts.

### E. SLF Inspection for Disposal

LATC was told by MaineDOT to have the buses inspected to a level that LATC feels is warranted. LATC is questioning the need to lift the body off the frame of the buses to assess the level of corrosion. The SLFs have one year of useful life. The question has been asked to MaineDOT if there is a need to lift the body if the cost to fix the frame corrosion exceeds the remaining year. At a meeting, Duane Scott, MaineDOT, told Phil Nadeau and Marsha Bennett that LATC should inspect the buses as they see fit. In order to inspect the buses with the body removed, the buses would have to be transported to either Maine Military Authority in Limestone or Patsy's Bus Company in New Hampshire at an approximate cost of \$6,800-\$8,200 and \$5,000-\$5,800, respectively. The committee opted to have the buses inspected at WMTS by MMA (as approved at the November 14, 2013) meeting. Marsha Bennett noted that the cost could go up because of travel expenses incurred by MMA. The quote originally provided by MMA was for them to do the inspection at their facility.

## 7. **Bluebird Status Report**

Phil Nadeau updated the committee as to the status of the report he has been working on regarding the Bluebird Buses and their reliability and their status as a 12-year heavy-duty bus. Phil contacted or was contacted by 11 other transit properties that operate Bluebird L4RE buses, all documenting the same maintenance issues. The report has been submitted to FTA with the request to reclassify the buses from a 12-year to a 10-year, and to waive any remaining federal interest. MaineDOT is supporting LATC request. The report will be available to the committee and

the public once FTA as received it. Committee member will be made aware of when the report is available and it will be posted to LATC's website.

**8. Auburn Bus Station**

A motion to enter into executive session was made at 1:15 PM.

MOTION by Lucy Bisson to go into Executive Session under State of Maine statute Title 1, Chapter 13, Public Records and Proceedings, §405 Executive Sessions, Section 6, C, to discuss the acquisition or use of real property. SECONDED by Belinda Gerry. MOTION passed 6-0.

Executive session ended at 1:29 PM

**9. Other Business**

Free service - The committee discussed offering free service on citylink to show appreciation and to give back to the passengers for the inconvenience many may have had to endure while vehicles were breaking down and routes were being reduced or eliminated. Before offering free service the committee wants to be sure that the fleet is reliable. It was discussed to highlight this as a customer appreciation event, and to not bring up the issues in the past. The committee will discuss this at the next meeting.

NCAA hockey tournament – Mark Cayer asked about providing service to the NCAA hockey tournament in March. Marsha Bennett stated that LATC was approached last year about being able to service this tournament. There are several factors as to why LATC can't provide service – the Colisee isn't on a current citylink bus route, many of the games are in the evening, and the tournament runs through Sunday. Under FTA charter rules LATC can't alter its routes to serve an event, citylink does not run at night or on Sunday. Mark thought that the both Lewiston and Auburn should have a discussion with WMTS to see what they may be able to do for a charter service for the event.

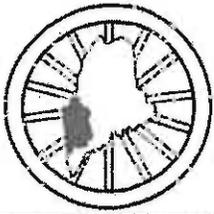
**Pending**

A. Androscoggin Home Care and Hospice

**Adjournment**

MOTION by Lucy Bisson to adjourn at 1:55 PM. SECONDED by Howard Kroll. MOTION passed 6-0.

**Next scheduled meeting will be Thursday, February 13, 2014, at AVCOG.**



Western  
Maine  
Transportation  
Services

John Holmes, Director

Charles E. Brockway, General Manager

January 30, 2014

Mr. Phil Nadeau, Chairman, LATC  
AVCOG  
125 Manley Road  
Auburn, Maine 04210

Re: December, 2013 Billing

Dear Phil:

The following represents the invoice for Fixed Route transportation services to the LATC for the month of December, 2013:

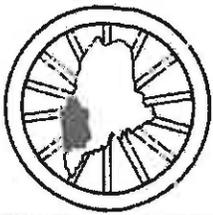
Total – Per Contract	\$ 96,883.34
Less: Farebox	(\$ 8,828.97)
Less: Passes	(\$ 855.00)
Less: Bus-N-buy	(\$ 5,236.00)
	<hr/>
Total Due to WMTS	\$ 81,963.37

Thank you very much.

Sincerely,

Russell C. Soule  
Deputy Manager/Director of Finance & Administration

36 MERRYWOOD AUBURN, MAINE 04210  
TELEPHONE 207-833-6372 FAX 207-835-6725



**Western  
Maine  
Transportation  
Services**

*Elen Holmes, Chairperson*

*Sandra E Buchanan, General Manager*

January 30, 2014

Mr. Phil Nadeau, Chairman, LATC  
AVCOG  
125 Manley Road  
Auburn, Maine 04210

Re: December 2013 Billing

Dear Phil:

The following represents the invoice for ADA transportation services to the LATC for the month of December, 2013:

Total – Per Contract	\$ 12,783.34	
Less: ADA	\$ (2,229.00)	743 Trips
Less: PCA's	\$ (0.00)	0 Trips
Less: Escorts	\$ (0.00)	0 Trips
<b>Total Due to WMTS</b>	<b>\$ 10,554.34</b>	<b>743 Trips</b>
November No-Shows	\$ 39.00	13 Trips (Excluded from above)

Thank you very much.

Sincerely,

Russell C. Soule  
Deputy Manager/Director of Finance & Administration

12:18 PM

01/02/14

Cash Basis

Alternate Transit Advertising, Inc.

L/A Sales

December 2 - 31, 2013

Type	Date	Num	Name	Ship Date	Paid Amount
<b>Service</b>					
<b>Net Due System</b>					
<b>NET L/A</b>					
Invoice	12/2/2013	10167	U.S. Cellular	9/1/2013	1,050.00
Invoice	12/2/2013	10375	From the First Tooth	10/1/2013	42.00
Invoice	12/2/2013	10698	From the First Tooth	10/1/2013	42.00
Invoice	12/2/2013	11092	Maine Medical Center	9/1/2013	392.00
Invoice	12/3/2013	11320	DCI Biologicals	11/1/2013	3,108.00
Invoice	12/10/2013	11185	Maine Health Access Foundat...	10/1/2013	805.00
Invoice	12/19/2013	10376	From the First Tooth	11/1/2013	42.00
Total NET L/A					<u>5,481.00</u>
Total Net Due System					<u>5,481.00</u>
Total Service					<u>5,481.00</u>
<b>TOTAL</b>					<u><u>5,481.00</u></u>

**LEWISTON - AUBURN TRANSIT COMMITTEE FY2014**  
**For the Period Ending January 31, 2014**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>%</b>
<b>BUS STATION</b>				
<b>EXPENSES</b>				
JANITORIAL	7,500.00	3,170.00	4,330.00	42.27%
MAINT/REPAIRS	6,000.00	1,611.17	4,388.83	26.85%
SUPPLIES/JANIT.	2,000.00	127.04	1,872.96	6.35%
SNOW REMOVAL	7,500.00	2,588.73	4,911.27	34.52%
RESTROOM RENTAL	1,350.00	420.00	930.00	31.11%
UTILITIES:				
GAS	4,000.00	990.74	3,009.26	24.77%
ELECTRIC	4,000.00	837.53	3,162.47	20.94%
H2O/SEWER	600.00	132.54	467.46	22.09%
INSURANCE	600.00	665.00	(65.00)	110.83%
<b>TOTAL</b>	<b>33,550.00</b>	<b>10,542.75</b>	<b>23,007.25</b>	<b>31.42%</b>
<b>ADMINISTRATION</b>				
<b>EXPENSES:</b>				
AVCOG-PLAN/FIN	13,000.00	4,503.45	8,496.55	34.64%
MEETINGS/CONF.	2,000.00	457.79	1,542.21	22.89%
ADV./MARKETING	3,000.00	56.96	2,943.04	1.90%
AUDIT	6,350.00		6,350.00	0.00%
LEGAL	600.00	125.00	475.00	20.83%
OTHER (Bus storage)	-	1,361.00	(1,361.00)	
<b>TOTAL</b>	<b>24,950.00</b>	<b>6,504.20</b>	<b>18,445.80</b>	<b>26.07%</b>
<b>TOTAL BUS STATION/ADMIN DEFICIT</b>	<b>58,500.00</b>	<b>17,046.95</b>	<b>41,453.05</b>	<b>29.14%</b>
Federal Subsidy	<b>29,250.00</b>	<b>8,523.48</b>	<b>(20,726.53)</b>	<b>29.14%</b>
Vermont Transit Revenues	12,000.00	5,060.00	(6,940.00)	42.17%
Misc. Revenues (vending)	1,700.00	294.63	(1,405.37)	17.33%
ATA Revenues	15,000.00	14,203.00	(797.00)	94.69%
Interest Income	500.00	38.14	(461.86)	7.63%
Local Subsidy	<b>50.00</b>	<b>(11,072.30)</b>	<b>(11,122.30)</b>	
			0.00	
<b>CAPITAL MAINTENANCE</b>				
<b>REVENUES:</b>				
FED SUBSIDY	0.00		0.00	
CAPITAL MATCH	0.00		0.00	
less: CAPITALIZED EQUIPMENT	0.00		0.00	
less: EXPENSED EQUIPMENT	0.00	7,301.00	7,301.00	
<b>CAPITAL MAINT SURPLUS (DEFICIT)</b>	<b>0.00</b>	<b>-7,301.00</b>	<b>-7,301.00</b>	
<b>MATCH FOR STUDY</b>				
<b>BUS STATION SALE PROCEEDS</b>		275,000.00		
<b>INTEREST (THRU 9/30/13)</b>		25,558.48		
<b>FY 2014 INTEREST</b>		12.63		
<b>FEDERAL &amp; STATE SUBSIDY</b>		123,891.00		
<b>LESS: NEW BUS STATION</b>		(391,074.00)		
<b>TOTAL AVAILABLE FOR NEW BUS STATION</b>		<b>33,388.11</b>		



WESTERN MAINE TRANSPORTATION SERVICES, INC.  
LEWISTON-AUBURN TRANSIT COMMITTEE  
RIDERSHIP

DEC 2013

OPERATING DAYS = 25

ROUTE	TRNSFR	CASH REGLR	STDNT	CASH	SEN/DIS	REGLR	SEN/DIS	REGLR	STDNT	SEN/DIS	RIDE	LIS	CNCT	WHLCHR	USNB	BUY	\$0 FARE	RDSHP	RVNUE
1 - MAIN STREET	233	376	86	254	82	179	213	195	195	689	0	12	18	27	120			2,484	\$ 1,905.97
2 - SABATTUS STREET	474	512	140	421	129	190	417	161	161	541	0	20	13	84	275			3,377	\$ 2,543.55
3 - LISBON STREET	473	1018	79	466	132	319	301	174	174	760	0	3	12	91	185			4,013	\$ 3,356.02
4 - NEW AUBURN	283	203	33	220	30	128	121	68	68	470	0	9	2	0	52			1,619	\$ 1,104.79
5 - MINOT AVENUE	30	56	2	16	6	11	26	3	3	137	0	3	4	0	15			309	\$ 231.68
6 - COLLEGE ST	652	1175	349	682	186	517	411	429	429	1009	0	3	81	388	227			6,109	\$ 5,002.06
7 - AUBURN MALLS	259	402	130	427	80	125	183	217	217	667	0	0	49	72	81			2,692	\$ 2,111.50
8 - MALL SHUTTLE	8	18	2	7	5	5	3	2	2	6	0	0	39	4	4564			4,663	\$ 85.05
9 - DOWNTOWN SHUTTLE	0	0	1	0	0	0	0	0	0	8	0	0	9	0	2020			2,038	\$ 12.80
<b>TOTALS</b>	<b>2,412</b>	<b>3,760</b>	<b>822</b>	<b>2,493</b>	<b>650</b>	<b>1,474</b>	<b>1,675</b>	<b>1,249</b>	<b>1,249</b>	<b>4,287</b>	<b>0</b>	<b>50</b>	<b>227</b>	<b>666</b>	<b>7,539</b>			<b>27,304</b>	<b>\$ 16,353.42</b>

WESTERN MAINE TRANSPORTATION SERVICES, INC.  
LEWISTON-AUBURN TRANSIT COMMITTEE

Dec-13

ROUTE	TRNSFR	CASH	CASH	CASH-I	MULTIPASS	MULTIPASS	MINTHPASS	MINTHPASS	SINGLE	WHICHR	BUSBY	\$0 FARE	YTD TOTAL
	REGLR	STDMT	REGLR	SEN/DIS	REGLR	SEN/DIS	STDMT	SEN/DIS	RIDE	US CNCT	WHICHR	BUSBY	\$0 FARE
1 - MAIN STREET	233	376	86	254	82	179	195	689	0	12	18	27	2,484
PRIOR YEAR	181	334	64	214	53	131	95	870	0	4	22	39	2,531
INC/DEC	52	42	22	40	29	48	100	-181	0	8	-4	-12	-47
PERCENT CHANGE	29%	13%	34%	19%	55%	37%	105%	-21%	#DIV/0	200%	-18%	-31%	36%
2 - SABATTUS STREET	474	512	140	421	129	190	417	541	0	20	13	84	3,377
PRIOR YEAR	472	737	64	364	254	186	44	562	0	1	16	0	3,551
INC/DEC	2	(225)	76	57	(135)	4	(246)	117	0	19	(3)	84	-174
PERCENT CHANGE	0%	-31%	119%	16%	-51%	2%	-37%	-7%	#DIV/0	1900%	-19%	#DIV/0	0
3 - LIBBON STREET	473	1018	79	466	132	319	174	760	0	3	12	91	4,013
PRIOR YEAR	509	1160	91	401	185	314	389	944	0	1	25	125	4,395
INC/DEC	-36	-142	-12	85	-53	5	-83	119	0	2	-13	-34	-382
PERCENT CHANGE	-7%	-12%	-13%	16%	-29%	2%	-23%	216%	#DIV/0	200%	-52%	-27%	0
4 - NEW AUBURN	283	203	33	220	30	128	68	470	0	9	2	0	1,619
PRIOR YEAR	278	326	29	206	36	47	16	535	0	4	7	0	1,783
INC/DEC	5	-123	4	14	-8	81	52	-65	0	5	-5	0	-164
PERCENT CHANGE	2%	-38%	14%	7%	-17%	172%	-51%	-12%	#DIV/0	125%	-71%	#DIV/0	0
5 - MINOT AVENUE	30	56	2	16	6	11	26	137	0	3	4	0	309
PRIOR YEAR	18	70	3	55	37	20	94	74	0	0	2	0	383
INC/DEC	12	-14	-1	-39	-31	-9	-68	63	0	3	2	0	-74
PERCENT CHANGE	67%	-20%	-33%	-71%	-84%	-45%	-72%	85%	#DIV/0	100%	100%	#DIV/0	0
6 - COLLEGE ST	652	1175	349	682	186	517	411	1009	0	3	81	388	6,109
PRIOR YEAR	583	1564	310	563	159	470	360	1188	0	13	98	358	6,181
INC/DEC	69	-389	39	119	27	47	51	-179	0	-10	-17	30	-72
PERCENT CHANGE	12%	-25%	13%	21%	17%	10%	14%	-15%	#DIV/0	-77%	-17%	8%	0
7 - AUBURN MALLS	259	402	130	427	80	125	183	217	0	0	49	72	2,692
PRIOR YEAR	239	504	93	269	43	142	146	32	0	1	54	73	2,441
INC/DEC	20	-102	37	158	37	-17	37	185	0	-1	-5	-1	251
PERCENT CHANGE	8%	-20%	40%	59%	86%	-12%	25%	576%	#DIV/0	-100%	-8%	-1%	0
8 - MALL SHUTTLE	8	18	2	7	5	5	3	6	0	0	39	4	4,663
PRIOR YEAR	13	13	1	2	4	1	3	24	0	0	30	2	4,310
INC/DEC	-5	5	1	5	1	4	0	-18	0	0	9	2	353
PERCENT CHANGE	-38%	39%	100%	250%	25%	400%	0%	-75%	#DIV/0	0	30%	100%	0
9 - DOWNTOWN SHUTTLE	0	0	1	0	0	0	0	8	0	0	9	0	2,038
PRIOR YEAR	1	0	0	1	2	0	2	1	0	0	24	1	2,310
INC/DEC	-1	0	1	-1	-2	0	-2	7	0	0	-15	-1	-272
PERCENT CHANGE	-100%	#DIV/0	#DIV/0	-100%	-100%	#DIV/0	-100%	700%	#DIV/0	#DIV/0	-63%	-100%	0
TOTALS	2,412	3,760	622	2,493	650	1,474	1,249	4,287	0	50	227	686	27,304
PRIOR YEAR	2,294	4,708	655	2,075	763	1,311	2,339	5,024	0	24	278	724	27,885
INC/DEC	118	-948	167	418	-133	163	-694	-737	0	26	-51	68	-581
PERCENT CHANGE	5%	-25%	25%	20%	-17%	12%	-29%	-15%	#DIV/0	100%	-18%	9%	0

WESTERN MAINE TRANSPORTATION SERVICES, INC.  
LEWISTON-AUBURN TRANSIT COMMITTEE  
OPERATING STATISTICS  
DEC 13' FY 13

OPERATING DAYS - 25

ROUTE	CURRENT RIDERSHIP	PERCENT RIDERSHIP	Y-T-D RIDERSHIP	PERCENT MILEAGE	CURRENT MILEAGE	Y-T-D MILEAGE	PERCENT HOURS	CURRENT HOURS	Y-T-D HOURS	PERCENT REVENUE	CURRENT REVENUE	Y-T-D REVENUE	PERCENT
1 - MAIN STREET	2,484	9.10%	7,747	9.09%	3,059	16.96%	16.82%	225	693	15.80%	1905.97	5701.55	11.31%
2 - SABATTUS STREET	3,377	12.37%	10,515	12.34%	2,317	12.85%	14.34%	206	627	14.10%	2543.55	7850.40	15.57%
3 - LISBON STREET	4,013	14.70%	12,399	14.55%	2,978	16.51%	16.16%	220	678	15.26%	3356.02	10352.43	20.54%
4 - NEW AUBURN	1,619	5.93%	5,401	6.34%	2,306	12.78%	12.43%	200	619	13.93%	1104.79	3603.20	7.15%
5 - MINOT AVE	309	1.13%	994	1.17%	1,282	7.11%	6.26%	85	237	5.34%	231.68	717.01	1.42%
6 - COLLEGE STREET	6,109	22.37%	19,133	22.45%	1,581	8.77%	9.03%	101	314	7.08%	5002.06	15489.63	30.73%
7 - AUBURN MALLS	2,692	9.86%	8,380	9.83%	1,373	7.61%	7.65%	119	360	8.10%	2111.50	6392.94	12.68%
8 - MALL SHUTTLE	4,663	17.08%	15,107	17.73%	2,442	13.54%	13.71%	216	662	14.91%	85.50	241.98	0.48%
9 - DOWNTOWN SHUTTLE	2,038	7.46%	5,535	6.50%	699	3.88%	3.60%	90	252	5.68%	12.80	61.16	0.12%
<b>TOTALS</b>	<b>27,304</b>	<b>100.00%</b>	<b>85,211</b>	<b>100.00%</b>	<b>18,037</b>	<b>100.00%</b>	<b>100.00%</b>	<b>1,460</b>	<b>4,442</b>	<b>100.00%</b>	<b>\$16,354</b>	<b>\$50,410</b>	<b>100.00%</b>

ROUTE	CURRENT MPH	Y-T-D MPH	CURRENT MPH	Y-T-D MPH	CURRENT REV/HR	Y-T-D REV/HR
1 - MAIN STREET	0.8	0.8	11.1	11.2	\$8.5	8
2 - SABATTUS STREET	1.5	1.3	16.4	16.8	\$12.4	13
3 - LISBON STREET	1.3	1.4	18.2	18.3	\$15.2	15
4 - NEW AUBURN	0.7	0.8	8.1	8.7	\$5.5	6
5 - MINOT AVENUE	0.2	0.3	3.7	4.2	\$2.7	3
6 - COLLEGE STREET	3.9	3.8	60.7	60.8	\$49.7	49
7 - AUBURN MALLS	2.0	2.0	22.7	23.3	\$17.8	18
8 - MALL SHUTTLE	1.9	2.0	21.6	22.8	\$0.4	0
9 - DOWNTOWN SHUTTLE	2.9	2.7	22.7	21.9	\$0.1	0
<b>TOTALS</b>	<b>1.5</b>	<b>1.5</b>	<b>18.7</b>	<b>19.2</b>	<b>\$11.2</b>	<b>11</b>



WESTERN MAINE TRANSPORTATION SERVICES, INC.  
LEWISTON-AUBURN TRANSIT COMMITTEE  
RIDERSHIP STATISTICS  
FY 2014 (OCT 13-SEPT 14)

ROUTE	October	November	December	January	February	March	April	May	June	July	August	Sept	TOTAL	2013	2012	2011
1 - MAIN STREET	2,897	2,366	2,484										7,747	34,210	37,316	23,819
2 - SABATTUS STREET	3,933	3,205	3,377										10,515	48,683	43,590	32,490
3 - LISBON STREET	4,648	3,738	4,013										12,399	53,496	50,738	40,597
4 - NEW AUBURN	2,198	1,584	1,619										5,401	24,692	28,191	21,455
5 - MINOT AVENUE	342	343	309										994	5,515	4,366	3,723
6 - COLLEGE STREET	6,957	6,067	6,109										19,133	71,977	71,371	62,686
7 - AUBURN MALLS	3,001	2,687	2,692										8,380	31,616	32,039	27,045
8 - MALL SHUTTLE	5,509	4,935	4,663										15,107	50,366	53,776	47,940
9 - DOWNTOWN SHUTTLE	2,117	1,380	2,038										5,535	32,368	29,217	25,454
<b>GRANDTOTALS</b>	<b>31,602</b>	<b>26,305</b>	<b>27,304</b>	<b>0</b>	<b>85,211</b>	<b>352,923</b>	<b>350,604</b>	<b>285,209</b>								

PERCENT CHANGE -2.16% -14.33% -2.08% -100.00% -100.00% -100.00% -100.00% -100.00% -100.00% -100.00% -100.00% -100.00% -100.00% -100.00%

FY 2014	31,602	26,305	27,304										85,211			
FY 2013	32,299	30,705	27,865	27,752	28,609	30,721	31,571	30,820	26,812	28,050	29,109	28,590	352,923			
FY 2012	27,629	28,445	29,639	26,165	28,457	29,872	29,405	28,914	30,553	28,896	32,654	29,975	350,604			
FY 2011	21,889	23,049	24,646	19,852	21,455	24,460	24,458	23,176	25,055	23,771	26,302	27,096	285,209			
FY 2010	20,675	18,370	20,848	17,844	18,415	20,500	20,722	19,287	20,226	19,364	20,012	22,869	239,132			
FY 2009	20,762	16,804	20,309	17,305	17,562	18,682	19,955	17,633	18,593	18,998	18,712	19,416	224,931			
FY 2008	19,119	18,412	17,967	17,520	16,527	18,305	20,933	20,458	19,122	21,694	21,553	19,349	230,929			
FY 2007	17,743	17,238	17,175	15,971	14,090	17,349	15,237	17,748	16,978	16,524	19,007	15,865	200,925			
FY 2006	17,451	17,633	17,683	16,197	16,789	19,532	16,984	18,406	19,273	16,836	20,321	17,730	214,835			
FY 2005	15,214	15,948	16,819	14,251	13,918	17,384	17,407	17,160	17,631	16,185	19,086	17,542	198,545			
FY 2004	12,841	11,149	13,187	11,272	11,227	16,470	16,422	14,769	16,544	14,688	15,245	15,157	168,971			
FY 2003	11,889	9,978	10,183	9,958	9,687	10,185	11,319	10,975	11,464	11,651	12,045	11,216	130,550			
FY 2002	11,030	10,039	9,854	10,008	9,315	10,064	10,450	10,501	10,053	10,656	10,258	9,995	122,223			
FY 2001	10,718	10,420	9,920	10,479	9,488	9,520	9,953	10,557	9,577	9,497	11,210	9,119	120,458			
FY 2000	10,176	10,540	10,689	8,609	9,754	12,032	9,557	10,870	10,630	9,457	10,812	10,320	123,446			
FY 1999	10,840	10,117	11,492	8,678	9,690	12,167	11,217	10,145	11,112	10,183	11,017	10,673	127,531			
FY 1998	10,298	8,731	10,148	7,417	9,036	10,678	9,804	9,519	10,435	9,592	10,594	11,433	117,685			
FY 1997	9,836	8,173	9,008	8,547	8,885	8,984	9,031	8,967	9,140	8,736	9,272	9,316	107,895			

	October	November	December	January	February	March	April	May	June	July	August	September
	27	25	25	26	23	26	26	26	25	26	27	24
	27	25	25	26	25	27	25	26	26	25	27	24
	26	25	26	25	24	27	26	25	26	25	27	25
	26	25	26	25	24	27	26	25	26	25	27	25
	22	21	22	20	20	23	22	20	22	22	26	25
	22	19	22	21	20	22	22	20	22	21	21	21
	22	20	20	22	21	21	22	21	21	22	21	21
	23	21	20	22	20	22	21	22	21	21	23	19
	22	21	20	22	20	23	20	22	22	20	23	20
	21	21	22	21	19	23	21	21	22	20	23	21
	21	21	23	21	23	23	21	21	22	21	23	21
	23	19	22	22	20	23	22	20	22	21	22	21
	22	20	21	22	20	21	22	21	21	22	21	21
	22	20	20	21	20	21	21	22	20	22	22	20
	21	20	20	21	21	22	21	22	21	21	23	19
	20	20	21	20	21	23	19	22	22	20	23	20
	21	20	21	20	21	23	19	22	22	21	23	21
	21	19	22	19	20	23	21	20	22	21	22	21
	21	19	22	19	20	22	21	20	22	22	21	21
	22	18	22	19	20	22	21	20	22	22	21	21
	22	19	21	21	20	21	21	21	22	22	21	21

**OPERATING DAYS**

FY 2014	77
FY 2013	306
FY 2012	309
FY 2011	307
FY 2010	265
FY 2009	253
FY 2008	255
FY 2007	254
FY 2006	256
FY 2005	256
FY 2004	257
FY 2003	254
FY 2002	251
FY 2001	250
FY 2000	251
FY 1999	251
FY 1998	250
FY 1997	252

	October	November	December	January	February	March	April	May	June	July	August	September
	1,170	1,052	1,092	1,067	1,244	1,182	1,214	1,185	1,072	1,079	1,078	1,191
	1,196	1,228	1,115	1,067	1,244	1,182	1,214	1,185	1,072	1,079	1,078	1,191
	1,063	1,138	1,098	1,006	1,138	1,106	1,176	1,112	1,175	1,156	1,209	1,249
	842	922	948	794	894	906	941	927	964	951	974	1,084
	940	875	948	892	921	891	942	964	919	880	770	915
	944	884	923	824	878	849	907	892	845	905	891	925
	831	921	898	796	787	872	952	974	911	985	1,026	921
	807	821	859	726	705	789	726	807	808	787	826	835
	831	840	804	771	839	849	849	837	876	842	884	887
	724	759	731	679	733	756	829	817	801	809	830	835
	558	587	599	512	561	716	746	738	752	699	693	722
	540	499	485	453	484	485	515	523	546	530	574	534
	501	502	493	477	466	479	498	477	503	484	466	500
	510	521	496	474	474	433	480	480	456	452	487	480
	509	527	509	430	464	523	503	494	483	473	470	516
	516	532	522	467	485	529	534	507	505	485	501	508
	468	485	461	390	452	485	467	476	474	436	504	544
	447	430	429	407	444	428	430	427	415	397	442	444

**AVERAGE RATES PER DAY**

FY 2014	1,107
FY 2013	1,153
FY 2012	1,135
FY 2011	929
FY 2010	902
FY 2009	889
FY 2008	906
FY 2007	791
FY 2006	842
FY 2005	776
FY 2004	657
FY 2003	514
FY 2002	487
FY 2001	482
FY 2000	492
FY 1999	508
FY 1998	471
FY 1997	428

		Dec-13			
DATE	BUS #	RUN	RUN TIME	REASON MISSED	
12/13/2013	9768	SABATTUS ST	1:15PM	HORN WOULD NOT WORK	
12/24/2013	1101	LISBON ST	6:00 AM 6:30 AM	MECHANICAL ISSUES	
12/27/2013	9766	MAIN ST	1:15PM	LIFT WOULD NOT RETRACT	
12/27/2013	9768	COLLEGE ST	1:15PM	RIGHT TURN SIGNAL NOT WORKING	

Lewiston-Auburn Transit Committee

ADA Ridership

October 2013 - September 2014

	Total Trips	ADA Trips	Companion Trips	PCA Trips	Total No. Snow	Revenue	Total Riders	Revenue per Mile	Riders per Mile	Operating Cost	Total Cost per Mile	Total Rev per Trip	Total Deficit per Trip
Oct-13	924	920	4	0	11	\$2,772.00	2,309	1.20	0.40	\$12,783.34	\$5.54	\$13.83	\$10.83
Nov-13	827	819	8	2	7	\$2,481.00	2,020	1.23	0.41	\$12,783.34	\$6.33	\$15.46	\$12.46
Dec-13	743	743	0	0	13	\$2,229.00	1,864	1.20	0.40	\$12,783.34	\$6.86	\$17.21	\$14.21
Jan-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Feb-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Mar-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Apr-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
May-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Jun-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Jul-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Aug-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Sep-14	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Total	2,494	2,482	12	2	31	\$7,482.00	6,193	\$0.81	0.40	\$38,350.02	\$6.19	\$15.38	\$12.38
Mth Avg	831	827	4	1	10	\$2,494.00	2,064						

# BANGOR DAILY NEWS

## Expecting another hit to budget, Bangor bus system proposing fare increases



Linda Coan O'Kresik

Community Connector bus in downtown Bangor in August. *Buy Photo*

By Nick McCrea DDN Staff

Posted Jan. 27, 2014, at 1:23 p.m.

**BANGOR, Maine** — Bangor's bus system is proposing fare increases in hopes of softening the blow of a projected \$150,000-\$175,000 loss of revenue.

"As we come into next [fiscal] year's budget, we know we're going to have some challenges and we want to be ahead of it to some degree," Assistant City Manager Bob Farrar said Monday. "We have begun the process by posting the [rate] proposal, and then there's a comment period and, depending on the number of comments received, there can be a public hearing."

Anyone who would like weigh in on the Community Connector fare increases may do so by contacting Laurie Linscott, interim bus superintendent, by phone at 992-4672; by email at [laurie.linscott@bangormaine.gov](mailto:laurie.linscott@bangormaine.gov); or by mail at 281 Maine Ave., Bangor 04401.

The public comment period ends at 4 p.m., Feb. 10. If the city receives a lot of input, it may decide to hold a public hearing to give residents a chance to air their thoughts or concerns.

Rates for a single cash fare would increase from \$1.25 to \$1.50; half-price cash fare (for children under 12

riding with an adult) from 60 cents to 75 cents; a five-ride strip of tickets from \$5 to \$7; and a monthly student pass from \$20 to \$25.

A monthly pass would still cost \$45. UMaine, Husson, Eastern Maine Community College and New England School of Communications students with identification cards and children under 5 would still ride for free.

The fare hikes, if approved, would become effective July 1. The City Council would need to give the go-ahead as well.

The proposed increases would put Bangor's bus services in line with [Portland](#) and [Lewiston](#) public transit, which have the same rates for single fares and passes, Farrar said. Lewiston's monthly passes are only \$32, but most other rates are the same.

Because of recent changes to MaineCare, some Mainers have lost the coverage that paid for their transportation. Many of those people may not be able to pay for bus transportation on their own. Farrar said Bangor projects \$150,000-\$175,000 in lost revenue because of those changes.

Last budget season, the city directed Community Connector to [cut \\$20,000 from its budget](#) as part of a series of across-the-board cuts aimed at reducing the tax increase facing Bangor residents. Community Connector proposed eliminating the Odlin Road route, which was the least traveled and happened to cost \$20,000. A community effort eventually saved the route for the remainder of the year.

Community Connector's budgeted expenses for Bangor routes this fiscal year is about \$1.7 million, the city's finance director has said. Its revenues are about \$1.3 million raised through advertising, fares and federal and state grants. The City of Bangor covers the remaining gap of about \$400,000.

As the city eyes the budget for the next fiscal year, Community Connector will face new challenges in balancing its budget.

"The fare increase itself won't generate huge amounts of money," Farrar said, adding that the city doesn't expect the increases to come close to offsetting the projected \$150,000-plus revenue loss.

"We'll be taking a look at everything we do," he said.

<http://bangordailynews.com/2014/01/27/news/bangor/expecting-another-hit-to-budget-bangor-bus-system-proposing-fare-increases/> printed on January 29, 2014

**Lewiston-Auburn Transit Committee**  
**FY 2015 Proposed Budget**  
**- Fixed Route, ADA, Bus Station/LATC Operating**

	<b>FY 2012 Actual</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Approved</b>	<b>FY 2015 Proposed</b>
<b>Fixed Route</b>				
Expenses:				
Contract	\$1,073,662	\$1,142,900	\$1,162,600	\$1,180,000
Fuel	\$191,126	\$199,148	\$221,250	\$206,500
<b>Total Expense</b>	<b>\$1,264,788</b>	<b>\$1,342,048</b>	<b>\$1,383,850</b>	<b>\$1,386,500</b>
Revenue:				
Federal	\$669,215	\$672,143	\$700,615	\$701,470
State	\$48,026	\$50,430	\$49,419	\$46,828
Local	\$365,212	\$422,873	\$445,816	\$446,202
Fare Box	\$182,335	\$196,603	\$188,000	\$192,000
<b>Total Revenue</b>	<b>\$1,264,788</b>	<b>\$1,342,048</b>	<b>\$1,383,850</b>	<b>\$1,386,500</b>
<b>ADA Complementary Paratransit:</b>				
Expenses:				
Contract	\$142,800	\$146,400	\$153,400	\$155,700
Revenue:				
Federal	\$90,706	\$91,622	\$99,520	\$100,560
State	\$0	\$0	\$0	\$0
Local	\$22,676	\$22,906	\$24,880	\$25,140
Fare Box	\$29,418	\$31,872	\$29,000	\$30,000
	\$142,800	\$146,400	\$153,400	\$155,700
<b>Local Subsidy:</b>				
<b>Bus Station/LATC Operating</b>	<b>-\$4,461</b>	<b>-\$28,467</b>	<b>\$50</b>	<b>\$2,700</b>
<b>Fixed Route</b>	<b>\$364,799</b>	<b>\$422,873</b>	<b>\$445,816</b>	<b>\$446,202</b>
<b>ADA Comp. Paratransit</b>	<b>\$22,676</b>	<b>\$22,906</b>	<b>\$24,880</b>	<b>\$25,140</b>
	<b>\$383,014</b>	<b>\$417,312</b>	<b>\$470,746</b>	<b>\$474,042</b>
<b>Less Reserves (negative is a surplus)</b>	<b>-\$32,544</b>	<b>-\$53,785</b>	<b>\$0</b>	<b>\$0</b>
<b>Auburn</b>	<b>\$207,779</b>	<b>\$235,548</b>	<b>\$235,373</b>	<b>\$237,021</b>
<b>Lewiston</b>	<b>\$207,779</b>	<b>\$235,548</b>	<b>\$235,373</b>	<b>\$237,021</b>

Surplus/Deficit	\$32,544	\$53,785		
Capital match	\$11,511	\$1,403		
Capital match - Auburn			\$40,000	\$40,000
Capital match - Lewiston			\$40,000	\$40,000
Match for study			\$7,500	
Net surplus/deficit	\$21,033	\$52,382		
Available Reserves	\$78,262	\$130,644	\$123,144	\$123,144
One month expenses	\$117,299	\$124,037	\$128,104	\$128,517

FY 2013 actual fuel was \$3.47/gallon, 57,130 gallons  
FY 2014 fuel projection is based on \$3.75/gallon, 59,000 gallons  
FY 2015 fuel projection is based on \$3.50/gallon, 59,000 gallons

Total Federal Required		\$832,545	\$899,385	\$909,730
Federal Allocation (FY14 and 15 is estimated)		\$980,992	\$980,992	\$980,992

**Lewiston-Auburn Transit Committee**  
**FY 2015 Final Budget**  
**- Bus Station/LATC Operating -**

	FY 2013 Actual	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed
<b>BUS STATION</b>				
Revenues: Rent		\$ -	\$ -	\$ -
<b>EXPENSES:</b>				
JANITORIAL	\$ 6,156	\$ 7,315	\$ 7,500	\$ 18,800
MAINTENANCE/REPAIRS	\$ 3,006	\$ 3,167	\$ 6,000	\$ 9,000
SUPPLIES - INCL. JANIT.	\$ 2,569	\$ 1,508	\$ 2,000	\$ 2,000
SNOW REMOVAL	\$ 5,030	\$ 5,075	\$ 7,500	\$ 7,500
RESTROOM RENTAL	\$ 1,260	\$ 1,260	\$ 1,350	\$ -
UTILITIES:				
GAS	\$ 2,438	\$ 2,902	\$ 4,000	\$ 5,000
ELECTRIC	\$ 3,727	\$ 3,229	\$ 4,000	\$ 5,500
H2O/SEWER	\$ 637	\$ 688	\$ 600	\$ 1,200
INSURANCE	\$ 565	\$ 629	\$ 600	\$ 1,300
<b>TOTAL</b>	<b>\$ 25,388</b>	<b>\$ 25,773</b>	<b>\$ 33,550</b>	<b>\$ 50,300</b>
<b>ITF DEFICIT:</b>	<b>\$ (25,388)</b>	<b>\$ (25,773)</b>	<b>\$ (33,550)</b>	<b>\$ (50,300)</b>
<b>LATC Operating</b>				
<b>EXPENSES:</b>				
AVCOG - PLANNING/FIN. MEETINGS	\$ 13,435	\$ 13,050	\$ 13,000	\$ 13,000
ADVERTISING/MARKETING	\$ 2,977	\$ 1,059	\$ 3,000	\$ 3,000
AUDIT	\$ 6,950	\$ 6,100	\$ 6,350	\$ 6,500
LEGAL SERVICES	\$ -	\$ -	\$ 600	\$ 600
MISC. EXPENSES	\$ (138)	\$ 60	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 24,790</b>	<b>\$ 21,787</b>	<b>\$ 24,950</b>	<b>\$ 25,100</b>
<b>LATC Operating DEFICIT</b>	<b>\$ (24,790)</b>	<b>\$ (21,787)</b>	<b>\$ (24,950)</b>	<b>\$ (25,100)</b>
<b>TOTAL EXPENDITURES -</b>				
<b>BUS STATION/LATC Operating</b>	<b>\$ (50,178)</b>	<b>\$ (47,560)</b>	<b>\$ (58,500)</b>	<b>\$ (75,400)</b>

<b>DEFICIT FUNDING</b>				
<b>FEDERAL</b>	<b>\$ 25,089</b>	<b>\$ 23,780</b>	<b>\$ 29,250</b>	<b>\$ 37,700</b>
<b>STATE</b>				
<b>LOCAL - Rent</b>	<b>\$ 12,144</b>	<b>\$ 12,144</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
- Vending	\$ 1,598	\$ 1,635	\$ 1,700	\$ 2,500
- ATA Advertising	\$ 15,121	\$ 37,912	\$ 15,000	\$ 20,000
- Interest	\$ 687	\$ 556	\$ 500	\$ 500
<b>LOCAL</b>	<b>\$ (4,461)</b>	<b>\$ (28,467)</b>	<b>\$ 50</b>	<b>\$ 2,700</b>
<b>TOTAL REVENUE</b>	<b>\$ 50,178</b>	<b>\$ 47,560</b>	<b>\$ 58,500</b>	<b>\$ 75,400</b>

LOCAL Requested                      \$      (4,461)    \$      (28,467)    \$            50    \$            2,700

## Marsha Bennett

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**From:** Heather Hunter <HHunter@lewistonmaine.gov>  
**Sent:** Friday, January 31, 2014 3:03 PM  
**To:** 911director@auburnmaine.gov; Rick Lanman (rlanman@flytome.com); Marsha Bennett; Gosselin, Lucien; Josh Vink (josh.vink@laarts.org); Great Falls TV (gfallstv@live.com)  
**Cc:** Phil Nadeau; Edouard Plourde (epLOURDE@myfairpoint.net); Lewis, Stephanie; Paul LeClair; Jill Eastman (jeastman@ci.auburn.me.us); Clinton Deschene (cdeschene@auburnmaine.gov); Ed Barrett; Norman Beauparlant; Heather Hunter  
**Subject:** FY15 Joint Agency Funding Process  
**Importance:** High

Good afternoon all. After discussing it with the two budget administration teams, it was determined that a joint subcommittee process will not be utilized for the FY15 budget submissions.

Given that, you will need to submit your proposed budget summary and detail information along with a brief narrative and statistics as you see fit to support your budget request to both Jill and I. I will also need your most recent fiscal year end audit for those agencies where I don't serve as the Treasurer.

For Lewiston, these documents will be due electronically on or before **February 14<sup>th</sup>**. Individual agency meetings will be scheduled the following week with Ed and I. I will be sending out meeting notices shortly.

Clint and Jill, I'm thinking we can touch base on the Administrator's recommendation the week of March 3<sup>rd</sup> to ensure we're on the same page heading into budget deliberations with the City Council. Does that work for you?

Thank you all and have a wonderful weekend, Heather

**Heather Hunter MBA**  
**Finance Director**  
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*207-784-2959 (Fax)*  
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