



City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk

Appointment Committee Meeting Agenda

Wednesday, April 29, 2015

5:30 P.M.

Conference Room 204

1. Acceptance of 2/18/2015 Minutes
2. Review of Board and Committee Applications
 - a. Nominations

The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).

3. Adjournment

Appointment Committee Meeting Minutes
Wednesday, February 18, 2015
5:30 P.M.
Conference Room 204

Present: Councilor Tizz Crowley, Councilor Adam Lee, Councilor David Young, and Sue Clements-Dallaire, City Clerk.

Councilor Leroy Walker also attended the meeting as a member of the public.

1. Acceptance of 9/26/2014 Minutes

Motion was made by Councilor Crowley and seconded by Councilor Lee to accept the minutes of 9/26/2014. Passage 3-0.

2. Review of Board and Committee Applications

Councilor Crowley stated that because the Appointment Process was not completely followed she felt that the committee should not nominate but rather bring all applications to the Council to review as a whole at the March 2, 2015 Council meeting to make the appointments.

Councilor Lee asked what part of the Policy was not followed and stated that he did not want to hold up the process.

Councilor Crowley stated that the agenda was not posted to the website and City Councilors did not receive copies of the applications.

Sue wanted to clarify that the agenda was posted on Wednesday, February 11th. It was posted under Auburn News, on the Boards & Committees Vacancy page, Facebook, Twitter, and an email alert was sent out.

Councilor Crowley stated that she did not see it posted on the calendar. Sue confirmed that it was not on the calendar. Councilor Lee reviewed the policy and did not see it noted that it had to be on the calendar. Sue commented that going forward she would make a point to also post it on the calendar as well.

Public comment – Councilor Walker commented that he had similar concerns about the process.

After further discussion, the Committee unanimously agreed to bring all applications to the Council to review as a whole at the March 2, 2015 Council meeting to make the appointments.

There was further discussion about the difficulty in recruiting applicants to fill all of the vacancies.

The application process will begin again on March 20, 2015 to fill the remaining vacant seats. April 21, 2015 will be the deadline for those applications to be submitted, and the Appointment Committee will meet again on April 29, 2015 at 5:30 P.M. at Auburn Hall in Conference Room 204.

3. Adjournment – Motion was made by Councilor Lee and seconded by Councilor Young to adjourn. All in favor, time 6:36 P.M.



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/20/15
Last name: Sheehan First name: Charles Middle initial: F.
Residence address: 10 Amethyst Circle Ward: 3
City: Auburn State: Me. Zip code: 04210
Home phone: 207-795-4156 Work phone: _____ Cell phone: 207-380-0661
Email address: Charles11@mozrunner.com
Current occupation: Retired
Previous occupation (if retired or no longer working): Operations Manager C.N. Brown Co.
Educational and/or experience (or attach your resume): B.C. University of Bridgeport 1964

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> L/A Transit Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Recreation & Special Events | <input checked="" type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). _____

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). _____

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? None

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? None

Dates served (if known)? _____

How did you learn of this vacancy? Announcement in Local Paper

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 4/20/15

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 4-21-15
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

CHARLES SHEEHAN - Why

I am interested in serving on this committee for two reasons: (1) my experience and (2) the free time to devote to the work.

As Property Manager for CN Brown (Big Apple Stores) for 40 years, I acquired and supervised construction of new sites throughout Maine and NH, and represented the Company at numerous Planning Boards to obtain required permits. That experience provides me with unique understanding of the regulatory functions of local government from the applicants perspective.

As a retiree, I have the time and interest to offer to the District. I would welcome the challenge to be on "the other side of the table" as a board member rather than an applicant.

What to accomplish: learn enough about the issues facing the Sewer District to help create solutions.



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered. S

Date: 3/30/2015
Last name: Mcneel First name: Robert Middle initial: C
Residence address: 43 Ross Oaks Drive Ward: 1
City: Auburn State: Maine Zip code: 04210
Home phone: Auburn Work phone: 782-4678 Cell phone: 754-4651
Email address: gimpshoo@aol.com
Current occupation: retired
Previous occupation (if retired or no longer working): Bus Mgr Emergent
Educational and/or experience (or attach your resume): Master in Pub. Ad

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> L/A Transit Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Recreation & Special Events | <input checked="" type="checkbox"/> Sewer District |
| <input checked="" type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

-only interested in Sewer District & Water District

Is this application for a ✓ new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). _____

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). _____

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? _____

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? Yes Auburn Sewer District City Council

Dates served (if known)? _____

How did you learn of this vacancy? Saw Drink water collection to solicit my interest

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: 3-30-2015

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: 4-2-15
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

Susan Clements-Dallaire

From: Robert Gardner [bookabook@roadrunner.com]
Sent: Sunday, April 19, 2015 10:17 AM
To: Susan Clements-Dallaire
Subject: RE: City of Auburn - Looking for Volunteers

Hi Sue:

I would be interested in the Cable TV Advisory Board however am in Massachusetts returning to Auburn Tuesday evening, April 21. I will contact you Wednesday to see if it makes sense for me to apply.

Best!

Bob Gardner

From: Susan Clements-Dallaire [mailto:sdallaire@auburnmaine.gov]

Sent: Friday, April 17, 2015 9:05 AM

To: 'Chip Morrison'; 911Director; 'Art Wing'; 'Bob Cavanagh'; 'Camille Parrish'; 'Craig Saddlemire'; 'Dave Gonyea'; 'Dick Trafton'; 'Ed Desgrosseilliers'; 'Edouard Plourde'; Howard Kroll; 'James Collins'; 'Jennifer Williams'; 'Joe Grube'; 'Joe Kazar'; 'John Holden'; 'John Storer'; Karen Scammon; 'Katy Grondin'; 'KC Geiger'; 'Ken Bellefleur'; 'Mac Richardson'; Mamie Ney (External Forward); 'Mark Adams'; 'Marsha Bennett'; 'Michael Dixon'; 'Michael Marcotte'; 'Paul Landry'; 'Peter Murphy'; 'Phil Larlee'; 'R Thompson'; Reine Mynahan; 'Rick Lanman'; 'Rick Whiting'; 'Sonia Buck'; 'Tina Penney'; 'Tom Kendall'; 'Traverse Fournier'; 'Anne'; 'Bob Cavanagh'; 'Bonnie G'; 'Bonnie R'; 'Carmen D.'; 'Carmen W'; 'Claire A'; 'Connie & Norm'; 'Danielle'; 'Donna Martin'; 'Ed & Sheila'; 'Francois'; 'Gerry & Claudette'; 'Gerry & Pauline'; 'Jackie Bate'; 'Jeanne Varney'; 'Jeannine Pelletier'; 'Joan Mahon'; 'Judy W'; 'June'; 'Louise'; 'Marsha'; 'Paul & Alma'; 'Paula'; 'Pauline L'; 'Robert Gardner'; 'Roger & Joyce'; 'Sheryl & George'; 'Valerie'; 'amjparker@yahoo.com'; 'andrea.westbye@maine.edu'; 'anotherdanbilodeau@gmail.com'; 'asmobdol@listmail.com'; 'bowyer9771@roadrunner.com'; 'brioux@sunjournal.com'; 'cmorrison@androscoffincounty.com'; 'critesw@megalink.net'; 'daniel.philbrick@gmail.com'; 'degen_eva@hotmail.com'; 'dfpoisson@aol.com'; 'dnberube@roadrunner.com'; 'dstuchiner@gwi.net'; 'Ed Desgrosseilliers'; 'Ed Desgrosseilliers'; 'enm110@gmail.com'; 'evancyr@gmail.com'; 'gagnonjr@roadrunner.com'; 'garyw@prodigy.net'; 'georgiachomas@masiello.com'; 'grkeeper@roadrunner.com'; 'gwhitney@avcog.org'; 'heathbar@roadrunner.com'; 'jazzaria@roadrunner.com'; 'jbraunscheidel@ifmgt.com'; 'jcleveland@cdcorp.org'; 'Jeremiah Bartlett'; 'jharris@lambertcoffin.com'; 'jimwilkins207@gmail.com'; 'joel.simons@yahoo.com'; 'leonardiunt@yahoo.com'; 'lily0619@aol.com'; 'lk-bellefleur7@yahoo.com'; 'lkimble@brannlaw.com'; 'lou1261@gmail.com'; 'Mac Richardson'; 'masoncruz@aol.com'; 'miapoliquin@hotmail.com'; 'momsports40@yahoo.com'; 'msdixon@roadrunner.com'; 'nadhvac@yahoo.com'; 'nancy@greatfallsfcu.com'; 'ninka12@yahoo.com'; 'npmorin@roadrunner.com'; Pat Madore; 'phil.savignano@maine.gov'; 'psimonitis@yahoo.com'; 'recyc0924@yahoo.com'; 'rmval@myfairpoint.net'; 'robkilgore@gmail.com'; 'shardlows@yahoo.com'; 'sriccio@northeastchartertour.com'; 'tardifml@teameastern.com'; 'tfournier@greystoneusa.com'; 'tony.newman@cascades.com'; 'trilaterationrhodes@gmail.com'

Subject: City of Auburn - Looking for Volunteers

Hello,

The City of Auburn is accepting applications for the Boards and Committees listed below. The deadline to submit applications to the City Clerk is 4:30 P.M. on Tuesday, April 21, 2015. Applications are available in the City Clerk's office or by visiting our website at <https://www.auburnmaine.gov/Pages/Government/Current-Vacancies>. If you have questions regarding serving on a board or committee, please contact the City Clerk, Sue Clements-Dallaire at 333-6601, extension1126 or sdallaire@auburnmaine.gov.

- **Board of Assessment Review** (5 vacancies - 2 full members, both with term expirations of 10/01/2019 and 3 alternate members with term expirations of 10/1/2015, 10/01/2016, and 10/1/2017)
- **Cable TV Advisory Board** (2 vacancies - 1 with a term expiration of 1/1/2016 and 1 with term expiration of 1/1/2017)

- **Conservation Commission** (this is a new committee with 7 positions to fill - 3 with a term expiration of 6/1/2016, 2 with a term expiration of 6/1/2017, and 2 with a term expiration of 6/1/2018)
- **Ethics Panel** (1 vacancy with a term expiration of 1/1/2018)
- **Sewerage District** (1 vacancy, with a term expiration of 3/1/2019)

Please reach out to anyone you may know who would be interested in serving their community on one of these Boards/Committees.

Thank you!
Sue

Sue Clements-Dallaire

Sue Clements-Dallaire, CCM
City Clerk & Registrar of Voters
60 Court Street
Auburn, ME 04210
207-333-6601, Extension 1126
sdallaire@auburnmaine.gov



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/22/15

Last name: Gardner First name: Robert Middle initial: H.

Residence address: 1041 HOTEL Rd. Ward: 3

City: Auburn State: ME Zip code: 04210-8955

Home phone: 207-786-0720 Work phone: 5244 Cell phone: 631-726-2664

Email address: bookabook@roadrunner.com

Current occupation: Retired (Actively)

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Development Director MPBN

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input checked="" type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Opportunity to fill the need for City volunteers

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Highest standards of Cable TV on behalf of citizens of Auburn, ME.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

How did you learn of this vacancy? Newspaper

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

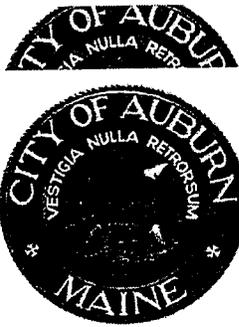
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Robert H. Gardner Date: 4/22/15

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>4-22-15</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



Received
4/20/15

CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/20/15

Last name: Sevigny

First name: Robert

Middle initial: A

Residence address: 86 Sixth st.

Ward: 5

City: Auburn

State Me:

Zip code: _____

Home phone: 207-831-2194

Work phone: _____

Cell phone: 207-831-2194

Email address:

rsevigny@roadrunner.com

Current occupation: Emergency Vehicle Technician

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): High School grad

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input checked="" type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). _____ To give back to my community _____

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Make Auburn a better place.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)?

How did you learn of this vacancy? City web site

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees. Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Robert A Sevigny 4/20/15

Date: _____

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

Susan Clements-Dallaire

From: Jennifer Michaelis [jenred823@gmail.com]
Sent: Tuesday, April 21, 2015 9:38 AM
To: Susan Clements-Dallaire
Subject: ethics committee application
Attachments: Ethics Application.pdf; MichaelisResume.pdf

Good morning,

Attached please find my application for the Auburn Ethics Committee, along with my resume.

I have signed the application electronically. Please let me know if you need an actual signature and I will be happy to come in.

Thank you,
Jennifer Michaelis



**CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION**

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: April 21, 2015

Last name: Michaelis First name: Jennifer Middle initial: S

Residence address: 51 Bellflower Drive Ward: 4

City: Auburn State: Maine Zip code: 04210

Home phone: N/A Work phone: 795-4190 Cell phone: 603-234-7703

Email address: jenred823@gmail.com

Current occupation: High school mathematics teacher; part-time attorney

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Please see attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input checked="" type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> L/A Transit Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Recreation & Special Events | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). **This is an opportunity to serve my adopted city, in an area I care about (ethics), in a role whose time commitment will allow me to do the job well. It will allow me to meet other civic-minded residents and, eventually to get more involved.**

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). **I hope to learn more about our city government and local issues, to share that knowledge and experiences with my students, and to better understand and explain to our community the types of nuanced ethical issues that come up in our town — always working toward increased government transparency and honesty.**
Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No.

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No.

Dates served (if known)? N/A

How did you learn of this vacancy? Sun Journal: article and Twitter feed.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Jennifer Michaelis (electronically) Date: April 21, 2015

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>4-21-15</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Jennifer Michaelis

51 Bellflower Dr. Auburn, ME 04210

jenred823@gmail.com

603-234-7703

EDUCATION

J.D. May 2009, University of Alabama

Admitted to practice: Alabama State Bar, Maine State Bar

M.A.T. Secondary Mathematics, October 2000, University of North Carolina – Chapel Hill

Professional teaching certificate: Maine, current through 2019

Ph.D. program in Biology, 1996-1997, University of North Carolina – Chapel Hill

B.S. Biomedical Engineering, May 1996, Boston University

EXPERIENCE

Associate Attorney

Paradie Sherman Walker & Worden, Lewiston, Maine

March 2014 - present

- Draft complaints, memoranda, and other documents for court filings for vaccine, personal injury, contract, and criminal defense cases.
- Assist partners with research, client meetings, and other assignments.

Freelance Technical Writer

Primary Client: OnPoint Testing, Lawrenceville, Georgia

January 2010-August 2012

- Worked with company principals to develop and write multimedia materials for the end-users of hardware and software relating to Passive Intermodulation testing of cellular signals/towers. The materials were used in training more than 700 engineers and field technicians; site-specific revisions were often made on demand to meet field requirements.
- Edited copy for general email messages, periodic newsletters, and Web content targeted for diverse audiences, including cellular industry executives, engineers, and tower crews. Consistently met deadlines of only a few hours.

Secondary Mathematics Teacher

2012-present Lewiston High School, Lewiston, Maine (1248 students, 50% Free/Reduced lunch; 23% English-Language Learners)

2009-2010 Rock Quarry Middle School, Tuscaloosa, Alabama (410 students; 23% F/R lunch)

2005-2006 Collins Hill High School, Suwanee, Georgia (3700 students; 14% F/R lunch)

2006 Gwinnett County Online Campus

2003-2005 Pinkerton Academy, Derry, New Hampshire (3400 students; 9% F/R lunch)

2000-2003 Brookwood High School, Snellville, Georgia (3200 students; 9% F/R lunch)

- Taught all levels of math, including Discrete Mathematics, AP Statistics, and Calculus.
- Rebuilding Lewiston H.S. AP Statistics program after a hiatus of X years; doubled enrollment from year 1 to year 2, and will have approximately 20 students sit for the 2015 exam.
- Integrating appropriate technology tools into instruction, enrichment, and communication.
- Rated “distinguished” or “effective” on all categories of NBPTS-based evaluation protocol.

CURRICULUM DEVELOPMENT and ALIGNMENT

- **Mathematics Curriculum Facilitator**, Lewiston High School, 2013-14
- **K-12 Curriculum Committee Member**, Lewiston Public Schools, 2013-14
 - Identified and unpacked priority and supporting standards with content colleagues, administration, and curriculum consultants to re-frame LHS math content sequence
- **Team Member**, School-wide Rubric Revision and Alignment, Lewiston High School, 2013

- Collaborated with administration, tech integrator, and cross-content teachers to redesign LHS Technology Proficiency and Oral Presentation rubrics.
- **GCPS Academic Knowledge and Skills Re-Alignment Committee, 2002-03**
 - Revised curricula to meet state and local expectations for a district of 140,000+ students.
 - Wrote instructional, assessment, and benchmark items to reflect revised curricula.
- **Team Leader, Pre-Calculus and Calculus vertical planning and curriculum mapping, Pinkerton Academy, 2003-05** (coordinated initial efforts of same for Geometry curriculum)

PROFESSIONAL LEADERSHIP

- **Co-Founder/Organizer, EdCamp Western Maine, Farmington, Maine, February 7, 2015**
- **Co-Facilitator, Twitter for Professional Learning, EdCamp Bangor, Bangor, ME, October 2014**
- **Co-Facilitator, SPHS Personalized Summer Tech PD, South Portland High School, August 2014**
- **Guest Speaker, EDU 652: Curriculum & Assessment Design, University of Southern Maine; March 2014/15**
- **Co-Facilitator, Twitter for Professional Learning, Using Pinterest As A Teaching Resource, Implementing Interactive Student Notebooks, Lewiston High School, 2013-14**
- **Presenter, Teaching with the HoverCam Document Camera, Lewiston High School, 2013**
- **Presenter, Designing and Teaching Online Courses, Pinkerton Academy, 2004**
- **High School Representative, Lewiston Public Schools Steering Committee, 2012-present**
 - Develop and revise the TEPG/LEPG evaluation programs, including allocating pay-for-performance awards in accordance with existing legislation and compliance requirements of a multi-million dollar grant.
- **Co-Chair, Pinkerton Academy Discipline Committee, 2004-2006.**
- **Supervising Teacher, University of Alabama pre-service teacher education program.**
 - Hosted and mentored three student teachers and interns, 2009-10.
- **Team Leader, Georgia Pay for Performance Incentive Program, Brookwood High School, 2001-2002.** Co-wrote and edited departmental elements for the State proposal and application.

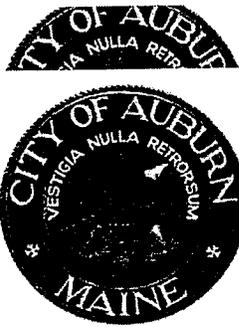
PROFESSIONAL LEARNING

- **Assessments that Promote Depth and Retention, Global Math Dept. Webinar, January 2015**
- **Designing For Deeper Learning: Performance Assessment, Stanford Univ. MOOC, 2014-15**
- **Using the iPad in MS and HS Mathematics, MLTI Workshop, October 2014**
- **Motivate Students by Integrating Tech into Learning, Leadership 3.0 Webinar, January 2014**

ADDITIONAL HIGHLIGHTS

- **BrewCUE Maine:** founding member of statewide connected educator PD network, 2014
- **Creative and relentless fundraiser:** Secured grants and donations from various sources to fund dynamic learning initiatives, literacy projects, and a Minecraft pilot program for my classroom..
- **Awardee:** ATOMIM Grant Incentives for Teachers (GIFT) *Using a Document Camera to Create a Multimedia, On-Demand Classroom*, 2013.
- **Peer reviewer:** various chapters. *The Practice of Statistics* (Yates), 2006.
- **Inaugural Participant:** *INSPIRE: Insight into Statistical Practice, Instruction, and Reasoning*, an NSF-funded program for teachers of statistics. Completed a 2-year coursework and research commitment, including work with the Boston VA Medical Center Department of Biostatistics.
- **Active member:** Association of Computer Technology Educators of Maine (ACTEM)

Additional work history available on request.



**CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION**

Received
4-20-15

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/20/15

Last name: Sevigny

First name: Robert

Middle initial: A

Residence address: 86 Sixth st.

Ward: 5

City: Auburn

State Me:

Zip code: _____

Home phone: 207-831-2194

Work phone: _____

Cell phone: 207-831-2194

Email address:

rsevigny@roadrunner.com

Current occupation: Emergency Vehicle Technician

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): High School grad

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

9-1-1 Committee

Airport Board

Auburn Housing Authority

Audit & Procurement Committee

Board of Assessment Review

Cable TV Advisory Board

CDBG Loan Committee

Community Forest Board

Ethics Panel

L/A Transit Committee

Planning Board

Recreation and Special Events Advisory Board

Board

Sewer District

Water District

Zoning Board of Appeals

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). _____ To give back to my community _____

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). _____ Make Auburn a better place.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? _____ No _____

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _____ No _____

Dates served (if known)? _____

How did you learn of this vacancy? _____ City web site _____

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees. Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _____ Robert A Sevigny _____ 4/20/15 _____

Date: _____

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

Received
4-9-15



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 01/31/15
Last name: SNYDER First name: Linda Middle initial: M
Residence address: 57 Heritage Drive Ward: 1
City: Auburn State: ME Zip code: 04210
Home phone: — Work phone: — Cell phone: 740-2247
Email address: LSnyder@regroupbiz.com
Current occupation: ment's health worker
Previous occupation (if retired or no longer working): —

Educational and/or experience (or attach your resume): Master's degree in Adult Education

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Ethics Panel | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a ___ new appointment or X reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed)

① I believe in giving back to my community ② I've been involved professionally in personnel/ethics issues, and enjoy the challenge of

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

offer some of my extensive expertise and support to the city managers coming to a good conclusion.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

not presently

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Auburn Water District late 80s/early 90s
Citizens Advisory Board, 5 or so years, 2007-2012(?)
Dates served (if known)? Ethics Panel -> 2011

How did you learn of this vacancy? Reminder from the City Clerk

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

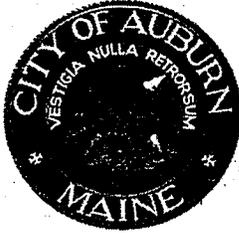
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Andam Snyder Date: 01/31/05

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: 4-9-15
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/21/15
Last name: GRUND First name: DAVID Middle initial: W.
Residence address: 12 DAVIS AVE Ward: _____
City: AUBURN State: ME Zip code: 04210
Home phone: _____ Work phone: _____ Cell phone: 207-576-8388
Email address: DGRUND@ROADRUNNER.COM
Current occupation: ATTORNEY and GUARDIAN AD LITEM IN District and Probate Courts
Previous occupation (if retired or no longer working): BERMAN + SIMMONS, LEWISTON, 88-'03
Educational and/or experience (or attach your resume): BBA - Univ Missouri - '83; JD - Northeastern Univ - '87; Clerk, MASS Superior Ct. - '88; BERMAN + SIMMONS '88-'03; Currently self employed
Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Ethics Panel | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). SERVE MY COMMUNITY AND BRING MY SKILLS AND TRAINING TO BEAR UPON ANY ISSUES THAT MAY COME BEFORE THE BOARD.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). SEE ABOVE.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? SCHOOL BOARD - 2 TERMS IN THE MID TO LATE '90S

Dates served (if known)? MID TO LATE '90S

How did you learn of this vacancy? NEWSPAPER

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: 4/21/15

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: 4-21-15
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: April 20, 2015

Last name: Preble First name: Jeffrey "Pete" Middle initial: D

Residence address: 25 Hector St Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 786-0997 Work phone: 798-3759 Cell phone: 751-6281

Email address:

jeff.preble@wright=pierce.com

Current occupation: civil engineer/project manager at Wright-Pierce In Topsham

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): BS Civil Engineering UMO 1984

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

9-1-1 Committee

Airport Board

Auburn Housing Authority

Audit & Procurement Committee

Board of Assessment Review

Cable TV Advisory Board

CDBG Loan Committee

Community Forest Board

Ethics Panel

L/A Transit Committee

Planning Board

Recreation and Special Events Advisory Board

Sewer District

Water District

___ Zoning Board of Appeals

XX Conservation Commission

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). After 20 years of service on the Sewerage District Board I am looking for a new way to contribute to the community.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Hope to use my engineering experience and experience with the Sewer Board to help this new committee.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?
 Auburn Sewerage District term expired in March 2015

Dates served (if known)? 20 years

Have you previously served on a City or Community Board or Committee? If so, which one(s)?
 see above

Dates served (if known)? 1995 - 2015

How did you learn of this vacancy? website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Jeffrey Preble Date: April 20, 2015

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

Maurice Keene



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4-17-2015

Last name: ~~H. Keene~~ H. Keene First name: Maurice Middle initial: R

Residence address: 775 North River Road Ward: 1

City: Auburn State: Maine Zip code: 04210

Home phone: 782-1334 Work phone: _____ Cell phone: _____

Email address: MRKV983@yahoo.com

Current occupation: semi retired genetic, nutritional, management consultant

Previous occupation (if retired or no longer working): Dairy farmer, agricultural consultant

Educational and/or experience (or attach your resume): Ullaine BS plus selected graduate courses

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
- Airport Board
- Auburn Housing Authority
- Audit & Procurement Committee
- Board of Assessment Review
- Cable TV Advisory Board
- CDBG Loan Committee
- Community Forest Board
- Conservation Commission
- Ethics Panel
- L/A Transit Committee
- Planning Board
- Recreation & Special Events
- Sewer District
- Water District
- Zoning Board of Appeals

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Note attached sheet

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Note attached sheet

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? yes
Planning Board

Dates served (if known)? 1960 - 1972

How did you learn of this vacancy? internal

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Maurice Keene Date: 4-17-2015

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>4/17/2015</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

To the best of my knowledge, I'm the sole remaining person who was actively involved in the final structuring of Auburn's initial city-wide zoning ordinance and many of its following early refinements. The so called "Farm and Forest" provisions were unique in Maine at that time.

I suspect that my familiarity with the philosophical objectives and structural framework would at times be an asset to the commission's thoughtful dialogue.

My later experiences as a trustee of the University of Maine System, service on advisory committees to two former governors and elected leadership roles in multiple state, regional and national professional organizations might also contribute in providing insight relating to many state, regional, national and international perspectives.



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/9/15
Last name: Fletcher First name: Ben Middle initial: A
Residence address: 10 Grandview Ave. Ward: _____
City: Auburn State: ME Zip code: 04210
Home phone: _____ Work phone: _____ Cell phone: 415.717.9046
Email address: ben.a.fletcher@gmail.com
Current occupation: Running Dept. manager/buyer at Lamey Wellehan
Previous occupation (if retired or no longer working): _____
Educational and/or experience (or attach your resume): resume attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> L/A Transit Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Recreation & Special Events | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Please see section (A), attached

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Please see section (B), attached

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No.

Dates served (if known)? —

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No.

Dates served (if known)? —

How did you learn of this vacancy? Through my friend at NRCM (Natural Resource Council of Maine)

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Bern T. Tetcher Date: 4/9/15

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 4-21-15
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

Ben Fletcher
Conservation Commission Application
4/9/15

- (A) I believe that the conservation of our land, water and air is extremely important in enabling a higher quality of life. While living in San Francisco, I often volunteered my time for Bay Area restoration and cleanup activities. I found it very rewarding and think that helping conserve green spaces in my home town will be even more rewarding.
- (B) I would like to do my part in helping protect our valuable existing outdoor spaces, create new outdoor spaces for different activities, and help to determine which land is suitable for commercial and/or residential development. I believe that if all of the above is handled in a responsible way, it will not only improve current Auburn residents' quality of life, but will also help attract new quality people to our city and potentially bring in out of town tourist dollars as well.

Received 4-21-15

Application **City of Auburn**

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is – thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

This is an application for: New Appointment Reappointment

Name: Tizz E. H Crowley Ward: 1 Years as an Auburn Resident: 20 yrs

Mailing Address: 35 University Street Auburn, Maine 04210

Physical Address: same as above

Phone: (207) 783-1468 Email: tizzcrowley@yahoo.com

Describe your education and/or experience or attach a resume:

see attached resume- I have a great deal of expertise with Federal and State regulations. As an administrator I had the responsibility for compliance with natural resource issues. Our main office was located on a stream and we had a great deal of wildlife in our complex. Parks are of particular interest to me as Auburn has abundance that need to be maintained and promoted for local use. Parks were a priority in the community conversations held in the fall 2013. Nothing has been done to address this and I'd like to help.

Which board or committee would you like to serve on? *(One per application)*

Auburn Conservation Commission

Why do you want to serve (please limit to 150 words or less. Please attach). **See attached**

What do you hope to accomplish (please limit to 150 words or less. Please attach). **See attached**

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _____ Tizz E. H. Crowley _____ Date: April 20, 2015 _

*The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve.

Susan Clements-Dallaire, City Clerk sdallaire@ci.auburn.me.us 333-6600

TIZZ E.H. CROWLEY, CMPE
35 University Street Auburn, Maine 04210
(207) 783-1468

EMAIL: TizzCrowley@yahoo.com

Work Experience:

Held the highest non-physician executive position in a single specialty organization. Duties and responsibilities included:

- develop and monitor practice policy working as a voting member of the Board of Directors
- serve as liaison between the practice and physicians, staff members, businesses, and community
- initiate and maintain relationships with managed care organizations, referring physicians, and ancillary providers
- develop and direct all managed care activities for the practice including contract negotiations and claims administration
- broad responsibilities for all administrative functions including daily operations of multiple sites, finance, managed care contracting, development of fee schedules, physician compensation and recruitment, analysis of reimbursement rates, oversee coding activities, human resources, medical and business information systems, assessment of provider performance; facilities management including building maintenance and housekeeping, business services, patient accounting
- develop financial policies and oversees their implementation.
- monitor a variety of financial activities, including budgeting, analysis, accounting, billing, payer contracting, and collections
- obtain funds for capital development including construction, renovations, and equipment acquisitions
- responsible for the overall operation of the practice as well as activities that relate to the future growth of the practice (strategic planning and marketing).
- develop, implement, and coordinate policies relating to all aspects of personnel administration including recruitment, salary and benefits administration, labor law compliance and employee relations.
- interpretation of state and federal regulations that relate to health care industry or the practice.
- responsible for adhering to all regulatory, credentialing, and licensing requirements, monitoring compliance activities.

Worked in an integrated delivery system for a single specialty provider based practice. Duties and responsibilities included:

- the profitability, productivity, and efficiency of the practice. In the last completed fiscal year, our practice contributed 14.99% above the budgeted contribution to margin. We were understaffed by at least one FTE provider for the entire year.
- participated in the team of managers for the 160+ provider multi-specialty practice
- represented the largest provider group in the Women=s Health Service Line
- designed and implemented three open house events for the community during the annual Women=s Health fairs. We provided education information, massage, facial services, and henna hand painting, as well as, a AMothers and Children of the World@ art display.
- developed, directed, implemented, and participated in National Midwives Week celebrations where there were daily activities promoting midwifery services and the midwife providers. These were the first ever held in the institution.

Enjoyed my work as a physician coder for a small, hospital-based physician practice. Duties and

responsibilities included:

- coding medical and surgical services for family practice, obstetrics/gynecology, hospitalists, pulmonary, oncology, internal medicine, and pediatrics
 - chart audits for coding and documentation compliance
 - special projects including "lost charges" searches, pricing and reimbursement concerns
 - Very successful in uncovering missing revenue generated by unbilled services
 - education and training for providers regarding billing, documentation and compliance
 - trained other staff in charge entry and basic coding for family practice and pediatrics
 - designing charge forms for capture of services
 - assisted billing staff with patient and insurance questions.
- I received a 'Citation for Excellence' for work with patient statements generation.

Current Employment:

Retired. *Serve as a City Councilor Auburn Ward 1*

Prior Employment:

Coder Physician Services- *responsible for all coding and charge entry of physician services including family practice (5 providers), obstetrics/gynecology (2-4 providers), internal medicine (1 provider) pediatrics (3 providers), pulmonary (2 providers), oncology (2 providers) and (1) hospitalist.*

2007-2009 Parkview Adventist Medical Center
Physician Practices
Brunswick, Maine

Practice Manager- *responsible for 29 staff - 4 physicians, 4 midwives, 1 nurse practitioner, clinical/clerical staff.*
2004-2007 Central Maine Obstetrics & Gynecology
Lewiston, Maine 04240

Administrator- *Chief Executive Officer responsible for all non-medical aspects of the practice.*
1985- 2005 Bangor Ear, Nose, and Throat Professional Association
Bangor, Maine
Continue to handle any remaining business of the practice since the closure.

Administrator- *Chief Administrative Officer responsible for all non-medical aspects of the practice.*
1983-1985 Maxwell, Roediger, & Knowland, MDPA
Portland, Maine

Administrator- *Chief Executive Officer responsible for all non-medical aspects.*
1977-1983 Kennebec Radiology Professional Association
Augusta, Maine

Principal- *Management Consultant to a variety of medical specialties including radiology, internal medicine, rheumatology, urology, emergency medicine, orthopaedics, and physical therapy.*
1980 – 2005 Hampden, Maine

Medical Industry Marketing Representative- *vertical industry representative for healthcare including small hospitals and physician offices*
1973- 1977 International Business Machines
Portland, Maine

Degree Earned: Baccalaureate University of Maine at Portland-Gorham

Political Science major

Medical Group Management Association Activities: Life Member
 1978-1983, 1991-1994 **New Hampshire MGMA:** Member
 1979-1991 **Maine Medical Practice Management Association:** Charter Member, President (2 terms)
 1979-present **American College of Medical Practice Executives:** Certification 1980 Life Member
 1988-2004 **Otolaryngology Administration Assembly:** President (two terms)
 1989-1992 **Eastern Section MGMA:** Officer/ Committee Work
 1989-1992 **MGMA Membership and Credentials Committee:** Chair 1991-1992
 1991-2004 **Otolaryngology Administration Assembly of New England:** Education Chair (1991-1996)
 2004-2009 **Obstetrics & Gynecology Assembly:** member

Other Health Related Organizations:

1978-1983 **Radiology Business Managers Association:**
 1985-2005 **Association of Otolaryngology Administrators:** National Conference Committees; Speaker
 1991-1995 **Professional Association of Health Care Office Managers:** Member
 1993-1994 **American Academy of Otolaryngology- Head & Neck Surgery, Inc. Practice Expense Study Group**

Civic & Other Public Services:

1973-1976 Board of Directors: **University of Southern Maine Alumni Association**
 1985-1991 Board of Directors: **Breast Diagnostic Center**
 1985-present **St. Joseph Hospital Auxiliary: Life Member-** served on the Board of Directors
 1986-1989 Board of Directors: **Opera League of Maine**
 1986-present **Kennebec Girl Scouts Council:** Life Member / Task Force Chair
 1991-2001 **Greater Bangor Chamber of Commerce:** Member /Committee Work
 1992-1993 **Hampden Academy Project Graduation**
 1987-1989 **Hampden Congregational Junior High Youth Group**
 1988-1992 **Bangor Chapter Order of DeMolay Parents Club**
 1994-present **Eastern Maine Medical Center Auxiliary:** Life Member
 1995-1996 **American Field Service** Host Family /Former Returnee
 2006, 2007 **Bennett Breast Care Center** Fashion Show- model
 2007 Public Service Announcements for **Buddy to Buddy** Campaign
 2011-present Auburn City Councilor Ward 1
 2012-present Woman's Literary Union- ByLaws Committee and Special Events Committee

Personal Interests: Theater, music, live performances, and all that Maine has to offer.

References Available Upon Request

Tizz E. H. Crowley Auburn Conservation Commission attachment:

Why do you want to serve?

I'd like to serve on the new Auburn Conservation Commission because of the Committee's comprehensive scope of work. Quality of Life in Auburn is a priority for me personally. The Commission should promote good land use planning through a variety of programs, policies, and initiatives. I believe I have the skills and experience to contribute to planning and implementation especially where there are complementary tasks with Recreation Advisory Committee, Water and Sewer Districts needs. I hope to continue working with these groups after my Council terms ends in December 2015. Attending Forest Board meetings, LAWPC sessions and other gatherings I know the importance of implementing highest standards of sustainable forest management for all land in Auburn.

What do you hope to accomplish?

Besides representing the residents of Auburn and making sure their interests and needs are heard, I would work to increase the public's awareness and appreciation of the Auburn's natural, cultural and historical resources; and foster a sense of stewardship among residents and visitors.

One place to review and outline a work plan is the Comprehensive Plan. I would imagine the Conservation Commission would have management responsibilities that include prescribed burning, invasive species control, wildlife inventory, and habitat improvements for endangered and threatened species of plants and animals. Most of these are mentioned in the Comp Plan.

The Recreation Department and the Conservation Commission might work together so Auburn could offer boating, bicycling, canoeing, cultural happenings, festivals, hiking, nature study, picnic shelters, and more. Jointly we could promote leaving life's daily pressures behind and reconnect with nature and your own family at a nearby Auburn Park or open space.

This says it all: Community Value... A Sense of Pride

Well-maintained parks promote community engagement and civic pride. Neighbourhood parks attract and connect individuals of all ages and ethnic backgrounds who share a vision for the betterment of their surroundings. Neglected public spaces can become vital community assets when residents, civic groups, and city leaders come together. Whether transforming vacant lots to community gardens, planning for a future park, or beautifying existing public green spaces; parks provide opportunities for people to take ownership of their community, which improves quality of life.

Parks control urban sprawl and reduce crime, creating safer communities. Research shows that there is less crime in residential areas close to parks, in part because these green spaces are frequent gathering places for community members. The result is stronger community connections that empower residents to look out for one another.

Source: City Parks Alliance

Susan Clements-Dallaire

From: Nichole White [nwhitematson@gmail.com]
Sent: Wednesday, April 22, 2015 9:11 AM
To: Susan Clements-Dallaire
Subject: Re: Volunteer Application
Attachments: Volunteer Application.pdf; Nichole M White-Matson Resume.doc; Nichole M White-Matson enclosure.doc

Good Morning Susan,

Please find the attached volunteer application, resume and enclosure with the answers to some of the application questions.

Also, will I need to be present at the meeting on 4/29?

Thank you, Nichole

On Tue, Apr 21, 2015 at 8:30 AM, Susan Clements-Dallaire <sdallaire@auburnmaine.gov> wrote:
Good morning,
Yes, you can email that to me. Thank you!

-----Original Message-----

From: nwhitematson@gmail.com [mailto:nwhitematson@gmail.com]
Sent: Friday, April 17, 2015 4:40 PM
To: Susan Clements-Dallaire
Subject: Volunteer Application

Good Afternoon, can the volunteer application and supporting documentation be emailed to you? Or do you prefer receiving it in person at City Hall.

Thank you,
Nichole

Sent from my iPhone



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/22/15

Last name: White-Matson First name: Nichole Middle initial: M

Residence address: 223 Townsend Brook Road Ward: _____

City: Auburn State: ME Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 207-713-1000

Email address: NWhiteatson@gmail.com

Current occupation: Emergency Department Coordinator / Cardiology Tech

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): See resume attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> L/A Transit Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Recreation & Special Events | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). See attached

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). See attached

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? no

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? no

Dates served (if known)? _____

How did you learn of this vacancy? Email from City of Auburn

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature Nichole Mawhio-Matson Date: 4/22/15

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
sdallaire@auburnmaine.gov
207-333-6601, extension 1126

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>4-22-2015</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Nichole M. White-Matson
223 Townsend Brook Road
Auburn, ME 04210
nwhitematson@gmail.com
207-713-1000

Professional Summary

Dedicated and focused individual who excels at prioritizing, completing multiple tasks simultaneously. I am committed to providing high quality results with little supervision. Energetic, organized, and professional.

Areas of Expertise

- Microsoft Office proficiency
- Business writing
- Self-directed
- Time management
- Uphold strict confidentiality
- Strong problem solver
- Resourceful

EMPLOYMENT HISTORY

St Mary's Regional Medical Center, Campus Avenue, Lewiston, Me.

December 2001-Current, Emergency Department Clinical Representative/Cardiopulmonary Tech

- Coordinate the emergency room physicians, nurses, and patients with the appropriate care within a 30 bed emergency department. I order radiology and laboratory tests via physicians verbal and written orders in our hospital software program. I make referrals and schedule patients with specialists and primary care physicians. Review patient charts for accuracy and prepare them for coding. I help train current and new employees with various computer applications. Work closely with providers in the ER to navigate the various computer systems. I also complete medical and behavioral admissions, and worked closely with the billers and coders for accurate and efficient inpatient and outpatient documentation.

Mayo Regional Hospital, W. Main Street, Dover-Foxcroft, ME

July 2013- Current, Unit Coordinator Emergency Department-Per Diem

- Coordinate the emergency room providers, nurses and patients with appropriate care within this critical access hospital. Responsible for admitting and transferring patients and working closely with crisis team for proper placement of patients.

Mechanical Insulation Services, Howes Corner Road Turner, Me.

April 2001-Dec 2012, Company Sold: Contracts Administrator-Part-time

- Administrative task including but not limited to human resources, payroll, bookkeeping and secretarial support to the owner, estimator and office manager.

EDUCATION/CERTIFICATIONS/VOLUNTEER

University of Maine, Masters in Conservation Biology 2017

University of Maine, Machias, Bachelors in Psychology and Community Studies 2015.

Kennebec Valley Community College, Associates Degree in Arts in Liberal Studies focus in Science 2009.

Domestic Violence and Prevention Advocate Volunteer.

Northeast Technical Institute Scarborough, ME-2007

Certified Phlebotomist & EKG Technician

Certified Nursing Assistant / St. Mary's & Auburn Adult Education-2001

Early Intervention Special Education Technician III-2002

Behavioral Specialist I -2003

CPR/First Aid Certified BLS/AED

Nichole M. White Matson

I am a new resident to the city of Auburn and I would like to become an active part of my community. My passion for conservation coupled with my future graduate goal as a Conservation Biologist, I feel that I will make a positive contribution to the conservation efforts in the city of Auburn.

As a member of the conservation committee, I hope to further educate our landowners, general public and end users of the city in the importance of the conservation and preservation of our natural resources. Humans are the dominant ecological force today and nature provides us with the resources, it only makes sense that humans show responsibility in the protection of them. For example, anyone that lives, works or plays in a watershed area has an impact rather negative or positive in the health of the bodies of water within our city.

In reviewing my resume, you will find I have a unique education background and career endeavors. I thoroughly enjoy working with the public and especially sharing my knowledge with them.

Thank you for your consideration and I am confident that I can play a positive role in the conservation efforts for the city of Auburn.