



City of Auburn, Maine

Business & Community Development

Glen Holmes, Director

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

June 23, 2021

Request for Proposals Foundation Repair Project

Dear Bidder:

Your firm is invited to submit a bid for a rehabilitation project concerning the property owned by **Tina Sylvester, 873 Washington St North**. The City of Auburn is governed by Title 1 M.R.S.A. § 401-410, otherwise known as the Freedom of Information Act, which considers bid specifications as public documents.

Questions regarding this Request for Bids should be directed to Hal Barter, Housing Coordinator at (207) 333-6601, ext. 1332.

Your **SEALED** bids must be labeled with the project address and delivered to the Business and Community Development Department, 60 Court Street, First Floor, Auburn, Maine 04210 by **12:00 p.m. on July 7, 2021**. Bids will be opened at 2:00 p.m. in the Business & Community Development Department office. Bids received after the opening will be rejected.

There will be a mandatory pre-bid conference at the project site at 10:00 a.m. on June 30, 2021.

This project's specifications begin on page 4 (see attached prints / specifications) of this bid invitation. Please review the specifications and be prepared to ask questions.

Sincerely,

A Hal Barter
Housing Coordinator

PROJECT DESCRIPTION

Foundation repair.

CONDITIONS AND INSTRUCTIONS TO BIDDERS

1. Submission of your bid **must** be in a **sealed** envelope marked **873 Washington St.-Bid #2022-005**
2. Bidders **must** use the enclosed bid form. Bids must be completed in full, in ink and must be signed by firm's owner or designated official.
3. Bids may be withdrawn prior to the time set for the official opening.
4. Bids will be opened publicly. Bidders or representatives may be present at the bid opening.
5. The City of Auburn reserves the right to eliminate any task(s) from the scope of work / bid, prior to any contractual agreements as the City deems best for the interest of the owner or any budgeting constraints.
6. The City of Auburn reserves the right to waive any formality and technicality in bids, whichever is deemed best for the interest of the owner. Generally, awards will be made to the lowest responsible bidder. The owner, however, reserves the right to accept or reject any or all bids in whole or in part. If the owner does not select the lowest bidder, they will be required by the City to pay any difference in cost out of pocket. In awarding a bid, the owner may consider, but is not be limited to, any of the following factors: bidder qualifications, price, experience, references, bonding, and completion date. A pre-award meeting with the owner will be required prior to their making a final decision to award the bid.
7. Contractors **must** be current on all amounts due to the City of Auburn.
8. The contractor must be current with licenses and certifications and must have valid certificates of all required insurance prior to the City entering into any contract agreement.
9. Contractors are responsible to obtain any required permits and must include the cost in their bid.
10. No contract may be assigned to a subcontractor without the written consent of the owner and Housing Coordinator, or his designee. Neither party shall assign or transfer its interest in the contract without the written consent of the other party.
11. The selected contractor will be required to sign a construction contract. If you have not already reviewed the City of Auburn's contract, please ask to see it prior to submitting a bid.

GENERAL CONDITIONS

1. Equal Employment Opportunity

The City of Auburn is an Equal Opportunity Employer and shall not discriminate against an applicant for employment, and employee or a citizen because of race, color, sex, marital status, physical and/or mental handicap, religion, age, ancestry or natural origin, unless based upon a bona-fide occupation qualification. Vendors and contractor or their agents doing business with the City shall not violate the above clause or the Civil Rights Acts of 1964. Violations by vendors shall be reviewed on a case-by-case basis and may mean an automatic breach of contract or service to the City of Auburn.

2. Save Harmless

The Bidder agrees to protect and save harmless the owner from all costs, expenses or damages that may arise out of alleged infringement of patents of materials used.

3. Subcontracting

The Bidder shall not subcontract any part of the work or materials or assign any monies due it without first obtaining the written consent of the municipality. Neither party shall assign or transfer its interest in the contract without the written consent of the other party.

4. Warranty

The Bidder warrants that all work will be of good quality and free from faults and defects, and in conformance with the specifications. All work not so conforming to these standards may be considered defective. The Bidder agrees to be responsible for the acts and omissions of all of its employees and all subcontractors, their agents and employees, and all other persons performing any of the work under a contract with the Bidder.

June 23, 2021

WORK WRITE-UP
PROJECT # 2022-005

OWNER / PROPERTY INFORMATION	CONTRACTOR INFORMATION
Name: Tina Sylvester	Company Name_____
Address: 873 Washington St North	Address_____
Address:	Phone _____
Phone: 577-8542	Signature_____
Alt Phone:	Title_____

BID TOTAL (to include any and all fees such as permitting fees) \$_____

The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the local jurisdiction. Submission of a bid is presumptive evidence that the bidder fully understood the entire scope of work required and will be responsible to complete project as defined on specifications provided and explained during the pre-bid meeting for the amount submitted.

LIST ANY SUBCONTRACTORS THAT WILL BE ENLISTED TO PERFORM WORK ON THIS PROJECT. ALL LICENSES, CERTIFICATES AND COPIES OF INSURANCE MUST ALSO BE ATTACHED.

Contractor_____Phone_____

Address_____

Contractor_____Phone_____

Address_____

Contractor_____Phone_____

Address_____

Contractor_____Phone_____

Address_____

BASEMENT

28. WATER INFILTRATION: SF

This task will include the demolition and removal of finished floor. This task will also include pouring a new slab over the existing (not to exceed 4" in thickness), install TrenchDrain system around perimeter prior to pouring of concrete. Also prior to pouring concrete install a draining matting vapor barrier over the entire floor. Install a TripeSafe pump system with twin liner, 1/3 hp cast iron primary AC pump, 1/2 hp cast iron AC back-up pump and a UltraSump battery back-up pumping system with charging / control box with alarm. A 120-amp sealed maintenance free battery will be included. Lastly, this task will include all pump stands, airtight lid for sump pit, all 1 1/2 "interior drainage lines and Ice Guards to prevent floods from clogged or frozen discharge.

\$_____

EXTERIOR

30. LAWN REPAIR: SF

This task will include installing (not to exceed) 15' of drainage line buried with a LawnScape outlet at end of line. Repair all disturbed lawn.

\$_____

PERMIT FEES \$_____

TOTAL JOB COST (transfer this number to front page) \$_____

**Whenever, in bid forms, an article is defined by using a trade name or catalog number, the term "or approved equal", if not inserted, shall be implied.*