



City of Auburn, Maine

Financial Services

Jill Eastman, Director

www.auburnmaine.gov | 207.333.6601

60 Court Street, Auburn, Maine 04210

May 20, 2021

Dear Bidder,

The City of Auburn is accepting written Bids for the Auburn Public Works Department for **One (1) 2022 Sidewalk Tractor**. The City reserves the right to accept or reject any or all Bids whole or in part and to waive any informality the City may determine necessary. The City also reserves to itself the exclusive right to accept or reject any Bids when it is deemed by the City to be in its best interest. The City of Auburn is governed by Title 1 M.R.S.A. § 401-410, otherwise known as the Freedom of Information Act, which considers bid specifications as public documents. In awarding any Bid, the City may consider, but not be limited to, any of the following factors: Bidder qualifications, price, experience, financial standing with the City, warranties, references, bonding, delivery date, and service of Bidder. Successful Vendors/Contractors shall be current on all amounts due to the City of Auburn prior to the City entering into any contract agreement. All bids must include FOB to Auburn, Maine unless otherwise specified.

Bids will not receive consideration unless submitted in accordance with the following instructions. Please mark sealed envelopes plainly: **"2022 Sidewalk Tractor - Bid #2022-001"**.

Questions regarding this Request for Bids should be directed to Scott Holland, Deputy Director, at (207) 333-6601, ext. 2155 or Derek Boulanger, Facilities Manager/Purchasing Agent, at (207) 333-6601, ext. 1135.

Please submit your Bid to the City of Auburn by 2:00 p.m. on June 22, 2021. **Bids must be delivered to Derek Boulanger, Facilities Manager/Purchasing Agent, 60 Court Street, Auburn, Maine 04210** on or before the date and time appointed. No Bids will be accepted after the time and date listed above.

Sincerely,

Derek Boulanger
Facilities Manager/Purchasing Agent

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CONDITIONS AND INSTRUCTIONS TO BIDDERS

1. Bidders shall use the enclosed bid form for quotations. Whenever, in bid forms, an article is defined by using a trade name or catalog number, the term "or approved equal", if not inserted, shall be implied.
2. Submit a separate unit price for each item unless otherwise specified in the bid request. Award will be made on a basis of each item, or as a group, whichever is in the best interest of the City. Prices stated are to be "delivered to destination".
3. Bid proposals must be completed in full, in ink and must be signed by firm official. Bids may be withdrawn prior to the time set for the official opening.
4. Bids will be opened publicly. Bidders or representatives may be present at bid opening.
5. Awards will be made to a responsible bidder, considering the quality of the materials, date of delivery, cost which meets specification and is in the best interest to the City of Auburn.
6. All transportation charges, including expense for freight, transfer express, mail, etc. shall be prepaid and be at the expense of the vendor unless otherwise specified in the bid.
7. The terms and cash discounts shall be specified. Time, in connection with discount offered, will be computed from date of delivery at destination after final inspection and acceptance or from date of correct invoice, whichever is later.
8. The City is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, exemption certificate will be furnished with the Purchase Order when required.
9. Time of delivery shall be stated. If time is of the essence, the earliest date may be a factor in the bid award. Equipment not delivered within 5 days of delivery date to the city will be deemed late and assessed a penalty fee of **\$250 per day** for every day beyond stated date of delivery. Once delivered complete and on time to the City of Auburn Public Works Department the dealer will have meet the deadline clause. Any incidents such as company strikes will not be taken into consideration and will not be able to move out the delivery.
10. No contract may be assigned without the written consent of the Finance Director or her designate. The contract shall not be considered valid until a purchase order has been issued to the successful bidder.
11. Please state "**2022 Sidewalk Tractor - Bid #2022-001**" on submitted sealed envelope.
12. The City of Auburn reserves the right to waive any formality and technicality in bids whichever is deemed best for the interest of the City of Auburn.

GENERAL CONDITIONS

1. Equal Employment Opportunity

The City of Auburn is an Equal Opportunity Employer and shall not discriminate against an applicant for employment, and employee or a citizen because of race, color, sex, marital status, physical and/or mental handicap, religion, age, ancestry, or natural origin, unless based upon a bona-fide occupation qualification. Vendors and contractor or their agents doing business with the City shall not violate the above clause or the Civil Rights Acts of 1964. Violations by vendors shall be reviewed on a case-by-case basis and may mean an automatic breach of contract or service to the City of Auburn.

2. Save Harmless

The Bidder agrees to protect and save harmless the owner from all costs, expenses or damages that may arise out of alleged infringement of patents of materials used.

3. Subcontracting

The Bidder shall not subcontract any part of the work or materials or assign any monies due it without first obtaining the written consent of the municipality. The Bidder is responsible for all approved sub-contracted work. The Bidder is responsible for managing all aspects of sub-contracting work. Neither party shall assign or transfer its interest in the contract without the written consent of the other party.

4. Warranty

The Bidder warrants that all work will be of good quality and free from faults and defects, and in conformance with the specifications. All work not so conforming to these standards may be considered defective. The Bidder agrees to be responsible for the acts and omissions of all of its employees and all subcontractors, their agents and employees, and all other persons performing any of the work under a contract with the Bidder. If these specifications, either in whole or in part, do not meet all Federal and State of Maine DOT and ICC mandates it shall be the responsibility of the successful bidder to bring specifications into compliance prior to awarding bid.

PROPOSAL FORM:

Due Tuesday, June 22, 2021

To: City of Auburn
Derek Boulanger,
Facilities Manager/Purchasing Agent
60 Court Street
Auburn, ME 04210

The undersigned individual/firm/business guarantees this price for thirty days (30) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the City of Auburn, Maine.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature _____ Company _____

Name (print) _____ Telephone # _____

Title _____ Fax # _____

Address _____

Email Address _____

Web Site _____

STATE OF MAINE

_____, SS.

Date: _____

Personally, appeared _____ and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

Notary Public

Print Name

Commission Expires _____

SPECIFICATIONS FOR: One (1) 2022 four-wheel drive articulating, oscillating, rubber-tired, diesel powered, multi-purpose tractor designed for year-round work.

FAILURE TO ANSWER ALL QUESTIONS COULD LEAD TO REJECTION OF BID

Trade in's: (trade-ins will be available and transacted on date of delivery of **fully operational** new sidewalk tractor that have passed an inspection by City of Auburn Staff.)

- One (1) 2006 Model MT5 Sidewalk Tractor (Where is, as is, no implied guarantee at time of trade)

DESCRIPTION	Yes	No	Var.
General			
Width: Tractor shall be no wider than 50-1/2 inches, including fenders			
Height: Tractor shall be no higher than 88 inches to top of roof guard			
ENGINE: Shall be a John Deere 4-cylinder turbo water-cooled diesel, with a minimum of 74 horsepower@ 2500RPM. Must comply with Tier 4 final not requiring the use of urea injection, tier 3 or 4 interim not acceptable. Shall have a cold starting aid controlled by the ECM indicating when the engine is ready to start. Engine must have quick change air breather with pre-cleaner mounted outside of engine compartment. Pre-cleaner must have sight bowl. Overhead panel must include an electronic diagnostic port for retrieval of engine and diagnostic information. ECM automatically de-rates the engine output if a problem is detected, such as high coolant temp or low oil pressure. If the condition worsens, the warning lamp will illuminate giving the operator 30 seconds to safely park the tractor before the engine shuts down.			
ENGINE ACCESS: The side hoods shall have hinged access doors; top hood shall open independently. Quick, easy access to engine oil dipstick required.			
COOLING: Engine shall be water-cooled means of an 18" fan and radiator. Fan must be enclosed in wire cage. Hydraulic oil shall be cooled with a cross flow heat exchanger.			
Transmissions: Hydrostatic - The tractor shall be propelled by a Sauer Danfoss hydrostatic transmission and controlled by a single foot pedal. Mechanical - The tractor shall have a two-speed mechanical transmission which provides a) low speed range of 0- 12 km/hr. and b) a high-speed range of 32km/hr.			

PTO: PTO drive system to be mechanical by way of a clutch, 11-1/2" over-center type is preferred. Must be electric over hydraulic actuation with indicator light. Actuation by lever not acceptable.			
Front-1-3/8" diameter 6 spline 540 PTO rpm @ 2160 engine rpm. Must have access to PTO shaft shear bolts from inside of cab			
IMPLEMENT HITCHES TO BE INCLUDED: FRONT - quick hitch - with dual, double-acting lifting cylinders, and spring-loaded lift latches. Must be capable of attaching existing Trackless attachments. If not, bidder must supply at n/c new attachments to replace existing Trackless attachments.			
AXLES: Shall be Dana model 60 full float with trac-lock limited slip differentials front and rear. Rated capacity of each axle to be 5,900 lbs. - total allowable G.V.W. to be 11,800 lbs.			
BRAKING SYSTEMS: Shall have a minimum of 3 braking systems, hydrostatic, service and emergency/parking. Service brakes- must have 4-wheel brakes.			
WHEELS/TIRES: Tires shall be 10.00 x 16.5 loader lug winter tread mounted on heavy-duty wheels with 8 studs.			
ELECTRICAL: Shall be 12 Volt DC, negative ground with a 950 cca Group 31 battery, 95-amp alternator and voltmeter, main breaker switch protection. There shall be an illuminated electric gauge for the following: tachometer/ hour meter; coolant temperature; engine oil pressure; hydraulic oil temperature; voltmeter; fuel level. NOTE: Warning lights are acceptable only if in addition to gauge.			
LIGHTING: There shall be 2 headlights and 1 backup light - all 3 to be adjustable, halogen and identical. There shall be taillights, signal lights, 4-way flashers, strobe light and interior dome light.			
CAB: Shall be "ROPS Certified" to Jio40-C specifications and bear a certification label so stating. The seat will be a fabric covered air ride seat with arm rests and lumbar support. The cab will also have the following: Horn, 3 speed heater, 2 speed wiper/washer, Inside mirrors, three-point seat belt (lap belt unacceptable), AM/ FM radio, Tilt steering wheel, Operator's manual.			
WATER PUMP: All hoses, wiring, and quick coupler shall be installed for future optional water/chemical pump.			
FUEL TANK: Shall be a single tank with a minimum capacity of 19 US gallons.			
PAINT: Shall be Highway Yellow.			
TRACTOR OPTIONS REQUIRED:			
1. Tractor shall have an extra pump and valve system providing 12 gpm. This system, if coupled with standard tractor hydraulics, will supply 27 – 30 gpm.			
2. The drive system shall have an additional planetary deep reduction drive which allows four speed ranges instead of just 2. The low gear to be approximately 10 ft/min.			
3. The tractor shall have a rear 540 RPM PTO.			

4. The tractor shall provide a rear 3-point hitch system complete with stabilizer bar.			
5. The tractor is to have a set of dual loader lug (winter) tires and wheels.			
6. The cab shall have a roof-mounted air conditioner with a branch guard. Red Dot R-6100 Series.			
7. The cab shall have a rear wiper/washer.			
8. LED strobe lighting shall be incorporated as built-ins on each side of the A/C cover from the factory and be amber in color.			
9. The tractor shall have differential air lockers on front and rear axles to provide additional traction. Electric over air with a rocker switch in cab to activate.			
WARRANTY: 24-months or 2,000-hours bumper-to-bumper and an extendable 60-month or 10,000-hour warranty.			
Manuals: Manufacturer will provide: One (1) Operator's manual One (1) In-depth repair manual and One (1) In-depth parts manual as well as CD's if available			

BID PROPOSAL FORM

The undersigned proposes to furnish one current Trackless Sidewalk Tractor or approved equal. 4 wheel drive, tier 4 engine, hydrostatic drive, fully articulating and oscillating main frame, 74 hp John Deere turbo-charged diesel engine, ROPS certified safety cab, full instrumentation, Dana 60 axles with limited slip, radial summer tires, hydraulic system to operate all tractor functions with joy stick controls, A/C and cab pressurize, back-up alarm, cab mounted strobe light with brush guard as well as 360 degree LED lighting to be mounted on all four sides of A/C unit and behind light protection cage, air ride high back seat.

Required & Included in price:

- a. One extra pump and valves
- b. Reversing engine fan
- c. FNR Upgrade Joystick

\$ _____

Less Trades:

\$ _____

Net FOB Auburn Highway Garage (Total Price)

\$ _____

Please provide additional pricing for the following options:

60"x32" HYDRAULIC SWEEPER \$ _____

ARTICULATING HINGE PLOW \$ _____

SNOQUIP XX51 SNOW BLOWER \$ _____

5 WAY POWER V-PLOW \$ _____

BOOM FLAIL MOWER \$ _____

Optional Bids Accepted (such as demos/rebuilt/refurb)

\$ _____

Delivery Date: _____

Name of Company: _____

Signed by: _____

Print Name: _____

Title: _____

Address: _____

E-mail: _____